

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2025 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Modernized Philippine Electronic Procurement System (mPhilGEPS) will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhilGEPS and Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on this form, otherwise the form will be deemed invalid.
- 5.0 For items not included on the list of PART II, a separate file, with the file name APP-CSE 2025 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph) and must be submitted to PS-DBM through this link: <https://shorturl.adeqo.com>. Instructions on how to fill-out is included in the reminders of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhilGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhilGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0918-2954426 (Smart) or 0962-8255199 (Smart), or email appcse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Department/Bureau/Office: DPWH AGLAN-DEO
Region: VI
Address: Tedeng Reyes Street, Kalibo, Aklan

Note: The APP-CSE for FY 2025 must be submitted on or before **31 July 2024**.
Agency Code/UACS: _____
Organization Type: _____

Contact Person: Julius I. Maslogon
Position: Engineer II
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Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year			
		Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug				Sept	Q3	Q3 amount

PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)

ALCOHOL OR ACETONE BASED ANTISEPTICS

1	12191601-AL-EM4	ALCOHOL, Ethyl, 500 mL	bottle	21	25	13	59	2,975.37	22	23	14	59	2,975.37	24	25	10	59	2,975.37	23	22	14	59	2,975.37	226	50.43	11,901.48
2	12191601-AL-EM3	ALCOHOL, Ethyl, 1 Gallon	gallon	1	0	0	1	357.09	1	0	0	1	357.09	1	0	0	1	357.09	1	0	0	1	357.09	4	357.09	1,428.36

ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES

3	60121413-CB-P01	CLEARBOOK, A4 size	piece	0	1	0	1	35.16	0	1	0	1	35.16	0	1	0	1	35.16	0	1	0	1	35.16	4	35.16	140.64
4	60121413-CB-P02	CLEARBOOK, Legal size	piece	5	5	5	15	545.40	5	5	5	15	545.40	5	5	5	15	545.40	5	5	5	15	545.40	60	36.36	2,181.60
5	60121524-ER-P01	ERASER, plastic/rubber	piece	12	11	12	35	289.10	13	11	11	35	289.10	12	11	11	35	289.10	11	12	12	35	289.10	140	8.26	1,156.40
6	60121524-SP-G01	SIGN PEN, Extra Fine Tip, Black	piece	34	17	16	67	1,487.40	33	15	19	67	1,487.40	22	27	18	67	1,487.40	23	17	27	67	1,487.40	268	22.20	5,949.60
7	60121524-SP-G04	SIGN PEN, Fine Tip, Black	piece	58	10	34	102	4,561.44	22	34	34	90	4,024.80	10	34	34	78	3,488.16	34	10	46	90	4,024.80	360	44.72	16,099.20
8	60121524-SP-G07	SIGN PEN, Medium Tip, Black	piece	10	10	10	30	1,716.00	10	10	10	30	1,716.00	10	10	10	30	1,716.00	10	10	10	30	1,716.00	120	57.20	6,864.00
9	60121524-SP-G02	SIGN PEN, Extra Fine Tip, Blue	piece	10	10	10	30	666.00	10	10	10	30	666.00	10	10	10	30	666.00	10	10	10	30	666.00	120	22.20	2,664.00
10	60121524-SP-G05	SIGN PEN, Fine Tip, Blue	piece	16	10	10	36	1,609.92	10	10	10	30	1,341.60	16	10	10	36	1,609.92	10	10	10	30	1,341.60	132	44.72	5,903.04
11	60121524-SP-G08	SIGN PEN, Medium Tip, Blue	piece	10	10	10	30	1,716.00	10	10	10	30	1,716.00	10	10	10	30	1,716.00	10	10	10	30	1,716.00	120	57.20	6,864.00
12	60121524-SP-G03	SIGN PEN, Extra Fine Tip, Red	piece	10	10	10	30	666.00	10	10	10	30	666.00	10	10	10	30	666.00	10	10	10	30	666.00	120	22.20	2,664.00
13	60121524-SP-G06	SIGN PEN, Fine Tip, Red	piece	10	10	10	30	1,372.80	10	10	10	30	1,372.80	10	10	10	30	1,372.80	10	10	10	30	1,372.80	120	45.76	5,491.20
14	60121524-SP-G09	SIGN PEN, Medium Tip, Red	piece	10	10	10	30	1,716.00	10	10	10	30	1,716.00	10	10	10	30	1,716.00	10	10	10	30	1,716.00	120	57.20	6,864.00
15	60121124-WR-P01	WRAPPING PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	161.20	0.00

AUDIO AND VISUAL EQUIPMENT AND SUPPLIES

16	45121517-DO-C03	DOCUMENT CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23,623.60	0.00
17	45111609-HM-P01	MULTIMEDIA PROJECTOR	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	16,588.00	0.00

BATTERIES AND CELLS AND ACCESSORIES

18	26111702-BT-A02	BATTERY, dry cell, size AA	pack	23	7	10	40	819.60	12	9	6	27	553.23	18	10	9	37	758.13	9	11	10	30	614.70	134	20.49	2,745.66
19	26111702-BT-A01	BATTERY, dry cell, size AAA	pack	22	6	10	38	698.92	11	7	7	25	458.50	17	8	10	35	641.90	7	7	11	25	458.50	123	18.34	2,255.82

