

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2023 FORM

APP-CSE 2023 FORM as of September 14, 2022

Introduction:

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service - Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2018-10 dated 08 November 2018, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC) in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-phillipsa.gov.ph) for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this form unless otherwise the form will be deemed invalid.
- 5.0 Additional rows for other items may be inserted in PART II, if necessary, noting that this is only applicable in the PART II of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's Virtual Store account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 09182954426 or 09278478245, or email appsahelpdesk@ps-phillipsa.gov.ph, or visit the PS-DBM website (www.ps-phillipsa.gov.ph) for the guide on how to fill-out the APP-CSE.

Note: Consistent with the Memorandum Circular 2022-1 issued by the AO 28 dated 24 March 2022, the APP-CSE for FY 2022 must be submitted on or before 30 September 2022.

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Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 2/14/2022)	Total Amount for this year	
		Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount				
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																									
ALCOHOL OR ACETONE BASED ANTISEPTICS																									
1	12191601-AL-EN	ALCOHOL, Ethyl, 500 mL	bottle	49	0	0	49	2,344.65	62	0	0	62	2,960.70	55	0	0	55	2,631.75	49	0	49	2,344.65	215	47.85	10,287.75
2	12191601-AL-EO3	ALCOHOL, Ethyl, 1 Gallon	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	30.35	0.00
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																									
3	60121413-CP-P01	CLEARBOOK, 20 transparent pockets, A4	piece	0	0	0	0	0.00		0	0	0	0.00		0	0	0	0.00		0	0	0.00	0	32.91	0.00
4	60121413-CP-P02	CLEARBOOK, 20 transparent pockets, legal	piece	0	0	0	0	0.00		0	0	0	0.00		0	0	0	0.00		0	0	0.00	0	36.36	0.00
5	60121334-EP-P01	ERASER, plastic/ rubber	piece	3	0	0	3	13.41	8	0	0	8	33.76	8	0	0	8	33.76	0	0	0	0.00	19	4.47	84.33
6	60121324-SP-G01	SIGN PEN, Black, liquid or gel	piece	228	0	0	228	5,061.60	226	0	0	226	5,017.20	180	0	0	180	3,996.60	216	0	216	4,795.20	850	22.20	18,770.00
7	60121324-SP-G02	SIGN PEN, Blue, liquid or gel	piece	140	0	0	140	3,108.00	116	0	0	116	2,573.20	128	0	0	128	2,841.60	116	0	116	2,573.20	500	22.20	11,100.00
8	60121324-SP-G03	SIGN PEN, Red, liquid or gel	piece	36	0	0	36	799.20	36	0	0	36	799.20	36	0	0	36	799.20	36	0	36	799.20	144	22.20	3,196.80
9	6012124-WR-P01	WRAPPING PAPER, Kraft, 30 sheets per pack	pack	0	0	0	0	0.00		0	0	0	0.00		0	0	0	0.00		0	0	0.00	0	161.20	0.00
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																									
10	45121317-DO-Q02	DOCUMENT CAMERA, 8 MP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	23,621.60	0.00
11	45111609-HM-H01	MULTIMEDIA PROJECTOR, 4000 ANSI Lumens (lm)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	16,980.00	0.00
BATTERIES AND CELLS AND ACCESSORIES																									
12	26111702-BT-A02	BATTERY, dry cell, size AA, Two (2) pieces per blister pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	20.49	0.00
13	26111702-BT-A01	BATTERY, dry cell, size AAA, Two (2) pieces per blister pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	18.34	0.00
14	26111702-BT-A03	BATTERY, dry cell, size D, Two (2) pieces per blister pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	96.20	0.00
CLEANING EQUIPMENT AND SUPPLIES																									

