



Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**OFFICE OF THE SECRETARY**  
Manila

097.13 DPWH  
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DEPARTMENT ORDER )  
NO. 106 )  
Series of 2019 )

**SUBJECT: Renaming of the DPWH Committee on Gender and Development (COGAD) to DPWH GAD Focal Point System (GFPS)**

To ensure compliance to the Memorandum Circular (MC) No. 2011-01 dated October 21, 2011 of the Philippine Commission on Women (PCW) and Republic Act No. 9710, known as the "Magna Carta of Women" in the Department, the Committee on Gender and Development (COGAD) is hereby renamed as the **DPWH GAD Focal Point System (GFPS)** which will be composed of the following members:

GFPS Chairperson: Undersecretary for Planning and PPPS  
GFPS Executive Committee: Undersecretary for Support Services  
Assistant Secretary for Support Services  
Director, Information Management Service  
Director, Human Resource Administrative Service  
Director, Stakeholders Relations Service  
Director, Financial and Management Service  
Director, Internal Audit Service  
Director, Bureau of Maintenance  
Project Director, UPMO-Flood Control Management Cluster  
President, DELP  
President, DPWH Employees Union

The GFPS Chairperson and GFPS Executive Committee shall assume the following functions in accordance with the Guidelines for the Creation, Strengthening, and Institutionalization of the Gender and Development (GAD) Focal Point System of the Philippine Commission on Women (PCW) Memorandum Circular No. 2011-01 dated October 21, 2011:

**A.) GFPS Chairperson**

- i. Issue policies or other directives that support GAD mainstreaming in the policies, plans, programs, projects and activities, budget, systems and procedures of the agency including creation, strengthening, modification or reconstitution of the GFPS; and

- ii. Approve the GAD Plan, Program and Budget of the agency as duly endorsed by the Executive Committee, with the assistance of the Technical Working Group, and ensure its implementation.

### **B.) GFPS Executive Committee**

- i. Provide direction and give policy advice to the Agency Head to support and strengthen the GFPS and agency's GAD mainstreaming activities;
- ii. Direct the identification of GAD strategies, programs, activities and projects based on the results of the gender audit, gender analysis and according to the identified priorities of the agency in response to the gender issues faced by its clients and employees;
- iii. Ensure the timely submission of the agency GAD Plan and Budget, Accomplishment Report and other GAD-related reports to the PCW and to DBM;
- iv. Ensure the effective and efficient implementation of the agency GAD programs, activities and projects and the judicious utilization of the GAD Budget;
- v. Build and strengthen the partnership of the agency with PCW, GAD experts, advocates, women's groups and other stakeholders in pursuit of gender mainstreaming;
- vi. Recommend approval of agency GAD Plans and Budgets and GAD ARs; and vii. Recommend awards or recognition to outstanding institutional GAD programs, activities and projects and/or GAD FP members.

Further, the GFPS Chairperson and Executive Committee shall be assisted by the GFPS Technical Working Group (TWG) and Secretariat.

### **C.) GFPS Technical Working Group (TWG) and Secretariat**

GFPS TWG Head : Director, Planning Service  
GFPS TWG Member : Environmental and Social Safeguards Division (ESSD) staff  
Secretariat : GFPS of all the Bureaus, Services and UPMOs

The GFPS TWG together with the Secretariat shall assume the following functions and responsibilities;

- i. Facilitate the implementation of the gender mainstreaming efforts of the agency through the GAD planning and budgeting process;
- ii. Formulate agency GAD Plans, Programs and Budget in response to the gender gaps and issues faced by their clients and constituencies, women and men

employees, following the conduct of a gender audit, gender analysis, and/or review of sex disaggregated data;

- iii. Assist in the capacity development of and provide technical assistance to the agency, and as needed, to officers in the other offices or units. In this regard, the TWG shall work with the human resource development office on the development and implementation of an appropriate capacity development program on gender equality and women's empowerment for its employees, and as requested or deemed necessary, for other offices under the Department or Agency, as the case may be;
- iv. Coordinate with the various units of the agency including its regional and attached agencies and ensure their meaningful participation in GAD strategic and annual planning exercises. The TWG of the GFPS of the central agency shall coordinate with the GFPS of its attached agencies, bureaus and regional offices especially on the preparation, consolidation and submission of GAD Plans and Budgets;
- v. Lead the conduct of advocacy activities and the development of IEC materials to ensure critical support of agency officials, staff and relevant stakeholders to the activities of the GAD Focal Point System and GAD mainstreaming activities;
- vi. Monitor the implementation of GAD-related programs, activities and projects in their respective offices and suggest corrective measures to improve implementation of GAD PAPs and GFPS activities;
- vii. Prepare and consolidate agency GAD accomplishment reports; and
- viii. Provide regular updates and recommendations to the head of agency or ExeCom on the activities of the GFPS and the progress of agency GAD mainstreaming activities based on the feedback and reports of the various units of the agency.

#### **D.) Permanent and Alternate Regional and District Engineering Office GFPS**

The Regional and District Engineering Offices of the Department shall have a Permanent and Alternate GAD Focal Point System that will assume the following functions and responsibilities;

- i. Facilitate the implementation of the gender mainstreaming efforts of the agency through the GAD planning and budgeting process within their respective jurisdictions;
- ii. Coordinate with the various units of the agency for the preparation, consolidation and submission of GAD Plans and Budgets;
- iii. Lead the conduct of advocacy activities and the development of IEC materials to ensure critical support of agency officials, staff and relevant stakeholders to the activities of the GAD Focal Point System and GAD mainstreaming activities in their respective jurisdictions;

- iv. Monitor the implementation of GAD-related programs, activities and projects in their respective offices and suggest corrective measures to improve implementation of GAD PAPs and GFPS activities;
- v. Provide regular updates and recommendations to the Technical Working Group or Secretariat on the activities of the GFPS and the progress of agency GAD mainstreaming activities based on the feedback and reports of the various units of the agency within its jurisdictions.

Permanent and Alternate District Engineering Office GFPS shall submit its accomplishment reports for GAD-related programs, activities and projects to the Permanent and Alternate Regional GFPS who will consolidate the reports before submitting to the GFPS TWG at the DPWH Central Office.

This Order shall take effect immediately and supersedes the following issuances:

1. D. O. No. 15, Series of 2013, the DPWH Committee on Gender and Development (COGAD)
2. S. O. No. 43, Series of 2015, Reconstitution of the DPWH Committee on Gender and Development (COGAD)

  
**MARK A. VILLAR**  
Secretary

4.1.4 LYTA:EMLS/RBDR

Department of Public Works and Highways  
Office of the Secretary



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