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Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**OFFICE OF THE SECRETARY**  
Manila

097.13 DPWH  
11.22.2021

DEPARTMENT ORDER )

NO. 96 )

Series of 2021 *11/22/2021*

**SUBJECT: Amendment to Section VI.1 of the DPWH Merit Selection Plan (Revised 2019)**

In exigency of service, Section VI.1 of the DPWH Merit Selection Plan (Revised 2019) issued by Secretary Mark A. Villar and approved by Director Judith A. Dongallo-Chicano of CSC-NCR last February 17, 2020 is hereby amended as follows:

***DPWH-CO Human Resource Merit Promotion and Selection Board (DPWH-CO HRMSB)*** – shall cover first and second level positions in the DPWH Central Office and Unified Project Management Offices.

**1.1 As Chairperson**

*Official supervising the human resource management of the agency, e.g. Undersecretary/ Assistant Secretary/ Director for Administration/Human Resource.*

**1.2 As Members**

- a. *At least an Assistant Secretary designated by the Head of Agency*
- b. *Director IV, HRAS, in case he/she is not Chairperson;*
- c. *Director IV or the authorized career service representative of the organizational unit where the vacancy exists;*
- d. *An official in the Central Office with a position of at least Director level designated by the Head of the Agency; and*
- e. *Two (2) regular and alternate representatives of the rank-and-file career employees, one from the first level and one from the second level who shall be designated by the duly accredited DPWH-CO Employees Association/Union.*

*The first level representative shall participate during the screening of candidates for vacancies in the first level; the second level representative shall participate in the screening of candidates for vacancies in the second level. Both rank-and-file representatives shall serve for a period of two (2) years.*

*The DPWH-CO HRMPSB shall be assisted by a Technical Working Group and/or Secretariat.*

This Order shall take effect immediately.

**ROGER G. MERCADO**  
Acting Secretary

Department of Public Works and Highways  
Office of the Secretary



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