



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
OFFICE OF THE SECRETARY  
MANILA

7713.DPW/1  
3-11-91

04 March 1991

DEPARTMENT ORDER) SUBJECT: ASSIGNMENT OF HIGHWAY MAINTENANCE  
EQUIPMENT TO DEOS AND RELATED  
MATTERS.  
No. **54** *R*  
Series of 1991 *B/11*

In order to enhance the effectiveness of the highway maintenance operations of this Department, the following measures are hereby prescribed for the compliance of all concerned:

1. Each District Engineering Office (DEO)\* shall be assigned its minimum fleet of basic highway maintenance equipment, which will be defined in subsequent Department Memoranda. This fleet shall include the equipment needed to give the DEO the in-house core capability to effectively carry out, by administration (or force account), (a) the portion of the regular highway maintenance program which is not envisioned for contract work based on the phased plan for maintenance by contract, and (b) emergency highway repair and rehabilitation operations, especially those related to calamities. This is consistent with the overall government policy of promoting the private sector as the main engine of development, while retaining with the government the quick-response capability to directly deliver essential public services.
2. The District Engineer (DE)\* shall be responsible for the deployment, operation, and determination of repair, maintenance, and rehabilitation, of the basic highway maintenance equipment assigned to the DEO commensurate with its highway maintenance and rehabilitation activities. The DEO shall keep an accurate record of actual utilization hours and accomplish an individual logbook of each piece of equipment, and shall submit a monthly report thereof to the Regional Director (RD), copy furnished to the Regional Equipment Services (RES) and the Area Equipment Services (AES). Such data shall be the basis of the RD, with the assistance of the RES, in scheduling the assignment of equipment in order to optimize its use.
3. In lieu of charging equipment rentals, the amount equivalent to 15% of the Equivalent Maintenance Kilometer (EMK) funds, which had been previously authorized to be retained with the Regional Office

\* In this Order, the term DEO may also refer to a sub-DEO and the national section of a City Engineering Office (CEO). The term DE may also refer to the head of the sub-DEO and the head of the national section of the CEO.

*K* against which rentals may be charged, shall be released immediately and automatically to the DE who shall administer and control the disbursement of said funds exclusively for equipment maintenance services, including the procurement of preventive maintenance (PM) parts, such as tires, batteries, lubricants, filters, linings, tune-up parts, and all other fast-wearing consumables necessary to efficiently maintain the equipment required for road maintenance.

4. The AES shall be responsible for undertaking the maintenance (PM 1, 2, 3 and 4) of the subject equipment and the procurement of the PM parts which shall be funded by the DEO out of the 15% EMK fund retention.

This Order shall take effect immediately.

*Jose P. de Jesus*  
JOSE P. DE JESUS  
Secretary