

APP-CSE 2024 FORM
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store (VS) will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store (VS) and Downloads page of PS-DBM website (www.ps-philgeos.gov.ph).
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeos.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART 1 of this form, otherwise the form will be deemed invalid.
- 5.0 For items not included on the list of PART 1, a separate file, with the file name APP-CSE 2024 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-philgeos.gov.ph) and must be submitted to PS-DBM through this link: <https://shorturl.at/hos8B>.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's Virtual Store (VS) account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-8478245 (Globe) or 0518-2954426 (Smart), or email appcse.helpdesk@ps-philgeos.gov.ph, or visit the PS-DBM website (www.ps-philgeos.gov.ph) for the guide on how to fill-out the APP-CSE.

Department/Bureau/Office: DPWH-CAMARINES SUR 2nd DED
Region: V
Address: SARAS, CANAMAN, CAM. SUR

Agency Code/UACS: _____
Organization Type: National Agency

Note: The APP-CSE for FY 2024 must be submitted on or before **31 July 2023**.

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Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																										
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
1	12191601-AL-E04	ALCOHOL, Ethyl, 500 mL	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	50.96	0.00
2	12191601-AL-E03	ALCOHOL, Ethyl, 1 Gallon	gallon	21	0	0	21	9,478.56	21	0	0	21	9,478.56	21	0	0	21	9,478.56	21	0	0	21	9,478.56	84	451.36	37,914.24
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
3	60121413-CB-P01	CLEARBOOK, A4 size	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	35.36	0.00
4	60121413-CB-P02	CLEARBOOK, Legal size	box	36	0	0	36	1,385.28	0	0	0	0	0.00	36	0	0	36	1,385.28	0	0	0	0	0.00	72	38.48	2,778.56
5	60121534-ER-P01	ERASER, plastic/rubber	piece	10	0	0	10	92.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	9.36	93.60
6	60121524-SP-G01	SIGN PEN, Extra Fine Tip, Black	piece	24	24	24	72	1,872.00	24	24	24	72	1,872.00	24	24	24	72	1,872.00	24	24	24	72	1,872.00	268	26.00	7,488.00
7	60121524-SP-G04	SIGN PEN, Fine Tip, Black	piece	3	3	3	9	402.48	3	3	3	9	402.48	3	3	3	9	402.48	3	3	3	9	402.48	36	44.72	1,608.92
8	60121524-SP-G07	SIGN PEN, Medium Tip, Black	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.20	0.00
9	60121524-SP-G02	SIGN PEN, Extra Fine Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26.00	0.00
10	60121524-SP-G05	SIGN PEN, Fine Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	44.72	0.00
11	60121524-SP-G06	SIGN PEN, Medium Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.20	0.00
12	60121524-SP-G03	SIGN PEN, Extra Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26.00	0.00
13	60121524-SP-G06	SIGN PEN, Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	45.76	0.00
14	60121524-SP-G09	SIGN PEN, Medium Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.20	0.00
15	60121124-WR-P01	WRAPPING PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	214.24	0.00
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																										
16	45121517-DO-C03	DOCUMENT CAMERA	unit	0	0	0	0	0.00	2	0	0	2	51,072.32	0	0	0	0	0.00	2	0	0	2	51,072.32	4	25,536.16	102,144.64
17	4511609-MH-P01	MULTIMEDIA PROJECTOR	unit	0	0	0	0	0.00	1	0	0	1	18,470.40	0	0	0	0	0.00	0	0	0	0	0.00	1	18,470.40	18,470.40
BATTERIES AND CELLS AND ACCESSORIES																										
18	26111702-BT-A02	BATTERY, dry cell, size AA	pack	7	7	7	21	458.64	7	7	7	21	458.64	7	7	7	21	458.64	7	7	7	21	458.64	84	21.84	1,834.56
19	26111702-BT-A01	BATTERY, dry cell, size AAA	pack	5	5	5	15	296.40	5	5	5	15	296.40	5	5	5	15	296.40	5	5	5	15	296.40	60	19.76	1,185.60
20	26111702-BT-A03	BATTERY, dry cell, size D	pack	10	0	0	10	925.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	92.56	925.60
CLEANING EQUIPMENT AND SUPPLIES																										

