

APP-CSE 2024 FORM
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPhilGEPS) will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhilGEPS and Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this form, otherwise the form will be deemed invalid.
- 5.0 For items not included on the list of PART II, a separate file, with the file name APP-CSE 2024 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph) and must be submitted to PS-DBM through this link: <https://shorturl.at/hos88>.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhilGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhilGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-8478245 (Globe) or 0918-2954426 (Smart), or email appcse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Department/Bureau/Office: DPWH RIZAL II DDO
Region: REGION IV-A
Address: NO. 16 WESTBANK ROAD,
ROSARIO, PASIG CITY

Agency Code/UACS: P128
Organization Type: NATIONAL GOVERNMENT AGENCY (NGA)

Note: The APP-CSE for FY 2024 must be submitted on or before **31 July 2023**.
Contact Person: ELENITA C. MANUEL
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Item & Specifications			Unit of Measures	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																											
ALCOHOL OR ACETONE BASED ANTISEPTICS																											
1	12191601-AL-E04	ALCOHOL, Ethyl, 500 mL	bottle	142	58	54	254	12,943.84	142	58	54	254	12,943.84	142	58	54	254	12,943.84	142	58	54	254	12,943.84	1016	50.96		51,775.36
2	12191601-AL-E03	ALCOHOL, Ethyl, 1 Gallon	gallon	40	28	6	74	33,400.64	38	28	6	72	32,497.92	40	28	6	74	33,400.64	38	28	6	72	32,497.92	292	451.36		131,797.12
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
3	60121413-CB-P01	CLEARBOOK, A4 size	box	85	3	15	103	3,642.08	85	3	15	103	3,642.08	85	3	15	103	3,642.08	85	3	15	103	3,642.08	412	35.36		14,568.32
4	60121413-CB-P02	CLEARBOOK, Legal size	box	85	1	15	101	3,886.48	85	1	15	101	3,886.48	85	1	15	101	3,886.48	85	1	15	101	3,886.48	404	38.48		15,545.92
5	60121534-ER-P01	ERASER, plastic/rubber	piece	99	26	12	137	1,282.32	87	15	12	114	1,067.04	89	17	12	118	1,104.48	87	24	12	123	1,151.28	492	9.36		4,605.12
6	60121524-SP-G01	SIGN PEN, Extra Fine Tip, Black	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26.00		0.00
7	60121524-SP-G04	SIGN PEN, Fine Tip, Black	piece	132	53	12	197	8,809.84	132	38	12	182	8,139.04	132	53	12	197	8,809.84	132	38	12	182	8,139.04	758	44.72		33,897.76
8	60121524-SP-G07	SIGN PEN, Medium Tip, Black	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.20		0.00
9	60121524-SP-G02	SIGN PEN, Extra Fine Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26.00		0.00
10	60121524-SP-G05	SIGN PEN, Fine Tip, Blue	piece	113	53	12	178	7,960.16	113	38	12	163	7,289.36	113	53	12	178	7,960.16	113	38	12	163	7,289.36	682	44.72		30,499.04
11	60121524-SP-G08	SIGN PEN, Medium Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.20		0.00
12	60121524-SP-G03	SIGN PEN, Extra Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26.00		0.00
13	60121524-SP-G06	SIGN PEN, Fine Tip, Red	piece	59	3	18	80	3,560.80	60	2	12	74	3,386.24	55	9	12	76	3,477.76	60	2	12	74	3,386.24	304	45.76		13,911.04
14	60121524-SP-G09	SIGN PEN, Medium Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.20		0.00
15	60121124-WR-P01	WRAPPING PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	214.24		0.00
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																											
16	45121517-DO-C03	DOCUMENT CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	25,536.16		0.00
17	4511609-HW-P01	MULTIMEDIA PROJECTOR	unit	0	1	0	1	18,470.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	18,470.40		18,470.40
BATTERIES AND CELLS AND ACCESSORIES																											
18	26111702-BT-A02	BATTERY, dry cell, size AA	pack	79	38	6	123	2,686.32	77	8	6	91	1,987.44	79	8	6	93	2,031.12	77	38	6	121	2,642.64	428	21.84		9,347.52
19	26111702-BT-A01	BATTERY, dry cell, size AAA	pack	79	36	9	124	2,450.24	77	6	9	92	1,817.92	79	6	9	94	1,857.44	77	36	9	122	2,410.72	432	19.76		8,536.32
20	26111702-BT-A03	BATTERY, dry cell, size D	pack	13	0	0	13	1,203.28	7	0	0	7	647.92	13	0	0	13	1,203.28	7	0	0	7	647.92	40	92.56		3,702.40
CLEANING EQUIPMENT AND SUPPLIES																											
21	47131812-AF-A01	AIR FRESHENER	can	54	33	6	93	8,124.48	54	33	6	93	8,124.48	54	33	6	93	8,124.48	54	33	6	93	8,124.48	372	87.36		32,497.92
22	47131604-BR-S01	BROOM (Walis Tambo)	piece	33	14	3	50	6,396.00	31	8	3	42	5,372.64	32	8	3	43	5,500.56	31	14	3	48	6,140.16	183	127.92		23,409.36
23	47131604-BR-T01	BROOM (Walis Ting-ting)	piece	27	13	1	41	980.72	27	13	0	40	956.80	27	13	0	40	956.80	27	13	0	40	956.80	161	23.92		3,851.12
24	47131829-TB-C01	CLEANER, Toilet Bowl and Urinal	bottle	63	15	9	87	3,890.64	33	15	9	57	2,549.04	63	15	9	87	3,890.64	33	15	9	57	2,549.04	288	44.72		12,879.36
25	47131805-CL-P01	CLEANSER, Scouring Powder	can	65	11	6	82	2,952.00	31	5	6	42	1,512.00	61	5	6	72	2,592.00	31	11	6	48	1,728.00	244	36.00		8,784.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
26	47131811-DE-B02	DETERGENT BAR	bar	65	9	3	77	720.72	33	9	0	42	393.12	61	9	3	73	683.28	33	9	0	42	393.12	234	9.36	2,190.24
27	47131811-DE-P02	DETERGENT POWDER, all purpose	pouch	64	6	15	85	7,514.00	64	6	15	85	7,514.00	64	6	15	85	7,514.00	64	6	15	85	7,514.00	340	88.40	30,056.00
28	47131803-DS-A01	DISINFECTANT SPRAY	can	89	33	6	128	19,302.40	89	33	6	128	19,302.40	89	33	6	128	19,302.40	89	33	6	128	19,302.40	512	150.80	77,209.60
29	47131601-DU-P01	DUST PAN	piece	34	10	2	46	2,152.80	33	4	0	37	1,731.60	33	10	2	45	2,106.00	33	4	0	37	1,731.60	165	46.80	7,722.00
30	47131802-FW-P03	FLOOR WAX, paste type, red	can	9	0	0	9	1,216.80	3	0	0	3	405.60	9	0	0	9	1,216.80	3	0	0	3	405.60	24	135.20	3,244.80
