



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
OFFICE OF THE SECRETARY
MANILA

097.13 DPWH

8-3-89

REC'D. AUG. 3, 1989

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8/3

27 July 1989

DEPARTMENT ORDER)

NO. **101** *ny*

Series of 1989 *8/3*

-x-x-x-x-x-x-x-x-

SUBJECT: FLEXIBLE WORKING
HOURS IN THE
GOVERNMENT SERVICE

With reference to Memorandum Circular No. 14, series of 1989 of the Civil Service Commission, prescribing the adoption of flexible working hours for government officials and employees, and supplementary to the Memorandum issued by this Department on 25 April 1989, all offices under this Department are hereby authorized to adopt flexible working hours, to start not earlier than 7:00 o'clock in the morning, and end not later than 7:00 o'clock in the evening.

As stated in said CSC Memorandum Circular, the public must be assured of continuous service during the period from 12:00 o'clock noon to 1:00 o'clock in the afternoon.

The flexible working hours adopted by the employees shall thereafter be their regular working hours, which cannot be occasionally changed at their convenience.

The Heads of Offices concerned shall be held responsible for the implementation of the work schedules of employees under their respective jurisdictions.

For dissemination to, and compliance of, all concerned.

[Signature]
FIORELLO R. ESTUAR
Secretary

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