Item #	Item Description	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price (as of 28 Jan 2022)	Total Amount for the year								
			Jan	Feb	Mar	Q1 AMOUNT	April	May	June	Q2 AMOUNT	July	Aug	Sept	Q3 AMOUNT				Oct	Nov	Dec	Q4 AMOUNT				
15	47131812-A-A01 AIR FRESHENER, Aromal type, 150g	can	29	0	0	29	2,367.56	28	0	0	28	2,285.92	29	0	0	29	2,367.56	30	0	0	30	2,449.20	116	81.64	9,470.24
16	47131604-BR-S01 BROOM, Soft (Wale Timbo)	piece	12	0	0	12	1,634.88	10	0	0	10	1,362.40	10	0	0	10	1,362.40	12	0	0	12	1,634.88	44	136.24	5,994.96
17	47131604-BR-T01 BROOM, Stick (Wale Ting-ting)	piece	3	0	0	3	68.34	3	0	0	3	68.34	3	0	0	3	68.34	3	0	0	3	68.34	12	22.78	273.36
18	47131823-1B-C01 CLEANER, Toilet Bowl and Urinal, 500mL - 1000mL	bottle	23	0	0	23	1,040.00	17	0	0	17	707.20	25	0	0	25	1,040.00	25	0	0	25	1,040.00	92	41.60	3,827.20
19	47131803-C-A01 CLEANSER, Scouring Powder, 350g	can	8	0	0	8	191.36	8	0	0	8	191.36	8	0	0	8	191.36	18	0	0	18	430.56	42	23.92	1,004.64
20	47131811-C-E-B02 DETERGENT BAR, 40g as packed	piece	3	0	0	3	24.90	2	0	0	2	16.60	3	0	0	3	24.90	2	0	0	2	16.60	10	6.30	63.00
21	47131811-C-E-P03 DETERGENT POWDER, all purpose, 1kg	pouch	27	0	0	27	1,460.16	27	0	0	27	1,460.16	27	0	0	27	1,460.16	40	0	0	40	2,163.20	121	54.08	6,543.68
22	47131803-D5-A01 DISINFECTANT SPRAY, Aromal type, 400g	can	7	0	0	7	979.23	7	0	0	7	979.23	7	0	0	7	979.23	17	0	0	17	2,796.13	38	139.89	5,315.82
23	47131601-C-A1-P01 DUST PAN, rigid non-breakable plastic	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	27.64	0.00
24	47131802-FM-F02 FLOOR WAX, paste type, red, 2kg	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	309.76	0.00
25	47131838-FC-A01 FURNITURE CLEANER, Aromal type, 300mL	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	120.12	0.00
26	73101612-HS-L01 LIQUID HAND SOAP, 500mL	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42.95	0.00
27	47121804-HM-B01 MOP BUCKET, heavy duty, hard plastic, 30 liter capacity	unit	3	0	0	3	6,864.00	3	0	0	3	6,864.00	3	0	0	3	6,864.00	3	0	0	3	6,864.00	12	2,288.00	27,296.00
28	47131613-HM-F02 MOPHANDLE, heavy duty	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	124.80	0.00
29	47131615-HM-R01 MOPHEAD, made of rayon	piece	1	0	0	1	122.51	1	0	0	1	122.51	1	0	0	1	122.51	1	0	0	1	122.51	4	122.51	490.04
30	47131501-HC-C01 RAGS, all cotton, 1 lbs per bundle	bundle	2	0	0	2	106.28	2	0	0	2	106.28	2	0	0	2	106.28	2	0	0	2	106.28	8	53.14	425.12
31	47131602-SC-A01 SCOURING PAD, 5 pieces per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.93	0.00
32	47121701-1B-F04 TRASHBAG, black, 37" x 40", XL, 10 pieces per roll or pack	pack	17	0	0	17	2,448.68	17	0	0	17	2,448.68	17	0	0	17	2,448.68	17	0	0	17	2,448.68	68	144.04	9,794.72
33	47121703-WB-F01 WASTEBASKET, rigid plastic	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	31.91	0.00
COLOR COMPOUNDS AND DISPERSIONS																									
34	12121703-S1-P01 INK, for stamp pad, 50mL	bottle	4	0	0	4	115.64	4	0	0	4	115.64	4	0	0	4	115.64	4	0	0	4	115.64	16	28.91	462.56
CONSUMER ELECTRONICS																									
35	32161333-DV-R01 DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,739.16	0.00
FACE MASK																									
36	42131713-SM-H06 FACE MASK, 3 ply, fifty (50) pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.50	0.00
FILMS																									
37	13111203-AC-F01 ACETATE, 50 meters	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	969.88	0.00
38	13111201-C-F01 CARBON FILM, M, 100 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	221.00	0.00
39	13111201-C-F02 CARBON FILM, Large, 100 sheets per box	box	4	0	0	4	934.16	4	0	0	4	934.16	1	0	0	1	238.54	1	0	0	1	238.54	10	238.54	2,385.40
FIRE FIGHTING EQUIPMENT																									
40	46191601-FE-A01 FIRE EXTINGUISHER, dry chemical	unit	1	0	0	1	1,144.00	1	0	0	1	1,144.00	1	0	0	1	1,144.00	1	0	0	1	1,144.00	4	1,144.00	4,576.00
41	46191601-FE-H01 FIRE EXTINGUISHER, pure HCFC	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,613.25	0.00
FLAG OR ACCESSORIES																									
42	55121903-TH-F01 PHILIPPINE NATIONAL FLAG	piece	1	0	0	1	284.84	1	0	0	1	284.84	1	0	0	1	284.84	1	0	0	1	284.84	4	284.84	1,139.36
FURNITURE AND FURNISHINGS																									
43	56101304-CH-B01 MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	347.41	0.00
44	56101304-CH-W01 MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	344.92	0.00
45	56101319-TM-S01 MONOBLOC TABLE, white, 4 seater capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,216.00	0.00
56101319-TM-S02	MONOBLOC TABLE, beige, 4 seater capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,216.00	0.00

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the year	Price Catalogue (as of 28/12/2022)	Total Amount for the year
			Jan	Feb	Mar	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Q1										
			Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount									
HEATING AND VENTILATION AND AIR CIRCULATION																													
47	4010160H-EF-C01	ELECTRIC FAN, ceiling mount, orb type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	1,222.00	0.00		
48	4010160H-EF-G01	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	1,109.68	0.00		
49	4010160H-EF-S01	ELECTRIC FAN, stand type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	856.86	0.00		
50	4010160H-EF-W01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	766.55	0.00		
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																													
51	43211307-D5M001	DESKTOP, for Basic Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	24,793.50	0.00		
52	43211307-D5M002	DESKTOP, for Mid-Range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	42,399.40	0.00		
53	43201827-HD-X02	EXTERNAL HARD DRIVE, 1TB	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	2,793.40	0.00		
54	43211303-LA001	LAPTOP, for Mid-range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	42,389.00	0.00		
55	43211303-LA002	LAPTOP, Lightweight	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	46,800.00	0.00		
56	43211786-HA-C01	MOUSE, OPTICAL, USB connection type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	149.76	0.00		
57	43212102-PR-C02	PRINTER, Impact, Dot Matrix, 24 pins, 136 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	39,100.97	0.00		
58	43212102-PR-C01	PRINTER, Impact, Dot Matrix, 9 pins, 80 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	10,189.92	0.00		
59	43212103-PR-L01	PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	2,636.89	0.00		
LIGHTING AND FIXTURES AND ACCESSORIES																													
60	3910169H-LD-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	75.61	0.00		
61	3910169H-L1-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	205.82	0.00		
MANUFACTURING COMPONENTS AND SUPPLIES																													
62	31201610-G-X01	GLUE, all-purpose, 200 grams	kg	18	0	0	18	1,272.96	14	0	0	14	990.08	20	0	0	20	1,414.40	13	0	0	13	919.36	63	70.72	4,296.80			
63	3115180H-SW-H01	STAPLE WIRE, heavy duty (Binder type), 23/13	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	22.55	0.00		
64	3115180H-SW-S01	STAPLE WIRE, standard	box	53	0	0	53	1,239.28	47	0	0	47	1,116.72	42	0	0	42	997.92	53	0	0	53	1,239.28	105	23.76	4,633.20			
65	31201302-TA-E01	TAPE, electrical	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	19.45	0.00		
66	31201303-TA-H01	TAPE, masking, 24mm	roll	80	0	0	80	4,930.40	29	0	0	29	1,794.32	29	0	0	29	1,794.32	80	0	0	80	4,930.40	218	61.88	13,689.04			
67	31201303-TA-H02	TAPE, masking, 48 mm	roll	38	0	0	38	4,664.08	38	0	0	38	4,664.08	38	0	0	38	4,664.08	0	0	0	0	0	0.00	114	121.16	13,812.24		
68	31201517-TA-P01	TAPE, packing, 48 mm	roll	63	0	0	63	1,408.68	13	0	0	13	200.68	13	0	0	13	200.68	63	0	0	63	1,408.68	152	22.36	3,398.72			
69	31201512-TA-T01	TAPE, transparent, 24mm	roll	76	0	0	76	849.68	77	0	0	77	860.86	76	0	0	76	849.68	75	0	0	75	838.50	304	11.18	3,398.72			
70	31201512-TA-T02	TAPE, transparent, 48 mm	roll	16	0	0	16	361.12	14	0	0	14	315.98	16	0	0	16	361.12	14	0	0	14	315.98	60	22.57	1,354.80			
71	31151307-TW-P01	TWINE, plastic	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	66.62	0.00		
MEASURING AND OBSERVING EQUIPMENT																													
72	4111160H-RU-P02	RULER, plastic, 450 mm	piece	20	0	0	20	332.80	3	0	0	3	49.92	0	0	0	0	0.00	0	0	0	0	0	0.00	23	16.64	382.72		
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																													
73	44121612-BL-H01	BLADE, for general purpose utility knife, 10 pieces per tube	tube	1	0	0	1	14.82	1	0	0	1	14.82	1	0	0	1	14.82	1	0	0	1	14.82	4	14.82	59.28			
74	44101602-PR-H01	BINDING AND PUNCHING MACHINE, 50mm binding capacity	unit	3	0	0	3	28,604.16	3	0	0	3	28,604.16	3	0	0	3	28,604.16	3	0	0	3	28,604.16	12	9,534.72	114,416.64			
75	44101807-CM-C01	CALCULATOR, Compact	unit	3	0	0	3	798.72	6	0	0	6	1,597.44	6	0	0	6	1,597.44	3	0	0	3	798.72	18	266.34	4,792.32			
76	44121710-CH-W01	CHALK, white enamel, 100 pieces per box	box	3	0	0	3	98.91	0	0	0	0	0.00	3	0	0	3	98.91	0	0	0	0	0	6	32.97	197.82			
77	44122105-BF-C01	CLIP, backfold, 19mm	box	4	0	0	4	34.88	7	0	0	7	61.04	7	0	0	7	61.04	4	0	0	4	34.88	22	8.72	191.84			
78	44122105-BF-C02	CLIP, backfold, 25mm	box	161	0	0	161	2,374.75	151	0	0	151	2,227.25	146	0	0	146	2,153.50	156	0	0	156	2,301.00	614	14.75	9,056.50			
79	44122105-BF-C03	CLIP, backfold, 32mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	25.56	0.00		

