

Introduction:

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service – Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2018-10 dated 08 November 2018, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC) in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this template otherwise the form will be deemed invalid.
- 5.0 Additional rows for other items may be inserted in PART II, if necessary. Note that this is only applicable in the PART II of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's Virtual Store account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 09182954426 or 09278478245, or email appcse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Note: Consistent with the **Memorandum Circular 2022-1 issued by the AO 25 dated 24 March 2022**, the APP-CSE for FY 2023 must be submitted on or before **30 September 2022**.

Department/Bureau/Office: DPWH

Region: XI- DAVAO OR-2ND

Address: MATI CITY

DAVAO ORIENTAL

Agency Code/UACS: P002

Organization Type: NATIONAL GOVERNMENT AGENCY

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Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																											
ALCOHOL OR ACETONE BASED ANTISEPTICS																											
1	12191601-AL-E04	ALCOHOL, Ethyl, 500 mL	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	47.85	0.00	
2	12191601-AL-E03	ALCOHOL, Ethyl, 1 Gallon	gallon	15	0	0	15	4,958.25	15	0	0	15	4,958.25	15	0	0	15	4,958.25	15	0	0	15	4,958.25	60	330.55	19,833.00	
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
3	60121413-CB-P01	CLEARBOOK, 20 transparent pockets, A piece	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	32.91	0.00	
4	60121413-CB-P02	CLEARBOOK, 20 transparent pockets, le piece	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	36.36	0.00	
5	60121534-ER-P01	ERASER, plastic/ rubber	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4.47	0.00	
6	60121524-SP-G01	SIGN PEN, Black, liquid or gel	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.20	0.00	
7	60121524-SP-G02	SIGN PEN, Blue, liquid or gel	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.20	0.00	
8	60121524-SP-G03	SIGN PEN, Red, liquid or gel	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.20	0.00	
9	60121124-WR-P01	WRAPPING PAPER, kraft, 50 sheets per	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	161.20	0.00	
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																											
10	45121517-DO-C02	DOCUMENT CAMERA, 8 MP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23,623.60	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
11	45111609-MM-P01	MULTIMEDIA PROJECTOR, 4000 ANSI	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	16,588.00	0.00
BATTERIES AND CELLS AND ACCESSORIES																										
12	26111702-BT-A02	BATTERY, dry cell, size AA, Two (2) pie	pack	5	0	0	5	102.45	5	0	0	5	102.45	5	0	0	5	102.45	5	0	0	5	102.45	20	20.49	409.80
13	26111702-BT-A01	BATTERY, dry cell, size AAA, Two (2) pi	pack	5	0	0	5	91.70	5	0	0	5	91.70	5	0	0	5	91.70	5	0	0	5	91.70	20	18.34	366.80
14	26111702-BT-A03	BATTERY, dry cell, size D, Two (2) pie	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	96.20	0.00
CLEANING EQUIPMENT AND SUPPLIES																										
15	47131812-AF-A01	AIR FRESHENER, Aerosol type, 150g	can	15	0	0	15	1,224.60	10	0	0	10	816.40	10	0	0	10	816.40	10	0	0	10	816.40	45	81.64	3,673.80
16	47131604-BR-S01	BROOM, Soft (Walis Tambo)	piece	15	0	0	15	2,043.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	136.24	2,043.60
17	47131604-BR-T01	BROOM, Stick (Walis Ting-ting)	piece	20	0	0	20	455.60	20	0	0	20	455.60	0	0	0	0	0.00	0	0	0	0	0.00	40	22.78	911.20
18	47131829-TB-C01	CLEANER, Toilet Bowl and Urinal, 900m	bottle	30	0	0	30	1,248.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	41.60	1,248.00
19	47131805-CL-P01	CLEANSER, Scouring Powder, 350g	can	25	0	0	25	598.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	25	23.92	598.00
20	47131811-DE-B02	DETERGENT BAR, 140g as packed	piece	10	0	0	10	83.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	8.30	83.00
21	47131811-DE-P03	DETERGENT POWDER, all purpose, 1kg	pouch	10	0	0	10	540.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	54.08	540.80
22	47131803-DS-A01	DISINFECTANT SPRAY, Aerosol type, 4l	can	15	0	0	15	2,098.35	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	139.89	2,098.35
23	47131601-DU-P01	DUST PAN, rigid non-breakable plastic	piece	15	0	0	15	414.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	27.64	414.60
24	47131802-FW-P02	FLOOR WAX, paste type, red, 2kg	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	309.76	0.00
25	47131830-FC-A01	FURNITURE CLEANER, Aerosol type, 30l	can	10	0	0	10	1,201.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	120.12	1,201.20
26	73101612-HS-L01	LIQUID HAND SOAP, 500mL	bottle	25	0	0	25	1,073.75	0	0	0	0	0.00	25	0	0	25	1,073.75	0	0	0	0	0.00	50	42.95	2,147.50
27	47121804-MP-B01	MOP BUCKET, heavy duty, hard plastic,	unit	10	0	0	10	22,880.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	2,288.00	22,880.00
28	47131613-MP-H02	MOPHANDLE, heavy duty	piece	10	0	0	10	1,248.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	124.80	1,248.00
29	47131619-MP-R01	MOPHEAD, made of rayon	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	122.51	0.00
30	47131501-RG-C01	RAGS, all cotton, 1 kilo per bundle	bundle	25	0	0	25	1,328.50	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	25	53.14	1,328.50
31	47131602-SC-N01	SCOURING PAD, 5 pieces per pack	pack	5	0	0	5	289.65	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	57.93	289.65
32	47121701-TB-P04	TRASHBAG, black, 37" x 40", XL, 10 pie	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	144.04	0.00
33	47121702-WB-P01	WASTEBASKET, rigid plastic	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	31.91	0.00
COLOR COMPOUNDS AND DISPERSIONS																										
34	12171703-SI-P01	INK, for stamp pad, 50mL	bottle	5	0	0	5	144.55	0	0	0	0	0.00	5	0	0	5	144.55	0	0	0	0	0.00	10	28.91	289.10
CONSUMER ELECTRONICS																										
35	52161535-DV-R01	DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,339.16	0.00
FACE MASK																										
36	42131713-SM-M06	FACE MASK, 3 ply, fifty (50) pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.50	0.00
FILMS																										