CLEANING EQUIPMENT AND SUPPLIES

20	47131812-AF-A01	AIR FRESHENER	can	15	5	6	26	2,270.06	7	6	11	24	2,095.44	7	6	11	24	2,095.44	8	5	12	25	2,182.75	99	87.31	8,643.69
21	47131604-BR-S01	BROOM (Walls Tanbo)	piece	13	5	6	24	2,995.20	7	6	7	20	2,496.00	9	6	6	21	2,620.80	10	6	5	21	2,620.80	86	124.89	10,732.80
22	47131604-BR-T01	BROOM (Walls Timp-timp)	piece	9	5	5	19	494.00	5	5	5	15	399.00	7	7	5	19	494.00	5	5	5	15	399.00	68	26.00	1,768.00
23	47131823-TB-C01	CLEANER, Toilet Bowl and Urinal	bottle	24	11	13	48	1,996.80	11	12	17	40	1,664.00	12	13	17	42	1,747.20	12	12	17	41	1,705.60	171	41.60	7,113.60
24	47131805-CL-P01	CLEANSER, Scouring Powder	plastic container	35	30	30	95	2,272.40	30	30	30	90	2,152.80	30	35	30	95	2,272.40	30	30	30	90	2,152.80	370	23.92	8,850.40
25	47131811-DE-B02	DETERGENT BAR	piece	30	30	30	90	840.60	30	30	30	90	840.60	30	30	30	90	840.60	30	30	30	90	840.60	360	9.34	3,362.40

Item & Specifications			Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year		Price	Total Amount for the year							
				Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount			
26	47131811-DE-P02	DETERGENT POWDER, all purpose	pouch	55	31	55	141	7,825.28	43	55	43	141	7,825.28	43	43	43	129	6,976.32	31	31	43	105	5,678.40	516	54.08	27,905.28
27	47131803-DS-A01	DISINFECTANT SPRAY	can	11	5	6	22	3,077.58	6	5	9	20	2,797.80	6	5	21	32	4,476.48	6	5	20	31	4,335.59	105	139.89	14,686.45
28	47131601-DU-P01	DUST PAN	piece	9	2	3	14	655.20	2	2	3	7	327.60	4	2	2	8	374.40	2	3	3	8	374.40	37	46.80	1,731.60
29	47131802-FW-P03	FLOOR WAX, paste type, red	can	5	5	5	15	4,646.40	5	5	5	15	4,646.40	5	5	5	15	4,646.40	5	5	5	15	4,646.40	60	309.76	18,585.60
30	47131830-FC-A01	FURNITURE CLEANER	can	8	5	5	18	2,545.02	5	5	5	15	4,646.40	5	5	5	15	2,120.85	5	5	5	15	2,120.85	63	141.39	8,907.57
31	73101612-HS-L01	HAND SOAP, liquid, 500ml	bottle	22	12	12	46	1,975.70	17	12	17	46	1,975.70	17	12	12	41	1,760.95	17	17	12	46	1,975.70	179	42.55	7,686.05
32	47121804-MP-B01	MOP BUCKET	unit	4	2	2	8	18,304.00	2	2	3	7	16,016.00	3	2	3	8	18,304.00	2	2	2	6	13,728.00	29	2,288.00	66,552.00
33	47131501-RG-C01	RAGS	kg	4	0	0	4	227.88	0	0	4	4	227.88	0	0	4	4	227.88	0	0	4	4	277.88	16	69.47	1,111.52
34	47131602-SC-N01	SCOURING PAD	pack	10	5	5	20	1,712.60	10	5	5	20	1,712.60	10	5	5	20	1,712.60	10	5	5	20	1,712.60	80	85.63	6,850.40
35	47121701-TB-P04	TRASHBAG, XXL size	roll/pack	12	6	6	24	3,120.00	11	6	7	24	3,120.00	11	7	6	24	3,120.00	11	6	7	24	3,120.00	96	130.00	12,480.00
36	47121701-TB-P05	TRASHBAG, Large size	roll/pack	3	2	2	7	414.96	2	2	2	6	355.68	3	3	3	9	533.52	2	3	3	8	474.24	30	59.28	1,778.40
37	47121701-TB-P06	TRASHBAG, XL size	roll/pack	4	3	3	10	925.60	4	3	3	10	925.60	4	3	3	10	925.60	4	3	3	10	925.60	40	92.56	3,702.40
38	47121702-WB-P01	WASTEBASKET	piece	5	1	1	7	305.76	1	1	1	3	131.04	1	1	1	3	131.04	1	1	1	3	131.04	16	43.68	698.88
COLOR COMPOUNDS AND DISPERSIONS																										
39	12171703-ST-P01	INK, for stamp pad	bottle	11	7	9	27	777.33	8	7	7	22	633.36	9	7	7	23	662.17	8	6	7	21	604.59	93	28.79	2,677.47
CONSUMER ELECTRONICS																										
40	52161535-DV-R02	DIGITAL VOICE RECORDER	unit	3	0	0	3	22,017.48	0	0	0	0	0.00	0	1	0	1	7,339.16	0	0	0	0	0.00	4	7,339.16	29,356.64
FILMS																										
41	13111203-AC-P01	ACETATE	roll	5	5	5	15	18,657.60	5	5	5	15	18,657.60	5	5	5	15	18,657.60	5	5	5	15	18,657.60	60	1,243.84	74,630.40
42	13111201-CF-P02	CARBON FILM, Legal size	box	33	30	31	94	33,972.02	31	32	30	93	32,720.19	32	32	30	94	33,972.02	31	32	30	93	32,720.19	374	351.83	131,584.42
FIRE FIGHTING EQUIPMENT																										
