

4. **Section 3 (e) of Republic Act No. 3019** otherwise known as the "Anti-Graft and Corrupt Practices Act" punishable by imprisonment and perpetual disqualification from public office for:

(e) Causing any undue injury to any party, including the Government, or giving any private party any unwarranted benefits, advantage or preference in the discharge of his official administrative or judicial functions through manifest partiality, evident bad faith or gross inexcusable negligence (underscoring supplied); and

5. **Administrative liabilities under the Civil Service Rules** for Grave Misconduct, Being Notoriously Undesirable, Conduct Prejudicial to the Best Interest of Service, and Violation of Reasonable Office Rules and Regulations which may warrant dismissal from service and imposition of fines (Rule 10, Revised Rules on Administrative Cases in the Civil Service).

These devices are procured to aid all employees in the efficient discharge of their official functions and ought not to be used as repositories of illegally-acquired software. Any unlawful usage of these devices will be dealt with in accordance with our Department policies and laws.

For strict compliance.



MARK A. VILLAR
Secretary

2.5 MTPC/HSS

Department of Public Works and Highways
Office of the Secretary



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