

ANNUAL PROCUREMENT PLAN-COMMON SUPPLIES AND EQUIPMENT (APP-CSE) 2021 FORM

Introduction:
Listed in this template are all the common supplies and equipment (CSE) carried in stock by the Procurement Service (PS) that may be purchased by government agencies. Agencies must accomplish this form and submit in order to purchase CSEs from the PS. Consistent with DBM Circular No. 2018-10 dated November 8, 2018 , the APP-CSE shall serve as the agency's APR for all its CSE requirements. Items in the template has been arranged in accordance with UNSPSC coding and this is in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Instructions:

1. Download the worksheet file APP-CSE 2021 FORM at www.ps-phillgeps.gov.ph
2. Indicate the agency's monthly requirement per item in the APP-CSE 2021 form.
3. The agency should indicate zero "0" if an item is not being purchased by the agency or purchased for a particular month.
4. Agency must not delete any item in the template; neither should revise the template.
5. An APP-CSE is considered incorrect or invalid if
 - a. form used is other than the prescribed format which can be downloaded only at www.ps-phillgeps.gov.ph and;
 - b. correct format is used but fields were deleted and/ or inserted in PART I of the template
6. Fill out the CSE requirements that are available for purchase in the PS under the PART I. For other items that are not available from the PS but is regularly purchased by the agency from other sources, agency must indicate the items in the PART II and indicate likewise the unit prices based on its last purchase. To add or insert items are only applicable in PART II.
7. Once accomplished and finalized, the APP-CSE 2021 form should be:
 - a. Saved using this format: APP2021_ Name of Agency_ Main or Regional Office (e.g. APP2021_DBM_Central Office, APP2021_DBM_Region IVA).
 - b. Printed and signed by the agency Property/Supply Officer, Budget Officer and Head of the Procuring Entity. An unsigned APP-CSE or that which lacks any of the three (3) signatures will be considered as an invalid submission.
8. The SIGNED COPY of the APP-CSE must be scanned and saved as pdf format for reference of the agency. The file in excel format should be submitted online using the Virtual Store (VS) facility at PhilGEPS website. (Only buyer coordinators will be allowed to upload APP-CSEs.)
9. An agency may revise its APP-CSE during the year if there will be changes in its requirements. However, it should submit an original APP-CSE within the prescribed deadline. Agency may follow the same procedure as indicated in No. 7 when submitting the revised copy. All requirements in excess of the quantities indicated in the original APP-CSE will not be served if not covered by a revised APP-CSE.
10. For further assistance/clarification, agencies may call the Marketing and Sales Division of the Procurement Service at telephone no. 8-290-6300; 8290-6400 Local 8006-8010

Note: Consistent with Memorandum Circular No. 2020 -1 dated 02 June 2020, issued by AO 25, the APP-CSE for FY 2021 must be submitted on or before December 15, 2020.

Department/Bureau/Office: DPWH SUBICAO DEL SUR II DISTRICT ENGINEERING OFFICE Agency Account Code: D9241 Contact Person: RONALD D. TRUJILLO
Region: REGION XIII Organization Type: NATIONAL GOVERNMENT Position: ACTING SUPPLY OFFICER
Address: 2516G CITY, SUBICAO DEL SUR E-mail: trujillo.ronald@d9241.gov.ph
Telephone/Mobile Nos: 0946080949

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue	Total Amount for the year								
			Jan	Feb	Mar	Q1 AMOUNT	April	May	June	Q2 AMOUNT	July	Aug	Sept	Q3 AMOUNT				Oct	Nov	Dec	Q4 AMOUNT				
PART I. AVAILABLE AT PROCUREMENT SERVICE STORES																									
PESTICIDES OR PEST REPELLENTS																									
1	1001500-DI-A01	INSECTICIDE, aerosol type, net content: 500ml /ml	can				0	0.00				0	0.00				0	0.00	0.00	139.36	0.00				
PERFUMES OR COLOGNES OR FRAGRANCES																									
2	5513162-HS-S01	HAND SANITIZER, 500 ml	bottle				0	0.00				0	0.00				0	0.00	0.00	151.43	0.00				
ALCOHOL OR ACETONE BASED ANTISEPTICS																									
3	12191801-AL-E01	ALCOHOL, ethyl, 68%-72%, scented, 500ml (-5ml)	bottle	49			49	2,135.42	62			62	2,701.96	55			55	2,396.90	49		49	2,135.42	215.00	43.98	9969.70
4	12191801-AL-E02	ALCOHOL, ethyl, 68%-72%, scented, 3,785 liters	gallon				0	0.00				0	0.00				0	0.00			0	0.00	0.00	457.60	0.00
5	51471901-AL-I01	ALCOHOL, Isopropyl, 68%-72%, 500ml (-5ml)	bottle				0	0.00				0	0.00				0	0.00			0	0.00	0.00	43.58	0.00
6	51471901-AL-I02	ALCOHOL, Isopropyl, 68%-72%, scented, 3,785 liters	gallon				0	0.00				0	0.00				0	0.00			0	0.00	0.00	455.00	0.00
7	51471905-PO-F01	POTPOURIE ESSENCE, 10 % solution, 120 ml	gallon				0	0.00				0	0.00				0	0.00			0	0.00	0.00	207.75	0.00
COLOR COMPOUNDS AND DISPERSIONS																									
8	121717054-P01	STAMP PAD INK, purple or violet, 50ml (ml.)	bottle	4			4	123.08	5			5	157.60	4			4	126.08	5		5	157.60	18.00	31.52	557.36
FILMS																									
9	13111003-AC-F01	ACETATE, thickness: 0.075mm min (Gauge #3)	roll				0	0.00				0	0.00				0	0.00			0	0.00	0.00	847.82	0.00
10	13111201-CF-F01	CARBON FILM, PE, black, size 110mm x 287mm	box				0	0.00				0	0.00				0	0.00			0	0.00	0.00	221.00	0.00
11	13111201-CF-F02	CARBON FILM, PE, black, size 116mm x 330mm	box	4			4	834.08	4			4	834.08	1			1	205.52	1		1	205.52	10.00	206.52	2065.20
PAPER MATERIALS AND PRODUCTS																									
12	14111575-CO-A01	CATULINKA, assorted colors	pack				0	0.00				0	0.00				0	0.00			0	0.00	0.00	83.72	0.00
13	14111506-CF-L11	CONTINUOUS FORM, 1 R.Y, 280 x 241mm	box				0	0.00				0	0.00				0	0.00			0	0.00	0.00	882.55	0.00
14	14111506-CF-L12	CONTINUOUS FORM, 1 R.Y, 280 x 378mm	box				0	0.00				0	0.00				0	0.00			0	0.00	0.00	1029.60	0.00