43	46191601-FE-P01	FIRE EXTINGUISHER, dry chemical	unit	6	0	8	14	16,016.00	0	0	8	8	9,152.00	0	0	8	8	9,152.00	0	0	8	8	9,152.00	35	1,144.00	43,472.00
FLAG OR ACCESSORIES																										
44	55121905-FH-P01	PHILIPPINE NATIONAL FLAG	piece	1	0	0	1	284.84	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	284.84	284.84
FURNITURE AND FURNISHINGS																										
45	56101504-CH-B01	MONOBLOC CHAIR, beige	piece	30	10	10	50	17,056.00	0	0	0	0	0.00	10	10	10	30	10,233.60	0	0	0	0	0.00	80	341.12	27,269.60
46	56101504-CH-W01	MONOBLOC CHAIR, white	piece	27	10	10	47	16,032.64	0	0	0	0	0.00	10	10	10	30	10,233.60	0	0	0	0	0.00	77	341.12	26,266.24
HEATING AND VENTILATION AND AIR CIRCULATION																										
47	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,222.00	0.00
48	40101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit	5	0	0	5	5,548.40	0	0	0	0	0.00	0	0	5	5	5,548.40	0	0	0	0	0.00	10	1,109.68	11,096.80
49	40101604-EF-S01	ELECTRIC FAN, stand type	unit	9	0	0	9	14,040.00	0	0	0	0	0.00	0	0	5	5	7,800.00	0	0	0	0	0.00	14	1,560.00	21,840.00
50	40101604-EF-W01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	901.68	0.00
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																										
51	43211507-DS-K03	DESKTOP, for Basic Users	unit	14	0	15	29	719,034.40	0	0	0	0	0.00	0	0	0	0	0.00	0	15	0	15	371,904.00	44	24,793.60	1,090,918.40
52	43211507-DS-K004	DESKTOP, for Mid-Range Users	unit	13	0	30	43	1,822,787.20	0	0	0	0	0.00	0	0	0	0	0.00	0	30	0	30	1,271,712.00	73	42,390.40	3,094,499.20
53	43201827-HD-X02	EXTERNAL HARD DRIVE	unit	2	0	5	7	21,104.72	0	0	5	5	15,074.80	0	0	5	5	15,074.80	0	0	5	5	15,074.80	22	3,014.96	66,329.12
54	43202010-FD-U04	FLASH DRIVE	piece	35	10	10	56	8,553.44	16	10	10	36	5,498.64	11	10	10	31	4,734.94	10	10	10	30	4,582.20	153	152.74	23,369.22
55	43211503-LAP-R04	LAPTOP COMPUTER, for Mid-range Users	unit	5	0	5	10	423,800.00	0	0	5	5	211,900.00	0	0	5	5	234,000.00	0	0	5	5	211,900.00	25	42,380.00	1,099,500.00
56	43211503-LAP-R03	LAPTOP COMPUTER, Lightweight	unit	4	0	5	9	421,200.00	0	0	5	5	234,000.00	0	0	5	5	234,000.00	0	0	5	5	234,000.00	24	46,800.00	1,123,200.00
57	43211708-MO-C02	COMPUTER MOUSE, Wireless	unit	49	30	30	109	17,649.28	30	30	30	90	14,572.80	30	30	30	90	14,572.80	30	30	30	90	14,572.80	379	161.92	61,367.68
58	43212105-PR-L01	PRINTER, Laser, Monochrome	unit	6	0	3	9	23,732.01	0	0	3	3	7,910.67	0	0	3	3	7,910.67	0	0	3	3	7,910.67	16	2,656.89	47,464.02
LIGHTING AND FIXTURES AND ACCESSORIES																										
59	39101628-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	5	5	5	15	1,134.15	5	5	5	15	1,134.15	5	5	5	15	1,134.15	5	5	5	15	1,134.15	60	75.61	4,536.60
60	39101628-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	15	5	5	25	5,145.50	5	5	10	20	4,116.40	5	5	10	20	4,116.40	5	5	10	20	4,116.40	85	205.82	17,494.70
MANUFACTURING COMPONENTS AND SUPPLIES																										
61	31201610-GL-X02	GLUE, all-purpose	bottle	17	3	2	22	1,367.08	9	4	2	15	932.10	9	2	2	13	807.82	11	3	3	17	1,056.38	67	62.14	4,163.38
62	31151804-SW-H01	STAPLE WIRE, heavy duty (binder type), 23/13	box	15	10	5	30	1,092.00	11	10	5	26	946.40	11	10	5	26	946.40	11	10	5	26	946.40	108	36.40	3,931.20
63	31151804-SW-S01	STAPLE WIRE, standard	box	25	10	9	44	1,045.44	17	14	13	44	1,045.44	28	12	12	52	1,235.52	16	14	12	42	997.92	182	23.76	4,324.32
64	31201502-TA-E02	TAPE, electrical	roll	10	0	0	10	194.50	10	0	0	10	194.50	10	0	0	10	194.50	10	0	0	10	194.50	40	19.45	778.00
65	31201503-TA-M01	TAPE, masking, 24mm	roll	19	4	9	32	1,781.76	17	3	8	28	1,559.04	16	4	9	29	1,614.72	13	3	9	25	1,392.00	114	55.68	6,347.52

