ANNUAL PROCUREMENT PLAN - COMMOM-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2025 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies.
Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements.
Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPhilGEPS) will be able to purchase CSE from the PS-DBM.
Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminders:

1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhilGEPS and Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).
2.0 All information must be provided accurately.
3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
4.0 Do not delete, add, or revise any items or rows on this form, otherwise the form will be deemed invalid.
5.0 For items not included on the list of PART II, a separate file, with the file name APP-CSE 2025 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph) and must be submitted to PS-DBM through this link: https://shorturl.at/adeqO. Instructions on how to fill-out is included in the remiaders of the form.
6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhilGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhilGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0918-2954426 (Smart) or 0962-8255199 (Smart), or email appcse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

*Note: The APP-CSE for FY 2025 must be submitted on or before **31 July 2024.***

Department/Bureau/Office: Department of Public Works and High
Region: Region V
Address: San Isidro Village, Virac, Catanduanes

Agency Code/UACS: D7578
Organization Type: Infrastructure

Contact Person: Morena T. Zafe
Position: Administrative Officer III
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		Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																										
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
1	12191601-AL-E04	ALCOHOL, Ethyl, 500 mL	bottle	9	8	9	26	1,311.18	9	8	9	26	1,311.18	9	8	9	26	1,311.18	9	8	9	26	1,311.18	104	50.43	5,244.72
2	12191601-AL-E03	ALCOHOL, Ethyl, 1 Gallon	gallon	13	11	13	37	13,212.33	11	12	12	35	12,498.15	13	11	12	36	12,855.24	13	11	12	36	12,855.24	144	357.09	51,420.96
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
3	60121413-CB-P01	CLEARBOOK, A4 size	piece	1	0	0	1	35.16	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	35.16	35.16
4	60121413-CB-P02	CLEARBOOK, Legal size	piece	0	0	0	0	0.00	0	0	0	0	0.00	10	0	0	10	363.60	10	0	0	10	363.60	20	36.36	727.20
5	60121534-ER-P01	ERASER, plastic/rubber	piece	9	2	2	13	107.38	9	2	2	13	107.38	14	2	2	18	148.68	14	2	2	18	148.68	62	8.26	512.12
6	60121524-SP-G01	SIGN PEN, Extra Fine Tip, Black	piece	51	31	41	123	2,730.60	41	41	41	123	2,730.60	41	31	31	103	2,286.60	31	31	31	93	2,064.60	442	22.20	9,812.40
7	60121524-SP-G04	SIGN PEN, Fine Tip, Black	piece	56	31	41	128	5,724.16	46	41	41	128	5,724.16	46	51	41	138	6,171.36	36	31	31	98	4,382.56	492	44.72	22,002.24
8	60121524-SP-G07	SIGN PEN, Medium Tip, Black	piece	37	31	31	99	5,662.80	37	31	31	99	5,662.80	37	31	31	99	5,662.80	37	31	31	99	5,662.80	396	57.20	22,651.20
9	60121524-SP-G02	SIGN PEN, Extra Fine Tip, Blue	piece	51	31	41	123	2,730.60	41	41	41	123	2,730.60	41	41	41	123	2,730.60	31	31	31	93	2,064.60	462	22.20	10,256.40
10	60121524-SP-G05	SIGN PEN, Fine Tip, Blue	piece	31	31	31	93	4,158.96	31	31	31	93	4,158.96	41	31	31	103	4,606.16	41	31	31	103	4,606.16	392	44.72	17,530.24
11	60121524-SP-G08	SIGN PEN, Medium Tip, Blue	piece	32	31	31	94	5,376.80	32	31	31	94	5,376.80	32	31	31	94	5,376.80	32	31	31	94	5,376.80	376	57.20	21,507.20
12	60121524-SP-G03	SIGN PEN, Extra Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.20	0.00
13	60121524-SP-G06	SIGN PEN, Fine Tip, Red	piece	1	1	1	3	137.28	1	1	1	3	137.28	1	1	1	3	137.28	1	1	1	3	137.28	12	45.76	549.12
14	60121524-SP-G09	SIGN PEN, Medium Tip, Red	piece	1	1	1	3	171.60	1	1	1	3	171.60	1	1	1	3	171.60	1	1	1	3	171.60	12	57.20	686.40
15	60121124-WR-P01	WRAPPING PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	161.20	0.00
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																										
16	45121517-DO-C03	DOCUMENT CAMERA	unit	1	0	0	1	23,623.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	23,623.60	23,623.60
17	45111609-MM-P01	MULTIMEDIA PROJECTOR	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	16,588.00	0.00
BATTERIES AND CELLS AND ACCESSORIES																										
18	26111702-BT-A02	BATTERY, dry cell, size AA	pack	26	25	19	70	1,434.30	26	19	19	64	1,311.36	26	24	24	74	1,516.26	31	19	25	75	1,536.75	283	20.49	5,798.67
19	26111702-BT-A01	BATTERY, dry cell, size AAA	pack	26	25	18	69	1,265.46	26	19	18	63	1,155.42	26	19	18	63	1,155.42	26	19	24	69	1,265.46	264	18.34	4,841.76
CLEANING EQUIPMENT AND SUPPLIES																										
20	47131812-AF-A01	AIR FRESHENER	can	18	12	20	50	4,365.50	16	12	20	48	4,190.88	19	12	20	51	4,452.81	16	13	23	52	4,540.12	201	87.31	17,549.31

