ANNUAL PROCUREMENT PLAN - COMMOM-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2025 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies.
Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements.
Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPhilGEPS) will be able to purchase CSE from the PS-DBM.
Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminders:

1.0 **The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhilGEPS and Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).**
2.0 **All information must be provided accurately.**
3.0 **Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.**
4.0 **Do not delete, add, or revise any items or rows on this form, otherwise the form will be deemed invalid.**
5.0 **For items not included on the list of PART II, a separate file, with the file name APP-CSE 2025 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph) and must be submitted to PS-DBM through this link: https://shorturl.at/adeqO. Instructions on how to fill-out is included in the reminders of the form.**
6.0 **Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhilGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.**
7.0 **Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhilGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.**
8.0 **For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0918-2954426 (Smart) or 0962-8255199 (Smart), or email appcse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.**

Department/Bureau/Office: _____
Region: _____
Address: _____

Agency Code/UACS: _____
Organization Type: _____

*Note: The APP-CSE for FY 2025 must be submitted on or before **31 July 2024.***

Contact Person: _____
Position: _____
E-mail : _____
Telephone/Mobile Nos: _____

		Item & Specifications	Unit of Measure	Monthly Quantity Requirement																					Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																											
ALCOHOL OR ACETONE BASED ANTISEPTICS																											
1	12191601-AL-E04	ALCOHOL, Ethyl, 500 mL	bottle	87	87	51	225	11,346.75	51	51	51	153	7,715.79	61	61	25	147	7,413.21	25	61	71	157	7,917.51	682	50.43	34,393.26
2	12191601-AL-E03	ALCOHOL, Ethyl, 1 Gallon	gallon	21	20	23	64	22,853.76	21	23	20	64	22,853.76	22	23	21	66	23,567.94	12	13	22	47	16,783.23	241	357.09	86,058.69
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
3	60121413-CB-P01	CLEARBOOK, A4 size	piece	0	0	0	0	0.00	0	0	0	0	0.00	7	7	7	21	738.36	7	7	14	28	984.48	49	35.16	1,722.84
4	60121413-CB-P02	CLEARBOOK, Legal size	piece	0	0	0	0	0.00	0	0	0	0	0.00	4	4	4	12	436.32	7	7	14	28	1,018.08	40	36.36	1,454.40
5	60121534-ER-P01	ERASER, plastic/rubber	piece	5	0	0	5	41.30	5	0	0	5	41.30	12	7	7	26	214.76	12	7	14	33	272.58	69	8.26	569.94
6	60121524-SP-G01	SIGN PEN, Extra Fine Tip, Black	piece	15	5	5	25	555.00	15	5	5	25	555.00	36	26	26	88	1,953.60	36	26	47	109	2,419.80	247	22.20	5,483.40
7	60121524-SP-G04	SIGN PEN, Fine Tip, Black	piece	205	125	87	417	18,648.24	51	73	51	175	7,826.00	15	17	41	73	3,264.56	25	29	41	95	4,248.40	760	44.72	33,987.20
8	60121524-SP-G07	SIGN PEN, Medium Tip, Black	piece	15	5	5	25	1,430.00	15	5	5	25	1,430.00	36	26	26	88	5,033.60	36	26	47	109	6,234.80	24	57.20	14,128.40
9	60121524-SP-G02	SIGN PEN, Extra Fine Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.20	0.00
10	60121524-SP-G05	SIGN PEN, Fine Tip, Blue	piece	15	5	15	35	1,565.20	5	25	15	45	2,012.40	26	26	26	78	3,488.16	36	36	47	119	5,321.68	277	44.72	12,387.44
11	60121524-SP-G08	SIGN PEN, Medium Tip, Blue	piece	50	50	50	150	8,580.00	36	36	36	108	6,177.60	24	24	24	72	4,118.40	24	24	24	72	4,118.40	402	57.20	22,994.40
12	60121524-SP-G03	SIGN PEN, Extra Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	21	21	21	63	1,398.60	21	21	42	84	1,864.80	147	22.20	3,263.40
13	60121524-SP-G06	SIGN PEN, Fine Tip, Red	piece	6	0	0	6	274.56	6	0	0	6	274.56	6	0	0	6	274.56	6	0	0	6	274.56	24	45.76	1,098.24
14	60121524-SP-G09	SIGN PEN, Medium Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.20	0.00
15	60121124-WR-P01	WRAPPING PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	161.20	0.00
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																											
16	45121517-DO-C03	DOCUMENT CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23,623.60	0.00
17	45111609-MM-P01	MULTIMEDIA PROJECTOR	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	16,588.00	0.00
BATTERIES AND CELLS AND ACCESSORIES																											
18	26111702-BT-A02	BATTERY, dry cell, size AA	pack	108	53	8	169	3,462.81	58	53	8	119	2,438.31	64	59	59	182	3,729.18	14	9	64	87	1,782.63	557	20.49	11,412.93
19	26111702-BT-A01	BATTERY, dry cell, size AAA	pack	110	55	10	175	3,209.80	60	55	10	125	2,292.80	66	61	11	138	2,530.92	16	16	61	93	1,705.62	531	18.34	9,738.84
CLEANING EQUIPMENT AND SUPPLIES																											
20	47131812-AF-A01	AIR FRESHENER	can	115	58	18	191	16,676.21	18	63	60	141	12,310.71	69	14	16	99	8,643.69	19	19	75	113	9,866.03	544	87.31	47,496.64