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the year	Price	Total Amount for the year
				Jan												Feb														
				Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount							

66	31201503-TA-M02	TAPE, masking, 48 mm	roll	20	2	7	29	3,513.64	20	4	9	33	3,998.28	17	4	10	31	3,755.96	16	2	8	26	3,150.16	119	121.16	14,418.04	
67	31201517-TA-P01	TAPE, packaging, 48 mm	roll	18	1	7	26	581.36	14	1	7	22	491.92	16	1	7	24	536.64	14	2	7	23	514.28	95	22.36	2,124.20	
68	31201512-TA-T01	TAPE, transparent, 24mm	roll	16	2	7	25	442.00	16	2	7	25	442.00	16	2	7	25	442.00	14	2	7	23	406.64	98	17.68	1,732.64	
69	31201512-TA-T02	TAPE, transparent, 48 mm	roll	36	2	7	45	1,015.65	13	3	6	22	496.54	14	4	7	25	564.25	13	1	6	20	451.40	112	22.57	2,527.84	
70	31151507-TW-F01	TWINE, plastic	roll	14	0	5	19	1,265.78	10	0	5	15	999.30	10	0	5	15	999.30	10	0	5	15	999.30	64	66.62	4,263.68	
MEASURING AND OBSERVING EQUIPMENT																											
71	41111604-RU-P02	RULER, plastic, 450mm	piece	23	10	10	43	856.99	14	10	10	34	677.62	10	10	10	30	597.90	10	10	10	30	597.90	137	19.93	2,730.41	
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
72	44121612-BL-H01	BLADE, for general purpose cutter/utility knife	tube	3	0	3	6	98.22	0	0	3	3	49.11	0	0	3	3	49.11	0	0	3	3	49.11	15	16.37	245.55	
73	44101602-PB-M01	BINDING AND PUNCHING MACHINE	unit	1	0	3	4	38,138.88	0	0	0	0	0.00	0	0	0	0	0.00	0	0	3	3	28,604.16	7	9,534.72	66,743.04	
74	44120377-RB-P10	BINDING RING/COMB, plastic, 32 mm	bundle	5	5	10	20	5,197.80	5	5	10	20	5,197.80	5	5	10	20	5,197.80	5	5	10	20	5,197.80	80	259.89	20,791.20	
75	44101807-CA-C01	CALCULATOR, Compact	unit	11	10	0	21	4,951.17	2	10	0	12	2,829.24	0	10	0	10	2,357.70	2	10	0	12	2,829.24	55	225.77	12,967.35	
76	44121710-CH-W01	CHALK, white enamel	box	1	0	0	1	32.97	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	32.97	32.97	
77	4412105-BF-C01	CLIP, backdold, 19mm	box	17	12	12	41	383.76	12	12	12	36	336.96	12	12	12	36	336.96	12	12	12	36	336.96	149	9.36	1,394.64	
78	4412105-BF-C02	CLIP, backdold, 25mm	box	17	12	12	41	639.60	12	12	12	36	561.60	12	12	12	36	561.60	12	12	12	36	561.60	149	15.60	2,324.40	
79	4412105-BF-C03	CLIP, backdold, 32mm	box	20	12	12	44	1,464.32	12	12	12	36	1,198.08	12	12	17	41	1,364.48	12	12	12	36	1,198.08	157	33.28	5,224.96	
80	4412105-BF-C04	CLIP, backdold, 50mm	box	20	12	12	44	2,654.08	12	12	12	36	2,171.52	12	12	12	36	2,171.52	12	12	12	36	2,171.52	152	60.32	9,168.64	
81	44121801-CT-R02	CORRECTION TAPE	piece	67	35	35	137	1,849.50	35	40	40	115	1,552.50	35	37	35	107	1,444.50	57	35	35	127	1,714.50	486	13.50	6,561.00	
82	44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	3	0	0	3	95.16	0	0	0	0	0.00	2	0	0	2	63.44	0	0	0	0	0.00	5	31.72	158.60	
83	44111515-DF-B01	DATA FILE BOX	piece	25	5	20	50	7,294.50	5	5	20	30	4,376.70	5	5	20	30	4,376.70	15	5	20	40	5,835.60	150	145.89	21,883.50	
84	44122011-DF-F01	DATA FOLDER	piece	50	5	5	60	4,980.60	0	5	5	10	830.10	0	5	55	60	4,980.60	0	5	5	10	830.10	140	83.01	11,621.40	
85	44103202-DS-M01	DATER STRAMP	piece	1	0	0	1	434.95	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	434.95	434.95	
86	44121506-EN-D01	ENVELOPE, Documentary, A4	box	18	5	5	28	23,237.76	15	5	5	25	20,748.00	5	15	5	25	20,748.00	5	15	5	25	20,748.00	103	829.92	85,481.76	
87	44121506-EN-D02	ENVELOPE, Documentary, legal,	box	18	5	5	28	29,612.24	16	5	5	26	27,497.08	16	5	5	26	27,497.08	16	5	5	26	27,497.08	106	1,057.58	112,103.48	
88	44121506-EN-X01	ENVELOPE, Expanding, Kraft	box	5	5	5	15	14,099.25	5	5	5	15	14,099.25	5	5	5	15	14,099.25	5	5	5	15	14,099.25	60	939.95	56,397.00	
89	44121506-EN-X02	ENVELOPE, Expanding, Plastic	piece	22	10	22	54	1,646.46	10	10	22	42	1,280.58	10	10	10	30	914.70	10	22	10	42	1,280.58	168	30.49	5,122.32	
90	44121506-EN-M02	ENVELOPE, Mailing	box	6	5	5	16	6,920.32	5	5	5	15	6,487.80	5	5	5	15	6,487.80	5	5	5	15	6,487.80	61	432.52	26,383.72	
91	44121504-EN-W02	ENVELOPE, Mailing, with window	box	6	5	5	16	8,203.52	5	5	5	15	7,690.80	5	5	5	15	7,690.80	5	5	5	15	7,690.80	61	512.72	31,275.92	
92	44111912-ER-B01	ERASER, felt, for blackboard/whiteboard	piece	6	0	0	6	86.88	0	0	6	6	86.88	0	0	5	5	72.40	0	0	5	5	72.40	22	14.48	318.56	
93	44121118-FA-P01	FASTENER	box	22	7	7	36	3,407.04	10	7	9	26	2,460.64	10	7	12	29	2,744.56	10	7	7	24	2,271.36	115	94.64	10,883.60	
94	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	90.20	0.00	
95	44122018-FT-D01	FILE TAB DIVIDER, A4	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	11.13	0.00	
96	44122018-FT-D02	FILE TAB DIVIDER, Legal	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	14.23	0.00	
97	44122011-FO-F01	FOLDER, Fancy with slide, A4	bundle	11	11	21	43	11,627.20	21	21	21	63	17,035.20	21	21	21	63	17,035.20	21	21	1	43	11,627.20	212	270.40	57,324.80	
98	44122011-FO-F02	FOLDER, Fancy with slide, legal	bundle	11	11	21	43	12,521.60	21	21	21	63	18,345.60	21	21	21	63	18,345.60	21	21							

