



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
NEGROS ORIENTAL 3RD DISTRICT ENGINEERING OFFICE
Siaton, Negros Oriental, Region VII



July 16, 2024

The REGIONAL DIRECTOR

Dept. of Budget & Management
Regional Office VII
Sudlon, Lahug, Cebu City

Dear Sir/Madam:

In compliance to National Budget Circular No. 2018-10, dated November 8, 2018, submitted is the Annual Procurement Plan of Common-Supplies and Equipment (APP-CSE) for FY 2025, using the prescribed format, this District.

For your information and guidance.

Very truly yours,

OSCAR U. DELA CRUZ, DPA
District Engineer

RO7.21.5/cpc/WPM

APP-CSE 2025 FORM
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2025 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPhilGEPS) will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhilGEPS and Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on this form, otherwise the form will be deemed invalid.
- 5.0 For items not included on the list of PART II, a separate file, with the file name APP-CSE 2025 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph) and must be submitted to PS-DBM through this link: <https://shorturl.at/adeqO>. Instructions on how to fill-out is included in the reminders of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhilGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhilGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0918-2954426 (Smart) or 0962-8255199 (Smart), or email apccse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Department/Bureau/Office: _____
Region: _____
Address: _____

Agency Code/UACS: _____
Organization Type: _____

Note: The APP-CSE for FY 2025 must be submitted on or before **31 July 2024**.

Contact Person: ROSEMARIE Q. TJINGUHA
Position: Admin. Officer III / Supply Officer II
E-mail : _____
Telephone/Mobile Nos: 9691814166

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price	Total Amount for the year			
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT	
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																											
ALCOHOL OR ACETONE BASED ANTISEPTICS																											
1	12191601-AL-E04	ALCOHOL, Ethyl, 500 mL	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	50.43		0.00
2	12191601-AL-E03	ALCOHOL, Ethyl, 1 Gallon	gallon	0	0	0	0	0.00	60	0	0	60	21,425.40	0	0	0	0	0.00	60	0	0	60	21,425.40	120	357.09		42,850.80
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
3	60121413-CB-P01	CLEARBOOK, A4 size	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	35.16		0.00
4	60121413-CB-P02	CLEARBOOK, Legal size	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	36.36		0.00
5	60121534-ER-P01	ERASER, plastic/rubber	piece	0	0	0	0	0.00	17	0	0	17	140.42	0	0	0	0	0.00	5	0	0	5	41.30	22	8.26		181.72
6	60121524-SP-G01	SIGN PEN, Extra Fine Tip, Black	piece	0	0	0	0	0.00	1	0	0	1	22.20	0	0	0	0	0.00	0	0	0	0	0.00	1	22.20		22.20
7	60121524-SP-G04	SIGN PEN, Fine Tip, Black	piece	0	0	0	0	0.00	2	0	0	2	89.44	0	0	0	0	0.00	1	0	0	1	44.72	3	44.72		134.16
8	60121524-SP-G07	SIGN PEN, Medium Tip, Black	piece	0	0	0	0	0.00	6	0	0	6	343.20	3	0	0	3	171.60	5	0	0	5	286.00	14	57.20		800.80
9	60121524-SP-G02	SIGN PEN, Extra Fine Tip, Blue	piece	0	0	0	0	0.00	1	0	0	1	22.20	0	0	0	0	0.00	0	0	0	0	0.00	1	22.20		22.20
10	60121524-SP-G05	SIGN PEN, Fine Tip, Blue	piece	0	0	0	0	0.00	2	0	0	2	89.44	0	0	0	0	0.00	1	0	0	1	44.72	3	44.72		134.16
11	60121524-SP-G08	SIGN PEN, Medium Tip, Blue	piece	0	0	0	0	0.00	6	0	0	6	343.20	3	0	0	3	171.60	5	0	0	5	286.00	14	57.20		800.80
12	60121524-SP-G03	SIGN PEN, Extra Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.20		0.00
13	60121524-SP-G06	SIGN PEN, Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	45.76		0.00
14	60121524-SP-G09	SIGN PEN, Medium Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.20		0.00
15	60121124-WR-P01	WRAPPING PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	161.20		0.00
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																											
16	45121517-DO-C03	DOCUMENT CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23,623.60		0.00
17	45111609-MM-P01	MULTIMEDIA PROJECTOR	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	16,588.00		0.00
BATTERIES AND CELLS AND ACCESSORIES																											
18	26111702-BT-A02	BATTERY, dry cell, size AA	pack	0	0	0	0	0.00	22	0	0	22	450.78	3	0	0	3	61.47	20	0	0	20	409.80	45	20.49		922.05
19	26111702-BT-A01	BATTERY, dry cell, size AAA	pack	0	0	0	0	0.00	22	0	0	22	403.48	3	0	0	3	55.02	20	0	0	20	366.80	45	18.34		825.30
CLEANING EQUIPMENT AND SUPPLIES																											
20	47131812-AF-A01	AIR FRESHENER	can	0	0	0	0	0.00	21	0	0	21	1,833.51	5	0	0	5	436.55	21	0	0	21	1,833.51	47	87.31		4,103.57

