

APP-CSE 2025 FORM
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2025 FORM

Attachment:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2013-6 and 2015-6-A dated 25 August 2013 and 28 September 2013, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPhGEPs) will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Annexes:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhGEPs and Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogues on the PS-DBM website (www.ps-philgeps.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items in this form; otherwise the form will be deemed invalid.
- 5.0 For items not included on the list of PART II, a separate file, with the file name APP-CSE 2025 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph) and must be submitted to PS-DBM through this link: <https://shorturl.at/pleq0>. Instructions on how to fill-out is included in the reminders of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhGEPs account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may add their uploaded APP-CSE directly on their mPhGEPs account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0919-2954426 (Smart) or 0962-8255199 (Smart), or email apscs.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Department/Division/Office: DBM REGIONAL OFFICE
 Address: South Road Properties
 City: CEBU CITY

Agency Code/UNSC: NATIONAL GOVERNMENT AGENCY

Note: The APP-CSE for FY 2025 must be submitted on or before 28 July 2024.

Contact Person: COLON R. MORRINO
 Position: ENGINEER IV, PROCUREMENT HEAD
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 Telephone/Mobile No.: 09334114732 - 53

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount			
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																										
ALCOHOL, IODINE-BASED ANTISEPTICS																										
1	1219891-4-004	ALCOHOL, Ethyl, 70% v/v	0000	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
2	1219891-4-005	ALCOHOL, Ethyl, 70% v/v	0000	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
PRINTS AND GRAPHIC EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
3	90121413-CH-PS1	CLEANKIT, All size	0000	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
4	90121413-CH-PS2	CLEANKIT, Logix size	0000	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
5	90121413-CH-PS3	BRASSER, Photo-Publish	0000	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
6	90121413-CH-PS4	SIGNAGE, Extra Fine Tpl, Black	0000	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
7	90121413-CH-PS5	SIGNAGE, Fine Tpl, Black	0000	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
8	90121413-CH-PS6	SIGNAGE, Medium Tpl, Black	0000	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
9	90121413-CH-PS7	SIGNAGE, Extra Fine Tpl, Blue	0000	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
10	90121413-CH-PS8	SIGNAGE, Fine Tpl, Blue	0000	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
11	90121413-CH-PS9	SIGNAGE, Medium Tpl, Blue	0000	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
12	90121413-CH-PS10	SIGNAGE, Extra Fine Tpl, Red	0000	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
13	90121413-CH-PS11	SIGNAGE, Fine Tpl, Red	0000	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
14	90121413-CH-PS12	SIGNAGE, Medium Tpl, Red	0000	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
15	90121413-CH-PS13	WRAPPING PAPER	0000	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																										
16	40121413-CH-001	DOCUMENT CAMERA	0000	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
17	40121413-CH-002	MULTIMEDIA PROJECTOR	0000	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
BATTERIES AND CELLS AND ACCESSORIES																										
18	38111702-RT-001	BATTERY, Dry cell, size AA	0000	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
19	38111702-RT-002	BATTERY, Dry cell, size AAA	0000	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
CLEANING EQUIPMENT AND SUPPLIES																										
20	47121413-CH-001	AIR FRESHENER	0000	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
