

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2023 FORM

APP-CSE 2023 FORM as of September 14, 2022

Introduction:

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service – Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2018-10 dated 08 November 2018, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC) in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-phileps.gov.ph) for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this template otherwise the form will be deemed invalid.
- 5.0 Additional rows for other items may be inserted in PART II, if necessary. Note that this is only applicable in the PART II of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 09182954426 or 09278478245, or email appseshelpdesk@ps-phileps.gov.ph, or visit the PS-DBM website (www.ps-phileps.gov.ph) for the guide on how to fill-out the APP-CSE.

Note: Consistent with the Memorandum Circular 2022-1 issued by the AO 25 dated 24 March 2022, the APP-CSE for FY 2023 must be submitted on or before 30 September 2022.

Department/Bureau/Office: Dept. of Public Works & Highways

Region: IX

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Itean, Zamboanga City

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Item & Specifications		Unit of Measure	Monthly Quantity Requirement																Total quantity Catalogue (as of 28 July 2022)	Total Amount for the year						
			Jan	Feb	Mar	Q1 Amount	April	May	June	Q2 Amount	July	Aug	Sept	Q3 Amount	Oct	Nov	Dec	Q4 Amount								
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																										
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
1	12191601-AL-B04	ALCOHOL, Ethyl, 500 mL	bottle	378	128	236	742	35,504.70	378	129	163	670	32,059.50	278	133	239	650	31,102.50	228	128	164	520	24,882.00	2582	47.85	123,548.70
2	12191601-AL-B03	ALCOHOL, Ethyl, 1 Gallon	gallon	33	3	8	44	14,544.20	28	2	16	46	15,205.30	35	2	10	47	15,535.85	33	3	7	43	14,113.65	180	330.55	59,499.00
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
3	60121413-CA-R01	CLEARBOOK, 20 transparent pockets, A4	piece	10	0	13	23	756.93	10	0	13	23	756.93	10	0	13	23	756.93	10	0	13	23	756.93	92	31.91	3,027.72
4	60121413-CA-R02	CLEARBOOK, 20 transparent pockets, legal	piece	30	20	32	82	2,981.52	30	20	32	82	2,981.52	30	20	32	82	2,981.52	30	20	32	82	2,981.52	328	36.36	11,926.08
5	60121524-ER-R01	ERASER, plastic/ rubber	piece	19	18	20	57	254.79	22	10	20	52	232.44	82	10	20	112	500.64	22	10	20	52	232.44	273	4.47	1,220.31
6	60121524-SP-G01	SIGN PEN, Black, liquid or gel	piece	376	165	112	653	14,496.60	250	55	101	406	9,013.20	330	155	106	591	13,120.20	276	56	106	438	9,723.60	2088	22.20	46,353.60
7	60121524-SP-G02	SIGN PEN, Blue, liquid or gel	piece	281	130	77	488	10,833.60	235	30	86	351	7,792.20	245	130	101	476	10,657.20	241	41	91	373	8,260.60	1668	22.20	37,473.60
8	60121524-SP-G03	SIGN PEN, Red, liquid or gel	piece	84	10	47	141	3,130.20	49	0	10	59	1,309.80	49	0	30	79	1,753.80	74	0	10	84	1,864.80	363	22.20	8,058.60
9	60121124-WR-R01	WRAPPING PAPER, kraft, 50 sheets per pack	pack	20	0	0	20	3,224.00	20	0	0	20	3,224.00	0	0	0	0	0.00	0	0	0	0	0.00	40	161.20	6,448.00
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																										
10	45121517-DO-C02	DOCUMENT CAMERA, 8 MP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23,623.60	0.00
11	45111609-HM-R01	MULTIMEDIA PROJECTOR, 4000 ANSI Lumens (min.)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	16,588.00	0.00
BATTERIES AND CELLS AND ACCESSORIES																										
12	26111702-BT-A02	BATTERY, dry cell, size AA, Two (2) pieces per blister pack	pack	145	37	61	243	4,979.07	105	21	61	187	3,831.63	85	41	56	182	3,729.18	85	21	56	162	3,319.38	774	20.49	15,659.26
13	26111702-BT-A01	BATTERY, dry cell, size AAA, Two (2) pieces per blister pack	pack	132	25	54	211	3,860.74	87	19	54	160	2,934.40	72	29	54	155	2,842.70	67	19	54	140	2,567.60	666	18.34	12,214.44
14	26111702-BT-A03	BATTERY, dry cell, size D, Two (2) pieces per blister pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	96.20	0.00

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																Total Quantity Catalogue (as of 28 July 2022)	Total Amount for the year						
			Monthly Quantity Requirement												Total Quantity Catalogue (as of 28 July 2022)											
			Jan	Feb	Mar	Q1 Amount	April	May	June	Q2 Amount	July	Aug	Sept	Q3 Amount	Oct	Nov	Dec	Q4 Amount								
CLEANING EQUIPMENT AND SUPPLIES																										
15	47131812-AF-A01	AIR FRESHENER, Aerosol type, 150g	can	253	43	73	369	30,125.16	228	23	78	329	26,859.56	178	43	78	299	24,410.36	153	23	73	249	20,328.36	1246	81.64	101,223.44
16	47131604-BB-S01	BROOM, Soft (Walls Tangle)	piece	62	18	20	100	13,624.00	40	13	25	78	10,626.72	62	18	20	100	13,624.00	40	13	20	73	9,945.52	351	136.24	47,820.24
17	47131604-BB-T01	BROOM, Stick (Walls Tangle)	piece	52	15	14	81	1,845.18	24	12	13	49	1,116.22	40	15	14	69	1,571.82	34	12	13	59	1,344.02	258	22.78	5,877.24
18	47131829-TB-C01	CLEANER, Toilet Bowl and Urinal, 900mL - 1000mL	bottle	157	20	50	227	9,443.20	136	20	50	206	8,569.60	154	20	60	234	9,734.40	129	20	60	209	8,694.40	876	41.60	36,441.60
19	47131605-CL-R01	CLEANER, Scouring Powder, 350g	can	156	14	29	199	4,760.08	133	19	34	166	4,446.12	156	15	34	205	4,903.60	131	9	29	169	4,042.48	759	23.92	18,155.28
20	47131811-DE-B02	DETERGENT BAR, 140g as packed	piece	85	36	18	139	1,153.70	85	11	18	114	946.20	85	61	20	166	1,377.80	85	11	18	114	946.20	533	8.30	4,423.90
21	47131811-DE-R03	DETERGENT POWDER, all purpose, 1kg	pouch	141	47	43	231	12,492.48	73	73	43	189	10,221.12	129	47	43	219	11,843.52	73	73	43	189	10,221.12	828	54.08	44,778.24
22	47131803-DS-A01	DISINFECTANT SPRAY, Aerosol type, 400g	can	213	28	68	309	43,226.01	248	28	68	344	48,122.16	193	34	68	295	41,267.55	168	28	68	264	36,930.96	1212	139.89	169,546.68
23	47131601-DO-R01	DUST PAN, rigid non-breakable plastic	piece	29	8	13	50	1,382.00	19	0	1	20	552.80	29	8	14	51	1,409.64	19	0	0	19	525.16	140	27.64	3,869.60
24	47131802-FW-R02	FLOOR WAX, paste type, red, 2kg	can	0	0	5	5	1,548.80	0	0	0	0	0.00	0	0	5	5	1,548.80	0	0	0	0	0.00	10	309.76	3,097.60
25	47131830-FC-A01	FURNITURE CLEANER, Aerosol type, 300mL	can	88	15	19	122	14,654.64	85	7	19	111	13,333.32	104	13	19	136	16,336.32	65	5	19	89	10,690.68	458	120.12	55,014.96
26	73101612-HS-L01	LIQUID HAND SOAP, 500mL	bottle	168	19	62	249	10,694.55	177	11	62	250	10,737.50	212	19	62	293	12,584.35	137	11	62	210	9,019.50	1002	42.95	43,035.90
27	47121804-WB-B01	MOP BUCKET, heavy duty, hard plastic, 30 liters capacity	unit	17	10	6	33	75,504.00	12	0	1	13	29,744.80	12	10	4	26	59,488.00	10	0	2	12	27,456.00	84	2,288.00	192,197.00
28	47131613-HP-H02	MOPHANDLE, heavy duty	piece	26	12	3	41	5,116.80	15	0	8	23	2,870.40	19	10	5	34	4,243.20	10	0	3	13	1,622.40	111	124.80	13,892.80
29	47131619-HP-R01	MOPHEAD, made of rayon	piece	44	21	24	89	10,903.39	18	0	9	27	3,307.77	25	18	24	77	9,433.27	15	10	15	40	4,900.40	233	122.51	28,544.83
30	47131501-RC-C01	RAGS, all cotton, 1 kilo per bundle	bundle	76	16	10	102	5,420.28	17	1	12	30	1,594.20	76	16	10	102	5,420.28	71	1	12	84	4,463.76	318	53.14	16,898.52
31	47131602-SC-A01	SCOURING PAD, 5 pieces per pack	pack	62	5	16	83	4,868.19	55	5	17	77	4,460.61	58	5	17	80	4,634.40	56	5	17	78	4,518.54	318	57.53	18,421.74
32	47121201-TB-R04	TRASHBAG, black, 37" x 40", XL, 10 pieces per roll or pack	pack	350	60	115	525	75,621.00	185	45	165	395	56,895.80	350	60	165	585	84,263.40	165	45	165	395	56,895.80	1900	144.04	273,676.00
33	47121202-WB-R01	WASTEBASKET, rigid plastic	piece	10	12	0	22	702.02	0	0	0	0	0.00	7	12	0	19	606.29	3	0	0	3	95.73	44	31.91	1,404.04
COLOR COMPOUNDS AND DISPERSIONS																										
34	12171703-SI-R01	INK, for stamp pad, 50mL	bottle	15	19	15	49	1,415.59	21	10	6	37	1,069.67	14	19	17	50	1,445.50	21	10	4	35	1,011.85	171	28.91	4,943.61
CONSUMER ELECTRONICS																										
35	52161535-DV-R01	DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,239.16	0.00
FACE MASK																										
36	42131713-SH-H06	FACE MASK, 3 ply, fitty (50) pieces per box	box	86	30	40	156	12,090.00	35	30	40	105	8,137.50	55	30	40	125	9,687.50	35	30	40	105	8,137.50	491	77.50	38,092.50
FILMS																										
37	13111203-AC-R01	ACETATE, 50 meters	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	969.88	0.00
38	13111201-CF-R01	CARBON FILM, A4, 100 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	221.00	0.00
39	13111201-CF-R02	CARBON FILM, Legal, 100 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	238.54	0.00
FIRE FIGHTING EQUIPMENT																										
40	46191601-FE-R01	FIRE EXTINGUISHER, dry chemical	unit	9	0	0	9	10,296.00	0	0	0	0	0.00	9	0	0	9	10,296.00	0	0	0	0	0.00	18	1,144.00	20,592.00
41	46191601-FE-H01	FIRE EXTINGUISHER, pure HCFC	unit	3	0	0	3	16,839.75	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	5,613.25	16,839.75
FLAG OR ACCESSORIES																										
42	55121905-PH-R01	PHILIPPINE NATIONAL FLAG	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	284.64	0.00
FURNITURE AND FURNISHINGS																										
43	56101504-CH-R01	MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	347.41	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																Total Quantity Catalogue (for of 28 July 2022)	Price for the year	Total Amount for the year				
				Jan	Feb	Mar	Q1 Amount	April	May	June	Q2 Amount	July	Aug	Sept	Q3 Amount	Oct	Nov	Dec	Q4 Amount							
44	56101504-CH-W01	MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	344.32	0.00	
45	56101519-TM-S01	MONOBLOC TABLE, white, 4 seater capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	1,248.00	0.00	
46	56101519-TM-S02	MONOBLOC TABLE, beige, 4 seater capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	1,248.00	0.00	
HEATING AND VENTILATION AND AIR CIRCULATION																										
47	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	1,222.00	0.00	
48	40101604-EF-S01	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	1,109.68	0.00	
49	40101604-EF-S01	ELECTRIC FAN, stand type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	856.56	0.00	
50	40101604-EF-W01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	768.56	0.00	
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																										
51	43211507-05H001	DESKTOP, for Basic Users	unit	15	0	0	15	#####	0	0	0	0	0.00	5	0	0	5	#####	0	0	0	0	0.00	20	24,793.60	495,872.00
52	43211507-05H002	DESKTOP, for Mid-Range Users	unit	5	0	0	5	#####	5	0	1	6	#####	10	0	0	10	#####	0	0	0	0	0.00	21	42,390.40	890,198.40
53	43201827-HD-X02	EXTERNAL HARD DRIVE, 1TB	unit	40	6	5	51	#####	2	0	7	9	25,131.60	15	0	5	20	55,848.00	2	0	5	7	19,546.80	87	2,792.40	242,538.80
54	43211503-LAP001	LAPTOP, for Mid-range Users	unit	2	0	0	2	84,760.00	3	0	0	3	#####	2	0	0	2	84,760.00	2	0	0	2	84,760.00	9	42,380.00	381,420.00
55	43211503-LAP002	LAPTOP, Lightweight	unit	20	0	0	20	#####	5	0	0	5	#####	5	0	1	6	#####	5	0	0	5	#####	36	46,800.00	1,684,800.00
56	43211708-HO-C01	MOUSE, OPTICAL, USB connection type	unit	27	0	2	29	4,343.04	10	0	2	12	1,797.12	0	0	2	2	299.52	10	0	2	12	1,797.12	55	149.76	8,236.80
57	43212102-FR-C002	PRINTER, Impact, Dot Matrix, 24 pins, 136 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	38,100.97	0.00
58	43212102-FR-C001	PRINTER, Impact, Dot Matrix, 9 pins, 80 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,189.92	0.00
59	43212105-FR-L01	PRINTER, Laser, Monochrome	unit	2	0	0	2	5,273.78	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	2,636.89	5,273.78
LIGHTING AND FIXTURES AND ACCESSORIES																										
60	39101628-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	30	0	3	33	2,495.13	0	0	3	3	226.83	10	0	3	13	982.03	0	0	3	3	226.83	52	75.61	3,931.72
61	39101628-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	47	0	2	49	10,085.18	11	0	1	12	2,469.84	20	0	0	20	4,116.40	12	0	2	14	2,681.48	95	205.82	19,555.90
MANUFACTURING COMPONENTS AND SUPPLIES																										
62	31201610-GL-X01	GLUE, all-purpose, 200 grams	jar	58	17	13	88	6,223.36	103	7	110	7,779.20	45	20	16	81	5,238.32	32	10	7	49	3,465.28	318	70.72	23,196.16	
63	31151604-SW-H01	STAPLE WIRE, heavy duty (binder type), 23/13	box	73	25	8	106	2,390.30	55	5	8	68	1,533.40	57	5	8	70	1,578.50	55	5	8	68	1,533.40	312	22.55	7,035.60
64	31151604-SW-S01	STAPLE WIRE, standard	box	245	40	62	347	8,244.72	185	10	70	265	6,296.40	145	20	62	227	5,393.52	135	10	52	197	4,680.72	1036	23.76	24,615.36
65	31201502-TA-C01	TAPE, electrical	roll	27	5	25	57	1,108.65	13	5	11	29	564.05	23	15	12	50	972.50	13	5	11	29	564.05	165	19.45	3,209.25
66	31201503-TA-H01	TAPE, masking, 24mm	roll	175	11	23	209	12,932.92	107	5	18	130	8,044.40	101	5	13	119	7,363.72	101	5	18	124	7,673.12	582	61.88	36,014.16
67	31201503-TA-H02	TAPE, masking, 48 mm	roll	129	8	20	157	19,022.12	91	2	15	108	13,086.28	91	12	12	115	13,933.40	93	2	15	110	13,327.60	490	121.16	59,366.40
68	31201517-TA-P01	TAPE, packaging, 48 mm	roll	132	29	28	189	4,226.04	88	5	27	120	2,683.20	62	55	20	137	3,063.32	88	5	25	118	2,638.48	564	22.26	12,611.04
69	31201512-TA-T01	TAPE, transparent, 24mm	roll	272	83	58	413	4,617.34	187	8	48	243	2,716.74	187	8	48	243	2,716.74	187	8	48	243	2,716.74	1142	11.18	12,767.56
70	31201512-TA-T02	TAPE, transparent, 48 mm	roll	172	31	43	246	5,552.22	162	8	33	203	4,581.71	76	78	43	197	4,446.29	112	8	33	153	3,453.21	799	22.57	18,033.43
71	31151507-TW-P01	TWINE, plastic	roll	31	18	0	49	3,264.38	29	0	5	34	2,265.08	29	0	5	34	2,265.08	21	0	5	26	1,732.12	143	66.62	9,566.62
MEASURING AND OBSERVING AND TESTING EQUIPMENT																										
72	41111604-RU-P02	RULER, plastic, 450 mm	piece	30	20	21	71	1,181.44	5	0	3	8	133.12	25	10	12	47	782.08	5	0	3	8	133.12	134	16.64	2,229.76
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
73	44121612-BL-H01	BLADE, for general purpose cutter/utility knife, 10 pieces per tube	tube	42	16	6	64	946.48	26	0	0	26	385.32	41	0	5	46	681.72	27	1	1	29	429.28	185	14.82	2,445.30
74	44101602-FB-W01	BINDING AND PUNCHING MACHINE, 50mm binding capacity	unit	5	0	0	5	47,673.60	0	0	0	0	0.00	2	0	0	2	19,069.44	0	0	0	0	0.00	7	9,534.72	66,743.04

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue (for 28 July 2022)	Total Amount for the year				
				Monthly Quantity Requirement												Total Quantity for the year										
				Jan	Feb	Mar	Q1 Amount	April	May	June	Q2 Amount	July	Aug	Sept	Q3 Amount	Oct	Nov	Dec	Q4 Amount							
75	44101807-CA-C01	CALCULATOR, Compact	unit	40	13	5	58	15,41.32	15	0	2	17	4,526.08	28	5	7	40	10,649.60	15	0	0	15	3,993.60	130	266.24	34,611.20
76	44121710-CH-W01	CHALK, white enamel, 100 pieces per box	box	2	0	0	2	65.94	2	0	0	2	65.94	2	0	0	2	65.94	2	0	0	2	65.94	8	32.97	263.76
77	44122105-BF-C01	CLIP, backfold, 19mm	box	165	50	55	270	2,354.40	101	40	40	181	1,578.32	180	50	55	285	2,485.20	105	40	33	178	1,552.16	914	8.72	7,970.08
78	44122105-BF-C02	CLIP, backfold, 25mm	box	165	50	55	270	3,982.50	105	40	40	185	2,728.75	140	50	55	245	3,613.75	105	40	40	185	2,728.75	885	14.75	13,053.75
79	44122105-BF-C03	CLIP, backfold, 32mm	box	145	30	35	210	5,367.60	85	20	20	125	3,195.00	120	52	35	207	5,290.92	85	20	20	125	3,195.00	667	25.56	17,048.52
80	44122105-BF-C04	CLIP, backfold, 50mm	box	156	26	31	213	11,936.52	136	16	16	168	9,414.72	171	36	31	238	13,337.52	81	16	16	113	6,332.52	732	56.04	41,021.28
81	44121801-CT-R02	CORRECTION TAPE, 8 meters	piece	580	240	105	925	10,665.25	290	60	120	470	5,419.10	350	230	115	695	8,013.35	295	60	90	445	5,130.85	2535	11.53	29,228.55
82	44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	36	20	5	61	2,039.23	30	0	5	35	1,170.05	30	0	5	35	1,170.05	30	0	0	30	1,002.90	161	33.43	5,382.23
83	44111515-DF-B01	DATA FILE BOX	piece	230	65	55	350	27,020.00	70	55	5	130	10,036.00	210	55	5	270	20,844.00	70	55	5	130	10,036.00	880	77.20	67,936.00
84	44122011-DF-R01	DATA FOLDER	piece	425	360	10	795	54,568.80	265	10	10	285	19,562.40	415	360	10	785	53,882.40	265	10	10	285	19,562.40	2150	68.64	147,576.00
85	44103202-DS-H01	DATING AND STAMPING MACHINE	piece	35	16	0	51	23,151.96	16	10	0	26	11,802.96	15	5	0	20	9,079.20	16	0	0	16	7,263.36	113	453.96	51,297.48
86	44121506-EN-D01	ENVELOPE, Documentary, A4, 500 pieces per box	box	31	13	2	46	35,162.40	13	2	1	16	12,230.40	23	3	2	28	21,403.20	13	2	1	16	12,230.40	106	764.40	81,026.40
87	44121506-EN-D02	ENVELOPE, Documentary, legal, 500 pieces per box	box	47	2	3	52	50,997.44	19	1	2	22	21,575.84	26	2	3	31	30,402.32	17	3	2	22	21,575.84	127	980.72	124,551.44
88	44121506-EN-X01	ENVELOPE, Expanding, Kraft, 100 pieces per box	box	52	1	2	55	40,612.00	47	0	1	48	35,443.20	56	1	2	59	43,565.60	48	2	1	51	37,658.40	213	738.40	157,279.20
89	44121506-EN-X02	ENVELOPE, Expanding, Plastic	piece	107	20	10	137	4,177.13	71	20	10	101	3,073.49	31	20	60	111	3,384.39	21	20	10	51	1,554.99	400	30.49	12,196.00
90	44121506-EN-X02	ENVELOPE, Mailing, 500 pieces per box	box	13	6	1	20	6,650.40	5	0	2	7	3,027.64	8	0	1	9	3,692.68	5	0	1	6	2,595.12	42	432.52	18,165.84
91	44121504-EN-W02	ENVELOPE, Mailing, with window, 500 pieces per box	box	3	0	0	3	1,466.40	0	0	0	0	0.00	1	0	0	1	488.80	0	0	0	0	0.00	4	488.80	1,955.20
92	44111912-ER-B01	ERASER, felt, for blackboard/whiteboard	piece	23	5	0	28	319.48	13	0	0	13	148.33	13	0	0	13	148.33	13	0	0	13	148.33	67	11.41	764.47
93	44101714-FA-H01	FACSIMILE MACHINE	unit	3	0	0	3	16,926.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	5,642.00	16,926.00
94	44122118-FA-P01	FASTENER, metal, non-sharp edges, 50 sets per box	box	110	30	60	200	18,928.00	83	10	60	153	14,479.92	78	20	50	146	14,006.72	78	25	55	158	14,953.12	659	94.64	62,367.76
95	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	125	5	5	135	11,502.00	15	5	5	25	2,130.00	65	5	5	75	6,390.00	15	5	5	25	2,130.00	260	85.20	22,152.00
96	44122018-FT-D01	FILE TAB/INDEX DIVIDER, Bristol board, A4	set	100	25	25	150	1,669.50	0	0	0	0	0.00	100	0	25	125	1,391.25	25	0	0	25	278.25	300	11.13	3,339.00
97	44122018-FT-D02	FILE TAB/INDEX DIVIDER, Bristol board, legal	set	112	10	35	157	2,234.11	12	10	10	32	455.36	112	10	35	157	2,234.11	12	10	10	32	455.36	378	14.23	5,378.94
98	44122011-FO-R01	FOLDER, Fancy with side, A4, 50 pieces per bundle	bundle	34	24	26	84	22,713.60	27	4	4	35	9,464.00	27	4	4	35	9,464.00	28	3	6	37	10,004.80	191	270.40	51,646.40
99	44122011-FO-R02	FOLDER, Fancy with side, legal, 50 pieces per bundle	bundle	44	31	11	86	24,640.72	34	11	10	55	15,798.60	34	11	10	55	15,798.60	38	10	11	59	16,904.68	255	286.52	73,062.80
100	44122011-FO-L01	FOLDER, L-type, A4, 50 pieces per pack	pack	34	1	1	36	6,751.44	4	1	1	6	1,125.24	4	1	1	6	1,125.24	8	1	1	10	1,875.40	58	1087.54	10,877.32
101	44122011-FO-L02	FOLDER, L-type, legal, 50 pieces per pack	pack	37	6	6	49	11,689.93	7	6	6	19	4,532.83	7	6	6	19	4,532.83	11	6	6	23	5,487.11	110	238.57	26,242.70
102	44122027-FO-P01	FOLDER, presboard, 100 pieces per box	box	18	1	3	22	20,958.08	3	1	3	7	6,666.48	2	1	3	6	5,715.84	4	1	3	8	7,621.12	43	952.64	40,963.52
103	44122011-FO-T03	FOLDER with tab, A4, 100 pieces per pack	pack	2	0	0	2	578.24	2	0	0	2	578.24	1	0	0	1	289.12	3	0	0	3	667.36	8	289.12	2,312.96
104	44122011-FO-T04	FOLDER with tab, legal, 100 pieces per pack	pack	2	0	0	2	666.52	2	0	0	2	666.52	1	0	0	1	333.26	3	0	0	3	999.78	8	333.26	2,666.08
105	44122008-IT-T01	INDEX TAB, self-adhesive, transparent, 5 sets per box	box	40	30	20	90	5,679.90	20	10	10	40	2,524.40	10	0	0	10	631.10	20	10	10	40	2,524.40	180	63.11	11,359.80
106	44111515-IF-B02	MAGAZINE FILE BOX, Large	piece	75	20	20	115	4,784.00	50	20	20	90	3,744.00	50	20	20	90	3,744.00	50	20	20	90	3,744.00	385	41.60	16,016.00
107	44121716-MA-P01	MARKER, Fluorescent, 3 colors per set	set	90	18	22	130	4,765.80	53	10	10	73	2,676.16	55	10	12	77	2,822.82	53	10	10	73	2,676.18	353	36.66	12,940.98
108	44121708-MP-B01	MARKER, Permanent, Black	piece	236	36	40	312	2,330.64	126	10	30	166	1,240.02	162	60	30	252	1,887.44	126	10	20	156	1,165.32	866	7.47	6,416.42
109	44121708-MP-B02	MARKER, Permanent, Blue	piece	197	16	25	238	1,777.86	100	0	20	120	896.40	168	0	15	183	1,367.01	100	0	10	110	821.70	651	7.47	4,862.97
110	44121708-MP-B03	MARKER, Permanent, Red	piece	71	0	15	86	640.42	20	0	5	25	186.75	46	0	5	51	380.97	20	0	5	25	186.75	187	7.47	1,396.89
111	44121708-MW-B01	MARKER, Whiteboard, Black	piece	140	16	25	181	1,746.65	116	0	25	141	1,360.65	116	0	10	126	1,215.90	106	0	10	116	1,119.40	564	9.65	5,442.60