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
21	47131812-AF-A01	AIR FRESHENER	can	24	24	24	72	6,289.92	24	24	24	72	6,289.92	24	24	24	72	6,289.92	24	24	24	72	6,289.92	288	87.36	25,159.68
22	47131604-BR-S01	BROOM (Walls Tambo)	piece	12	0	0	12	1,535.04	0	0	0	0	0.00	12	0	0	12	1,535.04	0	0	0	0	0.00	24	127.92	3,079.68
23	47131604-BR-T01	BROOM (Walls Ting-ting)	piece	12	0	0	12	287.04	0	0	0	0	0.00	12	0	0	12	287.04	0	0	0	0	0.00	24	23.92	579.08
24	47131879-TB-C01	CLEANER, Toilet Bowl and Urinal	bottle	12	12	12	36	1,609.92	12	12	12	36	1,609.92	12	12	12	36	1,609.92	12	12	12	36	1,609.92	144	44.72	6,438.68
25	47131805-CL-P01	CLEANSER, Scouring Powder	can	12	12	12	36	1,296.00	12	12	12	36	1,296.00	12	12	12	36	1,296.00	12	12	12	36	1,296.00	144	36.00	5,184.00
26	47131811-DE-002	DETERGENT BAR	bar	12	12	12	36	336.96	12	12	12	36	336.96	12	12	12	36	336.96	12	12	12	36	336.96	144	9.36	1,347.84
27	47131811-DE-P02	DETERGENT POWDER, all purpose	pouch	12	12	12	36	3,182.40	12	12	12	36	3,182.40	12	12	12	36	3,182.40	12	12	12	36	3,182.40	144	88.40	12,728.60
28	47131863-DS-A01	DISINFECTANT SPRAY	can	12	12	12	36	5,428.80	12	12	12	36	5,428.80	12	12	12	36	5,428.80	12	12	12	36	5,428.80	144	150.80	21,733.20
29	47131601-DU-P01	DUST PAN	piece	7	0	0	7	327.60	0	0	0	0	0.00	7	0	0	7	327.60	0	0	0	0	0.00	14	46.80	655.20
30	47131862-PW-P03	FLOOR MAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	135.20	8.00
31	47131830-FC-A01	FURNITURE CLEANER	can	7	7	7	21	4,761.12	7	7	7	21	4,761.12	7	7	7	21	4,761.12	7	7	7	21	4,761.12	84	226.72	19,044.48
32	73101612-HS-L01	HAND SOAP, liquid	bottle	24		0	24	1,030.80	24	0	0	24	1,030.80	24	0	0	24	1,030.80	24	0	0	24	1,030.80	96	42.95	4,123.20
33	47121804-MP-001	MOP BUCKET	unit	7	0	0	7	16,036.00	0	0	0	0	0.00	7	0	0	7	16,036.00	0	0	0	0	0.00	14	2,288.00	32,032.00
34	47131613-MP-H02	MOPHANDLE, heavy duty	piece	7	0	0	7	939.12	0	0	0	0	0.00	7	0	0	7	939.12	0	0	0	0	0.00	14	134.16	1,878.24
35	47131619-MP-R01	MOPHEAD, made of rayon	piece	7	0	0	7	798.28	0	0	0	0	0.00	7	0	0	7	798.28	0	0	0	0	0.00	14	114.94	1,598.56
36	47131501-RG-C01	RAGS	kilo	5	5	5	15	858.00	5	5	5	15	858.00	5	5	5	15	858.00	5	5	5	15	858.00	60	17.20	1,032.00
37	47131602-SC-N01	SCOURING PAD	pack	7	0	0	7	626.08	7	0	0	7	626.08	7	0	0	7	626.08	7	0	0	7	626.08	28	89.44	2,504.32
38	47121701-TB-P04	TRASHBAG, XXL size	pack/roll	5	5	5	15	1,950.00	5	5	5	15	1,950.00	5	5	5	15	1,950.00	5	5	5	15	1,950.00	60	130.00	7,800.00
39	47121701-TB-P05	TRASHBAG, large size	pack/roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	99.28	0.00
40	47121701-TB-P06	TRASHBAG, XL size	pack/roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	92.56	0.00
41	47121702-WB-P01	WASTEBASKET	piece	12	0	0	12	524.16	0	0	0	0	0.00	12	0	0	12	524.16	0	0	0	0	0.00	24	43.68	1,048.32
COLOR COMPOUNDS AND DISPERSIONS																										
42	12171703-ST-P01	INK, for stamp pad	bottle	3	0	0	3	93.60	3	0	0	3	93.60	3	0	0	3	93.60	3	0	0	3	93.60	12	31.20	374.40
CONSUMER ELECTRONICS																										
43	52181535-DV-R01	DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	4,803.76	0	0	0	0	0.00	1	4,803.76	4,803.76
FACE MASK																										
44	42131713-SH-R06	FACE MASK	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	52.00	0.00
FILMS																										
45	13111203-AC-P01	ACETATE	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,048.32	0.00
46	13111201-CF-P02	CARBON FILM, Legal size	box	1	0	0	1	256.88	1	0	0	1	256.88	1	0	0	1	256.88	1	0	0	1	256.88	4	256.88	1,027.52
FIRE FIGHTING EQUIPMENT																										
47	46191601-FE-H01	FIRE EXTINGUISHER, dry chemical	unit	3	0	0	3	4,196.40	0	0	0	0	0.00	1	0	0	3	4,196.40	0	0	0	0	0.00	6	1,398.80	8,392.80
48	46191601-FE-H01	FIRE EXTINGUISHER, pure HCFC	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,613.25	0.00
FLAG OR ACCESSORIES																										
49	55121905-PH-P01	PHILIPPINE NATIONAL FLAG	piece	1	0	1	2	569.68	1	0	1	2	569.68	1	0	1	2	569.68	1	0	1	2	569.68	8	284.84	2,278.72
FURNITURE AND FURNISHINGS																										
50	56101504-CH-R01	MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	375.44	0.00
51	56101504-CH-W01	MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	50	0	0	50	18,616.00	0	0	0	0	0.00	0	0	0	0	0.00	50	372.32	18,616.00
52	56101519-TM-S01	MONOBLOC TABLE, white	unit	0	0	0	0	0.00	3	0	0	3	4,046.64	0	0	0	0	0.00	0	0	0	0	0.00	3	1,348.88	4,046.64
53	56101519-TM-S02	MONOBLOC TABLE, beige	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,348.88	0.00
HEATING AND VENTILATION AND AIR CIRCULATION																										
54	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,380.08	0.00
55	40101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,109.68	0.00
56	40101604-EF-S01	ELECTRIC FAN, stand type	unit	6	0	0	6	6,040.32	0	0	0	0	0.00	0	0	0	6	6,040.32	0	0	0	0	0.00	12	1,006.72	12,080.64
57	40101604-EF-W01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	914.16	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for this year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																												
88	43211507-DK003	DESKTOP, for Basic Users	unit	0	0	9	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	24,733.60		0.00	
89	43211507-DK004	DESKTOP, for Mid-Range Users	unit	0	0	9	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,390.40		0.00	
90	43201827-HD-X02	EXTERNAL HARD DRIVE	unit	6	0	9	6	18,108.48	0	0	0	0	0.00	6	0	0	6	18,108.48	0	0	0	0	0.00	12	3,028.08		36,128.96	
91	43202010-PD-U04	FLASH DRIVE	piece	0	0	9	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	224.64		0.00	
92	43211503-LAP004	LAPTOP, for Mid-range Users	unit	0	0	9	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,380.00		0.00	
93	43211503-LAP003	LAPTOP, Lightweight	unit	0	0	9	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	46,800.00		0.00	
94	43211708-MO-C02	COMPUTER MOUSE, Wireless	unit	0	0	10	10	1,695.20	0	0	0	0	0.00	10	0	0	10	1,695.20	0	0	0	0	0.00	20	169.52		3,390.40	
95	43212102-PR-D02	PRINTER, Impact, Dot Matrix, 24 pins	unit	0	0	9	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	33,015.84		0.00	
96	43212102-PR-D03	PRINTER, Impact, Dot Matrix, 9 pins	unit	0	0	9	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	11,014.64		0.00	