21	47121413-CH-002	BROOM (Mats Tangle)	0000	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
22	47121413-CH-003	BROOM (Mats Tangle)	0000	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
23	47121413-CH-004	CLEANER, Toilet Bowl and Urinal	0000	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
24	47121413-CH-005	CLEANER, Scented Powder	0000	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
25	47121413-CH-006	DETERGENT BAR	0000	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount				
86	3020503-75-H02	TAPE, backing, 40 mm	roll	0	0	16	75	5,007.00	0	44	0	40	3,200.00	0	0	45	45	5,452.50	0	0	0	0	3,000.00	196	131.46	25,747.06	
87	3020503-75-H01	TAPE, packaging, 40 mm	roll	0	0	16	70	1,265.20	0	38	0	38	482.40	0	0	30	30	995.00	0	0	0	13	250.00	139	25.26	3,106.04	
88	3020503-75-H01	TAPE, transparent, 2mm	roll	0	0	129	129	3,066.72	0	177	0	177	3,129.36	0	0	102	102	3,017.76	0	0	0	27	471.36	315	17.66	5,105.20	
89	3020503-75-H02	TAPE, transparent, 40 mm	roll	0	0	44	94	3,123.20	0	57	0	57	885.00	0	0	45	45	1,015.40	0	0	0	32	552.24	308	20.57	4,094.56	
90	3020503-75-H01	TAPE, black	roll	0	0	11	11	703.00	0	7	0	7	130.24	0	0	9	9	390.36	0	0	0	0	0.00	27	66.82	1,803.64	
MEASURING AND DRIVING AND TESTING EQUIPMENT																											
91	4111004-H0-H02	RULER, plastic, 400mm	piece	0	0	27	27	436.46	0	0	0	0	0.00	0	0	2	2	29.88	0	0	0	0	0.00	34	19.92	470.22	
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
92	4412010-H0-H01	BLADE, for general purpose utility knife	blade	0	0	0	0	98.22	0	3	0	3	49.11	0	0	0	0	98.22	0	0	0	1	49.11	19	18.27	394.08	
93	4412010-H0-H01	SCISSORS AND PUNCHING HOLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
94	4412010-H0-H02	SCISSORS AND PUNCHING HOLE, plastic, 12 mm	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
95	4412010-H0-H01	CALCULATOR, Compact	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
96	4412010-H0-H01	CHALK, white, erasable	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
97	4412010-H0-H01	CLIP, backless, 13mm	box	0	0	0	75	750.00	0	44	0	44	411.84	0	0	11	11	652.86	0	0	0	12	121.08	146	9.36	1,365.28	
98	4412010-H0-H01	CLIP, backless, 25mm	box	0	0	0	40	404.00	0	41	0	41	695.60	0	0	10	10	234.00	0	0	0	10	26.40	106	15.66	1,635.60	
99	4412010-H0-H01	CLIP, backless, 12mm	box	0	0	0	30	1,084.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	52.20	1,584.00	
100	4412010-H0-H01	CLIP, backless, 30mm	box	0	0	0	11	1,465.12	0	30	0	30	4,005.00	0	0	11	11	3,076.32	0	0	0	11	786.36	283	36.02	10,175.20	
101	4412010-H0-H01	CORRECTION TAPE	piece	0	0	0	107	1,074.36	0	147	0	147	1,094.28	0	0	127	127	1,214.20	0	0	0	10	741.90	486	18.26	8,896.20	
102	4412010-H0-H01	CUTTER/UTILITY TAPE, for general purpose	piece	0	0	0	6	196.20	0	4	0	4	136.08	0	0	7	7	63.44	0	0	0	0	0.00	12	11.72	3,096.20	
103	4412010-H0-H01	DATA FILE BOX	piece	0	0	0	60	6,750.40	0	15	0	15	1,708.80	0	0	0	0	0.00	0	0	0	0	1,450.00	30	140.00	11,871.20	
104	4412010-H0-H01	DATA FOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
105	4412010-H0-H01	CATER STAMP	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
106	4412010-H0-H01	ERASER, Documentary, A4	box	0	0	0	1	629.80	0	1	0	1	1,051.08	0	0	0	0	0.00	0	0	0	0	0.00	19	494.82	4,345.30	
107	4412010-H0-H01	ERASER, Documentary, legal	box	0	0	0	3	3,175.24	0	1	0	1	1,051.08	0	0	1	1	1,051.08	0	0	0	0	0.00	3	1,057.38	3,267.90	
108	4412010-H0-H01	ERASER, Expanding, legal	box	0	0	0	11	10,206.42	0	9	0	9	8,456.52	0	0	0	0	8,456.52	0	0	0	0	0.00	3	1,057.38	3,267.90	
109	4412010-H0-H01	ERASER, Expanding, legal	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
110	4412010-H0-H01	ERASER, Expanding, legal	box	0	0	0	22	2,515.44	0	9	0	9	3,962.60	0	0	11	11	4,732.72	0	0	0	7	1,077.94	49	492.52	17,135.40	
111	4412010-H0-H01	ERASER, Expanding, legal	box	0	0	0	14	1,176.08	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	343.72	10,204.40	
112	4412010-H0-H01	ERASER, legal, for blackboard/whiteboard	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
113	4412010-H0-H01	FASTENER	box	0	0	0	7	182.46	0	17	0	17	1,000.00	0	0	10	10	945.40	0	0	0	7	632.46	41	94.84	3,880.24	
114	4412010-H0-H01	FILE ORGANIZER, expanding, plastic, legal	piece	0	0	0	16	5.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
115	4412010-H0-H01	FILE TAB DIVIDER, A4	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
116	4412010-H0-H01	FILE TAB DIVIDER, legal	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
117	4412010-H0-H01	FOLDER, Fanny with slide, A4	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
118	4412010-H0-H01	FOLDER, Fanny with slide, legal	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
119	4412010-H0-H01	FOLDER, 1-tab, A4	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
120	4412010-H0-H01	FOLDER, 1-tab, legal	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
121	4412010-H0-H01	FOLDER, 2-tab, A4	box	0	0	0	10	9,205.40	0	0	0	0	0.00	0	0	4	4	3,619.36	0	0	0	1	922.84	25	652.64	30,905.44	
122	4412010-H0-H01	FOLDER with tab, legal	piece	0	0	0	12	4,733.20	0	0	0	0	3,277.60	0	0	0	0	1,638.80	2	0	0	1	759.20	25	676.60	9,490.00	
123	4412010-H0-H01	FOLDER with tab, legal	piece	0	0	0	22	13,240.44	0	145	0	145	16,190.36	0	0	147	147	16,946.34	0	0	0	9	1,738.38	381	475.02	137,867.32	
124	4412010-H0-H01	INDEX TAB	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
125	4412010-H0-H01	MARKER, Permanent	unit	0	0	0	67	5,796.27	0	40	0	40	1,284.40	0	0	39	39	1,218.26	0	0	0	30	111.30	176	31.11	5,475.36	
126	4412010-H0-H01	MARKER, Permanent, Black	piece	0	0	0	50	479.66	0	17	0	17	146.36	0	0	11	11	256.37	0	0	0	11	30.37	117	8.27	967.26	
127	4412010-H0-H01	MARKER, Permanent, Blue	piece	0	0	0	10	25	454.00	0	14	0	14	115.10	0	0	20	20	281.36	0	0	0	0	0.00	100	5.27	526.50
128	4412010-H0-H01	MARKER, Permanent, Red	piece	0	0	0	3	24.81	0	1	0	1	24.81	0	0	3	3	24.81	0	0	0	3	24.81	13	8.37	109.24	
129	4412010-H0-H01	MARKER, Whiteboard, Black	piece	0	0	0	100	100.00	0	15	0	15	144.72	0	0	11	11	106.12	0	0	0	0	0.00	131	9.65	1,264.15	
130	4412010-H0-H01	MARKER, Whiteboard, Blue	piece	0	0	0	47	435.52	0	15	0	15	144.72	0	0	10	10	175.70	0	0	0	0	0.00	82	9.62	806.25	
131	4412010-H0-H01	MARKER, Whiteboard, Red	piece	0	0	0	3	45.21	0	0	0	0	0.00	0	0	3	3	45.21	0	0	0	0	0.00	34	9.60	331.80	
132	4412010-H0-H01	PAPER CLIP, vinyl/black coated, 30mm	box	0	0	0	111	807.64	0	11	0	11	185.20	0	0	0	0	0.00	7	0	0	0	0.00	141	9.03	1,269.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount			
113	4412104-PC-01	PAPER CLIP, vinyl/elastic coated, Jumbo, 10mm	box	0	0	123	123	3,295.26	0	47	0	47	914.62	0	0	22	22	633.72	13	0	0	17	252.38	233	15.46	4,380.00
114	4412104-PS-02	PAPER SHARPENER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	5	5	0.00	0	0	0	0	0.00	5	16,709.36	0.00
115	4412105-PT-002	PAPER TRIMMER/CUTTING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
116	4412106-PP-010	PENCIL, ballpoint, with eraser	box	0	0	30	30	5,025.36	0	40	0	40	5,190.79	0	0	44	44	1,067.24	7	0	0	7	112.31	190	44.71	8,494.00
117	4412106-PS-001	PENCIL SHARPENER	box	0	0	21	21	4,357.68	0	3	0	3	780.24	0	0	3	3	780.24	0	0	0	0	0.00	27	288.68	6,274.16
118	4412103-PM-01	PUNCHER, paper, heavy duty	box	0	0	22	22	3,086.24	0	4	0	4	613.68	0	0	4	4	613.68	0	0	0	0	0.00	30	150.02	4,817.68
119	4412103-PM-001	RUBBER SHED No. 10	box	0	0	31	31	4,131.26	0	29	0	29	3,659.00	0	0	30	30	1,020.60	4	0	0	4	540.80	94	155.26	10,004.00
120	4412105-PP-011	STAMP PAD, ink	box	0	0	21	21	888.30	0	7	0	7	279.44	0	0	2	2	76.94	1	0	0	1	36.50	31	36.50	1,207.20
121	4412105-PS-01	SCISSORS, serrated blades/metal	box	0	0	19	19	1,044.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	65.50	1,095.00
122	4412105-PT-001	STAPLER, standard type	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
123	4412105-PT-001	STAPLER, heavy duty (binder)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	187.00	0.00
124	4412103-PM-02	STAPLE REMOVER, pin-type	box	0	0	30	30	1,767.30	0	20	0	20	465.18	0	0	0	0	303.35	0	0	0	0	0.00	38	46.51	3,460.00
125	4412105-TD-01	TAPES DISPENSER, table top	box	0	0	0	0	0.00	0	1	0	1	77.08	0	0	1	1	77.08	0	0	0	0	0.00	11	77.08	853.00
PAPER MATERIALS AND PRODUCTS																										
126	4411205-CA-01	CARTON, A, assorted colors	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	85.72	0.00
127	4411206-CP-11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 240mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	943.36	0.00
128	4411206-CP-12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 375mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,070.00	0.00
129	4411214-HP-01	NOTEPAD, stick-on, 10cm x 10cm	box	0	0	104	104	3,054.24	0	12	0	12	444.72	0	0	2	2	74.12	0	0	0	2	74.12	130	37.06	6,447.20
130	4411214-HP-04	NOTEPAD, stick-on, 10cm x 150mm	box	0	0	104	104	6,182.32	0	2	0	2	118.06	0	0	2	2	118.06	2	0	0	2	118.06	110	35.26	6,706.00
131	4411214-HP-03	NOTEPAD, stick-on, 10cm x 10cm	box	0	0	204	204	12,155.08	0	171	0	171	5,150.00	0	0	202	202	5,494.00	35	0	0	35	1,205.00	426	32.00	10,553.00
132	4411214-HP-02	STENO NOTEPAD	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	14.01	0.00
133	4411203-PP-01	PAPER, MULTICOPY A4	ream	0	0	100	1000	290,700.00	0	1425	0	1425	394,665.00	0	0	1210	1210	295,767.30	415	0	0	415	90,865.30	4425	213.20	945,065.00
134	4411203-PP-02	PAPER, MULTICOPY LEGAL	ream	0	0	411	411	65,746.38	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	137.74	0.00
135	4411203-PP-01	PAPER, MULTIPURPOSE A4	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	137.74	0.00
136	4411207-PP-02	PAPER, MULTIPURPOSE LEGAL	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	138.00	0.00
137	4411203-PP-01	PAD PAPER, A4	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	24.00	0.00
138	4411203-PP-01	PAPER, parchment	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	154.20	0.00
139	4411203-RE-01	RECORD BOOK, 300 PAGES	book	0	0	73	73	6,094.10	0	0	0	0	708.66	0	0	20	20	2,387.80	3	0	0	3	276.30	113	91.20	10,276.40
140	4411203-RE-02	RECORD BOOK, 501 PAGES	book	0	0	87	87	10,036.72	0	42	0	42	5,231.32	0	0	37	37	7,099.62	2	0	0	2	344.12	180	124.36	20,417.28
141	4411204-TP-04	TISSUE, INTERFOLDED PAPER TOWEL	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	35.00	0.00
142	4411204-TP-02	TOILET TISSUE PAPER, 2 ply	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	98.04	0.00
PERSONAL CARE PRODUCTS OR FRAGRANCES																										
143	4411206-HS-01	HAND SANITIZER	bottle	0	0	124	124	162,49.80	0	60	0	60	8,765.50	0	0	64	64	5,495.10	30	0	0	30	3,336.11	274	80.00	20,008.00
PESTICIDES OR PEST REPELLENTS																										
144	4411209-PA-01	PESTICIDE	unit	0	0	173	173	21,820.00	0	36	0	36	7,064.16	0	0	71	71	9,094.26	30	0	0	30	3,295.68	310	126.36	48,016.48
PRINTED PUBLICATIONS																										
145	4411204-PA-01	PHOTOBOOK ON PAPER, OFFICE GOVERNMENT PROCEDURE (PA 9184 and its sub)	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.31	0.00
PROVIDER OR FACSIMILE OR PHOTOGRAPH SUPPLIES (CONSUMABLES)																										
1	4410105-PP-01	DRUM CARTRIDGE, BROTHER DR-3450, Black	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,047.20	0.00
2	4410105-CP-01	INK CARTRIDGE, CANON CL-710, Cyan	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,126.32	0.00
3	4410105-CP-02	INK CARTRIDGE, CANON CL-611, Cyan	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,126.32	0.00
4	4410105-CP-04	INK CARTRIDGE, CANON PG-760, Black	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,126.32	177,306.50
5	4410105-CP-03	INK CARTRIDGE, CANON PG-600, Black	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	961.12	0.00
6	4410105-PP-01	INK CARTRIDGE, EPSON C13064000 (T6041), Black	unit	0	0	0	0	0.00	0	3	0	3	695.76	0	0	3	3	695.76	0	0	0	0	0.00	16	391.60	3,795.40
7	4410105-PP-01	INK CARTRIDGE, EPSON C13064000 (T6041), Cyan	unit	0	0	0	0	0.00	0	3	0	3	726.60	0	0	3	3	726.60	0	0	0	0	0.00	11	245.20	2,684.20
8	4410105-PP-01	INK CARTRIDGE, EPSON C13064000 (T6041), Magenta	unit	0	0	0	0	0.00	0	3	0	3	726.60	0	0	3	3	726.60	0	0	0	0	0.00	11	245.20	2,684.20
9	4410105-PP-01	INK CARTRIDGE, EPSON C13064000 (T6041), Yellow	unit	0	0	0	0	0.00	0	3	0	3	726.60	0	0	3	3	726.60	0	0	0	0	0.00	11	245.20	2,684.20
10	4410105-PP-01	INK CARTRIDGE, HP C200AA (HP62), Black	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	802.80	0.00
11	4410105-PP-01	INK CARTRIDGE, HP C200AA (HP62), Tri-color	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,498.20	0.00

