

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2023 FORM

APP-CSE 2023 FORM as of September 14, 2022

Introduction:

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service – Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2018-10 dated 08 November 2018, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC) in preparation for integration of the APP-CSE template in the Federatized Government Electronic Procurement System (FGEPS).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
- 2.0 All information must be provided accurately.
- 3.0 Do not delete, add, or revise any items or rows on the PART I of this immediate otherwise the form will be deemed invalid.
- 4.0 Do not delete, add, or revise any items or rows on the PART II of this immediate otherwise the form will be deemed invalid.
- 5.0 Additional rows for other items may be inserted in PART II. If necessary, Note that this is only applicable in the PART II of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's Virtual Store account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 CSE form that is changed in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 09182954426 or 09278478245, or email apccse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Note: Consistent with the Memorandum Circular 2022-1 issued by the AO 25 dated 24 March 2022, the APP-CSE for FY 2023 must be submitted on or before 30 September 2022.

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Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue (as of 28 May 2022)	Total Amount for the year					
			Jan	Feb	Mar	Q1 AMOUNT	April	May	June	Q2 AMOUNT	July	Aug	Sept	Q3 AMOUNT				Oct	Nov	Dec	Q4 AMOUNT	
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOS)																						
ALCOHOL OR ACEFONE BASED ANTISEPTICS																						
1	12191601-AL-E04	ALCOHOL, Ethyl, 500 mL	bottle	0	0	150	150	7,177.50	0	0	150	150	7,177.50	0	0	150	150	7,177.50	600	47.85	28,710.00	
2	12191601-AL-E03	ALCOHOL, Ethyl, 1 Gallon	gallon	0	0	25	25	0.26375	0	0	25	25	0.26375	0	0	25	25	0.26375	100	30.55	3,055.00	
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																						
3	60131413-CP-E01	CLEARBOOK, 20 transparent pockets, A4	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	32.91	0.00	
4	60131413-CP-E02	CLEARBOOK, 20 transparent pockets, legal	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	36.36	0.00	
5	60131324-ER-F01	ERASER, plastic/ rubber	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4.47	0.00	
6	60131324-SP-G01	SIGN PEN, Black, liquid or gel	piece	0	0	100	100	2,220.00	100	0	100	2,220.00	100	0	0	100	2,220.00	100	0	400	22.20	8,880.00
7	60131324-SP-G02	SIGN PEN, Blue, liquid or gel	piece	0	0	60	60	1,332.00	60	0	60	1,332.00	60	0	0	60	1,332.00	60	0	240	22.20	5,328.00
8	60131324-SP-G03	SIGN PEN, Red, liquid or gel	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.20	0.00	
9	60131124-WR-F01	WRAPPING PAPER, kraft, 50 sheets per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	161.20	0.00	
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																						
10	45113131-DO-C02	DOCUMENT CAMERA, 8 MP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23,523.60	0.00	
11	45111609-WR-F01	MULTIMEDIA PROJECTOR, 4000 ANSI lumens (min.)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	16,598.00	0.00	
BATTERIES AND CELLS AND ACCESSORIES																						
12	26111702-BT-A02	BATTERY, dry cell, size AA, Two (2) pieces per blister pack	pack	0	0	30	30	614.70	0	0	30	30	614.70	0	0	30	30	614.70	120	20.49	2,458.80	
13	26111702-BT-A01	BATTERY, dry cell, size AAA, Two (2) pieces per blister pack	pack	0	0	30	30	550.20	0	0	30	30	550.20	0	0	30	30	550.20	120	18.34	2,200.80	
14	26111702-BT-A03	BATTERY, dry cell, size D, Two (2) pieces per blister pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	96.20	0.00	
CLEANING EQUIPMENT AND SUPPLIES																						
15	47131032-AF-A01	AIR FRESHENER, aerosol type, 150g	can	0	0	24	24	1,959.36	24	0	24	1,959.36	24	0	0	24	1,959.36	24	0	96	81.64	7,837.44
16	47131604-WR-F01	BROOM, Soft (Walls Jumbo)	piece	0	0	24	24	3,263.76	24	0	24	3,263.76	24	0	0	24	3,263.76	24	0	96	136.24	13,079.04
17	47131604-WR-F01	BROOM, Stick (Walls Timp-timp)	piece	0	0	6	6	136.68	6	0	6	136.68	6	0	0	6	136.68	6	0	24	22.78	546.72
18	47131032-BT-C01	CLEANER, Toilet Bowl and Urinal, 500mL - 1000mL	bottle	0	0	36	36	1,497.60	36	0	36	1,497.60	36	0	0	36	1,497.60	36	0	144	41.60	5,990.40

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue (P=2023-2024)	Total Amount for the year											
			Jan	Feb	Mar	Q1	Q1 AVERAGE	April	May	June	Q2	Q2 AVERAGE	July	Aug				Sept	Q3	Q3 AVERAGE	Oct	Nov	Dec	Q4	Q4 AVERAGE			
19	47131605-CF-001	CLEANSER, Scouring Powder, 350g	can	0	0	36	36	661.12	36	0	0	36	661.12	36	0	0	36	661.12	36	0	0	36	661.12	144	23.92	3,444.48		
20	47131611-DE-002	DETERGENT BAR, 140g as packed	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8.20	0.00		
21	47131611-DE-003	DETERGENT POWDER, all purpose, 1kg	pouch	0	0	150	150	8,112.00	150	0	0	150	8,112.00	150	0	0	150	8,112.00	150	0	0	150	8,112.00	600	54.68	32,448.00		
22	47131603-OS-001	DISINFECTANT SPRAY, Aerosol type, 400g	can	0	0	30	30	4,196.70	30	0	0	30	4,196.70	30	0	0	30	4,196.70	30	0	0	30	4,196.70	120	139.89	16,786.80		
23	47131601-OU-001	DUST PAN, rigid non-breakable plastic	piece	0	0	24	24	663.36	24	0	0	24	663.36	24	0	0	24	663.36	24	0	0	24	663.36	96	27.64	2,653.44		
24	47131602-WV-002	FLOOR WAX, paste type, red, 2kg	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	309.76	0.00		
25	47131603-FC-001	FURNITURE CLEANER, Aerosol type, 300ml	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	120.12	0.00		
26	73101612-HS-101	LIQUID HAND SOAP, 500ml	bottle	0	0	50	50	2,147.50	50	0	0	50	2,147.50	50	0	0	50	2,147.50	50	0	0	50	2,147.50	200	42.95	8,590.00		
27	47131604-WP-001	MOP BUCKET, heavy duty, hard plastic, 30 liters capacity	unit	0	0	12	12	27,456.00	12	0	0	12	27,456.00	12	0	0	12	27,456.00	12	0	0	12	27,456.00	48	2,280.00	109,628.00		
28	47131613-WP-002	MOP HANDLE, heavy duty	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	124.80	0.00		
29	47131619-WP-001	MOPHEAD, made of rayon	piece	0	0	12	12	1,470.12	12	0	0	12	1,470.12	12	0	0	12	1,470.12	12	0	0	12	1,470.12	48	122.51	5,880.48		
30	47131601-HS-001	RAGS, all cotton, 1 kilo per bundle	bundle	0	0	20	20	1,062.80	20	0	0	20	1,062.80	20	0	0	20	1,062.80	20	0	0	20	1,062.80	80	53.14	4,251.20		
31	47131602-SC-001	SCOURING PAD, 5 pieces per pack	pack	0	0	12	12	695.16	12	0	0	12	695.16	12	0	0	12	695.16	12	0	0	12	695.16	48	57.93	2,780.64		
32	47121701-TB-004	TRASHBAG, black, 37" x 40", XL, 10 pieces per roll or pack	pack	0	0	100	100	14,404.00	100	0	0	100	14,404.00	100	0	0	100	14,404.00	100	0	0	100	14,404.00	400	144.64	57,656.00		
33	47121702-WB-001	WASTEBASKET, rigid plastic	piece	0	0	60	60	1,914.60	60	0	0	60	1,914.60	60	0	0	60	1,914.60	60	0	0	60	1,914.60	240	31.91	7,658.40		
COLOR COMPOUNDS AND DISPERSIONS																												
34	12171703-ST-001	INK, for stamp pad, 50ml	bottle	0	0	12	12	346.92	0	0	12	12	346.92	0	0	12	12	346.92	0	0	12	12	346.92	48	28.91	1,387.68		
CONSUMER ELECTRONICS																												
35	52161535-0V-001	DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,239.16	0.00		
FACE MASK																												
36	42131713-SH-005	FACE MASK, 3 ply, 50 pieces per box	box	0	0	100	100	7,750.00	100	0	0	100	7,750.00	100	0	0	100	7,750.00	100	0	0	100	7,750.00	400	77.50	31,000.00		
FILMS																												
37	13111203-AC-001	ACETATE, 50 meters	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	968.08	0.00		
38	13111201-CF-001	CARBON FILM, 44, 100 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	221.00	0.00		
39	13111201-CF-002	CARBON FILM, legal, 100 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	238.54	0.00		
FIRE FIGHTING EQUIPMENT																												
40	46101601-FE-001	FIRE EXTINGUISHER, dry chemical	unit	0	0	12	12	13,728.00	12	0	0	12	13,728.00	12	0	0	12	13,728.00	12	0	0	12	13,728.00	48	1,144.00	54,912.00		
41	46101601-FE-001	FIRE EXTINGUISHER, pure HCFC	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,613.25	0.00		
FLAG OR ACCESSORIES																												
42	55131905-PH-001	PHILIPPINE NATIONAL FLAG	piece	0	0	5	5	1,424.20	0	0	0	0	0.00	5	0	0	5	1,424.20	0	0	0	0	0.00	10	289.84	2,898.40		
FURNITURE AND FURNISHINGS																												
43	56101504-CH-001	MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	347.41	0.00		
44	56101504-CH-001	MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	344.92	0.00		
45	56101519-TM-001	MONOBLOC TABLE, white, 4 seater capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,248.00	0.00		
46	56101519-TM-002	MONOBLOC TABLE, beige, 4 seater capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,248.00	0.00		
HEATING AND VENTILATION AND AIR CIRCULATION																												
47	40101604-EF-001	ELECTRIC FAN, ceiling mount, table type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,222.00	0.00		
48	40101604-EF-001	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,109.68	0.00		
49	40101604-EF-001	ELECTRIC FAN, stand type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	666.66	0.00		
50	40101604-EF-001	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	5	5	3,642.80	0	0	0	0	0.00	0	0	0	0	0.00	5	768.56	3,842.00		
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																												
51	43211507-DS-001	DESKTOP, for Basic Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	24,793.60	0.00		
52	43211507-DS-002	DESKTOP, for Mid-Range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,230.40	0.00		