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
21	47131604-BR-S01	BROOM (Walis Tambo)	piece	14	6	6	26	3,244.80	8	5	7	20	2,496.00	15	5	6	26	3,244.80	8	5	8	21	2,620.80	93	124.80	11,606.40
22	47131604-BR-T01	BROOM (Walis Ting-ting)	piece	7	4	4	15	390.00	7	4	4	15	390.00	7	4	4	15	390.00	7	4	4	15	390.00	60	26.00	1,560.00
23	47131829-TB-C01	CLEANER, Toilet Bowl and Urinal	bottle	10	3	3	16	665.60	10	3	3	16	665.60	10	3	3	16	665.60	10	3	3	16	665.60	64	41.60	2,662.40
24	47131805-CL-P01	CLEANSER, Scouring Powder	plastic container	8	2	1	11	263.12	8	2	1	11	263.12	8	2	1	11	263.12	8	2	1	11	263.12	44	23.92	1,052.48
25	47131811-DE-B02	DETERGENT BAR	piece	5	0	0	5	46.70	5	0	0	5	46.70	5	0	0	5	46.70	5	0	0	5	46.70	20	9.34	186.80
26	47131811-DE-P02	DETERGENT POWDER, all purpose	pouch	6	0	0	6	324.48	6	0	0	6	324.48	6	0	0	6	324.48	6	0	0	6	324.48	24	54.08	1,297.92
27	47131803-DS-A01	DISINFECTANT SPRAY	can	11	5	6	22	3,077.58	10	5	6	21	2,937.69	12	5	6	23	3,217.47	13	5	6	24	3,357.36	90	139.89	12,590.10
28	47131601-DU-P01	DUST PAN	piece	6	3	2	11	514.80	4	2	2	8	374.40	4	2	2	8	374.40	6	2	3	11	514.80	38	46.80	1,778.40
29	47131802-FW-P03	FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	309.76	0.00
30	47131830-FC-A01	FURNITURE CLEANER	can	8	7	7	22	3,110.58	7	7	7	21	2,969.19	7	7	7	21	2,969.19	8	7	7	22	3,110.58	86	141.39	12,159.54
31	73101612-HS-L01	HAND SOAP, liquid, 500mL	bottle	19	18	12	49	2,104.55	17	16	10	43	1,846.85	18	16	10	44	1,889.80	19	13	17	49	2,104.55	185	42.95	7,945.75
32	47121804-MP-B01	MOP BUCKET	unit	7	3	3	13	29,744.00	4	3	3	10	22,880.00	5	3	3	11	25,168.00	6	3	3	12	27,456.00	46	2,288.00	105,248.00
33	47131501-RG-C01	RAGS	kilo	10	11	5	26	1,806.22	9	5	3	17	1,180.99	12	8	6	26	1,806.22	7	3	2	12	833.64	81	69.47	5,627.07
34	47131602-SC-N01	SCOURING PAD	pack	5	1	2	8	685.04	5	1	2	8	685.04	6	1	2	9	770.67	5	2	2	9	770.67	34	85.63	2,911.42
35	47121701-TB-P04	TRASHBAG, XXL size	roll/pack	1	1	1	3	390.00	1	1	1	3	390.00	1	1	1	3	390.00	1	1	1	3	390.00	12	130.00	1,560.00
36	47121701-TB-P05	TRASHBAG, Large size	roll/pack	4	1	1	6	355.68	4	1	1	6	355.68	4	1	1	6	355.68	4	1	1	6	355.68	24	59.28	1,422.72
37	47121701-TB-P06	TRASHBAG, XL size	roll/pack	6	1	1	8	740.48	6	1	1	8	740.48	6	1	1	8	740.48	6	1	1	8	740.48	32	92.56	2,961.92
38	47121702-WB-P01	WASTEBASKET	piece	3	2	4	9	393.12	2	2	4	8	349.44	3	2	4	9	393.12	2	2	4	8	349.44	34	43.68	1,485.12
COLOR COMPOUNDS AND DISPERSIONS																										
39	12171703-SI-P01	INK, for stamp pad	bottle	14	12	8	34	978.86	11	8	8	27	777.33	14	8	9	31	892.49	12	9	8	29	834.91	121	28.79	3,483.59
CONSUMER ELECTRONICS																										
40	52161535-DV-R02	DIGITAL VOICE RECORDER	unit	1	0	0	1	7,339.16	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	7,339.16	7,339.16
FILMS																										
41	13111203-AC-F01	ACETATE	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,243.84	0.00
42	13111201-CF-P02	CARBON FILM, Legal size	box	0	0	0	0	0.00	1	0	0	1	351.83	1	1	0	2	703.66	0	0	0	0	0.00	3	351.83	1,055.49
FIRE FIGHTING EQUIPMENT																										
43	46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	unit	10	0	0	10	11,440.00	10	0	0	10	11,440.00	10	0	1	11	12,584.00	10	0	0	10	11,440.00	41	1,144.00	46,904.00
FLAG OR ACCESSORIES																										
44	55121905-PH-F01	PHILIPPINE NATIONAL FLAG	piece	2	0	0	2	569.68	2	0	0	2	569.68	2	0	0	2	569.68	2	0	0	2	569.68	8	284.84	2,278.72
FURNITURE AND FURNISHINGS																										
45	56101504-CM-B01	MONOBLOC CHAIR, beige	piece	5	0	10	15	5,116.80	0	0	0	0	0.00	0	0	10	10	3,411.20	0	0	0	0	0.00	25	341.12	8,528.00
46	56101504-CM-W01	MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	341.12	0.00
HEATING AND VENTILATION AND AIR CIRCULATION																										
47	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,222.00	0.00
48	40101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit	2	0	0	2	2,219.36	2	0	0	2	2,219.36	2	0	0	2	2,219.36	2	0	0	2	2,219.36	8	1,109.68	8,877.44
49	40101604-EF-S01	ELECTRIC FAN, stand type	unit	2	0	0	2	3,120.00	2	0	0	2	3,120.00	1	1	0	2	3,120.00	1	0	0	1	1,560.00	7	1,560.00	10,920.00
50	40101604-EF-W01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	901.68	0.00
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																										
51	43211507-DSK003	DESKTOP, for Basic Users	unit	5	4	0	9	223,142.40	0	0	0	0	0.00	0	0	0	0	0.00	2	0	0	2	49,587.20	11	24,793.60	272,729.60
52	43211507-DSK004	DESKTOP, for Mid-Range Users	unit	5	8	0	13	551,075.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	13	42,390.40	551,075.20
53	43201827-HD-X02	EXTERNAL HARD DRIVE	unit	14	14	0	28	84,418.88	1	0	0	1	3,014.96	1	0	0	1	3,014.96	7	0	0	7	21,104.72	37	3,014.96	111,553.52
54	43202010-FD-U04	FLASH DRIVE	piece	13	21	0	34	5,193.16	1	0	0	1	152.74	3	0	0	3	458.22	8	0	0	8	1,221.92	46	152.74	7,026.04
55	43211503-LAP004	LAPTOP COMPUTER, for Mid-range Users	unit	4	5	0	9	381,420.00	0	0	0	0	0.00	0	0	0	0	0.00	2	0	0	2	84,760.00	11	42,380.00	466,180.00
56	43211503-LAP003	LAPTOP COMPUTER, Lightweight	unit	1	2	0	3	140,400.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	46,800.00	140,400.00
57	43211708-MO-O02	COMPUTER MOUSE, Wireless	unit	7	11	0	18	2,914.56	0	0	0	0	0.00	0	0	0	0	0.00	5	0	0	5	809.60	23	161.92	3,724.16

