

APP-CSE 2022 FORM
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2022 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service – Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2018-10 dated 08 November 2018, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPC) in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-phillips.gov.ph) for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this template otherwise the form will be deemed invalid.
- 5.0 Additional rows for other items may be inserted in PART II, if necessary. Note that this is only applicable in the PART II of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM at (02) 8-689-7750 local 4004, 4005, 4019, or visit the PS-DBM website (www.ps-phillips.gov.ph) for the guide on how to fill-out the APP-CSE.

Note: Consistent with Memorandum Circular No. 2021-1 dated 03 June 2021, issued by AO 25, the APP-CSE for FY 2022 must be submitted on or before 31 August 2021.

Department/Bureau/Office: DPWH, Misamis Occidental 2nd District Engineering Office

Region: X

Address: Santa Maria (Baga), Tangub City, Misamis Occidental

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Item & Specifications		Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year		
			Jan	Feb	Mar	Q1 AMOUNT	April	May	June	Q2 AMOUNT	July	Aug	Sept	Q3 AMOUNT	Oct	Nov	Dec	Q4 AMOUNT					
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																							
PESTICIDES OR PEST REPELLENTS																							
1	10191509-IN-A01	INSECTICIDE, aerosol type	can	20	0	0	20	2,787.20	0	0	0	0	0	20	2,787.20	0	0	0	0	0.00	40.00	139.36	5574.40
PERFUMES OR COLOGNES OR FRAGRANCES																							
2	53131626-HS-S01	LIQUID HAND SANITIZER, 500ml	bottle	50	0	0	50	7,571.50	0	0	0	0	0	20	3,028.60	0	0	0	0	0.00	70.00	151.43	10600.10
ALCOHOL OR ACETONE BASED ANTISEPTICS																							
3	12191601-AL-E04	ALCOHOL, Ethyl, 68%-72%, 500 ml	bottle	200	0	0	200	13,312.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	200.00	66.56	13312.00
4	12191601-AL-E03	ALCOHOL, ethyl, 68%-72%, 1 Gallon	gallon	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	387.92	0.00
5	51471901-AL-I01	ALCOHOL, Isopropyl, 60%, 72%, 500ml (5ml)	bottle	200	0	0	200	8,716.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	200.00	43.58	8716.00
6	51471901-AL-I02	ALCOHOL, Isopropyl, 68%-72%, scented, 3.785 liters	gallon	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	455.00	0.00
7	51471905-PO-P01	POVIDONE IODINE, 10 % solution, 120 ml	gallon	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	207.75	0.00
COLOR COMPOUNDS AND DISPERSIONS																							
8	12171703-SI-P01	INK, for stamp pad	bottle	20	0	0	20	630.40	0	0	0	0	0	20	630.40	20	0	0	0	630.40	60.00	31.52	1891.20
FILMS																							
9	13111203-AC-F01	ACETATE	roll	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	847.82	0.00
10	13111201-CF-P01	CARBON FILM, A4	box	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	221.00	0.00

Item & Specifications																	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year								
11	13111201-CF-P02	CARBON FILM, legal															box	Jan	Feb	Mar	Q1 AMOUNT	April	May	June	Q2	Q3 AMOUNT	July	Aug	Sept	Q3 AMOUNT	Oct	Nov	Dec	Q4 AMOUNT						
PAPER MATERIALS AND PRODUCTS																																								
12	14111525-CA-A01	CARTOLINA, assorted colors															pack	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	83.72	0.00		
13	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280 x 241mm															box	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	882.55	0.00	
14	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280 x 378mm															box	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	1029.60	0.00	
15	14111506-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280 x 378mm															box	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	1528.80	0.00	
16	14111506-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 280 x 241mm															box	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	906.36	0.00	
17	14111506-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply, 280 x 241mm															box	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	884.00	0.00	
18	14111506-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply, 280 x 378mm															box	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	1508.00	0.00	
19	14111609-L1-C01	LOOSELEAF COVER, legal															bundle	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	794.96	0.00	
20	14111514-HP-S02	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min															pad	30	0	0	30	1,111.80	30	0	0	30	1,111.80	30	0	0	30	1,111.80	30	0	0	30	1,111.80	120.00	37.06	4447.20
21	14111514-HP-S04	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min															pad	30	0	0	30	1,778.40	30	0	0	30	1,778.40	30	0	0	30	1,778.40	30	0	0	30	1,778.40	120.00	52.28	7113.60
22	14111514-HP-S03	NOTE PAD, stick on, 3" x 3"															pad	30	0	0	30	1,622.40	30	0	0	30	1,622.40	30	0	0	30	1,622.40	30	0	0	30	1,622.40	120.00	54.08	6489.60
23	14111514-HB-S01	NOTEBOOK, stenographer															piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	12.04	0.00
24	14111507-PP-M01	PAPER, MULTICOPY, A4, 80 gsm															reams	1000	0	0	1000	136,660.00	1000	0	0	1000	136,660.00	1000	0	0	1000	136,660.00	1000	0	0	1000	136,660.00	4,000.00	136.66	546640.00
25	14111507-PP-M02	PAPER, MULTICOPY, Legal, 80gsm															reams	500	0	0	500	63,855.00	500	0	0	500	63,855.00	500	0	0	500	63,855.00	500	0	0	500	63,855.00	2,000.00	127.71	255420.00
26	14111507-PP-C01	PAPER, Multi-Purpose, A4, 70 gsm															reams	500	0	0	500	49,130.00	500	0	0	500	49,130.00	500	0	0	500	49,130.00	500	0	0	500	49,130.00	2,000.00	96.26	196520.00
27	14111507-PP-C02	PAPER, multi-purpose, legal, 70gsm															reams	300	0	0	300	35,538.00	200	0	0	200	23,692.00	300	0	0	300	35,538.00	200	0	0	200	23,692.00	1,000.00	118.46	118460.00
28	14111531-PP-R01	PAD PAPER, ruled															pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	29.12	0.00
29	14111503-PA-P01	PAPER, parchment															box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	98.05	0.00
30	14111818-TH-P02	Thermal Paper, 55SSM (-5%), 1/2 Core, 216mm x 30m															roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	55.64	0.00
31	14111531-RE-B01	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min															book	100	0	0	100	7,072.00	100	0	0	100	7,072.00	100	0	0	100	7,072.00	100	0	0	100	7,072.00	400.00	70.72	28288.00
32	14111531-RE-B02	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min															book	100	0	0	100	10,192.00	100	0	0	100	10,192.00	100	0	0	100	10,192.00	100	0	0	100	10,192.00	400.00	101.92	40768.00
33	14111704-TT-P02	TOILET TISSUE PAPER, 2-ply, 100% recycled															pack	1000	0	0	1000	86,840.00	1000	0	0	1000	86,840.00	1000	0	0	1000	86,840.00	1000	0	0	1000	86,840.00	4,000.00	86.84	347360.00
34	14111704-HPT01	TISSUE, interfolded paper towel															pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	34.84	0.00
35	14111704-TT-P04	TOILET TISSUE PAPER, Interfolded Paper Towel															pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	33.80	0.00
BATTERIES AND CELLS AND ACCESSORIES																																								
36	26111702-BT-A02	BATTERY, dry Cell, size AA															pack	20	0	0	20	726.00	0	0	0	0	0.00	20	0	0	0	0.00	20	0	0	20	726.00	60.00	36.30	2178.00
37	26111702-BT-A01	BATTERY, dry Cell, size AAA															pack	20	0	0	20	394.60	0	0	0	0	0.00	20	0	0	0	0.00	20	0	0	20	394.60	60.00	19.73	1183.80
38	26111702-BT-A03	BATTERY, dry Cell, size D															pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	96.20	0.00	
MANUFACTURING COMPONENTS AND SUPPLIES																																								
39	31201610-G1-J01	GLUE, all purpose															jar	10	0	0	10	715.00	10	0	0	10	715.00	10	0	0	10	715.00	10	0	0	10	715.00	40.00	71.50	2860.00
40	31151804-SW-H01	STAPLE WIRE, heavy duty, binder type, 23/13															box	20	0	0	20	395.20	20	0	0	20	395.20	20	0	0	20	395.20	20	0	0	20	395.20	80.00	19.76	1580.80
41	31151804-SW-S01	STAPLE WIRE, standard															box	20	0	0	20	448.20	20	0	0	20	448.20	20	0	0	20	448.20	20	0	0	20	448.20	80.00	22.41	1792.80
42	31201502-TA-E01	TAPE, electrical															roll	3	0	0	3	56.01	3	0	0	3	56.01	3	0	0	3	56.01	3	0	0	3	56.01	12.00	18.67	224.04

