

Introduction:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement requirement for all its CSE requirements.

Only agencies with uploaded APP-CSE in the Virtual Store (VS) will be able to purchase CSE from the PS-DBM.

Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store (VS) and Download page of PS-DBM website (www.ps-phillips.gov.ph).
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-phillips.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this form, otherwise the form will be deemed invalid.
- 5.0 For items not included on the list of PART II, a separate file, with the name APP-CSE 2024 Form - Other Items, can be downloaded from the Download page of PS-DBM website (www.ps-phillips.gov.ph) and must be submitted to PS-DBM through this link: <https://shorturl.at/hn58A>.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's Virtual Store (VS) account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signatures shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be saved if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-8478245 (Globe) or 09318-2954426 (Smart), or email appsce.helpdesk@ps-phillips.gov.ph, or visit the PS-DBM website (www.ps-phillips.gov.ph) for the guide on how to fill-out the APP-CSE.

Department/Bureau/Office: DPMW-AMC, 2nd DEO
Region: Region X
Address: Balala Street, El Salvador City

Agency Code/UNSC: D 8067 101
Organization Type: National Government Agency (NGA)

Contact Person: MARILYN A. BAYLIZA
Position: Procurement II
E-mail: marilyn.bayliza@ps-phillips.gov.ph
Telephone/Mobile Nos: 9171329020

Note: The APP-CSE for FY 2024 must be submitted on or before **31 July 2023**.

PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)

ALCOHOL OR ACETONE BASED ANTISEPTICS																				
1	12191601-AL-E04	ALCOHOL, Ethyl, 500 mL	bottle	40	0	0	40	2,038.40	45	0	0	45	2,293.20	0	0	45	2,293.20	175	50.96	
2	12191601-AL-E03	ALCOHOL, Ethyl, 1 Gallon	gallon	0	10	0	10	4,513.60	0	0	10	10	4,513.60	10	0	0	10	4,513.60	40	451.36
																			8,595.00	
																			18,058.44	

ALCOHOL OR ACTONE BASED ANTISEPTICS

1	12191001-AL-B04	ALCOHOL, EHY, 500 mL	bottle	40	0	0	40	2,038.40	45	0	0	45	2,293.20	0	45	0	45	2,293.20	175	50.96	8,970.00
2	12191001-AL-B03	ALCOHOL, EHY, 1 Gallon	gallon	0	10	0	10	4,513.60	0	0	10	4,513.60	10	0	0	0	10	4,513.60	40	451.36	18,054.40

ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES

3	60121413-CP-P01	CLEARBOOK, A4 size	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	35.35	0.00
4	60121413-CP-P02	CLEARBOOK, legal size	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	38.48	0.00
5	60121534-ER-P01	ERASER, plastic/rubber	piece	50	0	0	50	468.00	0	50	0	50	468.00	0	50	0	50	468.00	200	9.36	1,872.00
6	60121534-SP-G01	SIGN PEN, Extra Fine Tip, Black	piece	30	30	0	60	1,560.00	30	0	30	60	1,560.00	30	30	0	60	1,560.00	240	26.00	6,240.00
7	60121534-SP-G04	SIGN PEN, Fine Tip, Black	piece	30	30	30	90	4,024.80	30	30	30	90	2,683.20	0	30	30	60	2,683.20	300	44.72	13,416.00
8	60121534-SP-G07	SIGN PEN, Extra Fine Tip, Black	piece	20	0	20	40	2,288.00	20	0	20	40	2,288.00	20	0	20	40	2,288.00	160	57.20	9,152.00
9	60121534-SP-G02	SIGN PEN, Extra Fine Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26.00	0.00
10	60121534-SP-G05	SIGN PEN, Fine Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	44.72	0.00
11	60121534-SP-G06	SIGN PEN, Medium Tip, Blue	piece	20	20	0	40	2,288.00	20	0	20	40	2,288.00	20	0	20	40	2,288.00	160	57.20	9,152.00
12	60121534-SP-G03	SIGN PEN, Extra Fine Tip, Red	piece	20	0	20	40	1,040.00	20	0	20	40	1,040.00	0	20	20	40	1,040.00	160	26.00	4,160.00
13	60121534-SP-G06	SIGN PEN, Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	45.76	0.00
14	60121534-SP-G09	SIGN PEN, Medium Tip, Red	piece	20	0	20	40	2,288.00	20	0	20	40	2,288.00	20	0	20	40	2,288.00	160	57.20	9,152.00
15	60121124-WM-P01	WRAPPING PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	214.24	0.00

AUDIO AND VISUAL EQUIPMENT AND SUPPLIES

16	45121517-00-C03	DOCUMENT CAMERA	unit	0	0	0	0	0.00	1	0	0	1	26,536.16	0	0	0	0	0.00	1	35,506.16	26,536.16
17	45111609-WM-P01	MULTIMEDIA PROJECTOR	unit	1	0	0	1	18,470.40	0	0	0	0	0.00	0	0	0	0	0.00	1	18,470.40	18,470.40

BATTERIES AND CELLS AND ACCESSORIES

18	26111702-BT-A02	BATTERY, dry cell, size AA	pack	30	0	30	60	1,310.40	30	30	0	60	1,310.40	30	30	0	60	1,310.40	240	21.64	5,194.40
19	26111702-BT-A01	BATTERY, dry cell, size AAA	pack	30	0	30	60	1,185.60	0	30	30	60	1,185.60	0	30	30	60	1,185.60	240	19.76	4,742.40
20	26111702-BT-A03	BATTERY, dry cell, size D	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	92.56	0.00