31	47131830-FC-A01	FURNITURE CLEANER	can	13	3	3	19	4,307.68	6	3	3	12	2,720.64	9	3	3	15	3,400.80	6	3	3	12	2,720.64	58	226.72	13,149.76
32	73101612-HS-L01	HAND SOAP, liquid	bottle	53	26	6	85	3,650.75	53	26	6	85	3,650.75	53	26	6	85	3,650.75	53	26	6	85	3,650.75	340	42.95	14,603.00
33	47121804-MP-B01	MOP BUCKET	unit	9	3	4	16	36,608.00	4	6	2	12	27,456.00	9	3	0	12	27,456.00	9	2	0	11	25,168.00	51	2,288.00	116,688.00
34	47131613-MP-H02	MOPHANDLE, heavy duty	piece	62	7	0	69	9,257.04	31	6	3	40	5,366.40	62	7	0	69	9,257.04	32	7	0	39	5,232.24	217	134.16	29,112.72
35	47131619-MP-R01	MOPHEAD, made of rayon	piece	66	23	0	89	10,149.56	61	20	9	90	10,263.60	66	23	0	89	10,149.56	66	23	0	89	10,149.56	357	114.04	40,712.28
36	47131501-RG-C01	RAGS	kilo	55	54	3	112	6,406.40	54	54	3	111	6,349.20	55	54	3	112	6,406.40	54	54	3	111	6,349.20	446	57.20	25,511.20
37	47131602-SC-N01	SCOURING PAD	pack	34	1	0	35	3,130.40	18	1	0	19	1,699.36	30	1	0	31	2,772.64	18	1	0	19	1,699.36	104	89.44	9,301.76
38	47121701-TB-P04	TRASHBAG, XXL size	pack/roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	130.00	0.00
39	47121701-TB-P05	TRASHBAG, Large size	pack/roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	59.28	0.00
40	47121701-TB-P06	TRASHBAG, XL size	pack/roll	115	27	3	145	13,421.20	111	27	3	141	13,050.96	111	27	3	141	13,050.96	111	27	3	141	13,050.96	568	92.56	52,574.08
41	47121702-WB-P01	WASTEBASKET	piece	28	11	3	42	1,834.56	25	3	0	28	1,223.04	24	11	3	38	1,659.84	25	0	0	25	1,092.00	133	43.68	5,809.44
COLOR COMPOUNDS AND DISPERSIONS																										
42	12171703-SI-P01	INK, for stamp pad	bottle	32	6	1	39	1,216.80	31	5	1	37	1,154.40	32	5	1	38	1,185.60	31	6	1	38	1,185.60	152	31.20	4,742.40
CONSUMER ELECTRONICS																										
43	52161535-DV-R01	DIGITAL VOICE RECORDER	unit	5	4	1	10	48,037.60	4	0	0	4	19,215.04	4	3	0	7	33,626.32	3	0	0	3	14,411.28	24	4,803.76	115,290.24
FACE MASK																										
44	42131713-SM-M06	FACE MASK	box	107	73	3	183	9,516.00	107	73	3	183	9,516.00	107	73	3	183	9,516.00	107	73	3	183	9,516.00	732	52.00	38,064.00
FILMS																										
45	13111203-AC-F01	ACETATE	roll	9	0	0	9	9,434.88	3	0	0	3	3,144.96	9	0	0	9	9,434.88	3	0	0	3	3,144.96	24	1,048.32	25,159.68
46	13111201-CF-P02	CARBON FILM, Legal size	box	9	0	0	9	2,311.92	5	0	0	5	1,284.40	5	0	0	5	1,284.40	3	0	0	3	770.64	22	256.88	5,651.36
FIRE FIGHTING EQUIPMENT																										
47	46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	unit	5	4	0	9	12,589.20	4	0	0	4	5,595.20	4	1	0	5	6,994.00	3	2	0	5	6,994.00	23	1,398.80	32,172.40
48	46191601-FE-H01	FIRE EXTINGUISHER, pure HCFC	unit	8	1	0	9	50,519.25	8	0	0	8	41,906.00	8	0	0	8	41,906.00	6	0	0	6	33,679.50	31	5,613.25	174,010.75
FLAG OR ACCESSORIES																										
49	55121905-PH-F01	PHILIPPINE NATIONAL FLAG	piece	12	1	0	13	3,702.92	12	1	0	13	3,702.92	12	1	0	13	3,702.92	12	1	0	13	3,702.92	52	284.84	14,811.68
FURNITURE AND FURNISHINGS																										
50	56101504-CH-B01	MONOBLOC CHAIR, beige	piece	20	0	0	20	7,508.80	20	0	0	20	7,508.80	20	0	0	20	7,508.80	20	0	0	20	7,508.80	80	375.44	30,035.20
51	56101504-CH-W01	MONOBLOC CHAIR, white	piece	10	0	0	10	3,723.20	20	0	0	20	7,446.40	10	0	0	10	3,723.20	20	0	0	20	7,446.40	60	372.32	22,339.20
52	56101519-TM-S01	MONOBLOC TABLE, white	unit	8	0	0	8	10,791.04	6	0	0	6	8,093.28	6	0	0	6	8,093.28	6	0	0	6	8,093.28	26	1,348.88	35,070.88
53	56101519-TM-S02	MONOBLOC TABLE, beige	unit	6	0	0	6	8,093.28	6	0	0	6	8,093.28	6	0	0	6	8,093.28	6	0	0	6	8,093.28	24	1,348.88	32,373.12
HEATING AND VENTILATION AND AIR CIRCULATION																										
54	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	3	0	0	3	4,140.24	0	0	0	0	0.00	3	0	0	3	4,140.24	0	0	0	0	0.00	6	1,380.08	8,280.48
55	40101604-EF-G01	ELECTRIC FAN, Industrial, ground type	unit	0	0	0	0	0.00	3	0	0	3	3,329.04	3	0	0	3	3,329.04	0	0	0	0	0.00	6	1,109.68	6,658.08
56	40101604-EF-S01	ELECTRIC FAN, stand type	unit	5	1	1	7	7,047.04	2	2	0	4	4,026.88	5	1	1	7	7,047.04	2	2	0	4	4,026.88	22	1,006.72	22,147.84
57	40101604-EF-W01	ELECTRIC FAN, wall mount	unit	3	0	0	3	2,742.48	0	0	0	0	0.00	3	0	0	3	2,742.48	0	0	0	0	0.00	6	914.16	5,484.96
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																										
58	43211507-DSX003	DESKTOP, for Basic Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	24,793.60	0.00
59	43211507-DSX004	DESKTOP, for Mid-Range Users	unit	1	0	0	1	42,390.40	1	0	0	1	42,390.40	1	0	0	1	42,390.40	1	0	0	1	42,390.40	4	42,390.40	169,561.60
60	43201827-HD-X02	EXTERNAL HARD DRIVE	unit	30	10	4	44	132,795.52	16	11	2	29	87,524.32	19	12	0	31	93,560.48	13	12	0	25	75,452.00	129	3,018.08	389,332.32
61	43202010-FD-U04	FLASH DRIVE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	224.64	0.00
62	43211503-LAP004	LAPTOP, for Mid-range Users	unit	1	0	0	1	42,380.00	1	0	0	1	42,380.00	1	0	0	1	42,380.00	1	0	0	1	42,380.00	4	42,380.00	169,520.00
63	43211503-LAP003	LAPTOP, Lightweight	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	46,800.00	0.00
64	43211708-MO-C02	COMPUTER MOUSE, Wireless	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	169.52	0.00
65	43212102-PR-D02	PRINTER, Impact, Dot Matrix, 24 pins	unit	0	0	0	0	0.00	1	0	0	1	33,015.84	0	0	0	0	0.00	0	0	0	0	0.00	1	33,015.84	33,015.84
66	43212102-PR-D01	PRINTER, Impact, Dot Matrix, 9 pins	unit	1	0	0	1	11,014.64	0	0	0	0	0.00	1	0	0	1	11,014.64	0	0	0	0	0.00	2	11,014.64	22,029.28

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
67	43212105-PR-L01	PRINTER, Laser, Monochrome	unit	2	2	0	4	92,252.16	0	1	0	1	23,063.04	2	2	0	4	92,252.16	0	1	0	1	23,063.04	10	23,063.04	230,630.40
LIGHTING AND FIXTURES AND ACCESSORIES																										
68	39101628-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	32	4	4	40	3,244.80	38	4	4	46	3,731.52	32	4	4	40	3,244.80	38	4	4	46	3,731.52	172	81.12	13,952.64
