



097-13 DPWH
05.04.2022

Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
CENTRAL OFFICE
Manila

APR 26 2022
DEPARTMENT ORDER)
NO. 67)
Series of 2022 *di 5/4/2022*)

SUBJECT: Amended Levels of Authorities of DPWH Officials for Procurement of Goods and Related Services

In the interest of the service and in order to ensure the highest efficiency in the implementation of the procurement of goods, the exercise of authorities with corresponding accountabilities in the Department shall be decentralized to the extent possible.

The levels of authorities for Section 3.4.2 including Sub-sections 3.4.2.1 and 3.4.2.4, as well as the scope of Section 3.3 of Department Order No. 20, Series of 2022, is hereby amended as prescribed in the attached matrix (Annex A).

Definition of Terms – for purposes of this Department Order, the following terms shall mean or be understood as follows:

- *Motor Vehicle* – refers to any self – propelled, four (4) wheeled road vehicle including, but not limited to, sedans, coupes, station wagons, convertibles, pick – ups, vans, assembled owner – or passenger – type jeeps/jitneys/jeepneys, Sports Utility Vehicles (SUVs), Asian Utility Vehicles (AUVs), Crossover Utility Vehicles (CUVs), multi – purpose vehicles (MPVs), motorcycles, tri – wheel vehicles, delivery trucks, ambulance, fire trucks, dump trucks, buses, heavy equipment (such as bulldozers, payloaders, compactors, graders, forklifts, amphibian trucks and cranes), all – terrain vehicles, armored vehicles, specific – purposed vehicles, aircraft, motorized bancas, motorized boat, and seacraft as may be defined in relevant laws and issuances.¹
- *ICT Equipment* – includes ICT hardware (e.g., computer, servers, printers, scanners, and the like) and pre – loaded software such as but not limited to operating systems which are included in the cost of the hardware.²

This Order partially supersedes DO No. 20, Series of 2022, as shown in Annex A, and provisions not affected by this amendment shall remain valid.

This Order shall take effect immediately.


ROGER G. MERCADO
Acting Secretary

Department of Public Works and Highways
Office of the Secretary



Encl.: Annex A

9.1 TNLI/MLC

¹ DBM Budget Circular No. 2022-1

² National Budget Memorandum No. 125, Series of 2016

Annex A

LEVELS OF AUTHORITIES OF DPWH KEY OFFICIALS FOR PROCUREMENT

Delegated Authority	District		Regional		Service		Bureaus		UPMO		Assistant Secretary	Undersecretary	
	BAC	District Engineer	BAC	Director	Division Chief	Director	Assistant Director	Director	Project Manager	Director			
3	GOODS/SUPPLIES/OTHER SERVICES												
3.1	Project Procurement Management Plan (PPMP) Indicative/Final		Submit No Limit		Submit No Limit		Submit No Limit		Submit No Limit		Submit No Limit	Submit No Limit	Submit No Limit
3.2	Annual Procurement Plan (APP) Indicative/Final	Recommend	Approve	Recommend	Approve		PrS Consolidate and Submit					BAC Recommend	Usec concerned and Support Services Approve No Limit
3.3	PUBLIC BIDDING FOR SUPPLIES (NON-INFRA), OFFICE EQUIPMENT (ALL), ICT EQUIPMENT, LABORATORY TESTING EQUIPMENT, NON-DESTRUCTIVE TESTING EQUIPMENT AND FIELD TESTING EQUIPMENT, AND SERVICES⁷												
3.3.1	Purchase Request (PR)		Approve P2M		Approve P5M		Approve P5M		Approve P5M		Approve P5M	Asec Concerned Approve P10M ¹	Usec Concerned Recommend P20M
3.3.2	Advertisement	Sign No Limit		Sign No Limit									BAC Sign No Limit
3.3.3	Abstract of Bids	Approve Within Limit		Approve Within Limit									BAC Approve No Limit
3.3.4	Notice of Post-Qualification / Disqualification	Sign No Limit		Sign No Limit									BAC Recommend No Limit
3.3.5	Resolution of Award	Recommend	Approve Within Limit	Recommend	Approve Within Limit							BAC Recommend	Usec Concerned Approve P100M ¹
3.3.6	Notice of Award		Enter Up to P10M		Approve P10M Enter above P10M								Regional Operation Recommend
3.3.7	Notice to Losing Bidders	Sign No Limit		Sign No Limit									BAC Sign No Limit
3.3.8	Purchase Order / Contract		Sign P5M		Sign P10M		PrS Centrally Procured						Usec Concerned Sign No Limit ¹
3.3.9	Notice to Proceed		Sign P5M		Sign P10M		Sign P20M		Sign No Limit		Sign No Limit	Asec Concerned Sign No Limit	Usec Concerned Sign No Limit