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37	13111203-AC-F01	ACETATE, 50 meters	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	969.88	0.00	
38	13111201-CF-P01	CARBON FILM, A4, 100 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	221.00	0.00	
39	13111201-CF-P02	CARBON FILM, Legal, 100 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	238.54	0.00	
FIRE FIGHTING EQUIPMENT																											
40	46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,144.00	0.00	
41	46191601-FE-H01	FIRE EXTINGUISHER, pure HCFC	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,613.25	0.00	
FLAG OR ACCESSORIES																											
42	55121905-PH-F01	PHILIPPINE NATIONAL FLAG	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	284.84	0.00	
FURNITURE AND FURNISHINGS																											
43	56101504-CM-B01	MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	347.41	0.00	
44	56101504-CM-W01	MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	344.92	0.00	
45	56101519-TM-S01	MONOBLOC TABLE, white, 4 seater capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,248.00	0.00	
46	56101519-TM-S02	MONOBLOC TABLE, beige, 4 seater capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,248.00	0.00	
HEATING AND VENTILATION AND AIR CIRCULATION																											
47	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,222.00	0.00	
48	40101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,109.68	0.00	
49	40101604-EF-S01	ELECTRIC FAN, stand type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	856.86	0.00	
50	40101604-EF-W01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	768.56	0.00	
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																											
51	43211507-DSK001	DESKTOP, for Basic Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	24,793.60	0.00	
52	43211507-DSK002	DESKTOP, for Mid-Range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,390.40	0.00	
53	43201827-HD-X02	EXTERNAL HARD DRIVE, 1TB	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,792.40	0.00	
54	43211503-LAP001	LAPTOP, for Mid-range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,380.00	0.00	
55	43211503-LAP002	LAPTOP, Lightweight	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	46,800.00	0.00	
56	43211708-MO-O01	MOUSE, OPTICAL, USB connection type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	149.76	0.00	
57	43212102-PR-D02	PRINTER, Impact, Dot Matrix, 24 pins, 8 pin interface	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	38,100.97	0.00	
58	43212102-PR-D01	PRINTER, Impact, Dot Matrix, 9 pins, 8 pin interface	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,189.92	0.00	
59	43212105-PR-L01	PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,636.89	0.00	
LIGHTING AND FIXTURES AND ACCESSORIES																											
60	39101628-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	75.61	0.00	
61	39101628-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	205.82	0.00	
MANUFACTURING COMPONENTS AND SUPPLIES																											