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																								Total Quantity for this year	Price Catalogue (€ 27 Jul 2022)	Total Amount for this year			
				Jan												Feb																	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT										
80	44122105-BF-C04	CLIP, beaded, 50mm	box			0	0	0	0	0.00				0	0	0	0	0.00					0	0	0	0	0.00		0	36.04		36.04	
81	44121801-CT-R02	CORRECTION TAPE, 8 meters	pieces			0	0	0	0	0.00				0	0	0	0	0.00					0	0	0	0	0.00		0	11.33		11.33	
82	44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	pieces	1	0	0	0	1	33.43	33.43	2	0	0	2	66.86		0	0	0	0.00	1	0	0	1	33.43		4	133.72		33.43		133.72	
83	44111315-CF-B01	DATA FILE BOX	pieces	31	0	0	0	31	2,393.20	2,393.20	30	0	0	30	2,316.60	5	0	0	5	386.00	5	0	0	5	386.00		71	77.20		5,981.20		5,981.20	
84	44122011-CF-F01	DATA ROLDER	pieces		0	0	0	0	0.00				0	0	0	0	0	0	0.00					0	0	0	0	0.00		0	66.64		66.64
85	44102025-DS-W01	DATING AND STAMPING MACHINE	pieces	5	0	0	0	5	2,269.80	2,269.80	4	0	0	4	1,815.84	4	0	0	4	1,815.84	4	0	0	4	1,815.84		17	7,717.32		433.96		433.96	
86	44121506-E3H-D01	ENVELOPE, Documentary, A4, 500 pieces per box	box		0	0	0	0	0.00				0	0	0	0	0	0	0.00					0	0	0	0	0.00		0	764.40		764.40
87	44121506-E3H-D02	ENVELOPE, Documentary, legal, 500 pieces per box	box	3	0	0	0	3	2,942.16	2,942.16	3	0	0	3	2,942.16	3	0	0	3	2,942.16	3	0	0	3	2,942.16		12	980.72		980.72		980.72	
88	44121506-E3H-X01	ENVELOPE, Expanding, Kraft, 100 pieces per box	box	78	0	0	0	78	57,593.20	57,593.20	82	0	0	82	60,548.80	73	0	0	73	53,803.20	75	0	0	75	55,380.00		308	738.40		738.40		738.40	
89	44121506-E3H-X02	ENVELOPE, Expanding, Plastic	pieces	25	0	0	0	25	762.25	762.25	25	0	0	25	762.25	25	0	0	25	762.25	25	0	0	25	762.25		100	30.49		30.49		30.49	
90	44121506-E3H-W02	ENVELOPE, Mailing, 500 pieces per box	box		0	0	0	0	0.00				0	0	0	0	0	0	0.00					0	0	0	0	0.00		0	432.32		432.32
91	44121504-E3H-W02	ENVELOPE, Mailing, with window, 500 pieces per box	box		0	0	0	0	0.00				0	0	0	0	0	0	0.00					0	0	0	0	0.00		0	488.80		488.80
92	44111912-ER-B01	ERASER, flat, for blackboard/whiteboard	pieces		0	0	0	0	0.00				0	0	0	0	0	0	0.00					0	0	0	0	0.00		0	11.41		11.41
93	44101714-F3-H01	FACSIMILE MACHINE	unit		0	0	0	0	0.00				0	0	0	0	0	0	0.00					0	0	0	0	0.00		0	5,442.00		5,442.00
94	44121184-F4-H01	FASTERER, metal, non-sharp edges, 50 sets per box	box		0	0	0	0	0.00				0	0	0	0	0	0	0.00					0	0	0	0	0.00		0	94.64		94.64
95	44111515-F0-X01	FILE ORGANIZER, expanding, plastic, legal	pieces		0	0	0	0	0.00				0	0	0	0	0	0	0.00					0	0	0	0	0.00		0	85.20		85.20
96	44122016-F7-D01	FILE TAB/INDEX DIVIDER, brass board, A4	set		0	0	0	0	0.00				0	0	0	0	0	0	0.00					0	0	0	0	0.00		0	11.13		11.13
97	44122016-F7-D02	FILE TAB/INDEX DIVIDER, brass board, legal	set		0	0	0	0	0.00				0	0	0	0	0	0	0.00					0	0	0	0	0.00		0	14.23		14.23
98	44122011-F0-F01	FOOLDER, Fancy with side, A4, 50 pieces per bundle	bundle	10	0	0	0	10	2,704.00	2,704.00	9	0	0	9	2,433.60	8	0	0	8	2,163.20	8	0	0	8	2,163.20		35	220.40		220.40		220.40	
99	44122011-F0-F02	FOOLDER, Fancy with side, legal, 50 pieces per bundle	bundle		0	0	0	0	0.00				0	0	0	0	0	0	0.00					0	0	0	0	0.00		0	286.52		286.52
100	44122011-F0-L01	FOOLDER, L-Style, A4, 50 pieces per pack	pack		0	0	0	0	0.00				0	0	0	0	0	0	0.00					0	0	0	0	0.00		0	187.54		187.54
101	44122011-F0-L02	FOOLDER, L-Style, legal, 50 pieces per pack	pack	22	0	0	0	22	5,248.54	5,248.54	24	0	0	24	5,725.68	19	0	0	19	4,532.83	18	0	0	18	4,294.26		83	238.57		238.57		238.57	
102	44122027-F0-P01	FOOLDER, pressboard, 100 pieces per box	box	39	0	0	0	39	37,132.96	37,132.96	36	0	0	36	34,293.04	39	0	0	39	37,132.96	38	0	0	38	36,200.32		132	932.64		932.64		932.64	
103	44122011-F0-T03	FOOLDER with tab, A4, 100 pieces per pack	pack	2	0	0	0	2	578.24	578.24	2	0	0	2	578.24	2	0	0	2	578.24	2	0	0	2	578.24		8	289.12		289.12		289.12	
104	44122011-F0-T04	FOOLDER with tab, legal, 100 pieces per pack	pack	2	0	0	0	2	666.32	666.32	2	0	0	2	666.32	2	0	0	2	666.32	2	0	0	2	666.32		8	266.08		266.08		266.08	
105	44122008-T7-T01	INDEX TAB, self-adhesive, transparent, 5 sets per box	box	19	0	0	0	19	1,199.09	1,199.09	22	0	0	22	1,388.42	21	0	0	21	1,233.31	21	0	0	21	1,233.31		83	631.1		631.1		631.1	
106	44111515-F4-B02	MAGAZINE FILE BOX, large	pieces		0	0	0	0	0.00				0	0	0	0	0	0	0.00					0	0	0	0	0.00		0	41.60		41.60
107	44121716-F4-F01	MARKER, Fluorescent, 3 colors per set	set		0	0	0	0	0.00				0	0	0	0	0	0	0.00					0	0	0	0	0.00		0	36.66		36.66
108	44121708-F4-B01	MARKER, Permanent, Black	pieces	3	0	0	0	3	22.41	22.41	2	0	0	2	14.94	2	0	0	2	14.94	3	0	0	3	22.41		10	74.70		74.70		74.70	
109	44121708-F4-B02	MARKER, Permanent, Blue	pieces	7	0	0	0	7	52.29	52.29	8	0	0	8	59.76	7	0	0	7	52.29	6	0	0	6	44.82		28	209.16		209.16		209.16	
110	44121708-F4-B03	MARKER, Permanent, Red	pieces	11	0	0	0	11	82.17	82.17	9	0	0	9	67.23	10	0	0	10	74.70	9	0	0	9	67.23		39	291.33		291.33		291.33	
111	44121708-F4H-B01	MARKER, Whiteboard, Black	pieces		0	0	0	0	0.00				0	0	0	0	0	0	0.00					0	0	0	0	0.00		0	9.65		9.65
112	44121708-F4H-B02	MARKER, Whiteboard, Blue	pieces		0	0	0	0	0.00				0	0	0	0	0	0	0.00					0	0	0	0	0.00		0	9.65		9.65
113	44121708-F4H-B03	MARKER, Whiteboard, Red	pieces	4	0	0	0	4	38.60	38.60	5	0	0	5	46.25	4	0	0	4	38.60	5	0	0	5	46.25		18	173.70		173.70		173.70	
114	44122104-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	box		0	0	0	0	0.00				0	0	0	0	0	0	0.00					0	0	0	0	0.00		0	8.82		8.82
115	44122104-PC-J02	PAPER CLIP, vinyl/plastic coated, Junho, 50mm	box	6	0	0	0	6	82.68	82.68	4	0	0	4	55.12	4	0	0	4	55.12	4	0	0	4	55.12		18	13.78		13.78		13.78	
116	44101601-PT-H01	PAPER TRIMMER/CUTTING MACHINE, table top	unit		0	0	0	0	0.00				0	0	0	0	0	0	0.00					0	0	0	0	0.00		0	9,297.80		9,297.80
117	44121706-FE-L01	PENCIL, lead/graphite, with eraser, one (1) dozen per box	box		0	0	0	0	0.00				0	0	0	0	0	0	0.00					0	0	0	0	0.00		0	20.79		20.79
118	44121619-FS-H01	PENCIL SHARPENER, manual, single cutter head	piece	7	0	0	0	7	1,490.09	1,490.09	15	0	0	15	3,193.05	6	0	0	6	1,277.22	12	0	0	12	2,594.44		40	212.87		212.87		212.87	

