

APP-CSE 2024 FORM
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 29 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements.
Only agencies with uploaded APP-CSE in the Virtual Store (VS) will be able to procure CSE items. The VS is located at <https://shorturl.at/hwdsf>.
Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store (VS) and Downloadable page of PS-DBM website (www.ps-philippines.gov.ph).
- 2.0 All information provided in the APP-CSE shall be deemed correct and valid. The "What We Sell" tab for the detailed technical specifications and sample photos of the items.
- 3.0 Do not delete, add, or revise any items or rows on the PART I of this form, otherwise the form will be deemed invalid.
- 4.0 For items not included on the list of PART II, a separate file, with the file name APP-CSE 2024 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-philippines.gov.ph) and must be submitted to PS-DBM through this link: <https://shorturl.at/hwdsf>.
- 5.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's Virtual Store (VS) account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 6.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 7.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-8478245 (Globe) or 0918-2954426 (Smart), or email appsales@ps-philippines.gov.ph, or visit the PS-DBM website (www.ps-philippines.gov.ph) for the guide on how to fill-out the APP-CSE.
- 8.0

Department/Bureau/Office:
Address:

Agency Code/LUCC:
Organization Type:

Note: The APP-CSE for FY 2024 must be submitted on or before 31 July 2023.

Signature:
Position:
E-mail:
Telephone/Mobile No.:

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Price	Total Quantity for the year	Total Amount for the year									
			Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug				Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount	
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																										
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
1	12191601-AL-004	bottle	20	16	25	61	3,108.56	5	25	0	30	1,528.80	5	14	25	44	2,242.24	5	25	0	30	1,528.80	165	50.96	8,408.40	
2	12191601-AL-003	gallon	5	0	0	5	2,256.80	5	0	0	5	2,256.80	5	0	0	5	2,256.80		0	0	0	0	0.00	15	451.36	6,770.40
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
3	60121413-CH-P01	box	90	0	0	90	3,182.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	90	35.36	3,182.40	
4	60121413-CH-P02	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	38.48	0.00	
5	60121524-ER-P01	piece	20	0	0	20	187.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	9.36	187.20	
6	60121524-SP-Q01	piece	8	6	0	14	364.00	2	2	0	4	104.00	3	3	0	6	156.00	2	2	0	4	104.00	28	26.08	728.00	
7	60121524-SP-Q04	piece	3	2	10	15	679.80	2	10	0	12	536.64	3	5	0	8	352.76	2	10	0	12	536.64	47	44.72	2,101.84	
8	60121524-SP-Q07	piece	7	6	10	23	1,315.60	5	0	0	5	286.00	4	10	0	14	800.80	10	0	0	10	572.00	52	57.20	2,974.40	
9	60121524-SP-Q02	piece	12	9	2	23	598.00	2	5	0	7	182.00	4	3	5	12	312.00	2	5	0	7	182.00	49	26.08	1,274.00	
10	60121524-SP-Q05	piece	1	0	0	1	57.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	57.20	1,788.00	
11	60121524-SP-Q08	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26.08	0.00	
12	60121524-SP-Q03	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	45.76	0.00	
13	60121524-SP-Q06	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.20	0.00	
14	60121524-SP-Q09	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	214.24	0.00	
15	60121124-WR-P01	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	25,536.16	0.00	
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																										
16	43121517-DO-C03	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	18,470.40	0.00	
17	43111609-HH-P01	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	16,470.40	0.00	
BATTERIES AND CELLS AND ACCESSORIES																										
18	26111702-BT-A02	pack	5	3	0	8	174.72	0	0	0	0	0.00	2	0	0	2	43.68	0	0	0	0	0.00	10	21.84	218.40	
19	26111702-BT-A01	pack	5	3	2	10	197.60	0	0	0	0	0.00	2	0	0	2	39.52	0	0	0	0	0.00	12	19.76	237.12	
20	26111702-BT-A03	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	92.56	0.00	
CLEANING EQUIPMENT AND SUPPLIES																										
21	47131812-AF-A01	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	87.36	0.00	
22	47131604-BR-S01	piece	1	5	0	6	767.52	0	0	0	0	0.00	2	5	0	7	895.44	0	0	0	0	0.00	13	127.02	1,662.96	
23	47131604-BR-T01	piece	3	0	0	3	71.76	0	0	0	0	0.00	2	0	0	2	47.84	0	0	0	0	0.00	5	23.92	119.60	
24	47131829-TB-C01	bottle	3	5	0	8	357.76	5	0	0	5	223.60	3	5	0	8	357.76	5	0	0	5	223.60	26	44.72	1,162.72	
25	47131805-CL-P01	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	36.80	0.00	
26	47131811-DE-B02	bar	10	0	0	10	93.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	9.36	93.60	
27	47131811-DE-P02	pouch	10	0	0	10	884.00	5	0	0	5	442.00	5	0	0	5	442.00	0	0	0	0	0.00	20	88.40	1,768.00	
28	47131802-DS-A01	can	10	5	0	15	2,862.00	5	0	0	5	754.00	5	0	0	5	754.00	5	0	0	5	754.00	30	150.80	4,524.00	
29	47131601-CH-P01	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	46.80	0.00	
30	47131802-FW-P01	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	133.20	0.00	

