



Republic of the Philippines
Department of Public Works and Highways
OFFICE OF THE DISTRICT ENGINEER
LAS PIÑAS-MUNTINLUPA DISTRICT ENGINEERING OFFICE
2nd Street, Port Area, Metro Manila
Tel No. 8524-66-41 Local: 36631

September 22, 2022

MEMORANDUM

FOR : **NOMER ABEL P. CANLAS**
Regional Director
National Capital Region
2nd Street, Port Area Manila

SUBJECT : **Annual Procurement Plan for Common-use Supplies and Equipment (APP-CSE) for FY 2023**

Dear Sir/Madam:

In connection to above-mentioned subject, respectfully submitted herewith the proof of submission to PS-DBM virtual store together with the signed and approved report.

For your information.

Very truly yours,


LORETO C. BALEÑA JR.
BAC, Chairperson

Noted By:


ISABELO C. BALEROS
OIC, District Engineer

Received by:

9-23-2022

Global Project Overview										Regional Performance										Product Line Analysis										Financial Summary																			
Project Details										North America										Europe										Asia Pacific										Total									
Project Name										Region A										Region B										Region C										Overall									
Project ID										Region A ID										Region B ID										Region C ID										Overall ID									
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Item #	Item Description	Unit of Measure	Monthly Quantities (Budgetary)												Total Quantity for the year	Total Amount for the year	
			Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec			
 Prepared by: <u>Property Manager</u> Date Prepared: September 14, 2023  Certified Payable Available: <u>Assistant Property Officer</u> Date: <u>SEP 14 2023</u>  Approved by: <u>Head of Office</u> Date: <u>SEP 14 2023</u>																	

Item & Specifications	Unit of Measure	Monthly Quantity Requirements												Total Quantity for the year	Notes/Comments on the year	Total Quantity for the year
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec			

Prepared by:


Michael J. HARTZEL
Procurement/Supply Officer

Date Prepared: September 24, 2012

Certified Funds Available / Certified Appropriated Funds Available:


MICHAEL J. HARTZEL
Assistant / Budget Officer

Approved by:


MICHAEL J. HARTZEL
Head of Office/Agency



NOTICE TO ALL CLIENT-AGENCIES

that have already submitted the **2023 APP-CSE**

The Procurement Service - Department of Budget and Management (PS-DBM) regrets to inform all our client-agencies that there was an error in the initially uploaded template of the **2023 Annual Procurement Plan for Common-use Supplies and Equipment (APP-CSE)**. This prevents the system from recording some items in the successfully submitted forms.

Due to this, **ALL client-agencies** that have already submitted their 2023 APP-CSE are respectfully requested to accomplish the updated template with file name **"APP_CSE_Template_2023"** and resubmit the form.

Those that have yet to upload must likewise utilize the updated template.

The updated 2023 APP-CSE template can be downloaded from the Virtual Store (VS) and/or the PS-DBM website. Upon downloading, please ensure that the template indicates **"as of September 14, 2022"** at the top right portion of the file.

The resubmission and new submission are exclusively through the VS.
Deadline is on September 30, 2022.

We earnestly apologize for the inconvenience this may cause.
Thank you for your understanding and cooperation.



Procurement Service



PS-DBM



The Procurement Service



www.psdbm.gov.ph