¹ Provided that the Asec/Usec concerned is not the BAC Chairperson (per RA 9184)⁷ with Certificate of Non-Availability of Supply issued by DBM

LEVELS OF AUTHORITIES OF DPWH KEY OFFICIALS FOR PROCUREMENT

Delegated Authority		District		Regional		Service		Bureaus		UPMO		Assistant Secretary	Undersecretary
		BAC	District Engineer	BAC	Director	Division Chief	Director	Assistant Director	Director	Project Manager	Director		
3.4.2	MOTOR VEHICLES												
3.4.2.1	PURCHASE												
3.4.2.1.1	Authority to Purchase								BOE Recommend				
3.4.2.1.2	Purchase Request (PR)		Approve P30M		Approve P50M		Approve P50M		Approve P50M		Approve P50M	Technical Services Approve P75M ¹	Technical Services Approve No Limit
3.4.2.1.3	Advertisement	Sign P30M		Sign P50M								BAC Sign No Limit	
3.4.2.1.4	Abstract of Bids	Approve P30M		Approve P50M								BAC Approve No Limit	
3.4.2.1.5	Notice of Post-Qualification/ Disqualification	Sign P30M		Sign P50M								BAC Sign No Limit	
3.4.2.1.6	Resolution of Award	Recommend	Approve P30M	Recommend	Approve P50M							BAC Recommend	Technical Services Approve No Limit ²
3.4.2.1.7	Notice of Award		Sign P30M		Sign P50M								Usec Concerned Sign No Limit ²
3.4.2.1.8	Notice to Losing Bidder	Sign P30M		Sign P50M								BAC Sign No Limit	
3.4.2.1.9	Contract		Enter into Contract (without need for approval) P30M		Enter into Contract (without need for approval) P50M								Technical Services Approve No Limit ²
3.4.2.1.10	Notice to Proceed		Sign P30M		Sign P50M		Sign No Limit		Sign No Limit		Sign No Limit	Asec Concerned Sign No Limit ¹	Usec Concerned Sign No Limit

¹ In the absence of the concerned Assistant Secretary, the Undersecretary shall approve

² Provided that the Asec/Usec concerned is not the BAC Chairperson (per RA 9184)