Item & Specifications			Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue (as of 28 July 2020)	Total amount for the year									
				Jan	Feb	Mar	Q1 AVERAGE	April	May	June	Q2 AVERAGE	July	Aug	Sept	Q3 AVERAGE				Oct	Nov	Dec	Q4 AVERAGE					
53	43201002-HD-002	EXTERNAL HARD DRIVE, 1TB	unit	0	0	8	8	22,319.20	8	0	0	8	22,319.20	8	0	0	8	22,319.20	8	0	0	8	22,319.20	32	2,732.40	89,356.80	
54	43211503-L4P001	LAPTOP, for Mid-range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,230.00	0.00	
55	43211503-L4P002	LAPTOP, Lightweight	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	46,800.00	0.00	
56	43211708-H0-001	MOUSE, OPTICAL, USB connection type	unit	0	0	30	30	4,492.80	30	0	0	30	4,492.80	30	0	0	30	4,492.80	30	0	0	30	4,492.80	120	149.76	17,971.20	
57	43212102-R4-002	PRINTER, Impact, Dot Matrix, 24 pins, 136 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	38,100.97	0.00	
58	43212102-R4-001	PRINTER, Impact, Dot Matrix, 9 pins, 80 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,189.92	0.00	
59	43212105-R4-101	PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,636.89	0.00	
LIGHTING AND FIXTURES AND ACCESSORIES																											
60	39101629-40-101	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	75.61	0.00	
61	39101629-1-T-101	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	205.82	0.00	
MANUFACTURING COMPONENTS AND SUPPLIES																											
62	31201610-Q0-301	GLUE, all-purpose, 200 grams	jar	0	0	60	60	4,243.20	60	0	0	60	4,243.20	60	0	0	60	4,243.20	60	0	0	60	4,243.20	240	70.72	16,972.80	
63	31151004-SW-401	STAPLE WIRE, heavy duty (binder type), 23/13	box	0	0	30	30	676.50	30	0	0	30	676.50	30	0	0	30	676.50	30	0	0	30	676.50	120	22.55	2,706.00	
64	31151004-SW-501	STAPLE WIRE, standard	box	0	0	80	80	1,900.80	80	0	0	80	1,900.80	80	0	0	80	1,900.80	80	0	0	80	1,900.80	320	23.76	7,603.20	
65	31201502-74-601	TAPE, electrical	roll	0	0	12	12	233.40	12	0	0	12	233.40	12	0	0	12	233.40	12	0	0	12	233.40	48	19.45	933.60	
66	31201003-74-401	TAPE, masking, 24mm	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	61.88	0.00	
67	31201003-74-402	TAPE, masking, 48 mm	roll	0	0	30	30	3,634.80	30	0	0	30	3,634.80	30	0	0	30	3,634.80	30	0	0	30	3,634.80	120	121.16	14,539.20	
68	31201517-74-401	TAPE, packaging, 48 mm	roll	0	0	36	36	804.96	36	0	0	36	804.96	36	0	0	36	804.96	36	0	0	36	804.96	144	22.36	3,219.84	
69	31201512-74-701	TAPE, transparent, 24mm	roll	0	0	50	50	559.00	50	0	0	50	559.00	50	0	0	50	559.00	50	0	0	50	559.00	200	11.18	2,236.00	
70	31201512-74-702	TAPE, transparent, 48 mm	roll	0	0	50	50	1,128.50	50	0	0	50	1,128.50	50	0	0	50	1,128.50	50	0	0	50	1,128.50	200	22.57	4,514.00	
71	31151007-TW-901	TYNIE, plastic	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	66.62	0.00	
MEASURING AND OBSERVING AND TESTING EQUIPMENT																											
72	4111604-M4-902	RULER, plastic, 450 mm	piece	0	0	50	50	832.00	50	0	0	50	832.00	50	0	0	50	832.00	50	0	0	50	832.00	200	16.64	3,328.00	
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
73	44121612-B4-401	BLADE, for general purpose utility knife, 10 pieces per tube	tube	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	14.82	0.00	
74	44101602-R4-401	BINDING AND PUNCHING MACHINE, 50mm binding capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,524.72	0.00	
75	44101607-C4-101	CALCULATOR, Compact	unit	0	0	12	12	3,194.88	12	0	0	12	3,194.88	12	0	0	12	3,194.88	12	0	0	12	3,194.88	48	266.24	12,779.52	
76	44121710-CH-401	CHAIR, white enamel, 100 pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	32.97	0.00	
77	44121005-BF-101	CLIP, backfold, 19mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8.72	0.00	
78	44121005-BF-102	CLIP, backfold, 25mm	box	0	0	20	20	295.00	20	0	0	20	295.00	20	0	0	20	295.00	20	0	0	20	295.00	80	14.75	1,180.00	
79	44121005-BF-103	CLIP, backfold, 32mm	box	0	0	20	20	511.20	20	0	0	20	511.20	20	0	0	20	511.20	20	0	0	20	511.20	80	25.56	2,044.80	
80	44121005-BF-104	CLIP, backfold, 50mm	box	0	0	20	20	1,120.80	20	0	0	20	1,120.80	20	0	0	20	1,120.80	20	0	0	20	1,120.80	80	56.04	4,483.20	
81	44121001-CF-402	CORRECTION TAPE, 8 meters	piece	0	0	60	60	691.80	60	0	0	60	691.80	60	0	0	60	691.80	60	0	0	60	691.80	240	11.53	2,769.20	
82	44121612-CH-401	CUTTER/UTILITY KNIFE, for general purpose	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	39.43	0.00	
83	44111515-DF-301	DATA FILE BOX	piece	0	0	12	12	926.40	12	0	0	12	926.40	12	0	0	12	926.40	12	0	0	12	926.40	48	77.20	3,702.60	
84	44122011-DF-101	DATA FOLDER	piece	0	0	250	250	17,160.00	250	0	0	250	17,160.00	250	0	0	250	17,160.00	250	0	0	250	17,160.00	1000	68.64	68,640.00	
85	44102002-DS-401	DATING AND STAMPING MACHINE	piece	0	0	2	2	907.92	2	0	0	2	907.92	2	0	0	2	907.92	2	0	0	2	907.92	8	453.56	3,631.68	
86	44121006-EN-101	ENVELOPE, Documentary, A4, 500 pieces per box	box	0	0	2	2	1,520.80	2	0	0	2	1,520.80	2	0	0	2	1,520.80	2	0	0	2	1,520.80	8	764.40	6,115.20	
87	44121006-EN-102	ENVELOPE, Documentary, legal, 500 pieces per box	box	0	0	2	2	1,961.44	2	0	0	2	1,961.44	2	0	0	2	1,961.44	2	0	0	2	1,961.44	8	960.72	7,685.76	
88	44121006-EN-101	ENVELOPE, Expanding, Kraft, 100 pieces per box	box	0	0	0	0	0.00	1	0	0	1	738.40	0	0	0	0	0.00	1	0	0	1	738.40	2	738.40	1,476.80	
89	44121006-EN-102	ENVELOPE, Expanding, Plastic	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	30.49	0.00	
90	44121006-EN-102	ENVELOPE, Mailing, 500 pieces per box	box	0	0	0	0	2	865.04	2	0	0	2	865.04	2	0	0	2	865.04	2	0	0	2	865.04	8	422.52	3,460.16
91	44121004-EN-102	ENVELOPE, Mailing, with window, 500 pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	489.80	0.00	
92	44121004-EN-102	ENVELOPE, Mailing, with window, 500 pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	489.80	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue (as of 28.10.2020)	Total amount for the year								
				Jan	Feb	Mar	Q1	Q1 AVERAGE	April	May	June	Q2	Q2 AVERAGE	July	Aug				Sept	Q3	Q3 AVERAGE	Oct	Nov	Dec	Q4	Q4 AVERAGE
