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30 MAY 2016

Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**OFFICE OF THE SECRETARY**  
Manila

DEPARTMENT ORDER ) SUBJECT : Revised Guidelines on the Provisional  
No. **104** ) Accreditation of DPWH Project Engineers  
Series of 2016 ) and Inspectors


To address the insufficiency in the number of field engineers to be assigned in projects due to the increase in the Department's capital outlays budget, the attached revised guidelines on the provisional accreditation of DPWH Project Engineers and Inspectors are hereby prescribed.

Provisional accreditation for Project Engineers may be availed of by engineers holding permanent positions particularly those newly hired engineers due to the DBM authorized creation of additional 1,396 engineer positions in the Department. Moreover, provisional accreditation for Project Inspectors may be availed of by engineers hired as job order personnel.

The Regional Office shall conduct their own Comprehensive Trainings for Field Engineers intended for provisional accreditation. After the training, the accreditation examination shall be administered by the Central Office. Priority shall be given to those holding permanent positions.

The Central Office shall conduct the Comprehensive Training for Field Engineers intended for regular accreditation under D.O. 73, Series of 1998.

This Order supersedes Department Order No. 82, series of 2016 and shall take effect immediately.

  
**ROGELIO L. SINGSON**  
Secretary

5.4 MGM/RCA/RLS

Department of Public Works and Highways  
Office of the Secretary



WIN6U01294

## **REVISED GUIDELINES ON THE PROVISIONAL ACCREDITATION OF DPWH PROJECT ENGINEERS AND INSPECTORS**

### **1.0 PROCEDURE FOR PROVISIONAL ACCREDITATION**

Applicants to the Provisional Accreditation must attend the Comprehensive Training for Field Engineers and take the Accreditation Examination at the end of the said training.

#### **1.1 Requirements for Provisional Accreditation**

- a. Applicant must be a Registered Civil Engineer (RA 1080) to meet the minimum requirement for the provisional accreditation of DPWH Field Engineers.
- b. Education and eligibility are a Pass/Fail criterion. Those who fail this criterion shall be disqualified outright.
- c. Applicants must have completed and passed the Comprehensive Training for Field Engineers and passed the Examination for Provisional Accreditation.

#### **1.2 Who may be Accredited as Project Engineers**

Newly-hired licensed Civil Engineers occupying a position title of Engineer II and holding permanent positions created from the DBM-authorized additional engineer positions in the Department under DBM NOSCA Nos. 0002015-05-004, 0002015-05-006, 0002015-05-008, 0002015-05-009, 0002015-05-010, 0002015-05-011, 0002015-05-012, 0002015-05-013, 0002015-05-014, 0002015-05-015, 0002015-05-017, 0002015-05-019, 0002015-05-022, 0002015-05-023, 0002015-05-024 and 0002015-05-025.

#### **Who may be Accredited as Project Inspectors**

- Permanent personnel under the above DBM NOSCA Nos. who passed the training but failed in the accreditation examination, provided that their examination score is not less than 50%
- Job Order personnel who passed the training and accreditation examination, provided that their contract carries accountability provisions and with *specific duties consistent with the intent of this Department Order*.

### 1.3 Validity

Provisional accreditation of Project Engineers/Inspectors shall be valid for **two (2) years** from date of issuance. There will be no renewal of provisional accreditation for Project Engineers. They must obtain regular accreditation under Department Order No. 73, Series of 1998 before the expiration of their provisional accreditation.

Renewal of provisional accreditation for Project Inspectors (Job Order personnel) shall be on a case-to-case basis, if they are rehired.

## 2.0 CRITERIA FOR PROVISIONAL ACCREDITATION OF PROJECT ENGINEERS AND INSPECTORS

The following criteria shall be applied in the provisional accreditation of Project Engineers and Inspectors:

### A. Comprehensive Training for Field Engineers

Attendance (Minimum of 80% of 21 days)	10%
On-the-Job Training	
a. Participation	20%
b. Presentation	30%
Module Examination	<u>40%</u>
	100%

**Passing = 70%**

### B. Provisional Accreditation Examination

100%

***Passing = 60%***

Provisional Accreditation shall be given to those who passed the Comprehensive Training for Field Engineers by obtaining a minimum rating of 70% and obtained at least 60% in the Accreditation Examination.

### **3.0 CHANGE OF ACCREDITATION STATUS**

- a. After a year, provisional accreditation status may be upgraded individually to regular Accredited Project Engineer I or Project Inspector I, upon evaluation of the request of each field engineer who has acquired additional qualification requirements after the provisional accreditation. Evaluation of upgrading requirements shall be based on D.O. 73, Series of 1998, Guidelines for Accreditation.
- b. Project Engineers with provisional accreditation may obtain regular accreditation by passing the Regular Accreditation Examination and meeting all the other requirements under D.O. 73, Series of 1998. However, they shall not be required to undergo the Comprehensive Training for Field Engineers, having passed it already.

### **4.0 LIMITS OF ASSIGNMENT OF PROVISIONAL PROJECT ENGINEERS AND INSPECTORS**

The head of the implementing office shall assign Provisional Project Engineers and Inspectors within its area of jurisdiction, subject to the following limitations of assignment:

<b><u>Classification</u></b>	<b><u>Limits of Assignment</u></b>
Provisional PE	May handle a maximum of three (3) projects simultaneously, each costing PhP 3M and below
Provisional PI	Assist the Provisional PE in the implementation of three (3) projects simultaneously

### **5.0 ISSUANCE OF CERTIFICATE OF ACCREDITATION AND ID**

A Certificate of Accreditation and ID shall be issued to those who will meet the requirements upon submission of the following documents:

- a) Duly accomplished application form (Annex "A"), certified by the Head of Office
- b) Certified true copy of Certificate of Comprehensive Training for Field Engineers
- c) *Certified true copy of permanent appointment as Engineer II, or contract of service for job order personnel as required in Section 1.2 of these Guidelines.*



Signature of the Head of Office