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
62	31201610-GL-J01	GLUE, all-purpose, 200 grams	jar	25	0	0	25	1,768.00	0	0	0	0	0.00	25	0	0	25	1,768.00	10	0	0	10	707.20	60	70.72	4,243.20	
63	31151804-SW-H01	STAPLE WIRE, heavy duty (binder type)	box	20	0	0	20	451.00	0	0	0	0	0.00	20	0	0	20	451.00	0	0	0	0	0.00	40	22.55	902.00	
64	31151804-SW-S01	STAPLE WIRE, standard	box	30	0	0	30	712.80	0	0	0	0	0.00	0	0	0	0	0.00	30	0	0	30	712.80	60	23.76	1,425.60	
65	31201502-TA-E01	TAPE, electrical	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	19.45	0.00	
66	31201503-TA-M01	TAPE, masking, 24mm	roll	20	0	0	20	1,237.60	0	0	0	0	0.00	30	0	0	30	1,856.40	20	0	0	20	1,237.60	70	61.88	4,331.60	
67	31201503-TA-M02	TAPE, masking, 48 mm	roll	20	0	0	20	2,423.20	0	0	0	0	0.00	0	0	0	0	0.00	20	0	0	20	2,423.20	40	121.16	4,846.40	
68	31201517-TA-P01	TAPE, packaging, 48 mm	roll	20	0	0	20	447.20	0	0	0	0	0.00	20	0	0	20	447.20	20	0	0	20	447.20	60	22.36	1,341.60	
69	31201512-TA-T01	TAPE, transparent, 24mm	roll	20	0	0	20	223.60	0	0	0	0	0.00	20	0	0	20	223.60	20	0	0	20	223.60	60	11.18	670.80	
70	31201512-TA-T02	TAPE, transparent, 48 mm	roll	20	0	0	20	451.40	0	0	0	0	0.00	20	0	0	20	451.40	20	0	0	20	451.40	60	22.57	1,354.20	
71	31151507-TW-P01	TWINE, plastic	roll	10	0	0	10	666.20	0	0	0	0	0.00	0	0	0	0	0.00	10	0	0	10	666.20	20	66.62	1,332.40	
MEASURING AND OBSERVING AND TESTING EQUIPMENT																											
72	41111604-RU-P02	RULER, plastic, 450 mm	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	16.64	0.00	
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
73	44121612-BL-H01	BLADE, for general purpose cutter/utility	tube	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	14.82	0.00	
74	44101602-PB-M01	BINDING AND PUNCHING MACHINE, 50	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,534.72	0.00	
75	44101807-CA-C01	CALCULATOR, Compact	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	266.24	0.00	
76	44121710-CH-W01	CHALK, white enamel, 100 pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	32.97	0.00	
77	44122105-BF-C01	CLIP, backfold, 19mm	box	25	0	0	25	218.00	0	0	0	0	0.00	0	0	0	0	0.00	25	0	0	25	218.00	50	8.72	436.00	
78	44122105-BF-C02	CLIP, backfold, 25mm	box	25	0	0	25	368.75	0	0	0	0	0.00	0	0	0	0	0.00	25	0	0	25	368.75	50	14.75	737.50	
79	44122105-BF-C03	CLIP, backfold, 32mm	box	25	0	0	25	639.00	0	0	0	0	0.00	0	0	0	0	0.00	25	0	0	25	639.00	50	25.56	1,278.00	
80	44122105-BF-C04	CLIP, backfold, 50mm	box	25	0	0	25	1,401.00	0	0	0	0	0.00	0	0	0	0	0.00	25	0	0	25	1,401.00	50	56.04	2,802.00	
81	44121801-CT-R02	CORRECTION TAPE, 8 meters	piece	30	0	0	30	345.90	0	0	0	0	0.00	25	0	0	25	288.25	25	0	0	25	288.25	80	11.53	922.40	
82	44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	5	0	0	5	167.15	0	0	0	0	0.00	5	0	0	5	167.15	0	0	0	0	0.00	10	33.43	334.30	
83	44111515-DF-B01	DATA FILE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00		0	0	0	0.00	0	77.20	0.00	
84	44122011-DF-F01	DATA FOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00		0	0	0	0.00	0	68.64	0.00	
85	44103202-DS-M01	DATING AND STAMPING MACHINE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	453.96	0.00	
86	44121506-EN-D01	ENVELOPE, Documentary, A4, 500 pieces	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	764.40	0.00	
87	44121506-EN-D02	ENVELOPE, Documentary, legal, 500 pieces	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	980.72	0.00	
88	44121506-EN-X01	ENVELOPE, Expanding, Kraft, 100 pieces	box	1	0	0	1	738.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	738.40	738.40	
89	44121506-EN-X02	ENVELOPE, Expanding, Plastic	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	30.49	0.00	
90	44121506-EN-M02	ENVELOPE, Mailing, 500 pieces per box	box		0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00		0	0	0	0.00	0	432.52	0.00	
91	44121504-EN-W02	ENVELOPE, Mailing, with window, 500 pieces	box		0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00		0	0	0	0.00	0	488.80	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
92	44111912-ER-B01	ERASER, felt, for blackboard/whiteboard	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	11.41	0.00
93	44101714-FX-M01	FACSIMILE MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,642.00	0.00
94	44122118-FA-P01	FASTENER, metal, non-sharp edges, 50	box	25	0	0	25	2,366.00	25	0	0	25	2,366.00	25	0	0	25	2,366.00	25	0	0	25	2,366.00	100	94.64	9,464.00
95	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, le	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	85.20	0.00
96	44122018-FT-D01	FILE TAB/INDEX DIVIDER, bristol board	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	11.13	0.00
97	44122018-FT-D02	FILE TAB/INDEX DIVIDER, bristol board	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	14.23	0.00
98	44122011-FO-F01	FOLDER, Fancy with slide, A4, 50 pieces	bundle	10	0	0	10	2,704.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	270.40	2,704.00
99	44122011-FO-F02	FOLDER, Fancy with slide, legal, 50 pieces	bundle	10	0	0	10	2,865.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	286.52	2,865.20
100	44122011-FO-L01	FOLDER, L-type, A4, 50 pieces per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	187.54	0.00
101	44122011-FO-L02	FOLDER, L-type, legal, 50 pieces per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	238.57	0.00
102	44122027-FO-P01	FOLDER, pressboard, 100 pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	952.64	0.00
103	44122011-FO-T03	FOLDER with tab, A4, 100 pieces per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	289.12	0.00
104	44122011-FO-T04	FOLDER with tab, legal, 100 pieces per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	333.26	0.00
105	44122008-IT-T01	INDEX TAB, self-adhesive, transparent,	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	63.11	0.00
106	44111515-MF-B02	MAGAZINE FILE BOX, Large	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	41.60	0.00
107	44121716-MA-F01	MARKER, Flourescent, 3 colors per set	set	35	0	0	35	1,283.10	0	0	0	0	0.00	40	0	0	40	1,466.40	0	0	0	0	0.00	75	36.66	2,749.50
108	44121708-MP-B01	MARKER, Permanent, Black	piece	5	0	0	5	37.35	0	0	0	0	0.00	0	0	0	0	0.00	5	0	0	5	37.35	10	7.47	74.70
109	44121708-MP-B02	MARKER, Permanent, Blue	piece	5	0	0	5	37.35	0	0	0	0	0.00	0	0	0	0	0.00	5	0	0	5	37.35	10	7.47	74.70
110	44121708-MP-B03	MARKER, Permanent, Red	piece	5	0	0	5	37.35	0	0	0	0	0.00	0	0	0	0	0.00	5	0	0	5	37.35	10	7.47	74.70
111	44121708-MW-B01	MARKER, Whiteboard, Black	piece	5	0	0	5	48.25	0	0	0	0	0.00	0	0	0	0	0.00	5	0	0	5	48.25	10	9.65	96.50
112	44121708-MW-B02	MARKER, Whiteboard, Blue	piece	5	0	0	5	48.25	0	0	0	0	0.00	0	0	0	0	0.00	5	0	0	5	48.25	10	9.65	96.50
113	44121708-MW-B03	MARKER, Whiteboard, Red	piece	5	0	0	5	48.25	0	0	0	0	0.00	0	0	0	0	0.00	5	0	0	5	48.25	10	9.65	96.50
114	44122104-PC-G01	PAPER CLIP, vinly/plastic coated, 33mm	box	20	0	0	20	176.40	0	0	0	0	0.00	0	0	0	0	0.00	20	0	0	20	176.40	40	8.82	352.80
115	44122104-PC-J02	PAPER CLIP, vinly/plastic coated, jumbo	box	20	0	0	20	275.60	0	0	0	0	0.00	0	0	0	0	0.00	20	0	0	20	275.60	40	13.78	551.20
116	44101601-PT-M01	PAPER TRIMMER/CUTTING MACHINE, t	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,297.60	0.00
117	44121706-PE-L01	PENCIL, lead/graphite, with eraser, one	box	1	0	0	1	20.79	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	20.79	2	20.79	41.58
118	44121619-PS-M01	PENCIL SHARPENER, manual, single cut	piece	10	0	0	10	2,128.70	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	212.87	2,128.70
119	44101602-PU-P01	PUNCHER, paper, heavy duty	piece	10	0	0	10	1,508.00	0	0	0	0	0.00	0	0	0	0	0.00	5	0	0	5	754.00	15	150.80	2,262.00
120	44122037-RB-P10	RING BINDER, plastic, 32 mm, 10 piece	bundle	15	0	0	15	4,113.45	0	0	0	0	0.00	0	0	0	0	0.00	5	0	0	5	1,371.15	20	274.23	5,484.60
121	44122101-RU-B01	RUBBER BAND No. 18, 350g	box	5	0	0	5	676.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	135.20	676.00
122	44121905-SP-F01	STAMP PAD, felt	piece	10	0	0	10	399.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	39.92	399.20
123	44121618-SS-S01	SCISSORS, symmetrical or asymmetrical	pair	10	0	0	10	333.70	10	0	0	10	333.70	0	0	0	0	0.00	10	0	0	10	333.70	30	33.37	1,001.10