CLEANING EQUIPMENT AND SUPPLIES

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the year	Price	Total Amount for the year		
				Jan												Feb																
				Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount									
21	47131812-AF-401	AIR FRESHENER	can	30	0	30	60	5,241.60	30	30	0	60	5,241.60	30	0	30	60	5,241.60	30	0	30	60	5,241.60	30	0	30	60	5,241.60	240	87.36	20,965.44	
22	47131604-BR-S01	BROOM (Walls Trimbo)	piece	30	30	0	60	7,675.20	0	30	30	60	7,675.20	0	30	30	60	7,675.20	30	0	30	60	7,675.20	30	0	30	60	7,675.20	240	127.92	30,706.80	
23	47131604-BR-T01	BROOM (Walls Tring-Tring)	piece	50	0	50	100	2,392.00	0	50	50	100	2,392.00	50	0	50	100	2,392.00	0	50	50	100	2,392.00	50	0	50	100	2,392.00	400	23.92	9,568.00	
24	47131829-TB-C01	CLEANER, Toilet Bowl and Urinal	bottle	30	0	30	60	2,683.20	0	30	30	60	2,683.20	30	0	30	60	2,683.20	30	30	0	60	60	2,683.20	30	0	30	60	2,683.20	240	44.72	10,732.80
25	47131805-CL-P01	CLEANER, Scouring Powder	can	30	0	30	60	2,160.00	30	0	30	60	2,160.00	30	0	30	60	2,160.00	30	0	30	60	2,160.00	30	0	30	60	2,160.00	240	36.00	8,640.00	
26	47131811-DE-B02	DETERGENT BAR	bar	0	30	0	30	280.80	30	0	30	60	591.60	0	30	30	60	591.60	30	0	30	60	591.60	30	0	30	60	591.60	210	9.36	1,965.60	
27	47131811-DE-P02	DETERGENT POWDER, all purpose	pouch	30	0	30	60	5,304.00	30	0	30	60	5,304.00	0	30	30	60	5,304.00	0	30	30	60	5,304.00	0	30	30	60	5,304.00	240	88.40	21,196.80	
28	47131803-DS-A01	DISINFECTANT SPRAY	can	50	0	50	100	15,080.00	0	50	0	50	7,540.00	50	0	50	100	15,080.00	0	50	50	100	15,080.00	0	50	50	100	15,080.00	350	159.80	52,780.00	
29	47131801-DU-P01	DUST PAN	piece	20	0	2	22	1,029.60	0	20	0	20	936.00	0	0	20	20	936.00	0	20	0	20	20	936.00	0	20	0	20	936.00	82	46.80	3,837.60
30	47131802-FH-P03	FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	135.20	0.00	
31	47131830-FC-A01	FURNITURE CLEANER	can	20	0	20	40	9,068.80	0	0	20	20	4,534.40	20	0	20	40	9,068.80	0	20	0	20	40	9,068.80	0	20	0	20	4,534.40	120	226.72	27,292.40
32	73101612-HS-L01	HAND SOAP, liquid	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42.96	0.00	
33	47121804-WP-S01	MOP BUCKET	unit	5	0	0	5	11,440.00	0	5	0	5	11,440.00	0	5	0	5	22,880.00	0	0	10	10	22,880.00	0	0	10	10	22,880.00	30	2,388.00	68,640.00	
34	47131613-WP-H02	MOPHANDLE, heavy duty	piece	10	0	0	10	1,341.60	0	10	0	10	1,341.60	0	0	10	10	1,341.60	0	10	0	10	10	1,341.60	0	10	0	10	1,341.60	40	134.16	5,366.40
35	47131619-WP-R01	MOPHEAD, made of rayon	piece	10	0	0	10	1,140.40	0	10	0	10	1,140.40	0	0	10	10	1,140.40	0	0	10	10	1,140.40	0	0	10	10	1,140.40	40	114.04	4,563.60	
36	47131501-RG-C01	RAGS	kilo	20	0	20	40	2,268.00	0	20	0	20	1,144.00	0	20	20	40	2,268.00	0	20	20	40	2,268.00	0	20	20	40	2,268.00	140	57.20	8,008.00	
37	47131602-SC-N01	SCOURING PAD	pack	0	0	0	0	0.00	0	0	20	20	1,786.80	20	0	5	25	2,236.00	20	0	5	25	2,236.00	0	5	25	2,236.00	70	89.44	6,260.80		
38	47121701-TB-P04	TRASHBAG, 3XL size	pack/roll	50	0	50	100	13,000.00	50	0	30	80	10,400.00	50	0	20	70	9,100.00	0	50	10	60	7,800.00	310	0	130.00	40,380.00	40,380.00	92.56	14,859.20		
39	47121201-TB-P05	TRASHBAG, Large size	pack/roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	59.28	0.00	
40	47121701-TB-P06	TRASHBAG, XL size	pack/roll	20	0	20	40	3,702.40	0	20	20	40	3,702.40	0	20	20	40	3,702.40	0	20	20	40	3,702.40	0	20	20	40	3,702.40	160	92.56	14,859.20	
41	47121702-WB-P01	WASTEBASKET	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	43.68	0.00	
COLOR COMPOUNDS AND DISPERSIONS																																
42	12171203-SI-P01	INK, for stamp pad	bottle	10	0	10	20	624.00	0	10	0	10	312.00	10	0	10	20	624.00	10	0	10	20	624.00	10	0	10	20	624.00	70	31.20	2,184.00	
CONSUMER ELECTRONICS																																
43	52161535-DV-R01	DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,803.76	0.00	
FACE MASK																																
44	42131713-SM-W06	FACE MASK	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	52.00	0.00	
FILMS																																
45	13111203-AC-P01	ACETATE	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,046.32	0.00	
46	13111201-CF-P02	CARBON FILM, Legal size	box	5	0	0	5	1,284.40	0	5	0	5	1,284.40	0	5	0	5	1,284.40	0	5	0	5	1,284.40	0	5	0	5	1,284.40	20	256.88	5,137.60	
FIRE FIGHTING EQUIPMENT																																
47	46191601-FE-W01	FIRE EXTINGUISHER, dry chemical	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,396.80	0.00	
48	46191601-FE-W01	FIRE EXTINGUISHER, pure H2C	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,613.16	0.00	
FLAG OR ACCESSORIES																																
49	55121005-PH-R01	PHILIPPINE NATIONAL FLAG	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	264.64	0.00	
FURNITURE AND FURNISHINGS																																
50	56101804-CH-S01	MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	375.44	0.00	
51	56101804-CH-W01	MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	372.32	0.00	
52	56101519-TM-S01	MONOBLOC TABLE, white	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,348.88	0.00	
53	56101519-TM-S02	MONOBLOC TABLE, beige	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,348.88	0.00	
HEATING AND VENTILATION AND AIR CIRCULATION																																
54	40101604-EF-C01	ELECTRIC FAN, ceiling mount, white type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,380.08	0.00	
55	40101609-EF-G01	ELECTRIC FAN, Industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,109.68	0.00	
56	40101604-EF-S01	ELECTRIC FAN, stand type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,068.72	0.00	
57	40101604-EF-W01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	914.16	0.00	