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																					Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
58	43212105-PR-L01	PRINTER, Laser, Monochrome	unit	5	3	0	8	21,095.12	0	0	0	0	0.00	0	0	0	0	0.00	2	0	0	2	5,273.78	10	2,636.89	26,368.90
LIGHTING AND FIXTURES AND ACCESSORIES																											
59	39101628-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	10	0	10	756.10	0	0	0	0	0.00	10	75.61	756.10
60	39101628-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	0	10	0	10	2,058.20	0	0	0	0	0.00	0	10	0	10	2,058.20	0	0	0	0	0.00	20	205.82	4,116.40
MANUFACTURING COMPONENTS AND SUPPLIES																											
61	31201610-GL-J02	GLUE, all-purpose	bottle	16	8	9	33	2,050.62	9	9	8	26	1,615.64	11	13	9	33	2,050.62	14	14	8	36	2,237.04	128	62.14	7,953.92
62	31151804-SW-H01	STAPLE WIRE, heavy duty (binder type), 23/13	box	11	40	21	72	2,620.80	10	21	20	51	1,856.40	7	7	8	22	800.80	10	11	10	31	1,128.40	176	36.40	6,406.40
63	31151804-SW-S01	STAPLE WIRE, standard	box	43	30	31	104	2,471.04	33	30	30	93	2,209.68	29	22	23	74	1,758.24	24	22	22	68	1,615.68	339	23.76	8,054.64
64	31201502-TA-E02	TAPE, electrical	roll	3	0	0	3	58.35	0	0	0	0	0.00	3	1	0	4	77.80	0	0	0	0	0.00	7	19.45	136.15
65	31201503-TA-M01	TAPE, masking, 24mm	roll	14	5	6	25	1,392.00	14	9	4	27	1,503.36	14	9	4	27	1,503.36	14	9	4	27	1,503.36	106	55.68	5,902.08
66	31201503-TA-M02	TAPE, masking, 48 mm	roll	12	5	6	23	2,786.68	17	4	4	25	3,029.00	12	4	4	20	2,423.20	12	9	4	25	3,029.00	93	121.16	11,267.88
67	31201517-TA-P01	TAPE, packaging, 48 mm	roll	13	3	3	19	424.84	8	2	1	11	245.96	8	2	1	11	245.96	11	2	2	15	335.40	56	22.36	1,252.16
68	31201512-TA-T01	TAPE, transparent, 24mm	roll	53	46	54	153	2,705.04	51	35	49	135	2,386.80	46	35	51	132	2,333.76	51	35	50	136	2,404.48	556	17.68	9,830.08
69	31201512-TA-T02	TAPE, transparent, 48 mm	roll	31	43	35	109	2,460.13	28	32	30	90	2,031.30	29	31	31	91	2,053.87	24	28	28	80	1,805.60	370	22.57	8,350.90
70	31151507-TW-P01	TWINE, plastic	roll	2	0	1	3	199.86	2	0	0	2	133.24	2	0	1	3	199.86	2	0	0	2	133.24	10	66.62	666.20
MEASURING AND OBSERVING AND TESTING EQUIPMENT																											
71	41111604-RU-P02	RULER, plastic, 450mm	piece	17	6	6	29	577.97	6	6	6	18	358.74	11	6	6	23	458.39	6	6	6	18	358.74	88	19.93	1,753.84
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
72	44121612-BL-H01	BLADE, for general purpose cutter/utility knife	tube	19	11	11	41	671.17	11	11	11	33	540.21	11	11	11	33	540.21	16	11	11	38	622.06	145	16.37	2,373.65
73	44101602-PB-M01	BINDING AND PUNCHING MACHINE	unit	11	0	0	11	104,881.92	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	11	9,534.72	104,881.92
74	44122037-RB-P10	BINDING RING/COMB, plastic, 32 mm	bundle	8	0	0	8	2,079.12	2	2	0	4	1,039.56	0	0	0	0	0.00	3	0	0	3	779.67	15	259.89	3,898.35
75	44101807-CA-C01	CALCULATOR, Compact	unit	15	6	0	21	4,951.17	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	21	235.77	4,951.17
76	44121710-CH-W01	CHALK, white enamel	box	8	8	8	24	791.28	8	8	8	24	791.28	8	8	8	24	791.28	8	8	8	24	791.28	96	32.97	3,165.12
77	44122105-BF-C01	CLIP, backfold, 19mm	box	37	20	24	81	758.16	35	25	24	84	786.24	42	25	24	91	851.76	25	25	24	74	692.64	330	9.36	3,088.80
78	44122105-BF-C02	CLIP, backfold, 25mm	box	37	15	24	76	1,185.60	40	25	24	89	1,388.40	42	25	24	91	1,419.60	40	30	24	94	1,466.40	350	15.60	5,460.00
79	44122105-BF-C03	CLIP, backfold, 32mm	box	37	20	24	81	2,695.68	40	25	24	89	2,961.92	42	25	24	91	3,028.48	35	25	24	84	2,795.52	345	33.28	11,481.60
80	44122105-BF-C04	CLIP, backfold, 50mm	box	35	18	22	75	4,524.00	33	23	22	78	4,704.96	40	23	22	85	5,127.20	28	23	22	73	4,403.36	311	60.32	18,759.52
81	44121801-CT-R02	CORRECTION TAPE	piece	61	41	51	153	2,065.50	56	51	51	158	2,133.00	51	46	46	143	1,930.50	54	46	46	146	1,971.00	600	13.50	8,100.00
82	44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	32	2	0	34	1,078.48	11	2	0	13	412.36	17	2	0	19	602.68	6	2	0	8	253.76	74	31.72	2,347.28
83	44111515-DF-B01	DATA FILE BOX	piece	52	12	11	75	10,941.75	32	17	11	60	8,753.40	37	12	11	60	8,753.40	27	12	11	50	7,294.50	245	145.89	35,743.05
84	44122011-DF-F01	DATA FOLDER	piece	142	55	55	252	20,918.52	122	55	55	232	19,258.32	142	55	55	252	20,918.52	122	55	55	232	19,258.32	968	83.01	80,353.68
85	44103202-DS-M01	DATER STAMP	piece	23	3	0	26	11,308.70	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	26	434.95	11,308.70
86	44121506-EN-D01	ENVELOPE, Documentary, A4	box	65	100	50	215	178,432.80	51	60	50	161	133,617.12	51	60	50	161	133,617.12	52	50	50	152	126,147.84	689	829.92	571,814.88
87	44121506-EN-D02	ENVELOPE, Documentary, legal,	box	66	150	50	266	281,316.28	52	51	50	153	161,809.74	52	50	50	152	160,752.16	53	50	50	153	161,809.74	724	1,057.58	765,687.92
88	44121506-EN-X01	ENVELOPE, Expanding, Kraft	box	64	50	50	164	154,151.80	52	50	50	152	142,872.40	52	50	50	152	142,872.40	52	50	50	152	142,872.40	620	939.95	582,769.00
89	44121506-EN-X02	ENVELOPE, Expanding, Plastic	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	30.49	0.00
90	44121506-EN-M02	ENVELOPE, Mailing	box	10	0	1	11	4,757.72	1	0	0	1	432.52	1	1	0	2	865.04	1	0	1	2	865.04	16	432.52	6,920.32
91	44121504-EN-W02	ENVELOPE, Mailing, with window	box	1	0	1	2	1,025.44	0	0	0	0	0.00	0	1	0	1	512.72	0	0	0	0	0.00	3	512.72	1,538.16
92	44111912-ER-B01	ERASER, felt, for blackboard/whiteboard	piece	14	2	1	17	246.16	1	1	0	2	28.96	1	1	0	2	28.96	3	1	0	4	57.92	25	14.48	362.00
93	44122118-FA-P01	FASTENER	box	56	34	35	125	11,830.00	44	41	33	118	11,167.52	46	39	35	120	11,356.80	44	36	33	113	10,694.32	476	94.64	45,048.64
94	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	10	0	0	10	902.00	10	0	0	10	902.00	10	0	0	10	902.00	10	0	0	10	902.00	40	90.20	3,608.00
95	44122018-FT-D01	FILE TAB DIVIDER, A4	set	21	0	0	21	233.73	21	0	0	21	233.73	21	0	0	21	233.73	21	0	0	21	233.73	84	11.13	934.92
96	44122018-FT-D02	FILE TAB DIVIDER, Legal	set	21	0	0	21	298.83	21	0	0	21	298.83	21	0	0	21	298.83	21	0	0	21	298.83	84	14.23	1,195.32
97	44122011-FO-F01	FOLDER, Fancy with slide, A4	bundle	1	0	0	1	270.40	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	270.40	2	270.40	540.80
98	44122011-FO-F02	FOLDER, Fancy with slide, legal	bundle	5	1	1	7	2,038.40	4	1	1	6	1,747.20	4	1	1	6	1,747.20	5	1	1	7	2,038.40	26	291.20	7,571.20