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
21	47131604-BR-S01	BROOM (Walis Tambo)	piece	0	0	0	0	0.00	26	0	0	26	3,244.80	5	0	0	5	624.00	17	0	0	17	2,121.60	48	124.80	5,990.40	
22	47131504-BR-T01	BROOM (Walis Ting-ting)	piece	0	0	0	0	0.00	12	0	0	12	312.00	0	0	0	0	0.00	12	0	0	12	312.00	24	26.00	624.00	
23	47131829-TB-C01	CLEANER, Toilet Bowl and Urinal	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	41.60	0.00	
24	47131805-CL-P01	CLEANSER, Scouring Powder	plastic container	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23.92	0.00	
25	47131811-DE-B02	DETERGENT BAR	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9.34	0.00	
26	47131811-DE-P02	DETERGENT POWDER, all purpose	pouch	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	54.08	0.00	
27	47131803-DS-A01	DISINFECTANT SPRAY	can	0	0	0	0	0.00	16	0	0	16	2,238.24	11	0	0	11	1,538.79	16	0	0	16	2,238.24	43	139.89	6,015.27	
28	47131601-DU-P01	DUST PAN	piece	0	0	0	0	0.00	3	0	0	3	140.40	0	0	0	0	0.00	0	0	0	0	0.00	3	46.80	140.40	
29	47131802-FW-P03	FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	309.76	0.00	
30	47131830-FC-A01	FURNITURE CLEANER	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	141.39	0.00	
31	73101612-HS-L01	HAND SOAP, liquid, 500mL	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42.95	0.00	
32	47121804-MP-B01	MOP BUCKET	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,288.00	0.00	
33	47131501-RG-C01	RAGS	kilo	0	0	0	0	0.00	22	0	0	22	1,528.34	12	0	0	12	833.64	12	0	0	12	833.64	46	69.47	3,195.62	
34	47131602-SC-N01	SCOURING PAD	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	85.63	0.00	
35	47121701-TB-P04	TRASHBAG, XXL size	roll/pack	0	0	0	0	0.00	10	0	0	10	1,300.00	0	0	0	0	0.00	10	0	0	10	1,300.00	20	130.00	2,600.00	
36	47121701-TB-P05	TRASHBAG, Large size	roll/pack	0	0	0	0	0.00	10	0	0	10	592.80	0	0	0	0	0.00	10	0	0	10	592.80	20	59.28	1,185.60	
37	47121701-TB-P06	TRASHBAG, XL size	roll/pack	0	0	0	0	0.00	10	0	0	10	925.60	10	0	0	10	925.60	15	0	0	15	1,388.40	35	92.56	3,239.60	
38	47121702-WB-P01	WASTEBASKET	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	43.68	0.00	
COLOR COMPOUNDS AND DISPERSIONS																											
39	12171703-SI-P01	INK, for stamp pad	bottle	0	0	0	0	0.00	6	0	0	6	172.74	0	0	0	0	0.00	0	0	0	0	0.00	6	28.79	172.74	
CONSUMER ELECTRONICS																											
40	52161535-DV-R02	DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,339.16	0.00	
FILMS																											
41	13111203-AC-F01	ACETATE	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,243.84	0.00	
42	13111201-CF-P02	CARBON FILM, Legal size	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	351.83	0.00	
FIRE FIGHTING EQUIPMENT																											
43	46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,144.00	0.00	
FLAG OR ACCESSORIES																											
44	55121905-PH-F01	PHILIPPINE NATIONAL FLAG	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	0	0	12	3,418.08	12	284.84	3,418.08	
FURNITURE AND FURNISHINGS																											
45	56101504-CN-B01	MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	341.12	0.00	
46	56101504-CN-W01	MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	12	0	0	12	4,093.44	0	0	0	0	0.00	0	0	0	0	0.00	12	341.12	4,093.44	
HEATING AND VENTILATION AND AIR CIRCULATION																											
47	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,222.00	0.00	
48	40101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,109.68	0.00	
49	40101604-EF-S01	ELECTRIC FAN, stand type	unit	0	0	0	0	0.00	0	0	0	0	0.00	2	0	0	2	3,120.00	0	0	0	0	0.00	2	1,560.00	3,120.00	
50	40101604-EF-W01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	901.68	0.00	
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																											
51	43211507-DSK003	DESKTOP, for Basic Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	24,793.60	0.00	
52	43211507-DSK004	DESKTOP, for Mid-Range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,390.40	0.00	
53	43201827-HD-X02	EXTERNAL HARD DRIVE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	0	0	3	9,044.88	3	3,014.96	9,044.88	
54	43202010-FD-U04	FLASH DRIVE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	152.74	0.00	
55	43211503-LAP004	LAPTOP COMPUTER, for Mid-range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,380.00	0.00	
56	43211503-LAP003	LAPTOP COMPUTER, Lightweight	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	46,800.00	0.00	
57	43211706-MO-C02	COMPUTER MOUSE, Wireless	unit	0	0	0	0	0.00	6	0	0	6	971.52	1	0	0	1	161.92	8	0	0	8	1,295.36	15	161.92	2,428.80	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
58	43212105-PR-L01	PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,636.89	0.00
LIGHTING AND FIXTURES AND ACCESSORIES																										
59	39101628-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	75.61	0.00
60	39101628-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	205.82	0.00
MANUFACTURING COMPONENTS AND SUPPLIES																										
61	31201610-GL-X02	GLUE, all-purpose	bottle	0	0	0	0	0.00	17	0	0	17	1,056.38	0	0	0	0	0.00	2	0	0	2	124.28	19	62.14	1,180.66
62	31151804-SW-H01	STAPLE WIRE, heavy duty (binder type), 23/13	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	36.40	0.00