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year									
			Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug				Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount	
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																										
58	4321197-DS-K03	DESKTOP, for Basic Users	unit	3	0	3	6	146,761.60	3	0	3	6	146,761.60	3	0	3	6	146,761.60	3	0	3	6	146,761.60	24	24,793.60	595,096.40
59	4321197-DS-K04	DESKTOP, for Mid-Range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	4,290.40	0.00
60	43201827-HD-X02	EXTERNAL HARD DRIVE	unit	8	0	8	16	46,399.20	0	0	8	8	24,144.64	0	8	0	8	24,144.64	0	8	0	8	24,144.64	40	1,018.08	120,723.20
61	4320010-FD-U04	FLASH DRIVE	piece	10	0	10	20	4,492.80	10	0	10	20	4,492.80	10	0	10	20	4,492.80	10	0	10	20	4,492.80	80	224.64	17,972.80
62	43211803-LAP-K04	LAPTOP, for Mid-range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	4,300.00	0.00
63	43211803-LAP-K03	LAPTOP, Lightweight	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	46,900.00	0.00
64	43211706-HD-O02	COMPUTER MOUSE, Wireless	unit	20	0	20	40	6,780.80	0	20	20	40	6,780.80	20	0	20	40	6,780.80	0	20	20	40	6,780.80	160	169.52	27,123.20
65	43212102-PR-K03	PRINTER, Impact, Dot Matrix, 24 pins	unit	0	5	0	5	165,079.20	0	0	5	5	165,079.20	5	0	0	5	165,079.20	0	0	5	5	165,079.20	20	33,015.84	660,386.80
66	43212102-PR-K01	PRINTER, Impact, Dot Matrix, 9 pins	unit	0	5	0	5	55,073.20	0	0	5	5	55,073.20	5	0	0	5	55,073.20	0	0	5	5	55,073.20	20	11,014.64	220,292.80
67	43212105-PR-L01	PRINTER, Laser, Monochrome	unit	0	5	0	5	115,315.20	0	0	5	5	115,315.20	5	0	0	5	115,315.20	0	0	5	5	115,315.20	20	23,063.04	461,280.80
LIGHTING AND FIXTURES AND ACCESSORIES																										
68	39101628-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BALL, 7 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	81.12	0.00
69	39101628-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	205.62	0.00
MANUFACTURING COMPONENTS AND SUPPLIES																										
70	31201610-G-X01	GLUE, all-purpose	jar	15	0	15	30	2,121.60	15	0	15	30	2,121.60	15	0	15	30	2,121.60	15	0	15	30	2,121.60	120	70.72	8,486.40
71	31151804-SW-H01	STAPLE WIRE, heavy duty (Order type), 23/13	box	50	0	50	100	2,255.00	0	50	0	50	1,127.50	50	0	50	100	2,255.00	0	50	0	50	100	300	22.55	6,765.00
72	31151804-SW-S01	STAPLE WIRE, standard	box	50	0	50	100	2,376.00	50	0	50	100	2,376.00	50	0	50	100	2,376.00	50	0	50	100	100	400	23.76	9,504.00
73	31201902-FA-B01	TAPE, electrical	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	19.45	0.00
74	31201503-FA-H01	TAPE, masking, 24mm	roll	50	0	50	100	6,188.00	50	0	50	100	6,188.00	50	0	50	100	6,188.00	50	0	50	100	100	400	61.88	24,752.00
75	31201503-FA-H02	TAPE, masking, 48 mm	roll	0	50	50	100	12,116.00	50	0	50	100	12,116.00	0	50	50	100	12,116.00	50	0	50	100	100	400	121.16	48,464.00
76	31201517-FA-P01	TAPE, packaging, 48 mm	roll	50	50	0	100	3,016.00	50	0	50	100	3,016.00	0	50	50	100	3,016.00	0	50	50	100	100	400	30.16	12,064.00
77	31201512-FA-T01	TAPE, transparent, 24mm	roll	0	50	50	100	1,144.00	0	50	50	100	1,144.00	50	0	50	100	1,144.00	50	0	50	100	100	400	11.44	4,576.00
78	31201512-FA-T02	TAPE, transparent, 48 mm	roll	50	0	50	100	2,392.00	50	0	50	100	2,392.00	0	50	50	100	2,392.00	50	0	50	100	100	400	23.92	9,568.00
79	31151907-TW-P01	TYNNE, plastic	roll	50	50	0	100	7,072.00	0	50	50	100	7,072.00	50	0	50	100	7,072.00	0	50	50	100	100	400	70.72	28,288.00
MEASURING AND OBSERVING EQUIPMENT																										
80	41111604-RU-P02	RULER, flexible, plastic, 450mm	piece	20	0	0	20	416.00	0	20	0	20	416.00	0	0	20	20	416.00	0	20	0	20	20	80	20.80	1,664.00
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
81	44121612-BL-H01	BLADE, for general purpose cutting/utility knife	tube	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	16.00	0.00
82	44101602-PR-H01	BINDING AND PUNCHING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	10,104.64	0.00
83	44101607-CA-C01	CALCULATOR, Compact	unit	10	0	10	20	5,746.80	0	10	10	20	5,746.80	0	10	10	20	5,746.80	10	0	10	20	20	80	287.04	22,963.20
84	44121710-CH-W01	CHALK, white enamel	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	32.87	0.00
85	44122105-PR-C01	CLIP, backfold, 19mm	box	30	0	30	60	561.60	0	30	0	30	280.80	0	30	0	30	468.00	0	30	30	60	60	180	9.36	1,698.80
86	44122105-PR-C02	CLIP, backfold, 25mm	box	30	0	30	60	936.00	30	0	30	60	936.00	0	30	0	30	468.00	0	30	30	60	60	210	15.60	3,276.00
87	44122105-PR-C03	CLIP, backfold, 32mm	box	0	30	30	60	1,622.40	30	0	30	60	1,622.40	0	30	30	60	1,622.40	30	0	30	60	60	240	22.04	5,409.60
88	44122105-PR-C04	CLIP, backfold, 50mm	box	30	0	30	60	3,619.20	30	0	30	60	3,619.20	30	0	30	60	3,619.20	30	0	30	60	60	240	60.32	14,476.80
89	44121801-CT-R02	CORRECTION TAPE	piece	30	0	30	60	691.80	0	30	0	30	345.90	30	0	30	60	691.80	0	30	0	30	30	180	11.53	2,075.40
90	44121612-CL-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	31.72	0.00
91	44111515-DF-B01	DATA FILE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	77.20	0.00
92	44122011-DF-R01	DATA FOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	68.64	0.00
93	44103502-DS-H01	DATER STAMP	piece	5	0	0	5	2,346.90	0	5	0	5	2,346.90	0	5	0	5	2,346.90	0	5	5	5	5	20	469.78	9,395.60
94	44121506-EN-D01	ENVELOPE, Documentary, A4	box	5	0	5	10	6,403.20	0	0	5	5	4,201.60	5	0	5	10	8,403.20	0	5	0	5	10	30	840.32	25,209.60
95	44121506-EN-D02	ENVELOPE, Documentary, legal	box	5	0	5	10	10,794.80	0	5	5	10	10,794.80	0	5	5	10	10,794.80	5	0	5	10	10	40	1,079.48	43,139.20
96	44121506-EN-X01	ENVELOPE, Expanding, Kraft	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	1,274.88	0.00
97	44121506-EN-X02	ENVELOPE, Expanding, Plastic	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	30.49	0.00