LEVELS OF AUTHORITIES OF DPWH KEY OFFICIALS FOR PROCUREMENT

Delegated Authority	District		Regional		Service		Bureaus		UPMO		Assistant Secretary	Undersecretary	
	BAC	District Engineer	BAC	Director	Division Chief	Director	Assistant Director	Director	Project Manager	Director			
3.4.2.4	MAINTENANCE AND REHABILITATION (MOTOR VEHICLES)												
3.4.2.4.1	Maintenance/Parts (Program of Work)	Recommend P3M Land-Based and P5M Water-Based (ESU should be provisional member of DEO BAC)	Approve P3M Land-Based and P5M Water-Based	Recommend P5M Land-Based and P15M Water-Based (EMD should be provisional member of Regional BAC)	Approve P5M Land-Based and P15M Water-Based				BOE Recommend No Limit			Technical Services Approve No Limit	
3.4.2.4.1.1	Purchase Request (PR)		Approve P3M Land-Based and P5M Water-Based		Approve P5M Land-Based and P15M Water-Based				BOE Recommend No Limit			Technical Services Approve P25M ¹	Technical Services Approve No Limit
3.4.2.4.1.2	Advertisement	Sign P3M Land-Based and P5M Water-Based		Sign P5M Land-Based and P15M Water-Based								BAC Sign No Limit	
3.4.2.4.1.3	Abstract of Bids	Approve P3M Land-Based and P5M Water-Based		Approve P5M Land-Based and P15M Water-Based								BAC Approve No Limit	
3.4.2.4.1.4	Notice of Post-Qualification/Disqualification	Sign P3M Land-Based and P5M Water-Based		Sign P5M Land-Based and P15M Water-Based								BAC Sign No Limit	
3.4.2.4.1.5	Resolution of Award	Recommend P3M Land-Based and P5M Water-Based	Approve P3M Land-Based and P5M Water-Based	Recommend P5M Land-Based and P15M Water-Based	Approve P5M Land-Based and P15M Water-Based						BAC Recommend	Technical Services Approve No Limit ²	
3.4.2.4.1.6	Notice of Award		Sign P3M Land-Based and P5M Water-Based		Sign P5M Land-Based and P15M Water-Based							Technical Services Sign No Limit ²	
3.4.2.4.1.7	Notice to Losing Bidder	Sign P3M Land-Based and P5M Water-Based		Sign P5M Land-Based and P15M Water-Based								BAC Sign No Limit	
3.4.2.4.1.8	Contract		Enter into Contract (without need for approval) P3M Land-Based and P5M Water-Based		Enter into Contract (without need for approval) P5M Land-Based and P15M Water-Based							Technical Services Approve No Limit ²	
3.4.2.4.1.9	Notice to Proceed		Sign P3M Land-Based and P5M Water-Based		Sign P5M Land-Based and P15M Water-Based							Technical Services Sign No Limit	

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² Provided that the Asec/Usec concerned is not the BAC Chairperson (per RA 9184)



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Delegated Authority		District		Regional		Service		Bureaus		UPMO		Assistant Secretary	Undersecretary
		BAC	District Engineer	BAC	Director	Division Chief	Director	Assistant Director	Director	Project Manager	Director		
3.4.2.4.2	Rehabilitation/Parts (Program of Work)			Recommend P5M Land-Based and P15M Water-Based (EMD should be provisional member of Regional BAC)	Approve P5M Land-Based and P15M Water-Based				BOE Recommend No Limit				Usec Concerned Approve No Limit
3.4.2.4.2.1	Purchase Request (PR)				Approve P5M Land-Based and P15M Water-Based				BOE Recommend No Limit			Asec Concerned Approve P25M ¹	Usec Concerned Approve No Limit
3.4.2.4.2.2	Advertisement			Sign P5M Land-Based and P15M Water-Based									BAC Sign No Limit
3.4.2.4.2.3	Abstract of Bids			Approve P5M Land-Based and P15M Water-Based									BAC Approve No Limit
3.4.2.4.2.4	Notice of Post-Qualification/ Disqualification			Sign P5M Land-Based and P15M Water-Based									BAC Sign No Limit
3.4.2.4.2.5	Resolution of Award			Recommend P5M Land-Based and P15M Water-Based	Approve P5M Land-Based and P15M Water-Based							BAC Recommend	Usec Concerned Approve No Limit ²
3.4.2.4.2.6	Notice of Award				Sign P5M Land-Based and P15M Water-Based								Usec Concerned Sign No Limit ²
3.4.2.4.2.7	Notice to Losing Bidder			Sign P5M Land-Based and P15M Water-Based									BAC Sign No Limit
3.4.2.4.2.8	Contract				Enter into Contract (without need for approval) P5M Land-Based and P15M Water-Based								Usec Concerned Approve No Limit ²
3.4.2.4.2.9	Notice to Proceed				Sign P5M Land-Based and P15M Water-Based								Usec Concerned Sign No Limit

¹ In the absence of the concerned Assistant Secretary, the Undersecretary shall approve

² Provided that the Asec/Usec concerned is not the BAC Chairperson (per RA 9184)