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the year	Price	Total Amount for the year
				Jan												Feb														
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT							
114	44101603-PS-M02	PAPER SHREDDER	unit	10	10	10	30	561,568.80	11	10	10	31	580,287.76	10	10	10	30	561,568.80	10	10	10	30	561,568.80	121	18,718.95	2,264,994.16				
115	44101601-PT-M02	PAPER TRIMMER/CUTTING MACHINE	unit	11	10	10	31	288,225.60	10	10	10	30	278,928.00	10	10	10	30	278,928.00	10	10	10	30	278,928.00	121	9,297.60	1,125,009.60				
116	44121706-PE-L01	PENCIL, lead/graphite, with eraser	box	12	10	10	32	1,430.72	12	10	10	32	1,430.72	12	10	10	32	1,430.72	11	10	10	31	1,385.01	127	44.71	5,678.17				
117	44121619-PS-M01	PENCIL SHARPENER	piece	17	10	10	37	8,734.96	10	10	10	30	7,082.40	12	10	10	32	7,554.56	10	10	10	30	7,082.40	129	236.08	30,454.32				
118	44101602-PU-P01	PUNCHER, paper, heavy duty	piece	18	10	12	40	6,156.80	13	10	10	33	5,079.36	10	12	10	32	4,925.44	13	10	12	35	5,387.20	140	133.92	21,548.80				
119	44122101-RU-B01	RUBBER BAND No. 18	box	15	10	10	35	4,732.00	14	10	10	34	4,596.80	13	10	10	33	4,461.60	13	10	10	33	4,461.60	135	135.20	18,252.00				
120	44121905-SR-F01	STAMP PAD, felt	piece	17	11	11	39	1,556.88	12	11	11	34	1,357.28	12	11	11	34	1,357.28	16	10	10	36	1,437.12	143	39.92	5,708.56				
121	44121618-SS-S01	SCISSORS, symmetrical/asymmetrical	pair	20	10	10	40	2,620.80	12	10	10	32	2,096.64	10	10	10	30	1,965.60	10	10	10	30	1,965.60	132	65.52	8,648.64				
122	44121615-ST-S01	STAPLER, standard type	piece	24	14	10	48	9,484.80	10	14	10	34	6,718.40	10	12	15	37	7,311.20	10	10	12	32	6,323.20	151	197.60	29,837.60				
123	44121615-ST-B01	STAPLER, heavy duty (binder)	unit	15	10	12	37	25,646.55	10	14	10	34	23,567.10	10	12	10	32	22,180.80	12	12	12	36	24,953.40	139	693.15	96,347.85				
124	44121613-SR-P02	STAPLE REMOVER, plier-type	piece	16	12	10	38	1,767.38	10	10	10	30	1,395.30	10	12	10	32	1,488.32	10	10	10	30	1,395.30	130	46.51	6,046.50				
125	44121605-TD-T01	TAPE DISPENSER, table top	piece	20	10	10	40	3,103.20	13	10	10	33	2,560.14	10	10	10	30	2,327.40	10	10	10	30	2,327.40	133	77.58	10,318.14				
PAPER MATERIALS AND PRODUCTS																														
126	14111525-CA-A01	CARTOLINA, assorted colors	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	83.72	0.00				
127	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	945.36	0.00				
128	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,973.92	0.00				
129	14111514-NP-S02	NOTEPAD, stick-on, 50mm x 76mm	pad	25	12	17	54	2,001.24	17	12	17	46	1,704.76	17	12	17	46	1,704.76	17	12	17	46	1,704.76	192	37.06	7,115.52				
130	14111514-NP-S04	NOTEPAD, stick-on, 76mm x 100mm	pad	14	14	14	42	2,489.76	14	14	14	42	2,489.76	14	14	14	42	2,489.76	14	14	14	42	2,489.76	168	59.28	9,959.04				
131	14111514-NP-S03	NOTEPAD, stick-on, 76mm x 76mm	pad	20	12	12	44	2,288.00	12	12	12	36	1,872.00	12	12	27	51	2,652.00	12	12	12	36	1,872.00	167	52.00	8,684.00				
132	14111514-NB-S02	STENO NOTEBOOK	piece	10	10	10	30	421.20	10	10	10	30	421.20	10	10	10	30	421.20	10	10	10	30	421.20	120	14.04	1,684.80				
133	14111507-PP-M01	PAPER, MULTICOPI A4	ream	60	30	30	120	25,556.00	35	30	30	95	20,311.00	30	30	30	90	19,242.00	30	30	30	90	19,242.00	395	213.80	84,451.00				
134	14111507-PP-M02	PAPER, MULTICOPI LEGAL	ream	10	10	10	30	6,988.80	10	10	10	30	6,988.80	10	10	10	30	6,988.80	10	10	10	30	6,988.80	120	232.96	27,955.20				
135	14111507-PP-C01	PAPER, MULTIPURPOSE A4	ream	180	60	80	320	44,076.80	70	95	95	260	35,812.40	70	160	70	300	41,322.00	60	60	110	230	31,680.20	1110	137.74	152,891.40				
136	14111507-PP-C02	PAPER, MULTIPURPOSE LEGAL	ream	12	0	5	17	2,701.47	10	10	0	20	3,178.20	10	10	0	20	3,178.20	10	5	0	15	2,383.65	72	158.91	11,441.52				
137	14111531-PP-R01	PAD PAPER, ruled	pad	10	10	10	30	1,044.60	10	10	10	30	1,044.60	10	10	10	30	1,044.60	10	10	10	30	1,044.60	120	34.82	4,178.40				
138	14111503-PA-P01	PAPER, parchment	box	10	10	10	30	4,626.30	10	10	10	30	4,626.30	10	10	10	30	4,626.30	10	10	10	30	4,626.30	120	154.21	18,505.20				
139	14111531-RE-B01	RECORD BOOK, 300 PAGES	book	63	30	45	138	12,654.60	40	35	30	105	9,628.50	42	45	55	142	13,021.40	35	30	20	85	7,794.50	470	91.70	43,099.00				
140	14111531-RE-B02	RECORD BOOK, 500 PAGES	book	54	20	16	90	11,210.40	20	17	15	52	6,477.12	24	45	15	84	10,463.04	15	11	10	36	4,484.16	262	124.56	32,634.72				
141	14111704-TT-P04	TISSUE, INTERFOLDED PAPER TOWEL	pack	10	10	10	30	1,014.00	10	10	10	30	1,014.00	10	10	10	30	1,014.00	10	10	10	30	1,014.00	120	33.80	4,056.00				
142	14111704-TT-P02	TOILET TISSUE PAPER, 2 ply	pack	51	15	15	81	8,087.04	41	14	13	68	6,789.12	51	15	14	80	7,987.20	39	14	14	67	6,689.28	296	99.84	29,552.64				
PERFUMES OR COLOGNES OR FRAGRANCES																														
143	53131626-HS-S01	HAND SANITIZER	bottle	18	5	5	28	2,382.24	5	5	5	15	1,276.20	8	5	5	18	1,531.44	8	5	5	18	1,531.44	79	85.08	6,721.32				
PESTICIDES OR PEST REPELLENTS																														
144	10191509-IN-A01	INSECTICIDE	can	5	2	2	9	1,254.24	5	2	2	9	1,254.24	5	2	2	9	1,254.24	5	2	2	9	1,254.24	36	139.36	5,016.96				
PRINTED PUBLICATIONS																														
145	55101524-RA-H01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184 and its IRR)	book	5	0	1	6	223.26	0	0	0	0	0.00	0	0	0	0	0.00												