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
			Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount				
12	44010104-HP-808	INK CARTRIDGE, HP C855AA (HP808), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	910.00	0.00	
13	44010104-HP-730	INK CARTRIDGE, HP C855AA (HP730), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	1,055.50	0.00	
14	44010104-HP-817	INK CARTRIDGE, HP C855AA (HP803), Black	cart	0	0	0	18	5,400.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	980.00	5,400.00	
15	44010104-HP-717	INK CARTRIDGE, HP C855AA (HP603), Tri-color	cart	0	0	0	34	10,470.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	1,047.00	10,470.00	
16	44010104-HP-040	INK CARTRIDGE, HP C8573AA (HP0006), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	805.00	0.00	
17	44010104-HP-490	INK CARTRIDGE, HP C8573AA (HP0006), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	805.00	0.00	
18	44010104-HP-490	INK CARTRIDGE, HP C8573AA (HP0006), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	805.00	0.00	
19	44010104-HP-840	INK CARTRIDGE, HP C8575AA (HP0006), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	1,245.00	0.00	
20	44010104-HP-030	INK CARTRIDGE, HP C8581AA (HP031), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	965.00	0.00	
21	44010104-HP-720	INK CARTRIDGE, HP C8582AA (HP611), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	1,060.00	0.00	
22	44010104-HP-040	INK CARTRIDGE, HP C8584AA (HP0006), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	1,070.00	0.00	
23	44010104-HP-040	INK CARTRIDGE, HP C8584AA (HP0006), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	1,017.00	0.00	
24	44010104-HP-040	INK CARTRIDGE, HP C8584AA (HP0006), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	1,017.00	0.00	
25	44010104-HP-040	INK CARTRIDGE, HP C8584AA (HP0006), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	1,017.00	0.00	
26	44010104-HP-030	INK CARTRIDGE, HP C8582AA (HP704), Black	cart	0	0	20	30	16,470.00	0	15	0	15	3,465.00	0	0	15	4,290.00	5	0	0	5	1,095.00	30	415.12	34,000.00	
27	44010104-HP-730	INK CARTRIDGE, HP C8583AA (HP704), Tri-color	cart	0	0	24	24	16,000.00	0	12	0	12	3,625.44	0	0	24	7,267.68	4	0	0	4	1,676.40	64	415.12	25,600.00	
28	44010104-HP-030	INK CARTRIDGE, HP C2107AA (HP670), Black	cart	0	0	30	30	1,095.00	0	0	0	0	0.00	0	0	30	1,095.00	0	0	0	0	0.00	30	404.26	12,375.00	
29	44010104-HP-730	INK CARTRIDGE, HP C2108AA (HP670), Tri-color	cart	0	0	30	30	1,095.00	0	0	0	0	0.00	0	0	30	1,095.00	0	0	0	0	0.00	30	404.26	12,375.00	
30	44010104-HP-740	INK CARTRIDGE, HP C2109AA (HP600), Tri-color	cart	0	0	45	45	15,000.00	0	72	0	72	36,331.04	0	30	0	30	24,035.00	5	0	0	5	1,121.40	180	424.32	76,377.00
31	44010104-HP-040	INK CARTRIDGE, HP C2109AA (HP600), Black	cart	0	0	31	30	1,406.30	0	122	0	122	31,767.04	0	340	0	340	35,494.00	5	0	0	5	1,121.40	207	424.32	131,779.04
32	44010104-HP-030	INK CARTRIDGE, HP C2109AA (HP600), Cyan Original	cart	0	0	31	30	1,406.30	0	30	0	30	1,406.30	0	31	0	31	1,406.30	0	0	0	31	1,406.30	40	902.00	36,313.00
33	44010104-HP-030	INK CARTRIDGE, HP C2109AA (HP600), Magenta Original	cart	0	0	31	30	1,406.30	0	30	0	30	1,406.30	0	31	0	31	1,406.30	0	0	0	31	1,406.30	40	902.00	36,313.00
34	44010104-HP-030	INK CARTRIDGE, HP C2109AA (HP600), Yellow Original	cart	0	0	31	30	1,406.30	0	30	0	30	1,406.30	0	31	0	31	1,406.30	0	0	0	31	1,406.30	40	902.00	36,313.00
35	44010104-HP-030	INK CARTRIDGE, HP C2109AA (HP600), Black Original	cart	0	0	31	30	1,406.30	0	30	0	30	1,406.30	0	31	0	31	1,406.30	0	0	0	31	1,406.30	40	1,294.00	51,750.00
36	44010104-HP-040	INK CARTRIDGE, HP C2109AA (HP0006), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	1,295.00	0.00	
37	44010104-HP-040	INK CARTRIDGE, HP C2109AA (HP0006), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	1,295.00	0.00	
38	44010104-HP-040	INK CARTRIDGE, HP C2109AA (HP0006), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	1,295.00	0.00	
39	44010104-HP-040	INK CARTRIDGE, HP C2109AA (HP0006), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	1,017.00	0.00	
40	44010104-HP-030	INK CARTRIDGE, HP C2109AA (HP0006), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00	
41	44010104-HP-030	INK CARTRIDGE, HP C2109AA (HP0006), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00	
42	44010104-HP-030	INK CARTRIDGE, HP C2109AA (HP0006), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00	
43	44010104-HP-030	INK CARTRIDGE, HP C2109AA (HP0006), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	774.00	0.00	
44	44010104-EP-005	EPSON CARTRIDGE, EPSON C130010510 (EP005), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	77.40	0.00	
45	44010104-EP-010	EPSON CARTRIDGE, EPSON C130010510 (EP010), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	77.40	0.00	
46	44010104-EP-010	EPSON CARTRIDGE, EPSON C130010510 (EP010), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	858.00	0.00	
47	44010104-EP-010	EPSON CARTRIDGE, BROTHER TH-3000, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	3,267.00	0.00	
48	44010104-EP-010	EPSON CARTRIDGE, BROTHER TH-3000, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	3,267.00	0.00	
49	44010104-EP-010	EPSON CARTRIDGE, BROTHER TH-3000, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	3,267.00	0.00	
50	44010104-EP-010	EPSON CARTRIDGE, BROTHER TH-3000, Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	4,264.50	0.00	
51	44010104-EP-010	EPSON CARTRIDGE, BROTHER TH-3000, Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	3,715.00	0.00	
52	44010104-EP-010	EPSON CARTRIDGE, BROTHER TH-3000, Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	3,715.00	0.00	
53	44010104-EP-010	EPSON CARTRIDGE, BROTHER TH-3000, Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	3,715.00	0.00	
54	44010104-CA-808	EPSON CARTRIDGE, CANON CRG-34 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	15,099.00	0.00	
55	44010104-HP-817	EPSON CARTRIDGE, HP C855AA, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	5,400.00	0.00	
56	44010104-HP-817	EPSON CARTRIDGE, HP C855AA, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	5,400.00	0.00	
57	44010104-HP-817	EPSON CARTRIDGE, HP C855AA, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	5,400.00	0.00	
58	44010104-HP-817	EPSON																								

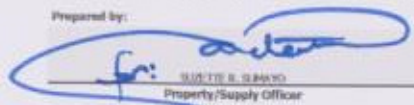
Item # & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year			
			Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount						
61	440000HF022 TONER CARTRIDGE, HP CE310A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	2,887.44	0.00		
62	440000HF023 TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	2,887.44	0.00		
63	440000HF028 TONER CARTRIDGE, HP CE250A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	4,495.30	0.00		
64	440000HF052 TONER CARTRIDGE, HP CF210A (HP130), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	5,214.88	0.00		
65	440000HF053 TONER CARTRIDGE, HP CF250A (HP090A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	3,803.96	0.00		
66	440000HF056 TONER CARTRIDGE, HP CF210A (HP01A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	3,059.04	0.00		
67	440000HF057 TONER CARTRIDGE, HP CF250A (HP00A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	5,267.22	0.00		
68	440000HF058 TONER CARTRIDGE, HP CF250A (HP07), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	10,888.20	0.00		
69	440000HF060 TONER CARTRIDGE, HP CF250A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	2,885.48	0.00		
70	440000HF068 TONER CARTRIDGE, HP CF250A, Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	2,940.26	0.00		
71	440000HF069 TONER CARTRIDGE, HP CF250A, Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	2,940.26	0.00		
72	440000HF069 TONER CARTRIDGE, HP CF250A, Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	2,940.26	0.00		
73	440000HF061 TONER CARTRIDGE, HP CF200A (HP050A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	7,683.13	0.00		
74	440000HF061 TONER CARTRIDGE, HP CF250A (HP050A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	6,783.29	0.00		
75	440000HF061 TONER CARTRIDGE, HP CF250A (HP050A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	6,783.29	0.00		
76	440000HF061 TONER CARTRIDGE, HP CF250A (HP050A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	6,783.29	0.00		
77	440000HF061 TONER CARTRIDGE, HP CF200A (HP020A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	3,496.28	0.00		
78	440000HF062 TONER CARTRIDGE, HP CF250A (HP020A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	4,093.26	0.00		
79	440000HF062 TONER CARTRIDGE, HP CF250A (HP020A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	4,093.26	0.00		
80	440000HF062 TONER CARTRIDGE, HP CF250A (HP020A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	4,093.26	0.00		
81	440000HF061 TONER CARTRIDGE, HP CF250A (HP420A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	4,225.40	0.00		
82	440000HF063 TONER CARTRIDGE, HP CF210A (HP410A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	5,290.00	0.00		
83	440000HF063 TONER CARTRIDGE, HP CF210A (HP410A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	5,290.00	0.00		
84	440000HF063 TONER CARTRIDGE, HP CF210A (HP410A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	5,290.00	0.00		
85	440000HF034 TONER CARTRIDGE, HP Q7000A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	4,125.84	0.00		
86	440000HF046 TONER CARTRIDGE, HP Q700A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	4,086.06	0.00		
SOFTWARE																												
1	4321013-071-001 Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0.00		
2	4321013-071-002 Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0.00		
3	4321013-071-003 Computer games or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0.00		
4	4321013-071-004 Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0.00		
5	4321013-071-005 Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0.00		
6	4321013-071-006 Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0.00		
7	4321013-071-007 Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0.00		
8	4321013-071-008 Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0.00		
9	4321013-071-009 Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0.00		
10	4321013-071-010 Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0.00		
11	4321013-071-011 Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0.00		
12	4321013-071-012 Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0.00		
13	4321013-071-013 Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0.00		
14	4321013-071-014 Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0.00		
15	4321013-071-014 Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0.00		
16	4321013-071-015 Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0.00		
PART II. OTHER ITEMS NOT AVAILABLE AT PS-08N BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																												
1	8014105-75-001 BULKY ITEM	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0.00		
2	8014105-75-002 MULTIFUNCTION PRINTER	unit	0	0	1	1	800,000.00	0	0	0	0	800,000.00	0	0	0	0	800,000.00	0	0	0	0	0.00	0	0	800,000.00	3,400,000.00		
3	8014105-75-003 LAMINATING FILM	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0.00		
4	8014105-75-004 STICKER PAPER	sheet	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0.00		
5	8014105-75-005 DOUBLE SIDED TAPE	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0.00	0.00		