97	43212105-PR-L01	PRINTER, Laser, Monochrome	unit	0	0	9	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23,063.04		0.00	
LIGHTING AND FIXTURES AND ACCESSORIES																												
98	99101828-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	12	12	12	36	2,920.32	12	12	12	36	2,920.32	12	12	12	36	2,920.32	12	12	12	36	2,920.32	144	81.12		11,688.28	
99	99101828-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	0	0	4	4	823.28		0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	205.82		821.28	
MANUFACTURING COMPONENTS AND SUPPLIES																												
70	31201610-GL-X01	GLUE, all-purpose	jar	0	0	7	7	493.04	7	0	0	7	493.04	7	0	0	7	493.04	7	0	0	7	493.04	28	79.72		1,988.16	
71	31151804-SW-H01	STAPLE WIRE, heavy duty (binder type), 23/13	box	0	0	6	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.35		0.00	
72	31151804-SW-S01	STAPLE WIRE, standard	box	0	0	32	32	760.32	32	32	32	96	2,280.96	32	32	32	96	2,280.96	15	15	15	45	1,069.20	269	23.76		6,391.44	
73	31201502-TA-E01	TAPE, electrical	roll	0	0	3	3	56.35	3	3	3	9	175.05	3	3	3	9	175.05	3	3	3	9	175.05	30	19.45		583.50	
74	31201503-TA-H01	TAPE, masking, 24mm	roll	0	0	3	3	185.04	3	3	3	9	556.92	3	3	3	9	556.92	3	3	3	9	556.92	30	61.88		1,856.40	
75	31201503-TA-H02	TAPE, masking, 48 mm	roll	0	0	3	3	363.48	3	3	3	9	1,090.44	3	3	3	9	1,090.44	3	3	3	9	1,090.44	30	121.16		3,634.80	
76	31201517-TA-P01	TAPE, packaging, 48 mm	roll	0	0	3	3	90.48	3	3	3	9	271.44	3	3	3	9	271.44	3	3	3	9	271.44	30	30.16		904.80	
77	31201512-TA-T01	TAPE, transparent, 24mm	roll	0	0	3	3	34.32	3	3	3	9	102.96	3	3	3	9	102.96	3	3	3	9	102.96	30	11.44		343.20	
78	31201512-TA-T02	TAPE, transparent, 48 mm	roll	0	0	12	12	287.04	12	12	12	36	861.12	12	12	12	36	861.12	5	5	5	15	358.80	99	23.92		2,368.08	
79	31151507-TW-P01	TWINE, plastic	roll	0	0	1	1	70.72	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	70.72		70.72	
MEASURING AND OBSERVING AND TESTING EQUIPMENT																												
80	41111604-RJ-P02	RULER, flexible, plastic, 400mm	piece	0	0	6	0	0.00	12	12	12	36	748.80	0	0	0	0	0.00	0	0	0	0	0.00	36	20.80		748.80	
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																												
81	44121612-BL-H01	BLADE, for general purpose cutter/utility knife	tube	0	0	24	24	384.00	0	0	0	0	0.00	24	0	0	24	384.00	0	0	0	0	0.00	48	16.00		768.00	
82	44101602-PB-H01	BINDING AND PUNCHING MACHINE	unit	0	0	0	0	0.00	2	0	0	2	20,209.28	0	0	0	0	0.00	0	0	0	0	0.00	2	16,104.64		20,209.28	
83	44101807-CA-C01	CALCULATOR, Compact	unit	0	0	0	0	0.00	5	0	0	5	861.12	0	0	0	0	0.00	3	0	0	3	861.32	6	287.04		1,722.24	
84	44121710-CH-W01	CHALK, white enamel	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	32.97		0.00	
85	44122105-BF-C01	CLIP, backfold, 19mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9.36		0.00	
86	44122105-BF-C02	CLIP, backfold, 25mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	15.60		0.00	
87	44122105-BF-C03	CLIP, backfold, 32mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	27.04		0.00	
88	44122105-BF-C04	CLIP, backfold, 50mm	box	0	0	1	1	60.32	1	0	0	1	60.32	1	0	0	1	60.32	1	0	0	1	60.32	4	60.32		241.28	
89	44121801-CT-R02	CORRECTION TAPE	piece	0	0	25	25	268.25	25	25	25	75	864.75	25	25	25	75	864.75	25	25	25	75	864.75	250	11.53		2,882.50	
90	44121612-CJ-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	0	0	12	12	380.64	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	31.72		380.64	
91	44111515-DF-B01	DATA FILE BOX	piece	0	0	6	6	463.20	6	0	0	6	463.20	6	0	0	6	463.20	6	0	0	6	463.20	24	77.20		1,852.80	
92	44122011-DF-P01	DATA FOLDER	piece	12	0	0	12	823.68	12	0	0	12	823.68	12	0	0	12	823.68	12	0	0	12	823.68	48	88.64		3,294.72	
93	44103202-DS-H01	DATER STAMP	piece	0	0	3	3	1,409.34	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	469.78		1,409.34	
94	44121506-EW-D01	ENVELOPE, Documentary, A4	box	0	0	2	2	1,680.64	0	0	0	0	0.00	2	0	0	2	1,680.64	0	0	0	0	0.00	4	840.32		3,361.28	
95	44121506-EW-D02	ENVELOPE, Documentary, legal	box	0	0	2	2	2,156.96	0	0	0	0	0.00	2	0	0	2	2,156.96	0	0	0	0	0.00	4	1,078.48		4,334.92	
96	44121506-EW-X01	ENVELOPE, Expanding, Kraft	box	0	0	9	9	12,373.92	3	3	3	9	12,373.92	3	3	3	9	12,373.92	3	3	3	9	12,373.92	36	1,374.88		49,495.68	
97	44121506-EW-X02	ENVELOPE, Expanding, Plastic	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	30.49		0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
98	441.21106-EN-H02	ENVELOPE, Mailing	box	0	0	20	20	9,339.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	466.96	9,339.20
99	441.21104-EN-H02	ENVELOPE, Mailing, with window	box	0	0	1	1	528.32	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	528.32	528.32
100	441.11112-ER-001	ERASER, felt, for blackboard/whiteboard	piece	0	0	3	3	36.99	0	0	3	3	36.99	0	0	3	3	36.99	0	0	3	3	36.99	12	12.33	147.96
101	441.22118-FA-P01	FASTENER	box	0	0	18	18	1,703.52	6	6	6	18	1,703.52	6	6	6	18	1,703.52	6	6	6	18	1,703.52	72	94.64	6,814.08
102	441.11115-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	85.20	1.00
103	441.22108-FY-001	FILE TAB DIVIDER, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.88	1.00
104	441.22108-FY-002	FILE TAB DIVIDER, Legal	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26.00	1.00
105	441.22011-FO-F01	FOLDER, Fancy with slide, A4	bundle	0	0	3	3	873.60	0	0	0	0	0.00	3	0	0	3	873.60	0	0	0	0	0.00	6	291.20	1,747.20
106	441.22011-FO-F02	FOLDER, Fancy with slide, legal	bundle	0	0	3	3	926.64	0	0	0	0	0.00	3	0	0	3	926.64	0	0	0	0	0.00	6	308.88	1,851.28
107	441.22011-FO-L01	FOLDER, L-type, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	187.54	1.00
108	441.22011-FO-L02	FOLDER, L-type, Legal	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	238.57	1.00
109	441.22027-FO-P01	FOLDER, pressboard	box	0	0	9	9	8,573.76	3	3	3	9	8,573.76	3	3	3	9	8,573.76	3	3	3	9	8,573.76	36	952.64	34,295.04
110	441.22011-FO-T03	FOLDER with tab, A4	pack	0	0	9	9	3,500.64	3	3	3	9	3,500.64	3	3	3	9	3,500.64	3	3	3	9	3,500.64	36	388.96	14,002.56
111	441.22011-FO-T04	FOLDER with tab, Legal	pack	0	0	9	9	3,846.96	3	3	3	9	3,846.96	3	3	3	9	3,846.96	3	3	3	9	3,846.96	36	427.44	15,387.84