63	31151804-SW-S01	STAPLE WIRE, standard	box	0	0	0	0	0.00	37	0	0	37	879.12	15	0	0	15	356.40	32	0	0	32	760.32	84	23.76	1,995.84
64	31201502-TA-E02	TAPE, electrical	roll	0	0	0	0	0.00	40	0	0	40	778.00	10	0	0	10	194.50	40	0	0	40	778.00	90	19.45	1,750.50
65	31201503-TA-M01	TAPE, masking, 24mm	roll	0	0	0	0	0.00	24	0	0	24	1,336.32	5	0	0	5	278.40	27	0	0	27	1,503.36	56	55.68	3,118.08
66	31201503-TA-M02	TAPE, masking, 48 mm	roll	0	0	0	0	0.00	14	0	0	14	1,696.24	0	0	0	0	0.00	12	0	0	12	1,453.92	26	121.16	3,150.16
67	31201517-TA-P01	TAPE, packaging, 48 mm	roll	0	0	0	0	0.00	19	0	0	19	424.84	0	0	0	0	0.00	17	0	0	17	380.12	36	22.36	804.96
68	31201512-TA-T01	TAPE, transparent, 24mm	roll	0	0	0	0	0.00	42	0	0	42	742.56	10	0	0	10	176.80	40	0	0	40	707.20	92	17.68	1,626.56
69	31201512-TA-T02	TAPE, transparent, 48 mm	roll	0	0	0	0	0.00	29	0	0	29	654.53	10	0	0	10	225.70	27	0	0	27	609.39	66	22.57	1,489.62
70	31151507-TW-P01	TWINE, plastic	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	66.62	0.00
MEASURING AND OBSERVING AND TESTING EQUIPMENT																										
71	41111604-RU-P02	RULER, plastic, 450mm	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	19.93	0.00
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
72	44121612-BL-H01	BLADE, for general purpose cutter/utility knife	tube	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	16.37	0.00
73	44101602-PB-M01	BINDING AND PUNCHING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,534.72	0.00
74	44122037-RB-P10	BINDING RING/COMB, plastic, 32 mm	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	259.89	0.00
75	44101807-CA-C01	CALCULATOR, Compact	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	235.77	0.00
76	44121710-CH-W01	CHALK, white enamel	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	32.97	0.00
77	44122105-BF-C01	CLIP, backfold, 19mm	box	0	0	0	0	0.00	24	0	0	24	224.64	17	0	0	17	159.12	20	0	0	20	187.20	61	9.36	570.66
78	44122105-BF-C02	CLIP, backfold, 25mm	box	0	0	0	0	0.00	8	0	0	8	124.80	12	0	0	12	187.20	4	0	0	4	62.40	24	15.60	374.40
79	44122105-BF-C03	CLIP, backfold, 32mm	box	0	0	0	0	0.00	4	0	0	4	133.12	2	0	0	2	66.56	4	0	0	4	133.12	10	33.28	332.80
80	44122105-BF-C04	CLIP, backfold, 50mm	box	0	0	0	0	0.00	52	0	0	52	3,136.64	30	0	0	30	1,809.60	60	0	0	60	3,619.20	142	60.32	8,565.44
81	44121801-CT-R02	CORRECTION TAPE	piece	0	0	0	0	0.00	17	0	0	17	229.50	20	0	0	20	270.00	13	0	0	13	175.50	50	13.50	675.00
82	44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	31.72	0.00
83	44111515-DF-B01	DATA FILE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	30	0	0	30	4,376.70	0	0	0	0	0.00	30	145.89	4,376.70
84	44122011-DF-P01	DATA FOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	83.01	0.00
85	44103202-DS-M01	DATER STAMP	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	434.95	0.00
86	44121506-EN-D01	ENVELOPE, Documentary, A4	box	0	0	0	0	0.00	12	0	0	12	9,959.04	4	0	0	4	3,319.68	6	0	0	6	4,979.52	22	829.92	18,258.24
87	44121506-EN-D02	ENVELOPE, Documentary, legal,	box	0	0	0	0	0.00	12	0	0	12	12,690.96	4	0	0	4	4,230.32	6	0	0	6	6,345.48	22	1,057.58	23,266.76
88	44121506-EN-X01	ENVELOPE, Expanding, Kraft	box	0	0	0	0	0.00	14	0	0	14	13,159.30	5	0	0	5	4,699.75	11	0	0	11	10,339.45	30	939.95	28,198.50
89	44121506-EN-X02	ENVELOPE, Expanding, Plastic	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	30.49	0.00
90	44121506-EN-M02	ENVELOPE, Mailing	box	0	0	0	0	0.00	3	0	0	3	1,297.56	0	0	0	0	0.00	2	0	0	2	865.04	5	432.52	2,162.60
91	44121504-EN-W02	ENVELOPE, Mailing, with window	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	512.72	0.00
92	44111912-ER-B01	ERASER, felt, for blackboard/whiteboard	piece	0	0	0	0	0.00	8	0	0	8	115.84	0	0	0	0	0.00	2	0	0	2	28.96	10	14.48	144.80
93	44122118-FA-P01	FASTENER	box	0	0	0	0	0.00	41	0	0	41	3,880.24	12	0	0	12	1,135.68	24	0	0	24	2,271.36	77	94.64	7,287.28
94	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	90.20	0.00
95	44122018-FT-D01	FILE TAB DIVIDER, A4	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	11.13	0.00
96	44122018-FT-D02	FILE TAB DIVIDER, Legal	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	14.23	0.00
97	44122011-FO-P01	FOLDER, Fancy with slide, A4	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	270.40	0.00
98	44122011-FO-P02	FOLDER, Fancy with slide, legal	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	291.20	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
99	44122011-FO-L01	FOLDER, L-type, A4	pack	0	0	0	0	0.00	9	0	0	9	1,802.52	3	0	0	3	600.84	8	0	0	8	1,602.24	20	200.28	4,005.60	
100	44122011-FO-L02	FOLDER, L-type, Legal	pack	0	0	0	0	0.00	7	0	0	7	1,743.56	0	0	0	0	0.00	5	0	0	5	1,245.40	12	249.08	2,988.96	
101	44122027-FO-P01	FOLDER, pressboard	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	952.64	0.00	
102	44122011-FO-T01	FOLDER with tab, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	379.60	0.00	
103	44122011-FO-T02	FOLDER with tab, Legal	pack	0	0	0	0	0.00	9	0	0	9	3,725.28	3	0	0	3	1,241.76	8	0	0	8	3,311.36	20	413.92	8,278.40	
104	44122006-IT-T01	INDEX TAB	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	67.60	0.00	
105	44121716-MA-F01	MARKER, Fluorescent	set	0	0	0	0	0.00	21	0	0	21	653.31	5	0	0	5	155.55	15	0	0	15	466.65	41	31.11	1,275.51	
106	44121708-MP-B01	MARKER, Permanent, Black	piece	0	0	0	0	0.00	14	0	0	14	115.78	4	0	0	4	33.08	12	0	0	12	99.24	30	8.27	248.10	