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year										
			Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug				Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount		
98	44121506-EM-M02	ENVELOPE, Manila	box	5	0	5	10	4,669.60	5	0	5	10	4,669.60	5	0	5	10	4,669.60	5	0	5	10	4,669.60	40	466.96	18,678.40	
99	44121504-EN-W02	ENVELOPE, Manila, with window	box	5	5	0	10	5,283.20	5	0	5	10	5,283.20	0	5	5	10	5,283.20	5	0	5	10	5,283.20	40	528.32	21,132.80	
100	4411912-ER-B01	ERASER, blk, for blackboard/whiteboard	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	12.33	0.00	
101	4412118-FM-P01	PASTERER	box	30	0	30	60	5,678.40	0	30	0	30	2,839.20	30	0	30	60	5,678.40	0	30	0	30	30	2,839.20	180	94.64	17,035.20
102	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	86.20	0.00	
103	4412018-FT-C01	FILE TAB DIVIDER, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.88	0.00	
104	4412018-FT-D02	FILE TAB DIVIDER, Legal	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26.00	0.00	
105	4412011-FO-P01	FOLDER, Fancy with slide, A4	bundle	50	0	0	50	14,560.00	0	50	0	50	14,560.00	0	0	50	50	14,560.00	0	0	10	40	11,648.00	190	291.20	55,328.00	
106	4412011-FO-P02	FOLDER, Fancy with slide, legal	bundle	50	0	0	50	15,444.00	0	50	0	50	15,444.00	0	0	50	50	15,444.00	40	0	0	40	12,355.20	190	308.88	58,687.20	
107	4412011-FO-L01	FOLDER, L-type, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	187.54	0.00	
108	4412011-FO-L02	FOLDER, L-type, legal	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	238.57	0.00	
109	4412027-FO-P01	FOLDER, prestacked	box	10	0	10	20	19,052.80	0	10	0	10	9,526.40	10	0	10	20	19,052.80	10	0	10	10	20	19,052.80	70	952.64	68,684.80
110	4412011-FO-T03	FOLDER with tab, A4	pack	10	0	10	20	7,779.20	0	10	0	10	3,889.60	10	0	10	20	7,779.20	10	0	10	10	20	7,779.20	70	388.96	27,277.20
111	4412011-FO-T04	FOLDER with tab, legal	pack	10	0	10	20	8,546.80	0	10	0	10	4,274.40	10	0	10	20	8,546.80	10	0	10	10	20	8,546.80	70	427.44	29,920.80
112	4412008-IT-T01	INDEX TAB	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	63.11	0.00	
113	44111515-MF-B02	MAGAZINE FILE BOX, Large	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	126.88	0.00	
114	44121716-MM-F01	MARKER, Fluorescent	set	15	0	0	15	639.60	0	15	0	15	639.60	0	15	0	15	639.60	0	0	15	15	15	639.60	60	42.64	2,558.40
115	44121708-MP-B01	MARKER, Permanent, Black	piece	20	0	0	20	312.00	0	20	0	20	312.00	0	0	0	0	0.00	0	0	0	0	0.00	40	15.60	624.00	
116	44121708-MP-B02	MARKER, Permanent, Blue	piece	20	0	0	20	312.00	0	20	0	20	312.00	0	0	0	20	312.00	0	0	20	20	20	312.00	80	15.60	1,248.00
117	44121708-MP-R03	MARKER, Permanent, Red	piece	20	0	0	20	312.00	0	20	0	20	312.00	0	0	20	20	312.00	0	0	20	20	20	312.00	80	15.60	1,248.00
118	44121708-MW-B01	MARKER, Whiteboard, Black	piece	20	0	0	20	208.00	0	20	0	20	208.00	0	0	20	20	208.00	0	0	20	20	20	208.00	80	10.40	832.00
119	44121708-MW-B02	MARKER, Whiteboard, Blue	piece	20	0	0	20	208.00	0	20	0	20	208.00	0	0	20	20	208.00	0	0	20	20	20	208.00	80	10.40	832.00