92	4411912-08-001	ERASER, rub. for blackboard/whiteboard	pieces	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	
93	4410714-FX-001	FASTENILE MACHINE	unit	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5,642.00	
94	4412318-PA-001	FASTENER, metal, non-sharp edges, 50 sets per box	box	0	0	50	50	4,732.00	50	0	50	4,732.00	50	0	50	4,732.00	50	0	50	4,732.00	200	94.64	18,928.00			
95	4411515-F0-001	FILE ORGANIZER, expanding plastic, legal	pieces	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	85.20	
96	4412016-F0-001	FILE TAB/INDEX DIVIDER, bristol board, A4	set	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	11.13	
97	4412016-F0-002	FILE TAB/INDEX DIVIDER, bristol board, legal	set	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	
98	4412011-F0-001	ROLLER, Fancy with slide, A4, 50 pieces per bundle	bundle	0	0	12	12	3,244.80	12	0	12	3,244.80	12	0	12	3,244.80	12	0	12	3,244.80	48	270.40	12,979.20			
99	4412011-F0-002	ROLLER, Fancy with slide, legal, 50 pieces per bundle	bundle	0	0	2	2	573.04	2	0	2	573.04	2	0	2	573.04	2	0	2	573.04	8	268.52	2,292.16			
100	4412011-F0-001	ROLLER, L-type, A4, 50 pieces per pack	pack	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	
101	4412011-F0-002	ROLLER, L-type, legal, 50 pieces per pack	pack	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	
102	4412007-F0-001	ROLLER, pressboard, 100 pieces per box	box	0	0	1	1	952.64	1	0	1	952.64	1	0	1	952.64	1	0	1	952.64	4	952.64	3,810.56			
103	4412011-F0-003	ROLLER with bb, legal, 100 pieces per pack	pack	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	
104	4412011-F0-004	ROLLER with bb, legal, 100 pieces per pack	pack	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	
105	4412008-F0-001	INDEX TAB, self-adhesive, transparent, 5 sets per box	box	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	63.11	
106	4411515-F0-002	MAGAZINE FILE BOX, Large	pieces	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4.60	
107	4412116-FA-001	MARKER, Fluorescent, 3 colors per set	set	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	
108	4412108-HP-001	MARKER, Permanent, Black	pieces	0	0	24	24	179.28	24	0	24	179.28	24	0	24	179.28	24	0	24	179.28	96	7.47	717.12			
109	4412108-HP-002	MARKER, Permanent, Blue	pieces	0	0	12	12	89.64	12	0	12	89.64	12	0	12	89.64	12	0	12	89.64	48	7.47	358.56			
110	4412108-HP-003	MARKER, Permanent, Red	pieces	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	7.47	
111	4412108-HP-001	MARKER, Whiteboard, Blue	pieces	0	0	20	20	193.00	20	0	20	193.00	20	0	20	193.00	20	0	20	193.00	80	9.65	772.00			
112	4412108-HP-002	MARKER, Whiteboard, Blue	pieces	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	9.65	
113	4412108-HP-003	MARKER, Whiteboard, Red	pieces	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	9.65	
114	4412204-FC-001	PAPER CLIP, vinyl/plastic coated, 35mm	box	0	0	2	2	17.64	2	0	2	17.64	2	0	2	17.64	2	0	2	17.64	8	8.82	70.56			
115	4412104-FC-002	PAPER CLIP, vinyl/plastic coated, jumbo, 50mm	box	0	0	2	2	27.56	2	0	2	27.56	2	0	2	27.56	2	0	2	27.56	8	13.78	110.24			
116	4410601-F0-001	PAPER TRIMMER/CUTTING MACHINE, table top	unit	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	9,297.60	
117	4412106-FE-001	PENCIL, lead/graphite, with eraser, one (1) dozen per box	box	0	0	12	12	249.48	12	0	12	249.48	12	0	12	249.48	12	0	12	249.48	48	20.79	997.92			
118	4412101-F5-001	PENCIL SHARPENER, manual, single cutter head	pieces	0	0	10	10	2,128.70	10	0	10	2,128.70	10	0	10	2,128.70	10	0	10	2,128.70	40	212.87	8,514.80			
119	4410602-F4-001	RULER, paper, heavy duty	pieces	0	0	10	10	1,508.00	10	0	10	1,508.00	10	0	10	1,508.00	10	0	10	1,508.00	40	150.80	6,032.00			
120	4412007-FB-001	RING BINDER, plastic, 32 mm, 10 pieces per bundle	bundle	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	
121	4412201-F0-001	RUBBER BAND No. 18, 350g	box	0	0	2	2	270.40	2	0	2	270.40	2	0	2	270.40	2	0	2	270.40	8	135.20	1,081.60			
122	4411905-SP-001	STAMP PAD, felt	pieces	0	0	10	10	399.20	10	0	10	399.20	10	0	10	399.20	10	0	10	399.20	40	39.92	1,596.80			
123	4412108-F5-001	SCISSORS, symmetrical or asymmetrical	pair	0	0	15	15	500.55	15	0	15	500.55	15	0	15	500.55	15	0	15	500.55	60	33.27	2,002.30			
124	4412105-F5-001	STAPLER, standard type	pieces	0	0	24	24	3,494.40	24	0	24	3,494.40	24	0	24	3,494.40	24	0	24	3,494.40	96	145.60	13,977.60			
125	4412105-F5-001	STAPLER, heavy duty (blinder type), desktop	unit	0	0	10	10	8,881.60	10	0	10	8,881.60	10	0	10	8,881.60	10	0	10	8,881.60	40	888.16	35,526.40			
126	4412103-SR-001	STAPLE REMOVER, plier type	pieces	0	0	36	36	1,003.32	36	0	36	1,003.32	36	0	36	1,003.32	36	0	36	1,003.32	144	27.87	4,013.28			
127	4412105-TD-001	TABE DISPENSER, table top	pieces	0	0	12	12	873.60	12	0	12	873.60	12	0	12	873.60	12	0	12	873.60	48	72.80	3,494.40			
PAPER MATERIALS AND PRODUCTS																										
128	4411505-04-001	CARTOLINA, assorted colors, 20 pieces of assorted colors per pack	pack	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	80.72	
129	4411506-04-001	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm, 2,000 sheets per box	box	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	882.55	
130	4411506-04-002	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 376mm, 2,000 sheets per box	box	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,166.08	
131	4411506-04-003	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 376mm, 1,000 sets per box	box	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,328.80	
132	4411506-04-004	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 241mm, 1,000 sets per box	box	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,028.48	
133	4411506-04-005	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 241mm, 500 sets per box	box	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	799.40	
134	4411506-04-006	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 241mm, 500 sets per box	box	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	