107	44121708-MP-B02	MARKER, Permanent, Blue	piece	0	0	0	0	0.00	14	0	0	14	115.78	4	0	0	4	33.08	12	0	0	12	99.24	30	8.27	248.10	
108	44121708-MP-B03	MARKER, Permanent, Red	piece	0	0	0	0	0.00	14	0	0	14	115.78	4	0	0	4	33.08	12	0	0	12	99.24	30	8.27	248.10	
109	44121708-MW-B01	MARKER, Whiteboard, Black	piece	0	0	0	0	0.00	13	0	0	13	125.45	0	0	0	0	0.00	8	0	0	8	77.20	21	9.65	202.65	
110	44121708-MW-B02	MARKER, Whiteboard, Blue	piece	0	0	0	0	0.00	13	0	0	13	125.45	0	0	0	0	0.00	8	0	0	8	77.20	21	9.65	202.65	
111	44121708-MW-B03	MARKER, Whiteboard, Red	piece	0	0	0	0	0.00	13	0	0	13	125.45	0	0	0	0	0.00	8	0	0	8	77.20	21	9.65	202.65	
112	44122104-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	box	0	0	0	0	0.00	37	0	0	37	326.34	0	0	0	0	0.00	27	0	0	27	238.14	64	8.82	564.48	
113	44122104-PC-J02	PAPER CLIP, vinyl/plastic coated, jumbo, 50mm	box	0	0	0	0	0.00	37	0	0	37	720.02	0	0	0	0	0.00	27	0	0	27	525.42	64	19.46	1,245.44	
114	44101603-PS-M02	PAPER SHREDDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	18,718.96	0.00	
115	44101601-PT-M02	PAPER TRIMMER/CUTTING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,297.60	0.00	
116	44121706-PE-L01	PENCIL, lead/graphite, with eraser	box	0	0	0	0	0.00	2	0	0	2	89.42	0	0	0	0	0.00	0	0	0	0	0.00	2	44.71	89.42	
117	44121619-PS-M01	PENCIL SHARPENER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	236.08	0.00	
118	44101602-PU-P01	PUNCHER, paper, heavy duty	piece	0	0	0	0	0.00	3	0	0	3	461.76	0	0	0	0	0.00	0	0	0	0	0.00	3	153.92	461.76	
119	44122101-RU-B01	RUBBER BAND No. 18	box	0	0	0	0	0.00	8	0	0	8	1,081.60	0	0	0	0	0.00	5	0	0	5	676.00	13	135.20	1,757.60	
120	44121905-SP-F01	STAMP PAD, felt	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	39.92	0.00	
121	44121618-SS-S01	SCISSORS, symmetrical/asymmetrical	pair	0	0	0	0	0.00	4	0	0	4	262.08	0	0	0	0	0.00	2	0	0	2	131.04	6	65.52	393.12	
122	44121615-ST-S01	STAPLER, standard type	piece	0	0	0	0	0.00	6	0	0	6	1,185.60	0	0	0	0	0.00	1	0	0	1	197.60	7	197.60	1,383.20	
123	44121615-ST-B01	STAPLER, heavy duty (binder)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	693.15	0.00	
124	44121613-SR-P02	STAPLE REMOVER, plier-type	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	46.51	0.00	
125	44121605-TD-T01	TAPE DISPENSER, table top	piece	0	0	0	0	0.00	1	0	0	1	77.58	0	0	0	0	0.00	1	0	0	1	77.58	2	77.58	155.16	
PAPER MATERIALS AND PRODUCTS																											
126	14111525-CA-A01	CARTOLINA, assorted colors	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	83.72	0.00	
127	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	945.36	0.00	
128	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,973.92	0.00	
129	14111514-NP-S02	NOTEPAD, stick-on, 50mm x 76mm	pad	0	0	0	0	0.00	28	0	0	28	1,037.68	7	0	0	7	259.42	21	0	0	21	778.26	56	37.06	2,075.36	
130	14111514-NP-S04	NOTEPAD, stick-on, 76mm x 100mm	pad	0	0	0	0	0.00	28	0	0	28	1,659.84	7	0	0	7	414.96	21	0	0	21	1,244.88	56	59.28	3,319.68	
131	14111514-NP-S03	NOTEPAD, stick-on, 76mm x 76mm	pad	0	0	0	0	0.00	28	0	0	28	1,456.00	7	0	0	7	364.00	21	0	0	21	1,092.00	56	52.00	2,912.00	
132	14111514-NB-S02	STENO NOTEBOOK	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	14.04	0.00	
133	14111507-PP-M01	PAPER, MULTICOPY A4	ream	0	0	0	0	0.00	390	0	0	390	83,382.00	195	0	0	195	41,691.00	380	0	0	380	81,244.00	965	213.80	206,317.00	
134	14111507-PP-M02	PAPER, MULTICOPY LEGAL	ream	0	0	0	0	0.00	100	0	0	100	23,296.00	15	0	0	15	3,494.40	130	0	0	130	30,284.80	245	232.96	57,075.20	
135	14111507-PP-C01	PAPER, MULTIPURPOSE A4	ream	0	0	0	0	0.00	104	0	0	104	14,324.96	74	0	0	74	10,192.76	116	0	0	116	15,977.84	294	137.74	40,495.56	
136	14111507-PP-C02	PAPER, MULTIPURPOSE LEGAL	ream	0	0	0	0	0.00	54	0	0	54	8,581.14	54	0	0	54	8,581.14	66	0	0	66	10,488.06	174	158.91	27,650.34	
137	14111531-PP-R01	PAD PAPER, ruled	pad	0	0	0	0	0.00	8	0	0	8	278.56	0	0	0	0	0.00	8	0	0	8	278.56	16	34.82	557.12	
138	14111503-PA-P01	PAPER, parchment	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	154.21	0.00	
139	14111531-RE-B01	RECORD BOOK, 300 PAGES	book	0	0	0	0	0.00	15	0	0	15	1,375.50	0	0	0	0	0.00	17	0	0	17	1,558.90	32	91.70	2,934.40	
140	14111531-RE-B02	RECORD BOOK, 500 PAGES	book	0	0	0	0	0.00	27	0	0	27	3,363.12	0	0	0	0	0.00	17	0	0	17	2,117.52	44	124.56	5,480.64	
141	14111704-TT-P04	TISSUE, INTERFOLDED PAPER TOWEL	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	33.80	0.00	
142	14111704-TT-P02	TOILET TISSUE PAPER, 2 ply	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	99.84	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
PERFUMES OR COLOGNES OR FRAGRANCES																										
143	53131626-HS-601	HAND SANITIZER	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	85.08	0.00
PESTICIDES OR PEST REPELLENTS																										
144	10191509-IN-A01	INSECTICIDE	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	139.36	0.00
PRINTED PUBLICATIONS																										
145	55101524-RA-H01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184 and its IRR)	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	37.21	0.00
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																										
1	44103109-BR-D05	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,947.20	0.00