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																					Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
21	47131604-BR-S01	BROOM (Walis Tambo)	piece	5	3	24	32	3,993.60	4	3	12	19	2,371.20	5	5	13	23	2,870.40	5	4	14	23	2,870.40	97	124.80	12,106.80
22	47131604-BR-T01	BROOM (Walis Ting-ting)	piece	5	15	24	44	1,144.00	5	2	12	19	494.00	6	4	13	23	598.00	6	3	13	22	572.00	108	26.00	2,808.00
23	47131829-TB-C01	CLEANER, Toilet Bowl and Urinal	bottle	63	63	18	144	5,990.40	38	38	18	94	3,910.40	42	42	42	126	5,241.60	42	42	28	112	4,659.20	476	41.60	19,801.60
24	47131805-CL-P01	CLEANSER, Scouring Powder	plastic container	4	1	1	6	143.52	4	1	1	6	143.52	8	5	5	18	430.56	8	5	9	22	526.24	52	23.92	1,243.84
25	47131811-DE-B02	DETERGENT BAR	piece	51	51	51	153	1,429.02	51	51	51	153	1,429.02	55	55	55	165	1,541.10	55	55	59	169	1,578.46	640	9.34	5,977.60
26	47131811-DE-P02	DETERGENT POWDER, all purpose	pouch	81	81	81	243	13,141.44	81	81	81	243	13,141.44	85	85	85	255	13,790.40	84	85	79	248	13,411.84	989	54.08	53,488.12
27	47131803-DS-A01	DISINFECTANT SPRAY	can	7	11	107	125	17,496.25	7	11	57	75	10,491.75	11	15	111	137	19,164.93	111	11	20	142	19,864.38	479	139.89	67,007.31
28	47131601-DU-P01	DUST PAN	piece	4	3	5	12	561.60	5	6	4	15	702.00	3	4	11	18	842.40	3	5	3	11	514.80	56	46.80	2,620.80
29	47131802-FW-P03	FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	309.76	0.00
30	47131830-FC-A01	FURNITURE CLEANER	can	5	2	38	45	6,362.55	17	14	14	45	6,362.55	21	18	18	57	8,059.23	21	18	24	63	8,907.57	210	141.39	29,691.90
31	73101612-HS-L01	HAND SOAP, liquid, 500mL	bottle	11	14	35	60	2,677.00	23	14	11	48	2,081.60	15	17	27	59	2,534.05	15	17	33	65	2,791.75	232	42.95	9,964.40
32	47121804-MP-B01	MOP BUCKET	unit	3	0	0	3	6,864.00	3	0	0	3	6,864.00	5	1	2	8	18,304.00	4	1	2	7	16,016.00	21	2,288.00	48,048.00
33	47131501-RG-C01	RAGS	kilo	2	2	0	4	277.88	2	2	0	4	277.88	4	4	2	10	694.70	4	4	2	10	694.70	28	69.47	1,948.16
34	47131602-SC-N01	SCOURING PAD	pack	3	0	0	3	256.89	3	0	0	3	256.89	7	4	4	15	1,284.45	7	4	10	21	1,798.23	42	85.63	3,596.46
35	47121701-TB-P04	TRASHBAG, XXL size	roll/pack	2	2	2	6	780.00	2	2	2	6	780.00	7	7	7	21	2,730.00	7	7	12	26	3,380.00	59	130.00	7,670.00
36	47121701-TB-P05	TRASHBAG, Large size	roll/pack	2	102	7	111	6,580.08	102	2	7	111	6,580.08	107	7	12	126	7,469.28	7	12	112	131	7,765.68	479	59.28	28,398.12
37	47121701-TB-P06	TRASHBAG, XL size	roll/pack	25	125	31	181	16,753.36	125	25	31	181	16,753.36	130	30	36	196	18,141.76	30	37	85	152	14,069.12	710	92.56	65,717.60
38	47121702-WB-P01	WASTEBASKET	piece	1	0	0	1	43.68	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	43.68	2	43.68	87.36
COLOR COMPOUNDS AND DISPERSIONS																											
39	12171703-SI-P01	INK, for stamp pad	bottle	4	2	2	8	230.32	3	2	2	7	201.53	10	8	8	26	748.54	9	8	8	25	719.75	66	28.79	1,900.14
CONSUMER ELECTRONICS																											
40	52161535-DV-R02	DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,339.16	0.00
FILMS																											
41	13111203-AC-F01	ACETATE	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,243.84	0.00
42	13111201-CF-P02	CARBON FILM, Legal size	box	1	0	0	1	351.83	1	0	0	1	351.83	1	0	0	1	351.83	1	0	0	1	351.83	4	351.83	1,407.32
FIRE FIGHTING EQUIPMENT																											
43	46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	unit	1	0	0	1	1,144.00	1	0	0	1	1,144.00	2	1	1	4	4,576.00	2	1	1	4	4,576.00	10	1,144.00	11,440.00
FLAG OR ACCESSORIES																											
44	55121905-PH-F01	PHILIPPINE NATIONAL FLAG	piece	0	0	10	10	2,848.40	0	0	10	10	2,848.40	0	0	10	10	2,848.40	0	0	10	10	2,848.40	40	284.84	11,393.60
FURNITURE AND FURNISHINGS																											
45	56101504-CM-B01	MONOBLOC CHAIR, beige	piece	15	0	0	15	5,116.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	341.12	5,116.80
46	56101504-CM-W01	MONOBLOC CHAIR, white	piece	10	0	0	10	3,411.20	10	0	0	10	3,411.20	10	0	0	10	3,411.20	10	0	0	10	3,411.20	40	341.12	13,644.80
HEATING AND VENTILATION AND AIR CIRCULATION																											
47	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,222.00	0.00
48	40101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,109.68	0.00
49	40101604-EF-S01	ELECTRIC FAN, stand type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,560.00	0.00
50	40101604-EF-W01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	901.56	0.00
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																											
51	43211507-DSK003	DESKTOP, for Basic Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	24,793.60	0.00
52	43211507-DSK004	DESKTOP, for Mid-Range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,390.40	0.00
53	43201827-HD-X02	EXTERNAL HARD DRIVE	unit	10	5	10	25	75,374.00	8	5	10	23	69,344.08	8	5	10	23	69,344.08	8	5	10	23	69,344.08	94	3,014.96	283,406.24
54	43202010-FD-U04	FLASH DRIVE	piece	33	18	18	69	10,539.06	23	18	18	59	9,011.66	33	18	18	69	10,539.06	18	18	18	54	8,247.96	251	152.74	38,337.74
55	43211503-LAP004	LAPTOP COMPUTER, for Mid-range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,380.00	0.00
56	43211503-LAP003	LAPTOP COMPUTER, Lightweight	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	46,800.00	0.00
57	43211708-MO-O02	COMPUTER MOUSE, Wireless	unit	7	2	12	21	3,400.32	2	2	12	16	2,590.72	2	2	7	11	1,781.12	2	2	7	11	1,781.12	59	161.92	9,553.28