69	39101628-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	44	20	3	67	13,789.94	38	20	3	61	12,555.02	44	20	3	67	13,789.94	38	20	3	61	12,555.02	256	205.82	52,689.92
MANUFACTURING COMPONENTS AND SUPPLIES																										
70	31201610-GL-X01	GLUE, all-purpose	jar	15	11	6	32	2,263.04	13	9	6	28	1,980.16	14	9	6	29	2,050.88	13	11	6	30	2,121.60	119	70.72	8,415.68
71	31151804-SW-H01	STAPLE WIRE, heavy duty (binder type), 23/13	box	31	8	3	42	947.10	31	8	3	42	947.10	30	8	3	41	924.55	30	8	3	41	924.55	166	22.55	3,743.30
72	31151804-SW-S01	STAPLE WIRE, standard	box	48	51	30	129	3,065.04	33	51	30	114	2,708.64	45	51	30	126	2,993.76	33	51	30	114	2,708.64	483	23.76	11,476.08
73	31201503-TA-E01	TAPE, electrical	roll	34	17	1	52	1,011.40	19	12	1	32	622.40	34	15	1	50	972.50	19	14	1	34	661.30	168	19.45	3,267.60
74	31201503-TA-M01	TAPE, masking, 24mm	roll	46	26	6	78	4,826.64	46	18	6	70	4,331.60	46	24	6	76	4,702.88	46	20	6	72	4,455.36	296	61.88	18,316.48
75	31201503-TA-M02	TAPE, masking, 48 mm	roll	46	21	9	76	9,208.16	46	16	6	68	8,238.88	46	19	9	74	8,965.84	46	18	6	70	8,481.20	288	121.16	34,894.08
76	31201517-TA-P01	TAPE, packaging, 48 mm	roll	50	14	6	70	2,111.20	47	9	6	62	1,869.92	50	12	6	68	2,050.88	47	11	6	64	1,930.24	264	30.16	7,962.24
77	31201512-TA-T01	TAPE, transparent, 24mm	roll	58	24	9	91	1,041.04	55	21	6	82	938.08	58	24	9	91	1,041.04	55	24	6	85	972.40	349	11.44	3,992.56
78	31201512-TA-T02	TAPE, transparent, 48 mm	roll	52	15	3	70	1,674.40	49	12	3	64	1,530.88	52	15	3	70	1,674.40	49	12	3	64	1,530.88	268	23.92	6,410.56
79	31151507-TW-P01	TWINE, plastic	roll	11	4	1	16	1,131.52	11	3	1	15	1,060.80	11	4	1	16	1,131.52	11	3	1	15	1,060.80	62	70.72	4,384.64
MEASURING AND OBSERVING AND TESTING EQUIPMENT																										
80	41111604-RU-P02	RULER, flexible, plastic, 450mm	piece	34	21	15	70	1,456.00	19	11	0	30	624.00	26	21	0	47	977.60	20	16	0	36	748.80	183	20.80	3,806.40
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
81	44121612-BL-H01	BLADE, for general purpose cutter/utility knife	tube	8	3	0	11	176.00	5	3	0	8	128.00	8	3	0	11	176.00	5	3	0	8	128.00	38	16.00	608.00
82	44101602-PB-H01	BINDING AND PUNCHING MACHINE	unit	2	0	0	2	20,209.28	1	0	0	1	10,104.64	1	0	0	1	10,104.64	1	0	0	1	10,104.64	5	10,104.64	50,523.20
83	44101807-CA-C01	CALCULATOR, Compact	unit	22	2	2	26	7,463.04	14	3	1	18	5,166.72	14	2	2	18	5,166.72	14	1	0	15	4,305.60	77	287.04	22,102.08
84	44121710-CH-W01	CHALK, white enamel	box	4	3	0	7	230.79	1	3	0	4	131.88	4	3	0	7	230.79	1	3	0	4	131.88	22	32.97	725.34
85	44122105-BF-C01	CLIP, backfold, 19mm	box	49	41	6	96	898.56	61	41	6	108	1,010.88	49	41	6	96	898.56	61	41	6	108	1,010.88	408	9.36	3,818.88
86	44122105-BF-C02	CLIP, backfold, 25mm	box	49	41	6	96	1,497.60	61	41	6	108	1,684.80	49	41	6	96	1,497.60	61	41	6	108	1,684.80	408	15.60	6,364.80
87	44122105-BF-C03	CLIP, backfold, 32mm	box	49	41	6	96	2,595.84	61	41	6	108	2,920.32	49	41	6	96	2,595.84	61	41	6	108	2,920.32	408	27.04	11,032.32
88	44122105-BF-C04	CLIP, backfold, 50mm	box	52	41	6	99	5,971.68	61	41	6	108	6,514.56	49	41	6	96	5,790.72	61	41	6	108	6,514.56	411	60.32	24,791.52
89	44121801-CT-R02	CORRECTION TAPE	piece	71	87	15	173	1,994.69	75	70	15	160	1,844.80	75	75	15	165	1,902.45	75	70	15	160	1,844.80	658	11.53	7,586.74
90	44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	14	18	2	34	1,078.48	13	5	15	33	1,046.76	14	4	15	33	1,046.76	15	4	15	34	1,078.48	134	31.72	4,250.48
91	44111515-DF-B01	DATA FILE BOX	piece	47	21	1	69	5,326.80	44	21	1	66	5,095.20	44	21	1	66	5,095.20	44	21	1	66	5,095.20	267	77.20	20,612.40
92	44122011-DF-F01	DATA FOLDER	piece	60	51	0	111	7,619.04	60	1	0	61	4,187.04	60	51	0	111	7,619.04	60	1	0	61	4,187.04	344	68.64	23,612.16
93	44103202-DS-H01	DATER STAMP	piece	4	5	2	11	5,167.58	3	1	0	4	1,879.12	7	1	0	8	3,758.24	3	1	0	4	1,879.12	27	469.78	12,684.06
94	44121506-EN-D01	ENVELOPE, Documentary, A4	box	64	3	75	142	119,325.44	8	50	75	133	111,762.56	63	1	75	139	116,804.48	57	76	0	133	111,762.56	547	840.32	459,655.04
95	44121506-EN-D02	ENVELOPE, Documentary, legal,	box	64	3	45	112	120,789.76	14	50	45	109	117,554.32	63	1	45	109	117,554.32	63	46	0	109	117,554.32	439	1,078.48	473,452.72
96	44121506-EN-X01	ENVELOPE, Expanding, Kraft	box	15	77	1	93	127,863.84	14	75	1	90	123,739.20	15	75	1	91	125,114.08	87	3	0	90	123,739.20	364	1,374.88	500,456.32
97	44121506-EN-X02	ENVELOPE, Expanding, Plastic	box	72	6	0	78	2,378.22	36	0	0	36	1,097.64	72	3	6	81	2,469.69	33	6	0	39	1,189.11	234	30.49	7,134.66
98	44121506-EH-H02	ENVELOPE, Mailing	box	16	75	0	91	42,493.36	90	1	0	91	42,493.36	90	0	0	90	42,026.40	90	0	0	90	42,026.40	362	466.96	169,039.52
99	44121504-EN-W02	ENVELOPE, Mailing, with window	box	6	0	0	6	3,169.92	1	0	0	1	528.32	9	0	0	9	4,754.88	3	0	0	3	1,584.96	19	528.32	10,038.08
100	44111912-ER-B01	ERASER, felt, for blackboard/whiteboard	piece	36	8	1	45	554.85	27	5	0	32	394.56	36	8	0	44	542.52	25	6	0	31	382.23	152	12.33	1,874.16
101	44122118-FA-P01	FASTENER	box	72	41	6	119	11,262.16	66	41	0	107	10,126.48	72	41	6	119	11,262.16	66	41	0	107	10,126.48	452	94.64	42,777.28
102	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	40	15	0	55	4,686.00	40	0	0	40	3,408.00	40	15	0	55	4,686.00	41	0	0	41	3,493.20	191	85.20	16,273.20
103	44122018-FT-D01	FILE TAB DIVIDER, A4	pack	18	15	0	33	755.04	18	0	0	18	411.84	18	15	0	33	755.04	18	0	0	18	411.84	102	22.88	2,333.76
104	44122018-FT-D02	FILE TAB DIVIDER, Legal	pack	27	0	0	27	702.00	12	0	0	12	312.00	12	0	0	12	312.00	12	0	0	12	312.00	63	26.00	1,638.00
105	44122011-FO-P01	FOLDER, Fancy with slide, A4	bundle	10	17	1	28	8,153.60	24	1	0	25	7,280.00	10	15	1	26	7,571.20	24	2	0	26	7,571.20	105	291.20	30,576.00
106	44122011-FO-P02	FOLDER, Fancy with slide, legal	bundle	10	17	1	28	8,648.64	24	1	0	25	7,722.00	10	15	1	26	8,030.88	24	2	0	26	8,030.88	105	308.88	32,432.40