2	44103105-CA-C04	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,126.32	0.00
3	44103105-CA-C02	INK CARTRIDGE, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,178.32	0.00
4	44103105-CA-B04	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	861.12	0.00
5	44103105-CA-B02	INK CARTRIDGE, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	892.32	0.00
6	44103105-EP-B17	INK CARTRIDGE, EPSON C13T664100 (T6641), Black	cart	0	0	0	0	0.00	17	0	0	17	3,942.30	9	0	0	9	2,087.10	17	0	0	17	3,942.30	43	231.90	9,971.70
7	44103105-EP-C17	INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	cart	0	0	0	0	0.00	8	0	0	8	1,937.60	6	0	0	6	1,453.20	8	0	0	8	1,937.60	22	242.20	5,328.40
8	44103105-EP-M17	INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	cart	0	0	0	0	0.00	8	0	0	8	1,937.60	6	0	0	6	1,453.20	8	0	0	8	1,937.60	22	242.20	5,328.40
9	44103105-EP-Y17	INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	cart	0	0	0	0	0.00	8	0	0	8	1,937.60	6	0	0	6	1,453.20	8	0	0	8	1,937.60	22	242.20	5,328.40
10	44103105-HP-B40	INK CARTRIDGE, HP C2P04AA (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	852.80	0.00
11	44103105-HP-T40	INK CARTRIDGE, HP C2P06AA (HP62), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,048.32	0.00
12	44103105-HP-B09	INK CARTRIDGE, HP C9351AA (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00	0.00
13	44103105-HP-T10	INK CARTRIDGE, HP C9352AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,053.52	0.00
14	44103105-HP-B17	INK CARTRIDGE, HP CC640WA (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	880.88	0.00
15	44103105-HP-T17	INK CARTRIDGE, HP CC643WA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,047.28	0.00
16	44103105-HP-C40	INK CARTRIDGE, HP CD972AA (HP920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
17	44103105-HP-M40	INK CARTRIDGE, HP CD973AA (HP920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
18	44103105-HP-Y40	INK CARTRIDGE, HP CD974AA (HP920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
19	44103105-HP-B40	INK CARTRIDGE, HP CD975AA (HP920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,541.28	0.00
20	44103105-HP-B20	INK CARTRIDGE, HP CH561WA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	865.28	0.00
21	44103105-HP-T20	INK CARTRIDGE, HP CH562WA (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,066.00	0.00
22	44103105-HP-B43	INK CARTRIDGE, HP CN045AA (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,970.80	0.00
23	44103105-HP-C43	INK CARTRIDGE, HP CN046AA (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
24	44103105-HP-M43	INK CARTRIDGE, HP CN047AA (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
25	44103105-HP-Y43	INK CARTRIDGE, HP CN048AA (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
26	44103105-HP-B36	INK CARTRIDGE, HP CN692AA (HP704), Black	cart	0	0	0	0	0.00	12	0	0	12	5,029.44	0	0	0	0	0.00	12	0	0	12	5,029.44	24	419.12	10,058.88
27	44103105-HP-T36	INK CARTRIDGE, HP CN693AA (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	0	0	12	5,029.44	12	419.12	5,029.44
28	44103105-HP-B33	INK CARTRIDGE, HP CZ107AA (HP678), Black	cart	0	0	0	0	0.00	12	0	0	12	4,854.72	12	0	0	12	4,854.72	12	0	0	12	4,854.72	36	404.56	14,564.16
29	44103105-HP-T33	INK CARTRIDGE, HP CZ108AA (HP678), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	12	0	0	12	4,854.72	0	0	0	0	0.00	12	404.56	4,854.72
30	44103105-HP-T43	INK CARTRIDGE, HP F6V26AA (HP680), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
31	44103105-HP-B43	INK CARTRIDGE, HP F6V27AA (HP680), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
32	44103105-HP-C50	INK CARTRIDGE, HP L0551AA (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
33	44103105-HP-M50	INK CARTRIDGE, HP L0554AA (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
34	44103105-HP-Y50	INK CARTRIDGE, HP L0557AA (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
35	44103105-HP-B50	INK CARTRIDGE, HP L0560AA (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,294.80	0.00
36	44103105-HP-C46	INK CARTRIDGE, HP L0563AA (HP955XL), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
37	44103105-HP-M46	INK CARTRIDGE, HP L0566AA (HP955XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
38	44103105-HP-Y46	INK CARTRIDGE, HP L0569AA (HP955XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
39	44103105-HP-B48	INK CARTRIDGE, HP L0572AA (HP955XL), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,817.92	0.00
40	44103105-HP-C51	INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
41	44103105-HP-M51	INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
42	44103105-HP-Y51	INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
43	44103105-HP-B51	INK CARTRIDGE, HP T6M01AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
44	44103112-EP-R05	RIBBON CARTRIDGE, EPSON C135015516 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.43	0.00
45	44103112-EP-R13	RIBBON CARTRIDGE, EPSON C135015632, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.94	0.00
46	44103112-EP-R07	RIBBON CARTRIDGE, EPSON C135015531 (S015086)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	818.48	0.00
47	44103103-BR-B09	TONER CARTRIDGE, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,567.20	0.00
48	44103103-BR-B11	TONER CARTRIDGE, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,062.40	0.00