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																					Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
58	43212105-PR-L01	PRINTER, Laser, Monochrome	unit	4	0	0	4	10,547.56	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	2,636.89	10,547.56
LIGHTING AND FIXTURES AND ACCESSORIES																											
59	39101628-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	75.61	0.00
60	39101628-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	205.82	0.00
MANUFACTURING COMPONENTS AND SUPPLIES																											
61	31201610-GL-J02	GLUE, all-purpose	bottle	13	12	41	66	4,101.24	12	13	30	55	3,417.70	21	21	29	71	4,411.94	20	20	38	78	4,846.92	270	62.14	16,777.80
62	31151804-SW-H01	STAPLE WIRE, heavy duty (binder type), 23/13	box	0	0	10	10	364.00	0	0	5	5	182.00	0	0	5	5	182.00	0	0	5	5	182.00	25	36.40	910.00
63	31151804-SW-S01	STAPLE WIRE, standard	box	28	12	35	75	1,782.00	15	16	35	66	1,568.16	32	29	31	92	2,185.92	22	23	81	126	2,993.76	389	23.76	8,829.84
64	31201502-TA-E02	TAPE, electrical	roll	5	0	1	6	116.70	3	2	1	6	116.70	3	1	0	4	77.80	3	0	1	4	77.80	20	19.45	389.00
65	31201503-TA-M01	TAPE, masking, 24mm	roll	12	5	35	52	2,895.36	14	13	30	57	3,173.76	9	8	36	53	2,951.04	15	10	30	55	3,062.40	217	55.68	12,082.56
66	31201503-TA-M02	TAPE, masking, 48 mm	roll	9	5	25	39	4,725.24	14	10	30	54	6,542.64	11	7	28	46	5,573.36	16	12	36	64	7,754.24	203	121.16	24,596.48
67	31201517-TA-P01	TAPE, packaging, 48 mm	roll	4	0	0	4	89.44	4	0	0	4	89.44	4	0	1	5	111.80	4	0	0	4	89.44	17	22.36	380.12
68	31201512-TA-T01	TAPE, transparent, 24mm	roll	16	15	25	56	990.08	21	20	30	71	1,255.28	19	19	30	68	1,202.24	20	19	29	68	1,202.24	263	17.68	4,649.84
69	31201512-TA-T02	TAPE, transparent, 48 mm	roll	6	10	10	26	586.82	6	10	10	26	586.82	10	14	15	39	880.23	10	14	4	28	631.96	119	22.57	2,688.83
70	31151507-TW-P01	TWINE, plastic	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	0	0	3	199.86	3	66.62	199.86
MEASURING AND OBSERVING AND TESTING EQUIPMENT																											
71	41111604-RU-P02	RULER, plastic, 450mm	piece	6	0	20	26	518.18	6	0	10	16	318.88	13	7	7	27	538.11	16	7	17	40	797.20	109	19.93	2,172.37
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
72	44121612-BL-H01	BLADE, for general purpose cutter/utility knife	tube	1	0	20	21	343.77	1	0	10	11	180.07	1	0	10	11	180.07	1	0	10	11	180.07	54	16.37	883.98
73	44101602-PB-M01	BINDING AND PUNCHING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,534.72	0.00
74	44122037-RB-P10	BINDING RING/COMB, plastic, 32 mm	bundle	0	0	0	0	0.00	0	0	0	0	0.00	8	8	8	24	6,237.36	8	8	16	32	8,316.48	56	259.89	14,563.84
75	44101807-CA-C01	CALCULATOR, Compact	unit	5	1	21	27	6,368.79	1	1	11	13	3,065.01	2	12	12	26	6,130.02	2	2	13	17	4,008.09	83	235.77	19,568.91
76	44121710-CH-W01	CHALK, white enamel	box	2	0	0	2	65.94	2	0	0	2	65.94	2	0	0	2	65.94	2	0	0	2	65.94	8	32.97	263.76
77	44122105-BF-C01	CLIP, backfold, 19mm	box	37	37	67	141	1,319.76	37	37	57	131	1,226.16	43	43	73	159	1,488.24	45	45	73	163	1,525.68	594	9.36	5,559.84
78	44122105-BF-C02	CLIP, backfold, 25mm	box	37	27	67	131	2,043.60	37	37	57	131	2,043.60	43	43	73	159	2,480.40	45	45	73	163	2,542.80	584	15.60	9,110.40
79	44122105-BF-C03	CLIP, backfold, 32mm	box	48	48	78	174	5,790.72	48	48	68	164	5,457.92	53	53	83	189	6,289.92	56	56	84	196	6,522.88	723	33.28	24,061.44
80	44122105-BF-C04	CLIP, backfold, 50mm	box	40	40	70	150	9,048.00	40	40	60	140	8,444.80	43	43	73	159	9,590.88	48	48	76	172	10,375.04	621	60.32	37,458.72
81	44121801-CT-R02	CORRECTION TAPE	piece	59	99	99	257	3,469.50	57	104	100	261	3,523.50	71	114	114	299	4,036.50	71	114	128	313	4,225.50	1130	13.50	15,255.00
82	44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	31.72	0.00
83	44111515-DF-B01	DATA FILE BOX	piece	66	50	150	266	38,806.74	66	50	150	266	38,806.74	71	55	155	281	40,995.09	71	55	160	286	41,724.54	1099	145.89	160,333.11
84	44122011-DF-F01	DATA FOLDER	piece	70	70	270	410	34,034.10	70	70	270	410	34,034.10	78	78	278	434	36,026.34	78	68	286	432	35,860.32	1686	83.01	139,954.86
85	44103202-DS-M01	DATER STAMP	piece	1	0	5	6	2,609.70	1	0	5	6	2,609.70	2	1	6	9	3,914.55	2	1	6	9	3,914.55	30	434.95	13,048.50
86	44121506-EN-D01	ENVELOPE, Documentary, A4	box	2	0	101	103	85,481.76	0	101	1	102	84,651.84	2	3	103	108	89,631.36	3	3	104	110	91,291.20	423	829.92	351,056.16
87	44121506-EN-D02	ENVELOPE, Documentary, legal,	box	21	34	110	165	174,500.70	1	100	12	113	119,506.54	3	14	102	119	125,852.02	3	14	103	120	126,909.60	517	1,057.58	546,768.86
88	44121506-EN-X01	ENVELOPE, Expanding, Kraft	box	22	45	210	277	260,366.15	22	45	110	177	166,371.15	24	47	112	183	172,010.85	24	47	113	184	172,950.80	821	939.95	771,698.95
89	44121506-EN-X02	ENVELOPE, Expanding, Plastic	piece	0	0	0	0	0.00	0	0	0	0	0.00	10	10	10	30	914.70	10	10	20	40	1,219.60	70	30.49	2,134.30
90	44121506-EN-M02	ENVELOPE, Mailing	box	0	0	500	500	216,260.00	0	0	500	500	216,260.00	0	0	500	500	216,260.00	0	0	500	500	216,260.00	2000	432.52	865,040.00
91	44121504-EN-W02	ENVELOPE, Mailing, with window	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	512.72	0.00
92	44111912-ER-B01	ERASER, felt, for blackboard/whiteboard	piece	4	0	2	6	86.88	2	0	2	4	57.92	2	0	2	4	57.92	2	0	2	4	57.92	18	14.48	260.64
93	44122[illegible]	FASTENER	box	37	30	51	118	11,167.52	34	33	51	118	11,167.52	44	42	61	147	13,912.08	44	42	71	157	14,858.48	540	94.64	51,106.60
94	44111[illegible]	FILE ORGANIZER, expanding, plastic, legal	piece	100	100	100	300	27,060.00	50	50	50	150	13,530.00	50	50	50	150	13,530.00	100	100	100	300	27,060.00	900	90.20	81,180.00
95	44122[illegible]	FILE TAB DIVIDER, A4	set	0	0	0	0	0.00	0	0	0	0	0.00	3	3	3	9	100.17	3	3	6	12	133.56	21	11.13	233.73
96	[illegible] D02	FILE TAB DIVIDER, Legal	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	14.23	0.00
97	44122011-FO-F01	FOLDER, Fancy with slide, A4	bundle	1	1	1	3	811.20	1	1	1	3	811.20	1	1	1	3	811.20	1	1	1	3	811.20	12	270.40	3,244.80
98	44122011-FO-F02	FOLDER, Fancy with slide, legal	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	291.20	0.00