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year	
			Jan	Feb	Mar	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3 AMOUNT	Oct	Nov	Dec				Q4
43	31201503-TA-W01	TAPE, masking, 24mm	roll	40	0	0	40	2,184.00	40	0	0	0	0	40	2,184.00	40	0	0	40	2,184.00	54.60	8736.00
44	31201503-TA-W02	TAPE, MASKING, 48mm	roll	40	0	0	40	4,264.00	40	0	0	0	0	40	4,264.00	40	0	0	40	4,264.00	106.60	17056.00
45	31201517-TA-P01	TAPE, packaging, 48mm	roll	40	0	0	40	894.40	40	0	0	0	0	40	894.40	40	0	0	40	894.40	22.36	3577.60
46	31201512-TA-T01	TAPE, transparent, 24mm	roll	40	0	0	40	403.60	40	0	0	0	0	40	403.60	40	0	0	40	403.60	10.09	1614.40
47	31201512-TA-T02	TAPE, transparent, 48mm	roll	40	0	0	40	798.80	40	0	0	0	0	40	798.80	40	0	0	40	798.80	19.97	3195.20
48	31151507-TW-P01	TWINE, plastic	roll		0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0.00	58.24	0.00	
HEATING AND VENTILATION AND AIR CIRCULATION																						
49	40101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit	1	0	0	1	1,109.68	0	0	0	0	0	1	1,109.68	0	0	0	0.00	1109.68	2219.36	
50	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	1	0	0	1	1,369.68	0	0	0	0	0	1	1,369.68	0	0	0	0.00	1369.68	2739.36	
51	40101604-EF-S01	ELECTRIC FAN, stand type	unit	1	0	0	1	856.86	0	0	0	0	0	1	856.86	0	0	0	0.00	856.86	1713.72	
52	40101604-EF-W01	ELECTRIC FAN, wall mount, plastic blade	unit	1	0	0	1	674.96	0	0	0	0	0	1	674.96	0	0	0	0.00	674.96	1349.92	
MEDICAL THERMOMETERS AND ACCESSORIES																						
53	41112224-TG-T02	THERMOMETER	piece	5	0	0	5	12,662.00	0	0	0	0	0	0	0.00	0	0	0	0.00	2532.40	12662.00	
LIGHTING AND FIXTURES AND ACCESSORIES																						
54	39101628-LT-L01	LINEAR TUBE, Light Emitting Diode (LED), 18 watts	piece	5	0	0	5	1,029.10	0	0	0	0	0	0	0.00	0	0	0	0.00	205.82	1029.10	
55	39101628-LB-L01	LIGHT BULB, Light Emitting Diode (LED)	piece	5	0	0	5	410.80	0	0	0	0	0	0	0.00	0	0	0	0.00	82.16	410.80	
MEASURING AND OBSERVING AND TESTING EQUIPMENT																						
56	41111604-RU-P02	RULER, plastic, 450mm	piece	5	0	0	5	88.40	0	0	0	0	0	0	0.00	0	0	0	0.00	17.68	88.40	
CLEANING EQUIPMENT AND SUPPLIES																						
57	47131812-AF-A01	AIR FRESHENER, aerosol type	can	20	0	0	20	1,804.40	20	0	0	0	0	20	1,804.40	20	0	20	1,804.40	90.22	7217.60	
58	47131604-BR-S01	BROOM, soft, bamboo	piece	10	0	0	10	1,362.40	10	0	0	0	0	20	2,724.80	10	0	10	1,362.40	136.24	6812.00	
59	47131604-BR-T01	BROOM, stick, long-handled	piece	5	0	0	5	91.00	5	0	0	0	0	5	91.00	5	0	5	91.00	18.20	364.00	
60	47131829-TB-C01	CLEANER, toilet and urinal	bottle	20	0	0	20	832.00	20	0	0	0	0	20	832.00	20	0	20	832.00	41.60	3328.00	
61	47131805-CL-P01	CLEANSER, scouring powder	can	20	0	0	20	478.40	20	0	0	0	0	20	478.40	20	0	20	478.40	23.92	1913.60	
62	47131811-DE-W02	DETERGENT BAR, 140g	piece	10	0	0	10	83.00	10	0	0	0	0	10	83.00	10	0	10	83.00	8.30	332.00	
63	47131811-DE-P03	DETERGENT POWDER, all-purpose, 1kg	pack	20	0	0	20	1,081.60	20	0	0	0	0	20	1,081.60	20	0	20	1,081.60	54.08	4326.40	
64	47131803-DS-A01	DISINFECTANT SPRAY, aerosol type	can	20	0	0	20	2,579.20	20	0	0	0	0	20	2,579.20	20	0	20	2,579.20	128.96	10316.80	
65	47131601-DU-P01	DUST PAN, non-rigid plastic	piece	5	0	0	5	124.15	5	0	0	0	0	5	124.15	5	0	5	124.15	24.83	496.60	
66	51241552-SH-S01	SODIUM HYPOCHLORITE, 3.785 liters	gallon	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0.00	331.25	0.00	
67	73101612-HS-L01	LIQUID HAND SOAP, 500ml	bottle	30	0	0	30	3,088.80	20	0	0	0	0	30	3,088.80	20	0	20	3,088.80	102.96	10296.00	
68	47131802-FW-W02	FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0.00	309.76	0.00	
69	47131830-FC-A01	FURNITURE CLEANER, aerosol type	can	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0.00	120.12	0.00	
70	47121604-MP-B01	MOP BUCKET, heavy duty, hard plastic	unit	5	0	0	5	11,440.00	5	0	0	0	0	5	11,440.00	5	0	5	11,440.00	2288.00	45760.00	
71	47131613-MP-H02	MOP HANDLE, heavy duty, screw type	piece	20	0	0	20	2,496.00	20	0	0	0	0	20	2,496.00	10	0	10	1,248.00	124.80	7488.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue (as of 30 April 2022)	Total Amount for the year	
				Jan	Feb	Mar	Q1 AMOUNT	April	May	June	Q2 AMOUNT	July	Aug	Sept	Q3 AMOUNT	Oct	Nov	Dec	Q4 AMOUNT	Q4 AMOUNT						
72	47131619-MP-R01	MOPHEAD, made of rayon	piece	30	0	0	30	3,712.80	20	0	0	20	2,475.20	20	0	0	20	2,475.20	20	0	0	20	2,475.20	90.00	123.76	11138.40
73	47131501-RG-C01	RAGS, all cotton	bundle	0	0	0	0	0.00	30	0	0	30	1,614.60	30	0	0	30	1,614.60	30	0	0	30	1,614.60	90.00	53.82	4843.80
74	47131602-SC-R01	SCOURING PAD	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	112.32	0.00
75	47121701-TB-R04	TRASHBAG, GPP specs, black, 940mmx1016mm	pack	50	0	0	50	6,734.00	50	0	0	50	6,734.00	50	0	0	50	6,734.00	50	0	0	50	6,734.00	200.00	134.68	26936.00
76	47121702-WB-R01	WASTEBASKET, non-rigid plastic	piece	5	0	0	5	139.80	5	0	0	5	139.80	5	0	0	5	139.80	5	0	0	5	139.80	20.00	27.96	559.20
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																										
77	43211507-DSK001	DESKTOP FOR BASIC USERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	24,793.60	0.00
78	43211507-DSK002	DESKTOP FOR MID-RANGE USERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	42,390.40	0.00
79	43211503-LAP001	LAPTOP FOR MID-RANGE USERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	41,392.00	0.00
80	43201827-HD-X02	EXTERNAL HARD DRIVE, 1 TB	piece	5	0	0	5	12,994.20	0	0	0	0	0.00	5	0	0	5	12,994.20	0	0	0	0	0.00	10.00	25988.84	25988.40
81	43202010-FD-H01	FLASH DRIVE, 16 GB	piece	5	0	0	5	837.20	5	0	0	5	837.20	3	0	0	3	502.32	0	3	0	3	502.32	16.00	167.44	2679.04
82	43211708-MO-C01	MOUSE, OPTICAL, USB connection type	unit	5	0	0	5	556.50	5	0	0	5	556.50	3	0	0	3	333.90	0	3	0	3	333.90	16.00	111.30	1780.80
83	43211708-MO-C02	MOUSE, WIRELESS, USB	unit	5	0	0	5	770.00	5	0	0	5	770.00	3	0	0	3	462.80	0	3	0	3	462.80	16.00	154.00	2464.00
84	43212102-PR-C02	PRINTER, Impact, dot matrix, 24 pins, 136 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	38100.97	0.00
85	43212102-PR-C01	PRINTER, Impact, dot matrix, 9 pins, 80 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	9191.52	0.00
86	43212105-PR-L01	PRINTER, laser, monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	724.88	0.00
87	43212105-PR-L02	PRINTER, laser, colored	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7899.00	0.00
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
88	44121710-CH-W01	CHALK, white enamel	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	29.64	0.00
89	44122105-BF-C01	CLIP, backfold, 19mm	box	20	0	0	20	175.20	20	0	0	20	175.20	20	0	0	20	175.20	20	0	0	20	175.20	80.00	8.76	700.80
90	44122105-BF-C02	CLIP, backfold, 25mm	box	20	0	0	20	304.40	20	0	0	20	304.40	20	0	0	20	304.40	20	0	0	20	304.40	80.00	15.22	1217.60
91	44122105-BF-C03	CLIP, backfold, 32mm	box	20	0	0	20	447.20	20	0	0	20	447.20	20	0	0	20	447.20	20	0	0	20	447.20	80.00	22.36	1788.80
92	44122105-BF-C04	CLIP, backfold, 50mm	box	20	0	0	20	1,092.00	20	0	0	20	1,092.00	20	0	0	20	1,092.00	20	0	0	20	1,092.00	80.00	54.60	4368.00
93	44121801-CT-R02	CORRECTION TAPE, 8m	piece	50	0	0	50	584.00	50	0	0	50	584.00	50	0	0	50	584.00	50	0	0	50	584.00	200.00	11.68	2336.00
94	44115151-DF-R01	DATA FILE BOX	piece	10	0	0	10	772.00	10	0	0	10	772.00	10	0	0	10	772.00	10	0	0	10	772.00	40.00	77.20	3088.00
95	44122011-DF-F01	DATA FOLDER	piece	10	0	0	10	686.40	10	0	0	10	686.40	10	0	0	10	686.40	10	0	0	10	686.40	40.00	68.64	2745.60
96	44121506-EN-D01	ENVELOPE, documentary, A4	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	673.09	0.00
97	44121506-EN-D02	ENVELOPE, DOCUMENTARY, for legal size document	box	20	0	0	20	18,543.20	20	0	0	20	18,543.20	20	0	0	20	18,543.20	20	0	0	20	18,543.20	80.00	927.16	74172.80
98	44121506-ER-X01	ENVELOPE, expanding, kraft, legal	box	10	0	0	10	2,384.00	5	0	0	5	3,692.00	5	0	0	5	3,692.00	5	0	0	5	3,692.00	25.00	738.40	18460.00
99	44121506-ER-X02	ENVELOPE, expanding, plastic	piece	10	0	0	10	304.90	10	0	0	10	304.90	10	0	0	10	304.90	10	0	0	10	304.90	40.00	30.49	1219.60
100	44121506-EN-M02	ENVELOPE, mailing	box	10	0	0	10	3,782.00	5	0	0	5	1,891.00	5	0	0	5	1,891.00	5	0	0	5	1,891.00	25.00	378.20	9455.00
101	44121504-EN-W02	ENVELOPE, mailing, with window	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	433.68	0.00
102	44111912-ER-B01	ERASER, FELT, for blackboard/whiteboard	piece	5	0	0	5	51.50	5	0	0	5	51.50	5	0	0	5	51.50	5	0	0	5	51.50	20.00	10.30	206.00
103	44122118-FA-P01	FASTENER, metal, non-sharp edges	box	20	0	0	20	1,668.20	20	0	0	20	1,668.20	20	0	0	20	1,668.20	20	0	0	20	1,668.20	80.00	83.41	6672.80
104	44115151-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	20	0	0	20	1,720.80	20	0	0	20	1,720.80	20	0	0	20	1,720.80	20	0	0	20	1,720.80	80.00	86.04	6883.20