120	44121708-MW-R03	MARKER, Whiteboard, Red	piece	0	20	0	20	208.00	0	0	20	20	208.00	0	20	0	20	208.00	20	0	0	20	20	208.00	80	10.40	832.00
121	44122104-PC-G01	PAPER CLIP, wavy/plastic coated, 33mm	box	20	0	0	20	187.20	0	20	0	20	187.20	0	0	20	20	187.20	0	20	0	20	20	187.20	80	9.36	748.80
122	44122104-PC-X02	PAPER CLIP, wavy/plastic coated, jumbo, 50mm	box	20	0	0	20	478.40	0	20	0	20	478.40	0	0	20	20	478.40	0	20	0	20	20	478.40	80	23.92	1,913.60
123	44101603-PS-M02	PAPER SHEEDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,699.20	0.00	
124	44101601-PT-M01	PAPER TRIMMER/CUTTING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,297.60	0.00	
125	44121706-PE-L01	PENCIL, lead/graphite, with eraser	box	30	0	0	30	1,248.00	30	0	0	30	1,248.00	0	0	30	30	1,248.00	0	30	0	30	30	1,248.00	120	41.60	4,992.00
126	44121616-PS-M01	PENCIL SHARPENER	piece	10	0	0	10	2,132.00	10	0	0	10	2,132.00	0	0	10	10	2,132.00	0	10	0	10	10	2,132.00	40	213.20	8,528.00
127	44101602-PL-P01	PUNCHER, paper, heavy duty	piece	10	0	0	10	1,622.40	10	0	0	10	1,622.40	0	0	10	10	1,622.40	0	10	0	10	10	1,622.40	40	162.24	6,489.60
128	44122037-QB-P10	BINDING RING/COMB, plastic, 32 mm	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	274.23	0.00	
129	44122101-RU-B01	RUBBER BAND No. 18	box	20	0	0	20	3,307.20	0	20	0	20	3,307.20	0	0	20	20	3,307.20	0	20	0	20	20	3,307.20	80	165.36	13,228.80
130	44121005-SM-F01	STAMP PAD, felt	piece	10	0	0	10	426.40	0	10	0	10	426.40	0	10	0	10	426.40	0	10	0	10	10	426.40	40	42.64	1,705.60
131	44121616-SS-S01	SCISSORS, symmetrical/asymmetrical	pair	12	0	0	12	499.20	0	0	12	12	499.20	0	12	0	12	499.20	12	0	0	12	12	499.20	48	41.60	1,996.80
132	44121615-ST-S01	STAPLER, standard type	piece	10	0	0	10	1,456.00	0	10	0	10	1,456.00	0	0	10	10	1,456.00	0	0	0	10	10	1,456.00	40	145.60	5,824.00
133	44121615-ST-B01	STAPLER, heavy duty (braded)	unit	10	0	0	10	9,547.20	0	10	0	10	9,547.20	0	0	10	10	9,547.20	0	0	0	10	10	9,547.20	40	954.72	38,188.80
134	44121613-SR-P02	STAPLE REMOVER, pin-type	piece	10	0	0	10	478.40	0	10	0	10	478.40	0	0	10	10	478.40	0	0	0	10	10	478.40	40	47.84	1,913.60
135	44121605-TD-T01	TAPE DISPENSER, table top	piece	10	0	0	10	780.00	0	10	0	10	780.00	0	0	10	10	780.00	0	0	0	10	10	780.00	40	78.00	3,120.00
PAPER MATERIALS AND PRODUCTS																											
136	44111525-CA-A01	CARTOLINA, assorted colors	pack	12	0	0	12	1,085.76	0	12	0	12	1,085.76	0	0	12	12	1,085.76	0	0	12	12	1,085.76	48	90.48	4,343.94	
137	44111596-CF-L11	COMPACTER CONTINUOUS FORM, 1 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	953.08	0.00	
138	44111596-CF-L12	COMPACTER CONTINUOUS FORM, 1 ply, 280mm x 376mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,265.48	0.00	
139	44111596-CF-L22	COMPACTER CONTINUOUS FORM, 2 ply, 280mm x 376mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,653.56	0.00	
140	44111596-CF-L21	COMPACTER CONTINUOUS FORM, 2 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,108.64	0.00	
141	44111596-CF-L31	COMPACTER CONTINUOUS FORM, 3 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	853.64	0.00	