Item # & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year								
				Q1												Q2											Q3							
				Jan	Feb	Mar	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT												
119	44101602-RU-P01	PUNCHER, paper, heavy duty	piece	15	0	0	15	2,262.00	10	0	0	10	1,569.00	9	0	0	9	1,357.20	14	0	0	14	2,111.20	48	150.80	7,238.40								
120	4412007-RB-P10	RING BINDER, paper, 32 mm, 10 pieces per bundle	bundle	9	0	0	9	2,468.07	10	0	0	10	2,742.30	5	0	0	5	1,371.15	9	0	0	9	2,468.07	33	274.23	9,099.39								
121	4412201-RU-B01	RUBBER BAND No. 18, 350g	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	135.20	0.00								
122	4412905-9P-F01	STAMP PAD, felt	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	39.92	0.00								
123	44121618-SS-S01	SCISSORS, symmetrical or asymmetrical	pair	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	33.37	0.00								
124	44121615-ST-S01	STAPLER, standard type	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	145.60	0.00								
125	44121615-ST-B01	STAPLER, heavy duty (under type), desktop	unit	2	0	0	2	1,776.32	3	0	0	3	2,664.48	2	0	0	2	1,776.32	2	0	0	2	1,776.32	9	888.16	7,993.44								
126	44121613-SR-P01	STAPLE REMOVER, plier type	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	27.87	0.00								
127	44121605-TD-T01	TAPE DISPENSER, table top	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	72.80	0.00								