49	44103103-BR-B15	TONER CARTRIDGE, BROTHER TN-3478, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,575.44	0.00
50	44103103-BR-B16	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,564.56	0.00
51	44103103-BR-C03	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
52	44103103-BR-M03	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
53	44103103-BR-Y03	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
54	44103103-CA-B00	TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,399.36	0.00
55	44103103-HP-B12	TONER CARTRIDGE, HP CB435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,439.28	0.00
56	44103103-HP-B18	TONER CARTRIDGE, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,705.36	0.00
57	44103103-HP-B21	TONER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,152.72	0.00
58	44103103-HP-B22	TONER CARTRIDGE, HP CE285A (HP85A), Black	cart	0	0	0	0	0.00	6	0	0	6	21,590.40	0	0	0	0	0.00	6	0	0	6	21,590.40	12	3,598.40	43,180.80
59	44103103-HP-B23	TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,808.32	0.00
60	44103103-HP-C23	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,897.44	0.00
61	44103103-HP-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,897.44	0.00
62	44103103-HP-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,897.44	0.00
63	44103103-HP-B28	TONER CARTRIDGE, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,495.92	0.00
64	44103103-HP-B52	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,194.88	0.00
65	44103103-HP-B53	TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,822.96	0.00
66	44103103-HP-B56	TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,658.00	0.00
67	44103103-HP-B57	TONER CARTRIDGE, HP CF283A (HP83A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,367.52	0.00
68	44103103-HP-B59	TONER CARTRIDGE, HP CF287A (HP87), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,908.56	0.00
69	44103103-HP-B60	TONER CARTRIDGE, HP CF350A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,856.88	0.00
70	44103103-HP-C60	TONER CARTRIDGE, HP CF351A, Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,943.20	0.00
71	44103103-HP-Y60	TONER CARTRIDGE, HP CF352A, Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,943.20	0.00
72	44103103-HP-M60	TONER CARTRIDGE, HP CF353A, Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,943.20	0.00
73	44103103-HP-B61	TONER CARTRIDGE, HP CF360A (HP508A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,803.12	0.00
74	44103103-HP-C61	TONER CARTRIDGE, HP CF361A (HP508A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,783.28	0.00
75	44103103-HP-Y61	TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,783.28	0.00
76	44103103-HP-M61	TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,783.28	0.00
77	44103103-HP-B62	TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,439.28	0.00
78	44103103-HP-C62	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,063.28	0.00
79	44103103-HP-Y62	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,063.28	0.00
80	44103103-HP-M62	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,063.28	0.00
81	44103103-HP-B63	TONER CARTRIDGE, HP CF410A (HP410A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,328.48	0.00
82	44103103-HP-C63	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,592.08	0.00
83	44103103-HP-Y63	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,592.08	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
84	44103103-HP-M63	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,592.08	0.00
85	44103103-HP-B34	TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,155.84	0.00
86	44103103-HP-B48	TONER CARTRIDGE, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,680.00	0.00
SOFTWARE																										
1	43231513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
5	43232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
10	43233501-SFT-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
11	43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
12	43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
13	43232905-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
14	43233004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
15	43233205-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
16	43233405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																										
1	80141505-TS-001	BALLPEN	piece	0	0	0	0	0.00	324	0	0	324	6,804.00	192	0	0	192	4,032.00	216	0	0	216	4,536.00	732	21.00	15,372.00
2	80141505-TS-002	MULTIFUNCTION PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
3	80141505-TS-003	LAMINATING FILM	pack	0	0	0	0	0.00	10	0	0	10	1,200.00	0	0	0	0	0.00	5	0	0	5	600.00	15	120.00	1,800.00
4	80141505-TS-004	STICKER PAPER	pack	0	0	0	0	0.00	15	0	0	15	1,650.00	0	0	0	0	0.00	10	0	0	10	1,100.00	25	110.00	2,750.00
5	80141505-TS-005	DOUBLE SIDED TAPE	roll	0	0	0	0	0.00	32	0	0	32	640.00	30	0	0	30	600.00	42	0	0	42	840.00	104	20.00	2,080.00
6	80141505-TS-006	PHOTO PAPER	pack	0	0	0	0	0.00	18	0	0	18	2,160.00	2	0	0	2	240.00	14	0	0	14	1,680.00	34	120.00	4,080.00
7	80141505-TS-007	BLEACHING SOLUTION	bottle	0	0	0	0	0.00	12	0	0	12	480.00	0	0	0	0	0.00	12	0	0	12	480.00	24	40.00	960.00
8	80141505-TS-008	CERTIFICATE FRAME	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