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue (as of 30 April 2022)	Total Amount for the year	
			Monthly Quantity Requirement												Q3 AMOUNT		Q4 AMOUNT					
			Jan	Feb	Mar	Q1 AMOUNT	April	May	June	Q2 AMOUNT	July	Aug	Sept	Q3	Q4	Dec	Nov	Oct				
105	44122018-FT-001	FILE TAB DIVIDER, Bristol board, for A4	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	11.13	0.00	
106	44122018-FT-002	FILE TAB DIVIDER, legal	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0.00	14.23	0.00	
107	44122011-FO-F01	FOLDER, fancy, with slide, A4	20	0	0	20	5,408.00	20	0	0	0	0	20	5,408.00	20	0	0	20	5,408.00	80.00	21632.00	
108	44122011-FO-F02	FOLDER, fancy, with slide, legal	20	0	0	20	6,237.60	20	0	0	0	0	20	6,237.60	20	0	0	20	6,237.60	80.00	24950.40	
109	44122011-FO-L01	FOLDER, L-type, A4	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	171.43	0.00	
110	44122011-FO-L02	FOLDER, L-type, legal	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	243.24	0.00	
111	44122007-FO-P01	FOLDER, pressboard	5	0	0	5	4,763.20	0	5	4,763.20	0	0	0	0.00	0	0	0	0	0.00	952.64	9526.40	
112	44122011-FO-T03	FOLDER, with tab, A4	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	279.00	0.00	
113	44122011-FO-T04	FOLDER, with tab, legal	30	0	0	30	9,640.80	10	0	10	3,213.60	10	0	10	3,213.60	10	0	10	3,213.60	60.00	19281.60	
114	44122008-IT-T01	INDEX TAB, self-adhesive, transparent	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	56.68	0.00	
115	44111515-MF-002	MAGAZINE FILE BOX, large	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	41.60	0.00	
116	44121716-MF-F01	MARKER, fluorescent	50	0	0	50	1,833.00	50	0	0	50	1,833.00	50	0	50	1,833.00	50	0	50	1,833.00	200.00	7332.00
117	44121708-HW-B01	MARKER, whiteboard, black	50	0	0	50	669.00	50	0	0	50	669.00	50	0	50	669.00	50	0	50	669.00	200.00	2676.00
118	44121708-HW-B02	MARKER, whiteboard, blue	20	0	0	20	267.60	20	0	0	20	267.60	20	0	20	267.60	20	0	20	267.60	80.00	1070.40
119	44121708-HW-B03	MARKER, whiteboard, red	5	0	0	5	66.90	5	0	0	5	66.90	5	0	5	66.90	5	0	5	66.90	20.00	267.60
120	44121708-MP-B01	MARKER, permanent, black, bullet type	20	0	0	20	179.60	10	0	0	10	89.80	10	0	10	89.80	10	0	10	89.80	50.00	449.00
121	44121708-MP-B02	MARKER, permanent, blue, bullet type	10	0	0	10	89.80	10	0	0	10	89.80	0	0	0	0.00	10	0	10	89.80	30.00	269.40
122	44121708-MP-B03	MARKER, permanent, red, bullet type	10	0	0	10	89.80	10	0	0	10	89.80	10	0	0	10	89.80	0	0	0	30.00	269.40
123	44122104-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	100	0	0	100	776.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	7.76	776.00	
124	44122104-PC-J02	PAPER CLIP, vinyl/plastic coated, 50mm	50	0	0	50	689.00	50	0	0	50	689.00	50	0	50	689.00	50	0	50	689.00	200.00	2756.00
125	44121706-PE-L01	PENCIL, lead, with eraser	50	0	0	50	1,039.50	50	0	0	50	1,039.50	50	0	50	1,039.50	50	0	50	1,039.50	200.00	4150.00
126	44122037-RB-P10	RING BINDER, plastic, 32mm	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	239.79	0.00	
127	44122101-RU-B01	RUBBER BAND, No. 18	100	0	0	100	10,005.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	100.05	10005.00	
128	44121905-SF-F01	STAMP PAD, felt	5	0	0	5	174.75	5	0	0	5	174.75	5	0	5	174.75	5	0	5	174.75	20.00	699.00
129	44121612-BL-H01	BLADE, for general purpose cutter / utility knife	10	0	0	10	148.20	10	0	0	10	148.20	0	0	0	0.00	0	0	0	20.00	296.40	
130	44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	10	0	0	10	334.30	10	0	0	10	334.30	10	0	10	334.30	10	0	10	334.30	40.00	1337.20
131	44103202-DS-H01	DATING AND STAMPING MACHINE	3	0	0	3	1,361.88	0	0	0	0	0	0	0.00	0	0	0	0	0.00	453.56	1361.88	
132	44121619-PS-H01	PENCIL SHARPENER, manual, single cutter head	10	0	0	10	2,026.70	10	0	0	10	2,026.70	10	0	10	2,026.70	10	0	10	2,026.70	40.00	8106.80
133	44101602-PU-P01	PUNCHER, paper, heavy duty	20	0	0	20	3,016.00	10	0	0	10	1,508.00	0	0	0	0.00	0	0	0	30.00	4524.00	
134	44121618-SS-S01	SCISSORS, symmetrical	20	0	0	20	811.20	10	0	0	10	405.60	0	0	0	0.00	0	0	0	30.00	1216.80	
135	44121615-ST-S01	STAPLER, standard type	20	0	0	20	2,808.00	20	0	0	20	2,808.00	0	0	0	0.00	0	0	0	40.00	5616.00	
136	44121615-ST-B01	STAPLER, heavy duty, binder type	20	0	0	20	18,284.40	30	0	0	30	27,426.60	0	0	0	0.00	0	0	0	50.00	45711.00	
137	44121613-SR-P01	STAPLE REMOVER, pier type	20	0	0	20	496.00	20	0	0	20	496.00	0	0	0	0.00	0	0	0	40.00	996.00	
138	44121605-TD-T01	TAPE DISPENSER, table top	20	0	0	20	1,284.00	10	0	0	10	642.00	0	0	0	0.00	0	0	0	30.00	1926.00	
139	44101602-PB-H01	BINDING AND PUNCHING MACHINE, 50mm binding capacity	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0.00	9534.72	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue (as of 20/04/2022)	Total Amount for the year	
				Jan	Feb	Mar	Q1 AMOUNT	April	May	June	Q2 AMOUNT	July	Aug	Sept	Q3 AMOUNT	Oct	Nov	Dec	Q4 AMOUNT							
140	4410107-CA-C01	CALCULATOR, compact	unit	10	0	0	10	3,468.50	10	0	0	0	3,468.50	10	0	0	10	3,468.50	10	0	0	10	3,468.50	40.00	346.85	13874.00
141	44101714-FX-M01	FACSIMILE MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	
142	44101601-PT-M01	PAPER TRIMMER / CUTTING MACHINE, table top	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	
143	44101603-PS-M01	PAPER SHREDDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES																										
144	4410109-BR-D05	DRUM CART, BROTHER DR-3455, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	
145	4410105-BR-B04	INK CART, BROTHER LC078, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	
146	4410105-BR-B05	INK CART, BROTHER LC07110K, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	
147	4410109-BR-D06	Drum Cart, Brother DR-451CL high yield 30000 pages	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	
148	4410103-BR-B16	Toner Cart, Brother TM-456 BLACK, high yield 6500	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	
149	4410103-BR-C03	Toner Cart, Brother TM-456 CYAN, high yield 6500	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	
150	4410103-BR-M02	Toner Cart, Brother TM-456 MAGENTA, high yield	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	
151	4410103-BR-Y03	Toner Cart, Brother TM-456 YELLOW, high yield 6500	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	
152	4410103-SA-B03	TONER CART, SAMSUNG ML-D2850B, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	
153	4410105-CA-C04	INK CART, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	
154	4410105-CA-C02	INK CART, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	
155	4410105-CA-B04	INK CART, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	
156	4410105-CA-B02	INK CART, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	
157	4410105-EP-B17	INK CART, EPSON CL1764100 (T6641), Black	cart	30	0	0	30	7,488.00	30	0	0	0	7,488.00	0	0	0	0	0.00	40	0	0	0	0.00	100.00	2496.00	
158	4410105-EP-C17	INK CART, EPSON CL1764200 (T6642), Cyan	cart	20	0	0	20	4,992.00	20	0	0	0	4,992.00	0	0	0	0	0.00	20	0	0	0	0.00	60.00	249.60	
159	4410105-EP-M17	INK CART, EPSON CL1764300 (T6643), Magenta	cart	20	0	0	20	4,992.00	20	0	0	0	4,992.00	0	0	0	0	0.00	20	0	0	0	0.00	60.00	249.60	
160	4410105-EP-Y17	INK CART, EPSON CL1764400 (T6644), Yellow	cart	20	0	0	20	4,992.00	20	0	0	0	4,992.00	0	0	0	0	0.00	20	0	0	0	0.00	60.00	249.60	
161	4410105-HP-B40	Ink Cartridge, HP C2P04AA (HP62) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	
162	4410105-HP-Y40	Ink Cartridge, HP C2P06AA (HP62) Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	
163	4410105-HP-B09	INK CART, HP C9351AA, (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	
164	4410105-HP-T10	INK CART, HP C9352AA, (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	
165	4410105-HP-P48	Ink Cartridge, HP C9397A (HP72) 69ml Photo Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	
166	4410105-HP-C48	Ink Cartridge, HP C9398A (HP72) 69ml Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	
167	4410105-HP-M48	Ink Cartridge, HP C9399A (HP72) 69ml Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	
168	4410105-HP-Y48	Ink Cartridge, HP C9400A (HP72) 69ml Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	
169	4410105-HP-C48	Ink Cartridge, HP C9401A (HP72) 69ml Gray	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	
170	4410105-HP-B48	Ink Cartridge, HP C9402A (HP72) 130ml Matte Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	
171	4410105-HP-B17	INK CART, HP CC640WA, (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	
172	4410105-HP-T17	INK CART, HP CC643WA, (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	
173	4410105-HP-B35	INK CART, HP CC687AA, (HP70), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																					Total Amount for the year
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT		
174	44103105-HP-T35	Ink CART, HP C0888AA, (HP703), Tri-color	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
175	44103105-HP-C40	Ink CART, HP C0972AA, (HP 9200L), Cyan	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
176	44103105-HP-M40	Ink CART, HP C0973AA, (HP 9200L), Magenta	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
177	44103105-HP-Y40	Ink CART, HP C0974AA, (HP 9200L), Yellow	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
178	44103105-HP-B40	Ink CART, HP C0975AA, (HP 9200L), Black	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
179	44103105-HP-B20	Ink CART, HP C1561WA, (HP61), Black	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
180	44103105-HP-T20	Ink CART, HP C1562WA, (HP61), Tricolor	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
181	44103105-HP-B49	Ink Cartridge, HP C1565A (HP82) Black	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
182	44103105-HP-C49	Ink Cartridge, HP C1566A (HP82) Cyan	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
183	44103105-HP-M49	Ink Cartridge, HP C1567A (HP82) Magenta	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
184	44103105-HP-Y49	Ink Cartridge, HP C1568A (HP82) Yellow	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
185	44103105-HP-B43	Ink CART, HP C1045AA, (HP950XL), Black	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
186	44103105-HP-C43	Ink CART, HP C1046AA, (HP951XL), Cyan	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
187	44103105-HP-M43	Ink CART, HP C1047AA, (HP951XL), Magenta	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
188	44103105-HP-Y43	Ink CART, HP C1048AA, (HP951XL), Yellow	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
189	44103105-HP-B36	Ink CART, HP C1692AA, (HP704), Black	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
190	44103105-HP-T36	Ink CART, HP C1693AA, (HP704), Tri-color	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
191	44103105-HP-B33	Ink CART, HP C2107AA, (HP678), Black	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
192	44103105-HP-T33	Ink CART, HP C2108AA, (HP678), Tricolor	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
193	44103105-HP-B42	Ink CART, HP C2121A (HP685A), Black	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
194	44103105-HP-C33	Ink CART, HP C2122A (HP685A), Cyan	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
195	44103105-HP-M33	Ink CART, HP C2123A (HP685A), Magenta	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
196	44103105-HP-Y33	Ink CART, HP C2124A (HP685A), Yellow	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
197	44103105-HP-T43	Ink Cartridge, HP F6V26AA (HP980) Tri-color	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
198	44103105-HP-B43	Ink Cartridge, HP F6V27AA (HP980) Black	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
199	44103105-HP-C50	Ink Cartridge, HP L0651AA (HP955) Cyan	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
200	44103105-HP-M50	Ink Cartridge, HP L0654AA (HP955) Magenta	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
201	44103105-HP-Y50	Ink Cartridge, HP L0657AA (HP955) Yellow	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
202	44103105-HP-B50	Ink Cartridge, HP L0660AA (HP955) Black	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
203	44103105-HP-C48	Ink Cartridge, HP L0663AA (HP955XL) Cyan	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
204	44103105-HP-M48	Ink Cartridge, HP L0666AA (HP955XL) Magenta	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
205	44103105-HP-Y48	Ink Cartridge, HP L0669AA (HP955XL) Yellow	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
206	44103105-HP-B48	Ink Cartridge, HP L0672AA (HP955XL) Black	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
207	44103105-HP-C51	Ink Cartridge, HP T6L89AA (HP905) Cyan	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	
208	44103105-HP-M51	Ink Cartridge, HP T6L93AA (HP905) Magenta	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue (as of 30 April 2022)	Total Amount for the year
				Jan	Feb	Mar	Q1 AMOUNT	April	May	June	Q2 AMOUNT	July	Aug	Sept	Q3 AMOUNT	Oct	Nov	Dec	Q4 AMOUNT			
209	44103105-HP-Y51	Ink Cartridge, HP T6197AA (HP905) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	453.62	0.00
210	44103105-HP-B51	Ink Cartridge, HP T6401AA (HP905) Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	741.28	0.00
211	44103112-EP-R05	RIBBON CART, EPSON C135015516 (#6750), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	77.43	0.00
212	44103112-EP-R07	RIBBON CART, EPSON C135015531 (#519866), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	736.32	0.00
213	44103112-EP-R13	RIBBON CART, EPSON C135015632, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	77.94	0.00
214	44103103-BR-R03	TONER CART, BROTHER TN-2025, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2685.28	0.00
215	44103103-BR-R04	TONER CART, BROTHER TN-2130, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1892.80	0.00
216	44103103-BR-R05	TONER CART, BROTHER TN-2150, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2685.28	0.00
217	44103103-BR-R09	TONER CART, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3567.20	0.00
218	44103103-BR-R11	TONER CART, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5002.40	0.00
219	44103103-HP-B12	TONER CART, HP CE435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3380.00	0.00
220	44103103-HP-B14	TONER CART, HP CE340A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3337.36	0.00
221	44103103-HP-B18	TONER CART, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7332.00	0.00
222	44103103-HP-B21	TONER CART, HP CE276A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3952.00	0.00
223	44103103-HP-B22	TONER CART, HP CE285A (HP85A), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3432.00	0.00
224	44103103-HP-B23	TONER CART, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2614.56	0.00
225	44103103-HP-C23	TONER CART, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2542.80	0.00
226	44103103-HP-Y23	TONER CART, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2542.80	0.00
227	44103103-HP-M23	TONER CART, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2542.80	0.00
228	44103103-HP-B24	TONER CART, HP CE320A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2916.16	0.00
229	44103103-HP-C24	TONER CART, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3072.16	0.00
230	44103103-HP-Y24	TONER CART, HP CE322A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3072.16	0.00
231	44103103-HP-M24	TONER CART, HP CE323A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3072.16	0.00
232	44103103-HP-B25	TONER CART, HP CE390A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8476.00	0.00
233	44103103-HP-B26	TONER CART, HP CE400A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6900.40	0.00
234	44103103-HP-C26	TONER CART, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	10193.04	0.00
235	44103103-HP-Y26	TONER CART, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	10193.04	0.00
236	44103103-HP-M26	TONER CART, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	10193.04	0.00
237	44103103-HP-B27	TONER CART, HP CE410A (HP905), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4201.60	0.00
238	44103103-HP-C27	TONER CART, HP CE411A (HP905), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6011.20	0.00
239	44103103-HP-Y27	TONER CART, HP CE412A (HP905), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6011.20	0.00
240	44103103-HP-M27	TONER CART, HP CE413A (HP905), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6011.20	0.00
241	44103103-HP-B28	TONER CART, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4466.80	0.00
242	44103103-HX-B28	TONER CART, HP CE505X, Black, high cap	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7332.00	0.00
243	44103103-HP-B52	Toner Cartridge, HP CE217A (HP17A) Black Laser Jet	cart	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3044.00	0.00

