

Republic of the Philippines  
Department of Public Highways  
M a n i l a

May 17, 1974

DEPARTMENT ORDER }  
NO. 2 }  
Series of 1974 }  
X-X-X-X-X-X-X-X }

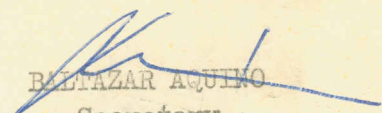
SUBJECT: Delegation of authority  
to sign and approve  
applications for vacation  
and sick leaves of absences  
and commutations of leaves.

TO: All Heads of Offices  
This Department

In order not to overburden the Secretary in signing numerous correspondences pertaining to the Department which do not involve policy matters, the signing and approval of applications for leaves of absences including commutations thereof, is hereby delegated to the Chief of the Administrative Division, pursuant to Section 6, Sub-paragraph (e) of Presidential Decree No. 458.

The Chief of the Administrative Division shall continue to exercise this delegated authority until further orders to the contrary.

Immediate implementation of this Order is enjoined.

  
BALTAZAR AQUINO  
Secretary

COPY FURNISHED:  
All Highway Regional Directors  
This Department

*abw 5/17*