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																Price	Total Amount for the year
			Monthly Quantity Requirement												Total Quantity for the year					
			Jan	Feb	Mar	Q1 Amount	April	May	June	Q2 Amount	July	Aug	Sept	Q3 Amount	Oct	Nov	Dec	Q4 Amount		
31	4713030-FC-01	FURNITURE CLEANER	can	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0.00	0.00
32	7310512-HS-01	HAND SOAP, liquid	bottle	5	0	0	5	214.75	0	0	0	0	0	0	0.00	0	0	0	0.00	214.75
33	4712884-HP-01	MOP BUCKET	unit	1	3	0	4	9,152.00	0	0	0	0	0	0	0.00	2	3	0	5	2,288.00
34	4713163-HP-02	MOPHANDLE, heavy duty	piece	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0.00	0.00
35	4713165-HP-01	MOPHEAD, made of rayon	piece	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0.00	0.00
36	4713191-RC-01	RAGS	lb	10	4	0	14	800.80	0	0	0	0	0	0	0.00	5	0	5	286.00	1,086.80
37	4713162-SC-01	SCOURING PAD	pack	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0.00	0.00
38	4712101-TB-04	TRASHBAG, 20L size	pack/roll	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0.00	0.00
39	4712101-TB-05	TRASHBAG, large size	pack/roll	5	0	0	5	296.40	5	0	5	296.40	5	0	5	296.40	5	0	5	1,885.60
40	4712101-TB-06	TRASHBAG, XL size	pack/roll	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0.00	0.00
41	4712102-WB-01	WASTEBASKET	piece	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0.00	0.00
COLOR COMPOUNDS AND DISPENSERS																				
42	1217103-SF-01	INK, for stamp pad	bottle	7	5	0	12	374.40	0	0	0	0	0	0	0.00	0	0	0	0.00	374.40
CONSUMER ELECTRONICS																				
43	5216135-DV-01	DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0.00	0.00
FACE MASK																				
44	42131713-SH-05	FACE MASK	box	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0.00	0.00
FILMS																				
45	13111203-AC-01	ACETATE	roll	1	0	0	1	1,048.32	0	0	0	0	0	1	1,048.32	0	0	0	0.00	2,096.64
46	13111201-CF-02	CARBON FILM, legal size	box	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0.00	0.00
FIRE FIGHTING EQUIPMENT																				
47	46191601-FE-001	FIRE EXTINGUISHER, dry chemical	unit	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0.00	0.00
48	46191601-FE-001	FIRE EXTINGUISHER, pure HCFC	unit	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0.00	0.00
FLAG OR ACCESSORIES																				
49	15121805-PH-01	PHILIPPINE NATIONAL FLAG	piece	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0.00	0.00
FURNITURE AND FURNISHINGS																				
50	56101004-CH-001	MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0.00	0.00
51	56101004-CH-001	MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0.00	0.00
52	56102519-TB-001	MONOBLOC TABLE, white	unit	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0.00	0.00
53	56102519-TB-002	MONOBLOC TABLE, beige	unit	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0.00	0.00
HEATING AND VENTILATION AND AIR CIRCULATION																				
54	40101604-EF-021	ELECTRIC FAN, ceiling mount, orient type	unit	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0.00	0.00
55	40101604-EF-021	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0.00	0.00
56	40101604-EF-021	ELECTRIC FAN, hand type	unit	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0.00	0.00
57	40101604-EF-001	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0.00	0.00
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																				
58	43111507-D50003	DESKTOP, for Basic Users	unit	2	1	0	3	74,380.80	0	0	0	0	0	0	0.00	0	0	0	0.00	74,380.80
59	43111507-S50004	DESKTOP, for Mid-Range Users	unit	6	0	0	6	254,342.40	0	0	0	0	0	0	0.00	0	0	0	0.00	254,342.40
60	43020827-HD-002	EXTERNAL HARD DRIVE	unit	2	0	0	2	6,076.16	0	0	0	0	0	0	0.00	0	0	0	0.00	6,076.16
61	43020310-FD-004	FLASH DRIVE	piece	28	7	19	54	12,135.56	0	0	0	0	0	10	2,246.40	0	0	0	0.00	14,276.96
62	43111503-LAP004	LAPTOP, for Mid-range Users	unit	1	0	0	1	42,380.00	0	0	0	0	0	0	0.00	0	0	0	0.00	42,380.00
63	43111503-LAP003	LAPTOP, Lightweight	unit	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0.00	0.00
64	4311205-HD-002	COMPUTER MOUSE, Wireless	unit	5	2	0	7	1,866.64	0	0	0	0	0	0	0.00	0	0	0	0.00	1,866.64
65	43112102-PR-002	PRINTER, Impact, Dot Matrix, 24 pins	unit	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0.00	0.00
66	43112102-PR-001	PRINTER, Impact, Dot Matrix, 9 pins	unit	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0.00	0.00
67	43112105-PR-001	PRINTER, Laser, Monochrome	unit	2	0	0	2	46,126.08	0	0	0	0	0	0	0.00	0	0	0	0.00	46,126.08
LIGHTING AND FIXTURES AND ACCESSORIES																				
68	39101628-LB-001	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0.00	0.00
69	39101628-LT-001	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0.00	0.00
MANUFACTURING COMPONENTS AND SUPPLIES																				
70	31101610-GL-001	GLUE, all-purpose	jar	3	4	0	7	495.04	0	0	0	0	0	0	0.00	2	0	0	2	626.48
71	31151804-SW-001	STAPLE WIRE, heavy duty (Baker type), 23/13	box	53	20	20	93	2,097.15	0	0	0	0	0	13	293.15	0	0	0	0.00	2,390.30
72	31151804-SW-001	STAPLE WIRE, standard	box	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0.00	0.00
73	31101502-TA-001	TAPE, electrical	roll	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0.00	0.00