107	44122011-FO-L01	FOLDER, L-type, A4	pack	15	2	0	17	3,188.18	15	0	0	15	2,813.10	15	0	0	15	2,813.10	15	2	0	17	3,188.18	64	187.54	12,002.56
108	44122011-FO-L02	FOLDER, L-type, Legal	pack	15	2	0	17	4,055.69	15	0	0	15	3,578.55	15	0	0	15	3,578.55	15	2	0	17	4,055.69	64	238.57	15,268.48
109	44122027-FO-P01	FOLDER, pressboard	box	19	2	1	22	20,958.08	18	1	1	20	19,052.80	19	2	1	22	20,958.08	18	1	0	19	18,100.16	83	952.64	79,069.12
110	44122011-FO-T03	FOLDER with tab, A4	pack	1	2																					

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
113	44111515-MF-B02	MAGAZINE FILE BOX, Large	piece	24	0	0	24	3,045.12	24	0	0	24	3,045.12	24	0	0	24	3,045.12	24	0	0	24	3,045.12	96	126.88	12,180.48	
114	44121716-MA-F01	MARKER, Fluorescent	set	31	12	3	46	1,961.44	22	6	6	34	1,449.76	25	12	3	40	1,705.60	22	6	6	34	1,449.76	154	42.64	6,566.56	
115	44121708-MP-B01	MARKER, Permanent, Black	piece	62	18	6	86	1,341.60	57	14	6	77	1,201.20	62	18	6	86	1,341.60	57	14	6	77	1,201.20	326	15.60	5,085.60	
116	44121708-MP-B02	MARKER, Permanent, Blue	piece	61	18	6	85	1,328.00	57	14	6	77	1,201.20	60	17	6	83	1,294.80	57	14	6	77	1,201.20	322	15.60	5,023.20	
117	44121709-MP-B03	MARKER, Permanent, Red	piece	47	15	6	68	1,060.80	43	11	6	60	936.00	46	14	6	66	1,029.60	43	11	6	60	936.00	254	15.60	3,962.40	
118	44121708-MW-B01	MARKER, Whiteboard, Black	piece	42	17	0	59	613.60	42	17	0	59	613.60	42	17	0	59	613.60	42	17	0	59	613.60	236	10.40	2,454.40	
119	44121708-MW-B02	MARKER, Whiteboard, Blue	piece	42	11	6	59	613.60	42	11	6	59	613.60	42	11	6	59	613.60	42	11	6	59	613.60	236	10.40	2,454.40	
120	44121708-MW-B03	MARKER, Whiteboard, Red	piece	42	11	3	56	582.40	42	11	3	56	582.40	42	11	3	56	582.40	42	11	3	56	582.40	224	10.40	2,329.60	
121	44122104-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	box	79	35	3	117	1,095.12	79	35	3	117	1,095.12	79	35	3	117	1,095.12	79	35	3	117	1,095.12	468	9.36	4,380.48	
122	44122104-PC-J02	PAPER CLIP, vinyl/plastic coated, Jumbo, 50mm	box	79	35	3	117	2,798.64	79	35	3	117	2,798.64	79	35	3	117	2,798.64	79	35	3	117	2,798.64	468	23.92	11,194.56	
123	44101603-PS-H02	PAPER SHREDDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,699.20	0.00	
124	44101601-PT-H01	PAPER TRIMMER/CUTTING MACHINE	unit	2	2	0	4	37,190.40	0	0	0	0	0.00	1	0	0	1	9,297.60	0	1	0	1	9,297.60	6	9,297.60	55,785.60	
125	44121706-PE-L01	PENCIL, lead/graphite, with eraser	box	43	12	1	56	2,329.60	42	6	6	54	2,246.40	43	12	1	56	2,329.60	42	6	6	54	2,246.40	220	41.60	9,152.00	
126	44121619-PS-H01	PENCIL SHARPENER	piece	8	3	1	12	2,558.40	13	3	1	17	3,624.40	8	3	1	12	2,558.40	6	2	0	8	1,705.60	49	213.20	10,446.80	
127	44101602-PU-P01	PUNCHER, paper, heavy duty	piece	31	5	3	39	6,327.36	27	3	0	30	4,867.20	31	5	0	36	5,840.64	27	4	0	31	5,029.44	136	162.24	22,064.64	
128	44122007-RB-P10	BINDING RING/COMB, plastic, 32 mm	piece	26	1	0	27	7,404.21	14	3	0	17	4,661.91	26	1	0	27	7,404.21	14	1	0	15	4,113.45	86	274.23	23,583.78	
129	44122101-RU-B01	RUBBER BAND No. 18	box	7	3	0	10	1,653.60	3	0	0	3	496.08	7	0	0	7	1,157.52	4	2	0	6	992.16	26	165.36	4,299.36	
130	44121905-SP-F01	STAMP PAD, felt	piece	17	3	1	21	895.44	16	1	0	17	724.88	17	2	2	21	895.44	16	2	0	18	767.52	77	42.64	3,283.28	
131	44121618-SS-S01	SCISSORS, symmetrical/asymmetrical	pair	31	7	3	41	1,705.60	24	9	0	33	1,372.80	25	5	3	33	1,372.80	21	11	0	32	1,331.20	139	41.60	5,782.40	
132	44121615-ST-S01	STAPLER, standard type	piece	36	8	4	48	6,988.80	26	6	0	32	4,659.20	33	6	2	41	5,969.60	28	8	0	36	5,241.60	157	145.60	22,859.20	
133	44121615-ST-B01	STAPLER, heavy duty (blinder)	unit	14	4	0	18	17,184.96	8	1	0	9	8,592.48	13	1	1	15	14,320.80	7	0	0	7	6,683.04	49	954.72	46,781.28	
134	44121613-SR-P02	STAPLE REMOVER, plier-type	piece	42	7	3	52	2,487.68	16	6	0	22	1,052.48	33	8	0	41	1,961.44	16	6	0	22	1,052.48	137	47.84	6,554.08	
135	44121605-TD-T01	TAPE DISPENSER, table top	piece	17	5	2	24	1,872.00	17	1	0	18	1,404.00	16	2	0	18	1,404.00	16	4	0	20	1,560.00	80	78.00	6,240.00	
PAPER MATERIALS AND PRODUCTS																											
136	44111525-CA-A01	CARTOLINA, assorted colors	pack	6	0	0	6	542.88	6	0	0	6	542.88	6	0	0	6	542.88	6	0	0	6	542.88	24	90.48	2,171.52	
137	44111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm	box	3	0	0	3	2,861.04	0	0	0	0	0.00	3	0	0	3	2,861.04	0	0	0	0	0.00	6	953.68	5,722.08	
138	44111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm	box	3	0	0	3	3,781.44	0	0	0	0	0.00	3	0	0	3	3,781.44	0	0	0	0	0.00	6	1,260.48	7,562.88	
139	44111506-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 378mm	box	3	0	0	3	4,957.68	0	0	0	0	0.00	3	0	0	3	4,957.68	0	0	0	0	0.00	6	1,652.56	9,915.36	
140	44111506-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 241mm	box	3	0	0	3	3,325.92	0	0	0	0	0.00	3	0	0	3	3,325.92	0	0	0	0	0.00	6	1,108.64	6,651.84	
141	44111506-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 241mm	box	3	0	0	3	2,561.52	0	0	0	0	0.00	3	0	0	3	2,561.52	0	0	0	0	0.00	6	853.84	5,123.04	
142	44111506-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 378mm	box	3	0	0	3	4,889.04	0	0	0	0	0.00	3	0	0	3	4,889.04	0	0	0	0	0.00	6	1,629.68	9,778.08	
143	44111609-LI-C01	LOOSELEAF COVER	bundle	49	7	1	57	45,312.72	43	1	0	44	34,978.24	55	1	0	56	44,517.76	43	1	0	44	34,978.24	201	794.96	159,786.96	
144	44111514-NP-S02	NOTEPAD, stick-on, 50mm x 76mm	pad	72	18	6	96	3,793.92	72	18	6	96	3,793.92	72	18	6	96	3,793.92	72	18	6	96	3,793.92	384	39.52	15,175.68	
145	44111514-NP-S04	NOTEPAD, stick-on, 76mm x 100mm	pad	72	68	6	146	9,262.24	72	18	6	96	6,090.24	72	68	6	146	9,262.24	72	18	6	96	6,090.24	484	63.44	30,704.96	
146	44111514-NP-S03	NOTEPAD, stick-on, 76mm x 76mm	pad	96	68	6	170	10,254.40	96	18	6	120	7,238.40	96	68	6	170	10,254.40	96	18	6	120	7,238.40	580	60.32	34,965.60	
147	44111514-NB-S02	STENO NOTEBOOK	piece	57	16	3	76	1,817.92	51	16	0	67	1,602.64	51	16	3	70	1,674.40	51	16	0	67	1,602.64	280	23.92	6,697.60	