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																						Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
99	44122011-FO-L01	FOLDER, L-type, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	5	5	5	15	3,004.20	5	5	10	20	4,005.60	35	200.28	7,009.80
100	44122011-FO-L02	FOLDER, L-type, Legal	pack	0	0	12	12	2,988.96	0	0	14	14	3,487.12	5	5	17	27	6,725.16	5	5	22	32	7,970.56	68	249.08	21,171.80
101	44122027-FO-P01	FOLDER, pressboard	box	0	12	300	312	297,223.68	0	14	300	314	299,128.96	12	0	300	312	297,223.68	0	12	300	312	297,223.68	1280	952.64	1,190,800.00
102	44122011-FO-T01	FOLDER with tab, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	379.60	0.00
103	44122011-FO-T02	FOLDER with tab, Legal	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	413.92	0.00
104	44122008-IT-T01	INDEX TAB	box	0	0	0	0	0.00	0	0	0	0	0.00	5	5	5	15	1,014.00	5	5	10	20	1,352.00	35	67.60	2,366.00
105	44121716-MA-F01	MARKER, Flourescent	set	15	0	48	63	1,969.93	15	0	24	39	1,213.29	18	3	27	48	1,493.28	18	3	30	51	1,586.61	201	31.11	6,253.11
106	44121708-MP-B01	MARKER, Permanent, Black	piece	16	6	64	86	711.22	16	6	40	62	512.74	24	14	48	86	711.22	24	14	56	94	777.38	328	8.27	2,712.56
107	44121708-MP-B02	MARKER, Permanent, Blue	piece	0	0	10	10	82.70	0	0	10	10	82.70	8	8	18	34	281.18	8	8	26	42	347.34	96	8.27	793.92
108	44121708-MP-B03	MARKER, Permanent, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	8	8	8	24	198.48	8	8	16	32	264.64	56	8.27	463.12
109	44121708-MW-B01	MARKER, Whiteboard, Black	piece	120	0	36	156	1,505.40	120	0	36	156	1,505.40	28	8	44	80	772.00	28	8	28	64	617.60	456	9.65	4,400.40
110	44121708-MW-B02	MARKER, Whiteboard, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9.65	0.00
111	44121708-MW-B03	MARKER, Whiteboard, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9.65	0.00
112	44122104-PC-G01	PAPER CLIP, vinly/plastic coated, 33mm	box	6	0	20	26	229.32	6	0	10	16	141.12	6	0	20	26	229.32	6	0	0	6	52.92	74	8.82	652.68
113	44122104-PC-J02	PAPER CLIP, vinly/plastic coated, jumbo, 50mm	box	6	5	20	31	603.26	11	0	10	21	408.66	13	12	27	52	1,011.92	13	12	17	42	817.32	146	19.46	2,841.16
114	44101603-PS-M02	PAPER SHREDDER	unit	0	0	1	1	18,718.96	0	0	1	1	18,718.96	0	0	0	0	0.00	0	0	0	0	0.00	2	18,718.96	37,437.92
115	44101601-PT-M02	PAPER TRIMMER/CUTTING MACHINE	unit	0	0	5	5	46,488.00	0	0	5	5	46,488.00	0	0	5	5	46,488.00	0	0	5	5	46,488.00	20	9,297.60	186,952.00
116	44121706-PE-L01	PENCIL, lead/graphite, with eraser	box	4	7	36	47	2,101.37	4	7	12	23	1,028.33	12	15	44	71	3,174.41	21	8	28	57	2,548.47	198	44.71	8,852.58
117	44121619-PS-M01	PENCIL SHARPENER	piece	2	1	12	15	3,541.20	2	0	12	14	3,305.12	10	9	20	39	9,207.12	11	8	28	47	11,095.76	115	236.08	27,149.20
118	44101602-PU-P01	PUNCHER, paper, heavy duty	piece	3	1	10	14	2,154.88	5	0	10	15	2,308.80	4	2	11	17	2,616.64	4	2	12	18	2,770.56	64	153.92	9,850.88
119	44122101-RU-B01	RUBBER BAND No. 18	box	1	1	1	3	405.60	1	1	1	3	405.60	1	1	1	3	405.60	1	1	1	3	405.60	12	135.20	1,622.40
120	44121905-SP-F01	STAMP PAD, felt	piece	2	2	10	14	558.88	5	0	10	15	598.80	6	7	14	27	1,077.84	6	6	18	30	1,197.60	86	39.92	3,433.12
121	44121618-SS-S01	SCISSORS, symmetrical/asymmetrical	pair	8	0	10	18	1,179.36	3	0	10	13	851.76	16	8	18	42	2,751.84	11	8	18	37	2,424.24	110	65.52	7,207.20
122	44121615-ST-S01	STAPLER, standard type	piece	28	22	40	90	17,784.00	22	22	30	74	14,622.40	35	30	38	103	20,352.80	40	30	38	108	21,340.80	375	197.60	74,100.00
123	44121615-ST-B01	STAPLER, heavy duty (binder)	unit	5	0	1	6	4,158.90	0	0	1	1	693.15	5	0	0	5	3,465.75	0	0	0	0	0.00	12	693.15	8,317.80
124	44121613-SR-P02	STAPLE REMOVER, plier-type	piece	1	0	5	6	279.06	1	0	5	6	279.06	1	0	0	1	46.51	1	0	0	1	46.51	14	46.51	651.14
125	44121605-TD-T01	TAPE DISPENSER, table top	piece	1	1	10	12	930.96	1	0	5	6	465.48	2	2	6	10	775.80	2	2	6	10	775.80	38	77.58	2,948.04
PAPER MATERIALS AND PRODUCTS																												
126	14111525-CA-A01	CARTOLINA, assorted colors	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	83.72	0.00
127	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	945.36	0.00
128	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,973.92	0.00
129	14111514-NP-S02	NOTEPAD, stick-on, 50mm x 76mm	pad	26	20	20	66	2,445.96	26	20	20	66	2,445.96	34	28	28	90	3,335.40	34	28	36	98	3,631.88	320	37.06	11,859.20
130	14111514-NP-S04	NOTEPAD, stick-on, 76mm x 100mm	pad	26	20	20	66	3,912.48	26	20	20	66	3,912.48	34	28	28	90	5,335.20	34	28	36	98	5,809.44	320	59.28	18,969.60
131	14111514-NP-S03	NOTEPAD, stick-on, 76mm x 76mm	pad	26	20	20	66	3,432.00	26	20	20	66	3,432.00	34	28	28	90	4,680.00	34	28	36	98	5,096.00	320	52.00	16,640.00
132	14111514-NB-S02	STENO NOTEBOOK	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	14.04	0.00
133	14111507-PP-M01	PAPER, MULTICOPY A4	ream	30	30	30	90	19,242.00	30	30	30	90	19,242.00	55	55	55	165	35,277.00	55	55	80	190	40,622.00	535	213.80	114,383.00
134	14111507-PP-M02	PAPER, MULTICOPY LEGAL	ream	20	20	20	60	13,977.60	20	20	20	60	13,977.60	45	45	45	135	31,449.60	45	45	70	160	37,273.60	415	232.96	96,678.40
135	14111507-PP-C01	PAPER, MULTIPURPOSE A4	ream	70	95	370	535	73,690.90	70	95	370	535	73,690.90	95	120	395	610	84,021.40	95	120	420	635	87,464.90	2315	137.74	318,868.10
136	14111507-PP-C02	PAPER, MULTIPURPOSE LEGAL	ream	30	40	180	250	39,727.50	30	40	80	150	23,836.50	55	65	155	275	43,700.25	55	65	130	250	39,727.50	925	158.91	146,991.75
137	14111531-PP-R01	PAD PAPER, ruled	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	34.82	0.00
138	14111503-PA-P01	PAPER, parchment	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	154.21	0.00
139	14111531-RE-B01	RECORD BOOK, 300 PAGES	book	36	23	53	112	10,270.40	23	26	63	112	10,270.40	38	30	58	126	11,554.20	28	68	35	131	12,012.70	481	91.70	44,107.70
140	14111531-RE-B02	RECORD BOOK, 500 PAGES	book	47	23	53	123	15,320.88	23	26	63	112	13,950.72	52	28	58	138	17,189.28	32	28	63	123	15,320.88	496	124.56	61,781.76
141	14111704-TT-P04	TISSUE, INTERFOLDED PAPER TOWEL	pack	32	31	31	94	3,177.20	31	31	32	94	3,177.20	31	31	32	94	3,177.20	31	31	31	93	3,143.40	375	33.80	12,675.00
142	14111704-TT-P02	TOILET TISSUE PAPER, 2 ply	pack	35	35	133	203	20,267.52	35	35	133	203	20,267.52	35	35	133	203	20,267.52	35	35	133	203	20,267.52	812	99.84	81,070.08