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																					Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
99	44122011-FO-L01	FOLDER, L-type, A4	pack	14	0	0	14	2,803.92	1	0	0	1	200.28	4	0	0	4	801.12	1	0	0	1	200.28	20	200.28	4,005.60
100	44122011-FO-L02	FOLDER, L-type, Legal	pack	4	0	0	4	996.32	1	0	0	1	249.08	4	0	0	4	996.32	1	0	0	1	249.08	10	249.08	2,490.80
101	44122027-FO-P01	FOLDER, pressboard	box	1	1	1	3	2,857.92	1	1	1	3	2,857.92	1	1	1	3	2,857.92	1	1	1	3	2,857.92	12	952.64	11,431.68
102	44122011-FO-T01	FOLDER with tab, A4	pack	35	50	31	116	44,033.60	34	30	31	95	36,062.00	34	30	31	95	36,062.00	35	30	31	96	36,441.60	402	379.60	152,599.20
103	44122011-FO-T02	FOLDER with tab, Legal	pack	84	50	51	185	76,575.20	74	50	51	175	72,436.00	74	50	51	175	72,436.00	84	50	51	185	76,575.20	720	413.92	298,022.40
104	44122008-IT-T01	INDEX TAB	box	26	10	11	47	3,177.20	26	10	11	47	3,177.20	26	10	11	47	3,177.20	26	10	11	47	3,177.20	188	67.60	12,708.80
105	44121716-MA-F01	MARKER, Flourescent	set	7	5	5	17	528.87	5	5	5	15	466.65	7	5	5	17	528.87	5	5	5	15	466.65	64	31.11	1,991.04
106	44121708-MP-B01	MARKER, Permanent, Black	piece	32	10	18	60	496.20	19	6	2	27	223.29	35	4	5	44	363.88	19	6	2	27	223.29	158	8.27	1,306.66
107	44121708-MP-B02	MARKER, Permanent, Blue	piece	29	9	17	55	454.85	18	5	2	25	206.75	30	3	4	37	305.99	18	5	2	25	206.75	142	8.27	1,174.34
108	44121708-MP-B03	MARKER, Permanent, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8.27	0.00
109	44121708-MW-B01	MARKER, Whiteboard, Black	piece	30	8	9	47	453.55	22	2	1	25	241.25	32	2	1	35	337.75	22	2	1	25	241.25	132	9.65	1,273.80
110	44121708-MW-B02	MARKER, Whiteboard, Blue	piece	20	1	7	28	270.20	11	1	0	12	115.80	21	1	0	22	212.30	11	1	0	12	115.80	74	9.65	714.10
111	44121708-MW-B03	MARKER, Whiteboard, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9.65	0.00
112	44122104-PC-G01	PAPER CLIP, vinly/plastic coated, 33mm	box	35	9	7	51	449.82	20	11	5	36	317.52	22	9	7	38	335.16	20	11	5	36	317.52	161	8.82	1,420.02
113	44122104-PC-J02	PAPER CLIP, vinly/plastic coated, jumbo, 50mm	box	35	9	6	50	973.00	21	10	5	36	700.56	22	9	6	37	720.02	21	9	6	36	700.56	159	19.46	3,094.14
114	44101603-PS-M02	PAPER SHREDDER	unit	3	0	2	5	93,594.80	0	0	0	0	0.00	0	0	1	1	18,718.96	0	0	0	0	0.00	6	18,718.96	112,313.76
115	44101601-PT-M02	PAPER TRIMMER/CUTTING MACHINE	unit	2	0	1	3	27,892.80	0	0	0	0	0.00	0	0	1	1	9,297.60	0	0	0	0	0.00	4	9,297.60	37,190.40
116	44121706-PE-L01	PENCIL, lead/graphite, with eraser	box	22	17	15	54	2,414.34	16	17	15	48	2,146.08	17	17	15	49	2,190.79	21	17	15	53	2,369.63	204	44.71	9,120.84
117	44121619-PS-M01	PENCIL SHARPENER	piece	8	1	1	10	2,360.80	0	1	1	2	472.16	0	1	1	2	472.16	2	0	1	3	708.24	17	236.08	4,013.36
118	44101602-PU-P01	PUNCHER, paper, heavy duty	piece	12	2	6	20	3,078.40	1	0	1	2	307.84	1	0	1	2	307.84	4	0	1	5	769.60	29	153.92	4,463.68
119	44122101-RU-B01	RUBBER BAND No. 18	box	8	7	4	19	2,568.80	2	1	2	5	676.00	7	2	1	10	1,352.00	2	1	2	5	676.00	39	135.20	5,272.80
120	44121905-SP-F01	STAMP PAD, felt	piece	19	2	6	27	1,077.84	2	3	1	6	239.52	2	3	1	6	239.52	2	2	1	5	199.60	44	39.92	1,756.48
