

Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
SAMAR 1ST DISTRICT ENGINEERING OFFICE
Calbayog City, Samar



September 29, 2023

MEMORANDUM

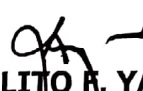
FOR : **ARDELIZA R. MEDENILLA, CESO I**
Undersecretary for Support Services
DPWH Central Office
Bonifacio Drive, Port Area, Manila

THRU : **THE REGIONAL DIRECTOR**
DPWH-Regional Office No. VIII
Baras, Palo, Leyte

ATTENTION : **CHIEF, PROCUREMENT OFFICE**

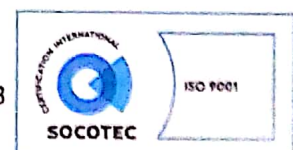
SUBJECT : **Submission of Annual Procurement Plan-Common-Use
Supplies & Equipment (APP-CSE) for CY 2024**

Submitted is the approved Annual Procurement Plan-Common-Use Supplies & Equipment (APP-CSE) for CY 2024, of this office.


RAULITO R. YANGZON
OIC-District Engineer

RO8.20 DVG/CRHC

Website: <https://www.dpwh.gov.ph>
Tel. No(s).: (055)209-1473/209-3113



APP-CSE 2024 FORM
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store (VS) will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store (VS) and Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this form, otherwise the form will be deemed invalid.
- 5.0 For items not included on the list of PART II, a separate file, with the file name APP-CSE 2024 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph) and must be submitted to PS-DBM through this link: <https://shorturl.at/hoas8>.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's Virtual Store (VS) account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signatures shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-8478245 (Globe) or 0918-2954426 (Smart), or email apccsa.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Department/Bureau/Office: Department of Public Works and Highways
Region: VII
Address: BRGY. SAN POLICARPO
CALBAYOG CITY

Agency Code/UACS: 18GIJ
Organization Type:

Note: The APP-CSE for FY 2024 must be submitted on or before 31 July 2023.

Contact Person: ANNA MELISSA M. IGNACIO
Position: PROCUREMENT HEAD
E-mail: annamhskaypado@yahoo.com
Telephone/Mobile Nos: 9766189175

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																										
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
1	DISINFECTANT-AL-204	ALCOHOL, Ethyl, 500 mL	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	50.96	0.00
2	DISINFECTANT-AL-203	ALCOHOL, Ethyl, 1 Gallon	gallon	39	0		39	17,603.04	39	0		39	17,603.04	39	0		39	17,603.04	39	0		39	17,603.04	156	451.36	70,412.16
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
3	ABC1413-CB-P01	CLEARBOOK, A4 size	BOOK	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	35.36	0.00
4	ABC1413-CB-P02	CLEARBOOK, Legal size	BOOK	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	38.48	0.00
5	ABC1524-ER-P01	ERASER, plastic/wood	PIECE	19	0	0	19	177.84	19	0	0	19	177.84	19	0	0	19	177.84	19	0	0	19	177.84	76	9.36	711.36
6	ABC1524-SP-G01	SIGN PEN, Extra Fine Tip, Black	PIECE	100	0	0	100	2,600.00	100	0	0	100	2,600.00	100	0	0	100	2,600.00	100	0	0	100	2,600.00	400	26.00	10,400.00
7	ABC1524-SP-G04	SIGN PEN, Fine Tip, Black	PIECE	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	44.72	0.00
8	ABC1524-SP-G07	SIGN PEN, Medium Tip, Black	PIECE	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.20	0.00
9	ABC1524-SP-G02	SIGN PEN, Extra Fine Tip, Blue	PIECE	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26.00	0.00
10	ABC1524-SP-G05	SIGN PEN, Fine Tip, Blue	PIECE	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	44.72	0.00
11	ABC1524-SP-G08	SIGN PEN, Medium Tip, Blue	PIECE	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.20	0.00
12	ABC1524-SP-G03	SIGN PEN, Extra Fine Tip, Red	PIECE	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26.00	0.00
13	ABC1524-SP-G06	SIGN PEN, Fine Tip, Red	PIECE	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	45.76	0.00
14	ABC1524-SP-G09	SIGN PEN, Medium Tip, Red	PIECE	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.20	0.00
15	ABC1524-WR-P01	WRAPPING PAPER	PACK	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	214.24	0.00
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																										
16	ABC1510-CV-G05	DOCUMENT CAMERA	UNIT	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	25,536.16	0.00
17	ABC1508-MUL-P01	MULTIMEDIA PROJECTOR	UNIT	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	18,470.40	0.00
BATTERIES AND CELLS AND ACCESSORIES																										
18	ABC1505-BT-A02	BATTERY, dry cell, size AA	PACK	25	0	0	25	546.00	25	0	0	25	546.00	25	0	0	25	546.00	25	0	0	25	546.00	100	21.84	2,184.00
19	ABC1505-BT-A01	BATTERY, dry cell, size AAA	PACK	10	0	0	10	197.60	10	0	0	10	197.60	10	0	0	10	197.60	10	0	0	10	197.60	40	19.76	790.40
20	ABC1505-BT-A03	BATTERY, dry cell, size D	PACK	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	92.56	0.00
CLERICAL EQUIPMENT AND SUPPLIES																										