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Q1				Q2				Q3				Q4				Q1 amount						
				Jan	Feb	Mar	Q1	Apr	May	Jun	Q2	Jul	Aug	Sept	Q3	Oct	Nov	Dec	Q4							
6	8014200-75-006	PHOTO PAPER	pack	0	0	21	20	3,200.00	0	21	0	21	1,800.00	0	0	20	20	1,800.00	12	0	0	12	1,200.00	76	96.00	7,296.00
7	8014200-75-007	BLEACHING SOLUTION	box	0	0	94	94	5,070.00	0	96	0	96	3,090.00	0	0	49	49	2,245.00	95	0	0	95	1,080.00	213	105.00	22,365.00
8	8014200-75-008	CERTIFICATE FRAME	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
9	8014200-75-009	CERTIFICATE HOLDER	pack	0	0	30	30	5,090.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	128.00	3,840.00
10	8014200-75-010	UNIVERSAL TABLE POWER SUPPLY	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
11	8014200-75-011	AIR CONDITIONING UNIT	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
12	8014200-75-012	SMART TELEPHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
13	8014200-75-013	WHITE BOARD	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
14	8014200-75-014	MICROPHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
15	8014200-75-015	MEDAL	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
16	8014200-75-016	DISHWASHER LIQUID	box	0	0	271	271	32,445.00	0	263	0	263	31,260.00	0	0	194	194	22,885.00	100	0	0	100	11,800.00	698	195.00	136,290.00
17	8014200-75-017	PLASTIC FASTENER	box	0	0	90	90	5,400.00	0	77	0	77	4,620.00	0	0	149	149	8,935.00	0	0	0	0	0.00	496	95.00	47,120.00
18	8014200-75-018	STEEL FILING CABINET	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
19	8014200-75-019	YELLOW BOARD PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
20	8014200-75-020	EXTENSION CORD	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
21	8014200-75-021	PAINT	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
22	8014200-75-022	COLORRED PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
23	8014200-75-023	BOND PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
24	8014200-75-024	PUNCH	pack	0	0	102	102	4,880.00	0	1	0	1	40.00	0	0	1	1	120.00	0	0	0	0	0.00	103	40.00	4,120.00
25	8014200-75-025	DOOR HWT	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
26	8014200-75-026	BLUE STOCK (PAPER)	pack	0	0	255	255	22,000.00	0	0	0	0	0.00	0	0	270	270	22,950.00	0	0	0	0	0.00	510	90.00	45,900.00
27	8014200-75-027	BLUE STOCK FOR BLUE GUNS	pack	0	0	14	14	4,840.00	0	0	0	10	1,200.00	0	0	40	40	3,600.00	0	0	0	0	0.00	134	80.00	10,720.00
28	8014200-75-028	BEDROOM CASE	pack	0	0	91	91	8,200.00	0	42	0	42	4,800.00	0	0	16	16	1,760.00	12	0	0	12	1,320.00	161	75.00	12,075.00
29	8014200-75-029	COORDINATE GLOVES	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
30	8014200-75-030	OFFICE CHAIR	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
31	8014200-75-031	MANILA PAPER	pack	0	0	1	1	25.00	0	0	0	0	0.00	0	0	1	1	25.00	0	0	0	1	25.00	36	5.00	180.00
32	8014200-75-032	AUTOMOTIVE BATTERIES	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
33	8014200-75-033	PHOTOES	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
34	8014200-75-034	MOBILE PHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
35	8014200-75-035	COMPACT DISC	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
36	8014200-75-036	AMPLIFIER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
37	8014200-75-037	STORAGE BOX	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
38	8014200-75-038	PLASTIC ENVELOPE	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
39	8014200-75-039	DOCUMENT TONER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
40	8014200-75-040	WATER DEPOSITOR	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
41	8014200-75-041	FRAGMENTAL	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
42	8014200-75-042	BLUE GUN	unit	0	0	1	1	1,700.00	0	1	0	1	1,700.00	0	0	0	0	1,700.00	0	0	0	0	0.00	1	340.00	340.00
43	8014200-75-043	SACKET PAPER	unit	0	0	1	1	14,000.00	0	1	0	1	9,000.00	0	0	0	0	0.00	0	0	0	0	0.00	1	20,000.00	19,000.00
44	8014200-75-044	SPEAKER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
45	8014200-75-045	PIONEER PHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
46	8014200-75-046	KEYBOARD	unit	0	0	1	1	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0.00	0.00
47	8014200-75-047	DSL CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
48	8014200-75-048	STEEL BOX	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
49	8014200-75-049	LAMPING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	8014200-75-050	FUEL PUMPS	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	8014200-75-051	AIRLINE TICKETS (DOMESTIC)	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	8014200-75-052	AIRLINE TICKETS (INTERNATIONAL)	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	8014200-75-053	CAR (SWAP-OUT SYSTEM)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
54	8014200-75-054	MULTIPURPOSE WHEEL (PPT)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount					
47	80141305-T5-005	SPORTS/UTILITY VEHICLE (SUV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
48	80141305-T5-006	PASSENGER VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
49	80141305-T5-007	VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
50	80141305-T5-008	TRUCK	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
51	80141305-T5-009	PICKUP TRUCK	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
52	80141305-T5-000	ALL TERRAIN VEHICLE (ATV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
53	80141305-T5-001	ASSEMBLED OWNER-TIME 300	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
54	80141305-T5-002	ASSEMBLED PASSENGER 300/400-TIME WHEEL	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
55	80141305-T5-003	MOTORCYCLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
56	80141305-T5-004	BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
57	80141305-T5-005	HEAVY BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00		
A. TOTAL																								0	0.00			
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																								0	0.00			6,740,000.00
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																								0	0.00			6,740,000.00
D. GRAND TOTAL (A + B + C)																								0	0.00			-
E. APPROVED BUDGET BY THE AGENCY HEAD																								0	0.00			5,616,000.00
In Figures and Words:																								0	0.00			

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

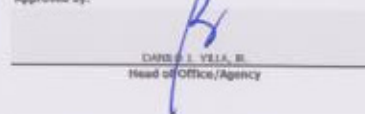
Prepared by:


RUTH B. GUNYO
Property/Supply Officer

Certified Funds Available / Certified Appropriation Funds Available:


RUTH B. GUNYO
Accounting/Budget Officer

Approved by:


DARRYL YELLS, III
Head of Office/Agency

Date Prepared: 08/27/2024