		Item & Specifications	Unit of Measure	Monthly Quantity Requirement																						Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb.	Mar	Q1	Q1 AMOUNT	April	May	June	Q2.	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct.	Nov	Dec	Q4	Q4 AMOUNT			
PERFUMES OR COLOGNES OR FRAGRANCES																												
143	53131626-HS-S01	HAND SANITIZER	bottle	11	10	31	52	4,424.16	11	10	21	42	3,573.36	11	10	31	52	4,424.16	11	10	21	42	3,573.36	188	85.08	15,998.04
PESTICIDES OR PEST REPELLENT																												
144	10191509-IN-A01	INSECTICIDE	can	2	1	52	55	7,664.80	2	1	52	55	7,664.80	2	1	52	55	7,664.80	2	1	52	55	7,664.80	220	139.36	30,669.20
PRINTED PUBLICATIONS																												
145	55101524-RA-H01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184 and its IRR)	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	37.21	0.00
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (COMPATIBLE)																												
1	44103109-BR-D05	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,947.20	0.00
2	44103105-CA-C04	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,126.32	0.00
3	44103105-CA-C02	INK CARTRIDGE, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,178.32	0.00
4	44103105-CA-B04	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	861.12	0.00
5	44103105-CA-B02	INK CARTRIDGE, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	892.32	0.00
6	44103105-EP-B17	INK CARTRIDGE, EPSON C13T664100 (T6641), Black	cart	10	4	30	44	10,203.60	0	3	20	23	5,333.70	12	6	22	40	9,276.00	0	4	10	14	3,246.60	121	231.90	28,069.90
7	44103105-EP-C17	INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	cart	10	3	20	33	7,992.60	0	3	10	13	3,148.60	12	4	12	28	6,781.60	0	2	10	12	2,906.40	86	242.20	20,829.20
8	44103105-EP-M17	INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	cart	10	3	20	33	7,992.60	0	3	10	13	3,148.60	12	4	12	28	6,781.60	0	2	10	12	2,906.40	86	242.20	20,829.20
9	44103105-EP-Y17	INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	cart	10	3	20	33	7,992.60	0	3	10	13	3,148.60	12	4	12	28	6,781.60	0	2	10	12	2,906.40	86	242.20	20,829.20
10	44103105-HP-B40	INK CARTRIDGE, HP C2P04AA (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	852.80	0.00
11	44103105-HP-T40	INK CARTRIDGE, HP C2P06AA (HP62), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,048.32	0.00
12	44103105-HP-B09	INK CARTRIDGE, HP C9351AA (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00	0.00
13	44103105-HP-T10	INK CARTRIDGE, HP C9352AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,083.52	0.00
14	44103105-HP-B17	INK CARTRIDGE, HP CC640WA (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	880.88	0.00
15	44103105-HP-T17	INK CARTRIDGE, HP CC643WA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,047.28	0.00
16	44103105-HX-C40	INK CARTRIDGE, HP CD972AA (HP920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
17	44103105-HX-M40	INK CARTRIDGE, HP CD973AA (HP920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
18	44103105-HX-Y40	INK CARTRIDGE, HP CD974AA (HP920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
19	44103105-HX-B40	INK CARTRIDGE, HP CD975AA (HP920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,541.28	0.00
20	44103105-HP-B20	INK CARTRIDGE, HP CH561WA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	865.28	0.00
21	44103105-HP-T20	INK CARTRIDGE, HP CH562WA (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,056.00	0.00
22	44103105-HX-B43	INK CARTRIDGE, HP CN045AA (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,970.80	0.00
23	44103105-HX-C43	INK CARTRIDGE, HP CN046AA (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
24	44103105-HX-M43	INK CARTRIDGE, HP CN047AA (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
25	44103105-HX-Y43	INK CARTRIDGE, HP CN048AA (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
26	44103105-HP-B36	INK CARTRIDGE, HP CN692AA (HP704), Black	cart	10	10	10	30	12,573.60	10	10	10	30	12,573.60	10	10	10	30	12,573.60	10	10	10	30	12,573.60	120	419.12	50,294.40
27	44103105-HP-T36	INK CARTRIDGE, HP CN693AA (HP704), Tri-color	cart	10	10	10	30	12,573.60	10	10	10	30	12,573.60	10	10	10	30	12,573.60	10	10	10	30	12,573.60	120	419.12	50,294.40
28	44103105-HP-B33	INK CARTRIDGE, HP CZ107AA (HP678), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
29	44103105-HP-T33	INK CARTRIDGE, HP CZ108AA (HP678), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
30	44103105-HP-T42	INK CARTRIDGE, HP F6V26AA (HP680), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
31	44103105-HP-B43	INK CARTRIDGE, HP F6V27AA (HP680), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
32	44103105-HP-C50	INK CARTRIDGE, HP L0S51AA (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
33	44103105-HP-M50	INK CARTRIDGE, HP L0S54AA (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
34	44103105-HP-Y50	INK CARTRIDGE, HP L0S57AA (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
35	44103105-HP-B50	INK CARTRIDGE, HP L0S60AA (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,294.80	0.00
36	44103105-HX-C48	INK CARTRIDGE, HP L0S63AA (HP955XL), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
37	X-M48	INK CARTRIDGE, HP L0S66AA (HP955XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
38	Y48	INK CARTRIDGE, HP L0S69AA (HP955XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00