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
21	47131812-AF-A01	AIR FRESHENER	can	50	0	0	50	4,368.00	50	0	0	50	4,368.00	50	0	0	50	4,368.00	50	0	0	50	4,368.00	200	87.36	17,472.00	
22	47131804-BR-S01	BROOM (Wais Tambo)	piece	50	0	0	50	6,396.00	50	0	0	50	6,396.00	50	0	0	50	6,396.00	50	0	0	50	6,396.00	200	127.92	25,594.00	
23	47131804-BR-T01	BROOM (Wais Ting-ting)	piece	50	0	0	50	1,196.00	50	0	0	50	1,196.00	50	0	0	50	1,196.00	50	0	0	50	1,196.00	200	23.92	4,794.00	
24	47131829-TB-C01	CLEANER, Toilet Bowl and Urinal	bottle	10	0	0	10	447.20	10	0	0	10	447.20	10	0	0	10	447.20	10	0	0	10	447.20	40	44.72	1,788.80	
25	47131805-CL-P01	CLEANSER, Scouring Powder	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	36.00	0.00	
26	47131811-DE-S02	DETERGENT BAR	bar	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9.36	0.00	
27	47131812-DE-P02	DETERGENT POWDER, all purpose	pouch	50	0	0	50	4,420.00	50	0	0	50	4,420.00	50	0	0	50	4,420.00	50	0	0	50	4,420.00	200	86.40	17,680.00	
28	47131803-OS-A01	DISINFECTANT SPRAY	can	25	0	0	25	3,770.00	25	0	0	25	3,770.00	25	0	0	25	3,770.00	25	0	0	25	3,770.00	100	150.80	15,080.00	
29	47131803-DU-P01	DUST PAN	piece	10	0	0	10	468.00	15	0	0	15	702.00	10	0	0	10	468.00	15	0	0	15	702.00	50	46.80	2,340.00	
30	47131802-FW-P03	FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	135.20	0.00	
31	47131803-FC-A01	FURNITURE CLEANER	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	226.72	0.00	
32	72181812-HS-L01	HAND SOAP, liquid	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42.95	0.00	
33	47131804-MP-B01	MOP BUCKET	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,288.00	0.00	
34	47131813-MP-H02	MOPHANDLE, heavy duty	piece	25	0	0	25	3,354.00	0	0	0	0	0.00	25	0	0	25	3,354.00	0	0	0	0	0.00	50	134.16	6,708.00	
35	47131813-MP-B01	MOPHEAD, made of rayon	piece	25	0	0	25	2,851.00	0	0	0	0	0.00	25	0	0	25	2,851.00	0	0	0	0	0.00	50	114.04	5,702.00	
36	47131801-RG-C01	RAGS	kilo	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.20	0.00	
37	47131802-SC-A01	SCOURING PAD	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	89.44	0.00	
38	47121701-TB-H04	TRASHBAG, JOIL size	pack/roll	25	0	0	25	3,250.00	25	0	0	25	3,250.00	25	0	0	25	3,250.00	25	0	0	25	3,250.00	100	130.00	13,000.00	
39	47121701-TB-P05	TRASHBAG, Large size	pack/roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	59.28	0.00	
40	47121701-TB-P06	TRASHBAG, XL size	pack/roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	92.56	0.00	
41	47121702-WB-P01	WASTEBASKET	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	43.68	0.00	
COLOR COMPOUNDS AND DISPERSIONS																											
42	12171203-SI-P01	INK, for stamp pad	bottle	10	0	0	10	312.00	10	0	0	10	312.00	10	0	0	10	312.00	10	0	0	10	312.00	40	31.20	1,248.00	
CONSUMER ELECTRONICS																											
43	12181305-04-A01	DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,803.76	0.00	
FACE MASK																											
44	42111713-SM-M06	FACE MASK	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	52.00	0.00	
FILMS																											
45	12111203-AC-P01	ACETATE	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,048.32	0.00	
46	12111201-CF-P01	CARBON FILM, Large size	box	10	0	0	10	2,568.80	10	0	0	10	2,568.80	10	0	0	10	2,568.80	10	0	0	10	2,568.80	40	256.88	10,275.20	
FIRE FIGHTING EQUIPMENT																											
47	46191801-FE-A01	FIRE EXTINGUISHER, dry chemical	unit	13	0	0	13	18,184.40	0	0	0	0	0.00	13	0	0	13	18,184.40	0	0	0	0	0.00	26	1,398.80	36,368.80	
48	46191801-FE-H01	FIRE EXTINGUISHER, pure HPC	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,613.25	0.00	
FLAG OR ACCESSORIES																											
49	12121005-PH-P01	PHILIPPINE NATIONAL FLAG	single	6	0	0	6	1,709.04	6	0	0	6	1,709.04	6	0	0	6	1,709.04	6	0	0	6	1,709.04	24	294.84	6,536.16	
FURNITURE AND FURNISHINGS																											
50	15161514-CH-S01	MONOBLOC CHAIR, beige	chair	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	375.44	0.00	
51	15161514-CH-A01	MONOBLOC CHAIR, white	chair	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	372.32	0.00	
52	15161515-TM-S01	MONOBLOC TABLE, white	tbl	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,348.88	0.00	
53	15161515-TM-S02	MONOBLOC TABLE, beige	tbl	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,348.88	0.00	
HEATING AND VENTILATION AND AIR CIRCULATION																											
54	45161604-FP-C01	ELECTRIC FAN, ceiling mount, oral type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,380.08	0.00	
55	45161604-FP-S01	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,109.68	0.00	
56	45161604-FP-S01	ELECTRIC FAN, stand type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,006.72	0.00	
57	45161604-FP-A01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	914.16	0.00	