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the year	Price	Total Amount for the year
		Jan												Feb														
		Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount							
23 4410105-HP-C49 INK CARTRIDGE, HP C4565A (HP82), Cyan	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00	0.00				
24 4410105-HP-B43 INK CARTRIDGE, HP C4045A (HP9501), Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,970.80	0.00				
25 4410105-HP-C43 INK CARTRIDGE, HP C4046A (HP9511), Cyan	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00				
26 4410105-HP-M43 INK CARTRIDGE, HP C4047A (HP9511), Magenta	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00				
27 4410105-HP-Y43 INK CARTRIDGE, HP C4048A (HP9511), Yellow	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00				
28 4410105-HP-B36 INK CARTRIDGE, HP C4562A (HP704), Black	Cart	30	0	0	0	12,573.60	0	0	30	12,573.60	0	0	30	12,573.60	0	30	12,573.60	0	30	0	30	12,573.60	120	419.12	50,294.40			
29 4410105-HP-T36 INK CARTRIDGE, HP C4563A (HP704), Tri-color	Cart	30	0	0	0	12,573.60	0	0	30	12,573.60	0	0	30	12,573.60	0	30	12,573.60	0	30	0	30	12,573.60	120	419.12	50,294.40			
30 4410105-HP-B33 INK CARTRIDGE, HP C2104A (HP878), Black	Cart	30	0	0	0	12,136.80	0	0	30	12,136.80	0	0	30	12,136.80	0	30	12,136.80	0	30	0	30	12,136.80	120	404.56	48,597.20			
31 4410105-HP-T33 INK CARTRIDGE, HP C2104A (HP878), Tri-color	Cart	30	0	0	0	12,136.80	0	0	30	12,136.80	0	0	30	12,136.80	0	30	12,136.80	0	30	0	30	12,136.80	120	404.56	48,597.20			
32 4410105-HP-B42 INK CARTRIDGE, HP C2124A (HP865A), Black	Cart	30	0	0	0	9,360.00	0	0	30	9,360.00	0	0	30	9,360.00	0	30	9,360.00	0	30	0	30	9,360.00	120	312.00	37,440.00			
33 4410105-HP-C43 INK CARTRIDGE, HP C2124A (HP865A), Cyan	Cart	30	0	0	0	7,706.40	0	0	30	7,706.40	0	0	30	7,706.40	0	30	7,706.40	0	30	0	30	7,706.40	120	258.88	30,865.60			
34 4410105-HP-M43 INK CARTRIDGE, HP C2124A (HP865A), Magenta	Cart	30	0	0	0	7,706.40	0	0	30	7,706.40	0	0	30	7,706.40	0	30	7,706.40	0	30	0	30	7,706.40	120	258.88	30,865.60			
35 4410105-HP-Y43 INK CARTRIDGE, HP C2124A (HP865A), Yellow	Cart	30	0	0	0	7,706.40	0	0	30	7,706.40	0	0	30	7,706.40	0	30	7,706.40	0	30	0	30	7,706.40	120	258.88	30,865.60			
36 4410105-HP-T43 INK CARTRIDGE, HP F8/26A (HP868), Tri-color	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00				
37 4410105-HP-B43 INK CARTRIDGE, HP F8/27A (HP868), Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00				
38 4410105-HP-C50 INK CARTRIDGE, HP L0551A (HP955), Cyan Original	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00				
39 4410105-HP-M50 INK CARTRIDGE, HP L0554A (HP955), Magenta Original	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00				
40 4410105-HP-Y50 INK CARTRIDGE, HP L0557A (HP955), Yellow Original	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00				
41 4410105-HP-B50 INK CARTRIDGE, HP L0560A (HP955), Black Original	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,294.80	0.00				
42 4410105-HP-C46 INK CARTRIDGE, HP L0563A (HP955A), Cyan Original	Cart	30	0	0	0	40,185.60	0	0	30	40,185.60	0	0	30	40,185.60	0	30	40,185.60	0	30	0	30	40,185.60	120	1,339.52	160,762.40			
43 4410105-HP-M46 INK CARTRIDGE, HP L0564A (HP955A), Magenta	Cart	30	0	0	0	40,185.60	0	0	30	40,185.60	0	0	30	40,185.60	0	30	40,185.60	0	30	0	30	40,185.60	120	1,339.52	160,762.40			
44 4410105-HP-Y46 INK CARTRIDGE, HP L0572A (HP955A), Yellow	Cart	30	0	0	0	40,185.60	0	0	30	40,185.60	0	0	30	40,185.60	0	30	40,185.60	0	30	0	30	40,185.60	120	1,339.52	160,762.40			
45 4410105-HP-B46 INK CARTRIDGE, HP L0572A (HP955A), Black Original	Cart	30	0	0	0	54,537.60	0	0	30	54,537.60	0	0	30	54,537.60	0	30	54,537.60	0	30	0	30	54,537.60	120	1,817.92	218,150.40			
46 4410105-HP-C51 INK CARTRIDGE, HP T848A (HP905), Cyan Original	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00				
47 4410105-HP-M51 INK CARTRIDGE, HP T849A (HP905), Magenta Original	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00				
48 4410105-HP-Y51 INK CARTRIDGE, HP T849A (HP905), Yellow Original	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00				
49 4410105-HP-B51 INK CARTRIDGE, HP T849A (HP905), Black Original	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00				
50 4410112-EP-R05 RIBBON CARTRIDGE, EPSON C13015516 (#8750), Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.84	0.00				
51 4410312-EP-R13 RIBBON CARTRIDGE, EPSON C13015516 (#8750), Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	818.48	0.00				
52 4410312-EP-R07 RIBBON CARTRIDGE, EPSON C13015516 (#8750), Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,750.00	0.00				
53 4410109-HP-D06 TONER CARTRIDGE, BROTHER DR-451C, High Yield 3000	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,603.60	0.00				
54 4410105-HP-R09 TONER CARTRIDGE, BROTHER TN-3320, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,002.40	0.00				
55 4410105-HP-B11 TONER CARTRIDGE, BROTHER TN-3350, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,575.44	0.00				
56 4410105-HP-B15 TONER CARTRIDGE, BROTHER TN-3478, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,564.56	0.00				
57 4410105-HP-B16 TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,718.80	0.00				
58 4410105-HP-C03 TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,718.80	0.00				
59 4410105-HP-M03 TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,718.80	0.00				
60 4410105-HP-Y03 TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,399.36	0.00				
61 4410103-CA-B00 TONER CARTRIDGE, CANON C634 II	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,099.20	0.00				
62 4410103-HP-B12 TONER CARTRIDGE, HP C843A, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,603.60	0.00				
63 4410103-HP-B14 TONER CARTRIDGE, HP C8540A, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,942.00	0.00				
64 4410103-HP-B16 TONER CARTRIDGE, HP C8255A, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,241.92	0.00				
65 4410103-HP-B21 TONER CARTRIDGE, HP C8279A, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,242.72	0.00				
66 4410103-HP-B22 TONER CARTRIDGE, HP C8285A (HP85A), Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,350.40	0.00				
4410103-HP-B23 TONER CARTRIDGE, HP C8310A, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,350.40	0.00				