9	80141505-TS-009	CERTIFICATE HOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
10	80141505-TS-010	UNINTERRUPTIBLE POWER SUPPLY	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
11	80141505-TS-011	AIR CONDITIONING UNIT	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
12	80141505-TS-012	SMART TELEVISION	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
13	80141505-TS-013	WHITE BOARD	piece	0	0	0	0	0.00	2	0	0	2	1,200.00	0	0	0	0	0.00	0	0	0	0	0.00	2	600.00	1,200.00
14	80141505-TS-014	MICROPHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
15	80141505-TS-015	MEDAL	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
16	80141505-TS-016	DISHWASHING LIQUID	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
17	80141505-TS-017	PLASTIC FASTENER	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
18	80141505-TS-018	STEEL FILING CABINET	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
19	80141505-TS-019	VELLUM BOARD PAPER	pack	0	0	0	0	0.00	20	0	0	20	1,000.00	0	0	0	0	0.00	20	0	0	20	1,000.00	40	50.00	2,000.00
20	80141505-TS-020	EXTENSION CORD	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
21	80141505-TS-021	PAINT	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
22	80141505-TS-022	COLORLED PAPER	pack	0	0	0	0	0.00	5	0	0	5	1,500.00	3	0	0	3	900.00	5	0	0	5	1,500.00	13	300.00	3,900.00
23	80141505-TS-023	BOND PAPER	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
24	80141505-TS-024	PUSH PIN	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
25	80141505-TS-025	DOOR MAT	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
26	80141505-TS-026	GLUE STICK (PASTE)	piece	0	0	0	0	0.00	18	0	0	18	720.00	0	0	0	0	0.00	14	0	0	14	560.00	32	40.00	1,280.00
27	80141505-TS-027	GLUE STICK (FOR GLUE GUN)	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
28	80141505-TS-028	DEODORANT CAKE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
29	80141505-TS-029	DISPOSABLE GLOVES	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
30	80141505-TS-030	OFFICE CHAIR	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
31	80141505-TS-031	MANILA PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
32	80141505-TS-032	AUTOMOTIVE BATTERIES	piece	0	0	0	0	0.00	8	0	0	8	80,000.00	8	0	0	8	80,000.00	16	0	0	16	160,000.00	32	10,000.00	320,000.00
33	80141505-TS-033	PADLOCK	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
34	80141505-TS-034	MOBILE PHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
35	80141505-TS-035	COMPACT DISC	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
36	80141505-TS-036	AMPLIFIER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
37	80141505-TS-037	STORAGE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
38	80141505-TS-038	PLASTIC ENVELOPE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
39	80141505-TS-039	DOCUMENT SCANNER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
40	80141505-TS-040	WATER DISPENSER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
41	80141505-TS-041	PARACETAMOL	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
42	80141505-TS-042	GLUE GUN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
43	80141505-TS-043	INKJET PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
44	80141505-TS-044	SPEAKERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
45	80141505-TS-045	POVIDONE IODINE	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
46	80141505-TS-046	KEYBOARD	unit	0	0	0	0	0.00	6	0	0	6	4,200.00	3	0	0	3	2,100.00	7	0	0	7	4,900.00	16	700.00	11,200.00
47	80141505-TS-047	DSLR CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
48	80141505-TS-048	STEEL RACK	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
49	80141505-TS-049	LAMINATING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-050	FUEL FILTERS	piece	0	0	0	0	0.00	70	0	0	70	133,000.00	68	0	0	68	129,200.00	71	0	0	71	134,900.00	209	1,900.00	397,100.00
51	80141505-TS-051	AIRLINE TICKETS (DOMESTIC)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-052	AIRLINE TICKETS (INTERNATIONAL)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-053	CAR (Sedan or Hatchback)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
46	80141505-TS-054	MULTI-PURPOSE VEHICLE (MPV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
47	80141505-TS-055	SPORTS UTILITY VEHICLE (SUV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
48	80141505-TS-056	PASSENGER VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
49	80141505-TS-057	VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-058	TRI-WHEEL VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-059	PICK-UP TRUCK	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-060	ALL-TERRAIN VEHICLE (ATV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-061	ASSEMBLED OWNER-TYPE JEEP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-062	ASSEMBLED PASSENGER JEEPNEY-TYPE VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-063	MOTORCYCLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-064	BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-065	MINI BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
A. TOTAL																										1,440,532.55
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																										144,553.16