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue ^(as of 28 July 2022)	Total Amount for the year	
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124	44121615-ST-S01	STAPLER, standard type	piece	20	0	0	20	2,912.00	0	0	0	0	0.00	0	0	0	0	0.00	20	0	0	20	2,912.00	40	145.60	5,824.00	
125	44121615-ST-B01	STAPLER, heavy duty (binder type), des	unit	5	0	0	5	4,440.80	0	0	0	0	0.00	0	0	0	0	0.00	5	0	0	5	4,440.80	10	888.16	8,881.60	
126	44121613-SR-P01	STAPLE REMOVER, plier type	piece	10	0	0	10	278.70	0	0	0	0	0.00	0	0	0	0	0.00	10	0	0	10	278.70	20	27.87	557.40	
127	44121605-TD-T01	TAPE DISPENSER, table top	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	72.80	0.00	
PAPER MATERIALS AND PRODUCTS																											
128	14111525-CA-A01	CARTOLINA, assorted colors, 20 pieces	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	83.72	0.00	
129	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply,	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	882.55	0.00	
130	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply,	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,166.88	0.00	
131	14111506-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply,	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,528.80	0.00	
132	14111506-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply,	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,026.48	0.00	
133	14111506-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply,	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	790.40	0.00	
134	14111506-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply,	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,508.00	0.00	
135	14111609-LL-C01	LOOSELEAF COVER, 50 sets per bundle	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	794.96	0.00	
136	14111514-NP-S02	NOTE PAD, stick on, 2" x 3", 100 sheets	pad	10	0	0	10	370.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	37.06	370.60	
137	14111514-NP-S04	NOTE PAD, stick on, 3" x 4", 100 sheets	pad	10	0	0	10	592.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	59.28	592.80	
138	14111514-NP-S03	NOTE PAD, stick on, 3" x 3", 100 sheets	pad	10	0	0	10	520.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	52.00	520.00	
139	14111514-NB-S01	NOTEBOOK, stenographer	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	12.04	0.00	
140	14111507-PP-M01	PAPER, MULTICOPY A4, 500 sheets per ream	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	165.65	0.00	
141	14111507-PP-M02	PAPER, MULTICOPY LEGAL, 500 sheets	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	189.18	0.00	
142	14111507-PP-C01	PAPER, MULTIPURPOSE A4, 500 sheets	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	137.74	0.00	
143	14111507-PP-C02	PAPER, MULTIPURPOSE LEGAL, 500 sheets	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	158.91	0.00	
144	14111531-PP-R01	PAD PAPER, ruled	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	21.53	0.00	
145	14111503-PA-P01	PAPER, parchment, 100 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	98.05	0.00	
146	14111531-RE-B01	RECORD BOOK, 300 PAGES	book	10	0	0	10	624.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	62.40	624.00	
147	14111531-RE-B02	RECORD BOOK, 500 PAGES	book	15	0	0	15	1,560.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	104.00	1,560.00	
148	14111818-TH-P02	THERMAL PAPER, 216mm	roll	0	0	0	0	0.00	10	0	0	10	556.40	5	0	0	5	278.20	5	0	0	5	278.20	20	55.64	1,112.80	
149	14111704-TT-P04	TISSUE, INTERFOLDED PAPER TOWEL,	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	33.80	0.00	
150	14111704-TT-P02	TOILET TISSUE PAPER, 2 ply, 12 rolls in	pack	30	0	0	30	2,589.60	0	0	0	0	0.00	0	0	0	0	0.00	20	0	0	20	1,726.40	50	86.32	4,316.00	
PERFUMES OR COLOGNES OR FRAGRANCES																											
151	53131626-HS-S01	LIQUID HAND SANITIZER, 500mL	bottle	10	0	0	10	808.50	0	0	0	0	0.00	0	0	0	0	0.00	10	0	0	10	808.50	20	80.85	1,617.00	
PESTICIDES OR PEST REPELLENTS																											
152	10191509-IN-A01	INSECTICIDE, 600mL	can	5	0	0	5	696.80	0	0	0	0	0.00	0	0	0	0	0.00	5	0	0	5	696.80	10	139.36	1,393.60	