Item & Specifications			Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year								
				Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug				Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount
14	44103105-HP-B17	INK CARTRIDGE, HP CC64010A (HP60), Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	680.68		0.00
15	44103105-HP-T17	INK CARTRIDGE, HP CC64301A (HP60), Tri-color	cart	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	1,047.28		0.00
16	44103105-HX-C40	INK CARTRIDGE, HP CD97201A (HP920XL), Cyan	cart	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	823.68		0.00
17	44103105-HX-M40	INK CARTRIDGE, HP CD97301A (HP920XL), Magenta	cart	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	823.68		0.00
18	44103105-HX-Y40	INK CARTRIDGE, HP CD97401A (HP920XL), Yellow	cart	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	823.68		0.00
19	44103105-HX-B40	INK CARTRIDGE, HP CD97501A (HP920XL), Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	1,541.28		0.00
20	44103105-HP-B20	INK CARTRIDGE, HP CH56101A (HP61), Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	855.28		0.00
21	44103105-HP-T20	INK CARTRIDGE, HP CH56201A (HP61), Tri-color	cart	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	1,066.00		0.00
22	44103105-HX-B43	INK CARTRIDGE, HP CN04501A (HP950XL), Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	1,970.80		0.00
23	44103105-HX-C43	INK CARTRIDGE, HP CN04601A (HP951XL), Cyan	cart	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	1,517.36		0.00
24	44103105-HX-M43	INK CARTRIDGE, HP CN04701A (HP951XL), Magenta	cart	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	1,517.36		0.00
25	44103105-HX-Y43	INK CARTRIDGE, HP CN04801A (HP951XL), Yellow	cart	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	1,517.36		0.00
26	44103105-HP-B36	INK CARTRIDGE, HP CN09201A (HP970), Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	419.12		0.00
27	44103105-HP-T36	INK CARTRIDGE, HP CN09301A (HP970), Tri-color	cart	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	419.12		0.00
28	44103105-HP-B33	INK CARTRIDGE, HP CZ10701A (HP678), Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	404.56		0.00
29	44103105-HP-T33	INK CARTRIDGE, HP CZ10801A (HP678), Tri-color	cart	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	404.56		0.00
30	44103105-HP-T43	INK CARTRIDGE, HP F092601A (HP960), Tri-color	cart	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	424.32		0.00
31	44103105-HP-B43	INK CARTRIDGE, HP F092701A (HP960), Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	424.32		0.00
32	44103105-HP-C50	INK CARTRIDGE, HP L055101A (HP955), Cyan Original	cart	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	992.80		0.00
33	44103105-HP-M50	INK CARTRIDGE, HP L055401A (HP955), Magenta Original	cart	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	992.80		0.00
34	44103105-HP-Y50	INK CARTRIDGE, HP L055701A (HP955), Yellow Original	cart	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	992.80		0.00
35	44103105-HP-B50	INK CARTRIDGE, HP L056001A (HP955), Black Original	cart	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	1,294.80		0.00
36	44103105-HX-C48	INK CARTRIDGE, HP L056301A (HP955XL), Cyan Original	cart	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	1,339.52		0.00
37	44103105-HX-M48	INK CARTRIDGE, HP L056601A (HP955XL), Magenta	cart	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	1,339.52		0.00
38	44103105-HX-Y48	INK CARTRIDGE, HP L056901A (HP955XL), Yellow	cart	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	1,339.52		0.00
39	44103105-HX-B48	INK CARTRIDGE, HP L057201A (HP955XL), Black Original	cart	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	1,817.92		0.00
40	44103105-HP-C51	INK CARTRIDGE, HP T018901A (HP905), Cyan Original	cart	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	468.00		0.00
41	44103105-HP-M51	INK CARTRIDGE, HP T019301A (HP905), Magenta Original	cart	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	468.00		0.00
42	44103105-HP-Y51	INK CARTRIDGE, HP T019701A (HP905), Yellow Original	cart	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	468.00		0.00
43	44103105-HP-B51	INK CARTRIDGE, HP T010101A (HP905), Black Original	cart	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	774.80		0.00
44	44103112-EP-R05	RIBBON CARTRIDGE, EPSON C135015516 (#8750), Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	77.43		0.00
45	44103112-EP-R13	RIBBON CARTRIDGE, EPSON C135015633, Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	77.94		0.00
46	44103112-EP-R07	RIBBON CARTRIDGE, EPSON C135015531 (S015086)	cart	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	818.48		0.00
47	44103103-RR-B09	TONER CARTRIDGE, BROTHER TN-3320, Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	3,567.20		0.00
48	44103103-RR-B11	TONER CARTRIDGE, BROTHER TN-3350, Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	5,002.40		0.00
49	44103103-RR-B15	TONER CARTRIDGE, BROTHER TN-3478, Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	5,575.44		0.00
50	44103103-RR-B16	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0</			