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year								
		Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug				Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount
68 4410103-HP-C23 TONER CARTRIDGE, HP CE311A, Cyan	Cert	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
69 4410103-HP-V23 TONER CARTRIDGE, HP CE312A, Yellow	Cert	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
70 4410103-HP-M23 TONER CARTRIDGE, HP CE313A, Magenta	Cert	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
71 4410103-HP-S24 TONER CARTRIDGE, HP CE320A, Black	Cert	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	3,192.80	0.00
72 4410103-HP-C24 TONER CARTRIDGE, HP CE321A, Cyan	Cert	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
73 4410103-HP-V24 TONER CARTRIDGE, HP CE322A, Yellow	Cert	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
74 4410103-HP-M24 TONER CARTRIDGE, HP CE323A, Magenta	Cert	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
75 4410103-HP-B25 TONER CARTRIDGE, HP CE300A, Black	Cert	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	6,796.00	0.00
76 4410103-HP-B26 TONER CARTRIDGE, HP CE400A, Black	Cert	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00
77 4410103-HP-C26 TONER CARTRIDGE, HP CE401A, Cyan	Cert	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00
78 4410103-HP-V26 TONER CARTRIDGE, HP CE402A, Yellow	Cert	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00
79 4410103-HP-M26 TONER CARTRIDGE, HP CE403A, Magenta	Cert	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	10,193.04	0.00
80 4410103-HP-B27 TONER CARTRIDGE, HP CE410A, (HP205), Black	Cert	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	3,837.60	0.00
81 4410103-HP-C27 TONER CARTRIDGE, HP CE411A, (HP205), Cyan	Cert	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	5,460.00	0.00
82 4410103-HP-V27 TONER CARTRIDGE, HP CE412A, (HP205), Yellow	Cert	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	5,460.00	0.00
83 4410103-HP-M27 TONER CARTRIDGE, HP CE413A, (HP205), Magenta	Cert	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	6,011.20	0.00
84 4410103-HP-B28 TONER CARTRIDGE, HP CE305A, Black	Cert	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	4,090.80	0.00
85 4410103-HP-B28 TONER CARTRIDGE, HP CE305X, Black, High Cap	Cert	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	7,332.00	0.00
86 4410103-HP-B52 TONER CARTRIDGE, HP C7217A, (HP17A), Black LaserJet	Cert	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	2,878.72	0.00
87 4410103-HP-B53 TONER CARTRIDGE, HP C7226A, (HP26A), Black LaserJet	Cert	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	5,346.80	0.00
88 4410103-HP-B55 TONER CARTRIDGE, HP C7280A, LaserJet Pro M401/M425	Cert	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	4,690.40	0.00
89 4410103-HP-B51 TONER CARTRIDGE, HP C7280XC	Cert	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	4,599.52	0.00
90 4410103-HP-B56 TONER CARTRIDGE, HP C7281A, (HP81A), Black LaserJet	Cert	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	7,800.00	0.00
91 4410103-HP-B57 TONER CARTRIDGE, HP C7283A, (HP83A), LaserJet Black	Cert	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	3,796.00	0.00
92 4410103-HP-B51 TONER CARTRIDGE, HP C7283XC, (HP83X), Black Compact L	Cert	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	10,914.72	0.00
93 4410103-HP-B58 TONER CARTRIDGE, HP C7287A, (HP87), Black	Cert	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	17,796.00	0.00
94 4410103-HP-B52 TONER CARTRIDGE, HP C7325XC, (HP25X), Black LaserJet	Cert	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	2,574.00	0.00
95 4410103-HP-B60 TONER CARTRIDGE, HP C7350A, Black LaserJet	Cert	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
96 4410103-HP-C60 TONER CARTRIDGE, HP C7351A, Cyan LaserJet	Cert	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
97 4410103-HP-V60 TONER CARTRIDGE, HP C7352A, Yellow LaserJet	Cert	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
98 4410103-HP-M60 TONER CARTRIDGE, HP C7353A, Magenta LaserJet	Cert	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	7,030.40	0.00
99 4410103-HP-B61 TONER CARTRIDGE, HP C7360A, (HP50A), Black LaserJet	Cert	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00
100 4410103-HP-C61 TONER CARTRIDGE, HP C7361A, (HP50A), Cyan LaserJet	Cert	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00
101 4410103-HP-V61 TONER CARTRIDGE, HP C7362A, (HP50A), Yellow LaserJet	Cert	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00
102 4410103-HP-M61 TONER CARTRIDGE, HP C7363A, (HP50A), Magenta LaserJet	Cert	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00
103 4410103-HP-B62 TONER CARTRIDGE, HP C7400A, (HP201A), Black LaserJet	Cert	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	3,099.20	0.00
104 4410103-HP-C62 TONER CARTRIDGE, HP C7401A, (HP201A), Cyan LaserJet	Cert	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00
105 4410103-HP-V62 TONER CARTRIDGE, HP C7402A, (HP201A), Yellow LaserJet	Cert	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00
106 4410103-HP-M62 TONER CARTRIDGE, HP C7403A, (HP201A), Magenta LaserJet	Cert	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00
107 4410103-HP-B63 TONER CARTRIDGE, HP C7410A, (HP410A), Black	Cert	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	3,900.00	0.00
108 4410103-HP-B64 TONER CARTRIDGE, HP C7410XC, (HP410XC), Black	Cert	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	6,496.40	0.00
109 4410103-HP-C63 TONER CARTRIDGE, HP C7411A, (HP410A), Cyan	Cert	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.00	0.00
110 4410103-HP-C64 TONER CARTRIDGE, HP C7411XC, (HP410XC), Cyan	Cert	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.00	0.00
111 4410103-HP-V63 TONER CARTRIDGE, HP C7412A, (HP410A), Yellow	Cert	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.00	0.00
112 4410103-HP-V64 TONER CARTRIDGE, HP C7412XC, (HP410XC), Yellow	Cert	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80	0.00