PAPER MATERIALS AND PRODUCTS

128	14111325-CA-P01	CARTOLINA, assorted colors, 20 pieces of assorted colors per pack	pack	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	83.72	0.00
129	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm, 2,000 sheets per box	box	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	882.55	0.00
130	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm, 2,000 sheets per box	box	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,166.89	0.00
131	14111506-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 378mm, 1,000 sets per box	box	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,328.80	0.00
132	14111506-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 241mm, 1,000 sets per box	box	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,026.48	0.00
133	14111506-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 241mm, 500 sets per box	box	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	790.40	0.00
134	14111506-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 378mm, 500 sets per box	box	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,508.00	0.00
135	14111609-LL-C01	LOOSELEAF COVER, 50 sets per bundle	bundle	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	794.96	0.00
136	14111514-HP-S02	NOTE PAD, stick on, 2' x 3', 100 sheets per pad	pad	30	0	0	30	1,111.80	30	0	30	1,111.80	30	0	0	30	1,111.80	30	0	0	30	1,111.80	120	37.06	4,447.20
137	14111514-HP-S04	NOTE PAD, stick on, 3' x 4', 100 sheets per pad	pad	40	0	0	40	2,371.20	40	0	40	2,371.20	40	0	0	40	2,371.20	40	0	0	40	2,371.20	160	59.28	9,484.80
138	14111514-HP-S03	NOTE PAD, stick on, 3' x 3', 100 sheets per pad	pad	52	0	0	52	2,704.00	52	0	52	2,704.00	42	0	0	42	2,164.00	52	0	0	52	2,704.00	198	52.00	10,296.00
139	14111514-HP-S01	NOTEBOOK, stenographic	piece	6	0	0	6	72.24	6	0	6	72.24	6	0	0	6	72.24	6	0	0	6	72.24	24	12.04	288.96
140	14111507-PP-H01	PAPER, MULTICOPY AA, 500 sheets per ream	ream	693	0	0	693	114,795.45	693	0	693	114,795.45	693	0	0	693	114,795.45	583	0	0	583	96,973.95	2662	165.45	440,560.30
141	14111507-PP-H02	PAPER, MULTICOPY LEGAL, 500 sheets per ream	ream	146	0	0	146	27,620.28	146	0	146	27,620.28	166	0	0	166	31,463.88	151	0	0	151	28,566.18	609	169.18	115,210.62
142	14111507-PP-C01	PAPER, MULTIPURPOSE AA, 500 sheets per ream	ream	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	137.74	0.00
143	14111507-PP-C02	PAPER, MULTIPURPOSE LEGAL, 500 sheets per ream	ream	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	159.91	0.00
144	14111531-PP-R01	PAD PAPER, ruled	pad	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	21.53	0.00
145	14111503-PP-P01	PAPER, parchment, 100 sheets per box	box	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	98.05	0.00
146	14111531-RE-S01	RECORD BOOK, 300 PAGES	book	41	0	0	41	2,356.40	23	0	25	1,560.00	22	0	0	22	1,372.80	24	0	0	24	1,497.60	112	62.40	6,988.80
147	14111531-RE-B02	RECORD BOOK, 500 PAGES	book	42	0	0	42	4,368.00	27	0	27	2,898.00	42	0	0	42	4,368.00	22	0	0	22	2,288.00	133	104.00	13,932.00
148	14111818-TH-P02	THERMAL PAPER, 216mm	roll	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	55.64	0.00
149	14111704-TT-P04	TISSUE, INTERLOCKED PAPER TOWEL, 150 pulls per pack	pack	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	33.80	0.00
150	14111704-TT-P02	TOWEL TISSUE PAPER, 2 ply, 12 rolls in a pack	pack	30	0	0	30	2,589.60	41	0	41	3,159.12	29	0	0	29	2,503.28	30	0	0	30	2,589.60	130	66.32	11,221.60

PERFUMES OR COLOGNES OR FRAGRANCES

151	59131626-18-S01	LIQUID HAND SANITIZER, 500mL	bottle	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	80.05	0.00
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PESTICIDES OR PEST REPELLENTS

152	10019309-BH-A01	INSECTICIDE, 600mL	can	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	139.36	0.00
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PRINTED PUBLICATIONS