Item #	Item Description	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue (as of 29.11.2022)	Total Amount for the year							
			Jan	Feb	Mar	Q1 AVERAGE	April	May	June	Q2 AVERAGE	July	Aug	Sept	Q3 AVERAGE				Oct	Nov	Dec	Q4 AVERAGE			
134	14111506-CH-12	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 376mm, 500 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	1,500.00	0.00	
135	14111609-L-01	LOOSELEAF COVER, 50 sets per bundle	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	794.96	0.00	
136	14111514-PP-022	NOTE PAD, stick on, 2" x 3", 100 sheets per pad	pad	0	0	60	60	2,223.60	0	0	60	60	2,223.60	0	0	60	60	2,223.60	0	0	60	60	2,223.60	8,099.40
137	14111514-PP-030	NOTE PAD, stick on, 3" x 4", 100 sheets per pad	pad	0	0	60	60	3,556.80	0	0	60	60	3,556.80	0	0	60	60	3,556.80	0	0	60	60	3,556.80	14,227.20
138	14111514-PP-020	NOTE PAD, stick on, 3" x 3", 100 sheets per pad	pad	0	0	50	50	2,600.00	0	0	50	50	2,600.00	0	0	50	50	2,600.00	0	0	50	50	2,600.00	10,400.00
139	14111514-PP-001	NOTEBOOK, stenographer	piece	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	12.94	0.00
140	14111507-PP-001	PAPER, MULTICOPY A4, 500 sheets per ream	ream	0	0	280	280	46,382.00	0	0	280	280	46,382.00	0	0	280	280	46,382.00	0	0	280	280	46,382.00	185,528.00
141	14111507-PP-002	PAPER, MULTICOPY LEGAL, 500 sheets per ream	ream	0	0	100	100	18,918.00	0	0	100	100	18,918.00	0	0	100	100	18,918.00	0	0	100	100	18,918.00	75,672.00
142	14111507-PP-001	PAPER, MULTIPURPOSE A4, 500 sheets per ream	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
143	14111507-PP-022	PAPER, MULTIPURPOSE LEGAL, 500 sheets per ream	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
144	14111531-PP-001	PAD PAPER, ruled	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	21.53
145	14111503-PA-001	PAPER, parchment, 100 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	98.05
146	14111531-RE-001	RECORD BOOK, 300 PAGES	book	0	0	100	100	6,240.00	0	0	100	100	6,240.00	0	0	100	100	6,240.00	0	0	100	100	6,240.00	24,960.00
147	14111531-RE-002	RECORD BOOK, 500 PAGES	book	0	0	50	50	5,200.00	0	0	50	50	5,200.00	0	0	50	50	5,200.00	0	0	50	50	5,200.00	20,800.00
148	14111618-TH-002	THERMAL PAPER, 216mm	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	55.64
149	14111704-TT-004	TISSUE, INTERFOLDED PAPER TOWEL, 150 rolls per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00
150	14111704-TT-002	TOILET TISSUE PAPER, 2 ply, 12 rolls in a pack	pack	0	0	150	150	12,948.00	0	0	150	150	12,948.00	0	0	150	150	12,948.00	0	0	150	150	12,948.00	51,792.00
PERFUMES OR COLOGINES OR FRAGRANCES																								
151	53110545-001	LIQUID HAND SANITIZER, 500mL	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	80.85
PESTICIDES OR PEST REPELLENTS																								
152	10131503-PA-001	INSECTICIDE, 600mL	can	0	0	35	35	5,016.95	0	0	35	35	5,016.95	0	0	35	35	5,016.95	0	0	35	35	5,016.95	144
PRINTED PUBLICATIONS																								
153	55101524-BA-001	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9194)	book	0	0	10	10	372.10	10	0	0	0	372.10	10	0	0	10	372.10	10	0	0	10	372.10	40
PRINTER OR FASCIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																								
1	44101019-AR-005	DRUM CARTRIDGE, BROTHER DR-3451, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6,247.20
2	44101015-AR-004	INK CARTRIDGE, BROTHER LC709, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	910.00
3	44101015-AR-005	INK CARTRIDGE, BROTHER LC709BK, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1,461.60
4	44101015-CA-004	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1,126.32
5	44101015-CA-002	INK CARTRIDGE, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1,178.32
6	44101015-CA-004	INK CARTRIDGE, CANON PC-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	861.12
7	44101015-CA-002	INK CARTRIDGE, CANON PC-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	892.32
8	44101015-PP-017	INK CARTRIDGE, EPSON C13T64100 (T641), Black	cart	0	0	100	100	24,960.00	100	0	0	0	24,960.00	100	0	0	100	24,960.00	100	0	0	100	24,960.00	99,840.00
9	44101015-PP-017	INK CARTRIDGE, EPSON C13T64200 (T642), Cyan	cart	0	0	75	75	18,720.00	75	0	0	75	18,720.00	75	0	0	75	18,720.00	75	0	0	75	18,720.00	24,960.00
10	44101015-PP-017	INK CARTRIDGE, EPSON C13T64300 (T643), Magenta	cart	0	0	75	75	18,720.00	75	0	0	75	18,720.00	75	0	0	75	18,720.00	75	0	0	75	18,720.00	24,960.00
11	44101015-PP-017	INK CARTRIDGE, EPSON C13T64400 (T644), Yellow	cart	0	0	75	75	18,720.00	75	0	0	75	18,720.00	75	0	0	75	18,720.00	75	0	0	75	18,720.00	24,960.00
12	44101015-PP-040	INK CARTRIDGE, HP CE250AA (HP82), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	852.80
13	44101015-PP-040	INK CARTRIDGE, HP CE250AA (HP82), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1,048.32
14	44101015-PP-009	INK CARTRIDGE, HP C9351AA (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	910.00
15	44101015-PP-010	INK CARTRIDGE, HP C9352AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1,053.52
16	44101015-PP-048	INK CARTRIDGE, HP C9397A (HP72), 60ml, Photo Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1,995.80
17	44101015-PP-048	INK CARTRIDGE, HP C9398A (HP72), 60ml, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1,995.80
18	44101015-PP-048	INK CARTRIDGE, HP C9399A (HP72), 60ml, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1,995.80
19	44101015-PP-048	INK CARTRIDGE, HP C9400A (HP72), 60ml, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1,995.80

