



8 may 1998

DEPARTMENT ORDER)

No. **69**

Series of 1998

Subject: **CONSTITUTING THE DPWH
TRANSITION COMMITTEE**

Pursuant to Administrative Order No. 385, "APPROVING THE FRAMEWORK FOR THE 1998 TRANSITION MANAGEMENT PLAN", there is hereby created a DPWH Transition Committee which shall initiate and oversee activities that shall ensure the continuity of government programs and projects, as well as facilitate the entry of a new department secretary. It shall formulate and implement a Transition Plan to include:

1. Preparation of Transition Report;
2. Establishment of systems and procedures for transition to ensure continued operations;
3. Facilitate and coordinate resolution of issues that may arise in the preparation and implementation of activities related to the transition;
4. Oversee turnover activities;
5. Conduct briefings for incoming officials; and
6. Extend technical and administrative assistance to the incoming Head of Office and his or her staff.

The Transition Committee shall prepare (a) Organizational and Administrative Transition Reports which shall provide information on the organization; critical linkages; on-going major programs/projects; areas for action of new head of office; and resources and (b) Functional Transition Reports which will include status of policies, programs/projects, accomplishments, issues and critical pending matters.

The undersigned shall act as Chairman of said Committee and assisted by Undersecretaries Teodoro T. Encarnacion and Mabini F. Pablo as Vice-Chairmen.

The following are hereby designated as members of the Transition Committee:

1. Dir. Elizabeth Yap, MIS
2. Dir. Burt Favorito, AMMS
3. Dir. Linda Templo, Planning Service
4. Dir. Cesar Mejia, Legal Service
5. Dir. Emily Tanquintic, CFMS

This Order takes effect immediately.


GREGORIO R. VIGILAR
Secretary