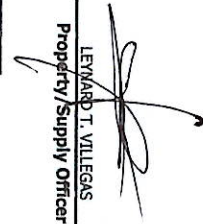
Item & Specifications			Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the Year	Price	Total Amount for the Year
				Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount							
64	44103103-HP-B52	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,194.88		0.00			
65	44103103-HP-B53	TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,822.96		0.00			
66	44103103-HP-B55	TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,558.00		0.00			
67	44103103-HP-B57	TONER CARTRIDGE, HP CF283A (HP83A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,367.52		0.00			
68	44103103-HP-B58	TONER CARTRIDGE, HP CF287A (HP87), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,908.56		0.00			
69	44103103-HP-B60	TONER CARTRIDGE, HP CF350A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,856.88		0.00			
70	44103103-HP-C60	TONER CARTRIDGE, HP CF351A, Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,943.20		0.00			
71	44103103-HP-Y60	TONER CARTRIDGE, HP CF352A, Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,943.20		0.00			
72	44103103-HP-M60	TONER CARTRIDGE, HP CF353A, Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,943.20		0.00			
73	44103103-HP-B61	TONER CARTRIDGE, HP CF360A (HP508A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,803.12		0.00			
74	44103103-HP-C61	TONER CARTRIDGE, HP CF361A (HP508A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,783.28		0.00			
75	44103103-HP-Y61	TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,783.28		0.00			
76	44103103-HP-M61	TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,783.28		0.00			
77	44103103-HP-B62	TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,439.28		0.00			
78	44103103-HP-C62	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,063.28		0.00			
79	44103103-HP-Y62	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,063.28		0.00			
80	44103103-HP-M62	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,063.28		0.00			
81	44103103-HP-B63	TONER CARTRIDGE, HP CF410A (HP410A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,328.48		0.00			
82	44103103-HP-C63	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,592.08		0.00			
83	44103103-HP-Y63	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,592.08		0.00			
84	44103103-HP-M63	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,592.08		0.00			
85	44103103-HP-B34	TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,155.84		0.00			
86	44103103-HP-B48	TONER CARTRIDGE, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,680.00		0.00			
SOFTWARE																														
1	43231513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00			
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00			
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00			
4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00			
5	43232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00			
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00			
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00			
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00			
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00			
10	43233501-SFT-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00			
11	43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00			
12	43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00			
13	43232905-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00			
14	43233004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00			
15	43233205-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00			
16	43233405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00			
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																														
1	80141505-TS-001	BALPEN	piece	100	100	100	300	2,100.00	200	79	80	359	2,513.0																	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the year		Price	Total Amount for the year
				Q1												Q2												Q3	Q4		
				Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Oct	Nov	Dec	Q4	Q4 Amount										
10	80141505-TS-010	UNINTERRUPTIBLE POWER SUPPLY	unit	4	0	0	4	14,000.00	5	0	0	5	17,500.00	5	0	5	10	35,000.00	5	0	5	10	35,000.00	29	3,500.00	101,500.00					
11	80141505-TS-011	AIR CONDITIONING UNIT	unit	5	0	1	6	360,000.00	2	2	1	5	300,000.00	2	2	2	6	360,000.00	2	2	2	6	360,000.00	23	60,000.00	1,380,000.00					
12	80141505-TS-012	SMART TELEVISION	unit	0	0	1	1	50,000.00	1	0	0	1	50,000.00	1	0	1	2	100,000.00	1	0	0	1	50,000.00	5	50,000.00	250,000.00					
13	80141505-TS-013	WHITE BOARD	piece	1	0	1	2	700.00	0	2	0	2	700.00	2	0	0	2	700.00	2	0	0	2	700.00	8	350.00	2,800.00					
14	80141505-TS-014	MICROPHONE	unit	1	0	2	3	9,000.00	2	0	0	2	6,000.00	2	0	3	5	15,000.00	2	3	0	5	15,000.00	15	3,000.00	45,000.00					
15	80141505-TS-015	MEDAL	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00					
16	80141505-TS-016	DISHWASHING LIQUID	bottle	16	8	8	32	3,640.00	11	15	5	31	3,720.00	20	15	10	45	5,400.00	20	10	13	43	5,160.00	151	120.00	18,120.00					
17	80141505-TS-017	PLASTIC PASTERER	box	17	12	12	41	1,640.00	15	12	12	39	1,560.00	20	15	15	50	2,000.00	20	15	12	47	1,880.00	177	40.00	7,080.00					
18	80141505-TS-018	STEEL FILING CABINET	piece	0	0	5	5	55,000.00	0	0	5	5	55,000.00	2	0	5	7	77,000.00	2	0	5	7	77,000.00	24	11,000.00	264,000.00					
19	80141505-TS-019	VELLUM BOARD PAPER	pack	10	10	10	30	1,500.00	10	10	10	30	1,500.00	10	10	10	30	1,500.00	10	10	10	30	1,500.00	120	50.00	6,000.00					
20	80141505-TS-020	EXTENSION CORD	piece	8	0	0	8	2,800.00	1	2	0	3	1,050.00	5	0	2	7	2,450.00	5	2	0	7	2,450.00	25	350.00	8,750.00					
21	80141505-TS-021	PAINT	gallon	3	3	3	9	5,400.00	3	3	3	9	5,400.00	3	3	3	9	5,400.00	3	3	3	9	5,400.00	36	600.00	21,600.00					
22	80141505-TS-022	COLORRED PAPER	pack	10	10	10	30	9,000.00	10	10	10	30	9,000.00	20	10	10	40	12,000.00	20	10	10	40	12,000.00	140	300.00	42,000.00					
23	80141505-TS-023	BOND PAPER	ream	112	10	10	132	39,600.00	200	50	50	300	90,000.00	400	60	25	485	145,500.00	300	30	25	355	106,500.00	1272	300.00	381,600.00					
24	80141505-TS-024	PUSH PIN	pack	1	0	0	1	50.00	1	3	0	4	200.00	1	2	0	3	150.00	5	5	0	10	500.00	18	50.00	900.00					
25	80141505-TS-025	DOOR MAT	piece	6	0	0	6	1,200.00	0	5	0	5	1,000.00	20	0	0	20	4,000.00	30	0	5	35	7,000.00	66	200.00	13,200.00					
26	80141505-TS-026	GLUE STICK (PASTE)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00					
27	80141505-TS-027	GLUE STICK (FOR GLUE GUN)	pack	2	2	2	6	36.00	2	2	2	6	36.00	2	2	2	6	36.00	2	2	2	6	36.00	24	6.00	144.00					
28	80141505-TS-028	DEODORANT CAKE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00					
29	80141505-TS-029	DISPOSABLE GLOVES	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00					
30	80141505-TS-030	OFFICE CHAIR	piece	21	0	0	21	105,000.00	20	0	0	20	100,000.00	20	0	0	20	100,000.00	20	0	0	20	100,000.00	81	5,000.00	405,000.00					
31	80141505-TS-031	MANILA PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00					
32	80141505-TS-032	AUTOMOTIVE BATTERIES	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00					
33	80141505-TS-033	PADLOCK	piece	0	0	0	0	0.00	0	0	0	0	0.00	5	0	0	5	400.00	5	0	0	5	400.00	10	80.00	800.00					
34	80141505-TS-034	MOBILE PHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	10	0	0	10	400,000.00	4	0	0	4	160,000.00	14	40,000.00	560,000.00					
35	80141505-TS-035	COMPACT DISC	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00					
36	80141505-TS-036	AMPLIFIER	unit	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	80,000.00	1	0	0	1	80,000.00	2	80,000.00	160,000.00					
37	80141505-TS-037	STORAGE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00					
38	80141505-TS-038	PLASTIC ENVELOPE	piece	0	0	0	0	0.00	0	20	0	20	600.00	35	0	0	35	1,050.00	40	0	0	40	1,200.00	95	30.00	2,850.00					
39	80141505-TS-039	DOCUMENT SCANNER	unit	0	0	0	0	0.00	0	0	0	0	0.00	3	0	0	3	180,000.00	3	0	0	3	180,000.00	6	60,000.00	360,000.00					
40	80141505-TS-040	WATER DISPENSER	unit	4	0	0	4	32,000.00	0	0	0	0	0.00	4	0	0	4	32,000.00	4	0	0	4	32,000.00	12	8,000.00	96,000.00					
41	80141505-TS-041	PARACETAMOL	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00					
42	80141505-TS-042	GLUE GUN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00					
43	80141505-TS-043	INKJET PRINTER	unit	0	0	0	0	0.00	2	0	0	2	40,000.00	4	0	0	4	80,000.00	4	0	0	4	80,000.00	10	20,000.00	200,000.00					
44	80141505-TS-044	SPEAKERS	unit	1	0	0	1	45,000.00	0	0	0	0	0.00	2	0	0	2	90,000.00	2	0	0	2	90,000.00	5	45,000.00	225,000.00					
45	80141505-TS-045	POVIDONE IODINE	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00					
46	80141505-TS-046	KEYBOARD	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0															