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PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																									
		PAPER SHREDDER, 0.06m/sec shred speed, cuts 6-8 sheets of 70gsm paper	unit	3			3	17,781.51				0	0.00			0	0.00				0	0.00	3	5,927.17	17,781.51
		Common Electrical Equipment with complete accessories/ Electrical components, supplies and materials	ls	1			1	20,000.00				0	0.00			0	0.00				0	0.00	1	20,000.00	20,000.00
		Lighting and fixtures with complete accessories, supplies and materials (Light Bulbs, Flourescent Lamp, Pin Light, Ballast, etc.)	ls	1			1	42,500.00				0	0.00			0	0.00				0	0.00	1	42,500.00	42,500.00
		MISCELLANEOUS/CONTINGENCIES (Hardware & Construction Equipment, Supplies & Materials)	unit	1			1	380,000.00				0	0.00			0	0.00				0	0.00	1	380,000.00	380,000.00
		Kitchenwares and Utensils, Container, Water Jug, Stove with tank and other uncommon household equipment and supplies	ls	1			1	20,000.00				0	0.00			0	0.00				0	0.00	1	20,000.00	20,000.00
		Postage/Documentary Stamps (denomination from P1 to P10)	ls	1			1	30,000.00				0	0.00			0	0.00				0	0.00	1	30,000.00	30,000.00
		MAP/PUSH PIN, (round/flat head, assorted colors)	pack	2			2	400.00	1			1	200.00	1		1	200.00	2			2	400.00	6	200.00	1,200.00
		MISCELLANEOUS/CONTINGENCIES (Office Supplies)	LS	1			1	70,750.00				0	0.00	1		1	70,750.00				0	0.00	1	141,500.00	141,500.00
		Paper, Large Format (blueprint, whiteprint)	roll	50			50	109,250.00	30			30	65,550.00	30		30	65,550.00	30			30	65,550.00	140	2,185.00	305,900.00
		Paper, Photo (Double Sided, Glossy, High Gloss), assorted sizes, 210-280 gsm	pack	25			25	8,750.00				0	0.00	25		25	8,750.00				0	0.00	50	350.00	17,500.00
		Paper, Special (assorted sizes)	pack	15			15	2,700.00	20			20	3,600.00	20		20	3,600.00	20			20	3,600.00	75	180.00	13,500.00
		Paper, Sticker (assorted sizes)	pack	10			10	1,200.00	20			20	2,400.00	20		20	2,400.00	20			20	2,400.00	70	120.00	8,400.00
		Paper, Tracing (assorted sizes)	roll	15			15	27,600.00	15			15	27,600.00	10		10	18,400.00	10			10	18,400.00	50	1,840.00	92,000.00
		Paper, Tracing, Mylar (assorted sizes)	roll	3			3	16,800.00	2			2	11,200.00	3		3	16,800.00	2			2	11,200.00	10	5,600.00	56,000.00
		DEVELOP INEO 221,Parts	ls	1			1	25,000.00				0	0.00	1		1	25,000.00				0	0.00	1	50,000.00	50,000.00
		DEVELOP INEO 221,Consumables	ls	1			1	100,000.00				0	0.00	1		1	100,000.00				0	0.00	1	200,000.00	200,000.00
		DEVELOP INEO 4020,Parts	ls	1			1	25,000.00				0	0.00	1		1	25,000.00				0	0.00	1	50,000.00	50,000.00
		DEVELOP INEO 4020,Consumables	ls	1			1	100,000.00				0	0.00	1		1	100,000.00				0	0.00	1	200,000.00	200,000.00
		DEVELOP INEO 300i,Parts	ls	1			1	25,000.00				0	0.00	1		1	25,000.00				0	0.00	1	50,000.00	50,000.00
		DEVELOP INEO 300i,Consumables	ls	1			1	100,000.00				0	0.00	1		1	100,000.00				0	0.00	1	200,000.00	200,000.00
		Ink Cartridge,Canon E510 Black - #88	cart	70			70	59,500.00	50			50	42,500.00	15		15	12,750.00	10			10	8,500.00	145	850.00	123,250.00
		Ink Cartridge,Canon E510 Tricolor - #98	cart	40			40	38,000.00	25			25	23,750.00	20		20	19,000.00	20			20	19,000.00	105	950.00	99,750.00
		Ink Cartridge, Epson L110 Black - T6641	cart	70			70	52,500.00	70			70	52,500.00	70		70	52,500.00	74			74	55,500.00	284	750.00	213,000.00
		Ink Cartridge, Epson L110 Cyan - T6642	cart	50			50	37,500.00	50			50	37,500.00	50		50	37,500.00	34			34	25,500.00	184	750.00	138,000.00
		Ink Cartridge, Epson L110 Magenta - T6643	cart	50			50	37,500.00	50			50	37,500.00	50		50	37,500.00	34			34	25,500.00	184	750.00	138,000.00
		Ink Cartridge, Epson L110 Yellow - T6644	cart	50			50	37,500.00	50			50	37,500.00	50		50	37,500.00	34			34	25,500.00	184	750.00	138,000.00
		Ink Cartridge, Epson WF-7011 Black - T1431	cart	5			5	5,500.00				0	0.00	5		5	5,500.00				0	0.00	10	1,100.00	11,000.00
		Ink Cartridge, Epson WF-7011 Cyan - T1432	cart	5			5	4,750.00				0	0.00	5		5	4,750.00				0	0.00	10	950.00	9,500.00
		Ink Cartridge,Epson WF-7011 Magenta - T1433	cart	5			5	4,750.00				0	0.00	5		5	4,750.00				0	0.00	10	950.00	9,500.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT
		Ink Cartridge, Epson WF-7011 Yellow - T1434	cart	5			5	4,750.00				0	0.00	5			5	4,750.00				0	0.00	10	950.00	9,500.00
		Ink Cartridge, HP Officejet 7110 / HP Officejet 7610 932XL - Black	cart	20			20	42,000.00	20			20	42,000.00	20			20	42,000.00	10			10	21,000.00	70	2,100.00	147,000.00
		Ink Cartridge, HP Officejet 7110 / HP Officejet 7610 933 - Cyan	cart	10			10	11,000.00	10			10	11,000.00	6			6	6,600.00	6			6	6,600.00	32	1,100.00	35,200.00
		Ink Cartridge, HP Officejet 7110 / HP Officejet 7610 933XL - Cyan	cart	10			10	13,000.00				0	0.00	10			10	13,000.00				0	0.00	20	1,300.00	26,000.00
		Ink Cartridge, HP Officejet 7110 / HP Officejet 7610 933 - Magenta	cart	15			15	16,500.00				0	0.00	17			17	18,700.00				0	0.00	32	1,100.00	35,200.00
		Ink Cartridge, HP Officejet 7110 / HP Officejet 7610 933XL - Magenta	cart	10			10	13,000.00				0	0.00	10			10	13,000.00				0	0.00	20	1,300.00	26,000.00
		Ink Cartridge, HP Officejet 7110 / HP Officejet 7610 933 - Yellow	cart	15			15	16,500.00				0	0.00				0	0.00	17			17	18,700.00	32	1,100.00	35,200.00
		Ink Cartridge, HP Officejet 7110 / HP Officejet 7610 933XL - Yellow	cart	10			10	13,000.00				0	0.00				0	0.00	10			10	13,000.00	20	1,300.00	26,000.00
		Ink, Epson Inkjet L120 T6641 (Black)	cart	10			10	4,000.00				0	0.00				0	0.00	16			16	6,400.00	26	400.00	10,400.00
		Ink, Epson Inkjet L120 T6642 (Cyan)	cart	16			16	6,400.00				0	0.00				0	0.00	10			10	4,000.00	26	400.00	10,400.00
		Ink, Epson Inkjet L120 T6643 (Magenta)	cart	16			16	6,400.00				0	0.00				0	0.00	10			10	4,000.00	26	400.00	10,400.00
		Ink, Epson Inkjet L120 T6644 (Yellow)	cart	16			16	6,400.00				0	0.00				0	0.00	10			10	4,000.00	26	400.00	10,400.00
		Ink, Epson Inkjet L655 - 774 (Black)	cart	10			10	4,000.00				0	0.00				0	0.00	16			16	6,400.00	26	400.00	10,400.00
		Ink, Epson Inkjet L655 - 664 (Cyan)	cart	10			10	4,000.00				0	0.00				0	0.00	16			16	6,400.00	26	400.00	10,400.00
		Ink, Epson Inkjet L655 - 664 (Magenta)	cart	10			10	4,000.00				0	0.00				0	0.00	16			16	6,400.00	26	400.00	10,400.00
		Ink, Epson Inkjet L655 - 664 (Yellow)	cart	10			10	4,000.00				0	0.00				0	0.00	16			16	6,400.00	26	400.00	10,400.00
		Ink, Epson Inkjet L6170 - 001 (Black)	cart	10			10	6,000.00				0	0.00				0	0.00	16			16	9,600.00	26	600.00	15,600.00
		Ink, Epson Inkjet L6170 - 001 (Cyan)	cart	10			10	6,000.00				0	0.00				0	0.00	16			16	9,600.00	26	600.00	15,600.00
		Ink, Epson Inkjet L6170 - 001 (Magenta)	cart	10			10	6,000.00				0	0.00				0	0.00	16			16	9,600.00	26	600.00	15,600.00
		Ink, Epson Inkjet L6170- 001 (Yellow)	cart	10			10	6,000.00				0	0.00				0	0.00	16			16	9,600.00	26	600.00	15,600.00
		Data File Box (Royal Blue - ISO Requirement)	pcs	100			100	22,000.00	150			150	33,000.00	150			150	33,000.00	200			200	44,000.00	600	220.00	132,000.00
		Data File Folder (Royal Blue - ISO Requirement)	pcs	450			450	99,000.00	450			450	99,000.00	400			400	88,000.00	340			340	74,800.00	1640	220.00	360,800.00
		Paper, Book/Bond (A3 size:11.69"x16.54") 70-80gsm	ream	45			45	23,625.00				0	0.00				0	0.00				0	0.00	45	525.00	23,625.00
		Paper, Book/Bond (Tabloid size: 11"x17") 70-80gsm	ream	5			5	12,000.00				0	0.00				0	0.00				0	0.00	5	2,400.00	12,000.00
		Paper, Book/Bond (A4) 70-80gsm	ream	180			180	36,000.00	150			150	30,000.00	180			180	36,000.00	180			180	36,000.00	690	200.00	138,000.00
		Paper, Book/Bond (Long) 70-80gsm	ream	210			210	42,000.00				0	0.00				0	0.00				0	0.00	210	200.00	42,000.00
		Paper, Thermal (various sizes)	roll	30			30	6,300.00				0	0.00				0	0.00				0	0.00	30	210.00	6,300.00
		DESKTOP (with UPS1000VA complete accessories & licensed operating system) latest version-for Architecture/Graphical Design - high end/core i7	unit	6			6	900,000.00				0	0.00				0	0.00				0	0.00	6	150,000.00	900,000.00
		ENVELOPE, EXPANDING, KRAFTBOARD, for legal size documents, 100 pieces per box	box	3			3	2,019.06				0	0.00	3			3	2,019.06				0	0.00	6	673.02	4,038.12
		Bitumenus / Asphalt	ls	1			1	500,000.00				0	0.00				0	0.00				0	0.00	1	500,000.00	500,000.00