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity Catalogue for this year	Price Catalogue (€)	Total Amount for this year							
			Jan	Feb	Mar	Q1 AVERAGE	April	May	June	Q2 AVERAGE	July	Aug	Sept	Q3 AVERAGE				Oct	Nov	Dec	Q4 AVERAGE			
20	4410305-PP-646	INK CARTRIDGE, HP C6401A (HP72), 6ml, Gray	cart	0	0	0	0,00	0	0	0	0	0	0,00	0	0	0	0	0	0	0	0,00	0	1,995.80	0,00
21	4410305-PP-646	INK CARTRIDGE, HP C6403A (HP72), 130ml, Matte Black	cart	0	0	0	0,00	0	0	0	0	0	0,00	0	0	0	0	0	0	0	0,00	0	3,016.00	0,00
22	4410305-PP-617	INK CARTRIDGE, HP C6401YA (HP60), Black	cart	0	0	0	0,00	0	0	0	0	0	0,00	0	0	0	0	0	0	0	0,00	0	880.88	0,00
23	4410305-PP-117	INK CARTRIDGE, HP C6431YA (HP50), Tri-color	cart	0	0	0	0,00	0	0	0	0	0	0,00	0	0	0	0	0	0	0	0,00	0	1,047.28	0,00
24	4410305-PP-635	INK CARTRIDGE, HP C6831A (HP70), Black	cart	0	0	0	0,00	0	0	0	0	0	0,00	0	0	0	0	0	0	0	0,00	0	419.12	0,00
25	4410305-PP-735	INK CARTRIDGE, HP C6831A (HP70), Tri-color	cart	0	0	0	0,00	0	0	0	0	0	0,00	0	0	0	0	0	0	0	0,00	0	419.12	0,00
26	4410305-PP-646	INK CARTRIDGE, HP C6972A (HP20X), Cyan	cart	0	0	0	0,00	0	0	0	0	0	0,00	0	0	0	0	0	0	0	0,00	0	823.68	0,00
27	4410305-PP-646	INK CARTRIDGE, HP C6973A (HP20X), Magenta	cart	0	0	0	0,00	0	0	0	0	0	0,00	0	0	0	0	0	0	0	0,00	0	823.68	0,00
28	4410305-PP-646	INK CARTRIDGE, HP C6974A (HP20X), Yellow	cart	0	0	0	0,00	0	0	0	0	0	0,00	0	0	0	0	0	0	0	0,00	0	823.68	0,00
29	4410305-PP-640	INK CARTRIDGE, HP C6975A (HP20X), Black	cart	0	0	0	0,00	0	0	0	0	0	0,00	0	0	0	0	0	0	0	0,00	0	1,541.28	0,00
30	4410305-PP-620	INK CARTRIDGE, HP C6611YA (HP6), Black	cart	0	0	0	0,00	0	0	0	0	0	0,00	0	0	0	0	0	0	0	0,00	0	865.28	0,00
31	4410305-PP-720	INK CARTRIDGE, HP C6621YA (HP6), Tri-color	cart	0	0	0	0,00	0	0	0	0	0	0,00	0	0	0	0	0	0	0	0,00	0	1,066.00	0,00
32	4410305-PP-649	INK CARTRIDGE, HP C6561A (HP62), Black	cart	0	0	0	0,00	0	0	0	0	0	0,00	0	0	0	0	0	0	0	0,00	0	933.00	0,00
33	4410305-PP-649	INK CARTRIDGE, HP C6561A (HP62), Cyan	cart	0	0	0	0,00	0	0	0	0	0	0,00	0	0	0	0	0	0	0	0,00	0	746.00	0,00
34	4410305-PP-649	INK CARTRIDGE, HP C6561A (HP62), Magenta	cart	0	0	0	0,00	0	0	0	0	0	0,00	0	0	0	0	0	0	0	0,00	0	746.00	0,00
35	4410305-PP-649	INK CARTRIDGE, HP C6561A (HP62), Yellow	cart	0	0	0	0,00	0	0	0	0	0	0,00	0	0	0	0	0	0	0	0,00	0	746.00	0,00
36	4410305-PP-643	INK CARTRIDGE, HP C6154A (HP950X), Black	cart	0	0	0	0,00	0	0	0	0	0	0,00	0	0	0	0	0	0	0	0,00	0	1,970.80	0,00
37	4410305-PP-643	INK CARTRIDGE, HP C6164A (HP951X), Cyan	cart	0	0	0	0,00	0	0	0	0	0	0,00	0	0	0	0	0	0	0	0,00	0	1,517.36	0,00
38	4410305-PP-643	INK CARTRIDGE, HP C6174A (HP951X), Magenta	cart	0	0	0	0,00	0	0	0	0	0	0,00	0	0	0	0	0	0	0	0,00	0	1,517.36	0,00
39	4410305-PP-643	INK CARTRIDGE, HP C6184A (HP951X), Yellow	cart	0	0	0	0,00	0	0	0	0	0	0,00	0	0	0	0	0	0	0	0,00	0	1,517.36	0,00
40	4410305-PP-636	INK CARTRIDGE, HP C6922A (HP70), Black	cart	0	0	0	0,00	0	0	0	0	0	0,00	0	0	0	0	0	0	0	0,00	0	419.12	0,00
41	4410305-PP-736	INK CARTRIDGE, HP C6923A (HP70), Tri-color	cart	0	0	0	0,00	0	0	0	0	0	0,00	0	0	0	0	0	0	0	0,00	0	419.12	0,00
42	4410305-PP-633	INK CARTRIDGE, HP C2107A (HP678), Black	cart	0	0	0	0,00	0	0	0	0	0	0,00	0	0	0	0	0	0	0	0,00	0	404.56	0,00
43	4410305-PP-733	INK CARTRIDGE, HP C2108A (HP678), Tri-color	cart	0	0	0	0,00	0	0	0	0	0	0,00	0	0	0	0	0	0	0	0,00	0	404.56	0,00
44	4410305-PP-642	INK CARTRIDGE, HP C211A (HP685A), Black	cart	0	0	0	0,00	0	0	0	0	0	0,00	0	0	0	0	0	0	0	0,00	0	312.00	0,00
45	4410305-PP-623	INK CARTRIDGE, HP C212A (HP685A), Cyan	cart	0	0	0	0,00	0	0	0	0	0	0,00	0	0	0	0	0	0	0	0,00	0	255.88	0,00
46	4410305-PP-603	INK CARTRIDGE, HP C213A (HP685A), Magenta	cart	0	0	0	0,00	0	0	0	0	0	0,00	0	0	0	0	0	0	0	0,00	0	255.88	0,00
47	4410305-PP-673	INK CARTRIDGE, HP C214A (HP685A), Yellow	cart	0	0	0	0,00	0	0	0	0	0	0,00	0	0	0	0	0	0	0	0,00	0	255.88	0,00
48	4410305-PP-643	INK CARTRIDGE, HP F6V76A (HP680), Tri-color	cart	0	0	0	0,00	0	0	0	0	0	0,00	0	0	0	0	0	0	0	0,00	0	429.32	0,00
49	4410305-PP-643	INK CARTRIDGE, HP F6V77A (HP680), Black	cart	0	0	0	0,00	0	0	0	0	0	0,00	0	0	0	0	0	0	0	0,00	0	429.32	0,00
50	4410305-PP-630	INK CARTRIDGE, HP C6551A (HP95), Cyan Original	cart	0	0	0	0,00	0	0	0	0	0	0,00	0	0	0	0	0	0	0	0,00	0	982.80	0,00
51	4410305-PP-630	INK CARTRIDGE, HP C6554A (HP95), Magenta Original	cart	0	0	0	0,00	0	0	0	0	0	0,00	0	0	0	0	0	0	0	0,00	0	982.80	0,00
52	4410305-PP-630	INK CARTRIDGE, HP C6557A (HP95), Yellow Original	cart	0	0	0	0,00	0	0	0	0	0	0,00	0	0	0	0	0	0	0	0,00	0	982.80	0,00
53	4410305-PP-630	INK CARTRIDGE, HP C6564A (HP95), Black Original	cart	0	0	0	0,00	0	0	0	0	0	0,00	0	0	0	0	0	0	0	0,00	0	982.80	0,00
54	4410305-PP-646	INK CARTRIDGE, HP C653A (HP955X), Cyan Original	cart	0	0	0	0,00	0	0	0	0	0	0,00	0	0	0	0	0	0	0	0,00	0	1,293.52	0,00
55	4410305-PP-646	INK CARTRIDGE, HP C6564A (HP955X), Magenta	cart	0	0	0	0,00	0	0	0	0	0	0,00	0	0	0	0	0	0	0	0,00	0	1,293.52	0,00
56	4410305-PP-646	INK CARTRIDGE, HP C6564A (HP955X), Yellow	cart	0	0	0	0,00	0	0	0	0	0	0,00	0	0	0	0	0	0	0	0,00	0	1,293.52	0,00
57	4410305-PP-646	INK CARTRIDGE, HP C6572A (HP955X), Black Original	cart	0	0	0	0,00	0	0	0	0	0	0,00	0	0	0	0	0	0	0	0,00	0	1,617.92	0,00
58	4410305-PP-651	INK CARTRIDGE, HP F6L39A (HP905), Cyan Original	cart	0	0	0	0,00	0	0	0	0	0	0,00	0	0	0	0	0	0	0	0,00	0	468.00	0,00
59	4410305-PP-651	INK CARTRIDGE, HP F6L33A (HP905), Magenta Original	cart	0	0	0	0,00	0	0	0	0	0	0,00	0	0	0	0	0	0	0	0,00	0	468.00	0,00
60	4410305-PP-651	INK CARTRIDGE, HP F6L37A (HP905), Yellow Original	cart	0	0	0	0,00	0	0	0	0	0	0,00	0	0	0	0	0	0	0	0,00	0	468.00	0,00
61	4410305-PP-651	INK CARTRIDGE, HP F6L04A (HP905), Black Original	cart	0	0	0	0,00	0	0	0	0	0	0,00	0	0	0	0	0	0	0	0,00	0	774.80	0,00
62	4410312-PP-605	RIBBON CARTRIDGE, EPSON C1301516 (74750), Black	cart	0	0	0	0,00	0	0	0	0	0	0,00	0	0	0	0	0	0	0	0,00	0	77.43	0,00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement												Total Quantity Catalogue (as of 31.12.2022)	Total Amount for the year									
				Jan	Feb	Mar	Q1 AVERAGE	April	May	June	Q2 AVERAGE	July	Aug	Sept	Q3 AVERAGE			Oct	Nov	Dec	Q4 AVERAGE					
63	4410312-PP-413	RIBBON CARTRIDGE, EPSON C13S01532, Black	cart	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0,00	0	77,54		0,00
64	4410312-PP-407	RIBBON CARTRIDGE, EPSON C13S01531 (S01506)	cart	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0,00	0	816,48		0,00
65	4410309-RR-006	TONER CARTRIDGE, BROTHER DR-451CL, High Yield 3000	cart	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0,00	0	6,760,00		0,00
66	4410309-RR-803	TONER CARTRIDGE, BROTHER TN-2025, Black	cart	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0,00	0	2,465,28		0,00
67	4410303-RR-804	TONER CARTRIDGE, BROTHER TN-2120, Black	cart	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0,00	0	1,692,80		0,00
68	4410303-RR-805	TONER CARTRIDGE, BROTHER TN-2150, Black	cart	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0,00	0	2,655,28		0,00
69	4410303-RR-809	TONER CARTRIDGE, BROTHER TN-3320, Black	cart	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0,00	0	3,557,20		0,00
70	4410303-RR-811	TONER CARTRIDGE, BROTHER TN-3350, Black	cart	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0,00	0	5,062,40		0,00
71	4410303-RR-815	TONER CARTRIDGE, BROTHER TN-3478, Black	cart	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0,00	0	5,575,44		0,00
72	4410303-RR-816	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0,00	0	4,454,56		0,00
73	4410303-RR-803	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0,00	0	7,716,80		0,00
74	4410303-RR-403	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0,00	0	7,716,80		0,00
75	4410303-RR-703	TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0,00	0	7,716,80		0,00
76	4410303-CA-800	TONER CARTRIDGE, HP CE435A, Black	cart	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0,00	0	12,393,36		0,00
77	4410303-PP-812	TONER CARTRIDGE, HP CE435A, Black	cart	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0,00	0	3,099,20		0,00
78	4410303-PP-814	TONER CARTRIDGE, HP CE355A, Black	cart	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0,00	0	3,693,60		0,00
79	4410303-PP-818	TONER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0,00	0	6,492,00		0,00
80	4410303-PP-821	TONER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0,00	0	3,341,92		0,00