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year							
			Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug				Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4
113	4410103-HP-M63	TONER CARTRIDGE, HP CF413A (HP413A), Magenta	Cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	
114	4410103-HP-M64	TONER CARTRIDGE, HP CF413XC (HP413XC), Magenta	Cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	8,523.80	
115	4410103-HP-B34	TONER CARTRIDGE, HP Q2612A, Black	Cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	3,744.00	
116	4410103-HP-B46	TONER CARTRIDGE, HP Q7553A, Black	Cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	4,860.00	
SOFTWARE																								
1	4321513-SPT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
2	4321602-SPT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
3	4323004-SPT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
4	4323107-SPT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
5	4323202-SPT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
6	4323304-SPT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
7	4323402-SPT-007	Development software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
8	4323505-SPT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
9	4323603-SPT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
10	4323801-SPT-010	Information exchange software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
11	4323701-SPT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
12	4323802-SPT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
13	4323905-SPT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
14	4323004-SPT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
15	4323205-SPT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
16	4323405-SPT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																								
1	80141505-TS-001	BALPEN	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
2	80141505-TS-002	MULTIFUNCTION PRINTER	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
3	80141505-TS-003	LAMINATING FILM	pack	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
4	80141505-TS-004	STICKER PAPER	pack	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
5	80141505-TS-005	DOUBLE SIDED TAPE	roll	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
6	80141505-TS-006	PHOTO PAPER	pack	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
7	80141505-TS-007	BLEACHING SOLUTION	bottle	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
8	80141505-TS-008	CERTIFICATE FRAME	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
9	80141505-TS-009	CERTIFICATE HOLDER	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
10	80141505-TS-010	UNINTERFERENCE POWER SUPPLY	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
11	80141505-TS-011	AIR CONDITIONING UNIT	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
12	80141505-TS-012	SMART TELEVISION	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
13	80141505-TS-013	WHITE BOARD	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
14	80141505-TS-014	MICROPHONE	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
15	80141505-TS-015	MEDICAL	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
16	80141505-TS-016	DISINFECTING LIQUID	bottle	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
17	80141505-TS-017	PLASTIC PASTERER	box	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
18	80141505-TS-018	STEEL FILING CABINET	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
19	80141505-TS-019	VELLUM BOARD PAPER	pack	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
20	80141505-TS-020	EXTENSION CORD	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
21	80141505-TS-021	PAINT	gallon	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
22	80141505-TS-022	COLORSD PAPER	pack	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00	
23	80141505-TS-023	BOND PAPER	ream	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00	