121	44121618-SS-S01	SCISSORS, symmetrical/asymmetrical	pair	32	4	6	42	2,751.84	0	1	1	2	131.04	3	1	1	5	327.60	5	1	1	7	458.64	56	65.52	3,669.12
122	44121615-ST-S01	STAPLER, standard type	piece	12	0	7	19	3,754.40	1	0	0	1	197.60	1	0	0	1	197.60	0	0	0	0	0.00	21	197.60	4,149.60
123	44121615-ST-B01	STAPLER, heavy duty (binder)	unit	7	7	0	14	9,704.10	0	1	0	1	693.15	0	1	0	1	693.15	0	1	0	1	693.15	17	693.15	11,783.55
124	44121613-SR-P02	STAPLE REMOVER, plier-type	piece	19	2	1	22	1,023.22	2	2	1	5	232.55	4	2	1	7	325.57	6	2	1	9	418.59	43	46.51	1,999.93
125	44121605-TD-T01	TAPE DISPENSER, table top	piece	8	0	0	8	620.64	1	0	0	1	77.58	3	0	0	3	232.74	1	0	0	1	77.58	13	77.58	1,008.54
PAPER MATERIALS AND PRODUCTS																											
126	14111525-CA-A01	CARTOLINA, assorted colors	pack	2	2	2	6	502.32	2	2	2	6	502.32	2	2	2	6	502.32	2	2	2	6	502.32	24	83.72	2,009.28
127	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	945.36	0.00
128	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,973.92	0.00
129	14111514-NP-S02	NOTEPAD, stick-on, 50mm x 76mm	pad	40	20	17	77	2,853.62	30	9	9	48	1,778.88	31	10	10	51	1,890.06	30	9	9	48	1,778.88	224	37.06	8,301.44
130	14111514-NP-S04	NOTEPAD, stick-on, 76mm x 100mm	pad	39	20	18	77	4,564.56	29	9	8	46	2,726.88	30	10	9	49	2,904.72	19	9	8	36	2,134.08	208	59.28	12,330.24
131	14111514-NP-S03	NOTEPAD, stick-on, 76mm x 76mm	pad	40	20	19	79	4,108.00	30	9	9	48	2,496.00	31	10	10	51	2,652.00	20	9	9	38	1,976.00	216	52.00	11,232.00
132	14111514-NB-S02	STENO NOTEBOOK	piece	1	0	0	1	14.04	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	14.04	14.04
133	14111507-PP-M01	PAPER, MULTICOPY A4	ream	141	91	66	298	63,712.40	141	91	66	298	63,712.40	141	91	66	298	63,712.40	141	91	66	298	63,712.40	1192	213.80	254,849.60
134	14111507-PP-M02	PAPER, MULTICOPY LEGAL	ream	108	91	66	265	61,734.40	108	91	66	265	61,734.40	108	91	66	265	61,734.40	108	91	66	265	61,734.40	1060	232.96	246,937.60
135	14111507-PP-C01	PAPER, MULTIPURPOSE A4	ream	11	5	5	21	2,892.54	11	50	5	66	9,090.84	11	5	5	21	2,892.54	11	5	5	21	2,892.54	129	137.74	17,768.46
136	14111507-PP-C02	PAPER, MULTIPURPOSE LEGAL	ream	61	5	55	121	19,228.11	61	5	55	121	19,228.11	61	5	5	71	11,282.61	61	5	55	121	19,228.11	434	158.91	68,966.94
137	14111531-PP-R01	PAD PAPER, ruled	pad	5	0	0	5	174.10	0	0	0	0	0.00	0	0	0	0	0.00	5	0	0	5	174.10	10	34.82	348.20
138	14111503-PA-P01	PAPER, parchment	box	2	0	2	4	616.84	2	0	2	4	616.84	2	0	2	4	616.84	2	0	0	2	308.42	14	154.21	2,158.94
139	14111531-RE-B01	RECORD BOOK, 300 PAGES	book	42	22	22	86	7,886.20	35	20	20	75	6,877.50	32	17	17	66	6,052.20	30	15	15	60	5,502.00	287	91.70	26,317.90
140	14111531-RE-B02	RECORD BOOK, 500 PAGES	book	56	30	50	136	16,940.16	29	28	23	80	9,964.80	56	25	20	101	12,580.56	29	23	43	95	11,833.20	412	124.56	51,318.72
141	14111704-TT-P04	TISSUE, INTERFOLDED PAPER TOWEL	pack	34	23	33	90	3,042.00	25	43	23	91	3,075.80	35	23	33	91	3,075.80	25	23	43	91	3,075.80	363	33.80	12,269.40
142	14111704-TT-P02	TOILET TISSUE PAPER, 2 ply	pack	19	40	16	75	7,488.00	19	20	16	55	5,491.20	19	20	16	55	5,491.20	19	20	16	55	5,491.20	240	99.84	23,961.60