81	4410303-PP-822	TONER CARTRIDGE, HP CE355A (HP95A), Black	cart	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0,00	0	3,242,72		0,00
82	4410303-PP-823	TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0,00	0	2,350,40		0,00
83	4410303-PP-823	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0,00	0	2,610,40		0,00
84	4410303-PP-723	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0,00	0	2,610,40		0,00
85	4410303-PP-823	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0,00	0	2,610,40		0,00
86	4410303-PP-824	TONER CARTRIDGE, HP CE320A, Black	cart	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0,00	0	3,122,80		0,00
87	4410303-PP-824	TONER CARTRIDGE, HP CE321A, Cyan	cart	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0,00	0	3,063,60		0,00
88	4410303-PP-724	TONER CARTRIDGE, HP CE322A, Yellow	cart	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0,00	0	3,063,60		0,00
89	4410303-PP-824	TONER CARTRIDGE, HP CE323A, Magenta	cart	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0,00	0	3,063,60		0,00
90	4410303-PP-825	TONER CARTRIDGE, HP CE390A, Black	cart	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0,00	0	7,452,80		0,00
91	4410303-PP-826	TONER CARTRIDGE, HP CE400A, Black	cart	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0,00	0	6,756,00		0,00
92	4410303-PP-826	TONER CARTRIDGE, HP CE401A, Cyan	cart	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0,00	0	10,103,60		0,00
93	4410303-PP-726	TONER CARTRIDGE, HP CE402A, Yellow	cart	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0,00	0	10,193,04		0,00
94	4410303-PP-406	TONER CARTRIDGE, HP CE403A, Magenta	cart	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0,00	0	10,103,60		0,00
95	4410303-PP-827	TONER CARTRIDGE, HP CE410A, (HP905), Black	cart	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0,00	0	3,697,60		0,00
96	4410303-PP-827	TONER CARTRIDGE, HP CE411A, (HP905), Cyan	cart	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0,00	0	6,011,20		0,00
97	4410303-PP-727	TONER CARTRIDGE, HP CE412A, (HP905), Yellow	cart	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0,00	0	5,460,00		0,00
98	4410303-PP-427	TONER CARTRIDGE, HP CE413A, (HP905), Magenta	cart	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0,00	0	6,011,20		0,00
99	4410303-PP-828	TONER CARTRIDGE, HP CE505A, Black	cart	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0,00	0	4,405,80		0,00
100	4410303-PP-828	TONER CARTRIDGE, HP CE505A, Black, high cap	cart	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0,00	0	7,232,00		0,00
101	4410303-PP-832	TONER CARTRIDGE, HP CE717A (HP17A), Black LaserJet	cart	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0,00	0	2,670,72		0,00
102	4410303-PP-833	TONER CARTRIDGE, HP CE726A (HP26A), Black LaserJet	cart	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0,00	0	5,246,80		0,00
103	4410303-PP-835	TONER CARTRIDGE, HP CE730A, LaserJet Pro M401/M425	cart	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0,00	0	4,460,40		0,00
104	4410303-PP-851	TONER CARTRIDGE, HP CE730XC	cart	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0,00	0	8,393,52		0,00
105	4410303-PP-856	TONER CARTRIDGE, HP CE731A (HP81A), Black LaserJet	cart	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0,00	0	7,680,00		0,00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement												Total Quantity Catalogue for the year	Price Catalogue (P 28 Jul 2027)	Total Amount for the year									
				Jan	Feb	Mar	Q1	Q1 AVERAGE	April	May	June	Q2	Q2 AVERAGE	July	Aug				Sept	Q3	Q3 AVERAGE	Oct	Nov	Dec	Q4	Q4 AVERAGE	
106	4410103-HP-B37	TONER CARTRIDGE, HP CF333A (HP333A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	3,024.72	0.00
107	4410103-HP-B51	TONER CARTRIDGE, HP CF333XC (HP333X), Black Connect L	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	3,796.00	0.00
108	4410103-HP-B49	TONER CARTRIDGE, HP CF327A (HP32), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	9,828.80	0.00
109	4410103-HP-B32	TONER CARTRIDGE, HP CF323XC (HP25X), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	13,728.00	0.00
110	4410103-HP-B60	TONER CARTRIDGE, HP CF330A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	2,574.00	0.00
111	4410103-HP-C60	TONER CARTRIDGE, HP CF331A, Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	2,652.80	0.00
112	4410103-HP-M60	TONER CARTRIDGE, HP CF332A, Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	2,652.80	0.00
113	4410103-HP-M69	TONER CARTRIDGE, HP CF333A, Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	2,652.00	0.00
114	4410103-HP-B61	TONER CARTRIDGE, HP CF360A (HP360A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	7,039.40	0.00
115	4410103-HP-C61	TONER CARTRIDGE, HP CF361A (HP360A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	8,814.00	0.00
116	4410103-HP-M61	TONER CARTRIDGE, HP CF362A (HP360A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	8,814.00	0.00
117	4410103-HP-M61	TONER CARTRIDGE, HP CF363A (HP360A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	8,814.00	0.00
118	4410103-HP-B62	TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	3,099.20	0.00
119	4410103-HP-C62	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	3,660.80	0.00
120	4410103-HP-M62	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	3,660.80	0.00
121	4410103-HP-M62	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	3,660.80	0.00
122	4410103-HP-B63	TONER CARTRIDGE, HP CF410A (HP410A), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	3,900.00	0.00
123	4410103-HP-B64	TONER CARTRIDGE, HP CF410XC (HP410XC), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	6,848.40	0.00
124	4410103-HP-C63	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	5,038.80	0.00
125	4410103-HP-C64	TONER CARTRIDGE, HP CF411XC (HP410XC), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	6,522.00	0.00
126	4410103-HP-Y63	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	5,038.80	0.00
127	4410103-HP-Y64	TONER CARTRIDGE, HP CF412XC (HP410XC), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	6,522.80	0.00
128	4410103-HP-M63	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	5,038.80	0.00
129	4410103-HP-M64	TONER CARTRIDGE, HP CF413XC (HP410XC), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	6,522.80	0.00
130	4410103-HP-B34	TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	3,744.00	0.00
131	4410103-HP-B48	TONER CARTRIDGE, HP Q753A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	4,680.00	0.00
132	4410103-HP-B03	TONER CARTRIDGE, SAMSUNG MLT-D2850B, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	5,116.80	0.00
133	4410103-HP-B06	TONER CARTRIDGE, SAMSUNG MLT-D201S, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	3,484.80	0.00
134	4410103-HP-B07	TONER CARTRIDGE, SAMSUNG MLT-D203S, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	2,699.44	0.00
135	4410103-HP-B08	TONER CARTRIDGE, SAMSUNG MLT-D204S, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	2,454.40	0.00
136	4410103-HP-B09	TONER CARTRIDGE, SAMSUNG MLT-D205S, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	3,380.00	0.00
137	4410103-HP-B14	TONER CARTRIDGE, SAMSUNG MLT-D206S, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	3,289.52	0.00
138	4410103-HP-B21	TONER CARTRIDGE, SAMSUNG MLT-D208S, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	834.40	0.00
139	4410103-HP-B18	TONER CARTRIDGE, SAMSUNG MLT-D202L, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	3,956.16	0.00
140	4410103-HP-B20	TONER CARTRIDGE, SAMSUNG MLT-D203L, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	6,442.80	0.00
141	4410103-HP-B12	TONER CARTRIDGE, SAMSUNG MLT-D209S, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	7,251.14	0.00
142	4410103-HP-B05	TONER CARTRIDGE, SAMSUNG MLT-D202L, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	4,533.36	0.00
143	4410103-HP-B10	TONER CARTRIDGE, SAMSUNG SCX-4555A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	4,064.40	0.00
SOFTWARE																											
1	43221513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0.00
2	43221612-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0.00
3	4322094-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0.00
4	432212107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0.00	0.00