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																										
38	42011307-OS003	DESKTOP, for Basic Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	24,793.80	0.00
39	42011307-OS004	DESKTOP, for Mid-Range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,790.40	0.00
40	42011307-HD-002	EXTERNAL HARD DRIVE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,018.08	0.00
41	42021010-PC-004	FLASH DRIVE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	224.64	0.00
42	42011303-LAP004	LAPTOP, for Mid-range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,380.00	0.00
43	42011303-LAP003	LAPTOP, Lightweight	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	46,800.00	0.00
44	42011708-MO-002	COMPUTER MOUSE, Wireless	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	169.52	0.00
45	42012102-PR-002	PRINTER, Impact, Dot Matrix, 24 pins	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	33,015.84	0.00
46	42012102-PR-001	PRINTER, Impact, Dot Matrix, 9 pins	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	11,014.64	0.00
47	42012105-PR-001	PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23,063.04	0.00
LIGHTING AND FIXTURES AND ACCESSORIES																										
48	39010503-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	81.12	0.00
49	39010503-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	205.82	0.00
MANUFACTURING COMPONENTS AND SUPPLIES																										
70	30201510-GL-001	GLUE, all-purpose	jar	30	0	0	30	2,121.60	30	0	0	30	2,121.60	30	0	0	30	2,121.60	30	0	0	30	2,121.60	120	70.72	8,486.40
71	31151004-SH-H01	STAPLE WIRE, heavy duty (sander type), 23/13	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.55	0.00
72	31151004-SH-S01	STAPLE WIRE, standard	box	60	0	0	60	1,425.60	60	0	0	60	1,425.60	60	0	0	60	1,425.60	60	0	0	60	1,425.60	240	23.76	5,702.40
73	30201512-TA-S01	TAPE, electrical	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	19.45	0.00
74	30201513-TA-H01	TAPE, masking, 24mm	roll	20	0	0	20	1,237.60	20	0	0	20	1,237.60	22	0	0	22	1,361.36	20	0	0	20	1,237.60	82	61.88	5,074.16
75	30201513-TA-H02	TAPE, masking, 48 mm	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	121.15	0.00
76	30201512-TA-P01	TAPE, packaging, 48 mm	roll	10	0	0	10	301.60	10	0	0	10	301.60	10	0	0	10	301.60	10	0	0	10	301.60	40	30.16	1,206.40
77	30201513-TA-T01	TAPE, transparent, 24mm	roll	11	0	0	11	125.84	12	0	0	12	137.28	11	0	0	11	125.84	11	0	0	11	125.84	45	11.44	514.80
78	30201512-TA-T02	TAPE, transparent, 48 mm	roll	11	0	0	11	263.12	11	0	0	11	263.12	11	0	0	11	263.12	14	0	0	14	334.88	47	23.92	1,124.24
79	31151007-TW-P01	TWINE, plastic	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	70.72	0.00
MEASURING AND OBSERVING AND TESTING EQUIPMENT																										
88	41111004-RU-P02	RULER, flexible, plastic, 450mm	piece	10	0	0	10	208.00	10	0	0	10	208.00	10	0	0	10	208.00	10	0	0	10	208.00	40	20.80	832.00
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
81	44121612-BL-H01	BLADE, for general purpose utility/knife	blade	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	16.00	0.00
82	44161802-PS-H01	STITCHING AND PUNCHING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,104.64	0.00
83	44161807-CA-C01	CALCULATOR, Compact	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	287.04	0.00
84	44121710-CH-H01	CHALK, white enamel	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	32.97	0.00
85	44121105-BF-C01	CLIP, binderclip, 19mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9.36	0.00
86	44121105-BF-C02	CLIP, binderclip, 25mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	15.60	0.00
87	44121105-BF-C03	CLIP, binderclip, 32mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	27.04	0.00
88	44121105-BF-C04	CLIP, binderclip, 50mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	60.32	0.00
89	44121801-CT-H02	CORRECTION TAPE	piece	10	0	0	10	115.30	10	0	0	10	115.30	10	0	0	10	115.30	10	0	0	10	115.30	40	11.53	461.20
90	44121812-CL-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	31.72	0.00
91	44111015-DF-H01	DATA FILE BOX	piece	150	0	0	150	11,580.00	0	0	0	0	0.00	150	0	0	150	11,580.00	0	0	0	0	0.00	300	77.20	23,160.00
92	44122011-DF-P01	DATA FOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	68.64	0.00
93	44161803-DS-H01	DATA STAMP	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	465.78	0.00
94	44121004-EN-H01	ENVELOPE, Documentary, A4	box	5	0	0	5	4,701.60	5	0	0	5	4,701.60	5	0	0	5	4,701.60	0	0	0	0	0.00	15	840.32	12,604.80
95	44121004-EN-H02	ENVELOPE, Documentary, legal,	box	15	0	0	15	16,177.20	0	0	0	0	0.00	15	0	0	15	16,177.20	0	0	0	0	0.00	30	1,078.48	32,754.40
96	44121004-EN-H03	ENVELOPE, Expanding, Kraft	box	20	0	0	20	27,497.60	20	0	0	20	27,497.60	20	0	0	20	27,497.60	20	0	0	20	27,497.60	80	1,374.88	109,590.40
97	44121004-EN-H02	ENVELOPE, Expanding, Plastic	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	30.48	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
98	4412156-DN-M02	ENVELOPE, Mailing	box	6	0	0	6	2,801.76	6	0	0	6	2,801.76	6	0	0	6	2,801.76	9	4	0	13	6,070.48	31	466.96	14,475.76	
99	4412154-DN-M02	ENVELOPE, Mailing, with window	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	528.32	0.00	
100	4411952-DN-M01	ERASER, felt, for blackboard/whiteboard	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	12.33	0.00	
