

DPWH 13  
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REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
OFFICE OF THE SECRETARY  
MANILA

10 July 1989

DEPARTMENT ORDER)

No. **88**  
Series of 1989

SUBJECT: Signing by Project End-Users of  
Certificates of Acceptance

For purposes of turning over completed community infrastructure projects to the beneficiaries or end-users, the District Engineers/Project Engineers shall prepare the corresponding "Certificate of Acceptance," using the form in Annex "A" and request the concerned heads of the end-user entities, as follows, to sign the same:

- a. The Provincial Governors/ Municipal/City Mayors for provincial/ municipal/city road, port, drainage, and seawall projects.
- b. The Principals/Head Teachers for schoolbuilding projects.
- c. The Chairmen of the Barangay Waterworks and Sanitation Associations for water supply projects.

Should the concerned end-user official decide not to accept (yet) the project, he shall be asked to accomplish a "Statement of Non-Acceptance" using the form in Annex "B," indicating the basis for his decision, stating the technical and/or administrative problems or deficiencies noted by him.

The end-user official shall submit the signed Certificate of Acceptance or Statement of Non-Acceptance to the District Engineer/Project Engineer within two weeks from receipt of the request to sign such Certificate.

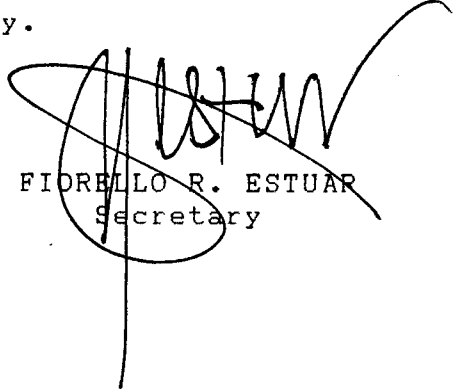
Upon receipt of a Statement of Non-Acceptance, the District Engineer/Project Engineer concerned shall immediately investigate the problems/deficiencies noted and take appropriate corrective actions to facilitate the issuance of a Certificate of Acceptance.

The Certificate of Acceptance shall be one of the prerequisites for the release of the retention money and the maintenance warranty bond.

Even in the project implementation stage, however, the District Engineers/Project Engineers shall keep the concerned end-user officials informed of the progress of work by furnishing them with copies of the programs of work and periodic project status reports.

All Regional Directors and District Engineers are hereby directed to disseminate this Department Order to all end-user officials concerned.

This Order takes effect immediately.



FIORIELLO R. ESTUAR  
Secretary

ANNEX "A"

**CERTIFICATE OF ACCEPTANCE**

-----  
(Date)

Project Name & Location: -----  
-----  
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This is to certify that I, -----,  
representing the -----,  
which is the end-user of the abovementioned project, hereby  
accepts from the Department of Public Works and Highways the said  
project.

As project end-user, we assume full responsibility for the  
proper operation and maintenance of the structure.

-----  
(Print Name & Signature)

-----  
(Signature)

NOTED BY:

-----  
DPWH District Engineer/  
Project Engineer

**STATEMENT OF NON-ACCEPTANCE**

-----  
(Date)

Project Name & Location: -----  
-----  
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I, -----  
representing the -----, which  
is the proposed end-user of the abovementioned project, hereby  
issue this Statement of Non-Acceptance of the project for the  
following reasons:

1. Technical : -----  
-----  
-----

2. Administrative: -----  
-----  
-----

-----  
(Print Name & Signature)

-----  
(Signature)

NOTED BY:

-----  
DPWH District Engineer/  
Project Engineer