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue	Total Amount for the year	
			Jan	Feb	Mar	Q1 AMOUNT	April	May	June	Q2 AMOUNT	July	Aug	Sept	Q3 AMOUNT	Oct	Nov	Dec	Q4 AMOUNT				
15	14111506-CF-422	CONTINUOUS FORM, 2 ply, 280 x 378mm, carbonless	box			0	0.00			0	0.00					0	0.00			0.00	1528.80	0.00
16	14111506-CF-421	CONTINUOUS FORM, 2 ply, 280mm x 241mm, carbonless	box			0	0.00			0	0.00					0	0.00			0.00	905.36	0.00
17	14111506-CF-131	CONTINUOUS FORM, 3 PLY, 280 x 241mm, carbonless	box			0	0.00			0	0.00					0	0.00			0.00	884.00	0.00
18	14111506-CF-132	CONTINUOUS FORM, 3 PLY, 280 x 378mm, carbonless	box			0	0.00			0	0.00					0	0.00			0.00	1598.00	0.00
19	14111609-LL-C01	LOOSE-LEAF COVER, made of chipboard, for legal	bundle			0	0.00			0	0.00					0	0.00			0.00	794.96	0.00
20	14111514-HP-S02	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	pad			10	370.60			10	370.60			10	370.60			10	370.60	40.00	37.05	1482.40
21	14111514-HP-S04	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	pad			20	1,185.60			20	1,185.60			20	1,185.60			20	1,185.60	80.00	59.28	4742.40
22	14111514-HP-S03	NOTE PAD, stick on, 76mm x 76mm (3" x 3") min	pad			42	2,094.66			42	2,094.66			32	1,527.36			42	2,094.66	168.00	47.73	7541.34
23	14111514-HP-S01	NOTEBOOK, STENOGRAPHIC, spiral, 40 leaves	piece			6	72.24			6	72.24			6	72.24			6	72.24	24.00	12.04	289.96
24	14111507-PP-A01	PAPER, MULTICOPI, 80gsm, size 210mm x 297mm	reams			593	101,142.08			503	85,791.86			423	72,456.86			583	99,456.48	2,102.00	170.56	358517.12
25	14111507-PP-A02	PAPER, MULTICOPI, 80gsm, size 216mm x 330mm	reams			136	24,673.12			101	18,323.42			156	28,301.52			151	27,394.42	544.00	181.42	98692.46
26	14111507-PP-C01	PAPER, Multi-Purpose (COPY) A4, 70 gsm	reams			0	0.00			0	0.00			0	0.00			0	0.00	0.00	133.12	0.00
27	14111507-PP-C02	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	reams			0	0.00			0	0.00			0	0.00			0	0.00	0.00	138.97	0.00
28	14111531-PP-B01	PAPER, PAD, ruled, size: 216mm x 330mm (7 1/2mm)	pad			0	0.00			0	0.00			0	0.00			0	0.00	0.00	30.68	0.00
29	14111503-PA-A01	PAPER, PARCHMENT, size: 210 x 297mm, multi-purpose	box			0	0.00			0	0.00			0	0.00			0	0.00	0.00	98.05	0.00
30	14111818-TH-F02	PAPER, THERMAL, 55gsm, size: 216mm(7 1/2mm) x 30m(0.3m)	roll			0	0.00			0	0.00			0	0.00			0	0.00	0.00	55.64	0.00
31	14111531-HE-B01	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book			41	2,699.52			25	1,768.00			22	1,555.84			24	1,697.28	112.00	70.72	7920.64
32	14111531-HE-B02	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book			42	4,280.64			27	2,751.84			42	4,280.64			22	2,242.24	133.00	101.92	13555.36
33	14111704-TT-F02	TOILET TISSUE PAPER, 2-ply, 100% recycled	pack			30	2,622.00			41	3,583.40			29	2,534.60			30	2,622.00	130.00	87.40	11362.00
34	14111704-TP-F01	TISSUE, interfolded paper towel	pack			0	0.00			0	0.00			0	0.00			0	0.00	0.00	34.84	0.00
BATTERIES AND ACCESSORIES																						
35	26111702-BT-A02	BATTERY, dry cell, AA, 2 pieces per blister pack	pack			0	0.00			0	0.00			0	0.00			0	0.00	0.00	36.30	0.00
36	26111702-BT-A01	BATTERY, dry cell, AAA, 2 pieces per blister pack	pack			0	0.00			0	0.00			0	0.00			0	0.00	0.00	19.73	0.00
37	26111702-BT-A03	BATTERY, dry cell, D, 1.5 volts, alkaline	pack			0	0.00			0	0.00			0	0.00			0	0.00	0.00	96.20	0.00
MANUFACTURING COMPONENTS AND SUPPLIES																						
38	31201610-QJ-301	GLUE, all purpose, gross weight: 200 grams min	jar			18	1,117.80			14	859.40			20	1,242.00			13	807.30	65.00	62.10	4036.59
39	31151804-SW-H01	STAPLE WIRE, for heavy duty staples, (23/13)	box			0	0.00			0	0.00			0	0.00			0	0.00	0.00	19.76	0.00
40	31151804-SW-S01	STAPLE WIRE, STANDARD, (28/6)	box			53	1,117.77			47	991.23			42	885.78			53	1,117.77	195.00	21.09	4112.55
41	31201902-TA-F01	TAPE, ELECTRICAL, 18mm x 18mm min	roll			0	0.00			0	0.00			0	0.00			0	0.00	0.00	18.57	0.00
42	31201503-TA-H01	TAPE, MASKING, width: 24mm (1 1/2mm)	roll			60	4,366.00			29	1,593.40			29	1,593.40			80	4,366.00	218.00	54.60	11902.80
43	31201503-TA-H02	TAPE, MASKING, width: 48mm (1 1/2mm)	roll			38	4,050.80			38	4,050.80			38	4,050.80			0	0.00	114.00	106.60	12152.40
44	31201517-TA-F01	TAPE, PACKAGING, width: 48mm (1 1/2mm)	roll			63	1,258.11			13	239.61			13	239.61			63	1,258.11	152.00	19.97	3035.44
45	31201512-TA-T01	TAPE, TRANSPARENT, width: 24mm (1 1/2mm)	roll			76	766.84			77	776.93			76	766.84			75	756.75	304.00	10.03	3067.36
46	31201512-TA-T02	TAPE, TRANSPARENT, width: 48mm (1 1/2mm)	roll			16	319.52			14	279.58			16	319.52			14	279.58	60.00	19.97	1195.20
47	31151507-TW-F01	TWINE, plastic, one (1) kilo per roll	roll			0	0.00			0	0.00			0	0.00			0	0.00	0.00	58.24	0.00
HEATING AND VENTILATION AND AIR CIRCULATION																						
48	40101604-EF-G01	ELECTRIC FAN, INDUSTRIAL, ground type, metal blade	unit			0	0.00			0	0.00			0	0.00			0	0.00	0.00	1109.68	0.00
49	40101604-EF-C01	ELECTRIC FAN, CEILING type, ceiling, metal blade	unit			0	0.90			0	0.00			0	0.00			0	0.00	0.00	1349.68	0.00
50	40101604-EF-S01	ELECTRIC FAN, STAND type, plastic blade	unit			0	0.00			0	0.00			0	0.00			0	0.00	0.00	856.86	0.00
51	40101604-EF-W01	ELECTRIC FAN, WALL type, plastic blade	unit			0	0.00			0	0.00			0	0.00			0	0.00	0.00	674.95	0.00
MEDICAL THERMOMETERS AND ACCESSORIES																						

Item & Specifications				Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue	Total Amount for the year			
					Jan	Feb	Mar	Q1 AMOUNT	April	May	June	Q2 AMOUNT	July	Aug	Sept	Q3 AMOUNT	Oct	Nov	Dec	Q4 AMOUNT		
LIGHTING AND FIXTURES AND ACCESSORIES																						
52	41112224-TG-T01	THERMOGLN	piece					0	0.00				0	0.00						0	0.00	0.00
53	39101628-LT-L01	LED LINEAR TUBE, 18 WATTS PRO SERIES	piece					0	0.00				0	0.00						0	0.00	0.00
54	39101628-LB-L01	LIGHT BULB, Light Emitting Diode (LED), 6W	piece					0	0.00				0	0.00						0	0.00	0.00
MEASURING AND OBSERVING AND TESTING EQUIPMENT																						
55	41111604-RU-F02	RULER, plastic, 450mm (18"), width: 38mm min	pieces	20				20	353.60	3		3	53.04			0	0.00			0	0.00	406.64
CLEANING EQUIPMENT AND SUPPLIES																						
56	47131812-SF-A01	AIR FRESHENER, aerosol, 200ml/150g min	can	29				29	2,615.38	28		28	2,526.16	29		29	2,615.38	30		30	2,706.60	10465.52
57	47131604-RR-S01	BROOM, soft (bambo)	piece	12				12	1,634.88	10		10	1,362.40	10		10	1,362.40	12		12	1,634.88	5994.56
58	47131604-RR-T01	BROOM, STICK (TINE&TINE), washle length: 760mm min	piece	3				3	54.60	3		3	54.60	3		3	54.60	3		3	54.60	218.40
59	47131829-TB-C01	CLEANER, TOILET BOWL AND URINAL, 900ml-1000ml cap	bottle	25				25	1,040.00	17		17	707.20	25		25	1,040.00	25		25	1,040.00	3827.20
60	47131805-CL-F01	CLEANSER, SCOURING POWDER, 350g min/can	can	8				8	191.36	8		8	191.36	8		8	191.36	18		18	430.56	1004.64
61	47131811-DE-B02	DETERGENT BAR, 140 grams as packed	piece	3				3	27.09	2		2	18.06	3		3	27.09	2		2	18.06	90.30
62	47131811-DE-F02	DETERGENT POWDER, all purpose, 1kg	pack	27				27	1,010.61	27		27	1,010.61	27		27	1,010.61	40		40	1,497.20	4519.03
63	47131803-DS-A01	DISINFECTANT SPRAY, aerosol type, 400-550 grams	can	7				7	902.72	7		7	902.72	7		7	902.72	17		17	2,192.32	4900.46
64	47131601-CU-F01	DUST PAN, non-rigid plastic, w/ detachable handle	piece					0	0.00			0	0.00			0	0.00			0	0.00	0.00
65	51241527-SH-A01	SODIUM HYPOCHLORITE, 3,705 liters	gallon					0	0.00			0	0.00			0	0.00			0	0.00	0.00
66	73101612-HS-L01	HAND SOAP, Liquid, 500ml	bottle					0	0.00			0	0.00			0	0.00			0	0.00	0.00
67	47131802-WP-F02	FLOOR WAX, PASTE, RED	can					0	0.00			0	0.00			0	0.00			0	0.00	0.00
68	47131830-FC-A01	FURNITURE CLEANER, aerosol type, 300ml min per can	can	3				3	346.59	3		3	346.59	3		3	346.59	3		3	346.59	1336.36
69	47121804-WP-B01	MOP BUCKET, heavy duty, hard plastic	unit					0	0.00			0	0.00			0	0.00			0	0.00	0.00
70	47131613-MP-A02	MOPHANDLE, heavy duty, aluminum, screw type	piece	1				1	145.60	1		1	145.60	1		1	145.60	1		1	145.60	582.40
71	47131619-MP-A01	MOPHEAD, made of rayon, weight: 400 grams min	piece	2				2	247.52	2		2	247.52	2		2	247.52	2		2	247.52	990.08
72	47131501-RG-C01	RAGS, all cotton, 32 pieces per kilogram min	bundle					0	0.00			0	0.00			0	0.00			0	0.00	0.00
73	47131602-SC-A01	SCOURING PAD, 5 pieces per pack	pack	17				17	1,821.04	17		17	1,821.04	17		17	1,821.04	17		17	1,821.04	7284.16
74	47121201-TB-A04	TRASHBAG, GPP specs, black, 940mmx1016mm	pack					0	0.00			0	0.00			0	0.00			0	0.00	0.00
75	47121102-WB-A01	WASTEBASKET, non-rigid plastic	piece					0	0.00			0	0.00			0	0.00			0	0.00	0.00
PERSONAL PROTECTIVE EQUIPMENT																						
76	46181503-CA-C01	COVERALL, non-sterile, protective, medical grade	piece					0	0.00			0	0.00			0	0.00			0	0.00	0.00
77	46181702-FS-H01	FACE SHIELD, direct splash protection	piece					0	0.00			0	0.00			0	0.00			0	0.00	0.00
78	46181504-SG-G01	PROTECTIVE SAFETY GOGGLES	piece					0	0.00			0	0.00			0	0.00			0	0.00	0.00
79	42131601-PA-A01	Polyethylene Apron (50g)	piece					0	0.00			0	0.00			0	0.00			0	0.00	0.00
80	42131702-SG-A01	SURGICAL GOWN	piece					0	0.00			0	0.00			0	0.00			0	0.00	0.00
81	42131211-HC-H01	HEAD COVER, disposable	piece					0	0.00			0	0.00			0	0.00			0	0.00	0.00
82	42131609-SC-S01	SHOE COVER, disposable	pair					0	0.00			0	0.00			0	0.00			0	0.00	0.00
83	42132303-NG-GS1	NITRILE GLOVES	piece					0	0.00			0	0.00			0	0.00			0	0.00	0.00
84	4212203-NG-G02	PREMIUM LATEX GLOVES	piece					0	0.00			0	0.00			0	0.00			0	0.00	0.00
85	42131213-SM-H01	SURGICAL MASK, 3-ply	piece					0	0.00			0	0.00			0	0.00			0	0.00	0.00
86	46182008-KA-H01	KH95 FACE MASK	piece					0	0.00			0	0.00			0	0.00			0	0.00	0.00
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																						
87	43211507-DS-K01	WPTH DESKTOP, basic	unit					0	0.00			0	0.00			0	0.00			0	0.00	24,793.60

