



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
OFFICE OF THE SECRETARY
Manila

097-13 DPWH
2-26-93

24 February 1993

DEPARTMENT ORDER

NO. 30

Series of 1993

SUBJECT: CREATION OF THE COMMITTEE
ON VARIATION ORDERS/
SUPPLEMENTAL AGREEMENTS
FOR DPWH PROJECTS

To expedite processing of variation orders/supplemental agreements and to preclude delay in project implementation, a Committee on Variation Orders/Supplemental Agreements is hereby created with the following composition:

Director, Bureau of Maintenance	-	Chairman
Director, Bureau of Research and Standards	-	Member
Director, Bureau of Construction	-	"
Director, Bureau of Design	-	"
Director, Bureau of Equipment	-	"
Head, Implementing Office	-	"

The Committee shall have the following duties and responsibilities:

1. To review/evaluate variation orders (change orders and extra work orders) and corresponding supplemental agreements and to ascertain the necessity, justification and reasonableness thereof;
2. To ensure that variation orders are supported with the required documents/data per Department Order No. 16 dated 19 February 1988;
3. To ensure that variation orders are in accordance with the provision of CI.1 of the amended Implementing Rules and Regulation of P.D. 1594 and Department Orders pertaining thereto;
4. To form inspection teams to conduct joint inspection and field investigation of the proposed changes/additional works when deemed necessary. The expenses therefor shall be charged against available funds of the Department.
5. To submit recommendation either approval or disapproval, as the case may be, with the corresponding justifications therefor.

The Committee is empowered to call on any DPWH official/personnel to shed light on the proposed variation orders/supplemental agreements.

This Department Order shall be effective immediately.