112	441.22008-IT-T01	INDEX TAB	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	63.11	1.00
113	441.11115-MF-002	MAGAZINE FILE BOX, Large	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	126.88	1.00
114	441.22115-MA-P01	MARKER, Fluorescent	set	0	0	21	21	895.44	7	7	7	21	895.44	7	7	7	21	895.44	7	7	7	21	895.44	84	42.64	3,581.76
115	441.22108-MP-001	MARKER, Permanent, Black	piece	0	0	24	24	374.40	0	0	0	0	0.00	24	0	0	24	374.40	0	0	0	0	0.00	48	13.60	748.80
116	441.22108-MP-002	MARKER, Permanent, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13.60	1.00
117	441.22108-MP-003	MARKER, Permanent, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13.60	1.00
118	441.22108-MW-001	MARKER, Whiteboard, Black	piece	0	0	24	24	249.60	0	0	0	0	0.00	24	0	0	24	249.60	0	0	0	0	0.00	48	16.40	498.20
119	441.22108-MW-002	MARKER, Whiteboard, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13.40	1.00
120	441.22108-MW-003	MARKER, Whiteboard, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13.40	1.00
121	441.22104-PC-G01	PAPER CLIP, vinyl/plastic coated, 13mm	box	0	0	21	21	196.56	7	7	7	21	196.56	7	7	7	21	196.56	7	7	7	21	196.56	84	9.36	786.24
122	441.22104-PC-J02	PAPER CLIP, vinyl/plastic coated, jumbo, 50mm	box	0	0	21	21	502.32	7	7	7	21	502.32	7	7	7	21	502.32	7	7	7	21	502.32	84	23.92	2,009.28
123	441.10103-PS-H02	PAPER SHREDDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,699.20	1.00
124	441.10101-PT-H01	PAPER TRIMMER/CUTTING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,297.60	1.00
125	441.12106-PE-L01	PENCIL, lead/graphite, with eraser	box	0	0	36	36	1,497.60	12	12	12	36	1,497.60	12	12	12	36	1,497.60	12	12	12	36	1,497.60	144	41.60	5,984.40
126	441.12105-PS-H01	PENCIL SHARPENER	piece	0	0	3	3	639.60	0	0	0	0	0.00	3	0	0	3	639.60	0	0	0	0	0.00	6	233.20	1,279.20
127	441.10102-PU-P01	PUNCHER, paper, heavy duty	piece	0	0	3	3	486.72	0	0	0	0	0.00	3	0	0	3	486.72	0	0	0	0	0.00	6	162.24	972.48
128	441.12037-RB-J10	BINDING RING/COMB, plastic, 32 mm	piece	0	0	3	3	822.69	1	1	1	3	822.69	1	1	1	3	822.69	1	1	1	3	822.69	12	274.23	3,291.76
129	441.12101-RU-001	RUBBER BAND No. 18	box	0	0	1	1	165.36	1	0	0	1	165.36	1	0	0	1	165.36	1	0	0	1	165.36	4	165.36	661.44
130	441.13105-SP-P01	STAMP PAD, felt	piece	0	0	1	1	42.64	1	0	0	1	42.64	1	0	0	1	42.64	1	0	0	1	42.64	4	42.64	170.56
131	441.13118-SG-S01	SCISSORS, symmetrical/asymmetrical	pair	0	0	7	7	291.20	0	0	0	0	0.00	7	0	0	7	291.20	0	0	0	0	0.00	14	41.60	582.40
132	441.13115-ST-S01	STAPLER, standard type	piece	0	0	7	7	1,619.20	0	0	0	0	0.00	7	0	0	7	1,619.20	0	0	0	0	0.00	14	145.60	2,038.40
133	441.13115-ST-001	STAPLER, heavy duty (binders)	unit	0	0	1	1	954.72	0	0	0	0	0.00	1	0	0	1	954.72	0	0	0	0	0.00	2	954.72	1,908.44
134	441.13113-SR-P02	STAPLE REMOVER, pier-type	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	47.84	1.00
135	441.13105-TD-T01	TAPE DISPENSER, table top	piece	0	0	7	7	546.00	0	0	0	0	0.00	7	0	0	7	546.00	0	0	0	0	0.00	14	78.00	1,092.00
PAPER MATERIALS AND PRODUCTS																										
136	1-411525-CA-A01	CARTOLINA, assorted colors	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	96.48	1.00
137	1-411506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	953.68	1.00
138	1-411506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,240.48	1.00
139	1-411506-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,652.56	1.00
140	1-411506-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,198.64	1.00
141	1-411506-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	853.84	1.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
142	14111306-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,629.68	0.00	
143	14111309-LI-C01	LOOSE-LEAF COVER	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	794.96	0.00	
144	14111314-HP-S02	NOTEPAD, stick-on, 50mm x 75mm	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	39.52	0.00	
145	14111314-HP-S04	NOTEPAD, stick-on, 75mm x 100mm	pad	0	0	15	15	951.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	63.44	951.60	
146	14111314-HP-S03	NOTEPAD, stick-on, 75mm x 75mm	pad	0	0	15	15	904.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	60.32	904.80	
147	14111314-ND-S02	STENO NOTEBOOK	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23.92	0.00	
148	14111307-PP-M01	PAPER, MULTICOPY A4	ream	0	0	50	50	8,996.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	179.92	8,996.00	
149	14111307-PP-M02	PAPER, MULTICOPY LEGAL	ream	0	0	12	12	2,533.44	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	211.12	2,533.44	
150	14111307-PP-C01	PAPER, MULTIPURPOSE A4	ream	0	0	120	120	19,593.60	40	40	40	120	19,593.60	40	40	40	120	19,593.60	40	40	40	120	19,593.60	460	163.28	78,379.40	
151	14111307-PP-C02	PAPER, MULTIPURPOSE LEGAL	ream	0	0	80	80	14,809.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	80	185.12	14,809.60	
152	14111331-PP-R01	PAD PAPER, ruled	pad	0	0	50	50	1,768.00	0	0	0	0	0.00	50	0	0	50	1,768.00	0	0	0	0	0.00	100	35.36	3,536.00	
153	14111303-PA-R01	PAPER, parchment	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	189.28	0.00	
154	14111331-RE-R01	RECORD BOOK, 300 PAGES	book	0	0	40	40	2,912.00	40	0	0	40	2,912.00	10	0	0	10	728.00	10	0	0	10	728.00	100	72.80	7,280.00	
155	14111331-RE-R02	RECORD BOOK, 500 PAGES	book	0	0	40	40	4,201.60	40	0	0	40	4,201.60	10	0	0	10	1,050.40	10	0	0	10	1,050.40	100	105.04	10,504.00	
156	14111704-TT-P04	TISSUE, INTERFOLDED PAPER TOWEL	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	29.12	0.00	
157	14111704-TT-P02	TOILET TISSUE PAPER, 2 ply	pack	0	0	36	36	3,631.68	12	12	12	36	3,631.68	12	12	12	36	3,631.68	12	0	0	12	1,210.56	130	100.88	12,108.80	
PERFUMES OR COLOGNES OR FRAGRANCES																											
158	53131626-HS-S01	HAND SANITIZER	bottle	0	0	50	50	4,368.00	50	0	0	50	4,368.00	50	0	0	50	4,368.00	50	0	0	50	4,368.00	200	87.36	17,472.00	
PESTICIDES OR PEST REPELLENTS																											
159	10191509-IN-A01	INSECTICIDE	can	0	0	36	36	9,285.12	12	12	12	36	9,285.12	12	12	12	36	9,285.12	12	12	12	36	9,285.12	144	257.92	37,148.48	
PRINTED PUBLICATIONS																											
160	55201524-RA-P01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184)	book	0	0	12	12	446.52	0	0	0	0	0.00	12	0	0	12	446.52	0	0	0	0	0.00	24	37.21	891.04	
