DEPARTMENT

DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS OFFICE OF THE SECRETARY MANILA

10-27-88

October 13, 1988

DEPARTMENT ORDER]
No. //0/27
Series of 1988

SUBJECT: SUBSCRIPTION TO NEWSPAPERS
AND MAGAZINES

In line with Department's cost-reduction program, all subscriptions to magazines, newspapers and other periodicals, whether foreign or local, shall be strictly limited to as follows:

RECIPIENT OFFICE	FOREIGN	LOCAL
Assistant Secretaries	2	2
Bureau	3	3
Service	2	2
Regional Office	2	3
Regional Equipment Service	2	3
Project Management Office	2	2
Units under the Office of		
the Secretary	2	2
Office of the Resident Auditor	2	2
District Office		2

The above limitations shall not apply to the following:

- 1. Office of the Secretary
- 2. Office of the Undersecretaries
- 3. Public Information Division & Press Office
- 4. Central Library and the Libraries in the Regional Offices

Subscription to newspapers will however, be from Mondays thru Fridays only, except those of the following:

- 1. Central Library and Regional Libraries
- 2. Public Affairs Division of the Central Office and Regional Offices

All request for renewal/new subscription shall be coursed thru the concerned Library personnel.

This Order supersedes all previous orders inconsistent herewith and shall take effect immediately.

NERY FERRER Secretary