



REPUBLIC OF THE PHILIPPINES
MINISTRY OF PUBLIC WORKS AND HIGHWAYS
OFFICE OF THE MINISTER
MANILA

April 22, 1985

MINISTRY ORDER

NO. 11
Series of 1985

SUBJECT: Submittal of As-Built
Plans of Infrastructure
Projects.

Under present practice, implementing offices of the Ministry submit for approval the as-built plans upon project completion as basis for the final change order, particularly in cases where there are changes/revisions/deviations from the originally approved plans in order to suit existing field condition or actual project requirement. In some specifications and/or conditions of particular application, there is the provision that "The Contractor shall prepare and submit five (5) copies of the As-Built Plans to the Engineer, of any Permanent Works to have been executed under the Contract." There is also the provision that "No certificate of completion shall be issued to the Contractor by the Engineer unless said plans are submitted and approved by the Engineer." The Engineer is the person appointed in writing from time to time by the Minister, or his duly authorized representative, who shall act as the executive head of the Project site with due notice to the Contractor. Nothing is mentioned in said provisions requiring the approval of as-built plans by the Minister.

As-built plans maybe just an orderly and comprehensive compilation of the originally approved plans including all sketches/drawings of all amendments made and actually built, or these maybe entirely new set of plans, accurately depicting each and every part of the structure as actually built; As such, as-built plans do not require approval by the Minister even when these are submitted in support of final change order. What is required is that the as-built plans be certified as to their correctness by both Contractor and Project Engineer and/or Consultant, as the case may be, and approved by the Engineer, in order to serve as convenient and reliable reference materials.

In view of the importance of as-built plans in connection with future maintenance/repair work, it is directed that copies thereof, duly certified by both Contractor and Project Engineer and/or Consultant, as the case may be, and approved by the Engineer, should be furnished the Bureau of Design, the Bureau of Maintenance and other offices concerned for their future reference and guidance.

For the strict compliance of all implementing offices of this Ministry.


JESUS S. HIPOLITO
Minister