

Republic of the Philippines DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS OFFICE OF THE SECRETARY

1898 - 1998 KALAYSAN

Manila

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SUBJECT: AMENDMENT TO ASSIGNMENT
OF CONTRACT IDENTIFICATION
NUMBER FOR ALL
INFRASTRUCTURE PROJECT
CONTRACTS OF THE
DEPARTMENT

In line with the on-going institutional reforms in the Department, each infrastructure project contract should be given its own identification number for use in all computer system applications.

The Contract Identification Numbering Scheme, formulated by the DPWH's Data Administration Steering Committee (DASC), shall be as follows:

YYRD9999, where:

YY	_	refers to the year of advertisement
R	-	refers to the Central Office or the region where the
	•	contract is to be/was advertised
D	-	refers to the district office where the contract is to
		be/was advertised, but "0" if advertisement is to be/was
9999		done in the Central Office or in the Regional Office
	-	running number starting from 0001 for every office
		every year

The code number assigned to each region and district is provided as an attachment to this Department Order. The Planning Service shall be responsible for assigning the code for a newly created regular or sub-district office.

The Bids and Awards Committee (BAC) of each implementing office shall be responsible for assigning the Contract ID Number to preclude duplication within its area of jurisdiction. The Expression of Interest for Eligibility Processing will not be processed for projects without the proper Contract ID.

This Order supersedes D.O. No.241 Series of 2001 and takes effect immediately.

SIMEONA DATUMANONG Secretary