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Catalogue Price (as of 29 July 2022)	Total Amount for the year				
			Monthly Quantity Requirement																						
			Jan	Feb	Mar	Q1 AMOUNT	April	May	June	Q2 AMOUNT	July	Aug	Sept	Q3 AMOUNT	Oct	Nov	Dec	Q4 AMOUNT							
5	4323202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0.00	
6	4323204-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0.00	
7	4323402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0.00	
8	4323205-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0.00	
9	4323403-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0.00	
10	4323301-SFT-010	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0.00	
11	4323201-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0.00	
12	4323202-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0.00	
13	4323205-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0.00	
14	4323004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0.00	
15	4323205-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0.00	
16	4323405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0.00	
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																									
1	4010101-AC-W01	As Conditioning Unit, Window Drivwer Type	0	0	0	0	0	0.00	0	0	0	2	72,000.00	0	0	0	0	0	0	0	0	0	0	4	36,000.00
2	4010101-AC-S01	As Conditioning Unit, Split Type	0	0	0	0	0	0.00	1	0	0	1	65,000.00	0	0	0	0	0	0	0	0	0	0	2	65,000.00
3	4321205-PP-001	Perivable Printer	0	0	2	2	17,000.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	4	8,500.00
4	4322801-HS-001	Hub/switches	0	0	6	6	1,200.00	0	0	6	6	6	1,200.00	0	0	6	6	1,200.00	0	0	6	6	6	24	24,000.00
5	4323209-RR-001	Network Routers	0	0	6	6	7,200.00	0	0	6	6	6	7,200.00	0	0	6	6	7,200.00	0	0	6	6	6	24	1,200.00
6	3911011-14P-001	UNDETERMINABLE POWER SUPPLY (UPS)	0	0	2	2	8,000.00	0	0	2	2	2	8,000.00	0	0	2	2	8,000.00	0	0	2	2	2	8	4,000.00
7	4616104-LN-101	Life Vest / Life Jacket (for emergency purposes / for disaster relief / rescue operations)	0	0	0	0	0	0.00	0	0	12	12	18,000.00	0	0	12	12	18,000.00	0	0	12	12	12	36	1,500.00
8	2611129-48-001	Auto Battery	0	0	6	6	36,000.00	0	0	6	6	6	36,000.00	0	0	6	6	36,000.00	0	0	6	6	6	24	6,000.00
9	0111206-4F-001	Multi Function Printer	0	0	0	0	0	0.00	0	0	1	1	300,000.00	0	0	0	0	0	0	0	1	1	1	2	300,000.00
10		Tower T16-6329	cart	0	0	8	8	116,480.00	0	0	8	8	116,480.00	0	0	8	8	116,480.00	0	0	8	8	8	32	1450.00
11		Tower T16-6349K (Black)	cart	0	0	4	4	58,240.00	0	0	4	4	58,240.00	0	0	4	4	58,240.00	0	0	4	4	4	16	1450.00
12		Tower T16-6349K (Cyan)	cart	0	0	4	4	58,240.00	0	0	4	4	58,240.00	0	0	4	4	58,240.00	0	0	4	4	4	16	1450.00
13		Tower T16-6349K (Magenta)	cart	0	0	4	4	58,240.00	0	0	4	4	58,240.00	0	0	4	4	58,240.00	0	0	4	4	4	16	1450.00
14		Tower T16-6349K (Yellow)	cart	0	0	4	4	58,240.00	0	0	4	4	58,240.00	0	0	4	4	58,240.00	0	0	4	4	4	16	1450.00
15		As Purifier	pc-A	0	0	2	2	55,678.00	0	0	2	2	55,678.00	0	0	2	2	55,678.00	0	0	2	2	2	8	2709.00
16		Longplane with DPMH Logo	pc-A	0	0	0	0	0.00	0	0	70	70	29,050.00	0	0	70	70	29,050.00	0	0	70	70	70	210	415.00
17		Ballpoint Water Proof with DPMH Logo	pc-A	0	0	0	0	0.00	0	0	50	50	42,500.00	0	0	50	50	42,500.00	0	0	0	0	0	100	850.00
18		Calculator, Scientific	pc-A	0	0	5	5	7,500.00	0	0	5	5	7,500.00	0	0	5	5	7,500.00	0	0	5	5	5	20	1500.00
19		Paper, A3	reams	0	0	20	20	9,000.00	0	0	20	20	9,000.00	0	0	20	20	9,000.00	0	0	20	20	20	80	450.00
20		Flashlight, Heavy Duty	pc-A	0	0	0	0	0.00	0	0	0	0	0.00	0	0	2	2	3,000.00	0	0	2	2	2	4	1500.00
21		Deodorizing Liquid	Bottle/L	0	0	50	50	75,000.00	0	0	50	50	75,000.00	0	0	50	50	75,000.00	0	0	50	50	50	200	1500.00
22		Espresso 003 Instant Coffee	Bottle/L	0	0	12	12	4,560.00	0	0	12	12	4,560.00	0	0	12	12	4,560.00	0	0	12	12	12	48	380.00
23		Highlighter, Assorted Color	pc-A	0	0	24	24	36,000.00	0	0	24	24	36,000.00	0	0	24	24	36,000.00	0	0	24	24	24	96	1500.00
24		Archival Media Cabinet 3 Bay	pc-A	0	0	3	3	18,000.00	0	0	3	3	18,000.00	0	0	3	3	18,000.00	0	0	3	3	3	12	6000.00
25		Ballpen	Bottle/L	0	0	12	12	2,880.00	0	0	12	12	2,880.00	0	0	12	12	2,880.00	0	0	12	12	12	48	240.00
26		Keyboard, usb	pc-A	0	5	0	5	2,250.00	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	5	450.00	
27		Pen, Ballpoint	pack/L	0	0	1	1	400.00	0	0	1	1	400.00	0	0	1	1	400.00	0	0	1	1	1	4	400.00
28		Compact Disk	pc-A	0	0	24	24	1,200.00	0	0	24	24	1,200.00	0	0	24	24	1,200.00	0	0	24	24	24	96	550.00
29		Journal Cbth Type	pc-A	0	0	36	36	1,764.00	0	0	36	36	1,764.00	0	0	36	36	1,764.00	0	0	36	36	36	144	49.00

