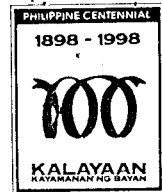


Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
OFFICE OF THE SECRETARY
Manila



07 APRIL 1999

DEPARTMENT ORDER)
No. **62**)
Series of 1999)
X-X-X-X-X-X-X-X-X-X-X-X-X-X)
SUBJECT : **CENTRALIZED PROCUREMENT OF
ROAD MAINTENANCE AND TRAFFIC
CONTROL AND SAFETY PRODUCTS
AND DEVICES**

In order that the procurement of road maintenance and traffic control and safety products and devices can be undertaken in the most economical and efficient manner by purchasing directly from reliable sources in economic lot sizes and by observing optimum specifications, the following items which were normally procured by the Regional/District Offices shall, henceforth be procured only in the Central Office.

1. Reflectorized Road Signages, Road Paints, and Paints for Bridges;
2. Traffic Control and Safety Devices such as Cat's Eyes, Reflectorized Buttons, Delineator Ports, and the like;
3. Bailey Bridge Panels and Accessories; and,
4. Guardrails, Steel Sheet Piles, H-Piles, and Tubular Pipes.

The determination of requirements for road maintenance and traffic control and safety products and devices shall be subject to existing DPWH standards and specifications and the attached Guidelines in the Procurement and Installation of Road Safety Devices under the Road Safety Program.

The Regional Directors shall consolidate and submit to the Central Office (Attention : Supply and Property Management Division, AMMS) not later than 30 days before the start of each quarter the quarterly requirements for the above-mentioned items of Offices under their respective jurisdictions in accordance with approved Annual/Supplementary Procurement Programs and/or Programs of Work. The consolidated requirements per commodity grouping shall be reviewed by a Technical Working Group of the Prequalification, Bidding and Awards Committee concerned composed of representatives from the Planning Service and the Bureaus of Design (BOD), Maintenance (BOM), and Research and Standards (BRS).

Consolidated requisitions and the corresponding Purchase Orders shall be approved by the Secretary, subject to existing accounting and auditing rules and regulations.

The items centrally procured shall be delivered to the respective Regional Offices by the supplier/manufacturer concerned in accordance with the terms and conditions of the contract, subject however, to the inspection by the aforecited Technical Working Group and acceptance of end-user concerned. The Regional Directors shall, in turn, coordinate the distribution of the delivered items to the District Offices within their respective jurisdictions.

This Order takes effect immediately.


GREGORIO R. VIGILAR
Secretary

**GUIDELINES IN THE PROCUREMENT AND INSTALLATION
OF ROAD SAFETY DEVICE UNDER THE ROAD SAFETY PROGRAM**

1. The road safety devices should be installed along the national roads on identified blackspot locations especially in front of school zones, built-up areas, dangerous curves, etc. to prevent traffic accidents.
2. Procurement of road safety devices such as road signs, pavement markings (studs, reflectorized thermoplastic materials, paint with beads embedded, etc.) should be in accordance with the specification and standards passed by the Bureau of Research and Standards, this Department and the Manuals on Road Signs and Pavement Markings.
3. Road signs and pavement markings should be properly reflectorized/luminous especially at night.
4. Regional Offices should prioritize list of projects under the Road Safety Program according to needs. Request should include a diagram showing the exact location along a specific national road section where the safety devices are to be installed and indicating what kind of safety devices to be installed.
5. All requests for procurement of road safety devices by the Regional Directors under the Road Safety Program are to be submitted to the Planning Service (Traffic Studies Section) for evaluation and analysis for consistency with the Road Safety Program before the bidding process.
6. A policy of "no accomplishment report-no allocation" shall be adopted under the Road Safety Program. Accomplishment report should be submitted to the Assistant Secretary, Planning Service upon completion of the installation of various traffic safety devices together with pictures showing the before, during and after the installation of the said safety devices.
7. Approved priority lists of project should be inspected before and during the implementation process.
8. An accomplishment report should be submitted to the Asst. Secretary for Planning upon completion of the installation of various traffic safety devices together with pictures showing the before, during and after the installation of said safety devices.
9. Attached is a table titled as "Table 1" for the Regional Directors to fill up for their lists of projects under the Road Safety Program.
10. Attached is an accomplishment report form titled as "Table 2" for the Regional Offices to fill up after the implementation/installation of the road safety devices.

TABLE 1

**LISTS OF PROJECT UNDER THE ROAD SAFETY PROGRAM
(In Priority Order)**

REGION:

DISTRICT:

SPECIFIC LOCATION	DESCRIPTION OF SAFETY DEVICES TO BE INSTALLED	UNIT	QUANTITY	ESTIMATED COST	JUSTIFICATION

TABLE 2

MONITORING AND EVALUATION SYSTEM
ROAD SAFETY PROGRAM
REGION _____

PROJECT NO.: _____

NAME OF PROJECT: _____

DESCRIPTION OF
PROJECT: _____

LOCATION: _____

LENGTH: _____

DATE STARTED: _____ TARGET DATE OF
COMPLETION: _____

ACCOMPLISHMENT: _____ % SLIPPAGE: _____

DATE COMPLETED: _____

PROJECT ENGINEER: _____

CONTRACTOR: _____

PROBLEMS ENCOUNTERED: _____

REMARKS: _____

NOTE: Please submit pictures with labels (Before, During and After the
installation) together with the form.