		Item & Specifications	Unit of Measure	Monthly Quantity Requirement																					Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
39	44103105-HX-B48	INK CARTRIDGE, HP L0572AA (HP965XL), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,817.92	0.00
40	44103105-HP-C51	INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
41	44103105-HP-M51	INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
42	44103105-HP-Y51	INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
43	44103105-HP-B51	INK CARTRIDGE, HP T6M01AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
44	44103112-EP-R05	RIBBON CARTRIDGE, EPSON C13S015516 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
45	44103112-EP-R13	RIBBON CARTRIDGE, EPSON C13S015632, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.43	0.00
46	44103112-EP-R07	RIBBON CARTRIDGE, EPSON C13S015531 (S015086)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.94	0.00
47	44103103-BR-B09	TONER CARTRIDGE, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	818.48	0.00
48	44103103-BR-B11	TONER CARTRIDGE, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,567.20	0.00
49	44103103-BR-B15	TONER CARTRIDGE, BROTHER TN-3478, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,002.40	0.00
50	44103103-BR-B16	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,575.44	0.00
51	44103103-BR-C03	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,564.56	0.00
52	44103103-BR-M03	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
53	44103103-BR-Y03	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
54	44103103-CA-B00	TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
55	44103103-HP-B12	TONER CARTRIDGE, HP CB435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,399.36	0.00
56	44103103-HP-B18	TONER CARTRIDGE, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,439.28	0.00
57	44103103-HP-B21	TONER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,705.36	0.00
58	44103103-HP-B22	TONER CARTRIDGE, HP CE285A (HP85A), Black	cart	0	0	5	5	17,992.00	0	0	5	5	17,992.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,152.72	0.00
59	44103103-HP-B23	TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	3,598.40	38,984.00
60	44103103-HP-C23	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,608.32	0.00
61	44103103-HP-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,897.44	0.00
62	44103103-HP-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,897.44	0.00
63	44103103-HP-B28	TONER CARTRIDGE, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,897.44	0.00
64	44103103-HP-B52	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,495.92	0.00
65	44103103-HP-B53	TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet	cart	0	0	5	5	29,114.80	0	0	5	5	29,114.80	0	0	0	0	0.00	0	0	0	0	0.00	0	3,194.88	0.00
66	44103103-HP-B56	TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet	cart	0	0	5	5	43,290.00	0	0	5	5	43,290.00	0	0	5	5	29,114.80	0	0	0	0	0.00	16	5,822.96	87,344.40
67	44103103-HP-B57	TONER CARTRIDGE, HP CF283A (HP83A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	5	5	43,290.00	0	0	5	5	43,290.00	20	8,658.00	173,160.00
68	44103103-HP-B58	TONER CARTRIDGE, HP CF287A (HP87), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,367.52	0.00
69	44103103-HP-B60	TONER CARTRIDGE, HP CF350A, Black Laserjet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,908.56	0.00
70	44103103-HP-C60	TONER CARTRIDGE, HP CF351A, Cyan Laserjet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,856.88	0.00
71	44103103-HP-Y60	TONER CARTRIDGE, HP CF352A, Yellow Laserjet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,943.20	0.00
72	44103103-HP-M60	TONER CARTRIDGE, HP CF353A, Magenta Laserjet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,943.20	0.00
73	44103103-HP-B61	TONER CARTRIDGE, HP CF360A (HP508A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,943.20	0.00
74	44103103-HP-C61	TONER CARTRIDGE, HP CF361A (HP508A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,803.12	0.00
75	44103103-HP-Y61	TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,783.28	0.00
	44103103-HP-M61	TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,783.28	0.00
	44103103-HP-B62	TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,783.28	0.00
	44103103-HP-C62	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,439.28	0.00
	03103-HP-Y62	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,063.28	0.00
	-M62	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,063.28	0.00
	1	TONER CARTRIDGE, HP CF410A (HP410A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,063.28	0.00
		TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,328.48	0.00
		TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,592.08	0.00