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the year	Price Catalogue (as of 31 Jul 2022)	Total Amount for the year
			Jan	Feb	Mar	Q1	Q1 AVERAGE	April	May	June	Q2	Q2 AVERAGE	July	Aug	Sept	Q3	Q3 AVERAGE	Oct	Nov	Dec	Q4	Q4 AVERAGE							
30	Dockle Steel Adhesive Tape	Rolls	0	0	10	10	320.00	0	0	10	10	320.00	0	0	10	10	320.00	0	0	10	10	320.00	40	32.00	1,280.00				
31	Fluorescent Lamp Tubular 36 watts	PC/s	0	0	12	12	2,400.00	0	0	12	12	2,400.00	0	0	12	12	2,400.00	0	0	12	12	2,400.00	48	200.00	9,600.00				
32	Laminating Film Long	Box/ies	0	0	1	1	1,200.00	0	0	1	1	1,200.00	0	0	1	1	1,200.00	0	0	1	1	1,200.00	4	1,200.00	4,800.00				
33	Record Book, 200 Pages	PC/s	0	0	24	24	1,560.00	0	0	24	24	1,560.00	0	0	24	24	1,560.00	0	0	24	24	1,560.00	96	65.00	6,240.00				
34	Binder Clip	box/ies	0	0	10	10	1,460.00	0	0	10	10	1,460.00	0	0	10	10	1,460.00	0	0	10	10	1,460.00	40	146.00	5,840.00				
35	White Board Eraser	PC/s	0	0	5	5	100.00	0	0	5	5	100.00	0	0	5	5	100.00	0	0	5	5	100.00	20	20.00	400.00				
36	Calculator Notebook, 24 columns	PC/s	0	0	10	10	900.00	0	0	10	10	900.00	0	0	10	10	900.00	0	0	10	10	900.00	40	90.00	3,600.00				
37	Carbon Paper	pc/s	0	0	10	10	1,200.00	0	0	10	10	1,200.00	0	0	10	10	1,200.00	0	0	10	10	1,200.00	40	120.00	4,800.00				
38	USB Flash drive, 64GB	PC/s	0	0	30	30	12,000.00	0	0	30	30	12,000.00	0	0	30	30	12,000.00	0	0	30	30	12,000.00	120	400.00	48,000.00				
39	USB Flashdrive, 32GB	PC/s	0	0	30	30	9,600.00	0	0	30	30	9,600.00	0	0	30	30	9,600.00	0	0	30	30	9,600.00	120	320.00	38,400.00				
40	USB Flashdrive, 16GB	PC/s	0	0	30	30	7,500.00	0	0	30	30	7,500.00	0	0	30	30	7,500.00	0	0	30	30	7,500.00	120	250.00	30,000.00				
41	OTC Flashdrive, 32GB-Type C	PC/s	0	0	20	20	6,200.00	0	0	20	20	6,200.00	0	0	20	20	6,200.00	0	0	20	20	6,200.00	80	310.00	24,800.00				
42	OTC Flashdrive, 64GB-Type C	PC/s	0	0	20	20	8,500.00	0	0	20	20	8,500.00	0	0	20	20	8,500.00	0	0	20	20	8,500.00	80	425.00	34,000.00				
43	Paper Cutlery, A4	PC/s	0	0	0	0	0.00	0	0	1	1	420.00	0	0	0	0	0.00	0	0	1	1	420.00	2	420.00	840.00				
44	Paper Cutlery, A3	PC/s	0	0	0	0	0.00	0	0	1	1	600.00	0	0	0	0	0.00	0	0	1	1	600.00	2	600.00	1,200.00				
45	Photo Paper-Glossy, A4	pc/s	0	0	10	10	550.00	0	0	10	10	550.00	0	0	10	10	550.00	0	0	10	10	550.00	40	55.00	2,200.00				
46	Sticker Paper-Glossy, A4	pc/s	0	0	5	5	225.00	0	0	5	5	225.00	0	0	5	5	225.00	0	0	5	5	225.00	20	45.00	900.00				
47	Photo Mounted American Type)	unit	0	0	0	0	0.00	0	0	1	1	90,000.00	0	0	0	0	0.00	0	0	1	1	90,000.00	2	90,000.00	180,000.00				
48	Keyboard, wireless	PC/s	0	0	5	5	2,350.00	0	0	5	5	2,350.00	0	0	5	5	2,350.00	0	0	5	5	2,350.00	20	450.00	9,000.00				
49	Battery, Toshiba 2D	PC/s	0	0	2	2	32,000.00	0	0	0	0	0.00	0	0	2	2	32,000.00	0	0	0	0	0.00	4	16,000.00	64,000.00				
50	Mouse, wireless USB	PC/s	0	0	10	10	1,800.00	0	0	10	10	1,800.00	0	0	10	10	1,800.00	0	0	10	10	1,800.00	40	180.00	7,200.00				
A. TOTAL																								P	5,066,774.32				
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																								P	566,677.43				
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																								P	-				
D. GRAND TOTAL (A + B + C)																								P	6,233,451.75				
E. APPROVED BUDGET BY THE AGENCY HEAD																													
In Figures and Words:																													

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:


PAULA ROSE C. FABIAN
Procurement/Supply Officer

Certified Funds Available / Certified Appropriation Funds Available:


LAD JESSIE A. GALLARDO
Accountant / Budget Officer

Approved by:


ERLINDO R. FLORES JR.
Head of Office/Agency

Date Prepared: