



Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**OFFICE OF THE SECRETARY**  
Bonifacio Drive, Port Area, Manila

097.13 DPWH  
1-12-89 ✓  
REC'D - JAN. 12, 1989  
2:00 - P.M. *[Signature]*

06 January 1989

DEPARTMENT ORDER)

NO.

Series of 1989 *672*  
*1/12*

SUBJECT: Guidelines on Monitoring  
of Road Conditions with  
Assistance of Transport-  
ation Companies and the  
Public

1.0 Purpose:

To improve efficiency in the maintenance of national and local roads consistent with the mission of the DPWH.

2.0 Coverage:

The guidelines prescribed herein shall include the monitoring of actual conditions of national and local roads along the routes of buses and jeepneys.

3.0 General Guidelines and Instructions:

3.1 Installation of Drop Boxes and Notices:

3.1.1 The Highway District and City Engineer (HD/CE) shall request the assistance of bus and jeepney operators and bus station/terminal managers in the monitoring of road conditions including the installation of drop boxes (6"x14"x16" painted white) at bus stations/terminals located in cities, capital towns and other places that may be selected by the HD/CE.

3.1.2 The HD/CE shall also place NOTICES on a 2'x3' plywood, above the drop boxes briefly announcing to bus operators and concerned citizens the purpose of the monitoring system and inviting them to drop their reports in the boxes in the forms (per enclosed sample format) to be furnished by the HD/CE and made available in the Office of the Managers of the bus terminals.

3.2 Retrieval of Reports:

3.2.1 The HD/CE shall assign a maintenance personnel to collect the reports dropped in the boxes every other day and submit the reports to the HD/CE for proper disposition.

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3.3 Action to be Taken:

- 3.3.1 Deficiency reports pertaining to national roads and bridges shall be reviewed and verified. The HD/CE shall prepare a schedule of appropriate maintenance activities according to priority. Implementation of the appropriate maintenance activities shall be undertaken by the HD/CE concerned within two (2) days after the schedules have been approved.
- 3.3.2 Deficiency reports pertaining to national roads and bridges located in other district engineering offices shall be endorsed to the Engineering Offices concerned.
- 3.3.3 Deficiency reports relating to local roads and bridges shall be endorsed by the HD/CE to the local government units concerned for appropriate action.

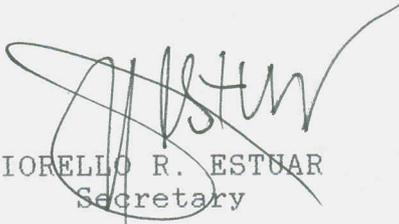
3.3 Reporting:

- 3.4.1 The HD/CE shall submit to the Regional Office a monthly report of accomplishment on the system. The Regional Director, in turn shall submit a monthly regional report to the Bureau of Maintenance, DPWH.

4.0 Repealing Clause:

This Order amends Department Order No. 64, series of 1988.

For immediate compliance.

  
FIORELLO R. ESTUAR  
Secretary

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