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				Jan	Feb	Mar	Q1 AMOUNT	April	May	June	Q2 AMOUNT	July	Aug	Sept	Q3 AMOUNT	Oct	Nov	Dec	Q4 AMOUNT			
				Q1 AMOUNT	Q2 AMOUNT	Q3 AMOUNT	Q4 AMOUNT															
244	44103103-HP-B53	Toner Cartridge, HP CF266A (HP266A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	5787.60	0.00	
245	44103103-HP-B55	Toner Cartridge, HP CF280A, LaserJet Pro M401/M425	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	5200.00	0.00	
246	44103103-HP-B51	TONER CART, HP CF280XC, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	9004.32	0.00	
247	44103103-HP-B56	Toner Cartridge, HP CF281A (HP281A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	8606.00	0.00	
248	44103103-HP-B57	Toner Cartridge, HP CF283A (HP283A) LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	3241.70	0.00	
249	44103103-HP-B51	Toner Cartridge, HP CF283XC (HP283XC) Black LJ	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	4056.00	0.00	
250	44103103-HP-B58	Toner Cartridge, HP CF287A (HP287) Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	10051.00	0.00	
251	44103103-HP-B52	Toner Cartridge, HP CF325XC (HP255X) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	13156.00	0.00	
252	44103103-HP-B60	Toner Cartridge, HP CF350A Black LJ	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	2901.60	0.00	
253	44103103-HP-C60	Toner Cartridge, HP CF351A Cyan LJ	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	2953.60	0.00	
254	44103103-HP-Y60	Toner Cartridge, HP CF352A Yellow LJ	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	2953.60	0.00	
255	44103103-HP-M60	Toner Cartridge, HP CF353A Magenta LJ	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	2953.60	0.00	
256	44103103-HP-B61	Toner Cartridge, HP CF360A (HP508A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	7056.40	0.00	
257	44103103-HP-C61	Toner Cartridge, HP CF361A (HP508A) Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	8846.24	0.00	
258	44103103-HP-Y61	Toner Cartridge, HP CF362A (HP508A) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	8846.24	0.00	
259	44103103-HP-M61	Toner Cartridge, HP CF363A (HP508A) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	8846.24	0.00	
260	44103103-HP-B62	Toner Cartridge, HP CF400A (HP201A) Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	3429.78	0.00	
261	44103103-HP-C62	Toner Cartridge, HP CF401A (HP201A) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	4043.83	0.00	
262	44103103-HP-Y62	Toner Cartridge, HP CF402A (HP201A) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	4043.83	0.00	
263	44103103-HP-M62	Toner Cartridge, HP CF403A (HP201A) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	4043.83	0.00	
264	44103103-HP-B63	Toner Cartridge, HP CF410A (HP410A) Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	4440.80	0.00	
265	44103103-HP-B54	Toner Cartridge, HP CF410XC (HP410XC) Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	7441.20	0.00	
266	44103103-HP-C63	Toner Cartridge, HP CF411A (HP410A) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	5616.00	0.00	
267	44103103-HP-C54	Toner Cartridge, HP CF411XC (HP410XC) cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	7472.40	0.00	
268	44103103-HP-Y63	Toner Cartridge, HP CF412A (HP410A) yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	5616.00	0.00	
269	44103103-HP-Y54	Toner Cartridge, HP CF412XC (HP410XC) yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	7472.40	0.00	
270	44103103-HP-M63	Toner Cartridge, HP CF413A (HP410A) magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	5616.00	0.00	
271	44103103-HP-M54	Toner Cartridge, HP CF413XC (HP410XC) magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	7472.40	0.00	
272	44103103-HP-B34	TONER CART, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	3900.00	0.00	
273	44103103-HP-B48	TONER CART, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	4395.20	0.00	
274	44103103-SA-B06	TONER CART, SAMSUNG MLT-D1015, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	3406.00	0.00	
275	44103103-SA-B07	TONER CART, SAMSUNG MLT-D1035, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	2350.40	0.00	
276	44103103-SA-B08	TONER CART, SAMSUNG MLT-D1045, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	2454.40	0.00	
277	44103103-SA-B09	TONER CART, SAMSUNG MLT-D105A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	3380.00	0.00	
278	44103103-SA-B14	TONER CART, Samsung MLT-D108S, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	2875.58	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue (as of 30 April 2022)	Total Amount for the year
1	2	3	4	Jan	Feb	Mar	Q1 Amount	April	May	June	Q2 Amount	July	Aug	Sept	Q3 Amount	Oct	Nov	Dec	Q4 Amount	Q4	Q4	
1	43231513-SFT-001	Business function specific software	license	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
3	43222004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
4	43222107-SFT-004	Content authoring and editing software	license	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
5	43222202-SFT-005	Content management software	license	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
6	43222304-SFT-006	Data management and query software	license	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
7	43222402-SFT-007	Development software	license	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
8	43222505-SFT-008	Educational or reference software	license	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
9	43222603-SFT-009	Industry specific software	license	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
10	43222701-SFT-010	Network applications software	license	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
11	43222802-SFT-011	Network management software	license	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
12	43222905-SFT-012	Networking software	license	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
13	43233004-SFT-013	Operating environment software	license	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
14	43233205-SFT-014	Security and protection software	license	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
15	43233405-SFT-015	Utility and device driver software	license	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00
16	43233501-SFT-016	Information exchange software	license	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00

PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES ARE:

PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)

1	40101701-AC-W01	Air Conditioning Unit, Window Inverter Type					0	0.00											0	0.00	0.00
2	40101701-AC-S01	Air Conditioning Unit, Split Type					0	0.00											0	0.00	0.00
3	44111905-WB-W01	White Board					0	0.00											0	0.00	0.00
4	44111911-WB-D01	White Board, Digital					0	0.00											0	0.00	0.00
5	52161505-TV-S01	SMART Television					0	0.00											0	0.00	0.00
6	52161520-MC-M01	Microphone					0	0.00											0	0.00	0.00
7	52161512-SP-K01	Speakers					0	0.00											0	0.00	0.00
8	32101314-AM-F01	Amplifier					0	0.00											0	0.00	0.00
9	52161517-EQ-E01	Equalizer					0	0.00											0	0.00	0.00
10	46171615-HD-C01	HD Camera					0	0.00											0	0.00	0.00
11	45121504-DS-C01	DSLR Camera					0	0.00											0	0.00	0.00
12	45121516-VH-C01	HD Video Camera					0	0.00											0	0.00	0.00
13	45121506-VC-C01	Video Conference Equipment					0	0.00											0	0.00	0.00
14	39121202-LB-R01	LED bulb					0	0.00											0	0.00	0.00
15	43212104-PI-M01	PRINTER, Inkjet, Monochrome					0	0.00											0	0.00	0.00
16	43212104-PI-C01	PRINTER, Inkjet, Color					0	0.00											0	0.00	0.00
17	43212105-PP-001	Portable Printer					0	0.00											0	0.00	0.00
18	43211509-AI-001	Android Tablet					0	0.00											0	0.00	0.00

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year			
			Jan	Feb	Mar	Q1 AMOUNT	April	May	June	Q2 AMOUNT	July	Aug	Sept	Q3 AMOUNT				Oct	Nov	Dec
19	43222610-HS-001	Hub/Switches				0	0.00					0	0.00					0	0.00	0.00
20	43222609-NR-001	Network Routers				0	0.00					0	0.00					0	0.00	0.00
21	43222640-WA-P01	Wireless Access Point				0	0.00					0	0.00					0	0.00	0.00
22	43211711-SF-001	Scanner, Flatbed				0	0.00					0	0.00					0	0.00	0.00
23	45111601-WP-P01	Wireless Pointing Device / Laser Pointer				0	0.00					0	0.00					0	0.00	0.00
24	81112306-MF-P01	Multi Function PRINTER				0	0.00					0	0.00					0	0.00	0.00
25	39121011-UP-S01	UNINTERRUPTIBLE POWER SUPPLY (UPS)				0	0.00					0	0.00					0	0.00	0.00
26	43191501-MP-001	Mobile Phone				0	0.00					0	0.00					0	0.00	0.00
27	43211711-SC-D01	Scanner, Colored, Double sided, feeder type				0	0.00					0	0.00					0	0.00	0.00
28	53121601-GB-P01	GO BAG, for disaster relief, rescue operations				0	0.00					0	0.00					0	0.00	0.00
29	60104701-SP-001	Solar Panel				0	0.00					0	0.00					0	0.00	0.00
30	46161604-LV-L01	Life Vest / Life Jacket (for emergency purposes / emergency preparedness / for disaster relief / rescue operations)				0	0.00					0	0.00					0	0.00	0.00
31	26111607-CC-S01	Charge Controller and DC Inverter for Solar Panel				0	0.00					0	0.00					0	0.00	0.00
32	46181502-BF-V01	Bullet proof vest				0	0.00					0	0.00					0	0.00	0.00
33	25172502-WW-001	Wheels, _____ (type of vehicle)				0	0.00					0	0.00					0	0.00	0.00
34	40161513-FF-001	Fuel Filters				0	0.00					0	0.00					0	0.00	0.00
35	48101710-FW-F01	Drinking Water/ Fountain				0	0.00					0	0.00					0	0.00	0.00
36	26111729-AB-001	Auto Battery				0	0.00					0	0.00					0	0.00	0.00
37		Ball pen 0.7 Black 50pcs./box	15			15	7,500.00	15				15	7,500.00					0	0.00	15000.00
38		Ball Pen 0.7 Blue 50pcs./box	5			5	2,500.00	5				5	2,500.00	5				5	2,500.00	10000.00
39		Balpeen, 0.5 red, 50pcs./box	3			3	1,500.00	3				3	1,500.00	3				3	1,500.00	6000.00
40		Battery Dry Cell AA 4pcs./pack	10			10	2,130.00	10				10	2,130.00	10				10	2,130.00	8520.00
41		Battery, dry cell AA 1.5V (2 pcs./pack)	10			10	2,100.00	10				10	2,100.00	10				10	2,100.00	8400.00
42		Battery, dry cell AAA 1.5 (4 pcs./pack)	14			14	3,570.00	14				14	3,570.00	14				14	3,570.00	14280.00
43		Brown Envelope short	1			1	922.00	1				1	922.00	0				0	0.00	1844.00
44		Brown Envelope, long, 10x15 500 pcs./box	2			2	3,800.00	2				2	3,800.00	2				2	3,800.00	15200.00
45		Calculator 12 digits	5			5	1,225.00	5				5	1,225.00	5				5	1,225.00	4900.00
46		Carbon Paper 100 sheets long black	2			2	1,515.80	2				2	1,515.80	2				2	1,515.80	6063.20
47		Clip Backfold 19mm 12pcs./box	5			5	225.00	5				5	225.00	5				5	225.00	900.00
48		Clip Backfold 32mm 12 pcs./box	5			5	384.80	5				5	384.80	5				5	384.80	1539.20
49		Clip Backfold 50mm 12pcs./box	14			14	1,558.20	14				14	1,558.20	14				14	1,558.20	6232.80
50		Clip Backfold, 32mm 12pcs./box	10			10	816.20	10				10	816.20	10				10	816.20	3264.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue (as of 30 April 2022)	Total Amount for the year				
				Jan	Feb	Mar	Q1 AMOUNT	April	May	June	Q2 AMOUNT	July	Aug	Sept	Q3 AMOUNT	Oct	Nov	Dec	Q4 AMOUNT							
51	Columnar Notebook 24 columns	pcs.	100				100	7,000.00	10				10	700.00	10				10	700.00	10	700.00	120.00	70.00	8400.00	
52	Construction Paper	reams	10				10	1,802.00	10				10	1,802.00	10				10	1,802.00			30.00	180.20	5406.00	
53	Correction Pen	boxes	2				2	896.00	2				2	896.00	2				2	896.00	2		896.00	8.00	448.00	3584.00
54	Correction pen rolling ball metal tip 12pcs./box	pcs.	1				1	195.00	1				1	195.00	1				1	195.00	1		195.00	4.00	195.00	780.00
55	Correction Tape (12mm)	pcs.	50				50	3,150.00	50				50	3,150.00					0	0.00			100.00	63.00	6300.00	
56	Cutter Knife 18mm	pcs.	10				10	950.00	5				5	475.00	5				5	475.00	5		25.00	95.00	2375.00	
57	Data File Box with cover	pcs.	5				5	737.75	5				5	737.75	5				5	737.75	5		20.00	147.55	2951.00	
58	Dating & Stamping Machine	piece	5				5	461.10	5				5	461.10	5				5	461.10	5		20.00	92.22	1844.40	
59	Double Sided Tape 1/2"	rolls	20				20	400.00	10				10	200.00	10				10	200.00	10		50.00	20.00	1000.00	
60	Double Sided Tape 3/4"	rolls	20				20	560.00	10				10	280.00	10				10	280.00	10		50.00	28.00	1400.00	
61	Double Sided Tape 2in 22 x 4.6in	dozens	4				4	300.00	4				4	300.00	4				4	300.00	4		16.00	75.00	1200.00	
62	Envelope transparent long plastic	pcs.	20				20	300.00	20				20	300.00					0	0.00	20		60.00	15.00	900.00	
63	ENVELOPE, Expanding legal size	pcs.	100				100	4,000.00	100				100	4,000.00	0				0	0.00			200.00	40.00	8000.00	
64	Eraser stationery	pcs.	20				20	190.00	20				20	190.00	20				20	190.00	20		80.00	9.50	760.00	
65	Expandable Folder	pcs.	50				50	1,425.00	50				50	1,425.00	50				50	1,425.00	50		200.00	28.50	5700.00	
66	Field Book	pcs.	200				200	25,530.00	30				30	3,829.50	30				30	3,829.50	30		290.00	127.65	37018.50	
67	File box with cover (square box 10H x 12W x 15L)	boxes	5				5	1,775.00	5				5	1,775.00	0				0	0.00	0		10.00	355.00	3550.00	
68	Filing Box without Cover	pcs.	5				5	699.60	5				5	699.60	5				5	699.60	5		20.00	139.92	2798.40	
69	Folder Green Expanding long	pcs.	100				100	3,381.00	0				0	0.00	0				0	0.00	100		200.00	33.81	6762.00	
70	Folder Tanboard long/legal size 14pts.	bundle	20				20	10,132.60	0				0	0.00	0				0	0.00	5		25.00	506.63	12665.75	
71	Folder White Legal size 14pts 100pcs/ream	reams	20				20	5,771.80	5				5	1,442.95	5				5	1,442.95	5		35.00	288.59	10100.65	
72	Gun Elners, all purpose 300 grains mlu	bottles	20				20	3,140.00	0				0	0.00	0				0	0.00	10		30.00	157.00	4710.00	
73	Highlighter (3 colors) 3pcs./pack	packs	6				6	643.50	6				6	643.50	6				6	643.50	6		24.00	107.25	2574.00	
74	Mailing Envelope White long	boxes	3				3	1,217.94	3				3	1,217.94	3				3	1,217.94	3		12.00	405.98	4871.76	
75	Mailing Envelope White short Short 500pcs./box	box	2				2	811.96	2				2	811.96	2				2	811.96	2		8.00	405.98	3247.84	
76	Manual ream paper cutter 44 size manual cutter	pcs.	1				1	2,210.10					0	0.00					0	0.00			1.00	2210.10	2210.10	
77	Marker Black Whiteboard	pcs.	10				10	720.00	10				10	720.00	10				10	720.00	10		40.00	72.00	2880.00	
78	Marker White board black	pcs.	6				6	67.86	6				6	67.86	6				6	67.86	6		24.00	11.31	271.44	
79	Marking Pen, Permanent black	each	50				50	482.50	50				50	482.50					0	0.00			100.00	9.65	965.00	
80	Marking Pen, Permanent blue	each	50				50	506.00	50				50	506.00					0	0.00			100.00	10.12	1012.00	
81	Marking Pen, Permanent red	each	10				10	96.50					0	0.00					0	0.00			10.00	9.65	96.50	
82	Marking Pen, Whiteboard black	each	20				20	1,300.00	10				10	650.00	10				10	650.00	20		60.00	-65.00	3900.00	
83	Marking Pen, Whiteboard blue	each	10				10	650.00	10				10	650.00	10				10	650.00	10		40.00	65.00	2600.00	
84	Marking Pen, Whiteboard red	each	10				10	650.00	10				10	650.00	10				10	650.00	10		40.00	65.00	2600.00	
85	Masking Tape 2" 40mm 50 meter length	rolls	20				20	2,310.80	10				10	1,155.40	10				10	1,155.40	20		60.00	115.54	6932.40	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year				
				Jan	Feb	Mar	Q1 AMOUNT	April	May	June	Q2 AMOUNT	July	Aug	Sept	Q3 AMOUNT	Oct	Nov	Dec	Q4 AMOUNT			
86	Mechanical Pencil Lead 0.5mm HB 1 boxes of 20 roots	box		10			10	585.00	10		10	585.00	10		10	585.00	10		10	40.00	58.50	2340.00
87	Metal Tray 3 layer (heavy duty)	pcs.		4			4	3,498.00	4		4	3,498.00	4		4	3,498.00	4		4	16.00	874.50	13992.00
88	Mylar Paper Film 25 micron 36 inches x 20 meters	roll		20			20	119,568.00	20		20	119,568.00	5		5	29,892.00	20		20	65.00	5978.40	388596.00
89	Office Organizer Office Supplies File Box/three-layer	pc.		1			1	290.44	1		1	290.44	1		1	290.44	1		1	4.00	290.44	1161.76
90	Paper Clip, gen type Jumbo 50mm 100g/box	boxes		2			2	318.00	2		2	318.00	2		2	318.00	2		2	8.00	159.00	1272.00
91	Paper Clip, gen type Small 33mm 100g/box	boxes		2			2	143.00	2		2	143.00	2		2	143.00	2		2	8.00	71.50	572.00
92	Paper Fastener Plastic 50pcs/box	boxes		40			40	1,694.00	20		20	847.00	20		20	847.00	10		10	90.00	42.35	3811.50
93	Paper Fastener Plastic 8 1/2" Extra Long	boxes		30			30	3,660.00	0		0	0.00	0		0	0.00	0		0	30.00	122.00	3660.00
94	Paper KIP Roll 18" x 24 7/8 mm x 594 mm	rolls		20			20	79,000.00	5		5	19,750.00	5		5	19,750.00	10		10	40.00	3950.00	158000.00
95	Paper Multi-purpose copy A3 100gsm	reams		200			200	165,000.00			0	0.00			0	0.00	200		200	400.00	825.00	330000.00
96	Paper Multi-purpose copy A4 80gsm	reams		1000			1000	367,750.00	200		200	73,550.00	200		200	73,550.00	100		100	1500.00	367.75	551625.00
97	Paper Multi-purpose Copy Legal size 80gsm	ream		50			50	19,500.00	50		50	19,500.00	50		50	19,500.00	50		50	200.00	390.00	78000.00
98	Pencil No. 2 12 pcs/box	box		8			8	923.44	8		8	923.44	8		8	923.44	8		8	32.00	115.43	3693.76
99	Pencil Sharpener (heavy duty)	pc		1			1	351.00	1		1	351.00	1		1	351.00	1		1	4.00	351.00	1404.00
100	PHILIPPINE NATIONAL FLAG	pieces		3			3	1,200.00	3		3	1,200.00	3		3	1,200.00	3		3	12.00	400.00	4800.00
101	Photo Sticker A4 20sheet/pack_glossy	packs		50			50	9,000.00	20		20	3,600.00	20		20	3,600.00	20		20	110.00	180.00	19800.00
102	Photopaper A4 size premium glossy	packs		50			50	9,500.00	20		20	3,800.00	20		20	3,800.00	20		20	110.00	190.00	20900.00
103	Puncher Paper heavy duty with hole guide 1pc. in individual box	pcs.		10			10	4,856.90	10		10	4,856.90	10		10	4,856.90	10		10	40.00	485.69	19427.60
104	Push Pin 50pcs/box per case	boxes		10			10	434.60	10		10	434.60	10		10	434.60	10		10	40.00	43.46	1738.40
105	Record Book 200 pages	books		100			100	6,042.00	100		100	6,042.00			0	0.00			0	200.00	60.42	12084.00
106	Record Book 300	pcs.		100			100	8,840.00	100		100	8,840.00			0	0.00			0	200.00	88.40	17680.00
107	Record Book 500 pages	books		25			25	2,597.00	25		25	2,597.00	25		25	2,597.00	25		25	100.00	103.88	10388.00
108	Rubber Band 20mm min by flat length # 18 250gsm/box	boxes		30			30	7,440.00	5		5	1,240.00	5		5	1,240.00	5		5	45.00	248.00	11160.00
109	Rubber Eraser	boxes		10			10	270.50	5		5	135.25	5		5	135.25	5		5	25.00	27.05	676.25
110	Ruler	pcs.		25			25	907.75	10		10	363.10	10		10	363.10	10		10	55.00	36.31	1997.05
111	Scientific Calculator	pcs.		10			10	10,000.00	10		10	10,000.00			0	0.00			0	20.00	1000.00	20000.00
112	Schissor Heavy Duty bin 6"	pcs.		6			6	890.40	6		6	890.40	6		6	890.40	6		6	24.00	148.40	3561.60
113	Sign Pen Black 0.5	pcs.		100			100	4,606.00	100		100	4,606.00			0	0.00			0	200.00	46.06	9212.00
114	Sign Pen Blue 0.5	pcs.		100			100	4,606.00	100		100	4,606.00			0	0.00			0	200.00	46.06	9212.00
115	Sign Pen Green 0.5	pcs.		100			100	4,606.00	100		100	4,606.00			0	0.00			0	200.00	46.06	9212.00
116	Special Paper (White Long) 220gsm 10sheets/pack	packs		20			20	1,560.00	20		20	1,560.00			0	0.00			0	40.00	78.00	3120.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																Total Quantity for the Year	Price Catalogue (as of 30 April 2021)	Total Amount for the Year			
				Jan	Feb	Mar	Q1 AMOUNT	April	May	June	Q2 AMOUNT	July	Aug	Sept	Q3 AMOUNT	Oct	Nov	Dec	Q4 AMOUNT						
117	Stamp Pad Feltpad, Violet (bq) No. 1	pcs.	15				15	1,200.45				15	1,200.45				15	1,200.45			15	1,200.45	60.00	80.03	4801.80
118	Stamp Pad Ink Violet 32FL Oz. 946ml	bottles	10				10	1,484.00				10	1,484.00								0	0.00	20.00	148.40	2968.00
119	Staple Remover, Plus Type	piece	5				5	368.35				5	368.35				5	368.35			5	368.35	20.00	73.67	1473.40
120	Staple Wire (Standard # 35mm, 1000/box)	boxes	80				80	5,893.60				20	1,473.40				20	1,473.40			0	0.00	120.00	73.67	8840.40
121	Stapler wire 23/6 1mm staple (050 SAM)	boxes	10				10	310.00				10	310.00				10	310.00			10	310.00	40.00	31.00	1240.00
122	Stapler, big heavy duty, BW4825	pc	20				20	13,886.00				10	6,943.00				5	3,471.50			0	0.00	35.00	694.30	24500.50
123	STICKER PAPER A4 sizes premium glossy 10sheets/pack	pack	10				10	550.00				10	550.00				10	550.00			10	550.00	40.00	55.00	2200.00
124	Sticky Note (1 x 4, 76 x 14mm)	pads	50				50	2,750.00				50	2,750.00				0	0.00			0	0.00	100.00	55.00	5500.00
125	Sticky Note (3 x 2)	pads	50				50	2,915.00				50	2,915.00				0	0.00			0	0.00	100.00	58.30	5830.00
126	Sticky Note 1 x 1	pads	50				50	1,749.00				50	1,749.00				0	0.00			0	0.00	100.00	34.98	3498.00
127	Sticky Note 2 x 4	pads	20				20	956.00				20	956.00				20	956.00			20	956.00	80.00	47.80	3824.00
128	Sticky Note pad stick on 50mm x 76mm (2" x 3") min	pads	50				50	1,785.00				50	1,785.00				0	0.00			0	0.00	100.00	35.70	3570.00
129	Sticky Note pad stick on 76mm x 100mm (3" x 4") min	pads	50				50	2,533.50				50	2,533.50				0	0.00			0	0.00	100.00	50.67	5067.00
130	Sticky Note pad stick on 76mm x 76mm (3" x 3") min	pads	50				50	2,303.00				50	2,303.00				0	0.00			0	0.00	100.00	46.06	4606.00
131	Table/Desktop Organizer for pens & clip holders	pcs.	3				3	970.50				3	970.50				3	970.50			3	970.50	12.00	323.50	3882.00
132	Tape dispenser, table top, 1"	pc	13				13	1,494.35				13	1,494.35				13	1,494.35			13	1,494.35	52.00	114.95	5977.40
133	Tape, Double Sided Tape 1/2"	rolls	25				25	1,375.00				25	1,375.00				25	1,375.00			25	1,375.00	100.00	55.00	5500.00
134	Tape, Double Sided Tape 3/4" Single	rolls	30				30	1,350.00				10	450.00				10	450.00			10	450.00	60.00	45.00	2700.00
135	Tape, Double Sided Tape 3m 22m x 4.6m	rolls	6				6	408.00				6	408.00				6	408.00			6	408.00	24.00	68.00	1632.00
136	Tape, Duct Tape 2" x 25 meters	roll	1				1	225.00				1	225.00				1	225.00			1	225.00	4.00	225.00	900.00
137	TAPE, MASKING, width: 24mm (1")	rolls	10				10	374.00				10	374.00				10	374.00			10	374.00	40.00	37.40	1496.00
138	Tape, masking, width: 48mm (2")	roll	50				50	2,915.00				20	1,166.00				20	1,166.00			20	1,166.00	110.00	58.30	6413.00
139	Tape, packaging, width: 48mm (2")	roll	55				55	3,206.50				20	1,166.00				20	1,166.00			20	1,166.00	115.00	58.30	6704.50
140	Tape, Transparent width 24mm 1"	rolls	55				55	2,057.00				20	748.00				20	748.00			20	748.00	115.00	37.40	4301.00
141	Tape, transparent, width: 48mm (2")	rolls	50				50	2,915.00				30	1,749.00				20	1,166.00			20	1,166.00	120.00	58.30	6996.00
142	View Binder Blue (Arc File) FC 2" 62.5x27x36.5cm 50pcs/box	pcs.	200				200	45,400.00				200	45,400.00				100	22,700.00			0	0.00	500.00	227.00	113500.00
143	View Binder blue (Arc File) FC 3" 62.5x26x46.5cm 50pcs/box	pcs.	400				400	92,400.00				200	46,200.00				200	46,200.00			100	23,100.00	900.00	231.00	207900.00
144	Whiteboard Ink	each	5				5	803.85				5	803.85				5	803.85			5	803.85	20.00	160.77	3215.40