148	44111507-PP-M01	PAPER, MULTICOPY A4	ream	843	304	240	1387	249,549.04	843	304	240	1387	249,549.04	843	304	240	1387	249,549.04	843	304	240	1387	249,549.04	5548	179.92	998,196.16	
149	44111507-PP-M02	PAPER, MULTICOPY LEGAL	ream	398	36	15	449	94,792.88	247	36	15	298	62,913.76	398	36	15	449	94,792.88	247	36	15	298	62,913.76	1494	211.12	315,413.28	
150	44111507-PP-C01	PAPER, MULTIPURPOSE A4	ream	843	175	240	1258	205,406.24	843	170	240	1253	204,589.84	843	170	240	1253	204,589.84	843	175	240	1258	205,406.24	5022	163.28	819,992.16	
151	44111507-PP-C02	PAPER, MULTIPURPOSE LEGAL	ream	383	25	15	423	78,305.76	232	25	15	272	50,352.64	383	25	15	423	78,305.76	232	25	15	272	50,352.64	1390	185.12	257,316.80	
152	44111531-PP-R01	PAD PAPER, ruled	pad	18	21	3	42	1,485.12	18	1	3	22	777.92	18	21	3	42	1,485.12	18	1	3	22	777.92	128	35.36	4,528.08	
153	44111503-PA-P01	PAPER, parchment	box	1	2	1	4	757.12	3	2	0	5	946.40	3	2	0	5	946.40	2	0	0	2	378.56	16	189.28	3,028.48	
154	44111531-RE-B01	RECORD BOOK, 300 PAGES	book	90	16	10	116	8,444.80	42	16	3	61	4,440.80	82	16	10	108	7,862.40	42	16	10	68	7,142.72	342	105.04	35,923.68	
155	44111531-RE-B02	RECORD BOOK, 500 PAGES	book	90	16	10	116	12,184.64	42	13	3	58	6,092.32	82	13	5	100	10,504.00	42	16	10	68	7,142.72	342	105.04	35,923.68	
156	44111704-TT-P04	TISSUE, INTERFOLDED PAPER TOWEL	pack	102	21	9	132	3,843.84	102	21	3	126	3,669.12	102	21	9	132	3,843.84	102	21	9	132	3,843.84	522	29.12	15,200.64	
157	44111704-TT-P02	TOILET TISSUE PAPER, 2 ply	pack	72	50	6	128	12,912.64	72	50	6	128	12,912.64	72	50	6	128	12,912.64	72	50	6	128	12,912.64	512	100.88	51,630.56	
PERFUMES OR COLOGNES OR FRAGRANCES																											
158	53131626-HS-S01	HAND SANITIZER	bottle	39	19	6	64	5,591.04	39	19	6	64	5,591.04	39	19	6	64	5,591.04	39	19	6	64	5,591.04	256	87.36	22,364.16	
PESTICIDES OR PEST REPELLENTS																											
159	10191509-IN-A01	INSECTICIDE	can	34	28	6	68	17,538.56	33	28	6	67	17,280.64	34	28	6	68	17,538.56	33	28	6	67	17,280.64	270	257.92	69,638.40	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
PRINTED PUBLICATIONS																											
160	55101524-RA-H01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184)	book	13	2	1	16	595.36	8	2	0	10	372.10	7	2	0	9	334.89	7	1	0	8	297.68	43	37.21		1,600.03
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																											
1	44103105-BR-D05	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,947.20		0.00
2	44103105-CA-C04	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,126.32		0.00
3	44103105-CA-C02	INK CARTRIDGE, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,178.32		0.00
4	44103105-CA-B04	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	861.12		0.00
5	44103105-CA-B02	INK CARTRIDGE, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	892.32		0.00
6	44103105-EP-B17	INK CARTRIDGE, EPSON C13T664100 (T6641), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	231.90		0.00
7	44103105-EP-C17	INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	242.20		0.00
8	44103105-EP-M17	INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	242.20		0.00
9	44103105-EP-Y17	INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	242.20		0.00
10	44103105-HP-B40	INK CARTRIDGE, HP CZP04AA (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	852.80		0.00
11	44103105-HP-T40	INK CARTRIDGE, HP CZP06AA (HP62), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,048.32		0.00
12	44103105-HP-B09	INK CARTRIDGE, HP C9351AA (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00		0.00
13	44103105-HP-T10	INK CARTRIDGE, HP C9352AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,053.52		0.00
14	44103105-HP-B17	INK CARTRIDGE, HP CC640WA (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	880.88		0.00
15	44103105-HP-T17	INK CARTRIDGE, HP CC643WA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,047.28		0.00
16	44103105-HX-C40	INK CARTRIDGE, HP CD972AA (HP920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68		0.00
17	44103105-HX-M40	INK CARTRIDGE, HP CD973AA (HP920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68		0.00
18	44103105-HX-Y40	INK CARTRIDGE, HP CD974AA (HP920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68		0.00
19	44103105-HX-B40	INK CARTRIDGE, HP CD975AA (HP920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,541.28		0.00
20	44103105-HP-B20	INK CARTRIDGE, HP CH561WA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	865.28		0.00
21	44103105-HP-T20	INK CARTRIDGE, HP CH562WA (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,066.00		0.00
22	44103105-HP-B49	INK CARTRIDGE, HP CH565A (HP82), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	935.00		0.00
23	44103105-HP-C49	INK CARTRIDGE, HP CH566A (HP82), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00		0.00
24	44103105-HX-B43	INK CARTRIDGE, HP CN045AA (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,970.80		0.00
25	44103105-HX-C43	INK CARTRIDGE, HP CN046AA (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36		0.00
26	44103105-HX-M43	INK CARTRIDGE, HP CN047AA (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36		0.00
27	44103105-HX-Y43	INK CARTRIDGE, HP CN048AA (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36		0.00
28	44103105-HP-B36	INK CARTRIDGE, HP CN692AA (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12		0.00
29	44103105-HP-T36	INK CARTRIDGE, HP CN693AA (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12		0.00
30	44103105-HP-B33	INK CARTRIDGE, HP CZ107AA (HP678), Black	cart	24	0	0	24	9,709.44	12	0	0	12	4,854.72	24	0	0	24	9,709.44	12	0	0	12	4,854.72	72	404.56		29,128.32
