



15 MAY 2017

Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
CENTRAL OFFICE
Manila

897.130124
07-16-2017

DEPARTMENT ORDER) **SUBJECT : Mandatory Involvement of**
) **Maintenance Officials of the**
) **Regional/District Offices on Specific**
NO. 67) **Tasks Concerning DPWH Projects**
) **Within Their Area of Jurisdiction**
Series of 2017)

Reports from maintenance officials of the Regional/District Engineering Offices revealed that they are not consulted and their main responsibilities overlooked as far as their involvement on official maintenance tasks that heavily impacts on the performance of their respective offices is concerned.

Case in point is that more often, completed projects once turned over for maintenance lacked the necessary design features/elements in accordance with the DPWH Design Guidelines and Specifications (e.g., inclusion of drainage facilities, shoulders, slope protection, edge and centerline markings, guardrails, warning/information/regulatory signs, and other essential safety features). Moreover, and in most instances, generation of road data inventory produced by designated RBIA personnel from the Planning Section/Division was not referred to maintenance officials prior to its final submittal to the Planning Service of the Department, nor consultation conducted during the submittal of lists of calamity-damaged road sections for priority funding.

In this connection, the mandatory involvement of maintenance officials will ensure that there would be no occurrence of the above instances. Involvement however will be limited to the following tasks:

- 1) Validation of the list of unconstrained projects generated from HDM-4;
- 2) Recommendation of items of work not considered in the proposed Net Expenditure Program (NEP);
- 3) Checking of the road data inventory under RBIA prior to its final submittal to the Planning Service;
- 4) Checking of the submitted lists of calamity-damaged road sections for priority funding in order that only those categorized under the Priority Category of Damages as provided under Department Order No. 15, s. 2015 are considered; and the
- 5) Preparation of Programs of Work (POWs)/Detailed Estimates (DE) for the repair and maintenance of damaged flood control structures and other public buildings.

Thus, and prior to the concerned Regional Director's transmittal forwarding/submitting documents pertinent to the above items, the maintenance official is expected to affix his/her signature under a heading/caption "NOTED" in whatever documents supporting the transmittal (i.e., POWs, DE, etc) signifying that a complete review of the same had been conducted.

This Department Order shall take effect immediately.

MARK A. VILLAR
Secretary

RAFAEL C. YABUT
Senior Undersecretary
Officer-In-Charge

7.1.2 DFR/ESGJR

Department of Public Works and Highways
Office of the Secretary



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