145	Yellow pad	pads	2				2	121.80					0	0.00			0	0.00			2	121.80	4.00	60.90	243.60
146	Air Freshener, 280ml, Spray (Orange & Apple)	bottles	52				52	5,200.00				52	5,200.00				52	5,200.00			52	5,200.00	208.00	100.00	20800.00
147	Air Freshener Gel type 180grams	cans	16				16	1,472.00				16	1,472.00				16	1,472.00			16	1,472.00	64.00	92.00	5888.00
148	Alcohol 70% Ethyl 500ml (Pink)	bottles	100				100	9,200.00				100	9,200.00				100	9,200.00			100	9,200.00	400.00	92.00	36800.00
149	Alcohol 70% Isopropyl 500ml	bottles	100				100	5,800.00				100	5,800.00				100	5,800.00			100	5,800.00	400.00	58.00	23200.00
150	Antibacterial soap, 110 grams	box	10				10	1,020.00				10	1,020.00				5	510.00			5	510.00	30.00	102.00	3060.00
151	Bathroom Deodorizer big	pcs.	50				50	2,500.00				50	2,500.00				0	0.00			50	2,500.00	150.00	50.00	7500.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue (as of 30 April 2022)	Total Amount for the year
				Monthly Quantity Requirement																		
				Jan	Feb	Mar	Q1 AMOUNT	April	May	June	Q2 AMOUNT	July	Aug	Sept	Q3 AMOUNT	Oct	Nov	Dec	Q4 AMOUNT			
152	Bleaching Solution Anti bacteria 1 gallon	gallon	15			15	3,750.00	10					10	2,500.00	10			10	2,500.00	45.00	250.00	11250.00
153	Broom soft tambo	pcs.	20			20	3,200.00	10					0	0.00	0			0	0.00	30.00	160.00	4800.00
154	Cleaner, toilet and urinal (Toilet Cleaner 900ml)	bottle	5			5	2,375.00	5					5	2,375.00	5			5	2,375.00	20.00	475.00	9500.00
155	Cleaning Cloth Microfiber	pcs.	6			6	450.00	6					6	450.00	6			6	450.00	24.00	75.00	1800.00
156	Detergent Bar 14lb	bar	35			35	2,275.00	0					0	0.00	0			0	0.00	35.00	65.00	2275.00
157	Detergent Powder All purpose 1kg	pieces	20			20	5,600.00	10					10	2,800.00	10			10	2,800.00	50.00	280.00	14000.00
158	Dishwashing liquid soap 500ml	bottles	50			50	5,250.00	10					10	1,050.00	10			20	2,100.00	90.00	105.00	9450.00
159	Dishwashing Paste 400grams	pcs.	20			20	1,700.00	10					10	850.00	10			10	850.00	50.00	85.00	4250.00
160	Disinfectant Bleaching Solution	gals	10			10	2,950.00	10					10	2,950.00	10			10	2,950.00	40.00	295.00	11800.00
161	Disinfectant Spray Net WT. 340grams 60%	bottle	40			40	27,400.00	10					10	6,850.00	10			20	13,700.00	80.00	685.00	54800.00
162	Dust Pan, non-rigid plastic	pc.	7			7	735.00	7					7	735.00	7			7	735.00	28.00	105.00	2940.00
163	Fabric Conditioner 1 liter	bottles	5			5	1,300.00	5					5	1,300.00	5			14	3,640.00	29.00	260.00	7540.00
164	Feather duster	pieces	1			1	150.00	1					1	150.00	1			1	150.00	4.00	150.00	600.00
165	Floor Cleaner 1L	bottles	5			5	1,815.00	5					5	1,815.00	5			5	1,815.00	20.00	363.00	7260.00
166	Glass Cleaner 1 liter	bottles	20			20	5,160.00	10					10	2,580.00	10			10	2,580.00	50.00	258.00	12900.00
167	Glass Wiper Heavy duty long adjustable	pcs.	2			2	390.00	2					2	390.00	2			2	390.00	8.00	195.00	1560.00
168	Hand Sanitizer, 500ml	bottle	50			50	12,800.00						0	0.00				50	12,800.00	100.00	256.00	25600.00
169	Hand Towel	pcs.	12			12	936.00	12					12	936.00	12			12	936.00	48.00	78.00	3744.00
170	Hand wash soap (liquid), 500 ml	bottle	30			30	10,950.00	30					0	0.00	0			0	0.00	60.00	365.00	21900.00
171	Mop handle, Plastic screw type	pc	18			18	4,464.00	18					18	4,464.00	18			18	4,464.00	72.00	248.00	17856.00
172	Mop head Rags, All Cotton,	pcs.	20			20	1,160.00	5					5	290.00	5			10	580.00	40.00	58.00	2320.00
173	Mophandle screw type aluminum handle	piece	3			3	390.00	3					3	390.00	3			3	390.00	12.00	130.00	1560.00
174	Mosquito Spray (Water based) 660 ml	bottles	15			15	5,175.00						0	0.00				15	5,175.00	30.00	345.00	10350.00
175	Rags Cleaning Cloth Microfiber	pcs.	100			100	15,000.00	0					0	0.00	0			0	0.00	100.00	150.00	15000.00
176	Sandbag, white (2L) 50pcs./pack	pack	20			20	2,600.00	20					20	2,600.00	20			20	2,600.00	80.00	130.00	10400.00
177	Sponges, heavy duty scrub regular (150mm x 30mm x 30mm)	pc	20			20	300.00	0					0	0.00	0			0	0.00	70.00	15.00	1050.00
178	Steel wool, stainless	pc	20			20	200.00	0					0	0.00	0			0	0.00	20.00	10.00	200.00
179	Super Wipe (Multi purpose Dirt & Stain Remover)	bottles	4			4	944.00	4					4	944.00	4			4	944.00	16.00	236.00	3776.00
180	Toilet Tissue 12 rolls/pack 3 ply (100% recycled) 1	packs	90			90	16,020.00	50					50	8,900.00	50			90	16,020.00	280.00	178.00	49840.00
181	Trash Bag (medium) 22 x 24 inches 25 pcs./roll	packs	3			3	450.00	3					3	450.00	3			3	450.00	12.00	150.00	1800.00
182	Trash Bin 25 liters	pcs	2			2	750.00	2					2	750.00	2			2	750.00	8.00	375.00	3000.00
183	Trash Bin with Swing Cover bag	pcs.	3			3	1,185.00	3					3	1,185.00	3			3	1,185.00	12.00	395.00	4740.00
184	Trashbag plastic black 940mmx1016mm, 10pcs per roll/pack	rolls	15			15	2,520.00	5					5	840.00	5			15	2,520.00	40.00	168.00	6720.00
185	Rubber Gloves Household Cleaning	pcs	10			10	550.00						0	0.00				10	550.00	20.00	55.00	1100.00
186	Mop Bucket Heavy Commercial Mop Squeezer Bucket 36l	units	2			2	7,176.00						0	0.00	2			2	7,176.00	6.00	3588.00	21528.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 31/12/2022)	Total Amount for the year																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																															
				Jan	Feb	Mar	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																			
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Item & Specifications		Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 30 April 2022)	Total Amount for the year		
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
222	Ink cartridge 664 Yellow 70ml	bottles	3			3	1,291.08	3			3	1,291.08	3			3	1,291.08	3			3	1,291.08	12.00	430.36	5164.32
223	Epson Black Ink Pack Standard C13T972100	bags	15			15	180,000.00				0	0.00	0			0	0.00	5			5	60,000.00	20.00	12000.00	240000.00
224	Epson Cyan Ink Pack Standard C13T972200	bags	10			10	120,000.00				0	0.00	0			0	0.00	5			5	60,000.00	15.00	12000.00	180000.00
225	Epson Magenta Ink Pack Standard C13T972300	bags	10			10	120,000.00				0	0.00	0			0	0.00	5			5	60,000.00	15.00	12000.00	180000.00
226	Epson Yellow Ink Pack Standard C13T972400	bags	10			10	120,000.00				0	0.00	0			0	0.00	5			5	60,000.00	15.00	12000.00	180000.00
227	Steel Tape 5m	pcs.	10			10	4,081.00				0	0.00	0			0	0.00	10			10	4,081.00	20.00	408.10	8162.00
228	Steel Tape 8m	pcs.	10			10	7,526.00				0	0.00	0			0	0.00	10			10	7,526.00	20.00	752.60	15052.00
229	Measuring Wheel	unit	10			10	33,390.00				0	0.00	0			0	0.00	10			10	33,390.00	20.00	3339.00	66780.00
230	Measuring Tape 50 meters	unit	10			10	29,000.00				0	0.00	0			0	0.00	10			10	29,000.00	20.00	2900.00	58000.00
A. TOTAL																					P	6,901,740.20			
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																					P	690,174.02			
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																					P				
D. GRAND TOTAL (A + B + C)																					P	7,591,914.22			
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																					P	7,591,914.22			

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:


CARMENCITA C. FUENTES
Property/Supply Officer

Date Prepared: 8-16-2021

Certified Funds Available / Certified Appropriate Funds Available: Approved by:


LAUREEN P. AQUINO, CPA, JD.
Accountant / Budget Officer


VIVIAN R. LUMIG
Head of Office/Agency