153	5501024-RA-R01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184)	book	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	37.21	0.00
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Printer or Facsimile or Photocopier Supplies (Consumables)		Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue as of 28 May 2022	Total Amount for the year			
				Jan	Feb	Mar	Q1 Amount	April	May	June	Q2 Amount	July	Aug	Sept	Q3 Amount				Oct	Nov	Dec
1	44103105-RD-005	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,907.20	0.00
2	44103105-RB-004	INK CARTRIDGE, BROTHER LC578, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00	0.00
3	44103105-RB-003	INK CARTRIDGE, BROTHER LC578BK, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,601.60	0.00
4	44103105-CA-004	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,126.72	0.00
5	44103105-CA-002	INK CARTRIDGE, CANON CL-911, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,179.32	0.00
6	44103105-CA-304	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	861.12	0.00
7	44103105-CA-802	INK CARTRIDGE, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	892.32	0.00
8	44103105-EP-817	INK CARTRIDGE, EPSON C13T664100 (T6641), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	249.60	0.00
9	44103105-EP-CL7	INK CARTRIDGE, EPSON C13T664100 (T6641), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	249.60	0.00
10	44103105-EP-417	INK CARTRIDGE, EPSON C13T664100 (T6641), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	249.60	0.00
11	44103105-EP-117	INK CARTRIDGE, EPSON C13T664100 (T6641), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	249.60	0.00
12	44103105-EP-B40	INK CARTRIDGE, HP C2004A (HPB2), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	832.80	0.00
13	44103105-EP-740	INK CARTRIDGE, HP C2004A (HPB2), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,048.32	0.00
14	44103105-EP-809	INK CARTRIDGE, HP C2004A (HPB2), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00	0.00
15	44103105-EP-110	INK CARTRIDGE, HP C2004A (HPB2), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,051.52	0.00
16	44103105-EP-B40	INK CARTRIDGE, HP C2004A (HPB2), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,051.52	0.00
17	44103105-EP-C68	INK CARTRIDGE, HP C2004A (HPB2), 69ml, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,051.52	0.00
18	44103105-EP-M46	INK CARTRIDGE, HP C2004A (HPB2), 69ml, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,051.52	0.00
19	44103105-EP-740	INK CARTRIDGE, HP C2004A (HPB2), 69ml, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,051.52	0.00
20	44103105-EP-C68	INK CARTRIDGE, HP C2004A (HPB2), 69ml, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,051.52	0.00
21	44103105-EP-B40	INK CARTRIDGE, HP C2004A (HPB2), 69ml, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,051.52	0.00
22	44103105-EP-B17	INK CARTRIDGE, HP C2004A (HPB2), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,051.52	0.00
23	44103105-EP-117	INK CARTRIDGE, HP C2004A (HPB2), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,051.52	0.00
24	44103105-EP-B15	INK CARTRIDGE, HP C2004A (HPB2), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,051.52	0.00
25	44103105-EP-715	INK CARTRIDGE, HP C2004A (HPB2), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,051.52	0.00
26	44103105-EP-C60	INK CARTRIDGE, HP C2004A (HPB2), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,051.52	0.00
27	44103105-EP-M40	INK CARTRIDGE, HP C2004A (HPB2), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,051.52	0.00
28	44103105-EP-740	INK CARTRIDGE, HP C2004A (HPB2), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,051.52	0.00
29	44103105-EP-B40	INK CARTRIDGE, HP C2004A (HPB2), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,051.52	0.00
30	44103105-EP-B20	INK CARTRIDGE, HP C2004A (HPB2), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,051.52	0.00
31	44103105-EP-720	INK CARTRIDGE, HP C2004A (HPB2), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,051.52	0.00
32	44103105-EP-B40	INK CARTRIDGE, HP C2004A (HPB2), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,051.52	0.00
33	44103105-EP-C60	INK CARTRIDGE, HP C2004A (HPB2), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,051.52	0.00
34	44103105-EP-M40	INK CARTRIDGE, HP C2004A (HPB2), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,051.52	0.00
35	44103105-EP-740	INK CARTRIDGE, HP C2004A (HPB2), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,051.52	0.00
36	44103105-EP-B40	INK CARTRIDGE, HP C2004A (HPB2), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,051.52	0.00
37	44103105-EP-C60	INK CARTRIDGE, HP C2004A (HPB2), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,051.52	0.00
38	44103105-EP-M40	INK CARTRIDGE, HP C2004A (HPB2), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,051.52	0.00

Item #	Item # Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue (as of 1st Jan 2022)	Total Amount for the year						
			Jan	Feb	Mar	Q1	April	May	June	Q2	July	Aug	Sept	Q3				Oct	Nov	Dec	Q4	Amount	
			Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount				Amount	Amount	Amount	Amount	Amount	
39	44103103-HK-V43 INK CARTRIDGE, HP QN484A (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	1,517.36		0.00
40	44103103-HP-B36 INK CARTRIDGE, HP QN6324A (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	419.12		0.00
41	44103103-HP-T36 INK CARTRIDGE, HP CZ1074A (HP678), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	419.12		0.00
42	44103103-HP-B33 INK CARTRIDGE, HP CZ1084A (HP678), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	404.56		0.00
43	44103103-HP-T33 INK CARTRIDGE, HP CZ1084A (HP678), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	404.56		0.00
44	44103103-HP-B42 INK CARTRIDGE, HP CZ121A (HP654A), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	312.00		0.00
45	44103103-HP-C33 INK CARTRIDGE, HP CZ122A (HP654A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	256.88		0.00
46	44103103-HP-M33 INK CARTRIDGE, HP CZ123A (HP654A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	256.88		0.00
47	44103103-HP-V33 INK CARTRIDGE, HP CZ124A (HP654A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	256.88		0.00
48	44103103-HP-T13 INK CARTRIDGE, HP FV1264A (HP980), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	424.32		0.00
49	44103103-HP-B43 INK CARTRIDGE, HP FV1274A (HP980), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	424.32		0.00
50	44103103-HP-C30 INK CARTRIDGE, HP L05314A (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	982.80		0.00
51	44103103-HP-M30 INK CARTRIDGE, HP L05314A (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	982.80		0.00
52	44103103-HP-V30 INK CARTRIDGE, HP L05314A (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	982.80		0.00
53	44103103-HP-B30 INK CARTRIDGE, HP L05314A (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	1,294.80		0.00
54	44103103-HK-C48 INK CARTRIDGE, HP L05634A (HP955XL), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	1,339.32		0.00
55	44103103-HK-M48 INK CARTRIDGE, HP L05634A (HP955XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	1,339.32		0.00
56	44103103-HK-V48 INK CARTRIDGE, HP L05634A (HP955XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	1,339.32		0.00
57	44103103-HK-B48 INK CARTRIDGE, HP L05724A (HP955XL), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	1,617.92		0.00
58	44103103-HP-C31 INK CARTRIDGE, HP T81934A (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	468.00		0.00
59	44103103-HP-M31 INK CARTRIDGE, HP T81934A (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	468.00		0.00
60	44103103-HP-V31 INK CARTRIDGE, HP T81934A (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	468.00		0.00
61	44103103-HP-B31 INK CARTRIDGE, HP T84014A (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	774.80		0.00
62	44103112-EP-B05 RIBBON CARTRIDGE, EPSON C13015516 (48750), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	77.43		0.00
63	44103112-EP-R13 RIBBON CARTRIDGE, EPSON C13015516, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	77.94		0.00
64	44103112-EP-N07 RIBBON CARTRIDGE, EPSON C13015531 (501598)	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	818.48		0.00
65	44103106-BK-D06 TONER CARTRIDGE, BROTHER DR-451CL, High Yield 3000	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	6,700.00		0.00
66	44103103-BK-B03 TONER CARTRIDGE, BROTHER TN-2025, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	2,685.28		0.00
67	44103103-BK-B04 TONER CARTRIDGE, BROTHER TN-2120, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	1,892.80		0.00
68	44103103-BK-B05 TONER CARTRIDGE, BROTHER TN-2120, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	2,885.28		0.00
69	44103103-BK-B09 TONER CARTRIDGE, BROTHER TN-3120, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,567.20		0.00
70	44103103-BK-B11 TONER CARTRIDGE, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	5,002.40		0.00
71	44103103-BK-B15 TONER CARTRIDGE, BROTHER TN-3478, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	5,575.44		0.00
72	44103103-BK-B16 TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	4,864.56		0.00
73	44103103-BK-C03 TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	7,716.80		0.00
74	44103103-BK-M03 TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	7,716.80		0.00
75	44103103-BK-Y03 TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	7,716.80		0.00
76	44103103-CA-B00 TONER CARTRIDGE, CANON CIG-324 II	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	13,399.36		0.00
77	44103103-HP-B12 TONER CARTRIDGE, HP C8455A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,099.20		0.00