Item # & Specifications		Units of Measure	Monthly Quantity Requirement																					Price	Total Quantity for the Year	Total Amount for the Year	
			Monthly Quantity Requirement																								
			Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount					
74	31201503-TA-H01	roll	10	3	0	13	804.44	5	2	0	7	433.16	5	3	0	8	495.04	5	2	0	7	433.16	35	61.88	2,165.80		
75	31201503-TA-H02	roll	10	15	0	25	3,029.00	5	0	0	5	605.80	5	0	0	5	605.80	0	0	0	0	0.00	35	121.16	4,246.60		
76	31201517-TA-P01	roll	5	5	10	20	603.20	2	2	0	4	120.64	2	3	10	15	452.40	2	2	0	4	120.64	43	30.16	1,296.88		
77	31201512-TA-T01	roll	25	15	0	40	457.60	2	0	0	2	22.88	5	5	0	10	114.40	3	0	0	3	34.32	55	11.44	629.20		
78	31201512-TA-T02	roll	15	15	8	38	908.56	2	0	0	2	47.84	5	3	0	8	391.26	2	0	0	2	47.84	50	23.92	1,196.00		
79	31151503-TW-P01	TYNRE plastic	25	0	0	25	1,768.00	0	0	0	0	0.00	25	0	0	25	1,768.00	20	0	0	20	1,414.40	70	70.72	4,950.40		
MEASURING AND OBSERVING AND TESTING EQUIPMENT																											
80	41111604-BU-P02	piece	2	0	0	2	41.60	2	0	0	2	41.60	1	0	0	1	20.80	0	0	0	0	0.00	5	20.80	104.00		
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
81	44121812-BL-H01	BLADE for general purpose cut/utility knife	tube	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
82	44101602-PR-H01	RENDING AND PUNCHING MACHINE	unit	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,104.64	0.00		
83	44101807-CA-C01	CALCULATOR, Compact	unit	3	5	0	8	2,296.32	5	0	0	5	1,435.20	5	0	0	5	1,435.20	5	0	0	5	1,435.20	22	289.94	6,691.92	
84	44121710-CH-H01	CHALK, white enamel	box	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	32.87	0.00		
85	44121105-BF-C01	CLIP, backfold, 19mm	box	25	15	0	40	374.40	15	0	0	15	140.40	10	0	0	10	93.60	5	10	0	15	140.40	80	9.36	748.80	
86	44121105-BF-C02	CLIP, backfold, 25mm	box	5	20	10	35	546.00	5	10	0	15	234.00	5	5	0	10	156.00	5	10	0	15	234.00	75	15.60	1,170.00	
87	44121105-BF-C03	CLIP, backfold, 32mm	box	5	20	0	25	676.00	0	0	0	0	0.00	0	0	0	0	0.00	5	0	0	5	135.20	30	27.64	811.20	
88	44121105-BF-C04	CLIP, backfold, 50mm	box	12	25	0	37	2,231.84	5	10	0	15	904.80	10	5	0	15	904.80	10	5	0	15	904.80	82	60.32	4,946.24	
89	44121801-CT-H02	CORRECTION TAPE	piece	40	18	0	58	668.74	8	10	0	18	207.54	10	18	0	28	322.84	10	16	0	26	299.78	130	11.52	1,498.90	
90	44121812-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	31.72	0.00	
91	44111515-SF-B01	DATA FILE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.20	0.00	
92	44122011-SF-F01	DATA FOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	68.64	0.00	
93	44102002-SF-H01	DATAS STAMP	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	469.78	0.00	
94	44121506-EN-D01	ENVELOPE, Documentary, A4	box	2	0	0	2	1,686.64	0	0	0	0	0.00	1	0	0	1	840.32	1	0	0	1	840.32	4	840.32	3,361.28	
95	44121506-EN-D02	ENVELOPE, Documentary, legal	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,078.48	0.00	
96	44121506-EN-X01	ENVELOPE, Expanding, Kraft	box	21	10	2	33	45,271.04	1	0	0	1	1,374.88	1	2	1	4	5,499.52	1	1	0	2	2,749.76	40	1,374.88	54,995.20	
97	44121506-EN-X02	ENVELOPE, Expanding, Plastic	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	30.49	0.00	
98	44121506-EN-W02	ENVELOPE, Mailing	box	1	0	0	1	466.96	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	466.96	466.96	
99	44121504-EN-W02	ENVELOPE, Mailing, with window	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	528.32	0.00	
100	44111912-ER-B01	BRASER, etc, for backboard/whiteboard	piece	8	7	0	15	184.95	0	0	0	0	0.00	4	0	0	4	49.32	4	0	0	4	49.32	23	12.33	283.59	
101	44121218-FA-P01	FASTENER	box	20	20	0	40	3,785.60	15	0	0	15	1,415.60	10	0	0	10	946.40	5	0	0	5	473.20	70	94.64	6,624.80	
102	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	85.20	0.00	
103	44120318-FT-D01	FILE TAB DIVIDER, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.88	0.00	
104	44120318-FT-D02	FILE TAB DIVIDER, Legal	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26.00	0.00	
105	44120011-FO-P01	FOLDER, Fancy with side, A4	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	291.20	0.00	
106	44120011-FO-P02	FOLDER, Fancy with side, legal	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	308.88	0.00	
107	44120011-FO-L01	FOLDER, L-type, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	187.54	0.00	
108	44120011-FO-L02	FOLDER, L-type, legal	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	238.57	0.00	
109	44120027-FO-P01	FOLDER, prestacked	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	932.64	0.00	
110	44120011-FO-T03	FOLDER with tabs, A4	pack	8	0	0	8	3,111.68	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	308.96	3,111.68	
111	44120011-FO-T04	FOLDER with tabs, legal	pack	1	8	0	9	3,946.96	0	0	0	0	0.00	1	0	0	1	427.44	0	0	0	0	0.00	10	427.44	4,274.40	
112	44120008-IT-T01	INDEX TAB	box	10	0	0	10	621.10	5	0	0	5	315.55	5	0	0	5	315.55	5	0	0	5	315.55	25	63.11	1,577.75	
113	44115515-SF-B02	MAGAZINE FILE BOX, Large	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	126.88	0.00	
114	44121716-MA-R01	MARBER, Fluorescent	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42.84	0.00	
115	44121708-MP-B01	MARBER, Permanent, Black	piece	12	8	0	20	332.00	1	0	0	1	15.60	5	0	0	5	78.00	4	0	0	4	62.40	30	15.60	468.00	
116	44121708-MP-B02	MARBER, Permanent, Blue	piece	5	0	0	5	78.00	2	0	0	2	31.20	0	0	0	0	0.00	3	0	0	3	46.80	10	15.60	156.00	
117	44121708-MP-B03	MARBER, Permanent, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	15.60	0.00	
118	44121708-MW-B01	MARBER, Whiteboard, Black	piece	3	2	5	10	104.00	2	1	0	3	31.20	3	2	5	10	104.00	2	1	0	3	31.20	26	10.40	276.40	
119	44121708-MW-B02	MARBER, Whiteboard, Blue	piece	5	0	0	5	52.00	1	0	0	1	10.40	5	0	0	5	52.00	1	0	0	1	10.40	12	10.40	124.80	
120	44121708-MW-B03	MARBER, Whiteboard, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10.40	0.00	
121	44122104-PC-C01	PAPER CLIP, vinyl/plastic coated, 33mm	box	5	15	0	20	187.20	5	0	0	5	46.80	5	0	0	5	46.80	5	0	0	5	46.80	35	9.36	327.60	
122	44122104-PC-X02	PAPER CLIP, vinyl/plastic coated, jumbo, 50mm	box	5	15	0	20	478.40	5	0	0	5	115.60	5	0	0	5	115.60	5	0	0	5	115.60	35	23.92	837.20	
123	44101602-PS-H02	PAPER SHREDDER	unit	0																							

Item & Specifications			Unit of Measure	Monthly Quantity Requirement												Total Quantity for this year	Price	Total Amount for the year								
				Jan	Feb	Mar	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept				Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT	
126	44121519-PS-001	PENCIL SHARPENER	piece	0	0	0	0	0.00	1	0	0	1	213.20	0	0	0	0	0.00	0	0	0	0	0.00	1	213.20	213.20
127	44101602-PA-001	PUNCHER, paper, heavy duty	piece	1	10	1	12	1,946.88	0	0	0	0	0.00	1	0	0	1	162.24	0	0	0	0	0.00	13	102.24	2,109.12
128	44122037-RB-P10	BINDING RING/COV, plastic, 32 mm	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	274.23	0.00
129	44122201-RU-001	RUBBER BAND No. 18	box	1	0	0	1	165.36	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	165.36	165.36
130	44123905-SP-001	STAPLE PAD, 6ct	piece	2	0	0	2	85.28	0	0	0	0	0.00	2	0	0	2	85.28	0	0	0	0	0.00	4	42.64	370.56
131	44121518-SS-S01	SCISSORS, symmetrical/asymmetrical	pair	14	7	13	34	1,414.40	5	0	0	5	208.00	5	12	0	17	707.20	5	0	0	5	208.00	61	116.60	2,537.60
132	44121615-ST-S01	STAPLER, standard type	piece	2	15	2	19	2,766.40	0	0	0	0	0.00	5	0	5	738.00	0	0	0	0	0.00	24	145.60	3,994.40	
133	44121615-ST-001	STAPLER, heavy duty (dinder)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	994.72	0.00	
134	44121613-SR-P02	STAPLE REMOVER, 8in-type	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	47.84	0.00
135	44121605-TD-T01	TAPE DISPENSER, table top	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	76.00	0.00
PAPER MATERIALS AND PRODUCTS																										
136	14111525-CA-001	CARTON/PA, assorted colors	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	96.48	0.00
137	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 PIV, 260mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	953.68	0.00
138	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 PIV, 260mm x 276mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,260.48	0.00
139	14111506-CF-L22	COMPUTER CONTINUOUS FORM, 2 PIV, 260mm x 276mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,652.56	0.00
140	14111506-CF-L31	COMPUTER CONTINUOUS FORM, 2 PIV, 260mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,108.64	0.00
141	14111506-CF-L31	COMPUTER CONTINUOUS FORM, 2 PIV, 260mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	852.84	0.00
142	14111506-CF-L32	COMPUTER CONTINUOUS FORM, 3 PIV, 260mm x 276mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,429.68	0.00
143	14111509-LA-001	LOOSELEAF COVER	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	794.56	0.00
144	14111514-HP-S02	NOTEPAID, stick-on, 26mm x 76mm	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	39.52	0.00
145	14111514-HP-S04	NOTEPAID, stick-on, 76mm x 100mm	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	63.44	0.00
146	14111514-HP-S03	NOTEPAID, stick-on, 76mm x 76mm	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	66.32	0.00
147	14111514-HP-S02	NOTEPAID, stick-on, 76mm x 76mm	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23.92	0.00
148	14111507-PP-M01	PAPER, MULTICOPY A4	ream	350	220	155	725	139,442.00	120	20	50	190	34,184.00	100	100	20	220	39,562.40	200	50	20	270	48,576.40	1,465	179.92	352,767.60
149	14111507-PP-M02	PAPER, MULTICOPY LEGAL	ream	125	10	4	139	29,345.68	5	0	5	5	1,055.60	25	10	0	35	7,389.20	50	5	0	55	11,611.60	234	211.12	49,402.88
150	14111507-PP-C01	PAPER, MULTIPURPOSE A4	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	162.28	0.00
151	14111507-PP-C02	PAPER, MULTIPURPOSE LEGAL	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	185.12	0.00
152	14111531-PP-R01	PAID PAPER, ruled	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	36.56	0.00
153	14111503-PA-P01	PAPER, parchment	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	189.28	0.00
154	14111531-RE-B01	RECORD BOOK, 300 PAGES	book	20	10	0	30	2,184.00	5	0	0	5	364.00	10	10	0	20	1,456.00	10	5	0	15	1,092.00	70	72.80	5,096.00
155	14111531-RE-B02	RECORD BOOK, 500 PAGES	book	18	10	10	38	3,991.52	0	0	0	0	0.00	10	10	0	20	2,108.80	0	0	0	0	0.00	58	105.94	6,092.32
156	14111704-TT-P04	TISSUE, INTERFOLDED PAPER TOWEL	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	29.12	0.00
157	14111704-TT-P02	TOILET TISSUE PAPER, 2 ply	pack	70	10	10	90	9,072.20	10	0	0	10	1,008.00	10	10	0	20	2,017.60	10	10	0	20	2,017.60	140	100.88	14,423.20
PERFUMES OR COLONGES OR FRAGRANCES																										
158	53131626-HS-S01	HAND SANITIZER	bottle	2	0	0	2	174.72	2	0	0	2	174.72	2	0	0	2	174.72	2	0	0	2	174.72	8	87.36	698.88
PESTICIDES OR PEST REPELLENTS																										
159	10191509-IN-A01	INSECTICIDE	can	10	18	2	30	7,737.60	2	0	0	2	515.84	2	0	0	2	515.84	2	0	0	2	515.84	36	257.52	9,285.12
PRINTED PUBLICATIONS																										
160	53101524-PA-001	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9194)	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	37.21	0.00
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																										
1	4410105-BK-005	INK CARTRIDGE, BROTHER DR-345E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,947.20	0.00
2	4410105-CA-C04	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,126.32	0.00
3	4410105-CA-C02	INK CARTRIDGE, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,178.32	0.00
4	4410105-CA-B04	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	864.12	0.00
5	4410105-CA-B02	INK CARTRIDGE, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	899.32	0.00
6	4410105-EP-B17	INK CARTRIDGE, EPSON CLTJ66400 (T6641), Black	cart	36	30	7	73	16,928.70	10	0	0	10	2,319.00	2	10	0	12	2,762.80	10	0	10	2,319.00	105	231.90	24,349.50	
7	4410105-EP-C17	INK CARTRIDGE, EPSON CLTJ66400 (T6642), Cyan	cart	16	28	7	51	12,252.20	10	0	0	10	2,422.00	2	5	0	7	1,695.40	10	0	10	2,422.00	78	242.20	18,891.60	
8	4410105-EP-M17	INK CARTRIDGE, EPSON CLTJ66400 (T6643), Magenta	cart	16	28	7	51	12,252.20	5	0	0	5	1,111.00	2	10	0	12	2,996.40	10	0	10	2,422.00	78	242.20	18,891.60	
9	4410105-EP-Y17	INK CARTRIDGE, EPSON CLTJ66400 (T6644), Yellow	cart	16	28	7	51	12,252.20	10	0	0	10	2,422.00	2	5	0	7	1,695.40	10	0	10	2,422.00	78	242.20	18,891.60	
10	4410105-HP-B40	INK CARTRIDGE, HP C2P04AA (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	832.80	0.00
11	4410105-HP-F40	INK CARTRIDGE, HP C2P04AA (HP62), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,948.32	0.00
12	4410105-HP-B09	INK CARTRIDGE, HP C3151AA (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00	0.00
13	4410105-HP-T10	INK CARTRIDGE, HP C3153AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,053.52	0.00
14	4410105-HP-B17	INK CARTRIDGE, HP C2640AA (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	886.88	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Price	Total Amount for the Year
				Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount		
15	4410105-HP-T17	INK CARTRIDGE, HP C0931WA (HP40), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
16	4410105-HP-C40	INK CARTRIDGE, HP C0972A (HP930XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
17	4410105-HP-M40	INK CARTRIDGE, HP C0973A (HP930XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
18	4410105-HP-Y40	INK CARTRIDGE, HP C0974A (HP930XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
19	4410105-HP-B40	INK CARTRIDGE, HP C0975A (HP930XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
20	4410105-HP-E00	INK CARTRIDGE, HP C0911WA (HP41), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
21	4410105-HP-T20	INK CARTRIDGE, HP C0925WA (HP41), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
22	4410105-HP-B40	INK CARTRIDGE, HP C0954A (HP41), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
23	4410105-HP-C40	INK CARTRIDGE, HP C0954A (HP41), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
24	4410105-HP-B40	INK CARTRIDGE, HP C0954A (HP930XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
25	4410105-HP-C40	INK CARTRIDGE, HP C0954A (HP930XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
26	4410105-HP-M40	INK CARTRIDGE, HP C0974A (HP930XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
27	4410105-HP-Y40	INK CARTRIDGE, HP C0974A (HP930XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
28	4410105-HP-B36	INK CARTRIDGE, HP C0924A (HP74), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
29	4410105-HP-T36	INK CARTRIDGE, HP C0924A (HP74), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
30	4410105-HP-B33	INK CARTRIDGE, HP C1077A (HP40), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
31	4410105-HP-T33	INK CARTRIDGE, HP C1077A (HP40), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
32	4410105-HP-B42	INK CARTRIDGE, HP C121A (HP43A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
33	4410105-HP-C43	INK CARTRIDGE, HP C122A (HP43A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
34	4410105-HP-M43	INK CARTRIDGE, HP C123A (HP43A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
35	4410105-HP-Y43	INK CARTRIDGE, HP C123A (HP43A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
36	4410105-HP-T43	INK CARTRIDGE, HP F0024A (HP40), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
37	4410105-HP-B43	INK CARTRIDGE, HP F0027A (HP40), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
38	4410105-HP-C50	INK CARTRIDGE, HP L051A (HP95), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
39	4410105-HP-M50	INK CARTRIDGE, HP L054A (HP95), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
40	4410105-HP-Y50	INK CARTRIDGE, HP L057A (HP95), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
41	4410105-HP-B50	INK CARTRIDGE, HP L056A (HP95), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
42	4410105-HP-C48	INK CARTRIDGE, HP L056A (HP95XL), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
43	4410105-HP-M48	INK CARTRIDGE, HP L056A (HP95XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
44	4410105-HP-Y48	INK CARTRIDGE, HP L056A (HP95XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
45	4410105-HP-B48	INK CARTRIDGE, HP L057A (HP95XL), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
46	4410105-HP-C51	INK CARTRIDGE, HP T029A (HP95), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
47	4410105-HP-M51	INK CARTRIDGE, HP T029A (HP95), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
48	4410105-HP-Y51	INK CARTRIDGE, HP T029A (HP95), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
49	4410105-HP-B51	INK CARTRIDGE, HP T030A (HP95), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
50	4410112-EP-B05	RIBBON CARTRIDGE, EPSON C136015516 (HP750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
51	4410112-EP-B13	RIBBON CARTRIDGE, EPSON C136015621, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
52	4410112-EP-B07	RIBBON CARTRIDGE, EPSON C136015521 (021008)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
53	4410109-HP-B06	TONER CARTRIDGE, BROTHER DR-45CL High Yield 3000	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
54	4410102-HP-B09	TONER CARTRIDGE, BROTHER TN-320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
55	4410102-HP-B11	TONER CARTRIDGE, BROTHER TN-330, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
56	4410102-HP-B13	TONER CARTRIDGE, BROTHER TN-347A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
57	4410102-HP-B16	TONER CARTRIDGE, BROTHER TN-556 Black, High Yield	cart	10	0	0	10	45,645.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	45,645.60	
58	4410102-HP-C03	TONER CARTRIDGE, BROTHER TN-556 Cyan, High Yield	cart	6	0	0	6	46,300.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	46,300.80	
59	4410102-HP-M03	TONER CARTRIDGE, BROTHER TN-556 Magenta, High Yield	cart	6	0	0	6	46,300.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	46,300.80	
60	4410102-HP-Y03	TONER CARTRIDGE, BROTHER TN-556 Yellow, High Yield	cart	6	0	0	6	46,300.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	46,300.80	
61	4410102-CA-B00	TONER CARTRIDGE, CANON CIG-324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
62	4410102-HP-B12	TONER CARTRIDGE, HP CE74A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
63	4410102-HP-B14	TONER CARTRIDGE, HP CE74A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
64	4410102-HP-B18	TONER CARTRIDGE, HP CE77A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
65	4410102-HP-B21	TONER CARTRIDGE, HP CE77A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
66	4410102-HP-B22	TONER CARTRIDGE, HP CE78A (HP95A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
67	4410102-HP-B23	TONER CARTRIDGE, HP CE78A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
68	4410102-HP-C23	TONER CARTRIDGE, HP CE78A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.0												

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Price	Total Quantity for the year	Total Amount for the year						
			Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug				Sept	Q3	Q3 amount	Oct	Nov	Dec
70	44103103-HP-M23 TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00
71	44103103-HP-B24 TONER CARTRIDGE, HP CE320A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00
72	44103103-HP-C24 TONER CARTRIDGE, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00
73	44103103-HP-Y24 TONER CARTRIDGE, HP CE322A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00
74	44103103-HP-M24 TONER CARTRIDGE, HP CE323A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00
75	44103103-HP-B25 TONER CARTRIDGE, HP CE330A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00
76	44103103-HP-B26 TONER CARTRIDGE, HP CE400A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00
77	44103103-HP-C26 TONER CARTRIDGE, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00
78	44103103-HP-Y26 TONER CARTRIDGE, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00
79	44103103-HP-M26 TONER CARTRIDGE, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00
80	44103103-HP-B27 TONER CARTRIDGE, HP CE410A, HP200, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00
81	44103103-HP-C27 TONER CARTRIDGE, HP CE411A, HP200, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00
82	44103103-HP-Y27 TONER CARTRIDGE, HP CE412A, HP200, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00
83	44103103-HP-M27 TONER CARTRIDGE, HP CE413A, HP200, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00
84	44103103-HP-B28 TONER CARTRIDGE, HP CE500A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00
85	44103103-HP-B28 TONER CARTRIDGE, HP CE500X, Black, High cap	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00
86	44103103-HP-B28 TONER CARTRIDGE, HP CE501A (HP27A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00
87	44103103-HP-B28 TONER CARTRIDGE, HP CE502A (HP58A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00
88	44103103-HP-B28 TONER CARTRIDGE, HP CE503A (HP77A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00
89	44103103-HP-B28 TONER CARTRIDGE, HP CE504A, HP270A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00
90	44103103-HP-B28 TONER CARTRIDGE, HP CE505A, HP270A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00
91	44103103-HP-B28 TONER CARTRIDGE, HP CE506A (HP83X), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00
92	44103103-HP-B28 TONER CARTRIDGE, HP CE507A (HP87), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00
93	44103103-HP-B28 TONER CARTRIDGE, HP CE508A, HP270A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00
94	44103103-HP-B28 TONER CARTRIDGE, HP CE509A, HP270A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00
95	44103103-HP-B28 TONER CARTRIDGE, HP CE510A, HP270A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00
96	44103103-HP-B28 TONER CARTRIDGE, HP CE511A, HP270A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00
97	44103103-HP-B28 TONER CARTRIDGE, HP CE512A, HP270A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00
98	44103103-HP-B28 TONER CARTRIDGE, HP CE513A, HP270A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00
99	44103103-HP-B28 TONER CARTRIDGE, HP CE514A (HP50A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00
100	44103103-HP-B28 TONER CARTRIDGE, HP CE515A (HP50A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00
101	44103103-HP-B28 TONER CARTRIDGE, HP CE516A (HP50A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00
102	44103103-HP-B28 TONER CARTRIDGE, HP CE517A (HP50A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00
103	44103103-HP-B28 TONER CARTRIDGE, HP CE518A (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00
104	44103103-HP-B28 TONER CARTRIDGE, HP CE519A (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00
105	44103103-HP-B28 TONER CARTRIDGE, HP CE520A (HP201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00
106	44103103-HP-B28 TONER CARTRIDGE, HP CE521A (HP410X), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00
107	44103103-HP-B28 TONER CARTRIDGE, HP CE522A (HP410X), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00
108	44103103-HP-B28 TONER CARTRIDGE, HP CE523A (HP410X), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00
109	44103103-HP-B28 TONER CARTRIDGE, HP CE524A (HP410X), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00
110	44103103-HP-B28 TONER CARTRIDGE, HP CE525A (HP410X), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00
111	44103103-HP-B28 TONER CARTRIDGE, HP CE526A (HP410X), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00
112	44103103-HP-B28 TONER CARTRIDGE, HP CE527A (HP410X), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00
113	44103103-HP-B28 TONER CARTRIDGE, HP CE528A (HP410A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00
114	44103103-HP-B28 TONER CARTRIDGE, HP CE529A (HP410X), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00
115	44103103-HP-B28 TONER CARTRIDGE, HP CE530A, HP270A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00
116	44103103-HP-B28 TONER CARTRIDGE, HP CE531A, HP270A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00
SOFTWARE																							
1	43231513-SFT-001 Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
2	43231602-SFT-002 Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
3	43232004-SFT-003 Computer games or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
4	43232107-SFT-004 Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
5	43232202-SFT-005 Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
6	43232304-SFT-006 Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																					Total Quantity for the Year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount				
7	43223402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
8	43223502-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
9	43223602-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
10	43223701-SFT-010	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
11	43223701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
12	43223802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
13	43223902-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
14	43233004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
15	43233305-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
16	43233505-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																											
1	80141505-TS-001	BALLPEN	piece	18	13	10	41	0.00	7	7	10	24	0.00	8	8	10	25	0.00	7	7	10	24	0.00	115	0.00	0.00	
2	80141505-TS-002	MULTIFUNCTION PRINTER	unit	1	0	0	1	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0.00	0.00	
3	80141505-TS-003	LANDING FILM	pack	5	0	0	5	0.00	0	0	0	0	0.00	5	0	0	5	0.00	0	0	0	0	0.00	10	0.00	0.00	
4	80141505-TS-004	STICKER PAPER	pack	500	0	0	500	0.00	0	0	0	0	0.00	500	0	0	500	0.00	0	0	0	0	0.00	1000	0.00	0.00	
5	80141505-TS-005	DOUBLE SIDED TAPE	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
6	80141505-TS-006	PHOTO PAPER	pack	10	15	10	35	0.00	5	0	0	5	0.00	5	0	0	5	0.00	5	0	0	5	0.00	50	0.00	0.00	
7	80141505-TS-007	BLANKING SOLUTION	bottle	5	0	0	5	0.00	0	0	0	0	0.00	5	0	0	5	0.00	0	0	0	0	0.00	10	0.00	0.00	
8	80141505-TS-008	CERTIFICATE FRAME	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
9	80141505-TS-009	CERTIFICATE HOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
10	80141505-TS-010	UNIVERSAL/PLATE POWER SUPPLY	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
11	80141505-TS-011	AIR CONDITIONING UNIT	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
12	80141505-TS-012	SMART TELEVISION	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
13	80141505-TS-013	WHITE BOARD	piece	3	2	0	5	0.00	2	0	0	2	0.00	2	0	0	2	0.00	2	2	0	4	0.00	13	0.00	0.00	
14	80141505-TS-014	MICROPHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
15	80141505-TS-015	MEDAL	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
16	80141505-TS-016	DISHWASHING LIQUID	bottle	15	10	3	28	0.00	10	3	0	13	0.00	5	10	3	18	0.00	10	3	0	13	0.00	72	0.00	0.00	
17	80141505-TS-017	PLASTIC FASTENER	box	5	0	0	5	0.00	15	0	0	15	0.00	10	0	0	10	0.00	5	0	0	5	0.00	35	0.00	0.00	
18	80141505-TS-018	STEEL FILING CABINET	piece	2	0	0	2	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	0.00	0.00	
19	80141505-TS-019	YELLOW BOARD PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
20	80141505-TS-020	EXTENSION CORD	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
21	80141505-TS-021	PAINT	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
22	80141505-TS-022	COLORLED PAPER	pack	5	4	0	9	0.00	5	6	0	11	0.00	5	0	0	5	0.00	10	0	0	10	0.00	35	0.00	0.00	
23	80141505-TS-023	BOND PAPER	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
24	80141505-TS-024	PUSH PIN	pack	10	50	0	60	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	60	0.00	0.00	
25	80141505-TS-025	DOOR MAT	piece	50	0	0	50	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	0.00	0.00	
26	80141505-TS-026	GLUE STICK (PASTE)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
27	80141505-TS-027	GLUE STICK (FOR GLUE GUN)	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
28	80141505-TS-028	DEODORANT CAKE	piece	5	0	0	5	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	0.00	0.00	
29	80141505-TS-029	DISPOSABLE GLOVES	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
30	80141505-TS-030	OFFICE CHAIR	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
31	80141505-TS-031	MANILA PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
32	80141505-TS-032	AUTOMOTIVE BATTERIES	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
33	80141505-TS-033	PAULOCK	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
34	80141505-TS-034	MOBILE PHONE	unit	6	0	0	6	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	0.00	0.00	
35	80141505-TS-035	COMPACT DISC	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
36	80141505-TS-036	AMPLIFIER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
37	80141505-TS-037	STORAGE BOX	piece	1	20	0	21	0.00	0	0	0	0	0.00	1	0	0	1	0.00	0	0	0	0	0.00	22	0.00	0.00	
38	80141505-TS-038	PLASTIC ENVELOPE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
39	80141505-TS-039	DOCUMENT SCANNER	unit	1	0	0	1	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0.00	0.00	
40	80141505-TS-040	WATER DISPENSER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
41	80141505-TS-041	PARACETAMOL	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
42	80141505-TS-042	GLUE GUN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
43	80141505-TS-043	INKJET PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
44	80141505-TS-044	SPEAKERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price	Total Amount for the year
			Jan	Feb	Mar	Q1 AMOUNT	April	May	June	Q2 AMOUNT	July	Aug	Sept	Q3 AMOUNT	Oct	Nov	Dec	Q4 AMOUNT			
45	80141505-TS-045	POVIDONE IODINE	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
46	80141505-TS-046	KEYBOARD	unit	5	0	0	5	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	0.00	0.00
47	80141505-TS-047	DIGITAL CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
48	80141505-TS-048	STEEL RACK	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
49	80141505-TS-049	LAUNDRYING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-050	FUEL FILTERS	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-051	AIRLINE TICKETS (DOMESTIC)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-052	AIRLINE TICKETS (INTERNATIONAL)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-053	CAR (Sedan or Hatchback)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
46	80141505-TS-054	MULTI-PURPOSE VEHICLE (MPV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
47	80141505-TS-055	SPORTS UTILITY VEHICLE (SUV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
48	80141505-TS-056	PASSENGER VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
49	80141505-TS-057	VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-058	TRI-WHEEL VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-059	PICK-UP TRUCK	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-060	ALL-TERRAIN VEHICLE (ATV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-061	ASSEMBLED OWNER-TYPE JEEP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-062	ASSEMBLED PASSENGER RECREY-TYPE VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-063	MOTORCYCLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-064	BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-065	MINI BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
A. TOTAL																			P		1,225,813.59
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																			P		122,581.56
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If applicable)																			P		-
D. GRAND TOTAL (A + B+ C)																			P		1,348,395.15
E. APPROVED BUDGET BY THE AGENCY HEAD Figure and Words:																					

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:


CANSIE T. MAN
Property/Supply Officer

Date Prepared: _____

Certified Funds Available / Certified Appropriate Funds Available:


CLAIRE F. DELMASEN
Accountant / Budget Officer

Approved by:


JANUARIO S. GARDE
Head of Office/Agency

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year						
			Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug				Sept	Q3	Q3 amount	Oct	Nov	Dec
45	80141505-TS-045	POYDOME EDDIE	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
46	80141505-TS-046	KEYBOARD	5	0	0	5	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
47	80141505-TS-047	DSLR CAMERA	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
48	80141505-TS-048	STEEL RACK	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
49	80141505-TS-049	LAMINATING MACHINE	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
50	80141505-TS-050	FUEL FILTERS	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
51	80141505-TS-051	AIRLINE TICKETS (DOMESTIC)	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
52	80141505-TS-052	AIRLINE TICKETS (INTERNATIONAL)	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
53	80141505-TS-053	CAR (Sedan or Hatchback)	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
46	80141505-TS-054	MULTI-PURPOSE VEHICLE (MPV)	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
47	80141505-TS-055	SPORTS UTILITY VEHICLE (SUV)	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
48	80141505-TS-056	PASSENGER VAN	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
49	80141505-TS-057	VAN	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
50	80141505-TS-058	TRUCK	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
51	80141505-TS-059	PICKUP TRUCK	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
52	80141505-TS-060	ALL-TERRAIN VEHICLE (ATV)	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
53	80141505-TS-061	ASSEMBLED OWNER-TYPE JEEP	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
50	80141505-TS-062	ASSEMBLED PASSENGER JEEP/TYPER VEHICLE	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
51	80141505-TS-063	MOTORCYCLE	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
52	80141505-TS-064	BUS	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
53	80141505-TS-065	MINI BUS	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
A. TOTAL																	1,225,815.59						
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																	122,581.56						
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																							
D. GRAND TOTAL (A + B + C)																	1,348,397.15						
E. APPROVED BUDGET BY THE AGENCY HEAD																							
F. Figures and Words:																							

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:


CLAIRE F. DELMASEN
Accountant / Budget Officer

Certified Funds Available / Certified Appropriate Funds Available:


CLAIRE F. DELMASEN
Accountant / Budget Officer

Approved by:


JANUARIO S. GARDE
Head of Office / Agency

Date Prepared: _____