		Miscellaneous/Contingencies (Photocopier Parts & Consumables)	ls	1			1	1,000,000.00				0	0.00				0	0.00				0	0.00	1	1,000,000.00	1,000,000.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT
		Airconditioner - Wall mounted, 1HP-4HP split type, remote control with free installation, inverter type	ls	5			5	500,000.00				0	0.00				0	0.00				0	0.00	5	100,000.00	500,000.00
		Airconditioner - Package Type, 3.5 tons remote control with free installation, inverter type	ls	3			3	450,000.00				0	0.00				0	0.00				0	0.00	3	150,000.00	450,000.00
		Common Electrical Equipment with complete accessories/Electrical components, supplies and materials	ls	2			2	200,000.00				0	0.00				0	0.00				0	0.00	2	100,000.00	200,000.00
		Board, Cork (assorted sizes)	unit	5			5	14,375.00				0	0.00				0	0.00				0	0.00	5	2,875.00	14,375.00
		Calculator, Programmable	unit	10			10	172,500.00	5			5	86,250.00	5			5	86,250.00				0	0.00	20	17,250.00	345,000.00
		Machine, Shredding	unit	2			2	207,000.00				0	0.00				0	0.00				0	0.00	2	103,500.00	207,000.00
		MISCELLANEOUS / CONTINGENCIES (Office Equipment)	ls	0			0	75,000.00				0	0.00				0	0.00				0	0.00	0	300,000.00	75,000.00
		Engineers Field Book, 10's per pack	pack	10			10	10,000.00				0	0.00				0	0.00	5			5	5,000.00	15	1,000.00	15,000.00
		Scissor (assorted sizes)	pc	5			5	575.00				0	0.00				0	0.00				0	0.00	5	115.00	575.00
		Ruler, Aluminum/Steel/Plastic (assorted sizes)	pc	10			10	350.00				0	0.00				0	0.00				0	0.00	10	35.00	350.00
		MISCELLANEOUS/CONTINGENCIES (Office Supplies - Devices)	ls	1			1	50,000.00				0	0.00				0	0.00				0	0.00	1	100,000.00	50,000.00
		Sound and Speaker System (Installation, Microphones, Connectors, Tuning, Accessories, Supplies and Materials)	ls	1			1	75,000.00				0	0.00				0	0.00				0	0.00	1	100,000.00	75,000.00
		MISCELLANEOUS/CONTINGENCIES (Audio & Visual)	ls	0			0	50,000.00				0	0.00				0	0.00				0	0.00	0	200,000.00	50,000.00
		Camera, Digital/Video/DLSR with complete accessories, supplies and materials (tripod, memory card, case holder, lenses, battery, hard drive, etc.)	ls	1			1	37,500.00				0	0.00				0	0.00				0	0.00	1	75,000.00	37,500.00
		MISCELLANEOUS/CONTINGENCIES (Protographic or Filming)	ls	1			1	37,500.00				0	0.00				0	0.00				0	0.00	1	75,000.00	37,500.00
		Computer Supplies & Accessories (Switch Hub, Networking, Data Storage, Voltage Regulator/AVR, Router, External Hardrive, Flash Drive, contact cleaner fast dry, dirt remover, DVD/CD device lens cleaner, WD40-anti rust oil, power spray and other supplies & accessories)	ls	1			1	50,000.00				0	0.00				0	0.00				0	0.00	1	100,000.00	50,000.00
		DESKTOP (high specs)	unit	2			2	408,000.00				0	0.00				0	0.00				0	0.00	2	204,000.00	408,000.00
		LAPTOP (with optical mouse, carrying bag, complete accessories & licensed operating system) latest version	unit	2			2	386,400.00				0	0.00				0	0.00				0	0.00	2	193,200.00	386,400.00
		I.T. SOFTWARE (Operating System, Word Processing, Spreadsheet, Drawing, Photo Editing, etc.)	ls	1			1	25,000.00				0	0.00				0	0.00				0	0.00	1	50,000.00	25,000.00
		UPS 1000VA (branded)	unit	2			2	23,000.00				0	0.00				0	0.00				0	0.00	2	11,500.00	23,000.00
		Geotagging Equipment, Accessories, Supplies and Materials (Smartphone, Tablet, GPS Devices)	unit	3			3	241,500.00				0	0.00				0	0.00				0	0.00	3	80,500.00	241,500.00
		I.T. Accessories (Keyboard, Monitor, Mouse, etc.)	ls	0			0	42,500.00				0	0.00				0	0.00				0	0.00	0	170,000.00	42,500.00
		MISCELLANEOUS/CONTINGENCIES (Common IT Equipment)	ls	0			0	108,400.00				0	0.00				0	0.00				0	0.00	0	1,084,000.00	108,400.00
		CLOSE CIRCUIT TELEVISION (CCTV) with complete accessories, supplies and materials	ls	1			1	100,000.00				0	0.00				0	0.00				0	0.00	1	200,000.00	100,000.00
		BIOMETRICS with complete accessories, installation & programming	ls	1			1	100,000.00				0	0.00				0	0.00				0	0.00	1	200,000.00	100,000.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
		Measuring Equipment/Devices, supplies and accessories (Measuring Tape, Measuring Wheel, T-square, Ruler, Triangle, Metric Scale, Scale and other measuring devices)	ls	1			1	77,500.00				0	0.00				0	0.00				0	0.00	1	155,000.00	77,500.00