31	44103105-HP-T33	INK CARTRIDGE, HP CZ108AA (HP678), Tri-color	cart	24	0	0	24	9,709.44	12	0	0	12	4,854.72	24	0	0	24	9,709.44	12	0	0	12	4,854.72	72	404.56		29,128.32
32	44103105-HP-B42	INK CARTRIDGE, HP CZ121A (HP685A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	312.00		0.00
33	44103105-HP-C33	INK CARTRIDGE, HP CZ122A (HP685A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88		0.00
34	44103105-HP-M33	INK CARTRIDGE, HP CZ123A (HP685A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88		0.00
35	44103105-HP-Y33	INK CARTRIDGE, HP CZ124A (HP685A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88		0.00
36	44103105-HP-T43	INK CARTRIDGE, HP F6V26AA (HP680), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32		0.00
37	44103105-HP-B43	INK CARTRIDGE, HP F6V27AA (HP680), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32		0.00
38	44103105-HP-C50	INK CARTRIDGE, HP L0551AA (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80		0.00
39	44103105-HP-M50	INK CARTRIDGE, HP L0554AA (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80		0.00
40	44103105-HP-Y50	INK CARTRIDGE, HP L0557AA (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80		0.00
41	44103105-HP-B50	INK CARTRIDGE, HP L0560AA (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,294.80		0.00
42	44103105-HX-C48	INK CARTRIDGE, HP L0563AA (HP955XL), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52		0.00
43	44103105-HX-M48	INK CARTRIDGE, HP L0566AA (HP955XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52		0.00
44	44103105-HX-Y48	INK CARTRIDGE, HP L0569AA (HP955XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52		0.00
45	44103105-HX-B48	INK CARTRIDGE, HP L0572AA (HP955XL), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,817.92		0.00
46	44103105-HP-C51	INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00		0.00
47	44103105-HP-M51	INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00		0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
																							0	468.00	0.00	
48	44103105-HP-Y51	INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
49	44103105-HP-B51	INK CARTRIDGE, HP T6M01AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.43	0.00
50	44103112-EP-R05	RIBBON CARTRIDGE, EPSON C135015516 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0		1,870.56
51	44103112-EP-R13	RIBBON CARTRIDGE, EPSON C135015632, Black	cart	6	0	0	6	467.64	6	0	0	6	467.64	6	0	0	6	467.64	6	0	0	6	467.64	24	77.94	19,643.52
52	44103112-EP-R07	RIBBON CARTRIDGE, EPSON C135015531 (5015086)	cart	6	0	0	6	4,910.88	6	0	0	6	4,910.88	6	0	0	6	4,910.88	6	0	0	6	4,910.88	24	818.48	0.00
53	44103109-BR-D06	TONER CARTRIDGE, BROTHER DR-451CL, High Yield 3000	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,567.20	0.00
54	44103103-BR-B09	TONER CARTRIDGE, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,092.40	0.00
55	44103103-BR-B11	TONER CARTRIDGE, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,575.44	0.00
56	44103103-BR-B15	TONER CARTRIDGE, BROTHER TN-3478, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,564.56	0.00
57	44103103-BR-B16	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
58	44103103-BR-C03	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
59	44103103-BR-M03	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
60	44103103-BR-Y03	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,399.36	0.00
61	44103103-CA-B00	TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0		37,190.40
62	44103103-HP-B12	TONER CARTRIDGE, HP CB435A, Black	cart	3	0	0	3	9,297.60	3	0	0	3	9,297.60	3	0	0	3	9,297.60	3	0	0	3	9,297.60	12	3,099.20	0.00
63	44103103-HP-B14	TONER CARTRIDGE, HP CB540A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,603.60	0.00
64	44103103-HP-B18	TONER CARTRIDGE, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,942.00	0.00
65	44103103-HP-B21	TONER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,741.92	0.00
66	44103103-HP-B22	TONER CARTRIDGE, HP CE285A (HP85A), Black	cart	6	0	0	6	19,456.32	0	0	0	0	0.00	6	0	0	6	19,456.32	0	0	0	0	0.00	12	3,242.72	38,912.64
67	44103103-HP-B23	TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,350.40	0.00

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				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
				0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
68	44103103-HP-C23	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
69	44103103-HP-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
70	44103103-HP-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,192.80	0.00
71	44103103-HP-B24	TONER CARTRIDGE, HP CE320A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
72	44103103-HP-C24	TONER CARTRIDGE, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
73	44103103-HP-Y24	TONER CARTRIDGE, HP CE322A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
74	44103103-HP-M24	TONER CARTRIDGE, HP CE323A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,872.80	0.00
75	44103103-HP-B25	TONER CARTRIDGE, HP CE390A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,786.00	0.00
76	44103103-HP-B26	TONER CARTRIDGE, HP CE400A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00
77	44103103-HP-C26	TONER CARTRIDGE, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,193.04	0.00
78	44103103-HP-Y26	TONER CARTRIDGE, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00
79	44103103-HP-M26	TONER CARTRIDGE, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,837.60	0.00
80	44103103-HP-B27	TONER CARTRIDGE, HP CE410A, (HP305), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,460.00	0.00
81	44103103-HP-C27	TONER CARTRIDGE, HP CE411A, (HP305), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,460.00	0.00
82	44103103-HP-Y27	TONER CARTRIDGE, HP CE412A, (HP305), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,011.20	0.00