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																					Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
84	44103103-HP-M63	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,592.08	0.00
85	44103103-HP-B34	TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,188.84	0.00
86	44103103-HP-B48	TONER CARTRIDGE, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,680.00	0.00
SOFTWARE																											
1	43231513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
5	43232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
10	43233501-SFT-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
11	43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
12	43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
13	43232905-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
14	43233004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
15	43233205-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
16	43233405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																											
1	80141505-TS-001	BALLPEN	piece	45	15	115	175	0.00	45	15	115	175	0.00	53	23	73	149	0.00	53	23	81	157	0.00	656	0.00	0.00
2	80141505-TS-002	MULTIFUNCTION PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
3	80141505-TS-003	LAMINATING FILM	pack	2	0	2	4	0.00	0	0	1	1	0.00	2	0	1	3	0.00	1	0	1	2	0.00	10	0.00	0.00
4	80141505-TS-004	STICKER PAPER	pack	2	1	50	53	0.00	2	0	50	52	0.00	2	1	50	53	0.00	2	1	50	53	0.00	211	0.00	0.00
5	80141505-TS-005	DOUBLE SIDED TAPE	roll	12	5	32	49	0.00	12	5	22	39	0.00	12	4	32	48	0.00	12	4	22	38	0.00	174	0.00	0.00
6	80141505-TS-006	PHOTO PAPER	pack	10	4	52	66	0.00	10	3	52	65	0.00	10	3	52	65	0.00	10	3	52	65	0.00	261	0.00	0.00
7	80141505-TS-007	BLEACHING SOLUTION	bottle	0	0	100	100	0.00	0	0	100	100	0.00	0	0	100	100	0.00	0	0	100	100	0.00	400	0.00	0.00
8	80141505-TS-008	CERTIFICATE FRAME	piece	0	0	50	50	0.00	0	0	50	50	0.00	0	0	50	50	0.00	0	0	50	50	0.00	200	0.00	0.00
9	80141505-TS-009	CERTIFICATE HOLDER	piece	0	0	50	50	0.00	0	0	50	50	0.00	0	0	50	50	0.00	0	0	50	50	0.00	200	0.00	0.00
10	80141505-TS-010	UNINTERRUPTIBLE POWER SUPPLY	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
11	80141505-TS-011	AIR CONDITIONING UNIT	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
12	80141505-TS-012	SMART TELEVISION	unit	2	0	0	2	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	0.00	0.00
13	80141505-TS-013	WHITE BOARD	piece	2	0	0	2	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	0.00	0.00
14	80141505-TS-014	MICROPHONE	unit	1	0	0	1	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0.00	0.00
15	80141505-TS-015	MEDAL	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
16	80141505-TS-016	DISHWASHING LIQUID	bottle	0	7	100	107	0.00	0	7	100	107	0.00	0	8	100	108	0.00	0	8	100	108	0.00	430	0.00	0.00
17	80141505-TS-017	PLASTIC FASTENER	box	3	0	50	53	0.00	3	0	30	33	0.00	3	0	20	23	0.00	3	0	50	53	0.00	162	0.00	0.00
18	80141505-TS-018	STEEL FILING CABINET	piece	0	0	1	1	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1	1	0.00	2	0.00	0.00
19	80141505-TS-019	VELLUM BOARD PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
20	80141505-TS-020	EXTENSION CORD	piece	0	0	5	5	0.00	0	0	5	5	0.00	0	0	5	5	0.00	0	0	5	5	0.00	20	0.00	0.00
21	80141505-TS-021	PAINT	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
22	80141505-TS-022	COLORED PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
23	80141505-TS-023	BOND PAPER	ream	0	0	300	300	0.00	0	0	300	300	0.00	0	0	300	300	0.00	0	0	300	300	0.00	1200	0.00	0.00
24	80141505-TS-024	PUSH PIN	pack	0	0	10	10	0.00	5	0	5	10	0.00	5	0	5	10	0.00	0	0	0	0	0.00	30	0.00	0.00

