



REPUBLIC OF THE PHILIPPINES
MINISTRY OF PUBLIC WORKS AND HIGHWAYS
MANILA

12 December 1984

MINISTRY ORDER

NO. 49

Series of 1984

SUBJECT: Delegation of Authority on
Procurement and Payment of
Supplies, Materials, Equipment
and Spare Parts

In view of the previous price increases of almost all commodities and services brought about by the diminishing value of the Philippine peso vis-a-vis the U.S. Dollar, the limits of authorities delegated to the Regional Directors and the Regional Equipment Engineers has caused difficulties in procurement and payment of supplies, materials equipment as well as spare parts needed in the operations of field offices.

In order to facilitate more efficient and responsive operations of the Field Offices of this Ministry particularly in the procurement activities in connection with the implementation of our projects, the authorities delegated to all Regional Directors, District/City Engineers and Regional Equipment Engineers on the above mentioned subject are hereby revised as follows:

I. REGIONAL DIRECTORS

- 1.1 Approval of requisitions, invitations to bid, awards, and purchase orders for office supplies and materials, equipment, spare parts and services in an amount not exceeding ₱100,000.00 per requisition as well as approval of disbursement vouchers and countersigning of checks/warrants for payment therefore, provided that the items requisitioned are included in the approved procurement program and are not covered by any existing ban.

II. DISTRICT/CITY ENGINEERS

- 2.1 Approval of requisitions, invitations to bid, awards and purchase orders for office supplies, materials, equipment and spare parts in an amount not exceeding ₱50,000.00 per requisition as well as approval of disbursement vouchers and signing of checks/warrants for payment therefor, provided that the items requisitioned are included in the approved procurement program and are not covered by any existing ban.

III. REGIONAL EQUIPMENT ENGINEERS

- 3.1 Approval of requisitions for supplies, materials, office equipment and spare parts in an amount not exceeding ₱50,000.00 per requisition as well as approval of disbursement vouchers and countersigning of checks/warrants for payment therefore, provided that the items requisitioned are included in the approved procurement program and are not covered by any existing ban.
- 3.2 Submit and recommend approval of requisitions for supplies, materials, office equipment, and spare parts including approval of disbursement vouchers and countersigning of checks/warrants for payments therefor to the Regional Director concerned if the amount involved exceeds ₱50,000.00 per requisition, provided that the items to be procured are included in the approved procurement program and are not covered by any existing ban.

It is understood that the exercise of the powers herein delegated shall, in all cases be subject to existing national or Ministry/agency policies, rules and regulations as may have been or may hereafter be promulgated.

This amends Ministry Order Nos. 65 and 13-C, both Series of 1982 accordingly and shall take effect immediately.



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Minister