	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the year	Price Catalogue (as of 29 July 2022)	Total Amount for the year		
			Jan												Feb																
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT									
78	44103103+P-B14	TONER CARTRIDGE, HP CE304A, Black	car	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0	3,603.60	0.00	
79	44103103+P-B18	TONER CARTRIDGE, HP CE235A, Black	car	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	6,914.00	0.00
80	44103103+P-B21	TONER CARTRIDGE, HP CE278A, Black	car	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	3,741.92	0.00
81	44103103+P-B22	TONER CARTRIDGE, HP CE285A (HP85A), Black	car	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	3,242.72	0.00
82	44103103+P-B23	TONER CARTRIDGE, HP CE310A, Black	car	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	2,389.40	0.00
83	44103103+P-C23	TONER CARTRIDGE, HP CE314A, Cyan	car	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	2,610.40	0.00
84	44103103+P-Y23	TONER CARTRIDGE, HP CE312A, Yellow	car	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	2,610.40	0.00
85	44103103+P-M23	TONER CARTRIDGE, HP CE313A, Magenta	car	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	2,610.40	0.00
86	44103103+P-B24	TONER CARTRIDGE, HP CE320A, Black	car	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	3,192.80	0.00
87	44103103+P-C24	TONER CARTRIDGE, HP CE321A, Cyan	car	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	3,083.60	0.00
88	44103103+P-Y24	TONER CARTRIDGE, HP CE322A, Yellow	car	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	3,083.60	0.00
89	44103103+P-M24	TONER CARTRIDGE, HP CE323A, Magenta	car	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	3,083.60	0.00
90	44103103+P-B25	TONER CARTRIDGE, HP CE304A, Black	car	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	7,672.80	0.00
91	44103103+P-B26	TONER CARTRIDGE, HP CE500A, Black	car	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	6,786.00	0.00
92	44103103+P-C26	TONER CARTRIDGE, HP CE501A, Cyan	car	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	10,101.60	0.00
93	44103103+P-Y26	TONER CARTRIDGE, HP CE502A, Yellow	car	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	10,199.04	0.00
94	44103103+P-M26	TONER CARTRIDGE, HP CE503A, Magenta	car	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	10,101.60	0.00
95	44103103+P-B27	TONER CARTRIDGE, HP CE410A (HP203), Black	car	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	3,937.60	0.00
96	44103103+P-C27	TONER CARTRIDGE, HP CE411A (HP203), Cyan	car	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	6,011.20	0.00
97	44103103+P-Y27	TONER CARTRIDGE, HP CE412A (HP203), Yellow	car	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	5,460.00	0.00
98	44103103+P-M27	TONER CARTRIDGE, HP CE413A (HP203), Magenta	car	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	6,011.20	0.00
99	44103103+P-B28	TONER CARTRIDGE, HP CE505A, Black	car	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	4,950.80	0.00
100	44103103+P-B28	TONER CARTRIDGE, HP CE505X, Black, high cap	car	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	7,312.00	0.00
101	44103103+P-B32	TONER CARTRIDGE, HP CE217A (HP17A), Black LaserJet	car	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	2,878.72	0.00
102	44103103+P-B33	TONER CARTRIDGE, HP CE235A (HP25A), Black LaserJet	car	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	5,246.80	0.00
103	44103103+P-B35	TONER CARTRIDGE, HP CE280A, LaserJet Pro M401/M425	car	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	4,690.40	0.00
104	44103103+P-B31	TONER CARTRIDGE, HP CE280XC	car	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	8,359.32	0.00
105	44103103+P-B36	TONER CARTRIDGE, HP CE281A (HP81A), Black LaserJet	car	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	7,800.00	0.00
106	44103103+P-B37	TONER CARTRIDGE, HP CE283A (HP83A), LaserJet Black	car	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	3,034.72	0.00
107	44103103+P-B31	TONER CARTRIDGE, HP CE283XC (HP83X), Black Compact L	car	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	3,756.00	0.00
108	44103103+P-B38	TONER CARTRIDGE, HP CE287A (HP87A), Black	car	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	9,628.00	0.00
109	44103103+P-B32	TONER CARTRIDGE, HP CE235XC (HP25X), Black LaserJet	car	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	13,728.00	0.00
110	44103103+P-B60	TONER CARTRIDGE, HP CE350A, Black LaserJet	car	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	2,574.00	0.00
111	44103103+P-C60	TONER CARTRIDGE, HP CE351A, Cyan LaserJet	car	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	2,652.00	0.00
112	44103103+P-Y60	TONER CARTRIDGE, HP CE352A, Yellow LaserJet	car	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	2,652.00	0.00
113	44103103+P-M60	TONER CARTRIDGE, HP CE353A, Magenta LaserJet	car	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	2,652.00	0.00
114	44103103+P-B61	TONER CARTRIDGE, HP CE360A (HP56A), Black LaserJet	car	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	7,030.40	0.00
115	44103103+P-C61	TONER CARTRIDGE, HP CE361A (HP56A), Cyan LaserJet	car	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	8,814.00	0.00
116	44103103+P-Y61	TONER CARTRIDGE, HP CE362A (HP56A), Yellow LaserJet	car	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	0	8,814.00	0.00

