

Republic of the Phit, pines **DEPARTMENT OF PUBLIC WORKS, TRANSPORTATION AND COMMUNICATIONS** NEA Building, E. de les Santes Ave., Quezon City (DEFLICE - C.L. CHODE(V.A.DV)

OFFICE of the SECRETARY

February 28, 1978

x-x-x-x-x-x-x-x-x)		CENTERS
No. <u>15</u>	SUBJECT:	ON PERSONNEL TESTING
		CREATION OF TASK FORCE
DEPARTMENT ORDER)		

The DPWTC Five Year Integrated Plan for Personnel Management and Development has targetted the establishment of at least three (3) Personnel Testing Centers within the system for CY 1978. These personnel testing centers shall provide supplemental screening for civil service eligibles certified by the Civil Service Commission in order to ensure that individuals who join the DPWTC system have potentials for careers and the capability to respond creatively to change. The outputs of these centers shall be the basis of orientation and developmental training throughout their careers. For this purpose, a Task Force on Personnel Testing Centers (PTC) is hereby created in the Office of the Assistant Secretary for Personnel Management and Development, this Department.

Functions:

- 1. Conceptualize plan for the installation of the PTC.
- 2. Develop strategy for the pooling of testing centers.
- 3. Develop and recommend suitable guidelines on the operationalization of the PTC.
- 4. Design evaluation and monitoring system for operations of the PTC.
- 5. Undertake such other duties and tasks as may be assigned by the Secretary.

Membership:

- 1. Josefina Alcala National Irrigation Authority
- 2. Irene Alzate Planning & Project Development Office
- 3. Lillian Asprer Local Water Utilities Administration 4. Aurea Galang Philippine Aerospace and Development
 - Aurea Galang Philippine Aerospace and Development Corporation
- 5. Edna Garcia Farm Systems and Development Corporation

180-3/7/78

Operations:

The Task Force on Testing Centers shall be guided by the attached Program of Work. It may be disbanded by the end of December, 1978.

The members of the task force shall be entitled to an honoraria of Four Hundred Pesos (P400.00) each month chargeable against the training funds of this Department.

Monthly accomplishment reports shall be submitted to management not later than three (3) days after the end of each month.

This order shall take effect immediately.

JULKIO