



REPUBLIC OF THE PHILIPPINES
 Department of Public Works, Transportation and Communications
 OFFICE OF THE SECRETARY
 M A N I L A

May 22, 1973

DEPARTMENT ORDER

No. 24

-X-X-X-X-X-X-X-X-X)

SUBJECT: Procedures to be implemented in the disposition of Purchase Orders.

TO ALL HEADS OF BUREAUS
 CHIEFS OF OFFICES AND ALL
 CONCERNED
 THIS DEPARTMENT

In consonance with the series of conferences between the Staff of the Auditor General and their Counterparts in this Department in pursuance to the letter of the Auditor General dated March 7, 1973, and in order to preclude the payment of spurious purchase orders, the following procedures are hereby adopted:

1. Two copies of all Purchase Orders, duly approved, shall be transmitted to the Auditor, this Department, who shall, after receipt thereof, forward one copy to the Auditor of the end-using Agency concerned.
2. A summary of such duly approved purchase orders shall then be prepared by the DPWTC Auditor for immediate transmittal to the Manager, NGAD "A" for his guidance and information in the counter-signing of the Treasury Warrants covering payment of said purchase orders.

This order takes effect immediately. All existing orders inconsistent herewith are hereby superseded.

David M. Consunji
 DAVID M. CONSUNJI
 Acting Secretary

*130.01 Gen
 5/28/73*