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue /# for the year	Total Amount for the year									
			Jan	Feb	Mar	Q1 Amount	Q1	April	May	June	Q2 Amount	Q2	July	Aug				Sept	Q3 Amount	Q3	Oct	Nov	Dec	Q4 Amount	Q4	
112	44121708-HW-B02	MARKER, Whiteboard, Blue	piece	136	10	25	171	1,650.15	110	0	25	135	1,302.75	106	0	10	116	1,119.40	100	0	10	110	1,061.50	532	9.65	5,133.80
113	44121708-HW-B03	MARKER, Whiteboard, Red	piece	36	10	15	61	586.65	10	0	5	15	144.75	16	0	5	21	202.65	10	0	5	15	144.75	112	9.65	1,080.80
114	44122104-PC-G01	PAPER CLIP, vinyl/plastic coated, 23mm	box	117	20	21	158	1,393.56	85	5	15	105	926.10	110	20	15	145	1,278.50	85	5	15	105	926.10	513	8.82	4,524.66
115	44122104-PC-002	PAPER CLIP, vinyl/plastic coated, Jumbo, 50mm	box	137	20	18	175	2,411.50	95	5	20	120	1,653.60	120	20	20	160	2,204.80	95	5	15	115	1,584.70	570	13.78	7,854.50
116	44101601-PT-M01	PAPER TRIMMER/CUTTING MACHINE, table top	unit	4	0	0	4	37,180.40	1	0	0	1	9,297.60	1	0	0	1	9,297.60	1	0	0	1	9,297.60	7	9,297.60	65,083.20
117	44121706-PE-L01	PENCIL, lead/graphite, with eraser, one (1) dozen per box	box	85	9	7	101	2,095.79	35	2	5	42	873.18	35	2	7	44	914.76	35	2	4	41	852.39	228	20.79	4,740.12
118	44121619-SF-M01	PENCIL SHARPENER, manual, single cutter head	piece	36	6	0	42	8,940.54	7	0	3	10	2,128.70	13	0	2	15	3,193.05	7	0	0	7	1,490.09	74	212.87	15,752.38
119	44101602-FU-P01	PUNCHER, paper, heavy duty	piece	110	0	5	115	17,342.00	28	0	4	32	4,825.60	30	0	6	36	5,428.80	28	0	0	28	4,222.40	211	150.80	31,818.80
120	44122037-RE-P10	RING BINDER, plastic, 32 mm, 10 pieces per bundle	bundle	24	2	2	28	7,678.44	7	0	0	7	1,919.61	8	0	0	8	2,193.84	7	0	0	7	1,919.61	50	274.23	13,711.50
121	44122101-FU-B01	RUBBER BAND No. 18, 350g	box	135	17	4	156	21,091.20	22	1	4	27	3,650.40	22	1	5	28	3,785.60	22	1	2	25	3,380.00	236	135.20	31,907.20
122	44121905-SF-P01	STAMP PAD, felt	piece	45	9	9	63	2,514.96	25	3	4	32	1,277.44	12	8	4	24	958.08	11	3	4	18	718.56	137	39.92	5,469.04
123	44121618-SF-S01	SCISSORS, symmetrical or asymmetrical	pair	102	12	27	141	4,705.17	25	0	5	30	1,001.10	77	10	5	92	3,070.04	25	0	0	25	834.25	288	33.37	9,610.56
124	44121615-ST-S01	STAPLER, standard type	piece	73	31	12	116	16,889.60	40	5	9	54	7,862.40	35	15	15	65	9,464.00	21	6	8	35	5,096.00	270	145.60	39,312.00
125	44121615-ST-B01	STAPLER, heavy duty (Under type), desktop	unit	35	0	0	35	31,085.60	5	0	0	5	4,440.80	5	0	0	5	4,440.80	5	0	0	5	4,440.80	50	888.16	44,408.00
126	44121613-SB-P01	STAPLE REMOVER, plier type	piece	104	15	10	129	3,595.23	20	5	5	30	836.10	20	5	10	35	975.45	20	5	5	30	836.10	224	27.87	6,242.88
127	44121605-TP-T01	TAPE DISPENSER, table top	piece	36	9	6	51	3,712.80	15	20	0	35	2,548.00	23	21	5	49	3,567.20	16	1	1	18	1,310.40	153	72.80	11,138.40
PAPER MATERIALS AND PRODUCTS																										
128	14111925-Cx-A01	CARTOLINA, assorted colors, 20 pieces of assorted colors per pack	pack	7	0	0	7	586.04	0	0	0	0	0.00	2	0	0	2	167.44	0	0	0	0	0.00	9	83.72	753.48
129	14111956-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 260mm x 241mm, 2,000 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	882.55	0.00
130	14111956-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 260mm x 378mm, 2,000 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,166.88	0.00
131	14111956-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 260mm x 378mm, 1,000 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,528.80	0.00
132	14111956-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 260mm x 241mm, 1,000 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,026.48	0.00
133	14111956-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply, 260mm x 241mm, 500 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	790.40	0.00
134	14111956-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply, 260mm x 378mm, 500 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,508.00	0.00
135	14111609-L-C01	LOOSELEAF COVER, 50 sets per bundle	bundle	1	1	1	3	2,384.88	0	0	0	0	0.00	0	0	0	0	0.00	1	1	1	3	2,384.88	6	794.56	4,769.76
136	14111914-HP-S02	NOTE PAD, stick on, 2" x 3", 100 sheets per pad	pad	65	23	20	108	4,002.48	32	10	23	65	2,408.50	55	23	18	96	3,557.76	32	10	23	65	2,408.50	334	37.06	12,379.04
137	14111914-HP-S04	NOTE PAD, stick on, 3" x 4", 100 sheets per pad	pad	65	10	20	95	5,631.60	20	10	23	53	3,141.84	55	10	18	83	4,920.24	20	10	23	53	3,141.84	284	59.28	16,835.52
138	14111914-HP-S03	NOTE PAD, stick on, 3" x 3", 100 sheets per pad	pad	65	23	20	108	5,616.00	32	10	23	65	3,380.00	55	23	18	96	4,992.00	32	10	23	65	3,380.00	334	52.00	17,368.00
139	14111914-HB-S01	NOTEBOOK, steno/graphic	piece	17	2	2	21	252.84	15	0	0	15	180.60	15	0	0	15	180.60	15	0	0	15	180.60	66	12.04	794.64
140	14111907-PP-M01	PAPER, MULTICOPIY A4, 500 sheets per ream	ream	910	70	145	1125	#####	920	45	245	1210	#####	910	70	145	1125	#####	910	45	155	1110	#####	4570	165.65	757,020.50
141	14111907-PP-M02	PAPER, MULTICOPIY LEGAL, 500 sheets per ream	ream	405	95	36	536	#####	400	35	185	620	#####	355	95	85	535	#####	390	35	65	490	92,698.20	2161	189.18	412,601.58
142	14111907-PP-C01	PAPER, MULTIRUPROSE A4, 500 sheets per ream	ream	90	30	40	160	22,038.40	90	30	40	160	22,038.40	90	30	40	160	22,038.40	90	30	40	160	22,038.40	640	137.74	88,153.60
143	14111907-PP-C02	PAPER, MULTIRUPROSE LEGAL, 500 sheets per ream	ream	55	25	25	105	16,685.55	45	15	15	75	11,918.25	55	25	25	105	16,685.55	45	15	15	75	11,918.25	360	156.91	57,207.60
144	14111931-PP-R01	PAD PAPER, ruled	pad	50	0	5	55	1,184.15	50	0	0	50	1,076.50	50	0	0	50	1,076.50	50	0	0	50	1,076.50	205	21.53	4,413.65
145	14111903-PA-P01	PAPER, parchment, 100 sheets per box	box	0	0	0	0	0.00	5	0	5	10	980.50	0	0	5	5	490.25	5	0	0	5	490.25	20	98.05	1,961.00
146	14111931-RE-B01	RECORD BOOK, 300 PAGES	book	400	15	55	470	29,378.00	300	10	40	350	21,840.00	310	10	50	370	23,088.00	300	5	30	335	20,904.00	1525	62.40	95,160.00
147	14111931-RE-B02	RECORD BOOK, 500 PAGES	book	385	35	40	460	47,840.00	305	10	35	350	36,400.00	330	10	30	370	38,480.00	305	10	35	350	36,400.00	1530	104.00	159,120.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																								Total Quantity Catalogue (for the year)	Price Catalogue (for 28 July 2022)	Total Amount for the year
				Jan												Feb														
				Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount							
148	141181B-TH-02	THERMAL PAPER, 216mm	roll	10	10	10	30	1,669.20	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	5	5	5	15	834.60	45	55.64	2,503.80	
149	1411204-TT-004	TISSUE, INTERFOLDED PAPER TOWEL, 150 pulis per pack	pack	133	38	58	229	7,740.20	108	38	113	259	8,754.20	108	38	106	252	8,517.60	108	38	83	229	7,740.20	969	33.80	32,792.20				
150	1411204-TT-002	TOILET TISSUE PAPER, 2 ply, 12 rolls in a pack	pack	261	60	75	396	34,182.72	171	45	120	336	29,003.52	235	60	95	390	33,664.80	171	45	100	316	27,777.12	1438	86.32	124,128.16				
PERFUMES OR COLOGNES OR FRAGRANCES																														
151	5313626-MS-S01	LIQUID HAND SANITIZER, 500mL	bottle	121	50	80	251	20,293.35	65	50	90	205	16,574.25	90	50	90	230	18,595.50	65	50	90	205	16,574.25	891	80.85	72,037.35				
PESTICIDES OR PEST REPELLENTS																														
152	10191509-IN-401	INSECTICIDE, 600mL	can	195	18	16	231	32,192.16	95	3	28	126	17,559.36	201	18	28	247	34,421.92	90	2	28	120	16,723.20	774	139.56	100,996.64				
PRINTED PUBLICATIONS																														
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																														
1	44103105-8R-005	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,947.20	0.00	
2	44103105-8R-804	INK CARTRIDGE, BROTHER LC67B, Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	910.00	0.00		
3	44103105-8R-805	INK CARTRIDGE, BROTHER LC67HYBK, Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,601.60	0.00		
4	44103105-CA-C04	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,126.32	0.00		
5	44103105-CA-C02	INK CARTRIDGE, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,178.32	0.00		
6	44103105-CA-804	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	861.12	0.00		
7	44103105-CA-802	INK CARTRIDGE, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	892.32	0.00		
8	44103105-EP-817	INK CARTRIDGE, EPSON C13T664100 (T6641), Black	cart	135	6	26	167	41,683.20	21	6	26	53	13,228.80	135	6	26	167	41,683.20	21	6	6	33	8,236.80	420	249.60	104,812.00				
9	44103105-EP-C17	INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	cart	100	5	15	120	29,952.00	20	5	20	45	11,232.00	95	5	20	120	29,952.00	20	5	15	40	9,984.00	325	249.60	81,120.00				
10	44103105-EP-M17	INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	cart	100	5	15	120	29,952.00	20	5	20	45	11,232.00	95	5	20	120	29,952.00	20	5	15	40	9,984.00	325	249.60	81,120.00				
11	44103105-EP-Y17	INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	cart	100	5	15	120	29,952.00	20	5	20	45	11,232.00	95	5	20	120	29,952.00	20	5	15	40	9,984.00	325	249.60	81,120.00				
12	44103105-HP-940	INK CARTRIDGE, HP C2P94AA (HP962), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	862.80	0.00		
13	44103105-HP-T40	INK CARTRIDGE, HP C2P96AA (HP962), Tri-color	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,046.32	0.00		
14	44103105-HP-809	INK CARTRIDGE, HP C9351AA (HP921), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	910.00	0.00		
15	44103105-HP-T10	INK CARTRIDGE, HP C9352AA (HP922), Tri-color	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,053.52	0.00		
16	44103105-HP-P48	INK CARTRIDGE, HP C93937A (HP722), 69ml, Photo Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,596.80	0.00		
17	44103105-HP-C48	INK CARTRIDGE, HP C93984A (HP722), 69ml, Cyan	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,596.80	0.00		
18	44103105-HP-M48	INK CARTRIDGE, HP C93994A (HP722), 69ml, Magenta	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,596.80	0.00		
19	44103105-HP-Y48	INK CARTRIDGE, HP C94004A (HP722), 69ml, Yellow	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,596.80	0.00		
20	44103105-HP-G48	INK CARTRIDGE, HP C94014A (HP722), 69ml, Grey	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,596.80	0.00		
21	44103105-HP-848	INK CARTRIDGE, HP C94034A (HP722), 130ml, Matte Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	3,016.00	0.00		
22	44103105-HP-817	INK CARTRIDGE, HP C94040A (HP960), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	860.88	0.00		
23	44103105-HP-T17	INK CARTRIDGE, HP C94040A (HP960), Tri-color	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,047.28	0.00		
24	44103105-HP-835	INK CARTRIDGE, HP C9487AA (HP703), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	419.12	0.00		
25	44103105-HP-T35	INK CARTRIDGE, HP C9488AA (HP703), Tri-color	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	419.12	0.00		
26	44103105-HP-C40	INK CARTRIDGE, HP C9797AA (HP920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	823.68	0.00		
27	44103105-HP-M40	INK CARTRIDGE, HP C9797AA (HP920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	823.68	0.00		