101	4412218-FA-M01	FASTENER	box	50	0	0	50	4,732.00	50	0	0	50	4,732.00	50	0	0	50	4,732.00	50	0	0	50	4,732.00	200	94.64	18,928.00	
102	4411325-FO-M01	FILE ORGANIZER, expanding, plastic, legal	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	85.20	0.00	
103	4412319-FT-001	FILE TAB DIVIDER, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.88	0.00	
104	4412319-FT-002	FILE TAB DIVIDER, Legal	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26.00	0.00	
105	4412211-FO-M01	FOLDER, Fancy with slide, A4	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	291.20	0.00	
106	4412211-FO-M02	FOLDER, Fancy with slide, legal	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	308.88	0.00	
107	4412211-FO-L01	FOLDER, L-type, A4	pack	8	0	0	8	1,125.24	8	0	0	8	0.00	8	0	0	8	1,125.24	8	0	0	8	0.00	12	187.54	2,250.48	
108	4412211-FO-L02	FOLDER, L-type, Legal	pack	10	0	0	10	2,365.70	5	0	0	5	1,192.85	5	0	0	5	1,192.85	10	0	0	10	2,365.70	30	236.57	7,157.10	
109	4412262-FO-M01	FOLDER, pressboard	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	952.64	0.00	
110	4412211-FO-T02	FOLDER with tab, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	388.96	0.00	
111	4412211-FO-T04	FOLDER with tab, Legal	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	427.44	0.00	
112	4412208-IT-T01	INDEX TAB	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	63.11	0.00	
113	4411515-MF-B02	MAGAZINE FILE BOX, Large	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	136.88	0.00	
114	4412176-MA-F01	MARKER, Fluorescent	set	20	0	0	20	852.80	20	0	0	20	852.80	20	0	0	20	852.80	20	0	0	20	852.80	80	42.64	3,411.20	
115	4412176-MP-B01	MARKER, Permanent, Black	piece	26	0	0	26	405.60	26	0	0	26	405.60	26	0	0	26	405.60	26	0	0	26	405.60	104	15.60	1,622.40	
116	4412176-MP-B02	MARKER, Permanent, Blue	piece	27	0	0	27	421.20	27	0	0	27	421.20	27	0	0	27	421.20	27	0	0	27	421.20	108	15.60	1,684.80	
117	4412176-MP-B03	MARKER, Permanent, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	15.80	0.00	
118	4412176-MW-B01	MARKER, Whiteboard, Black	piece	42	0	0	42	436.80	42	0	0	42	436.80	42	0	0	42	436.80	44	0	0	44	457.60	170	10.40	1,768.00	
119	4412176-MW-B02	MARKER, Whiteboard, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10.40	0.00	
120	4412176-MW-B03	MARKER, Whiteboard, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10.40	0.00	
121	4412104-PC-G01	PAPER CLIP, with plastic coated, 30mm	box	100	0	0	100	936.00	86	0	0	86	804.96	100	0	0	100	936.00	88	0	0	88	823.68	374	9.36	3,500.64	
122	4412104-PC-X02	PAPER CLIP, with plastic coated, Jumbo, 50mm	box	32	0	0	32	765.44	32	0	0	32	765.44	32	0	0	32	765.44	34	0	0	34	813.28	130	23.92	3,109.60	
123	4410163-PS-M02	PAPER SHREDDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,699.20	0.00	
124	4410160-PT-M01	PAPER TRIMMER/CUTTING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,297.60	0.00	
125	4412106-PE-L01	PENCIL, lead/graphite, with eraser	box	30	0	0	30	1,248.00	30	0	0	30	1,248.00	30	0	0	30	1,248.00	30	0	0	30	1,248.00	120	41.60	4,992.00	
126	4412106-PS-M01	PENCIL SHARPENER	piece	4	0	0	4	852.80	0	0	0	0	0.00	4	0	0	4	852.80	0	0	0	0	0.00	8	213.20	1,705.60	
127	4410162-PL-M01	PUNCHER, paper, heavy duty	piece	10	0	0	10	1,622.40	10	0	0	10	1,622.40	10	0	0	10	1,622.40	10	0	0	10	1,622.40	40	162.24	6,489.60	
128	4412202-RB-F10	BINDING RING/CABLE, plastic, 32 mm	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	274.23	0.00	
129	44122101-RU-M01	RUBBER BAND No. 18	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	165.36	0.00	
130	44121805-SM-M01	STAMP PAD, felt	piece	8	0	0	8	341.12	8	0	0	8	341.12	8	0	0	8	341.12	8	0	0	8	341.12	32	42.64	1,364.48	
131	44121818-SL-M01	SCISSORS, symmetrical/asymmetrical	pair	10	0	0	10	416.00	10	0	0	10	416.00	10	0	0	10	416.00	11	0	0	11	457.60	41	41.60	1,705.60	
132	44121815-ST-M01	STAPLER, standard type	piece	10	0	0	10	1,456.00	7	0	0	7	1,019.20	10	0	0	10	1,456.00	7	0	0	7	1,019.20	34	145.60	4,950.40	
133	44121815-ST-M01	STAPLER, heavy duty (barrier)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	854.72	0.00	
134	44121815-SR-M02	STAPLE REMOVER, plain type	piece	20	0	0	20	956.80	20	0	0	20	956.80	20	0	0	20	956.80	20	0	0	20	956.80	80	47.84	3,827.20	
135	44121805-TD-T01	TAPE DISPENSER, table top	piece	1	0	0	1	78.00	1	0	0	1	78.00	1	0	0	1	78.00	1	0	0	1	78.00	4	78.00	312.00	
PAPER MATERIALS AND PRODUCTS																											
136	4411325-CA-A01	CARTOLINA, uncoated colors	sheet	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	80.48	0.00	
137	4411306-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm	form	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	853.68	0.00	
138	4411306-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm	form	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,260.48	0.00	
139	4411306-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 378mm	form	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,632.56	0.00	
140	4411306-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 241mm	form	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,108.64	0.00	
141	4411306-CF-L13	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 241mm	form	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	853.84	0.00	