		Item & Specifications	Unit of Measure	Monthly Quantity Requirement																					Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
PERFUMES OR COLOGNES OR FRAGRANCES																											
143	53131626-HS-S01	HAND SANITIZER	bottle	23	26	15	64	5,445.12	23	16	25	64	5,445.12	23	16	25	64	5,445.12	23	16	25	64	5,445.12	256	85.08	21,780.48
PESTICIDES OR PEST REPELLENTS																											
144	10191509-IN-A01	INSECTICIDE	can	1	3	0	4	557.44	1	3	0	4	557.44	0	3	0	3	418.08	1	3	0	4	557.44	15	139.36	2,090.40
PRINTED PUBLICATIONS																											
145	55101524-RA-H01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184 and its IRR)	book	1	1	1	3	111.63	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	37.21	111.63
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																											
1	44103109-BR-D05	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,947.20	0.00
2	44103105-CA-C04	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,126.32	0.00
3	44103105-CA-C02	INK CARTRIDGE, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,178.32	0.00
4	44103105-CA-B04	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	861.12	0.00
5	44103105-CA-B02	INK CARTRIDGE, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	892.32	0.00
6	44103105-EP-B17	INK CARTRIDGE, EPSON C13T664100 (T6641), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	231.90	0.00
7	44103105-EP-C17	INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	cart	3	1	2	6	1,453.20	3	1	2	6	1,453.20	3	1	2	6	1,453.20	3	1	2	6	1,453.20	24	242.20	5,812.80
8	44103105-EP-M17	INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	cart	3	1	2	6	1,453.20	3	1	2	6	1,453.20	3	1	2	6	1,453.20	3	1	2	6	1,453.20	24	242.20	5,812.80
9	44103105-EP-Y17	INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	cart	3	1	2	6	1,453.20	3	1	2	6	1,453.20	3	1	2	6	1,453.20	3	1	2	6	1,453.20	24	242.20	5,812.80
10	44103105-HP-B40	INK CARTRIDGE, HP C2P04AA (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	852.80	0.00
11	44103105-HP-T40	INK CARTRIDGE, HP C2P06AA (HP62), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,048.32	0.00
12	44103105-HP-B09	INK CARTRIDGE, HP C9351AA (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00	0.00
13	44103105-HP-T10	INK CARTRIDGE, HP C9352AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,053.52	0.00
14	44103105-HP-B17	INK CARTRIDGE, HP CC640WA (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	880.88	0.00
15	44103105-HP-T17	INK CARTRIDGE, HP CC643WA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,047.28	0.00
16	44103105-HX-C40	INK CARTRIDGE, HP CD972AA (HP920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
17	44103105-HX-M40	INK CARTRIDGE, HP CD973AA (HP920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
18	44103105-HX-Y40	INK CARTRIDGE, HP CD974AA (HP920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
19	44103105-HX-B40	INK CARTRIDGE, HP CD975AA (HP920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,541.28	0.00
20	44103105-HP-B20	INK CARTRIDGE, HP CH561WA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	865.28	0.00
21	44103105-HP-T20	INK CARTRIDGE, HP CH562WA (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,066.00	0.00
22	44103105-HX-B43	INK CARTRIDGE, HP CN045AA (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,970.80	0.00
23	44103105-HX-C43	INK CARTRIDGE, HP CN046AA (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
24	44103105-HX-M43	INK CARTRIDGE, HP CN047AA (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
25	44103105-HX-Y43	INK CARTRIDGE, HP CN048AA (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
26	44103105-HP-B36	INK CARTRIDGE, HP CN692AA (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
27	44103105-HP-T36	INK CARTRIDGE, HP CN693AA (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
28	44103105-HP-B33	INK CARTRIDGE, HP CZ107AA (HP678), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
29	44103105-HP-T33	INK CARTRIDGE, HP CZ108AA (HP678), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
30	44103105-HP-T43	INK CARTRIDGE, HP F6V26AA (HP680), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
31	44103105-HP-B43	INK CARTRIDGE, HP F6V27AA (HP680), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
32	44103105-HP-C50	INK CARTRIDGE, HP L0S51AA (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
33	44103105-HP-M50	INK CARTRIDGE, HP L0S54AA (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
34	44103105-HP-Y50	INK CARTRIDGE, HP L0S57AA (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
35	44103105-HP-B50	INK CARTRIDGE, HP L0S60AA (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,294.80	0.00
36	44103105-HX-C48	INK CARTRIDGE, HP L0S63AA (HP955XL), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
37	44103105-HX-M48	INK CARTRIDGE, HP L0S66AA (HP955XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
38	44103105-HX-Y48	INK CARTRIDGE, HP L0S69AA (HP955XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																					Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
39	44103105-HX-B48	INK CARTRIDGE, HP L0S72AA (HP955XL), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,817.92	0.00
40	44103105-HP-C51	INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
41	44103105-HP-M51	INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
42	44103105-HP-Y51	INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
43	44103105-HP-B51	INK CARTRIDGE, HP T6M01AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
44	44103112-EP-R05	RIBBON CARTRIDGE, EPSON C13S015516 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.43	0.00
45	44103112-EP-R13	RIBBON CARTRIDGE, EPSON C13S015632, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.94	0.00
46	44103112-EP-R07	RIBBON CARTRIDGE, EPSON C13S015531 (S015086)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	818.48	0.00
47	44103103-BR-B09	TONER CARTRIDGE, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,567.20	0.00
48	44103103-BR-B11	TONER CARTRIDGE, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,002.40	0.00
49	44103103-BR-B15	TONER CARTRIDGE, BROTHER TN-3478, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,575.44	0.00
50	44103103-BR-B16	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,564.56	0.00
51	44103103-BR-C03	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
52	44103103-BR-M03	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
53	44103103-BR-Y03	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
54	44103103-CA-B00	TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,399.36	0.00
55	44103103-HP-B12	TONER CARTRIDGE, HP CB435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,439.28	0.00
56	44103103-HP-B18	TONER CARTRIDGE, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,705.36	0.00
57	44103103-HP-B21	TONER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,152.72	0.00
58	44103103-HP-B22	TONER CARTRIDGE, HP CE285A (HP85A), Black	cart	4	3	3	10	35,984.00	4	3	3	10	35,984.00	4	3	3	10	35,984.00	4	3	3	10	35,984.00	40	3,598.40	143,936.00
59	44103103-HP-B23	TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,608.32	0.00
60	44103103-HP-C23	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,897.44	0.00
61	44103103-HP-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,897.44	0.00
62	44103103-HP-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,897.44	0.00
63	44103103-HP-B28	TONER CARTRIDGE, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,495.92	0.00
64	44103103-HP-B52	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,194.88	0.00
65	44103103-HP-B53	TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,822.96	0.00
66	44103103-HP-B56	TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,658.00	0.00
67	44103103-HP-B57	TONER CARTRIDGE, HP CF283A (HP83A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,367.52	0.00
68	44103103-HP-B58	TONER CARTRIDGE, HP CF287A (HP87), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,908.56	0.00
69	44103103-HP-B60	TONER CARTRIDGE, HP CF350A, Black Laserjet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,856.88	0.00
70	44103103-HP-C60	TONER CARTRIDGE, HP CF351A, Cyan Laserjet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,943.20	0.00
71	44103103-HP-Y60	TONER CARTRIDGE, HP CF352A, Yellow Laserjet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,943.20	0.00
72	44103103-HP-M60	TONER CARTRIDGE, HP CF353A, Magenta Laserjet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,943.20	0.00
73	44103103-HP-B61	TONER CARTRIDGE, HP CF360A (HP508A), Black LaserJet	cart	5	4	4	13	101,440.56	5	4	4	13	101,440.56	5	4	4	13	101,440.56	5	4	4	13	101,440.56	52	7,803.12	405,762.24
74	44103103-HP-C61	TONER CARTRIDGE, HP CF361A (HP508A), Cyan LaserJet	cart	4	3	3	10	97,832.80	4	3	3	10	97,832.80	4	3	3	10	97,832.80	4	3	3	10	97,832.80	40	9,783.28	391,331.20
75	44103103-HP-Y61	TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet	cart	4	3	3	10	97,832.80	4	3	3	10	97,832.80	4	3	3	10	97,832.80	4	3	3	10	97,832.80	40	9,783.28	391,331.20
76	44103103-HP-M61	TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet	cart	4	3	3	10	97,832.80	4	3	3	10	97,832.80	4	3	3	10	97,832.80	4	3	3	10	97,832.80	40	9,783.28	391,331.20
77	44103103-HP-B62	TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,439.28	0.00
78	44103103-HP-C62	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,063.28	0.00
79	44103103-HP-Y62	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,063.28	0.00
80	44103103-HP-M62	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,063.28	0.00
81	44103103-HP-B63	TONER CARTRIDGE, HP CF410A (HP410A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,328.48	0.00
82	44103103-HP-C63	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,592.08	0.00
83	44103103-HP-Y63	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,592.08	0.00