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																					Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
25	80141505-TS-025	DOOR MAT	piece	5	0	53	58	0.00	5	0	53	58	0.00	5	0	17	22	0.00	5	0	17	22	0.00	160	0.00	0.00
26	80141505-TS-026	GLUE STICK (PASTE)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
27	80141505-TS-027	GLUE STICK (FOR GLUE GUN)	pack	0	0	20	20	0.00	0	0	20	20	0.00	0	0	20	20	0.00	0	0	10	10	0.00	70	0.00	0.00
28	80141505-TS-028	DEODORANT CAKE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
29	80141505-TS-029	DISPOSABLE GLOVES	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
30	80141505-TS-030	OFFICE CHAIR	piece	3	0	20	23	0.00	0	0	20	20	0.00	0	0	10	10	0.00	0	0	10	10	0.00	63	0.00	0.00
31	80141505-TS-031	MANILA PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
32	80141505-TS-032	AUTOMOTIVE BATTERIES	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
33	80141505-TS-033	PADLOCK	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
34	80141505-TS-034	MOBILE PHONE	unit	0	0	5	5	0.00	0	0	5	5	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
35	80141505-TS-035	COMPACT DISC	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	0.00	0.00
36	80141505-TS-036	AMPLIFIER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
37	80141505-TS-037	STORAGE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
38	80141505-TS-038	PLASTIC ENVELOPE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
39	80141505-TS-039	DOCUMENT SCANNER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
40	80141505-TS-040	WATER DISPENSER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
41	80141505-TS-041	PARACETAMOL	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
42	80141505-TS-042	GLUE GUN	unit	0	0	2	2	0.00	0	0	1	1	0.00	0	0	1	1	0.00	0	0	1	1	0.00	5	0.00	0.00
43	80141505-TS-043	INKJET PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
44	80141505-TS-044	SPEAKERS	unit	1	0	0	1	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0.00	0.00
45	80141505-TS-045	POVIDONE IODINE	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
46	80141505-TS-046	KEYBOARD	unit	2	2	10	14	0.00	0	3	5	8	0.00	0	3	10	13	0.00	0	2	5	7	0.00	42	0.00	0.00
47	80141505-TS-047	DSLR CAMERA	unit	0	0	1	1	0.00	0	0	1	1	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	0.00	0.00
48	80141505-TS-048	STEEL RACK	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
49	80141505-TS-049	LAMINATING MACHINE	unit	1	0	0	1	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0.00	0.00
50	80141505-TS-050	FUEL FILTERS	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-051	AIRLINE TICKETS (DOMESTIC)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-052	AIRLINE TICKETS (INTERNATIONAL)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-053	CAR (Sedan or Hatchback)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
54	80141505-TS-054	MULTI-PURPOSE VEHICLE (MPV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
55	80141505-TS-055	SPORTS UTILITY VEHICLE (SUV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
56	80141505-TS-056	PASSENGER VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
57	80141505-TS-057	VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
	80141505-TS-058	TRI-WHEEL VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
	80141505-TS-059	PICK-UP TRUCK	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
	80141505-TS-060	ALL-TERRAIN VEHICLE (ATV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
	80141505-TS-061	ASSEMBLED OWNER-TYPE JEEP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
	80141[illegible]-TS-062	ASSEMBLED PASSENGER JEEPNEY-TYPE VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
	80141[illegible]-TS-063	MOTORCYCLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
	80141505-TS-064	BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
	80141505-TS-065	MINI BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
TOTAL																											
ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																										₱	7,284,541.63
																										₱	728,454.16

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																					Total Quantity for the year	Price	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																									
D. GRAND TOTAL (A + B + C)																							₱		
E. APPROVED BUDGET OF THE AGENCY HEAD In Figures and Words																							₱		8,025,000.00

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

ARLITA S. MACARAEG
Property/Supply Officer

Date Prepared: JULY 15, 2024

Certified Funds Available / Certified Appropriate Funds Available:

JESSIE M. LABUCA
Accountant / Budget Officer

Approved by:

LIBERATO S. TAN JR.
Head of Office/Agency