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the year	Price	Total Amount for the year																								
				Q1												Q2															Q3												Q4											
				Jan	Feb	Mar	Q1	Amount	April	May	June	Q2	Amount	July	Aug	Sept	Q3	Amount	Oct	Nov	Dec	Q4	Amount																															
52	80141505-TS-060	ALL-TERRAIN VEHICLE (ATV)	unit	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00																									
53	80141505-TS-061	ASSEMBLED OWNER-TYPE JEEP	unit	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00																									
50	80141505-TS-062	ASSEMBLED PASSENGER JEEPNEY-TYPE VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00																									
51	80141505-TS-063	MOTORCYCLE	unit	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00																									
52	80141505-TS-064	BUS	unit	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00																									
53	80141505-TS-065	MINI BUS	unit	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00																									
A. TOTAL																												P		18,002,333.56																								
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																												P		1,800,233.36																								
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																												P		-																								
D. GRAND TOTAL (A + B + C)																												P		19,802,566.92																								
E. APPROVED BUDGET BY THE AGENCY HEAD																																																						
In Figures and Words:																																																						

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:



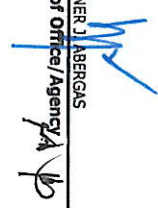
LEONARD T. VILLEGAS
Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:



KENNETH M. MASIBAY
Accountant / Budget Officer

Approved by:



GENERAL J. ABERGAS
Head of Office/Agency

Date Prepared: