

## REPUBLIC OF THE PHILIPPINES MINISTRY OF PUBLIC WORKS AND HIGHWAYS OFFICE OF THE MINISTER MANILA

December 17, 1984



SUBJECT: Payment of Honoraria in Lieu of Overtime Pay for the First Quarter of CY-1984 Representing Additional 10%

Effective January 1, 1984, honoraria of regular, contractual and full-time employees of this Ministry are authorized to be processed for payment of the additional 10% covering the 1st quarter of CY-1984. Total honoraria allowed to be paid should not exceed 50% of the basic salary of the official/employee concerned. A new authority for this additional 10% honoraria should be submitted for approval before payment could be made.

Processing of the payment should be in accordance with the provisions of Ministry Order No. 4, series of 1984 (except for Item No. 1), subject to the availability of fund and usual accounting and auditing rules and regulations.

Minister