83	44103103-HP-M27	TONER CARTRIDGE, HP CE413A, (HP305), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,050.80	0.00
84	44103103-HP-B28	TONER CARTRIDGE, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,332.00	0.00
85	44103103-HX-B28	TONER CARTRIDGE, HP CE505X, Black, high cap	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,878.72	0.00
86	44103103-HP-B52	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,246.80	0.00
87	44103103-HP-B53	TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,690.40	0.00
88	44103103-HP-B55	TONER CARTRIDGE, HP CF280A, LaserJet Pro M401/M425	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,359.52	0.00
89	44103103-HP-B51	TONER CARTRIDGE, HP CF280XC	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,800.00	0.00
90	44103103-HP-B56	TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,034.72	0.00
91	44103103-HP-B57	TONER CARTRIDGE, HP CF283A (HP83A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,796.00	0.00
92	44103103-HX-B51	TONER CARTRIDGE, HP CF283XC (HP83XC), Black Contract L	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,828.00	0.00
93	44103103-HP-B58	TONER CARTRIDGE, HP CF287A (HP87), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,728.00	0.00
94	44103103-HX-B52	TONER CARTRIDGE, HP CF325XC (HP25X), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,574.00	0.00
95	44103103-HP-B60	TONER CARTRIDGE, HP CF350A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
96	44103103-HP-C60	TONER CARTRIDGE, HP CF351A, Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
97	44103103-HP-Y60	TONER CARTRIDGE, HP CF352A, Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
98	44103103-HP-M60	TONER CARTRIDGE, HP CF353A, Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,030.40	0.00
99	44103103-HP-B61	TONER CARTRIDGE, HP CF360A (HP508A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00
100	44103103-HP-C61	TONER CARTRIDGE, HP CF361A (HP508A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00
101	44103103-HP-Y61	TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00
102	44103103-HP-M61	TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,099.20	0.00
103	44103103-HP-B62	TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00
104	44103103-HP-C62	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00
105	44103103-HP-Y62	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00
106	44103103-HP-M62	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,900.00	0.00
107	44103103-HP-B63	TONER CARTRIDGE, HP CF410A (HP410A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,848.40	0.00
108	44103103-HX-B54	TONER CARTRIDGE, HP CF410XC (HP410XC), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00
109	44103103-HP-C63	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.00	0.00
110	44103103-HX-C54	TONER CARTRIDGE, HP CF411XC (HP410XC), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.00	0.00
111	44103103-HP-Y63	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80	0.00
112	44103103-HX-Y54	TONER CARTRIDGE, HP CF412XC (HP410XC), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0		0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
				Q1 AMOUNT												Q2 AMOUNT											
				Jan	Feb	Mar	Q1	Aprl	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4								
113	44103103-HP-M63	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00	
114	44103103-HP-M54	TONER CARTRIDGE, HP CF413XC (HP410XC), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80	0.00	
115	44103103-HP-B34	TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,680.00	0.00	
116	44103103-HP-B48	TONER CARTRIDGE, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
SOFTWARE																											
1	43231513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
3	43232004-SFT-003	Computer games or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
5	43232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
10	43233501-SFT-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
11	43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
12	43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
13	43232905-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
14	43233004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
15	43233205-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
16	43233405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																											
1	80141505-TS-001	BALLPEN	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
2	80141505-TS-002	MULTIFUNCTION PRINTER	unit	1	0	0	1	150,000.00	0	0	0	0	0.00	1	0	0	1	150,000.00	0	0	0	0	0.00	2	150,000.00	300,000.00	
3	80141505-TS-003	LAMINATING FILM	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
4	80141505-TS-004	STICKER PAPER	pack	5	5	3	13	1,300.00	5	5	3	13	1,300.00	5	5	3	13	1,300.00	5	5	3	13	1,300.00	52	100.00	5,200.00	
5	80141505-TS-005	DOUBLE SIDED TAPE	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
6	80141505-TS-006	PHOTO PAPER	pack	68	6	15	89	31,150.00	38	6	15	59	20,650.00	68	6	15	89	31,150.00	38	6	15	59	20,650.00	296	350.00	103,600.00	
7	80141505-TS-007	BLEACHING SOLUTION	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
8	80141505-TS-008	CERTIFICATE FRAME	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
9	80141505-TS-009	CERTIFICATE HOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
10	80141505-TS-010	UNINTERRUPTIBLE POWER SUPPLY	unit	11	16	6	33	495,000.00	7	8	3	18	270,000.00	9	11	6	26	390,000.00	14	13	3	30	450,000.00	107	15,000.00	1,605,000.00	
11	80141505-TS-011	AIR CONDITIONING UNIT	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
12	80141505-TS-012	SMART TELEVISION	unit	1	1	0	2	200,000.00	1	0	0	1	100,000.00	1	0	0	1	100,000.00	0	0	0	0	0.00	4	100,000.00	400,000.00	