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue	Total Amount for the year								
			Jan	Feb	Mar	Q1 AMOUNT	April	May	June	Q2 AMOUNT	July	Aug	Sept	Q3 AMOUNT				Oct	Nov	Dec	Q4 AMOUNT				
88	43211507-DS-K002	MUTHI DESKTOP, mid-range				0	0.00					0	0.00				0	0.00				0	0.00	42,390.40	0.00
89	43211503-LA-P001	MUTHI LAPTOP, mid-range				0	0.00					0	0.00				0	0.00				0	0.00	41,392.00	0.00
90	43201827-HD-X02	EXTERNAL HARD DRIVE, 1TB, 2.5" HDD, USB 3.0				0	0.00					0	0.00				0	0.00				0	0.00	2650.83	0.00
91	43202010-FD-U01	FLASH DRIVE, 16 GB capacity				0	0.00					0	0.00				0	0.00				0	0.00	167.44	0.00
92	43211708-MO-001	MOUSE, OPTICAL, USB CONNECTION TYPE, 1 unit in lid				0	0.00					0	0.00				0	0.00				0	0.00	111.30	0.00
93	43211708-MO-002	MOUSE, WIRELESS, USB				0	0.00					0	0.00				0	0.00				0	0.00	154.00	0.00
94	4321102-PR-D02	PRINTER, IMPACT DOT MATRIX, 24 pins, 136 column				0	0.00					0	0.00				0	0.00				0	0.00	38100.97	0.00
95	4321102-PR-D01	PRINTER, IMPACT DOT MATRIX, 9 pins, 60 columns				0	0.00					0	0.00				0	0.00				0	0.00	9191.52	0.00
96	4321105-PR-L01	PRINTER, laser, monochrome				0	0.00					0	0.00				0	0.00				0	0.00	724.88	0.00
97	4321105-PR-L02	PRINTER, laser, colored				0	0.00					0	0.00				0	0.00				0	0.00	7899.00	0.00

OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES

98	44121210-CH-H01	CHALK, molded, white, dustless, length: 78mm min	box	1		1	29.64	1		1	29.64	1				1	29.64	1			1	29.64	4.00	29.64	118.56
99	44121210S-BF-C01	CLIP, BACKFOLD, all metal, clamping: 19mm (-2mm)	box	3		3	27.15	3		3	27.15	3				3	27.15	3			3	27.15	12.00	9.05	108.60
100	44121210S-BF-C02	CLIP, BACKFOLD, all metal, clamping: 25mm (-1mm)	box	3		3	45.61	6		6	91.62	6				6	91.62	3			3	45.61	18.00	15.27	274.86
101	44121210S-BF-C03	CLIP, BACKFOLD, all metal, clamping: 32mm (-1mm)	box	3		3	62.40			0	0.00	3				3	62.40				0	0.00	6.00	20.60	124.80
102	44121210S-9F-C04	CLIP, BACKFOLD, all metal, clamping: 50mm (-1mm)	box	4		4	191.36	7		7	334.88	7				7	334.88	4			4	191.36	22.00	47.94	1052.48
103	44121801-CT-A01	CORRECTION TAPE, film base type, U, 6m min	piece	161		161	2,257.22	151		151	2,117.02	146				146	2,046.92	156			156	2,187.12	614.00	14.02	8608.26
104	44111515-DF-B01	DATA FILE BOX, made of chipboard, with closed ends	piece			0	0.00			0	0.00					0	0.00				0	0.00	0.00	77.20	0.00
105	44121201-DF-F01	DATA FOLDER, made of chipboard, toggle lock	piece			0	0.00			0	0.00					0	0.00				0	0.00	0.00	66.64	0.00
106	44121506-EN-D01	ENVELOPE, DOCUMENTARY, for A4 size document	box			0	0.00			0	0.00					0	0.00				0	0.00	0.00	673.09	0.00
107	44121506-EN-D02	ENVELOPE, DOCUMENTARY, for legal size document	box	1		1	927.16	2		2	1,854.32					0	0.00	1			1	927.16	4.00	927.16	3708.64
108	44121506-EN-X01	ENVELOPE, EXPANDING, KRAFTBOARD for legal size doc	box	31		31	22,890.40	30		30	22,152.00	5				5	3,692.00	5			5	3,692.00	71.00	738.40	52426.40
109	44121506-EN-X02	ENVELOPE, EXPANDING, PLASTIC, 0.50mm thickness min	pieces			0	0.00			0	0.00					0	0.00				0	0.00	0.00	30.49	0.00
110	44121506-EN-X02	ENVELOPE, mailing, white, 70gsm	box	5		5	1,691.00	4		4	1,512.80	4				4	1,512.80	4			4	1,512.80	17.00	370.20	6439.40
111	44121504-EN-W02	ENVELOPE, mailing, white, with window	box			0	0.00			0	0.00					0	0.00				0	0.00	0.00	433.68	0.00
112	44111512-ER-A01	ERASER, FELT, for blackboard/whiteboard	piece	3		3	30.90	3		3	30.90	3				3	30.90	3			3	30.90	11.00	10.30	123.60
113	44122118-FA-F01	FASTENER, METAL, 70mm between prongs	box	76		76	6,505.98	82		82	6,839.62	73				73	6,068.93	75			75	6,255.75	306.00	83.41	25690.26
114	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, 12 pockets	piece	25		25	2,151.00	25		25	2,151.00	25				25	2,151.00	25			25	2,151.00	100.00	86.04	8604.00
115	44122018-FT-F01	FILE TAB DIVIDER, bifurcal board, for A4	set			0	0.00			0	0.00					0	0.00				0	0.00	0.00	11.13	0.00
116	44122016-FT-F02	FILE TAB DIVIDER, bifurcal board, for legal	set			0	0.00			0	0.00					0	0.00				0	0.00	0.00	14.23	0.00
117	44122011-FO-F01	FOLDER, FINANCY, for A4 size documents	bundle			0	0.00			0	0.00					0	0.00				0	0.00	0.00	270.40	0.00
118	44122011-FO-F02	FOLDER, FINANCY, for legal size documents	bundle			0	0.00			0	0.00					0	0.00				0	0.00	0.00	311.88	0.00
119	44122011-FO-L01	FOLDER, L-TYPE, PLASTIC, for A4 size documents	pack			0	0.00			0	0.00					0	0.00				0	0.00	0.00	171.43	0.00
120	44122011-FO-L02	FOLDER, L-TYPE, PLASTIC, for legal size documents	pack			0	0.00			0	0.00					0	0.00				0	0.00	0.00	249.24	0.00
121	44122027-FO-F01	FOLDER, PRESSBOARD, size: 240mm x 370mm (5mm)	box			0	0.00			0	0.00					0	0.00				0	0.00	0.00	952.64	0.00
122	44122011-FO-T03	FOLDER, TAGBOARD, for A4 size documents	pack			0	0.00			0	0.00					0	0.00				0	0.00	0.00	279.00	0.00
123	44122011-FO-T04	FOLDER, TAGBOARD, for legal size documents	pack	10		10	3,213.60	9		9	2,692.24	8				8	2,570.88	8			8	2,570.88	35.00	331.36	11247.60
124	44122006-FT-F01	INDEX TAB, self-adhesive, transparent	box			0	0.00			0	0.00					0	0.00				0	0.00	0.00	56.68	0.00
125	44111515-MF-B02	MAGAZINE FILE BOX, LARGE size, made of chipboard	piece			0	0.00			0	0.00					0	0.00				0	0.00	0.00	41.60	0.00
126	44121716-MH-AF01	MARKER, FLUORESCENT, 3 assorted colors per set	set	22		22	1,026.96	24		24	1,120.32	19				19	886.52	18			18	840.24	63.00	46.68	3674.44
127	44121700-MW-D01	MARKER, whiteboard, black, felt tip, bullet type	piece	39		39	521.92	36		36	481.68	39				39	521.82	38			38	500.44	152.00	13.38	2033.76

