



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
OFFICE OF THE SECRETARY
MANILA

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Department Order

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TO ALL : Undersecretaries
Asst. Secretaries
Regional/Bureau Directors
Project Managers
District/City Engineers
Fiscal Controllers/Chief Accountants
All Others Concerned
This Department

SUBJECT : Procurement of Supplies and Materials/services for projects in the Infrastructure Program undertaken by Administration

It has come to the attention of this Office that the implementation of projects included in the infrastructure program undertaken by Administration has been delayed because of the following reasons:

- 1) Construction supplies and materials/services cannot be bid without the Chief Accountant's certification of funds availability on the Requisition for Supplies and Equipment (RSE).
- 2) Purchases of construction supplies and materials need clearance from the Procurement Service of the Department of Budget and Management.

In order to hasten the bidding and award of construction supplies and materials/services, with the end view of facilitating project implementation, the following clarification is being made:

- 1) The Requisition for Supplies and Equipment (RSE) covering procurement of supplies and materials/services needed for projects included in the infrastructure program to be undertaken by administration is not subject to the certification of the Accounting official as to availability of funds.

Pursuant to Section 86 of P.D. 1445, the Purchase Order shall be the basis for the Chief Accountant to obligate and certify the availability of funds.

Hence, bidding could be made without the Chief Accountant's certification. However, no award or Purchase Order shall be issued without the certification as to availability of funds of the Chief Accountant.

- 2) Procurement of construction supplies and materials are not covered by the provisions of LOI 755 dated October 18, 1978 and Executive Order No. 359 dated June 2, 1989 establishing the Procurement Service. Clearance from the Procurement Service, therefore, is not needed before bidding. Purchases covered by the Procurement Service are only limited to common-used office supplies, materials and equipment.

Please be guided accordingly.



FIORIELLO R. ESTUAR
Secretary *jem*

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