



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
OFFICE OF THE SECRETARY
Manila

697.13 DPWH
02-18-2014

JAN 27 2014

DEPARTMENT ORDER)
No. 14)
Series of 2014 *Apr. 18-14*)

**SUBJECT : AMENDMENT TO DEPARTMENT ORDER NO. 26,
SERIES OF 2012 RE: RECONSTITUTION OF THE
DPWH CENTRAL OFFICE COMMITTEE ON
OFFICE UNIFORMS AND SOCIAL AFFAIRS**

To ensure continuity and timeliness in (1) the selection and procurement of office uniforms, and (2) the preparation for social affairs and activities in the Department, the Committee on Office Uniforms and Social Affairs is hereby amended:

The Committee shall be responsible for the following tasks:

1. Undertake the selection and procurement of office uniforms
2. Planning and preparation for social affairs/activities of the Department
3. Oversee the implementation of these social events and activities
4. Coordinate with external agencies whenever necessary; and
5. See to it that the above activities are subject to approval of proper authorities.

Social affairs shall include cultural and sports events, anniversaries, Christmas celebrations and other special events of the Department.

The Committee shall be composed of the following:

Chairperson : Undersecretary for Support Services
Vice Chairperson : Assistant Secretary for Support Services
Members : Director, Human Resource and Administrative Service
Director, Financial Management Service
Director, Information Management Service
Director, Stakeholders Relations Service
Chief, HRMD-HRAS
Chief, SPMD-HRAS
President, DPWH-CO Employees' Union

Additional Members for Office Uniforms only : Assistant Regional Director
Regional Administrative Officer

The ARD and the Regional AO shall come from different Regional Offices and shall be specifically designated by the Chairman every time the Committee will undertake selection and procurement of office uniforms.

The Technical Working Groups (TWGs) are also formed to provide assistance to the Committee composed of the following members:

a) For Office Uniforms

- Team Leader** : Chief, SPMD-HRAS
- Asst. Team Leader** : Asst. Head, TWG/Secretariat of BAC for Goods, Central Procurement Office
- Members** : Chief, Budget Division, FMS
Chief, Accounting Division, FMS
Chief, Customer Support Division, IMS
Representative, DPWH-CO Employees' Union

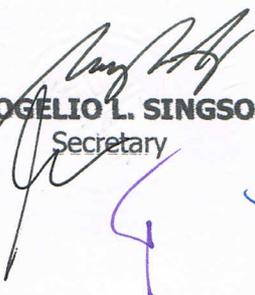
b) For Social Affairs

- Team Leader** : Chief, FMD-HRAS
- Asst. Team Leader** : Chief, CDD-HRAS
- Members** : Chief, Budget Division, FMS
Chief, Customer Support Division, IMS
Representative, DPWH-CO Employees' Union

The Chairperson may designate additional members for the two (2) TWGs on a case-to-case basis.

The issuance of this Order is intended to assign all related ad hoc functions to a single committee where most of the members shall be permanently designated.

This Order supersedes all previous issuances inconsistent herewith and shall take effect immediately.


ROGELIO L. SINGSON
Secretary

