



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
OFFICE OF THE SECRETARY
MANILA

697, 13 DPWH
04-24-2003

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DEPARTMENT ORDER) SUBJECT: RESPONSIBILITIES OF THE BUREAU OF
CONSTRUCTION AND THE BUREAU OF
MAINTENANCE
NO. 95
Series of 2003 (04-24-2003)

In the interest of the service and pursuant to Sections 20 and 21 of Executive Order No. 124 dated January 30, 1987, the duties and responsibilities of the Bureau of Construction and the Bureau of Maintenance are hereby amended as follows:

The Bureau of Construction shall provide technical services on construction works for infrastructure and facilities projects. The responsibilities shall include:

- Formulate policies relating to construction management and contract management;
- Review and evaluate construction programs, estimates, and tender and contract documents;
- Inspect, check, and monitor construction and works supervision activities of field implementing offices for the purpose of ensuring that such activities are being conducted in accordance with current standards and guidelines of the Department.
- Provide specialist support to implementing field offices on construction management and contract administration;
- Perform other duties and responsibilities as may be assigned by the Secretary, Undersecretary for Technical Services and Bureaus, or the Assistant Secretary for Technical Services and Bureaus.

The Bureau of Construction shall not be responsible for the implementation of any infrastructure or facilities project. Responsibility for all existing infrastructure and facilities projects that the Bureau of Construction is implementing shall be immediately transferred to the respective Regional Office or appropriate Project Management Office (PMO) in the case wherein a PMO exists for the type of infrastructure or facility project being implemented. The projects should be transferred based on levels of authority in accordance with Department Order 42, Series 1988 as amended through Department Order 66, Series 2000. For projects wherein a PMO does not exist for the type of infrastructure project and the amount of the project exceeds the established authority limits, exception is hereby granted for these projects to be carried out by the Regional Offices.

The Bureau of Maintenance shall provide technical services on the maintenance and repair of infrastructure and facilities. The responsibilities shall include:

- Formulate policies relating to maintenance of infrastructure and facilities;
- Review and evaluate maintenance programs, estimates, and tender and contract documents;

- Inspect, check, and monitor maintenance activities of field implementing offices for the purpose of ensuring that such activities are being conducted in accordance with current standards and guidelines of the Department.
- Provide specialist support to implementing field offices on maintenance of infrastructure and facilities;
- Perform other duties as may be assigned by the Secretary, Undersecretary for Technical Services and Bureaus, or the Assistant Secretary for Technical Services and Bureaus.

The Bureau of Maintenance shall not be responsible for project implementation, maintenance, or repair of any infrastructure or facility. Responsibility for all existing infrastructure and facility projects that the Bureau of Maintenance is implementing, as well as responsibility for all infrastructure and facility maintenance or repair that the Bureau of Maintenance is performing, shall be immediately transferred to the respective Regional Office or District Office. The projects should be transferred based on levels of authority in accordance with Department Order 42, Series 1988 as amended through Department Order 66, Series 2000. For projects wherein a PMO does not exist for the type of infrastructure project and the amount of the project exceeds the established authority limits, exception is hereby granted for these projects to be carried out by the Regional Offices.

Any violation of this Department Order shall subject the erring employee or official to immediate sanctions that shall include relief, suspension and/or dismissal in accordance with the Civil Service rules and regulations and other pertinent laws and regulations.

This order shall take effect immediately, and all other orders, circulars, and memoranda inconsistent herewith are hereby modified and/or revoked accordingly.



BAYANI F. FERNANDO
Secretary