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
142 14111526-CL-132 COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,629.68	0.00
143 14111529-CL-021 LOOSELEAF COVER	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	794.96	0.00
144 14111524-MP-532 NOTEPAD, stick-on, 50mm x 76mm	pad	5	0	0	5	197.60	0	0	0	0	0.00	5	0	0	5	197.60	0	0	0	0	0.00	10	39.52	395.20
145 14111524-MP-524 NOTEPAD, stick-on, 76mm x 100mm	pad	5	0	0	5	317.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	63.44	317.20
146 14111524-MP-523 NOTEPAD, stick-on, 76mm x 76mm	pad	5	0	0	5	301.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	60.32	301.60
147 14111524-MP-532 STENO NOTEBOOK	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23.92	0.00
148 14111527-MP-402 PAPER, MULTICOPY A4	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	179.92	0.00
149 14111527-MP-402 PAPER, MULTICOPY LEGAL	ream	400	0	0	400	84,448.00	368	0	0	368	81,914.56	368	0	0	368	81,914.56	400	0	0	400	84,448.00	1576	211.12	332,725.12
150 14111527-MP-021 PAPER, MULTIPURPOSE A4	ream	400	0	0	400	65,312.00	368	0	0	368	63,352.64	368	0	0	368	63,352.64	400	0	0	400	65,312.00	1576	163.28	257,329.28
151 14111527-MP-022 PAPER, MULTIPURPOSE LEGAL	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	185.12	0.00
152 14111523-PA-001 PAD PAPER, ruled	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	35.36	0.00
153 14111523-PA-001 PAPER, parchment	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	189.28	0.00
154 14111521-RE-001 RECORD BOOK, 300 PAGES	book	15	0	0	15	1,092.00	15	0	0	15	1,092.00	0	15	0	15	1,092.00	15	0	0	15	1,092.00	60	72.80	4,368.00
155 14111521-RE-002 RECORD BOOK, 500 PAGES	book	32	0	0	32	3,361.28	32	0	0	32	3,361.28	32	0	0	32	3,361.28	34	0	0	34	3,571.36	130	105.04	13,655.20
156 14111704-TT-004 TISSUE, INTERFOLDED PAPER TOWEL	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	29.12	0.00
157 14111704-TT-002 TOILET TISSUE PAPER, 2 ply	pack	10	0	0	10	1,008.80	0	0	0	0	0.00	10	0	0	10	1,008.80	0	0	0	0	0.00	20	100.88	2,017.60
PERFUMES OR COLOGNES OR FRAGRANCES																								
158 15211206-MP-001 HAND SANITIZER	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	87.36	0.00
PESTICIDES OR PEST REPELLENTS																								
159 15091909-DA-001 INSECTICIDE	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	257.92	0.00
PRINTED PUBLICATIONS																								
160 35010204-BA-001 HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (PA 5154)	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	37.21	0.00
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																								
1 44103109-DR-005 DRUM CARTRIDGE, SPROTHER DR-2455, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,947.20	0.00
2 44103105-CA-024 INK CARTRIDGE, CANON CL-74L, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,126.32	0.00
3 44103105-CA-022 INK CARTRIDGE, CANON CL-81L, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,178.32	0.00
4 44103105-CA-004 INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	861.12	0.00
5 44103105-CA-002 INK CARTRIDGE, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	892.32	0.00
6 44103105-EP-017 INK CARTRIDGE, EPSON C13T564100 (T5641), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	231.90	0.00
7 44103105-EP-017 INK CARTRIDGE, EPSON C13T564100 (T5641), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	242.20	0.00
8 44103105-EP-017 INK CARTRIDGE, EPSON C13T564100 (T5641), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	242.20	0.00
9 44103105-EP-017 INK CARTRIDGE, EPSON C13T564100 (T5641), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	242.20	0.00
10 44103105-MP-040 INK CARTRIDGE, HP C895AAA (HP85), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	852.80	0.00
11 44103105-MP-740 INK CARTRIDGE, HP C895AAA (HP85), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,048.32	0.00
12 44103105-MP-008 INK CARTRIDGE, HP C8751AA (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00	0.00
13 44103105-MP-710 INK CARTRIDGE, HP C8752AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,053.52	0.00
14 44103105-MP-017 INK CARTRIDGE, HP C860XAA (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	880.88	0.00
15 44103105-MP-717 INK CARTRIDGE, HP C8643AA (HP63), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,047.28	0.00
16 44103105-MP-040 INK CARTRIDGE, HP C8972AA (HP220A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
17 44103105-MP-040 INK CARTRIDGE, HP C8973AA (HP220A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
18 44103105-MP-040 INK CARTRIDGE, HP C8974AA (HP220A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
19 44103105-MP-005 INK CARTRIDGE, HP C8753AA (HP250A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,541.28	0.00
20 44103105-MP-005 INK CARTRIDGE, HP C8751AA (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	865.28	0.00
21 44103105-MP-710 INK CARTRIDGE, HP C860XAA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,066.00	0.00
22 44103105-MP-005 INK CARTRIDGE, HP C8753AA (HP250A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	935.00	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
23	44000005-HP-C40	INK CARTRIDGE, HP C4666A (HP82), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00	0.00
24	44000005-HP-C41	INK CARTRIDGE, HP C4666A (HP82), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,970.80	0.00
25	44000005-HP-C42	INK CARTRIDGE, HP C4666A (HP82), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
26	44000005-HP-C43	INK CARTRIDGE, HP C4666A (HP82), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
27	44000005-HP-C44	INK CARTRIDGE, HP C4666A (HP82), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
28	44000005-HP-C45	INK CARTRIDGE, HP C4666A (HP82), Black	cart	75	0	0	75	31,434.00	75	0	0	75	31,434.00	75	0	0	75	31,434.00	75	0	0	75	31,434.00	300	419.12	125,736.00
29	44000005-HP-C46	INK CARTRIDGE, HP C4666A (HP82), Tri-color	cart	100	0	0	100	41,912.00	100	0	0	100	41,912.00	100	0	0	100	41,912.00	100	0	0	100	41,912.00	400	419.12	167,648.00
30	44000005-HP-C47	INK CARTRIDGE, HP C2107AA (HP878), Black	cart	25	0	0	25	10,114.00	25	0	0	25	10,114.00	25	0	0	25	10,114.00	25	0	0	25	10,114.00	100	404.56	40,456.00
31	44000005-HP-C48	INK CARTRIDGE, HP C2107AA (HP878), Tri-color	cart	25	0	0	25	10,114.00	25	0	0	25	10,114.00	25	0	0	25	10,114.00	25	0	0	25	10,114.00	100	404.56	40,456.00
32	44000005-HP-C49	INK CARTRIDGE, HP C2121A (HP858A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	312.00	0.00
33	44000005-HP-C50	INK CARTRIDGE, HP C2121A (HP858A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
34	44000005-HP-C51	INK CARTRIDGE, HP C2121A (HP858A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
35	44000005-HP-C52	INK CARTRIDGE, HP C2121A (HP858A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
36	44000005-HP-C53	INK CARTRIDGE, HP F6V25AA (HP938), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
37	44000005-HP-C54	INK CARTRIDGE, HP F6V27AA (HP938), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
38	44000005-HP-C55	INK CARTRIDGE, HP L2551AA (HP953), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
39	44000005-HP-C56	INK CARTRIDGE, HP L2551AA (HP953), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
40	44000005-HP-C57	INK CARTRIDGE, HP L2551AA (HP953), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
41	44000005-HP-C58	INK CARTRIDGE, HP L2551AA (HP953), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,294.80	0.00
42	44000005-HP-C59	INK CARTRIDGE, HP L2551AA (HP953), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
43	44000005-HP-C60	INK CARTRIDGE, HP L2551AA (HP953), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
44	44000005-HP-C61	INK CARTRIDGE, HP L2551AA (HP953), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
45	44000005-HP-C62	INK CARTRIDGE, HP L2551AA (HP953), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,817.92	0.00
46	44000005-HP-C63	INK CARTRIDGE, HP T2551AA (HP953), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
47	44000005-HP-C64	INK CARTRIDGE, HP T2551AA (HP953), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
48	44000005-HP-C65	INK CARTRIDGE, HP T2551AA (HP953), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
49	44000005-HP-C66	INK CARTRIDGE, HP T2551AA (HP953), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
50	44000005-EP-807	REBORN CARTRIDGE, EPSON C130115115 (HP957), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.43	0.00
51	44000005-EP-813	REBORN CARTRIDGE, EPSON C130115132, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.94	0.00
52	44000005-EP-807	REBORN CARTRIDGE, EPSON C130115103 (5015000), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	818.48	0.00
53	44000005-EP-806	TONER CARTRIDGE, BROTHER DR-451CL, High Yield 3000	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,760.00	0.00
54	44000005-EP-809	TONER CARTRIDGE, BROTHER TN-330, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,567.20	0.00
55	44000005-EP-811	TONER CARTRIDGE, BROTHER TN-330, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,002.40	0.00
56	44000005-EP-815	TONER CARTRIDGE, BROTHER TN-3470, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,575.44	0.00
57	44000005-EP-816	TONER CARTRIDGE, BROTHER TN-45A Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,584.56	0.00
58	44000005-EP-818	TONER CARTRIDGE, BROTHER TN-45A Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
59	44000005-EP-819	TONER CARTRIDGE, BROTHER TN-45A Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
60	44000005-EP-820	TONER CARTRIDGE, BROTHER TN-45A Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
61	44000005-CA-900	TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,399.36	0.00
62	44000005-HP-812	TONER CARTRIDGE, HP C465A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,098.20	0.00
63	44000005-HP-814	TONER CARTRIDGE, HP C465A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,603.60	0.00
64	44000005-HP-816	TONER CARTRIDGE, HP C465A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,942.00	0.00
65	44000005-HP-821	TONER CARTRIDGE, HP C465A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,741.92	0.00
66	44000005-HP-822	TONER CARTRIDGE, HP C465A (HP85A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,242.72	0.00
67	44000005-HP-823	TONER CARTRIDGE, HP C465A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,350.40	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for this year	Price	Total Amount for this year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT
68	44000003-HP-C03	TONER CARTRIDGE, HP CE311A, Cyan	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