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year									
			Jan	Feb	Mar	Q1 Amount	April	May	June	Q2 Amount	July	Aug	Sept	Q3 Amount				Oct	Nov	Dec	Q4 Amount					
28	44103105-HX-V40	JMK CARTRIDGE, HP CD974AA (HP920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	823.68		0.00
29	44103105-HX-B40	JMK CARTRIDGE, HP CD975AA (HP920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	1,541.28		0.00
30	44103105-HX-B20	JMK CARTRIDGE, HP CH561WA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	865.28		0.00
31	44103105-HX-T20	JMK CARTRIDGE, HP CH562WA (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	1,066.00		0.00
32	44103105-HX-B49	JMK CARTRIDGE, HP CH565A (HP82), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	935.00		0.00
33	44103105-HX-C49	JMK CARTRIDGE, HP CH566A (HP82), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	740.00		0.00
34	44103105-HX-M49	JMK CARTRIDGE, HP CH567A (HP82), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	740.00		0.00
35	44103105-HX-Y49	JMK CARTRIDGE, HP CH568A (HP82), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	740.00		0.00
36	44103105-HX-B43	JMK CARTRIDGE, HP CH045AA (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	1,970.80		0.00
37	44103105-HX-C43	JMK CARTRIDGE, HP CH046AA (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	1,517.36		0.00
38	44103105-HX-M43	JMK CARTRIDGE, HP CH047AA (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	1,517.36		0.00
39	44103105-HX-Y43	JMK CARTRIDGE, HP CH048AA (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	1,517.36		0.00
40	44103105-HX-B36	JMK CARTRIDGE, HP CH092AA (HP704), Black	cart	3	3	3	9	3,772.08	3	3	3	9	3,772.08	3	3	3	9	3,772.08	3	3	3	9	3,772.08	36	419.12	15,086.32
41	44103105-HX-T36	JMK CARTRIDGE, HP CH093AA (HP704), Tri-color	cart	3	3	3	9	3,772.08	3	3	3	9	3,772.08	3	3	3	9	3,772.08	3	3	3	9	3,772.08	36	419.12	15,086.32
42	44103105-HX-B33	JMK CARTRIDGE, HP CZ107AA (HP678), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	404.56		0.00
43	44103105-HX-T33	JMK CARTRIDGE, HP CZ108AA (HP678), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	404.56		0.00
44	44103105-HX-B42	JMK CARTRIDGE, HP CZ121A (HP685A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	312.00		0.00
45	44103105-HX-C33	JMK CARTRIDGE, HP CZ122A (HP685A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	256.88		0.00
46	44103105-HX-M33	JMK CARTRIDGE, HP CZ123A (HP685A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	256.88		0.00
47	44103105-HX-Y33	JMK CARTRIDGE, HP CZ124A (HP685A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	256.88		0.00
48	44103105-HX-T43	JMK CARTRIDGE, HP F0426AA (HP680), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	424.32		0.00
49	44103105-HX-B43	JMK CARTRIDGE, HP F0427AA (HP680), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	424.32		0.00
50	44103105-HX-C50	JMK CARTRIDGE, HP L0S51AA (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	982.80		0.00
51	44103105-HX-M50	JMK CARTRIDGE, HP L0S54AA (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	982.80		0.00
52	44103105-HX-Y50	JMK CARTRIDGE, HP L0S57AA (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	982.80		0.00
53	44103105-HX-B50	JMK CARTRIDGE, HP L0S60AA (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	1,294.80		0.00
54	44103105-HX-C48	JMK CARTRIDGE, HP L0S63AA (HP955XL), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	1,339.52		0.00
55	44103105-HX-M48	JMK CARTRIDGE, HP L0S66AA (HP955XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	1,339.52		0.00
56	44103105-HX-Y48	JMK CARTRIDGE, HP L0S69AA (HP955XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	1,339.52		0.00
57	44103105-HX-B48	JMK CARTRIDGE, HP L0S72AA (HP955XL), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	1,817.92		0.00
58	44103105-HX-C51	JMK CARTRIDGE, HP T0489AA (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	468.00		0.00
59	44103105-HX-M51	JMK CARTRIDGE, HP T0493AA (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	468.00		0.00
60	44103105-HX-Y51	JMK CARTRIDGE, HP T0497AA (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	468.00		0.00
61	44103105-HX-B51	JMK CARTRIDGE, HP T0401AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	774.80		0.00
62	44103112-EP-R05	RIBBON CARTRIDGE, EPSON C13S015516 (P8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	77.54		0.00
63	44103112-EP-R13	RIBBON CARTRIDGE, EPSON C13S015632, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	77.54		0.00
64	44103112-EP-R07	RIBBON CARTRIDGE, EPSON C13S015531 (S015086)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	818.46		0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement												Total quantity for the year <i>(for July 2022)</i>	Price Catalogue <i>(as of 28 July 2022)</i>	Total Amount for the year							
				Jan	Feb	Mar	Q1 Amount	April	May	June	Q2 Amount	July	Aug	Sept	Q3 Amount				Oct	Nov	Dec	Q4 Amount			
65	44103105-BK-006	TONER CARTRIDGE, BROTHER DR-451CL, High Yield 3000	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	6,760.00		0.00
66	44103103-BK-803	TONER CARTRIDGE, BROTHER TN-2025, Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	2,665.28		0.00
67	44103103-BK-804	TONER CARTRIDGE, BROTHER TN-2130, Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	1,892.80		0.00
68	44103103-BK-805	TONER CARTRIDGE, BROTHER TN-2150, Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	2,665.28		0.00
69	44103103-BK-809	TONER CARTRIDGE, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	3,567.20		0.00
70	44103103-BK-811	TONER CARTRIDGE, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	5,002.40		0.00
71	44103103-BK-815	TONER CARTRIDGE, BROTHER TN-3470, Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	5,575.44		0.00
72	44103103-BK-816	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	4,564.56		0.00
73	44103103-BK-C03	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80		0.00
74	44103103-BK-M03	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80		0.00
75	44103103-BK-Y03	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80		0.00
76	44103103-CA-800	TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	13,399.36		0.00
77	44103103-HP-B12	TONER CARTRIDGE, HP CB435A, Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	3,099.20		0.00
78	44103103-HP-B14	TONER CARTRIDGE, HP CB540A, Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	3,603.60		0.00
79	44103103-HP-B18	TONER CARTRIDGE, HP CE235A, Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	6,942.00		0.00
80	44103103-HP-B21	TONER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	3,741.92		0.00
81	44103103-HP-B22	TONER CARTRIDGE, HP CE255A (HPB5A), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	3,442.72		0.00
82	44103103-HP-B23	TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	2,350.40		0.00
83	44103103-HP-C23	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40		0.00
84	44103103-HP-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40		0.00
85	44103103-HP-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40		0.00
86	44103103-HP-B24	TONER CARTRIDGE, HP CE320A, Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	3,192.80		0.00
87	44103103-HP-C24	TONER CARTRIDGE, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60		0.00
88	44103103-HP-Y24	TONER CARTRIDGE, HP CE322A, Yellow	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60		0.00
89	44103103-HP-M24	TONER CARTRIDGE, HP CE323A, Magenta	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60		0.00
90	44103103-HP-B25	TONER CARTRIDGE, HP CE390A, Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	7,672.80		0.00
91	44103103-HP-B26	TONER CARTRIDGE, HP CE400A, Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	6,786.00		0.00
92	44103103-HP-C26	TONER CARTRIDGE, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60		0.00
93	44103103-HP-Y26	TONER CARTRIDGE, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	10,193.04		0.00
94	44103103-HP-M26	TONER CARTRIDGE, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60		0.00
95	44103103-HP-B27	TONER CARTRIDGE, HP CE410A, (HP305), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	3,637.60		0.00
96	44103103-HP-C27	TONER CARTRIDGE, HP CE411A, (HP305), Cyan	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	6,011.20		0.00
97	44103103-HP-Y27	TONER CARTRIDGE, HP CE412A, (HP305), Yellow	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	5,460.00		0.00
98	44103103-HP-M27	TONER CARTRIDGE, HP CE413A, (HP305), Magenta	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	6,011.20		0.00
99	44103103-HP-B28	TONER CARTRIDGE, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	4,050.80		0.00
100	44103103-HP-B28	TONER CARTRIDGE, HP CE505S, Black, high cap	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	7,322.00		0.00
101	44103103-HP-B52	TONER CARTRIDGE, HP CP217A (HP17A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	2,678.72		0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year		
				Jan												Feb								
				Q1 Amount	April	May	June	Q2 Amount	July	Aug	Sept	Q3 Amount	Oct	Nov	Dec	Q4 Amount								
102	44103103-HP-853	TONER CARTRIDGE, HP C726A (HP26A), Black LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	5,246.80	0.00
103	44103103-HP-855	TONER CARTRIDGE, HP C7200A, LaserJet Pro M401/M425	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	4,890.40	0.00
104	44103103-HP-851	TONER CARTRIDGE, HP C7200XC	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	8,359.52	0.00
105	44103103-HP-856	TONER CARTRIDGE, HP C7261A (HP981A), Black LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	7,860.00	0.00
106	44103103-HP-857	TONER CARTRIDGE, HP C7263A (HP983A), LaserJet Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	3,094.72	0.00
107	44103103-HP-851	TONER CARTRIDGE, HP C7263XC (HP983X), Black Compact L	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	3,796.00	0.00
108	44103103-HP-858	TONER CARTRIDGE, HP C7267A (HP987), Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	9,828.00	0.00
109	44103103-HP-852	TONER CARTRIDGE, HP C7353XC (HP253X), Black LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	13,728.00	0.00
110	44103103-HP-860	TONER CARTRIDGE, HP C7350A, Black LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	2,574.00	0.00
111	44103103-HP-C60	TONER CARTRIDGE, HP C7351A, Cyan LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
112	44103103-HP-Y60	TONER CARTRIDGE, HP C7352A, Yellow LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
113	44103103-HP-M60	TONER CARTRIDGE, HP C7353A, Magenta LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
114	44103103-HP-861	TONER CARTRIDGE, HP C7360A (HP508A), Black LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	7,030.40	0.00
115	44103103-HP-C61	TONER CARTRIDGE, HP C7361A (HP508A), Cyan LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00
116	44103103-HP-Y61	TONER CARTRIDGE, HP C7362A (HP508A), Yellow LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00
117	44103103-HP-M61	TONER CARTRIDGE, HP C7363A (HP508A), Magenta LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00
118	44103103-HP-862	TONER CARTRIDGE, HP C7400A (HP201A), Black LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	3,099.20	0.00
119	44103103-HP-C62	TONER CARTRIDGE, HP C7401A (HP201A), Cyan LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00
120	44103103-HP-Y62	TONER CARTRIDGE, HP C7402A (HP201A), Yellow LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00
121	44103103-HP-M62	TONER CARTRIDGE, HP C7403A (HP201A), Magenta LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00
122	44103103-HP-863	TONER CARTRIDGE, HP C7410A (HP410A), Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	3,900.00	0.00
123	44103103-HP-854	TONER CARTRIDGE, HP C7410XC (HP410XC), Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	6,846.40	0.00
124	44103103-HP-C63	TONER CARTRIDGE, HP C7411A (HP410A), Cyan	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00
125	44103103-HP-C54	TONER CARTRIDGE, HP C7411XC (HP410XC), Cyan	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	6,522.00	0.00
126	44103103-HP-Y63	TONER CARTRIDGE, HP C7412A (HP410A), Yellow	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00
127	44103103-HP-Y54	TONER CARTRIDGE, HP C7412XC (HP410XC), Yellow	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80	0.00
128	44103103-HP-M63	TONER CARTRIDGE, HP C7413A (HP410A), Magenta	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00
129	44103103-HP-M54	TONER CARTRIDGE, HP C7413XC (HP410XC), Magenta	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80	0.00
130	44103103-HP-834	TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	3,744.00	0.00
131	44103103-HP-848	TONER CARTRIDGE, HP Q753A, Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	4,680.00	0.00
132	44103103-SA-B03	TONER CARTRIDGE, SAMSUNG ML-D2850B, Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	5,116.80	0.00
133	44103103-SA-B06	TONER CARTRIDGE, SAMSUNG MLT-D1015, Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	3,464.00	0.00
134	44103103-SA-B07	TONER CARTRIDGE, SAMSUNG MLT-D1035, Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	2,669.44	0.00
135	44103103-SA-B08	TONER CARTRIDGE, SAMSUNG MLT-D1045, Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	2,454.40	0.00
136	44103103-SA-B09	TONER CARTRIDGE, SAMSUNG MLT-D105L, Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	3,380.00	0.00
137	44103103-SA-B14	TONER CARTRIDGE, SAMSUNG MLT-D108S, Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	3,289.52	0.00
138	44103103-SA-B21	TONER CARTRIDGE, SAMSUNG MLT-D208E, Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	8,304.40	0.00

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																Total Quantity Catalogue for the year	Price Catalogue for of 28 July 2022	Total Amount for the year					
			Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct				Nov	Dec	Q4	Q4 Amount	
139	44103103-5A-B18	TONER CARTRIDGE, SAMSUNG MLT-D203L, Black	cart	0	0	0	0	0,00	0	0	0	0	0	0	0	0,00	0	0	0	0	0	0,00	0	3,956.16		0,00
140	44103103-5A-B20	TONER CARTRIDGE, SAMSUNG MLT-D203J, Black	cart	0	0	0	0	0,00	0	0	0	0	0	0	0	0,00	0	0	0	0	0	0,00	0	6,442.80		0,00
141	44103103-5A-B12	TONER CARTRIDGE, SAMSUNG MLT-D205E, Black	cart	0	0	0	0	0,00	0	0	0	0	0	0	0	0,00	0	0	0	0	0	0,00	0	7,321.14		0,00
142	44103103-5A-B05	TONER CARTRIDGE, SAMSUNG MLT-D205L, Black	cart	0	0	0	0	0,00	0	0	0	0	0	0	0	0,00	0	0	0	0	0	0,00	0	4,533.36		0,00
143	44103103-5A-B10	TONER CARTRIDGE, SAMSUNG SCX-0555SA, Black	cart	0	0	0	0	0,00	0	0	0	0	0	0	0	0,00	0	0	0	0	0	0,00	0	4,066.40		0,00

SOFTWARE																				
1	43231513-SFT-001	Business (unclassified) specific software	license	0	0	0	0	0,00	0	0	0	0,00	0	0	0	0	0,00	0	0	0,00
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0,00	0	0	0	0,00	0	0	0	0	0,00	0	0	0,00
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0,00	0	0	0	0,00	0	0	0	0	0,00	0	0	0,00
4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0,00	0	0	0	0,00	0	0	0	0	0,00	0	0	0,00
5	43232202-SFT-005	Content management software	license	0	0	0	0	0,00	0	0	0	0,00	0	0	0	0	0,00	0	0	0,00
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0,00	0	0	0	0,00	0	0	0	0	0,00	0	0	0,00
7	43232402-SFT-007	Development software	license	0	0	0	0	0,00	0	0	0	0,00	0	0	0	0	0,00	0	0	0,00
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0,00	0	0	0	0,00	0	0	0	0	0,00	0	0	0,00
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0,00	0	0	0	0,00	0	0	0	0	0,00	0	0	0,00
10	43232901-SFT-016	Information exchange software	license	0	0	0	0	0,00	0	0	0	0,00	0	0	0	0	0,00	0	0	0,00
11	43232701-SFT-010	Network applications software	license	0	0	0	0	0,00	0	0	0	0,00	0	0	0	0	0,00	0	0	0,00
12	43232802-SFT-011	Network management software	license	0	0	0	0	0,00	0	0	0	0,00	0	0	0	0	0,00	0	0	0,00
13	43232905-SFT-012	Networking software	license	0	0	0	0	0,00	0	0	0	0,00	0	0	0	0	0,00	0	0	0,00
14	43233004-SFT-013	Operating environment software	license	0	0	0	0	0,00	0	0	0	0,00	0	0	0	0	0,00	0	0	0,00
15	43233105-SFT-014	Security and protection software	license	0	0	0	0	0,00	0	0	0	0,00	0	0	0	0	0,00	0	0	0,00
16	43233405-SFT-015	Utility and device driver software	license	0	0	0	0	0,00	0	0	0	0,00	0	0	0	0	0,00	0	0	0,00

PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																									
1		Ring Binder, Plastic, 12mm, 10 pcs/bundle	bundle	1	1	1	3	540.00	1	1	1	3	540.00	1	1	1	3	540.00	1	1	3	540.00	12	180.00	2,160.00
2		Ring Binder, Plastic, 25mm, 10 pcs/bundle	bundle	1	1	1	3	1,050.00	1	1	1	3	1,050.00	1	1	1	3	1,050.00	1	1	3	1,050.00	12	350.00	4,200.00
3		PVC Binding Cover (A4), Clear, 200 micron, 100 pcs/pack	pack	1	0	0	1	650.00	1	0	0	1	650.00	1	0	0	1	650.00	1	0	1	650.00	4	650.00	2,600.00
4		PVC Binding Cover (Amp), Clear, 200 micron, 100 pcs/pack	pack	1	0	0	1	700.00	1	0	0	1	700.00	1	0	0	1	700.00	1	0	1	700.00	4	700.00	2,800.00
5		Flash Drive, 64gb	unit	28	0	0	28	19,600.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	28	700.00	19,600.00
6		Computer Keyboard	unit	0	0	0	10	5,000.00	0	0	0	10	5,000.00	0	0	0	0	0.00	0	0	0	0.00	20	500.00	10,000.00
7		Ballpen, Good Quality, Black	piece	30	30	30	90	720.00	30	30	30	90	720.00	30	30	30	90	720.00	30	30	90	720.00	360	8.00	2,880.00
8		Ballpen, Good Quality, Blue	piece	30	30	30	90	720.00	30	30	30	90	720.00	30	30	30	90	720.00	30	30	90	720.00	360	8.00	2,880.00
9		DATA FOLDER, with finger ring, standard blue, legal	piece	25	25	25	75	11,250.00	25	25	25	75	11,250.00	25	25	25	75	11,250.00	25	25	75	11,250.00	300	150.00	45,000.00
10		FASTENER, plastic, colored	box	32	12	12	56	1,680.00	32	12	12	56	1,680.00	12	12	12	36	1,080.00	12	12	36	1,080.00	184	30.00	5,520.00
11		Engineer's Field Book	piece	10	10	10	30	1,350.00	10	10	10	30	1,350.00	10	10	10	30	1,350.00	10	10	30	1,350.00	120	45.00	5,400.00
12		NOTE PAD, stick on, 100 sheets/pad (2"x2")	pad	30	10	10	50	1,750.00	10	10	10	30	1,050.00	30	10	10	50	1,750.00	10	10	30	1,050.00	160	35.00	5,600.00
13		RIBBON, for manual typewriter, in box, with each spool individually wrapped in plastic	spool	1	1	1	3	75.00	1	1	1	3	75.00	1	1	1	3	75.00	1	1	3	75.00	12	25.00	300.00
14		Sticky Note "SIGN HERE" Firm Index Flags (5 in 1)	pack	43	30	30	103	4,120.00	105	30	30	165	6,600.00	266	30	30	326	13,120.00	30	30	90	3,600.00	666	40.00	27,040.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year							
				Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct				Nov	Dec	Q4	Q4 Amount			
15	STORAGE AND ORGANIZING BOX, MEGA-BOX, plastic, 120L capacity, white	piece	4	4	4	12	11,760.00	0	0	0	0	0	0	0	0.00	4	4	4	12	11,760.00	0	0	0	0	0.00	24	960.00		23,520.00
16	Safety Reflective Vest	piece	30	0	0	30	7,500.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	30	250.00		7,500.00	
17	TAPE, double-sided, 2 inches	roll	2	2	2	6	126.00	2	2	2	6	126.00	2	2	126.00	2	2	2	6	126.00	2	2	2	6	126.00	24	21.00		504.00
18	INK, EPSON 6170 and 4160, (Black, 001)	bottle	10	5	5	20	13,000.00	10	5	5	20	13,000.00	10	5	13,000.00	10	5	5	20	13,000.00	10	5	5	20	13,000.00	80	650.00		52,000.00
19	INK, EPSON 6170 and 4160, (Magenta, 001)	bottle	10	5	5	20	9,000.00	10	5	5	20	9,000.00	10	5	9,000.00	10	5	5	20	9,000.00	10	5	5	20	9,000.00	80	450.00		36,000.00
20	INK, EPSON 6170 and 4160, (Cyan, 001)	bottle	10	5	5	20	9,000.00	10	5	5	20	9,000.00	10	5	9,000.00	10	5	5	20	9,000.00	10	5	5	20	9,000.00	80	450.00		36,000.00
21	INK, EPSON 6170 and 4160, (Yellow, 001)	bottle	10	5	5	20	9,000.00	10	5	5	20	9,000.00	10	5	9,000.00	10	5	5	20	9,000.00	10	5	5	20	9,000.00	80	450.00		36,000.00
22	INK, HP 4175, (Black, Ink Advantage 682 Cartridge)	piece	5	5	5	15	7,950.00	5	5	5	15	7,950.00	5	5	7,950.00	5	5	5	15	7,950.00	5	5	5	15	7,950.00	60	495.00		29,700.00
23	INK, HP 4175, (Tri-colour, Ink Advantage 682 Cartridge)	piece	5	5	5	15	7,950.00	5	5	5	15	7,950.00	5	5	7,950.00	5	5	5	15	7,950.00	5	5	5	15	7,950.00	60	530.00		31,800.00
24	INK, HP Smart 750 Printer Model, GTS3XL (Black)	bottle	3	3	3	9	4,050.00	3	3	3	9	4,050.00	3	3	4,050.00	3	3	3	9	4,050.00	3	3	3	9	4,050.00	36	450.00		16,200.00
25	INK, HP Smart 750 Printer Model, GTS2 (Magenta)	bottle	3	3	3	9	2,880.00	3	3	3	9	2,880.00	3	3	2,880.00	3	3	3	9	2,880.00	3	3	3	9	2,880.00	36	320.00		11,520.00
26	INK, HP Smart 750 Printer Model, GTS2 (Cyan)	bottle	3	3	3	9	2,880.00	3	3	3	9	2,880.00	3	3	2,880.00	3	3	3	9	2,880.00	3	3	3	9	2,880.00	36	320.00		11,520.00
27	INK, HP Smart 750 Printer Model, GTS2 (Yellow)	bottle	3	3	3	9	2,880.00	3	3	3	9	2,880.00	3	3	2,880.00	3	3	3	9	2,880.00	3	3	3	9	2,880.00	36	320.00		11,520.00
28	PRINTER, EPSON 6170, Wi-Fi Duplex All-in-One Printer with ADF	unit	0	0	1	1	25,495.00	1	0	0	1	25,495.00	1	0	25,495.00	1	0	0	1	25,495.00	1	0	0	1	25,495.00	4	25,495.00		101,980.00
29	UNINTERRUPTIBLE POWER SUPPLY (UPS), SECURE 1000VA	unit	1	0	2	3	13,650.00	1	0	2	3	13,650.00	1	0	13,650.00	1	0	2	3	13,650.00	0	0	2	2	9,100.00	11	4,550.00		50,050.00
30	RESOLUTIONS Toner Cartridge RTC 510A	piece	4	3	3	10	23,000.00	4	3	3	10	23,000.00	11	3	39,100.00	4	3	3	17	39,100.00	4	3	3	10	23,000.00	47	2,300.00		108,100.00
31	RESOLUTIONS Toner Cartridge RTC 511A	piece	4	3	3	10	25,000.00	4	3	3	10	25,000.00	8	3	35,000.00	4	3	3	14	35,000.00	4	3	3	10	25,000.00	44	2,500.00		110,000.00
32	RESOLUTIONS Toner Cartridge RTC 512A	piece	4	3	3	10	25,000.00	4	3	3	10	25,000.00	8	3	35,000.00	4	3	3	14	35,000.00	4	3	3	10	25,000.00	44	2,500.00		110,000.00
33	RESOLUTIONS Toner Cartridge RTC 513A	piece	4	3	3	10	25,000.00	4	3	3	10	25,000.00	8	3	35,000.00	4	3	3	14	35,000.00	4	3	3	10	25,000.00	44	2,500.00		110,000.00
34	Portable Sound System, with Speakers, Amplifier, and 2 Microphones	set	0	0	1	1	50,000.00	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	50,000.00		50,000.00
35	SMART TV, 65" screen, 52"	unit	0	0	1	1	50,000.00	0	0	0	0	0.00	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	50,000.00		50,000.00
36	FIRE EXTINGUISHER, DRY CHEMICAL, 1kg	unit	3	0	0	3	4,500.00	0	0	0	0	0.00	3	0	4,500.00	3	0	0	3	4,500.00	0	0	0	0	0.00	6	1,500.00		9,000.00
37	BATHROOM SOAP, SAFEGUARD, 90 grams, 1pc in individual box	piece	10	10	10	30	1,140.00	10	10	10	30	1,140.00	10	10	1,140.00	10	10	10	30	1,140.00	10	10	10	30	1,140.00	120	38.00		4,560.00
38	BLEACHING DETERGENT, ZOHROX Original, 1 gallon/cant.	bottle	1	1	1	3	840.00	1	1	1	3	840.00	1	1	840.00	1	1	1	3	840.00	1	1	1	3	840.00	12	280.00		3,360.00
39	CLEANING GLOVES, For Kitchen/Bathroom (Scotch Brite)	pair	5	5	5	15	1,800.00	5	5	5	15	1,800.00	5	5	1,800.00	5	5	5	15	1,800.00	5	5	5	15	1,800.00	60	120.00		7,200.00
40	DISHWASHING LIQUID SOAP, 600ml	bottle	5	5	5	15	2,100.00	5	5	5	15	2,100.00	5	5	2,100.00	5	5	5	15	2,100.00	5	5	5	15	2,100.00	60	140.00		8,400.00
41	DISHWASHING FOAM WITH SCOURING PAD	piece	5	5	5	15	375.00	5	5	5	15	375.00	5	5	375.00	5	5	5	15	375.00	5	5	5	15	375.00	60	25.00		1,500.00
42	DOORMAT	piece	2	2	2	6	240.00	0	0	0	0	0.00	2	2	240.00	0	0	2	6	240.00	0	0	0	0	0.00	12	40.00		480.00
43	DOORMAT, Rubberized	piece	2	2	2	6	630.00	0	0	0	0	0.00	2	2	630.00	0	0	2	6	630.00	0	0	0	0	0.00	12	105.00		1,260.00
44	FEATHER DUSTER	piece	0	0	0	0	0.00	1	1	1	3	116.25	0	0	0.00	1	1	1	3	116.25	6	3	3	9	116.25	6	38.75		232.50
45	HAND TOWEL, white	piece	10	0	0	10	350.00	10	0	0	10	350.00	10	0	350.00	10	0	0	10	350.00	10	0	0	10	350.00	40	35.00		1,400.00
46	MULTI-INSECT KILLER, 600 ml	can	2	2	2	6	2,280.00	2	2	2	6	2,280.00	2	2	2,280.00	2	2	2	6	2,280.00	2	2	2	6	2,280.00	24	380.00		9,120.00
47	MURATIC ACID, 1 gallon	gallon	0	0	0	0	0.00	1	0	0	1	65.00	0	0	65.00	0	0	0	0	65.00	1	0	0	1	65.00	2	65.00		130.00
48	TOILET BOWL SCRUB	bottle	2	0	0	2	90.00	2	0	0	2	90.00	2	0	90.00	2	0	0	2	90.00	2	0	0	2	90.00	8	45.00		360.00
49	TOILET BRUSH, with handle	piece	1	1	1	3	158.25	1	1	1	3	158.25	1	1	158.25	1	1	1	3	158.25	1	1	1	3	158.25	12	52.75		633.00
50	TOILET DEODORANT CAKE, 450g	piece	4	4	4	12	315.60	16	4	4	24	631.20	4	4	631.20	4	4	4	12	315.60	4	4	4	12	315.60	60	26.30		1,578.00
	TOILET DEODORIZER, lemon/citrus scent	piece	5	5	5	15	480.00	5	5	5	15	480.00	5	5	480.00	5	5	5	15	480.00	5	5	5	15	480.00	60	32.00		1,920.00

Item & Specifications			Monthly Quantity Requirement																				Total quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year						
			Unit of Measure												Jan																
			Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount									
52		Electric Stove, 2-burner	unit	1	0	0	1	5,000.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	1	5,000.00			
53		Microwave Oven	unit	2	0	0	2	20,000.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	2	10,000.00			
54		Coffee Maker, 10-12 cups	unit	1	0	0	1	15,000.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	1	15,000.00			
55		Cups and Saucers (1 saucer/cup)	set	12	0	0	12	360.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	12	30.00			
56		Dinner Plates	piece	12	0	0	12	600.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	12	50.00			
57		Drinking Glass, 8oz	piece	12	0	0	12	420.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	12	35.00			
58		Drinking Jug, 5 gallons capacity	piece	1	0	0	1	300.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	1	300.00			
59		Kitchen Utensils, spoon and fork	set	12	0	0	12	360.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	12	30.00			
60		Pail, 3 gallons capacity	piece	2	0	0	2	320.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	2	160.00			
61		Water Dipper, "Tabo"	piece	2	0	0	2	100.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	2	50.00			
62		Folder, Tagboard Legal 100pc/box	box	45	0	0	45	18,000.00	0	0	0	10	10	4,000.00	35	0	10	45	18,000.00	0	0	10	10	4,000.00	110	400.00					
63		Folder, Tagboard A4 100pc/box	box	2	0	0	2	700.00	0	0	2	2	2	700.00	0	0	2	2	700.00	0	0	2	2	700.00	8	350.00					
64		Ring Binder, Plastic, 32mm, 10 pcs/bundle	bundle	11	0	0	11	2,825.57	0	0	0	0	0	0	0	0.00	11	0	0	11	0	0	0	0	0	0.00	22	256.67			
65		Archfile Folder with DWM Logo (Blue) Legal size	piece	550	0	0	550	#####	50	0	0	50	12,500.00	500	0	0	500	#####	200	0	0	0	0	0	0	200	50,000.00	1300	250.00		
66		Bond Paper A4 (Cetus)	ream	650	0	0	650	#####	250	0	0	250	70,000.00	1050	0	0	1050	#####	200	0	0	0	0	0	0	200	56,000.00	2150	280.00		
67		Bond Paper Legal (Cetus)	ream	650	0	0	650	#####	250	0	0	250	75,000.00	1050	0	0	1050	#####	200	0	0	0	0	0	0	200	60,000.00	2150	300.00		
68		Toner, Ileo 164 (Black)	cart	4	0	0	4	6,000.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	4	1,500.00			
69		Toner, Kyocera TASKalfa 1800 (Black)	cart	3	0	0	3	10,466.97	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	3	3,466.99			
70		Stamp Pad Ink, violet 1000ml	bottle	5	0	0	5	2,500.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	5	500.00			
71		Bond Paper A3 (Cetus)	pack	25	0	0	25	12,500.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	25	500.00			
72		Compact Disk Recordable, min of 70min, 80min	pcs	100	0	0	100	1,835.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	100	18.35			
73		Plastic Colored Folder Long Green	doz	0	0	0	0	0.00	20	0	0	20	600.00	0	0	0	0	0	0	0	0	0	0	0	0	0.00	20	30.00			
74		Plastic Colored Folder Long Yellow	doz	0	0	0	0	0.00	20	0	0	20	600.00	0	0	0	0	0	0	0	0	0	0	0	0	0.00	20	30.00			
75		Plastic Colored Folder Long Red	doz	0	0	0	0	0.00	20	0	0	20	600.00	0	0	0	0	0	0	0	0	0	0	0	0	0.00	20	30.00			
76		Plastic Colored Folder Long Transparent	doz	0	0	0	0	0.00	20	0	0	20	600.00	0	0	0	0	0	0	0	0	0	0	0	0	0.00	20	30.00			
77		Photo Glossy Paper for Inkjets Kodak A4 x 20	doz	35	0	0	35	7,000.00	35	0	0	35	7,000.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	70	200.00			
78		Pencil No.1 (Branded)	box	0	0	0	0	0.00	50	0	0	50	3,000.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	50	60.00			
79		Pencil No.2 (Branded)	box	0	0	0	0	0.00	50	0	0	50	3,000.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	50	60.00			
80		Sign Pen 0.5mm (un-ink), Blue 12pc/box	box	10	0	0	10	9,000.00	10	0	0	10	9,000.00	10	0	0	10	9,000.00	10	0	0	10	9,000.00	40	900.00						
81		Sign Pen 0.5mm (un-ink), Black 12pc/box	box	10	0	0	10	9,000.00	10	0	0	10	9,000.00	10	0	0	10	9,000.00	10	0	0	10	9,000.00	40	900.00						
82		Sign Pen 1.0mm (un-ink), Blue 12pc/box	box	10	0	0	10	18,500.00	10	0	0	10	18,500.00	10	0	0	10	18,500.00	10	0	0	10	18,500.00	40	1,850.00						
83		Sign Pen 1.0mm (un-ink), Black 12pc/box	box	10	0	0	10	18,500.00	10	0	0	10	18,500.00	10	0	0	10	18,500.00	10	0	0	10	18,500.00	40	1,850.00						
84		Sign Pen G-Tec Blue 0.4	pcs	40	0	0	40	3,200.00	40	0	0	40	3,200.00	40	0	0	40	3,200.00	30	0	0	30	2,400.00	150	80.00						
85		Sign Pen G-Tec Black 0.5	pcs	40	0	0	40	3,200.00	40	0	0	40	3,200.00	40	0	0	40	3,200.00	30	0	0	30	2,400.00	150	60.00						
86		Balpen Piox, Blue	pcs	30	0	0	30	900.00	30	0	0	30	900.00	30	0	0	30	900.00	30	0	0	30	900.00	120	30.00						
87		Balpen Piox, Black	pcs	30	0	0	30	900.00	30	0	0	30	900.00	30	0	0	30	900.00	30	0	0	30	900.00	120	30.00						
88		Packing Tape Poly 250 Ten 1"	pcs	0	0	0	0	0.00	0	0	0	0	0.00	30	0	0	30	1,035.00	0	0	0	0	0	0	0	0.00	30	34.50			

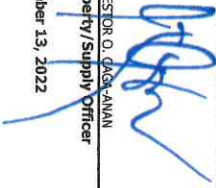
Item & Specifications			Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue (₹ of 28 July 2022)	Total Amount for the year							
				Jan	Feb	Mar	Q1 Amount	April	May	June	Q2 Amount	July	Aug	Sept	Q3 Amount				Oct	Nov	Dec	Q4 Amount			
89	Cutter Heavy Duty size 1"	pcs	40	0	0	40	3,000.00	0	0	0	0	0.00	40	0	0	40	3,000.00	0	0	0	0	0.00	80	75.00	6,000.00
90	Cutter Blade (Filer) 1"	tube	20	0	0	20	800.00	0	0	0	0	0.00	20	0	0	20	800.00	0	0	0	0	0.00	40	40.00	1,600.00
91	Ruler, Metal, 150mm, 1 piece in individual plastic	pcs	25	0	0	25	2,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	25	100.00	2,500.00
92	Ruler, metal (1)	pcs	25	0	0	25	7,625.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	25	305.00	7,625.00
93	Duct Tape 2" Black	roll	20	0	0	20	4,200.00	20	0	0	20	4,200.00	20	0	0	20	4,200.00	20	0	0	20	4,200.00	80	210.00	16,800.00
94	Duct Tape 2" Colored	roll	20	0	0	20	4,200.00	20	0	0	20	4,200.00	20	0	0	20	4,200.00	20	0	0	20	4,200.00	80	210.00	16,800.00
95	Oslo Paper Vision 20 sheets/pack 9x12	pack	0	0	0	0	0.00	0	0	0	0	0.00	100	0	0	100	4,300.00	0	0	0	0	0.00	100	43.00	4,300.00
96	Projector with White Screen	unit	1	0	0	1	70,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	70,000.00	70,000.00
97	ARCHIFILE FOLDER, Blue, size 12 1/4 x 11 x 3"	piece	25	0	0	25	6,875.00	25	0	0	25	6,875.00	25	0	0	25	6,875.00	25	0	0	25	6,875.00	100	275.00	27,500.00
98	ARCHIFILE FOLDER, Blue, size 15 x 9 1/4 x 2 1/4"	piece	25	0	0	25	6,875.00	25	0	0	25	6,875.00	25	0	0	25	6,875.00	25	0	0	25	6,875.00	100	275.00	27,500.00
99	RULER, METAL, 18"	piece	1	0	0	1	85.00	2	0	0	2	170.00	1	0	0	1	85.00	1	0	0	1	85.00	5	85.00	425.00
100	STAMP PAD, No. 2	piece	5	0	0	5	175.00	5	0	0	5	175.00	5	0	0	5	175.00	0	0	0	0	0.00	15	35.00	525.00
101	STAMP PAD INK, green, 50ml, no. 2	bottle	2	0	0	2	49.56	2	0	0	2	49.56	3	0	0	3	73.89	3	0	0	3	73.89	10	24.63	246.30
102	STAMP PAD INK, red, 50ml, no. 2	bottle	2	0	0	2	49.56	2	0	0	2	49.56	3	0	0	3	73.89	3	0	0	3	73.89	10	24.63	246.30
103	STAMP PAD INK, violet, 946 ml	bottle	2	0	0	2	230.00	2	0	0	2	230.00	2	0	0	2	230.00	2	0	0	2	230.00	8	115.00	920.00
104	STICKER PAPER (A4) 10pcs/pack	pack	2	0	0	2	150.00	5	0	0	5	375.00	3	0	0	3	225.00	0	0	0	0	0.00	10	75.00	750.00
105	Multipurpose Oil	bottle	3	0	0	3	234.00	3	0	0	3	234.00	3	0	0	3	234.00	3	0	0	3	234.00	12	78.00	936.00
106	CUTTER KNIFE, Heavy Duty	piece	2	0	0	2	66.86	2	0	0	2	66.86	4	0	0	4	133.72	2	0	0	2	66.86	10	33.43	334.30
107	Hand Towel (White)	piece	0	0	0	0	0.00	12	0	0	12	348.00	12	0	0	12	348.00	0	0	0	0	0.00	24	29.00	696.00
108	Monitor	unit	1	0	0	1	5,500.00	1	0	0	1	5,500.00	1	0	0	1	5,500.00	0	0	0	0	0.00	3	5,500.00	16,500.00
109	USB 64 GB	piece	3	0	0	3	1,797.00	3	0	0	3	1,797.00	2	0	0	2	1,198.00	2	0	0	2	1,198.00	10	599.00	5,990.00
110	USB 32GB	piece	0	0	0	0	0.00	3	0	0	3	2,685.00	3	0	0	3	2,685.00	0	0	0	0	0.00	6	895.00	5,370.00
111	Diskett	piece	0	0	0	0	0.00	5	0	0	5	75.00	5	0	0	5	75.00	0	0	0	0	0.00	10	15.00	150.00
112	Keyboard w/ Mouse	set	1	0	0	1	475.00	2	0	0	2	950.00	2	0	0	2	950.00	1	0	0	1	475.00	6	475.00	2,850.00
113	INK Brother, DCP-T300 BT6000 - Black	piece	5	0	0	5	2,275.00	5	0	0	5	2,275.00	5	0	0	5	2,275.00	5	0	0	5	2,275.00	20	455.00	9,100.00
114	INK Brother, DCP-T300 BT5000 - Cyan	piece	5	0	0	5	2,275.00	5	0	0	5	2,275.00	5	0	0	5	2,275.00	5	0	0	5	2,275.00	20	455.00	9,100.00
115	INK Brother, DCP-T300 BT5000 - Magenta	piece	5	0	0	5	2,275.00	5	0	0	5	2,275.00	5	0	0	5	2,275.00	5	0	0	5	2,275.00	20	455.00	9,100.00
116	INK Brother, DCP-T300 BT5000 - Yellow	piece	5	0	0	5	2,275.00	5	0	0	5	2,275.00	5	0	0	5	2,275.00	5	0	0	5	2,275.00	20	455.00	9,100.00
117	INK CART, EPSON 166 (black)	cart	10	0	0	10	2,950.00	10	0	0	10	2,950.00	10	0	0	10	2,950.00	10	0	0	10	2,950.00	40	295.00	11,800.00
118	INK CART, HP680, Black	cart	10	0	0	10	6,396.00	10	0	0	10	6,396.00	10	0	0	10	6,396.00	10	0	0	10	6,396.00	40	639.60	25,596.00
119	INK CART, HP680, Tri-color	cart	10	0	0	10	7,540.00	10	0	0	10	7,540.00	10	0	0	10	7,540.00	10	0	0	10	7,540.00	40	754.00	30,160.00
120	INK Brother, BT260 - Black	piece	5	0	0	5	2,900.00	5	0	0	5	2,900.00	0	0	0	0	0.00	0	0	0	0	0.00	10	580.00	5,800.00
121	INK Brother, BT5000 - Cyan	piece	5	0	0	5	2,900.00	5	0	0	5	2,900.00	0	0	0	0	0.00	0	0	0	0	0.00	10	580.00	5,800.00
122	INK Brother, BT5000 - Magenta	piece	5	0	0	5	2,900.00	5	0	0	5	2,900.00	0	0	0	0	0.00	0	0	0	0	0.00	10	580.00	5,800.00
123	INK Brother, BT5000 - Yellow	piece	5	0	0	5	2,900.00	5	0	0	5	2,900.00	0	0	0	0	0.00	0	0	0	0	0.00	10	580.00	5,800.00
124	INK CART, EPSON L6190 Black	cart	10	0	0	10	6,000.00	10	0	0	10	6,000.00	10	0	0	10	6,000.00	10	0	0	10	6,000.00	40	600.00	24,000.00
125	INK CART, EPSON L6190 Cyan	cart	10	0	0	10	6,000.00	10	0	0	10	6,000.00	10	0	0	10	6,000.00	10	0	0	10	6,000.00	40	600.00	24,000.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																Total quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year			
				Jan	Feb	Mar	Q1 Amount	April	May	June	Q2 Amount	July	Aug	Sept	Q3 Amount	Oct	Nov	Dec	Q4 Amount						
126	INK CART, EPSON L6190 magenta	cart	10	0	0	10	6,000.00	10	0	0	10	6,000.00	10	0	0	10	6,000.00	10	0	0	10	6,000.00	40	600.00	24,000.00
127	INK CART, EPSON L6190 yellow	cart	10	0	0	10	6,000.00	10	0	0	10	6,000.00	10	0	0	10	6,000.00	10	0	0	10	6,000.00	40	600.00	24,000.00
128	Acetate Plastic, A4 size	piece	0	0	0	0	0.00	25	0	0	25	1,125.00	25	0	0	25	1,125.00	0	0	0	0	0.00	50	45.00	2,250.00
129	Acetate Plastic, legal size	piece	0	0	0	0	0.00	25	0	0	25	1,425.00	25	0	0	25	1,425.00	0	0	0	0	0.00	50	57.00	2,850.00
130	Balpen, good quality (Black)	piece	25	0	0	25	135.00	50	0	0	50	270.00	0	0	0	0	0.00	25	0	0	25	135.00	100	5.40	540.00
131	Balpen, good quality (Blue)	piece	25	0	0	25	135.00	50	0	0	50	270.00	25	0	0	25	135.00	50	0	0	50	270.00	150	5.40	810.00
132	Balpen, good quality (red)	piece	0	0	0	0	0.00	20	0	0	20	108.00	0	0	0	0	0.00	0	0	0	0	0.00	20	5.40	108.00
133	Balpen Friction Clicker Blue	dozen	3	0	0	3	270.00	3	0	0	3	270.00	3	0	0	3	270.00	3	0	0	3	270.00	12	90.00	1,080.00
134	Balpen Friction Clicker Black	dozen	3	0	0	3	270.00	3	0	0	3	270.00	3	0	0	3	270.00	3	0	0	3	270.00	12	90.00	1,080.00
135	Balpen Friction Blue, Filler	dozen	3	0	0	3	150.00	3	0	0	3	150.00	3	0	0	3	150.00	3	0	0	3	150.00	12	50.00	600.00
136	Balpen Friction Black, Filler	dozen	3	0	0	3	150.00	3	0	0	3	150.00	3	0	0	3	150.00	3	0	0	3	150.00	12	50.00	600.00
137	Balpen Blue A4SPEC JOT Brand 0.7MM (High Quality)	box	0	0	0	0	0.00	2	0	0	2	1,080.00	2	0	0	2	1,080.00	2	0	0	2	1,080.00	6	540.00	3,240.00
138	Balpen Black A4SPEC JOT Brand 0.7MM (High Quality)	box	0	0	0	0	0.00	2	0	0	2	1,080.00	2	0	0	2	1,080.00	2	0	0	2	1,080.00	6	540.00	3,240.00
139	Bondpaper, PPC, A4 (210mmx297mm) 500g/ream, sub. 20	ream	0	0	0	0	0.00	50	0	0	50	15,000.00	25	0	0	25	7,500.00	25	0	0	25	7,500.00	100	300.00	30,000.00
140	Bondpaper, PPC, legal (210mmx297mm) 500g/ream, sub. 21	ream	0	0	0	0	0.00	50	0	0	50	18,600.00	25	0	0	25	8,400.00	25	0	0	25	8,400.00	100	336.00	33,600.00
141	Bondpaper, PPC, B4	ream	0	0	0	0	0.00	5	0	0	5	2,975.00	3	0	0	3	1,785.00	2	0	0	2	1,190.00	10	595.00	5,950.00
142	Binder clip medium (backfold)	box	2	0	0	2	20.80	10	0	0	10	104.00	3	0	0	3	31.20	5	0	0	5	52.00	20	10.40	208.00
143	Binder clip large (backfold)	box	2	0	0	2	24.00	10	0	0	10	120.00	3	0	0	3	36.00	5	0	0	5	60.00	20	12.80	240.00
144	Correction fluid, balpen type	piece	5	0	0	5	433.75	10	0	0	10	867.50	5	0	0	5	433.75	0	0	0	0	0.00	20	86.75	1,735.00
145	Certificate holder A4	piece	10	0	0	10	420.00	10	0	0	10	420.00	10	0	0	10	420.00	0	0	0	0	0.00	30	42.00	1,260.00
146	Clip Board (wood)	piece	10	0	0	10	450.00	10	0	0	10	450.00	10	0	0	10	450.00	0	0	0	0	0.00	30	45.00	1,350.00
147	Card, Employee's Leave Cards	piece	300	0	0	300	3,000.00	400	0	0	400	4,000.00	300	0	0	300	3,000.00	0	0	0	0	0.00	1000	10.00	10,000.00
148	Dieter	piece	5	0	0	5	247.50	5	0	0	5	247.50	5	0	0	5	247.50	5	0	0	5	247.50	20	49.50	990.00
149	Duct Tape 2", Blue	roll	3	0	0	3	630.00	0	0	0	0	0.00	6	0	0	6	1,260.00	3	0	0	3	630.00	12	210.00	2,520.00
150	Duct Tape 2", black	roll	3	0	0	3	630.00	0	0	0	0	0.00	6	0	0	6	1,260.00	3	0	0	3	630.00	12	210.00	2,520.00
151	Double sided tape, 1"	roll	5	0	0	5	135.00	10	0	0	10	270.00	10	0	0	10	270.00	5	0	0	5	135.00	30	27.00	810.00
152	Envelope Brown Expanded Long	dozen	3	0	0	3	1,963.80	4	0	0	4	2,618.40	3	0	0	3	1,963.80	0	0	0	0	0.00	10	654.60	6,546.00
153	Envelope Brown Expanded Long with elastic string (100pcs /box)	box	1	0	0	1	733.60	2	0	0	2	1,467.20	1	0	0	1	733.60	1	0	0	1	733.60	5	733.60	3,668.00
154	Elmer's Glue-All Purpose (130g)	jar	2	0	0	2	72.00	4	0	0	4	144.00	4	0	0	4	144.00	0	0	0	0	0.00	10	36.00	360.00
155	ERASER, Rubber	piece	10	0	0	10	80.00	10	0	0	10	80.00	10	0	0	10	80.00	10	0	0	10	80.00	40	8.00	320.00
156	Fax Paper	roll	2	0	0	2	170.00	2	0	0	2	170.00	2	0	0	2	170.00	0	0	0	0	0.00	6	85.00	510.00
157	Folder White, expanded (good quality)	piece	100	0	0	100	2,700.00	150	0	0	150	4,050.00	150	0	0	150	4,050.00	100	0	0	100	2,700.00	500	27.00	13,500.00
158	Folder White, ordinary, Legal (good quality)	piece	100	0	0	100	800.00	100	0	0	100	800.00	200	0	0	200	1,600.00	100	0	0	100	800.00	500	8.00	4,000.00
159	Folder Transparent, size A4	piece	25	0	0	25	92.50	25	0	0	25	92.50	50	0	0	50	185.00	0	0	0	0	0.00	100	3.70	370.00
160	Folder Transparent, size Legal	piece	25	0	0	25	117.50	25	0	0	25	117.50	50	0	0	50	235.00	0	0	0	0	0.00	100	4.70	470.00
161	Folder, Pressboard, size 210mm x 370mm, 100g/box	box	5	0	0	5	20,250.00	5	0	0	5	20,250.00	5	0	0	5	20,250.00	5	0	0	5	20,250.00	20	4,050.00	81,000.00
162	Glue, All Purpose, 200grams	jar	0	0	0	0	0.00	5	0	0	5	353.60	0	0	0	0	0.00	5	0	0	5	353.60	10	70.72	707.20

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year
		Jan	Feb	Mar	Q1 amount	April	May	June	Q2 amount	July	Aug	Sept	Q3 amount	Oct	Nov	Dec	Q4 amount			
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																		P		1,315,897.84
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																		P		-
D. GRAND TOTAL (A + B + C)																		P		14,475,876.27
E. APPROVED BUDGET BY THE AGENCY HEAD																				
In Figures and Words:																				

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:



Nestor O. Ochoa-Anan

Property/Supply Officer

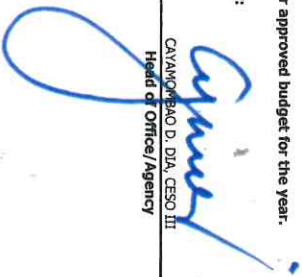
Certified Funds Available / Certified Appropriate Funds Available:



Rachelle Joy S. Alberto

Accountant / Budget Officer

Approved by:



Cayman Rao D. DIA, CESO III

Head of Office/Agency

Date Prepared: September 13, 2022