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue (as of 27.12.2022)	Total Amount for the year									
			Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug				Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount	
117	4410101-HF-W61	TONER CARTRIDGE, HP CF35A (HP508A), Magenta LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	8,819.00		
118	4410101-HF-B62	TONER CARTRIDGE, HP CF40A (HP201A), Black LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	3,099.20		
119	4410101-HF-C62	TONER CARTRIDGE, HP CF40A (HP201A), Cyan LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80		
120	4410101-HF-W62	TONER CARTRIDGE, HP CF40A (HP201A), Yellow LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80		
121	4410101-HF-W62	TONER CARTRIDGE, HP CF40A (HP40A), Magenta LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80		
122	4410101-HF-B63	TONER CARTRIDGE, HP CF40A (HP40A), Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	3,900.00		
123	4410101-HF-B54	TONER CARTRIDGE, HP CF40XC (HP40XC), Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	6,998.40		
124	4410101-HF-C63	TONER CARTRIDGE, HP CF41A (HP40A), Cyan	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	5,028.80		
125	4410101-HF-C54	TONER CARTRIDGE, HP CF41XC (HP40XC), Cyan	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	8,322.00		
126	4410101-HF-W63	TONER CARTRIDGE, HP CF41A (HP40A), Yellow	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	5,028.80		
127	4410101-HF-Y54	TONER CARTRIDGE, HP CF42XC (HP40XC), Yellow	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	8,322.80		
128	4410101-HF-W63	TONER CARTRIDGE, HP CF41A (HP40A), Magenta	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	5,028.80		
129	4410101-HF-W54	TONER CARTRIDGE, HP CF41XC (HP40XC), Magenta	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	8,322.80		
130	4410101-HF-B54	TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	3,744.00		
131	4410101-HF-B48	TONER CARTRIDGE, HP Q755A, Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	4,680.00		
132	4410101-SA-B03	TONER CARTRIDGE, SAMSUNG ML-D2650B, Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	5,118.80		
133	4410101-SA-B06	TONER CARTRIDGE, SAMSUNG MLT-D201S, Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	3,484.00		
134	4410101-SA-B07	TONER CARTRIDGE, SAMSUNG MLT-D201S, Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	2,695.44		
135	4410101-SA-B08	TONER CARTRIDGE, SAMSUNG MLT-D204S, Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	2,454.40		
136	4410101-SA-B09	TONER CARTRIDGE, SAMSUNG MLT-D205L, Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	3,380.00		
137	4410101-SA-B14	TONER CARTRIDGE, SAMSUNG MLT-D206S, Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	3,289.52		
138	4410101-SA-B21	TONER CARTRIDGE, SAMSUNG MLT-D203E, Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	8,304.40		
139	4410101-SA-B18	TONER CARTRIDGE, SAMSUNG MLT-D201L, Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	3,956.16		
140	4410101-SA-B20	TONER CARTRIDGE, SAMSUNG MLT-D203U, Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	6,441.80		
141	4410101-SA-B12	TONER CARTRIDGE, SAMSUNG MLT-D203E, Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	7,321.14		
142	4410101-SA-B05	TONER CARTRIDGE, SAMSUNG MLT-D201L, Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	4,533.36		
143	4410101-SA-B10	TONER CARTRIDGE, SAMSUNG SCC-D555A, Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	4,060.40		
SOFTWARE																										
1	43231313-SFT-001	Business function specific software	license	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		
4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		
5	43232202-SFT-005	Content management software	license	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		
7	43232402-SFT-007	Development software	license	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		
10	43233301-SFT-016	Information exchange software	license	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		
	43232701-SFT-010	Network applications software	license	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue (as of 2 July 2022)	Total Amount for this year		
				Jan	Feb	Mar	Q1 AMOUNT	April	May	June	Q2 AMOUNT	July	Aug	Sept	Q3 AMOUNT	Oct	Nov	Dec	Q4 AMOUNT					
				Q4 AMOUNT																				
12	43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0.00	0.00
13	43232805-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0.00	0.00
14	43233004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0.00	0.00
15	43233205-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0.00	0.00
16	43233405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0	0.00	0.00
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																								
								0	0.00									0	0.00					0.00
								0	0.00									0	0.00					0.00
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								0	0.00									0	0.00					0.00
								0	0.00									0	0.00					0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 25 July 2022)	Total Amount for the year
		Jan	Feb	Mar	Q1 AMOUNT	April	May	June	Q2 AMOUNT	July	Aug	Sept	Q3 AMOUNT	Oct	Nov	Dec	Q4 AMOUNT							
				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00
				0	0.00				0	0.00				0	0.00				0	0.00	0	1.00		0.00
				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00
				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00		0.00

A. TOTAL																								1,382,955.12
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																								188,294.51
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																								-
D. GRAND TOTAL (A + B + C)																								1,571,250.63
E. APPROVED BUDGET BY THE AGENCY HEAD																								
In Figures and Words:																								

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity Catalogue (as of 29 Jul 2022)	Total Amount for the year
		Jan	Feb	Mar	Q1 amount	April	May	June	Q2 amount	July	Aug	Sept	Q3 amount	Oct	Nov	Dec	Q4 amount				

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

RONALD D. TRUJILLO
Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:

JEKOME B. ANUB / NICHOLAS LOMOSOG
Accountant / Budget Officer

Approved by:

NICE L. OCALAT
Head of Office/Agency

Date Prepared: OCTOBER 17, 2022