69	44000003-HP-C23	TONER CARTRIDGE, HP CE312A, Yellow	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
70	44000003-HP-M03	TONER CARTRIDGE, HP CE313A, Magenta	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
71	44000003-HP-B04	TONER CARTRIDGE, HP CE320A, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,192.80	0.00
72	44000003-HP-C04	TONER CARTRIDGE, HP CE321A, Cyan	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
73	44000003-HP-Y04	TONER CARTRIDGE, HP CE322A, Yellow	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
74	44000003-HP-M04	TONER CARTRIDGE, HP CE323A, Magenta	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
75	44000003-HP-B05	TONER CARTRIDGE, HP CE330A, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,872.80	0.00
76	44000003-HP-B06	TONER CARTRIDGE, HP CE400A, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,796.00	0.00
77	44000003-HP-C06	TONER CARTRIDGE, HP CE401A, Cyan	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00
78	44000003-HP-Y06	TONER CARTRIDGE, HP CE402A, Yellow	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,193.04	0.00
79	44000003-HP-M06	TONER CARTRIDGE, HP CE403A, Magenta	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00
80	44000003-HP-B07	TONER CARTRIDGE, HP CE410A, (HP305), Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,637.60	0.00
81	44000003-HP-C07	TONER CARTRIDGE, HP CE411A, (HP305), Cyan	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,460.00	0.00
82	44000003-HP-Y07	TONER CARTRIDGE, HP CE412A, (HP305), Yellow	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,460.00	0.00
83	44000003-HP-M07	TONER CARTRIDGE, HP CE413A, (HP305), Magenta	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,011.20	0.00
84	44000003-HP-B08	TONER CARTRIDGE, HP CE500A, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,090.80	0.00
85	44000003-HP-B08	TONER CARTRIDGE, HP CE500A, Black, high cap	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,332.00	0.00
86	44000003-HP-B02	TONER CARTRIDGE, HP CE517A (HP170), Black LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,476.72	0.00
87	44000003-HP-B03	TONER CARTRIDGE, HP CE520A (HP304), Black LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,246.80	0.00
88	44000003-HP-B06	TONER CARTRIDGE, HP CE520A, LaserJet Pro Wheel/ProCS	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,692.40	0.00
89	44000003-HP-B04	TONER CARTRIDGE, HP CE520C	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,359.52	0.00
90	44000003-HP-B06	TONER CARTRIDGE, HP CE521A (HP304), Black LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,800.00	0.00
91	44000003-HP-B07	TONER CARTRIDGE, HP CE521A (HP304), LaserJet Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,534.72	0.00
92	44000003-HP-B01	TONER CARTRIDGE, HP CE520C (HP304), Black Cartridge 1	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,796.00	0.00
93	44000003-HP-B08	TONER CARTRIDGE, HP CE521A (HP304), Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,826.00	0.00
94	44000003-HP-B02	TONER CARTRIDGE, HP CE520C (HP304), Black LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,728.00	0.00
95	44000003-HP-B03	TONER CARTRIDGE, HP CE520A, Black LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,574.00	0.00
96	44000003-HP-B02	TONER CARTRIDGE, HP CE521A, Cyan LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
97	44000003-HP-B05	TONER CARTRIDGE, HP CE520A, Yellow LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
98	44000003-HP-M05	TONER CARTRIDGE, HP CE520A, Magenta LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
99	44000003-HP-B04	TONER CARTRIDGE, HP CE520A (HP304A), Black LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,630.40	0.00
100	44000003-HP-C01	TONER CARTRIDGE, HP CE521A (HP304A), Cyan LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00
101	44000003-HP-Y01	TONER CARTRIDGE, HP CE521A (HP304A), Yellow LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00
102	44000003-HP-M01	TONER CARTRIDGE, HP CE521A (HP304A), Magenta LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00
103	44000003-HP-B02	TONER CARTRIDGE, HP CE520A (HP301A), Black LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,094.20	0.00
104	44000003-HP-C01	TONER CARTRIDGE, HP CE521A (HP301A), Cyan LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,680.80	0.00
105	44000003-HP-Y01	TONER CARTRIDGE, HP CE520A (HP301A), Yellow LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,680.80	0.00
106	44000003-HP-M02	TONER CARTRIDGE, HP CE521A (HP301A), Magenta LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,680.80	0.00
107	44000003-HP-B03	TONER CARTRIDGE, HP CE510A (HP301A), Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,900.00	0.00
108	44000003-HP-B04	TONER CARTRIDGE, HP CE510C (HP301C), Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,948.40	0.00
109	44000003-HP-C02	TONER CARTRIDGE, HP CE511A (HP301A), Cyan	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,036.80	0.00
110	44000003-HP-C04	TONER CARTRIDGE, HP CE511C (HP301C), Cyan	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,532.00	0.00
111	44000003-HP-Y02	TONER CARTRIDGE, HP CE511A (HP301A), Yellow	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,036.80	0.00
112	44000003-HP-Y04	TONER CARTRIDGE, HP CE511C (HP301C), Yellow	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,532.80	0.00

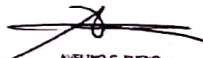
Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
1.1.3	4002303-HP-M03	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00
1.1.4	4002303-HP-M04	TONER CARTRIDGE, HP CF413C (HP410C), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80	0.00
1.1.5	4002303-HP-M04	TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,744.00	0.00
1.1.6	4002303-HP-M08	TONER CARTRIDGE, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,680.00	0.00
SOFTWARE																										
1	4002303-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
2	4002303-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
3	4002303-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
4	4002303-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
5	4002303-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
6	4002303-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
7	4002303-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
8	4002303-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
9	4002303-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
10	4002303-SFT-010	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
11	4002303-SFT-011	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
12	4002303-SFT-012	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
13	4002303-SFT-013	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
14	4002303-SFT-014	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
15	4002303-SFT-015	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
16	4002303-SFT-016	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																										
1	80141305-TS-001	BALLPEN	piece	259	0	0	259	0.00	259	0	0	259	0.00	259	0	0	259	0.00	265	0	0	265	0.00	1042	0.00	0.00
2	80141305-TS-002	MULTIFUNCTION PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
3	80141305-TS-003	LAMINATING FILM	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
4	80141305-TS-004	STICKER PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
5	80141305-TS-005	DOUBLE SIDED TAPE	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
6	80141305-TS-006	PHOTO PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
7	80141305-TS-007	BLEACHING SOLUTION	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
8	80141305-TS-008	CERTIFICATE FRAME	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
9	80141305-TS-009	CERTIFICATE HOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
10	80141305-TS-010	UNINTERRUPTIBLE POWER SUPPLY	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
11	80141305-TS-011	AIR CONDITIONING UNIT	unit	2	0	0	2	74,000.00	0	0	0	0	0.00	2	0	0	2	74,000.00	0	0	0	0	0.00	4	37,000.00	146,000.00
12	80141305-TS-012	SMART TELEVISION	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
13	80141305-TS-013	WHITE BOARD	piece	3	0	0	3	900.00	0	0	0	0	0.00	2	0	0	2	900.00	0	0	0	0	0.00	4	450.00	1,800.00
14	80141305-TS-014	MICROPHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
15	80141305-TS-015	METAL	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
16	80141305-TS-016	ORGANIZERS LIQUID	bottle	10	0	0	10	2,500.00	0	0	0	0	0.00	5	0	0	5	1,250.00	10	0	0	10	2,500.00	30	250.00	7,500.00
17	80141305-TS-017	PLASTIC PASTER	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
18	80141305-TS-018	STEEL FILING CABINET	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
19	80141305-TS-019	WELLUM BOARD PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
20	80141305-TS-020	EXTENSION CORD	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
21	80141305-TS-021	PRINT	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
22	80141305-TS-022	COLORED PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
23	80141305-TS-023	BRAND PAPER	ream	50	0	0	50	22,500.00	50	0	0	50	22,500.00	50	0	0	50	22,500.00	50	0	0	50	22,500.00	200	450.00	90,000.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
24	REPAIRS-TS-024	FLYER PKN	each	10	0	0	10	1,750.00	10	0	0	10	1,750.00	10	0	0	10	1,750.00	10	0	0	10	1,750.00	40	175.00	7,000.00
25	REPAIRS-TS-025	DOOR MAT	each	25	0	0	25	1,875.00	25	0	0	25	1,875.00	25	0	0	25	1,875.00	25	0	0	25	1,875.00	100	75.00	7,500.00
26	REPAIRS-TS-026	GLUE STICK (PASTE)	each	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
27	REPAIRS-TS-027	GLUE STICK (FOR GLUE GUN)	each	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
28	REPAIRS-TS-028	DEODORANT CAKE	each	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
29	REPAIRS-TS-029	DISPOSABLE GLOVES	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
30	REPAIRS-TS-030	OFFICE CHAIR	each	100	0	0	100	75,000.00	100	0	0	100	75,000.00	0	0	0	0	0.00	100	0	0	100	75,000.00	300	750.00	225,000.00
31	REPAIRS-TS-031	PANEL PAPER	each	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
32	REPAIRS-TS-032	AUTOMOTIVE BATTERIES	each	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
33	REPAIRS-TS-033	PADLOCK	each	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
34	REPAIRS-TS-034	MOBILE PHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
35	REPAIRS-TS-035	COMPACT DISC	each	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
36	REPAIRS-TS-036	AMPLIFIER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
37	REPAIRS-TS-037	STORAGE BOX	each	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
38	REPAIRS-TS-038	PLASTIC ENVELOPE	each	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
39	REPAIRS-TS-039	DOCUMENT SCANNER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
40	REPAIRS-TS-040	WATER DISPENSER	unit	5	0	0	5	42,000.00	0	0	0	0	0.00	5	0	0	5	42,000.00	0	0	0	0	0.00	10	8,500.00	85,000.00
41	REPAIRS-TS-041	FRANCHISE/TAPE	each	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
42	REPAIRS-TS-042	GLUE GUN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
43	REPAIRS-TS-043	JACKET PRINTER	unit	5	0	0	5	40,000.00	0	0	0	0	0.00	5	0	0	5	40,000.00	0	0	0	0	0.00	10	8,000.00	80,000.00
44	REPAIRS-TS-044	SPEAKERS	unit	5	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
45	REPAIRS-TS-045	POVIDONE IODINE	each	5	5	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
46	REPAIRS-TS-046	KEYBOARD	unit	5	5	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
47	REPAIRS-TS-047	DSLR CAMERA	unit	5	5	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
48	REPAIRS-TS-048	STEEL JAW	unit	5	5	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
49	REPAIRS-TS-049	LAMINATING MACHINE	unit	5	5	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	REPAIRS-TS-050	FUEL FILTERS	each	5	5	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	REPAIRS-TS-051	AIRLINE TICKETS (DOMESTIC)	ticket	5	5	5	5	45,000.00	0	0	0	0	0.00	5	0	0	5	45,000.00	0	0	0	0	0.00	10	9,000.00	90,000.00
52	REPAIRS-TS-052	AIRLINE TICKETS (INTERNATIONAL)	ticket	5	5	5	5	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	REPAIRS-TS-053	CAR (Service or Maintenance)	unit	5	5	5	5	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
54	REPAIRS-TS-054	MULTI-PURPOSE VEHICLE (MPV)	unit	1	5	5	1	900,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	900,000.00	900,000.00
55	REPAIRS-TS-055	SPORTS UTILITY VEHICLE (SUV)	unit	0	5	5	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
56	REPAIRS-TS-056	PASSENGER VAN	unit	0	5	5	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
57	REPAIRS-TS-057	VAN	unit	5	5	5	5	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
58	REPAIRS-TS-058	TWO-WHEEL VEHICLE	unit	5	5	5	5	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
59	REPAIRS-TS-059	PICK-UP TRUCK	unit	2	5	5	2	3,000,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	3,000,000.00	3,000,000.00
60	REPAIRS-TS-060	ALL TERRAIN VEHICLE (ATV)	unit	5	5	5	5	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
61	REPAIRS-TS-061	ASSISTED DRIVING TYPE VEH	unit	5	5	5	5	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
62	REPAIRS-TS-062	ASSISTED PASSENGER JEEP/TYPE VEHICLE	unit	5	5	5	5	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
63	REPAIRS-TS-063	MOTORCYCLE	unit	5	5	5	5	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
64	REPAIRS-TS-064	BIKE	unit	5	5	5	5	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
65	REPAIRS-TS-065	HOUSE RENT	unit	1	5	5	1	4,018,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	4,018,000.00	4,018,000.00
A. TOTAL																							P		70,388,336.74	
B. APPROXIMATE REDUCTION FOR INFLATION (10% of TOTAL)																							P		7,038,833.67	

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec			
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																						
D. GRAND TOTAL (A + B + C)																						
E. APPROVED BUDGET BY THE AGENCY HEAD <i>In Figures and Words:</i>																						11,439,289.79

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:



 AVELINO C. BUENO
 Property/Supply Officer

Date Prepared: 29-Aug-23

Certified Funds Available / Certified Appropriate Funds Available:



 IRMA P. GARCIA
 Accountant / Budget Officer

Approved by:



 RAMILITO F. YANGELO
 Head of Office/Agency