

REPUBLIC OF THE PHILIPPINES DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS OFFICE OF THE SECRETARY **MANILA**

MAR 14 2002

DEPARTMENT ORDER)

Series of 2002

SUBJECT:

BOOKBINDING AND PAGING OF PREQUALIFICATION AND

BID DOCUMENTS

In order to improve transparency and prevent any insinuation of impropriety in the evaluation of contractors prequalification and bid documents, all Implementing Offices concerned are hereby directed to include the following measures in the "Invitation to Prequalify/Apply for Eligibility to Bid", Instructions to Bidders and to be taken up during Prebid Conferences, to wit:

- 1. all prequalification and bid documents being required for submission must be properly bookbound; and
- 2. the contents of which must be all numbered/paginated consecutively, the total number of which must be indicated in the covering page and signed by the duly authorized representative.

This Order takes effect immediately.