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KAGAWARAN

REPUBLIKA NG PILIPINAS
NG PAGAWAIN AT LANSANGAN BAYAN
TANGGAPAN NG KALAHIM
MAYNILA

OFF. 13 ONLY
12-14-87

November 11, 1987

DEPARTMENT ORDER NO.
Series of 1987

56 ^{7m}
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SUBJECT: Formation of a Technical Committee to Formulate Guidelines in Compliance with Executive Orders No. 285 and 301.

In compliance to the provisions of Executive Orders No. 285 and 301, a Technical Committee is hereby created to be composed of the following members:

1. Two (2) representatives from the Assets and Supplies Control Division to be designated by the Assistant Secretary concerned.
2. One (1) representative from the Bureau of Maintenance to be designated by the Director.
3. One (1) representative from the Infrastructure Computer Center to be designated by the ICC Manager.
4. One (1) representative from the Accounting Division to be designated by the Assistant Secretary concerned.
5. One (1) representative from the Legal Service to be designated by the Assistant Secretary concerned.

The Committee will be headed by Undersecretary T.G. Gener as Chairman and Assistant Secretary Gregorio S. Alvarez as Vice-Chairman. They will formulate the guidelines on how to operationalize the following provisions of the Executive Orders:

1. Executive Order No. 285 - Section 3

The General Services Administration and its Building Services and Real Property Management Office are hereby abolished and their functions transferred to the Department of Public Works and Highways. Such transfer shall include applicable appropriations, records, property and equipment, and such personnel as may be necessary.

The following functions are hereby transferred to DPWH:

- a. Overall custody and administration of the government buildings, including development of criteria and standards on building services,



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allocation of government buildings to agency-users, and related activities;

- b. Conduct of researches, studies and surveys to determine the space requirements of the government; need for maintenance, repair and alteration/improvement of buildings and ground; and allocation of new buildings;
 - c. Inventory, inspection, appraisal and determination of the value of buildings owned by the national government;
 - d. Development of guidelines, criteria and standards on the reasonableness of rental rates in privately-owned buildings leased to government offices and vice-versa;
 - e. Disposal of government-owned buildings;
 - f. Determination of damage caused by natural calamities to government properties for purposes of insurance claims;
 - g. Designation of the building administrator for each government building.
2. Executive Order No. 301 - Section 6 (Guidelines for Lease Contracts)

"Any provision of law, decree, executive order or other issuances to the contrary notwithstanding, the DPWH, with respect to the leasing of privately-owned buildings or spaces for government use or of government-owned buildings or spaces for private use, shall formulate uniform standards or guidelines for determining the reasonableness of the terms of lease contracts and of the rental rates involved."

The guidelines should be completed by the Committee on or before December 31, 1987.

This order takes effect immediately.


J. NERY FERRER
Secretary