		Drawing (Technical Pen, Mechanical Pencil, Eraser and other drawing equipment)	ls	1			1	75,000.00				0	0.00				0	0.00				0	0.00	1	100,000.00	75,000.00
		GNSS-RTK, Level, Total Station, Range Pole, Rod, Range Meter, Sounder, Prism, Prism Pole, DRONE and other Survey Equipment and accessories	ls	1			1	5,000,000.00				0	0.00				0	0.00				0	0.00	1	5,000,000.00	5,000,000.00
		Survey Accessories, Supply and Materials (Umbrella, Bolo (Lagaraw), Folding Bed, Hammer, Sleeping Bag, Tent, Trapal, Rope, Nylon and other uncommon accessories	ls	0			0	67,500.00				0	0.00				0	0.00				0	0.00	0	270,000.00	67,500.00
		Preventive Maintenance	ls	1			1	1,224,000.00				0	0.00				0	0.00				0	0.00	1	1,632,000.00	1,224,000.00
		Repair/Maintenace of Appliances	ls	1			1	50,000.00				0	0.00				0	0.00				0	0.00	1	100,000.00	50,000.00
		Repair/Maintenance of Building (with supplies and materials)	ls	1			1	50,000.00				0	0.00				0	0.00				0	0.00	1	100,000.00	50,000.00
		Repair/Maintenance/Calibration of Equipment/Tools (supplies and materials) including Laboratory Equipment/Apparatus	ls	1			1	50,000.00				0	0.00				0	0.00				0	0.00	1	100,000.00	50,000.00
		Repair/Maintenance/Serviceing of Vehicle (with parts, supplies and materials, including air-conditioning unit & change oil servicing)	ls	0			0	1,250,000.00				0	0.00				0	0.00				0	0.00	0	5,000,000.00	1,250,000.00
		Services, Airconditioners & Electrical (installation, supplies & materials)	ls	1			1	100,000.00				0	0.00				0	0.00				0	0.00	1	100,000.00	100,000.00
		Services, Jacket / Shirt / Bag / Cap / Sporting Goods & Supplies	ls	1			1	150,000.00				0	0.00				0	0.00				0	0.00	1	300,000.00	150,000.00
		Services, Printing (Tarpaulin, Streamer, Forms, blue/white pinting, etc.)	ls	1			1	30,000.00				0	0.00				0	0.00				0	0.00	1	30,000.00	30,000.00
		Services, Security (Contracts)	ls	1			1	320,000.00				0	0.00				0	0.00				0	0.00	1	320,000.00	320,000.00
		Fuel (Diesel, Gasoline and other materials)	ls	1			1	11,300,000.00				0	0.00				0	0.00				0	0.00	1	11,300,000.00	11,300,000.00
		Lubricants (ATF, Motor Oil, Engine Oil, Brake Fluid and others)	ls	1			1	1,350,000.00				0	0.00				0	0.00				0	0.00	1	1,800,000.00	1,350,000.00
		Oxygen (including refill)	ls	1			1	275,000.00				0	0.00				0	0.00				0	0.00	1	275,000.00	275,000.00
		Acetylene (including refill)	ls	1			1	275,000.00				0	0.00				0	0.00				0	0.00	1	275,000.00	275,000.00
		MISCELLANEOUS/CONTINGENCIES Fuels, Additives, Lubricants & Anti-Corrosive)	ls	1			1	557,000.00				0	0.00				0	0.00				0	0.00	1	557,000.00	557,000.00
		Laboratory Equipment with complete Accessories, Apparatus, Supplies and Materials (Large oven, Solutions, Scale and others)	ls	1			1	500,000.00				0	0.00				0	0.00				0	0.00	1	500,000.00	500,000.00
		Newspapers	ls	1			1	15,000.00				0	0.00				0	0.00				0	0.00	1	15,000.00	15,000.00
		Other Publications	ls	1			1	7,000.00				0	0.00				0	0.00				0	0.00	1	7,000.00	7,000.00
		Equipment, Tools/Supplies and Materials/Parts for Regional Disaster Risk Reduction Management Team (RDRRMT)	ls	1			1	500,000.00				0	0.00				0	0.00				0	0.00	1	500,000.00	500,000.00
		PROCUREMENT OF SERVICE VEHICLE	ls	1			1	10,000,000.00				0	0.00				0	0.00				0	0.00	1	10,000,000.00	10,000,000.00
		Unforeseen Expenditures (Other Expenditures)	ls	1			1	5,000,000.00				0	0.00				0	0.00				0	0.00	1	5,000,000.00	5,000,000.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue, as of 28 July 2022	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
A. TOTAL																								48,709,709.33
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																								4,829,270.92
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																								
D. GRAND TOTAL (A + B + C)																								53,538,980.13
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																								

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is with

Prepared by:

Certified Funds Available / Certified Appropriate Funds Available:

Approved by:


MERLYN D. MALABAR
Head, BAC Secretariat


FE V. DARANG
Accountant / Budget Officer


JANE D. CAINGHOG
Head of Office/Agency

Date Prepared: 9/14/2022