13	80141505-TS-013	WHITE BOARD	piece	4	1	0	5	25,000.00	0	0	0	0	0.00	1	1	0	2	10,000.00	0	0	0	0	0.00	7	5,000.00	35,000.00	
14	80141505-TS-014	MICROPHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
15	80141505-TS-015	MEDAL	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
16	80141505-TS-016	DISHWASHING LIQUID	bottle	12	0	0	12	3,000.00	12	0	0	12	3,000.00	12	0	0	12	3,000.00	12	0	0	12	3,000.00	48	250.00	12,000.00	
17	80141505-TS-017	PLASTIC FASTENER	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
18	80141505-TS-018	STEEL FILING CABINET	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
19	80141505-TS-019	VELLUM BOARD PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	1,000.00	4,000.00	
20	80141505-TS-020	EXTENSION CORD	piece	4	0	0	4	4,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
21	80141505-TS-021	PAINT	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
22	80141505-TS-022	COLORLED PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
23	80141505-TS-023	BOND PAPER	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
24	80141505-TS-024	PUSH PIN	pack	7	0	0	7	1,750.00	6	0	0	6	1,500.00	7	0	0	7	1,750.00	6	0	0	6	1,500.00	26	250.00	6,500.00	
25	80141505-TS-025	DOOR MAT	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
26	80141505-TS-026	GLUE STICK (PASTE)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
27	80141505-TS-027	GLUE STICK (FOR GLUE GUN)	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
28	80141505-TS-028	DEODORANT CAKE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
29	80141505-TS-029	DISPOSABLE GLOVES	box	60	0	0	60	30,000.00	60	0	0	60	30,000.00	60	0	0	60	30,000.00	20	0	0	20	10,000.00	200	500.00	100,000.00
30	80141505-TS-030	OFFICE CHAIR	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
31	80141505-TS-031	MANILA PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
32	80141505-TS-032	AUTOMOTIVE BATTERIES	piece	0	0	0	0	0.00	1	0	0	1	9,000.00	0	0	0	0	0.00	1	0	0	1	9,000.00	2	9,000.00	18,000.00
33	80141505-TS-033	PADLOCK	piece	10	0	0	10	5,000.00	5	0	0	5	2,500.00	10	0	0	10	5,000.00	5	0	0	5	2,500.00	30	500.00	15,000.00
34	80141505-TS-034	MOBILE PHONE	unit	8	0	0	8	480,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	60,000.00	480,000.00
35	80141505-TS-035	COMPACT DISC	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
36	80141505-TS-036	AMPLIFIER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
37	80141505-TS-037	STORAGE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
38	80141505-TS-038	PLASTIC ENVELOPE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
39	80141505-TS-039	DOCUMENT SCANNER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
40	80141505-TS-040	WATER DISPENSER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
41	80141505-TS-041	PARACETAMOL	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
42	80141505-TS-042	GLUE GUN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
43	80141505-TS-043	INKJET PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
44	80141505-TS-044	SPEAKERS	unit	5	0	0	5	100,000.00	1	0	0	1	20,000.00	3	0	0	3	60,000.00	1	0	0	1	20,000.00	10	20,000.00	200,000.00
45	80141505-TS-045	POVIDONE IODINE	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
46	80141505-TS-046	KEYBOARD	unit	24	0	0	24	48,000.00	19	0	0	19	38,000.00	24	0	0	24	48,000.00	19	0	0	19	38,000.00	86	2,000.00	172,000.00
47	80141505-TS-047	DSLR CAMERA	unit	1	0	0	1	29,898.21	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	29,898.21	29,898.21
48	80141505-TS-048	STEEL RACK	set	13	0	0	13	169,000.00	0	0	0	0	0.00	13	0	0	13	169,000.00	1	0	0	1	13,000.00	27	13,000.00	351,000.00
49	80141505-TS-049	LAMINATING MACHINE	unit	1	0	0	1	6,500.00	0	0	0	0	0.00	1	0	0	1	6,500.00	0	0	0	0	0.00	2	6,500.00	13,000.00
50	80141505-TS-050	FUEL FILTERS	piece	2	0	0	2	6,000.00	1	0	0	1	3,000.00	2	0	0	2	6,000.00	1	0	0	1	3,000.00	6	3,000.00	18,000.00
51	80141505-TS-051	AIRLINE TICKETS (DOMESTIC)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-052	AIRLINE TICKETS (INTERNATIONAL)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-053	CAR (Sedan or Hatchback)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
46	80141505-TS-054	MULTI-PURPOSE VEHICLE (MPV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
47	80141505-TS-055	SPORTS UTILITY VEHICLE (SUV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
48	80141505-TS-056	PASSENGER VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
49	80141505-TS-057	VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-058	TRI-WHEEL VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-059	PICK-UP TRUCK	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-060	ALL-TERRAIN VEHICLE (ATV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-061	ASSEMBLED OWNER-TYPE JEEP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-062	ASSEMBLED PASSENGER JEEPNEY-TYPE VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-063	MOTORCYCLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-064	BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-065	MINI BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
																						P		11,896,371.37
A. TOTAL																						P		1,189,637.14
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																						P		-
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																						P		13,086,008.51
D. GRAND TOTAL (A + B + C)																						P		
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																								

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

5
ERICKSON A. MICOR
Procurement Engineer

Certified Funds Available / Certified Appropriate Funds Available:

[Signature]
RANILA C. BOULT
Accountant / Budget Officer

Approved by:

[Signature]
WILFREDO L. RACELIS
Head of Office/Agency

Date Prepared: AUGUST 22, 2023