		Item & Specifications	Unit of Measure	Monthly Quantity Requirement																					Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
84	44103103-HP-M63	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,592.08	0.00
85	44103103-HP-B34	TONER CARTRIDGE, HP Q2612A, Black	cart	2	1	1	4	16,623.36	2	1	1	4	16,623.36	2	1	1	4	16,623.36	2	1	1	4	16,623.36	16	4,155.84	66,493.44
86	44103103-HP-B48	TONER CARTRIDGE, HP Q7553A, Black	cart	0	8	0	8	37,440.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	4,680.00	37,440.00
SOFTWARE																											
1	43231513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
5	43232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
10	43233501-SFT-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
11	43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
12	43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
13	43232905-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
14	43233004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
15	43233205-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
16	43233405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																											
1	80141505-TS-001	BALLPEN	piece	20	0	10	30	187.50	10	0	10	20	125.00	10	0	10	20	125.00	10	0	10	20	125.00	90	6.25	562.50
2	80141505-TS-002	MULTIFUNCTION PRINTER	unit	5	0	0	5	11,000.00	0	0	0	0	0.00	2	0	0	2	4,400.00	0	0	0	0	0.00	7	2,200.00	15,400.00
3	80141505-TS-003	LAMINATING FILM	pack	2	0	0	2	100.00	3	0	0	3	150.00	1	0	0	1	50.00	0	0	0	0	0.00	6	50.00	300.00
4	80141505-TS-004	STICKER PAPER	pack	11	5	5	21	1,050.00	11	5	5	21	1,050.00	11	5	5	21	1,050.00	6	5	5	16	800.00	79	50.00	3,950.00
5	80141505-TS-005	DOUBLE SIDED TAPE	roll	21	0	0	21	1,575.00	21	0	0	21	1,575.00	121	0	0	121	9,075.00	11	0	0	11	825.00	174	75.00	13,050.00
6	80141505-TS-006	PHOTO PAPER	pack	17	0	0	17	2,040.00	16	0	0	16	1,920.00	17	0	0	17	2,040.00	16	0	0	16	1,920.00	66	120.00	7,920.00
7	80141505-TS-007	BLEACHING SOLUTION	bottle	1	0	0	1	100.00	1	0	0	1	100.00	1	0	0	1	100.00	1	0	0	1	100.00	4	100.00	400.00
8	80141505-TS-008	CERTIFICATE FRAME	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
9	80141505-TS-009	CERTIFICATE HOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
10	80141505-TS-010	UNINTERRUPTIBLE POWER SUPPLY	unit	11	0	0	11	43,945.00	0	0	0	0	0.00	6	0	0	6	23,970.00	0	0	0	0	0.00	17	3,995.00	67,915.00
11	80141505-TS-011	AIR CONDITIONING UNIT	unit	3	1	0	4	160,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	40,000.00	160,000.00
12	80141505-TS-012	SMART TELEVISION	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
13	80141505-TS-013	WHITE BOARD	piece	10	0	0	10	750.00	2	0	0	2	150.00	2	0	0	2	150.00	2	0	0	2	150.00	16	75.00	1,200.00
14	80141505-TS-014	MICROPHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
15	80141505-TS-015	MEDAL	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
16	80141505-TS-016	DISHWASHING LIQUID	bottle	21	5	5	31	3,100.00	26	5	5	36	3,600.00	16	5	5	26	2,600.00	21	5	5	31	3,100.00	124	100.00	12,400.00
17	80141505-TS-017	PLASTIC FASTENER	box	12	3	3	18	900.00	11	3	3	17	850.00	10	3	3	16	800.00	10	3	3	16	800.00	67	50.00	3,350.00
18	80141505-TS-018	STEEL FILING CABINET	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
19	80141505-TS-019	VELLUM BOARD PAPER	pack	10	0	0	10	1,000.00	0	0	0	0	0.00	10	0	0	10	1,000.00	0	0	0	0	0.00	20	100.00	2,000.00
20	80141505-TS-020	EXTENSION CORD	piece	8	0	0	8	12,000.00	3	0	0	3	4,500.00	3	0	0	3	4,500.00	3	0	0	3	4,500.00	17	1,500.00	25,500.00
21	80141505-TS-021	PAINT	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
22	80141505-TS-022	COLORED PAPER	pack	7	2	2	11	275.00	7	2	2	11	275.00	7	2	2	11	275.00	7	2	2	11	275.00	44	25.00	1,100.00
23	80141505-TS-023	BOND PAPER	ream	95	75	50	220	61,600.00	95	75	50	220	61,600.00	95	75	50	220	61,600.00	95	75	50	220	61,600.00	880	280.00	246,400.00
24	80141505-TS-024	PUSH PIN	pack	7	1	1	9	297.00	5	1	1	7	231.00	5	1	1	7	231.00	5	1	1	7	231.00	30	33.00	990.00

	Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
25	80141505-TS-025	DOOR MAT	piece	10	0	0	10	400.00	10	0	0	10	400.00	10	0	0	10	400.00	10	0	0	10	400.00	40	40.00	1,600.00
26	80141505-TS-026	GLUE STICK (PASTE)	piece	10	0	0	10	350.00	0	0	0	0	0.00	5	0	0	5	175.00	0	0	0	0	0.00	15	35.00	525.00
27	80141505-TS-027	GLUE STICK (FOR GLUE GUN)	pack	1	0	0	1	10.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	10.00	10.00
28	80141505-TS-028	DEODORANT CAKE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
29	80141505-TS-029	DISPOSABLE GLOVES	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
30	80141505-TS-030	OFFICE CHAIR	piece	21	0	0	21	136,500.00	6	0	0	6	39,000.00	5	0	0	5	32,500.00	5	0	0	5	32,500.00	37	6,500.00	240,500.00
31	80141505-TS-031	MANILA PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
32	80141505-TS-032	AUTOMOTIVE BATTERIES	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
33	80141505-TS-033	PADLOCK	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
34	80141505-TS-034	MOBILE PHONE	unit	10	0	0	10	250,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	25,000.00	250,000.00
35	80141505-TS-035	COMPACT DISC	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
36	80141505-TS-036	AMPLIFIER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
37	80141505-TS-037	STORAGE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
38	80141505-TS-038	PLASTIC ENVELOPE	piece	1	0	0	1	10.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	10.00	10.00
39	80141505-TS-039	DOCUMENT SCANNER	unit	1	0	0	1	60,000.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	60,000.00	2	60,000.00	120,000.00
40	80141505-TS-040	WATER DISPENSER	unit	4	0	0	4	28,000.00	1	0	0	1	7,000.00	0	0	0	0	0.00	0	0	0	0	0.00	5	7,000.00	35,000.00
41	80141505-TS-041	PARACETAMOL	pack	2	0	0	2	170.00	2	0	0	2	170.00	2	0	0	2	170.00	2	0	0	2	170.00	8	85.00	680.00
42	80141505-TS-042	GLUE GUN	unit	1	0	0	1	50.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	50.00	50.00
43	80141505-TS-043	INKJET PRINTER	unit	2	0	0	2	70,000.00	0	0	0	0	0.00	2	0	0	2	70,000.00	0	0	0	0	0.00	4	35,000.00	140,000.00
44	80141505-TS-044	SPEAKERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
45	80141505-TS-045	POVIDONE IODINE	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
46	80141505-TS-046	KEYBOARD	unit	5	0	0	5	2,250.00	0	0	0	0	0.00	5	0	0	5	2,250.00	5	0	0	5	2,250.00	15	450.00	6,750.00
47	80141505-TS-047	DSLR CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
48	80141505-TS-048	STEEL RACK	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
49	80141505-TS-049	LAMINATING MACHINE	unit	1	0	0	1	15,000.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	15,000.00	2	15,000.00	30,000.00
50	80141505-TS-050	FUEL FILTERS	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-051	AIRLINE TICKETS (DOMESTIC)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-052	AIRLINE TICKETS (INTERNATIONAL)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-053	CAR (Sedan or Hatchback)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
46	80141505-TS-054	MULTI-PURPOSE VEHICLE (MPV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
47	80141505-TS-055	SPORTS UTILITY VEHICLE (SUV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
48	80141505-TS-056	PASSENGER VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
49	80141505-TS-057	VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-058	TRI-WHEEL VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-059	PICK-UP TRUCK	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-060	ALL-TERRAIN VEHICLE (ATV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-061	ASSEMBLED OWNER-TYPE JEEP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-062	ASSEMBLED PASSENGER JEEPNEY-TYPE VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-063	MOTORCYCLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-064	BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-065	MINI BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
A. TOTAL																								₱		9,091,967.00
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																								₱		909,196.70

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																						₱		-
D. GRAND TOTAL (A + B+ C)																						₱		10,001,163.70
E. APPROVED BUDGET BY THE AGENCY HEAD **In Figures and Words:**																								

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

MORENA T. ZAFE
Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:

SHELLY T. SANTELICES
Accountant / Budget Officer

Approved by:

SIMON N. ARIAS
Head of Office/Agency

Date Prepared: **July 30, 2024**