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																											
1	44103105-BR-C05	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,947.20	0.00	
2	44103105-CA-C04	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,126.32	0.00	
3	44103105-CA-C02	INK CARTRIDGE, CANON CL-B11, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,178.32	0.00	
4	44103105-CA-B04	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	861.12	0.00	
5	44103105-CA-B02	INK CARTRIDGE, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	892.32	0.00	
6	44103105-EP-B17	INK CARTRIDGE, EPSON C13T66+100 (T6641), Black	cart	0	0	73	73	16,928.70	24	19	30	73	16,928.70	24	19	30	73	16,928.70	24	19	30	73	16,928.70	292	231.90	67,714.80	
7	44103105-EP-C17	INK CARTRIDGE, EPSON C13T66+200 (T6642), Cyan	cart	0	0	32	32	7,750.40	12	8	12	32	7,750.40	12	8	12	32	7,750.40	12	8	12	32	7,750.40	128	242.20	31,301.60	
8	44103105-EP-M17	INK CARTRIDGE, EPSON C13T66+300 (T6643), Magenta	cart	0	0	32	32	7,750.40	12	8	12	32	7,750.40	12	8	12	32	7,750.40	12	8	12	32	7,750.40	128	242.20	31,301.60	
9	44103105-EP-Y17	INK CARTRIDGE, EPSON C13T66+400 (T6644), Yellow	cart	0	0	32	32	7,750.40	12	8	12	32	7,750.40	12	8	12	32	7,750.40	12	8	12	32	7,750.40	128	242.20	31,301.60	
10	44103105-HP-B40	INK CARTRIDGE, HP CZP04AA (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	852.80	0.00	
11	44103105-HP-T40	INK CARTRIDGE, HP CZP06AA (HP62), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,046.32	0.00	
12	44103105-HP-B06	INK CARTRIDGE, HP C9351AA (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00	0.00	
13	44103105-HP-T10	INK CARTRIDGE, HP C9352AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,053.52	0.00	
14	44103105-HP-B17	INK CARTRIDGE, HP CC640WA (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	880.88	0.00	
15	44103105-HP-T17	INK CARTRIDGE, HP CC643WA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,047.38	0.00	
16	44103105-HP-C40	INK CARTRIDGE, HP CD972AA (HP920X1), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.08	0.00	
17	44103105-HP-M40	INK CARTRIDGE, HP CD973AA (HP920X1), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.08	0.00	
18	44103105-HP-Y40	INK CARTRIDGE, HP CD974AA (HP920X1), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.08	0.00	
19	44103105-HP-B40	INK CARTRIDGE, HP CD975AA (HP920X1), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,541.28	0.00	
20	44103105-HP-B20	INK CARTRIDGE, HP CH561WA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	865.28	0.00	
21	44103105-HP-T20	INK CARTRIDGE, HP CH562WA (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,066.00	0.00	
22	44103105-HP-B40	INK CARTRIDGE, HP CH563AA (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	935.00	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
23	4103105-HP-C4D	INK CARTRIDGE, HP CH666A (HP62), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00	8.00
24	4103105-HP-BK3	INK CARTRIDGE, HP CN0495AA (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,970.80	8.00
25	4103105-HP-C43	INK CARTRIDGE, HP CN0496AA (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,537.36	8.00
26	4103105-HP-M43	INK CARTRIDGE, HP CN0497AA (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,537.36	8.00
27	4103105-HP-Y43	INK CARTRIDGE, HP CN0498AA (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,537.36	8.00
28	4103105-HP-B06	INK CARTRIDGE, HP CN692AA (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	416.12	8.00
29	4103105-HP-T36	INK CARTRIDGE, HP CN693AA (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	8.00
30	4103105-HP-B03	INK CARTRIDGE, HP CZ107AA (HP978), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.36	8.00
31	4103105-HP-T33	INK CARTRIDGE, HP CZ108AA (HP978), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.36	8.00
32	4103105-HP-B42	INK CARTRIDGE, HP CZ121A (HP685A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	312.00	8.00
33	4103105-HP-C33	INK CARTRIDGE, HP CZ122A (HP685A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	8.00
34	4103105-HP-M33	INK CARTRIDGE, HP CZ123A (HP685A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	8.00
35	4103105-HP-Y33	INK CARTRIDGE, HP CZ124A (HP685A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	8.00
36	4103105-HP-T43	INK CARTRIDGE, HP F6V26AA (HP680), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	8.00
37	4103105-HP-B43	INK CARTRIDGE, HP F6V27AA (HP680), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	8.00
38	4103105-HP-C50	INK CARTRIDGE, HP L0551AA (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	8.00
39	4103105-HP-M50	INK CARTRIDGE, HP L0554AA (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	8.00
40	4103105-HP-Y50	INK CARTRIDGE, HP L0557AA (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	8.00
41	4103105-HP-B50	INK CARTRIDGE, HP L0560AA (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,294.80	8.00
42	4103105-HP-C48	INK CARTRIDGE, HP L0563AA (HP955XL), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	8.00
43	4103105-HP-M48	INK CARTRIDGE, HP L0566AA (HP955XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	8.00
44	4103105-HP-Y48	INK CARTRIDGE, HP L0569AA (HP955XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	8.00
45	4103105-HP-B48	INK CARTRIDGE, HP L0572AA (HP955XL), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,817.92	8.00
46	4103105-HP-C51	INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	8.00
47	4103105-HP-M51	INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	8.00
48	4103105-HP-Y51	INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	8.00
49	4103105-HP-B51	INK CARTRIDGE, HP T6M01AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	8.00
50	4103112-HP-B05	RIBBON CARTRIDGE, EPSON C13S015516 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.43	8.00
51	4103112-HP-B13	RIBBON CARTRIDGE, EPSON C13S015632, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.94	8.00
52	4103112-HP-B07	RIBBON CARTRIDGE, EPSON C13S015531 (S015086)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	810.48	8.00
53	4103109-BR-D06	TONER CARTRIDGE, BROTHER DR-451CL, High Yield 3000	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,760.00	8.00
54	4103103-BR-B09	TONER CARTRIDGE, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,567.20	8.00
55	4103103-BR-B11	TONER CARTRIDGE, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,002.40	8.00
56	4103103-BR-B15	TONER CARTRIDGE, BROTHER TN-3478, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,575.44	8.00
57	4103103-BR-B16	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,564.36	8.00
58	4103103-BR-C03	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	8.00
59	4103103-BR-M03	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	8.00
60	4103103-BR-Y03	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	8.00
61	4103103-CA-800	TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,399.36	8.00
62	4103103-HP-B12	TONER CARTRIDGE, HP CB435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,099.20	8.00
63	4103103-HP-B14	TONER CARTRIDGE, HP CB540A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,603.60	8.00
64	4103103-HP-B18	TONER CARTRIDGE, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,942.00	8.00
65	4103103-HP-B21	TONER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,741.92	8.00
66	4103103-HP-B22	TONER CARTRIDGE, HP CE285A (HP85A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,242.72	8.00
67	4103103-HP-B23	TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,350.40	8.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
68	44103103-HP-C23	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	1.00
69	44103103-HP-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	1.00
70	44103103-HP-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	1.00
71	44103103-HP-B24	TONER CARTRIDGE, HP CE320A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,192.80	1.00
72	44103103-HP-C24	TONER CARTRIDGE, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	1.00
73	44103103-HP-Y24	TONER CARTRIDGE, HP CE322A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	1.00
74	44103103-HP-M24	TONER CARTRIDGE, HP CE323A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	1.00
75	44103103-HP-B25	TONER CARTRIDGE, HP CE390A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,872.80	1.00
76	44103103-HP-B26	TONER CARTRIDGE, HP CE400A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,786.00	1.00
77	44103103-HP-C25	TONER CARTRIDGE, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.50	1.00
78	44103103-HP-Y25	TONER CARTRIDGE, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,193.24	1.00
79	44103103-HP-M25	TONER CARTRIDGE, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.50	1.00
80	44103103-HP-B27	TONER CARTRIDGE, HP CE410A, (HP305), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,837.60	1.00
81	44103103-HP-C27	TONER CARTRIDGE, HP CE411A, (HP305), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,460.00	1.00
82	44103103-HP-Y27	TONER CARTRIDGE, HP CE412A, (HP305), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,460.00	1.00
83	44103103-HP-M27	TONER CARTRIDGE, HP CE413A, (HP305), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,011.20	1.00
84	44103103-HP-B28	TONER CARTRIDGE, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,009.80	1.00
85	44103103-HP-B28	TONER CARTRIDGE, HP CE505X, Black, high cap	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,332.00	1.00
86	44103103-HP-B52	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,878.72	1.00
87	44103103-HP-B53	TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,245.80	1.00
88	44103103-HP-B55	TONER CARTRIDGE, HP CF280A, LaserJet Pro M401/M425	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,680.40	1.00
89	44103103-HP-B51	TONER CARTRIDGE, HP CF280XC	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,359.52	1.00
90	44103103-HP-B56	TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,800.00	1.00
91	44103103-HP-B57	TONER CARTRIDGE, HP CF283A (HP83A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,034.72	1.00
92	44103103-HP-B51	TONER CARTRIDGE, HP CF283XC (HP83XC), Black Contract L	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,796.00	1.00
93	44103103-HP-B58	TONER CARTRIDGE, HP CF287A (HP87), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,808.00	1.00
94	44103103-HP-B52	TONER CARTRIDGE, HP CF325XC (HP25XC), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,728.00	1.00
95	44103103-HP-B60	TONER CARTRIDGE, HP CF330A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,574.00	1.00
96	44103103-HP-C60	TONER CARTRIDGE, HP CF351A, Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,692.00	1.00
97	44103103-HP-Y60	TONER CARTRIDGE, HP CF352A, Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	1.00
98	44103103-HP-M60	TONER CARTRIDGE, HP CF353A, Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,662.00	1.00
99	44103103-HP-B63	TONER CARTRIDGE, HP CF360A (HP508A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,030.40	1.00
100	44103103-HP-C61	TONER CARTRIDGE, HP CF361A (HP508A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	1.00
101	44103103-HP-Y61	TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	1.00
102	44103103-HP-M61	TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	1.00
103	44103103-HP-B62	TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,099.20	1.00
104	44103103-HP-C62	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	1.00
105	44103103-HP-Y62	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	1.00
106	44103103-HP-M62	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	1.00
107	44103103-HP-B63	TONER CARTRIDGE, HP CF410A (HP410A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,900.00	1.00
108	44103103-HP-B54	TONER CARTRIDGE, HP CF410XC (HP410XC), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,848.40	1.00
109	44103103-HP-C63	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	1.00
110	44103103-HP-C64	TONER CARTRIDGE, HP CF411XC (HP410XC), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80	1.00
111	44103103-HP-Y63	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.96	1.00
112	44103103-HP-Y64	TONER CARTRIDGE, HP CF412XC (HP410XC), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80	1.00

Item # & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price	Total Amount for the year			
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec					Q4	Q4 AMOUNT
113	4103103-HP-063	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	5,038.80	
114	4103103-HP-054	TONER CARTRIDGE, HP CF413XC (HP410XC), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80	8,522.80	
115	4103103-HP-034	TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,744.00	3,744.00	
116	4103103-HP-060	TONER CARTRIDGE, HP Q7555A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,660.00	4,660.00	
SOFTWARE																											
1	4211513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
2	4211602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
3	4212004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
4	4212107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
5	4212202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
6	4212304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
7	4212402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
8	4212505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
9	4212603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
10	4213501-SFT-010	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
11	4213701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
12	4213802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
13	4213905-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
14	4213004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
15	4213305-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
16	4213405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
PART C: OTHER ITEMS NOT AVAILABLE AT P15-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																											
1	41505-TS-001	BALLPEN	piece	0	0	30	30	210.00	0	0	30	30	210.00	0	0	30	30	210.00	0	0	30	30	210.00	120	7.00	840.00	
2	41505-TS-002	MULTIFUNCTION PRINTER	unit	0	0	4	4	112,000.00	0	0	0	0	0.00	0	0	4	4	112,000.00	0	0	0	0	0.00	8	28,000.00	224,000.00	
3	41505-TS-003	LAMINATING FILM	pack	0	0	1	1	1,050.00	0	0	0	0	0.00	1	0	0	1	1,050.00	0	0	0	0	0.00	2	1,050.00	2,100.00	
4	41505-TS-004	STICKER PAPER	pack	0	0	24	24	11,750.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	24	490.00	11,760.00	
5	41505-TS-005	DOUBLE SIDED TAPE	roll	0	0	30	30	1,600.00	0	0	0	0	0.00	30	0	0	30	1,800.00	0	0	0	0	0.00	60	60.00	3,600.00	
6	41505-TS-006	PHOTO PAPER	pack	0	0	30	30	5,400.00	0	0	0	0	0.00	0	0	30	30	5,400.00	0	0	0	0	0.00	60	180.00	10,800.00	
7	41505-TS-007	BLEACHING SOLUTION	bottle	0	0	30	30	2,700.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	90.00	2,700.00	
8	41505-TS-008	CERTIFICATE FRAME	piece	0	0	12	12	5,400.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	450.00	5,400.00	
9	41505-TS-009	CERTIFICATE HOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
10	41505-TS-010	UNINTERRUPTIBLE POWER SUPPLY	unit	0	0	4	4	26,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	6,500.00	26,000.00	
11	41505-TS-011	A/C CONDITIONING UNIT	unit	0	0	0	0	0.00	0	0	2	2	90,000.00	0	0	0	0	0.00	0	0	0	0	0.00	2	45,000.00	90,000.00	
12	41505-TS-012	SMART TELEVISION	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
13	41505-TS-013	WHITE BOARD	piece	0	0	4	4	2,400.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	600.00	2,400.00	
14	41505-TS-014	MICROPHONE	unit	0	0	1	1	1,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,000.00	1,000.00	
15	41505-TS-015	MEDAL	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
16	41505-TS-016	DISHWASHING LIQUID	bottle	0	0	12	12	900.00	0	0	0	0	0.00	0	0	12	12	900.00	0	0	0	0	0.00	24	75.00	1,800.00	
17	41505-TS-017	PLASTIC FASTENER	box	0	0	24	24	10,800.00	0	0	0	0	0.00	24	0	0	24	10,800.00	0	0	0	0	0.00	48	450.00	21,600.00	
18	41505-TS-018	STEEL FILING CABINET	piece	0	0	1	1	20,000.00	0	0	0	0	0.00	1	0	0	1	20,000.00	0	0	0	0	0.00	2	20,000.00	40,000.00	
19	41505-TS-019	VELLUM BOARD PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
20	41505-TS-020	EXTENSION CORD	piece	0	0	3	3	1,800.00	0	0	0	0	0.00	1	0	0	1	600.00	0	0	0	0	0.00	4	600.00	2,400.00	
21	41505-TS-021	PAINT	gallon	0	0	200	200	180,000.00	0	0	200	200	180,000.00	0	0	200	200	180,000.00	0	0	200	200	180,000.00	800	900.00	720,000.00	
22	41505-TS-022	COLORLED PAPER	pack	0	0	5	5	1,750.00	0	0	5	5	1,750.00	0	0	5	5	1,750.00	0	0	5	5	1,750.00	20	350.00	7,000.00	
23	41505-TS-023	BOND PAPER	ream	100	0	150	250	67,500.00	50	50	50	150	40,500.00	50	50	50	150	40,500.00	50	50	50	150	40,500.00	700	270.00	189,000.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amt. used for this year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
24	80141505-TS-024	PUSH PEB	pack	0	0	20	20	700.00	0	0	0	0	0.00	0	0	20	20	700.00	0	0	0	0	0.00	40	35.00	1,400.00	
25	80141505-TS-025	DOOR MAT	piece	0	0	20	20	3,000.00	0	0	0	0	0.00	0	0	20	20	3,000.00	0	0	0	0	0.00	40	150.00	6,000.00	
26	80141505-TS-026	GLUE STICK (PASTE)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
27	80141505-TS-027	GLUE STICK (FOR GLUE GUN)	pack		0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
28	80141505-TS-028	DEODORANT CREAM	piece	0	0	24	24	1,200.00	0	0	24	24	1,200.00	0	0	24	24	1,200.00	0	0	24	24	1,200.00	96	50.00	4,800.00	
29	80141505-TS-029	DISPOSABLE GLOVES	box	0	0	5	5	450.00	0	0	5	5	450.00	0	0	5	5	450.00	0	0	5	5	450.00	20	90.00	1,800.00	
30	80141505-TS-030	OFFICE CHAIR	piece	0	0	6	6	46,000.00	0	0	0	0	0.00	0	0	6	6	46,000.00	0	0	0	0	0.00	12	8,000.00	96,000.00	
31	80141505-TS-031	MANILA PAPER	pack	0	0	60	60	1,080.00	0	0	0	0	0.00	0	0	60	60	1,080.00	0	0	0	0	0.00	120	18.00	2,160.00	
32	80141505-TS-032	AUTOMOTIVE BATTERIES	piece	0	0	0	0	0.00	0	0	0	0	0.00	15	0	0	15	135,000.00	0	0	0	0	0.00	15	9,000.00	135,000.00	
33	80141505-TS-033	PADLOCK	piece	0	0	2	2	1,000.00	0	0	0	0	0.00	0	0	2	2	1,000.00	0	0	0	0	0.00	4	500.00	2,000.00	
34	80141505-TS-034	MOBILE PHONE	unit	0	0	12	12	600,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	50,000.00	600,000.00	
35	80141505-TS-035	COMPACT DISC	piece	0	0	5	5	100.00	0	0	5	5	100.00	0	0	5	5	100.00	0	0	5	5	100.00	20	20.00	400.00	
36	80141505-TS-036	AMPLIFIER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
37	80141505-TS-037	STORAGE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
38	80141505-TS-038	PLASTIC ENVELOPE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
39	80141505-TS-039	DOCUMENT SCANNER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
40	80141505-TS-040	WATER DISPENSER	unit	0	0	1	1	12,000.00	0	0	0	0	0.00	0	0	1	1	12,000.00	0	0	0	0	0.00	2	12,000.00	24,000.00	
41	80141505-TS-041	PARACETAMOL	pack	3	0	0	3	720.00	3	0	0	3	720.00	3	0	0	3	720.00	3	0	0	3	720.00	12	240.00	2,880.00	
42	80141505-TS-042	GLUE GUN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
43	80141505-TS-043	INKJET PRINTER	unit	0	0	3	3	84,000.00	0	0	0	0	0.00	0	0	3	3	84,000.00	0	0	0	0	0.00	6	28,000.00	168,000.00	
44	80141505-TS-044	SPEAKERS	unit	0	0	1	1	20,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	20,000.00	20,000.00	
45	80141505-TS-045	POVIDONE IODINE	bottle	10	0	0	10	1,200.00	0	0	0	0	0.00	10	0	0	10	1,200.00	0	0	0	0	0.00	20	120.00	2,400.00	
46	80141505-TS-046	KEYBOARD	unit	0	0	10	10	7,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	750.00	7,500.00	
47	80141505-TS-047	DSLR CAMERA	unit	0	0	1	1	100,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	100,000.00	100,000.00	
48	80141505-TS-048	STEEL RACK	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
49	80141505-TS-049	LAMINATING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
50	80141505-TS-050	FUEL FILTERS	piece	0	0	0	0	0.00	0	0	0	0	0.00	60	0	0	60	180,000.00	0	0	0	0	0.00	60	3,000.00	180,000.00	
51	80141505-TS-051	AIRLINE TICKETS (DOMESTIC)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
52	80141505-TS-052	AIRLINE TICKETS (INTERNATIONAL)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
53	80141505-TS-053	CAR (Sedan or Hatchback)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
46	80141505-TS-054	MULTI-PURPOSE VEHICLE (MPV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
47	80141505-TS-055	SPORTS UTILITY VEHICLE (SUV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
48	80141505-TS-056	PASSENGER VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
49	80141505-TS-057	VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
50	80141505-TS-058	TRI-WHEEL VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
51	80141505-TS-059	PICKUP TRUCK	unit	0	0	0	0	0.00	0	0	0	0	0.00	2	0	0	2	2,500,000.00	0	0	0	0	0.00	2	1,250,000.00	2,500,000.00	
52	80141505-TS-060	ALL-TERRAIN VEHICLE (ATV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
53	80141505-TS-061	ASSEMBLED OWNER-TYPE JEEP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
50	80141505-TS-062	ASSEMBLED PASSENGER JEEP/KEY-TYPE VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
51	80141505-TS-063	MOTORCYCLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
52	80141505-TS-064	BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
53	80141505-TS-065	MINI BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
A. TOTAL																									P	6,220,006.94	
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																										P	622,000.69

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																						P		-
D. GRAND TOTAL (A + B+ C)																						P		6,842,007.63
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:		SIX MILLION EIGHT HUNDRED FORTY TWO THOUSAND SEVEN PESOS & 63/100 (P6,842,007.63)																						

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

ANALISA R. DAMASIG
Property/Supply Officer

Certified Funds Available: Certified Appropriate Funds Available:

JULIE ANN S. RAZAL/MA. CATHERINE L. BARROSO
Accountant / Budget Officer

Approved by:

LEANDRO O. VISCAIDE
Head of Office/Secretary

Date Prepared: 31-Jul-23