Item & Specifications			Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue	Total Amount for the year								
				Jan	Feb	Mar	Q1 AMOUNT	April	May	June	Q2 AMOUNT	July	Aug	Sept	Q3 AMOUNT				Oct	Nov	Dec	Q4 AMOUNT				
128	44121708-MW-B02	MARKER, whiteboard, blue, felt tip, bullet type	piece	2			2	26.76	2			2	26.76	2			2	26.76	2			2	26.76	8.00	13.38	107.04
129	44121708-MW-B03	MARKER, whiteboard, red, felt tip, bullet type	piece	2			2	26.76	2			2	26.76	2			2	26.76	2			2	26.76	8.00	13.38	107.04
130	44121708-MP-B01	MARKER, PERMANENT, bullet type, black	piece	19			19	170.62	22			22	197.56	21			21	188.58	21			21	188.58	83.00	8.98	745.34
131	44121708-MP-B02	MARKER, PERMANENT, bullet type, blue	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	8.98	0.00
132	44121708-MP-B03	MARKER, PERMANENT, bullet type, red	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	8.98	0.00
133	44121704-FC-Q01	PAPER CLIP, vinyl/plastic coat, length: 32mm min	box	3			3	23.28	2			2	15.52	2			2	15.52	3			3	23.28	10.00	7.76	77.60
134	44121704-FC-Q02	PAPER CLIP, vinyl/plastic coat, length: 50mm min	box	7			7	115.98	8			8	137.12	7			7	115.98	6			6	102.84	28.00	17.14	479.92
135	44121706-PE-L01	PENCIL, lead, w/ eraser, wood cased, hardness: HB	box	11			11	228.69	9			9	187.11	10			10	207.90	9			9	187.11	39.00	20.79	810.51
136	44122037-RB-P10	RING BINDER, plastic, 32mm, 64 rings	bundle				0	0.00				0	0.00				0	0.00				0	0.00	0.00	239.79	0.00
137	44122101-RU-B01	RUBBER BAND, 70mm min lay flat length (#18)	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	109.50	0.00
138	44121905-SP-P01	STAMP PAD, FELT, bed dimension: 60mm x 100mm min	piece	4			4	139.80	5			5	174.75	4			4	139.80	5			5	174.75	18.00	34.95	639.10
139	44121612-BL-H01	CUTTER BLADE, for heavy duty cutter	piece				0	0.00				0	0.00	1			1	14.82				0	0.00	1.00	14.82	14.82
140	44121612-CU-H01	CUTTER KNIFE, for general purpose	piece	6			6	200.58	4			4	133.72	4			4	133.72	4			4	133.72	18.00	33.43	601.74
141	44103202-DS-H01	DAILING AND STRAPPING MACHINE, heavy duty	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	453.96	0.00
142	44121619-PS-M01	PENCIL SHARPENER, manual, single cutter head	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	202.80	0.00
143	44101602-FU-P01	PUNCHER, paper, heavy duty, with two hole guide	piece	7			7	823.72	15			15	1,079.40	6			6	791.76	12			12	1,583.52	40.00	131.96	5278.40
144	44121618-SS-S01	SCISSORS, symmetrical, blade length: 65mm min	pair	15			15	608.40	10			10	405.60	9			9	365.04	14			14	567.84	48.00	40.56	1946.88
145	44121615-ST-S01	STAPLER, STANDARD TYPE, load cap: 200 staples min	piece	9			9	1,591.20	10			10	1,768.00	5			5	691.00	9			9	1,591.20	33.00	176.80	5894.40
146	44121615-ST-B01	STAPLER, BINDER TYPE, heavy duty, desktop	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	914.16	0.00
147	44121613-SR-F01	STAPLE REMOVER, FLIER-TYPE	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	24.50	0.00
148	44121805-TD-T01	TAPE DISPENSER, TABLE TOP, for 24mm width tape	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	64.20	0.00
149	44101602-PS-H01	BINDING AND PUNCHING MACHINE, binding cap: 50mm	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9534.72	0.00
150	44101807-CA-C01	CALCULATOR, compact, 12 digits	unit	2			2	693.70	3			3	1,040.55	2			2	693.70	2			2	693.70	9.00	346.85	3121.65
151	44101714-FX-M01	FACSIMILE MACHINE, uses thermal paper	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5642.00	0.00
152	44101601-FU-H01	PAPER TRIMMER/CUTTING MACHINE, max paper size: B4	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9297.60	0.00
153	44101603-PS-M01	PAPER SHREDDER, cutting width: 3mm-4mm (Entry Level)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5699.20	0.00
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES																										
154	44103109-DR-D05	DRUM CART, BROTHER DR-3455	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	6947.20	0.00
155	44103105-BR-B04	INK CART, BROTHER LB67B, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	510.00	0.00
156	44103105-BR-B05	INK CART, BROTHER LB67H/YBK, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1601.60	0.00
157	44103109-BR-D06	TONER CART, BROTHER DR-451CL, high yield 3000 pag	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	6760.00	0.00
158	44103103-BR-B15	TONER CART, BROTHER TN-455 BLACK, high yield 6500	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5680.40	0.00
159	44103103-BR-C03	TONER CART, BROTHER TN-456 CYAN, high yield 6500	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	8569.60	0.00
160	44103103-BR-H03	TONER CART, BROTHER TN-456 MAGENTA, high yield 65	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	8569.60	0.00
161	44103103-BR-Y03	TONER CART, BROTHER TN-456 YELLOW, high yield 650	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	8569.60	0.00
162	44103103-SA-B03	TONER CART, SAMSUNG ML-D2508B, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5116.80	0.00
163	44103105-CA-C04	INK CART, CANON G-741, Coli	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	999.04	0.00
164	44103105-CA-C02	INK CART, CANON G-811, Colored	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1029.60	0.00
165	44103105-CA-B04	INK CART, CANON PG-240, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	754.00	0.00
166	44103105-CA-B02	INK CART, CANON PG-510, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	780.00	0.00
167	44103105-EP-B17	INK CART, EPSON C13T664100 (T6641), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	249.60	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year		Price Catalogue	Total Amount for the year						
				Jan	Feb	Mar	Q1 AMOUNT	April	May	June	Q2 AMOUNT	July	Aug	Sept	Q3 AMOUNT					Oct	Nov	Dec	Q4 AMOUNT		
168	44103105-EP-C17	INK CART, EPSON C137664200 (T6642), Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	249.60	0.00
169	44103105-EP-M17	INK CART, EPSON C137664300 (T6643), Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	249.60	0.00
170	44103105-EP-Y17	INK CART, EPSON C137664400 (T6644), Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	249.60	0.00
171	44103105-HP-940	INK CART, HP C2P044 (HP92) Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	773.76	0.00
172	44103105-HP-T40	INK CART, HP C2P064 (HP92) Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	950.56	0.00
173	44103105-HP-B09	INK CART, HP C335144 (HP21), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	795.60	0.00
174	44103105-HP-T10	INK CART, HP C335244 (HP22), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	920.40	0.00
175	44103105-HP-P46	INK Cartridge, HP C33974 (HP72) 65ml Photo Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	1996.80	0.00
176	44103105-HP-C46	INK Cartridge, HP C33984 (HP72) 65ml Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	1996.80	0.00
177	44103105-HP-M48	INK Cartridge, HP C33994 (HP72) 65ml Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	1996.80	0.00
178	44103105-HP-Y48	INK Cartridge, HP C34004 (HP72) 65ml Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	1996.80	0.00
179	44103105-HP-G48	INK Cartridge, HP C34014 (HP72) 65ml Gray	cart				0	0.00				0	0.00				0	0.00				0	0.00	1996.80	0.00
180	44103105-HP-848	INK Cartridge, HP C34034 (HP72) 130ml Matte Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	3016.00	0.00
181	44103105-HP-B17	INK CART, HP C34044 (HP80), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	769.60	0.00
182	44103105-HP-T17	INK CART, HP C36374 (HP90), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	915.20	0.00
183	44103105-HP-B35	INK CART, HP C38874 (HP703), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	366.08	0.00
184	44103105-HP-T35	INK CART, HP C38894 (HP703), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	366.08	0.00
185	44103105-HP-C40	INK CART, HP C39724 (HP 920XL), Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	641.68	0.00
186	44103105-HP-M40	INK CART, HP C39734 (HP 920XL), Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	641.68	0.00
187	44103105-HP-Y40	INK CART, HP C39744 (HP 920XL), Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	641.68	0.00
188	44103105-HP-G40	INK CART, HP C39754 (HP 920XL), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	1269.84	0.00
189	44103105-HP-B20	INK CART, HP C35114 (HP61), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	655.24	0.00
190	44103105-HP-T20	INK CART, HP C35214 (HP61), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	821.60	0.00
191	44103105-HP-M49	INK CART, HP C45554 (HP92) Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	1944.80	0.00
192	44103105-HP-C49	INK CART, HP C45564 (HP92) Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	1539.20	0.00
193	44103105-HP-M49	INK CART, HP C45674 (HP92) Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	1539.20	0.00
194	44103105-HP-Y49	INK CART, HP C45684 (HP92) Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	1539.20	0.00
195	44103105-HP-B43	INK CART, HP C40654 (HP950XL), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	1570.40	0.00
196	44103105-HP-C43	INK CART, HP C40664 (HP951XL), Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	1165.84	0.00
197	44103105-HP-M43	INK CART, HP C40674 (HP951XL), Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	1165.84	0.00
198	44103105-HP-Y43	INK CART, HP C40684 (HP951XL), Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	1165.84	0.00
199	44103105-HP-B36	INK CART, HP C48624 (HP704), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	366.08	0.00
200	44103105-HP-T36	INK CART, HP C48634 (HP704), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	366.08	0.00
201	44103105-HP-B33	INK CART, HP C21074 (HP678), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	366.08	0.00
202	44103105-HP-T33	INK CART, HP C21084 (HP678), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	366.08	0.00
203	44103105-HP-B42	INK CART, HP C21214 (HP685A), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	366.08	0.00
204	44103105-HP-C33	INK CART, HP C21224 (HP685A), Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	249.60	0.00
205	44103105-HP-M33	INK CART, HP C21234 (HP685A), Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	249.60	0.00
206	44103105-HP-Y33	INK CART, HP C21244 (HP685A), Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	249.60	0.00
207	44103105-HP-T43	INK Cartridge, HP F97264 (HP680) Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	405.60	0.00
208	44103105-HP-B43	INK Cartridge, HP F97274 (HP680) Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	405.60	0.00

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue	Total Amount for the year									
			Jan	Feb	Mar	Q1	Q1 AVERAGE	April	May	June	Q2	Q2 AVERAGE	July	Aug				Sept	Q3	Q3 AVERAGE	Oct	Nov	Dec	Q4	Q4 AVERAGE	
209	44103105-HP-C50	Ink Cartridge, HP US511AA (HP955) Cyan Original	cart				0	0.00						0	0.00					0	0.00			0.00	955.75	0.00
210	44103105-HP-M50	Ink Cartridge, HP US544AA (HP955) Magenta Original	cart				0	0.00						0	0.00					0	0.00			0.00	955.75	0.00
211	44103105-HP-Y50	Ink Cartridge, HP US572AA (HP955) Yellow Original	cart				0	0.00						0	0.00					0	0.00			0.00	995.75	0.00
212	44103105-HP-B50	Ink Cartridge, HP US604AA (HP955) Black Original	cart				0	0.00						0	0.00					0	0.00			0.00	4956.60	0.00
213	44103105-HP-C48	Ink Cartridge, HP US633AA (HP955A) Cyan Original	cart				0	0.00						0	0.00					0	0.00			0.00	1212.64	0.00
214	44103105-HP-M48	Ink Cartridge, HP US654AA (HP955A) Magenta Origin	cart				0	0.00						0	0.00					0	0.00			0.00	1212.64	0.00
215	44103105-HP-Y48	Ink Cartridge, HP US699AA (HP955A) Yellow Originals	cart				0	0.00						0	0.00					0	0.00			0.00	1212.64	0.00
216	44103105-HP-B48	Ink Cartridge, HP US724AA (HP955A) Black Original	cart				0	0.00						0	0.00					0	0.00			0.00	1644.24	0.00
217	44103105-HP-C51	Ink Cartridge, HP TL89AA (HP905) Cyan Original	cart				0	0.00						0	0.00					0	0.00			0.00	453.62	0.00
218	44103105-HP-M51	Ink Cartridge, HP TL89AA (HP905) Magenta Original	cart				0	0.00						0	0.00					0	0.00			0.00	453.62	0.00
219	44103105-HP-Y51	Ink Cartridge, HP TL872AA (HP905) Yellow Original	cart				0	0.00						0	0.00					0	0.00			0.00	453.62	0.00
220	44103105-HP-B51	Ink Cartridge, HP TM01AA (HP905) Black Original	cart				0	0.00						0	0.00					0	0.00			0.00	741.28	0.00
221	44103112-EP-A05	RIBBON CART, EPSON C13015516 (#40750), Black	cart				0	0.00						0	0.00					0	0.00			0.00	77.43	0.00
222	44103112-EP-A07	RIBBON CART, EPSON C13015531 (S015086), Black	cart				0	0.00						0	0.00					0	0.00			0.00	736.32	0.00
223	44103112-EP-A13	RIBBON CART, EPSON C13015632, Black, EPLX-310	cart				0	0.00						0	0.00					0	0.00			0.00	77.94	0.00
224	44103103-BK-B03	TONER CART, BROTHER TN-2025, Black	cart				0	0.00						0	0.00					0	0.00			0.00	2665.28	0.00
225	44103103-BK-B04	TONER CART, BROTHER TN-2130, Black	cart				0	0.00						0	0.00					0	0.00			0.00	1892.60	0.00
226	44103103-BR-B05	TONER CART, BROTHER TN-2150, Black	cart				0	0.00						0	0.00					0	0.00			0.00	2665.28	0.00
227	44103103-BR-B09	TONER CART, BROTHER TN-3320, Black	cart				0	0.00						0	0.00					0	0.00			0.00	3567.20	0.00
228	44103103-BR-B11	TONER CART, BROTHER TN-3350, Black, for HL5450DN	cart				0	0.00						0	0.00					0	0.00			0.00	5002.40	0.00
229	44103103-HP-A12	TONER CART, HP 9435A, Black	cart				0	0.00						0	0.00					0	0.00			0.00	3380.00	0.00
230	44103103-HP-B14	TONER CART, HP 9540A, Black	cart				0	0.00						0	0.00					0	0.00			0.00	3337.26	0.00
231	44103103-HP-B18	TONER CART, HP CE255A, Black	cart				0	0.00						0	0.00					0	0.00			0.00	2332.00	0.00
232	44103103-HP-B21	TONER CART, HP CE278A, Black	cart				0	0.00						0	0.00					0	0.00			0.00	3952.00	0.00
233	44103103-HP-B22	TONER CART, HP CE285A (HP955A), Black	cart				0	0.00						0	0.00					0	0.00			0.00	3432.00	0.00
234	44103103-HP-B23	TONER CART, HP CE310A, Black	cart				0	0.00						0	0.00					0	0.00			0.00	2350.80	0.00
235	44103103-HP-C23	TONER CART, HP CE311A, Cyan	cart				0	0.00						0	0.00					0	0.00			0.00	2542.80	0.00
236	44103103-HP-Y23	TONER CART, HP CE312A, Yellow	cart				0	0.00						0	0.00					0	0.00			0.00	2542.80	0.00
237	44103103-HP-M23	TONER CART, HP CE313A, Magenta	cart				0	0.00						0	0.00					0	0.00			0.00	2542.80	0.00
238	44103103-HP-B24	TONER CART, HP CE320A, Black	cart				0	0.00						0	0.00					0	0.00			0.00	2916.16	0.00
239	44103103-HP-C24	TONER CART, HP CE321A, Cyan	cart				0	0.00						0	0.00					0	0.00			0.00	3072.16	0.00
240	44103103-HP-Y24	TONER CART, HP CE322A, Yellow	cart				0	0.00						0	0.00					0	0.00			0.00	3072.16	0.00
241	44103103-HP-M24	TONER CART, HP CE323A, Magenta	cart				0	0.00						0	0.00					0	0.00			0.00	3072.16	0.00
242	44103103-HP-B25	TONER CART, HP CE390A, Black	cart				0	0.00						0	0.00					0	0.00			0.00	7856.16	0.00
243	44103103-HP-B26	TONER CART, HP CE400A, Black	cart				0	0.00						0	0.00					0	0.00			0.00	6600.40	0.00
244	44103103-HP-C26	TONER CART, HP CE401A, Cyan	cart				0	0.00						0	0.00					0	0.00			0.00	10193.04	0.00
245	44103103-HP-Y26	TONER CART, HP CE402A, Yellow	cart				0	0.00						0	0.00					0	0.00			0.00	10193.04	0.00
246	44103103-HP-M26	TONER CART, HP CE403A, Magenta	cart				0	0.00						0	0.00					0	0.00			0.00	10193.04	0.00
247	44103103-HP-B27	TONER CART, HP CE410A (HP905), Black	cart				0	0.00						0	0.00					0	0.00			0.00	4201.60	0.00
248	44103103-HP-C27	TONER CART, HP CE411A (HP905), Cyan	cart				0	0.00						0	0.00					0	0.00			0.00	6011.20	0.00
249	44103103-HP-Y27	TONER CART, HP CE412A (HP905), Yellow	cart				0	0.00						0	0.00					0	0.00			0.00	6011.20	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue	Total Amount for the year						
				Jan												Feb												
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT		
250	44103103-HP-M27	TONER CART, HP CF413A, (HP265), Magenta	cart				0	0.00								0	0.00							0	0.00	6011.20		0.00
251	44103103-HP-B28	TONER CART, HP CE505A, Black	cart				0	0.00								0	0.00							0	0.00	4466.80		0.00
252	44103103-HX-B28	TONER CART, HP CE505X, Black, high cap	cart				0	0.00								0	0.00							0	0.00	7332.00		0.00
253	44103103-HP-B52	TONER Cartridge, HP CE212A, (HP12A) Black LaserJet	cart				0	0.00								0	0.00							0	0.00	3044.01		0.00
254	44103103-HP-B53	TONER Cartridge, HP CE226A, (HP26A) Black LaserJet	cart				0	0.00								0	0.00							0	0.00	5787.60		0.00
255	44103103-HP-B55	TONER Cartridge, HP CE280A, LaserJet Pro M401/M415	cart				0	0.00								0	0.00							0	0.00	5200.00		0.00
256	44103103-HP-B51	HP Toner CF280XC	cart				0	0.00								0	0.00							0	0.00	7112.56		0.00
257	44103103-HP-B56	TONER Cartridge, HP CF281A, (HP281A) Black LaserJet	cart				0	0.00								0	0.00							0	0.00	8606.00		0.00
258	44103103-HP-B57	TONER Cartridge, HP CF283A, (HP283A) LaserJet Black	cart				0	0.00								0	0.00							0	0.00	3241.70		0.00
259	44103103-HX-B51	TONER Cartridge, HP CF283XC, (HP283X) Bk Contract L	cart				0	0.00								0	0.00							0	0.00	4056.00		0.00
260	44103103-HP-B58	TONER Cartridge, HP CF287A, (HP287) black	cart				0	0.00								0	0.00							0	0.00	10091.00		0.00
261	44103103-HX-B52	TONER Cartridge, HP CF285XC, (HP285X) Black LaserJet	cart				0	0.00								0	0.00							0	0.00	13156.00		0.00
262	44103103-HP-B60	TONER Cartridge, HP CF360A, Black LJ	cart				0	0.00								0	0.00							0	0.00	2901.60		0.00
263	44103103-HP-C60	TONER Cartridge, HP CF351A, Cyan LJ	cart				0	0.00								0	0.00							0	0.00	2953.60		0.00
264	44103103-HP-Y60	TONER Cartridge, HP CF352A, Yellow LJ	cart				0	0.00								0	0.00							0	0.00	2953.60		0.00
265	44103103-HP-M60	TONER Cartridge, HP CF353A, Magenta LJ	cart				0	0.00								0	0.00							0	0.00	2953.60		0.00
266	44103103-HP-B61	TONER Cartridge, HP CF360A, (HP360A) Black LaserJet	cart				0	0.00								0	0.00							0	0.00	7056.40		0.00
267	44103103-HP-C61	TONER Cartridge, HP CF361A, (HP361A) Cyan LaserJet	cart				0	0.00								0	0.00							0	0.00	8846.24		0.00
268	44103103-HP-Y61	TONER Cartridge, HP CF362A, (HP362A) Yellow LaserJet	cart				0	0.00								0	0.00							0	0.00	8846.24		0.00
269	44103103-HP-M61	TONER Cartridge, HP CF363A, (HP363A) Magenta LaserJet	cart				0	0.00								0	0.00							0	0.00	8946.24		0.00
270	44103103-HP-B62	TONER Cartridge, HP CF400A, (HP201A) Black LaserJet	cart				0	0.00								0	0.00							0	0.00	3429.78		0.00
271	44103103-HP-C62	TONER Cartridge, HP CF401A, (HP201A) Cyan LaserJet	cart				0	0.00								0	0.00							0	0.00	4043.63		0.00
272	44103103-HP-Y62	TONER Cartridge, HP CF402A, (HP201A) Yellow LaserJet	cart				0	0.00								0	0.00							0	0.00	4043.63		0.00
273	44103103-HP-M62	TONER Cartridge, HP CF403A, (HP201A) Magenta LaserJet	cart				0	0.00								0	0.00							0	0.00	4043.63		0.00
274	44103103-HP-B63	TONER Cartridge, HP CF410A, (HP410A) black	cart				0	0.00								0	0.00							0	0.00	4440.80		0.00
275	44103103-HX-B54	TONER Cartridge, HP CF410XC, (HP410XC) black	cart				0	0.00								0	0.00							0	0.00	7441.20		0.00
276	44103103-HP-C63	TONER Cartridge, HP CF411A, (HP410A) cyan	cart				0	0.00								0	0.00							0	0.00	5616.00		0.00
277	44103103-HX-C54	TONER Cartridge, HP CF411XC, (HP410XC) cyan	cart				0	0.00								0	0.00							0	0.00	7472.40		0.00
278	44103103-HP-Y63	TONER Cartridge, HP CF412A, (HP410A) yellow	cart				0	0.00								0	0.00							0	0.00	5616.00		0.00
279	44103103-HX-Y54	TONER Cartridge, HP CF412XC, (HP410XC) yellow	cart				0	0.00								0	0.00							0	0.00	7472.40		0.00
280	44103103-HP-M63	TONER Cartridge, HP CF413A, (HP410A) magenta	cart				0	0.00								0	0.00							0	0.00	5616.00		0.00
281	44103103-HX-M54	TONER Cartridge, HP CF413XC, (HP410XC) magenta	cart				0	0.00								0	0.00							0	0.00	7472.40		0.00
282	44103103-HP-B34	TONER CART, HP Q2612A, Black	cart				0	0.00								0	0.00							0	0.00	3900.00		0.00
283	44103103-HP-B48	TONER CART, HP Q7553A, Black	cart				0	0.00								0	0.00							0	0.00	4399.20		0.00
284	44103103-SA-B06	TONER CART, SAMSUNG MLT-D101S, Black	cart				0	0.00								0	0.00							0	0.00	3405.00		0.00
285	44103103-SA-B07	TONER CART, SAMSUNG MLT-D103S, Black	cart				0	0.00								0	0.00							0	0.00	2350.40		0.00
286	44103103-SA-B08	TONER CART, SAMSUNG MLT-D104S, Black	cart				0	0.00								0	0.00							0	0.00	2454.40		0.00
287	44103103-SA-B09	TONER CART, SAMSUNG MLT-D105S, Black	cart				0	0.00								0	0.00							0	0.00	3380.00		0.00
288	44103103-SA-B14	TONER CART, SAMSUNG MLT-D108S, Black	cart				0	0.00								0	0.00							0	0.00	2875.58		0.00
289	44103103-SA-B21	TONER CART, SAMSUNG MLT-D202E, Black	cart				0	0.00								0	0.00							0	0.00	7259.20		0.00
290	44103103-SA-B18	TONER CART, SAMSUNG MLT-D202L, Black	cart				0	0.00								0	0.00							0	0.00	3458.00		0.00

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue	Total Amount for the year									
			Jan	Feb	Mar	Q1 AMOUNT	April	May	June	Q2 AMOUNT	July	Aug	Sept	Q3 AMOUNT				Oct	Nov	Dec	Q4 AMOUNT					
291	4410103-SA-B20	TONER CART, SAMSUNG MLT-D203L, black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	6442.80	0.00
292	44103103-SA-B12	TONER CART, SAMSUNG MLT-D203E, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7321.14	0.00
293	44103103-SA-B05	TONER CART, SAMSUNG MLT-D205L, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3962.24	0.00
294	44103103-SA-B10	TONER CART, SAMSUNG SCX-D655SA, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4966.40	0.00
295	44103103-BR-B15	TONER CART, BROTHER TN-3478 Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	6370.00	0.00
296	44103103-CA-B00	TONER CART, CANON CRG 324 II	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	11399.36	0.00
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																										
297	45121512-DO-C02	DOCUMENT CAMERA	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	23923.60	0.00
298	45111609-MN-F01	MULTIMEDIA PROJECTOR, 4000 mlm ANSI Lumens	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	17472.00	0.00
FLAG OR ACCESSORIES																										
299	55121905-FH-F01	PHILIPPINE NATIONAL FLAG, 100% polyester	piece	1			1	284.84				0	0.00	1			1	284.84				0	0.00	2.00	284.84	569.68
PRINTED PUBLICATIONS																										
300	55101524-AA-H01	HANDBOOK (RA 9184), 7th Edition	book				0	0.00				0	0.00				0	0.00				0	0.00	0.00	37.21	0.00
FIRE FIGHTING EQUIPMENT																										
301	46191601-FE-M01	FIRE EXTINGUISHER, DRY CHEMICAL, 4.5kgs	unit	1			1	1,144.00	1			1	1,144.00	1			1	1,144.00	1			1	1,144.00	4.00	1144.00	4576.00
302	46191601-FE-M01	FIRE EXTINGUISHER, PORE HCFC 123, 4.5kgs	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5613.25	0.00
CONSUMER ELECTRONICS																										
303	52161535-DV-F01	DIGITAL VOICE RECORDER, memory: 4GB (expandable)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	6415.64	0.00
FURNITURE AND FURNISHINGS																										
304	56101504-CM-F01	CHAIR, monobloc, beige, with backrest, w/o armrest	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	303.68	0.00
305	56101504-CM-W01	CHAIR, monobloc, white, with backrest, w/o armrest	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	301.60	0.00
306	56101519-TM-F01	TABLE, MONOBLOC, WHITE, 889 x 889mm (35" x 35")mm	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1336.40	0.00
307	56101519-TM-F02	TABLE, MONOBLOC, BEIGE, 889 x 889mm (35" x 35")mm	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1315.60	0.00
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
308	60121413-CB-P01	CLEARBOOK, 20 transparent pockets, for A4 size	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	39.72	0.00
309	60121413-CB-F02	CLEARBOOK, 20 transparent pockets, for LEGAL size	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	42.35	0.00
310	60121534-ER-F01	ERASER, PLASTIC/RUBBER, for pencil draft/writing	piece	3			3	13.26	8			8	35.36	8			8	35.36				0	0.00	19.00	4.42	83.98
311	60121524-SP-F01	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	piece	228			228	7,891.08	226			226	7,821.86	180			180	6,229.80	216			216	7,475.76	650.00	34.61	29418.50
312	60121524-SP-F02	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	piece	140			140	4,815.40	116			116	4,014.76	128			128	4,430.08	116			116	4,014.76	500.00	34.61	17305.00
313	60121524-SP-F03	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	piece	36			36	1,245.96	36			36	1,245.96	36			36	1,245.96	36			36	1,245.96	144.00	34.61	4993.84
314	60131124-WR-P01	WRAPPING PAPER, kraft, 65gsm (5%)	pack				0	0.00				0	0.00				0	0.00				0	0.00	0.00	154.84	0.00
SOFTWARE																										
1	43231513-SFT-001	Business function specific software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
3	43232004-SFT-003	Computer games or entertainment software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
4	43232107-SFT-004	Content authoring and editing software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
5	43232202-SFT-005	Content management software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
6	43232304-SFT-006	Data management and query software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
7	43232402-SFT-007	Development software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
8	43232505-SFT-008	Educational or reference software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue	Total Amount for the year				
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT
9 4323603-SFT-009	Industry specific software				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
10 4323701-SFT-010	Network applications software				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
11 43237802-SFT-011	Network management software				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
12 4323905-SFT-012	Networking software				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
13 4323904-SFT-013	Operating environment software				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
14 4323205-SFT-014	Security and protection software				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
15 4323905-SFT-015	Utility and device driver software				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
16 4323501-SFT-016	Information exchange software				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00

PART II. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)

Common Electrical Supplies																							
1	40101701-AC-W01	Air Conditioning Unit, Window Inverter Type					0	0.00					0	0.00				0	0.00				0.00
2	40101701-AC-S01	Air Conditioning Unit, Split Type					0	0.00					0	0.00				0	0.00				0.00
3							0	0.00					0	0.00				0	0.00				0.00
4							0	0.00					0	0.00				0	0.00				0.00
5							0	0.00					0	0.00				0	0.00				0.00
6							0	0.00					0	0.00				0	0.00				0.00
7							0	0.00					0	0.00				0	0.00				0.00
8							0	0.00					0	0.00				0	0.00				0.00
9							0	0.00					0	0.00				0	0.00				0.00
10							0	0.00					0	0.00				0	0.00				0.00
11							0	0.00					0	0.00				0	0.00				0.00
12							0	0.00					0	0.00				0	0.00				0.00
13							0	0.00					0	0.00				0	0.00				0.00
14							0	0.00					0	0.00				0	0.00				0.00
15							0	0.00					0	0.00				0	0.00				0.00

Common Office Equipment																							
1	44111005-WB-N01	White Board							0	0.00					0	0.00					0	0.00	0.00
2	44111011-WB-D01	White Board, Digital							0	0.00					0	0.00					0	0.00	0.00
3									0	0.00					0	0.00					0	0.00	0.00
4									0	0.00					0	0.00					0	0.00	0.00
5									0	0.00					0	0.00					0	0.00	0.00
6									0	0.00					0	0.00					0	0.00	0.00
7									0	0.00					0	0.00					0	0.00	0.00
8									0	0.00					0	0.00					0	0.00	0.00
9									0	0.00					0	0.00					0	0.00	0.00
10									0	0.00					0	0.00					0	0.00	0.00
11									0	0.00					0	0.00					0	0.00	0.00
12									0	0.00					0	0.00					0	0.00	0.00
13									0	0.00					0	0.00					0	0.00	0.00
14									0	0.00					0	0.00					0	0.00	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue	Total Amount for the year				
		Jan	Feb	Mar	Q1	April	May	June	Q2	July	Aug	Sept	Q3				Oct	Nov	Dec	Q4
					AMOUNT				AMOUNT				AMOUNT							AMOUNT
Common Office Supplies																				
1					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
2					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
3					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
4					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
5					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
6					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
7					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
8					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
9					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
10					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
11					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
12					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
13					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
14					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
15					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
Common Janitorial Supplies																				
1					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
2					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
3					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
4					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
5					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
6					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
7					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
8					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
9					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
10					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
11					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
12					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
13					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
14					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
15					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
Office Equipment and Accessories																				
1					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
2					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
3					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
4					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
5					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
6					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue	Total Amount for the year			
			Jan	Feb	Mar	Q1 AMOUNT	April	May	June	Q2 AMOUNT	July	Aug	Sept	Q3 AMOUNT				Oct	Nov	Dec
7					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
8					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
9					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
10					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
11					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
12					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
13					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
14					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
15					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
Office Supplies																				
1					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
2					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
3					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
4					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
5					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
6					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
7					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
8					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
9					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
10					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
11					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
12					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
13					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
14					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
15					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
Audio and Visual Presentation and composing equipment																				
1	52161505-TV-501	SMART Television			0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
2	52161520-MC-M01	Microphone			0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
3	52161512-SP-K01	Speakers			0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
4	32101514-AM-F01	Amplifier			0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
5	52161517-EQ-F01	Equalizer			0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
6					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
7					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
8					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
9					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
10					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
11					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
12					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
13					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
14					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
15					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Pics Catalogue	Total Amount for the year						
			Jan	Feb	Mar	Q1 AMOUNT	April	May	June	Q2 AMOUNT	July	Aug	Sept	Q3 AMOUNT				Oct	Nov	Dec	Q4 AMOUNT		
Photographic or filming or video equipment																							
1	46171615-HD-C01	HD Camera				0	0.00						0	0.00				0	0.00	0.00	0.00	0.00	0.00
2	45121504-DS-C01	DSLR Camera				0	0.00						0	0.00				0	0.00	0.00	0.00	0.00	0.00
3	45121516-VH-C01	HD Video Camera				0	0.00						0	0.00				0	0.00	0.00	0.00	0.00	0.00
4	45121506-KC-C01	Video Conference Equipment				0	0.00						0	0.00				0	0.00	0.00	0.00	0.00	0.00
5						0	0.00						0	0.00				0	0.00	0.00	0.00	0.00	0.00
6						0	0.00						0	0.00				0	0.00	0.00	0.00	0.00	0.00
7						0	0.00						0	0.00				0	0.00	0.00	0.00	0.00	0.00
8						0	0.00						0	0.00				0	0.00	0.00	0.00	0.00	0.00
9						0	0.00						0	0.00				0	0.00	0.00	0.00	0.00	0.00
10						0	0.00						0	0.00				0	0.00	0.00	0.00	0.00	0.00
11						0	0.00						0	0.00				0	0.00	0.00	0.00	0.00	0.00
12						0	0.00						0	0.00				0	0.00	0.00	0.00	0.00	0.00
13						0	0.00						0	0.00				0	0.00	0.00	0.00	0.00	0.00
14						0	0.00						0	0.00				0	0.00	0.00	0.00	0.00	0.00
15						0	0.00						0	0.00				0	0.00	0.00	0.00	0.00	0.00

Cleaning Equipment and Supplies

1						0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
2						0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
3						0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
4						0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
5						0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
6						0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
7						0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
8						0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
9						0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
10						0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
11						0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
12						0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
13						0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
14						0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
15						0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00

Paper, Materials and Products

1						0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
2						0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
3						0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
4						0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
5						0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00
6						0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue	Total Amount for the year				
			Jan	Feb	Mar	Q1	April	May	June	Q2	July	Aug	Sept	Q3				Oct	Nov	Dec	Q4
			AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT				AMOUNT	AMOUNT	AMOUNT	AMOUNT
7						0	0.00					0	0.00				0	0.00	0.00	0.00	
8						0	0.00					0	0.00				0	0.00	0.00	0.00	
9						0	0.00					0	0.00				0	0.00	0.00	0.00	
10						0	0.00					0	0.00				0	0.00	0.00	0.00	
11						0	0.00					0	0.00				0	0.00	0.00	0.00	
12						0	0.00					0	0.00				0	0.00	0.00	0.00	
13						0	0.00					0	0.00				0	0.00	0.00	0.00	
14						0	0.00					0	0.00				0	0.00	0.00	0.00	
15						0	0.00					0	0.00				0	0.00	0.00	0.00	
Lighting and fixtures and accessories																					
1	3911202-LB-901	LED bulb				0	0.00					0	0.00				0	0.00	0.00	0.00	
2						0	0.00					0	0.00				0	0.00	0.00	0.00	
3						0	0.00					0	0.00				0	0.00	0.00	0.00	
4						0	0.00					0	0.00				0	0.00	0.00	0.00	
5						0	0.00					0	0.00				0	0.00	0.00	0.00	
6						0	0.00					0	0.00				0	0.00	0.00	0.00	
7						0	0.00					0	0.00				0	0.00	0.00	0.00	
8						0	0.00					0	0.00				0	0.00	0.00	0.00	
9						0	0.00					0	0.00				0	0.00	0.00	0.00	
10						0	0.00					0	0.00				0	0.00	0.00	0.00	
11						0	0.00					0	0.00				0	0.00	0.00	0.00	
12						0	0.00					0	0.00				0	0.00	0.00	0.00	
13						0	0.00					0	0.00				0	0.00	0.00	0.00	
Electrical equipment and components and supplies																					
1						0	0.00					0	0.00				0	0.00	0.00	0.00	
2						0	0.00					0	0.00				0	0.00	0.00	0.00	
3						0	0.00					0	0.00				0	0.00	0.00	0.00	
4						0	0.00					0	0.00				0	0.00	0.00	0.00	
5						0	0.00					0	0.00				0	0.00	0.00	0.00	
6						0	0.00					0	0.00				0	0.00	0.00	0.00	
7						0	0.00					0	0.00				0	0.00	0.00	0.00	
8						0	0.00					0	0.00				0	0.00	0.00	0.00	
9						0	0.00					0	0.00				0	0.00	0.00	0.00	
10						0	0.00					0	0.00				0	0.00	0.00	0.00	
11						0	0.00					0	0.00				0	0.00	0.00	0.00	
12						0	0.00					0	0.00				0	0.00	0.00	0.00	
13						0	0.00					0	0.00				0	0.00	0.00	0.00	
Computer Supplies																					
15						0	0.00					0	0.00				0	0.00	0.00	0.00	

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue	Total Amount for the year				
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT
1					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
2					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
3					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
4					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
5					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
6					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
7					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
8					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
9					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
10					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
11					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
12					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
13					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
14					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
15					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00

Common ICT Equipment

1	4312104-PI-M01	PRINTER, Inkjet, Monochrome				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
2	4322104-PI-C01	PRINTER, Inkjet, Color				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
3	4321205-PP-001	Portable Printer				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
4	43211509-AI-001	Android Tablet				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
5	43222610-HS-001	Hub/Switches				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
6	43222608-HR-001	Network Routers				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
7	43222640-WA-FO1	Wireless Access Point				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
8	43111711-SF-001	Scanner, Flatbed				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
9	45111601-WP-P01	Wireless Printing Device / Laser Printer				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
10	6111306-MF-P01	Multi Function PRINTER				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
11	39121011-LP-S01	UNINTERRUPTIBLE POWER SUPPLY (UPS)				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
12	43191501-WP-001	Mobile Phone				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
13	43211711-SC-P01	Scanner, Colored, Double sided, feeder type				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
14						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
15						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
16						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
17						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
18						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
19						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
20						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
21						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
22						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
23						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue	Total Amount for the year	
		Jan	Feb	Mar	Q1 AVERAGE	April	May	June	Q2 AVERAGE	July	Aug	Sept	Q3 AVERAGE	Oct	Nov	Dec	Q4 AVERAGE				
24					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	
25					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	
26					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	
27					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	
28					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	
29					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	
OTHER SOFTWARE																					
1					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	
2					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	
3					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	
4					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	
5					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	
6					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	
7					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	
8					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	
9					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	
10					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	
11					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	
12					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	
Consumables																					
1					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	
2					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	
3					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	
4					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	
5					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	
6					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	
7					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	
8					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	
9					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	
10					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	
11					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	
12					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	
13					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	
14					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	
15					0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue	Total Amount for the year								
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug				Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT
Other Categories																									
1	53121601-GS-001	GO BAG, for disaster relief, rescue operations				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
2	60104701-SF-001	Solar Panel				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
3	46161604-LV-L01	Life Vest / Life Jacket (for emergency purposes / for disaster relief / rescue operations)				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
4	26111607-CC-S01	Charge Controller and DC Inverter for Solar Panel				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
5	46181502-BF-V01	Bullet proof vest				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
6	25172502-HW-001	Wheels, _____ (type of vehicle)				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
7	40161513-FF-001	Fuel Filters				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
8	46101710-DW-F01	Drinking Water/ Fountain				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
9	26111729-AB-001	Auto Battery				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
10						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
11						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
12						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
13						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
14						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
15						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
16						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
17						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
18						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
19						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
20						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
21						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
22						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
23						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue	Total Amount for the year																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																									
		Jan	Feb	Mar	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																												
		AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																												
A. TOTAL																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																													

*Agency must put the monthly requirement for air tickets both local and international.

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:


DONALD D. TRUJILLO

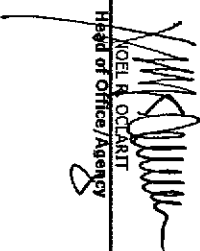
Procurement/Supplier Officer

Certified Funds Available / Certified Appropriate Funds Available:

JEROME B. ANUB/ MELCHOR G. LOPINOSBOG

Accountant / Local Budget Officer

Approved by:



NOEL B. OCTARRIT

Head of Office/ Agency

Date Prepared: December 14, 2020