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																						P		
D. GRAND TOTAL (A + B+ C)																						P		1,595,084.71
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																								

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:


ROSEMARIE Q. TINGSUHA
Administrative Officer III / Supply Officer II
Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:


LISA MAY P. SENAGAN / REBECCA B. TUBAN
Accountant III / Budget Officer II
Accountant / Budget Officer

Approved by:


OSCAR D. DELA CRUZ, DPA
District Engineer
Head of Office/Agency

Date Prepared: 16-Jul-24

APP-CSE 2025 FORM - Other Items
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2025 FORM - Other Items

AGENCY CODE/UACS:

AGENCY NAME:

ORGANIZATION TYPE:

REGION:

ADDRESS:

CONTACT PERSON:

DESIGNATION:

EMAIL:

CONTACT NUMBER:

INTRODUCTION: This form shall be utilized by government agencies for items that are not available in the PS-DBM catalogue but are regularly purchased from other sources. Information given in this form will serve as a survey to identify the items that may be considered as CSE by the PS-DBM.

REMLINDERS:

- The APP-CSE 2025 Form - Other Items must be accomplished using Excel ONLY. The APP-CSE Form - Other Items shall be deemed incorrect or invalid if the form used is in other than the prescribed format which can be downloaded in the PS-DBM website (www.ps-philgeps.gov.ph).
- All information must be provided accurately.
- To fill-out, find the item in the "List of Items - 1" tab of this file then type the desired product in the search bar (working only for Microsoft Excel 2013 or higher). Copy the description, right click then PASTE AS VALUES in the dedicated column of the form "Items Description". You may also use the "List of Items - 2" then press CTRL + F to find the item. If it is necessary to input the details of the product, you may type it in the "Specification" column provided beside the item description. The first one hundred (100) rows are dedicated only for this procedure, while the remaining rows is open for editing. You can insert additional rows after the first 100 if necessary.
- Upload the APP-CSE 2025 Form - Other Items through the Google Forms Link: <https://forms.gle/3h6t3d1a17xds6d9>
- For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0919-2954436 (Smart) or 0962-9255199 (Smart), or email appcse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE
- The APP-CSE for FY 2025 must be submitted on or before July 31, 2024

No.	PS-DBM Code	Item Description	Specifications (Input specific features or composition of the item such as dimensions, color or functions)	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for this year	Price	Total Amount for this year	
					Jan	Feb	Mar	Q1	1st quarter	April	May	June	Q2	2nd quarter	July	Aug	Sept	Q3	3rd quarter	Oct	Nov	Dec	Q4	4th quarter				
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																												
1	-	Cloud Computing Services						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00	
2	-	COMMON OFFICE SUPPLIES AND CONSUMABLES/ ACCESSORIES/ DEVICES/ JANITORIAL SUPPLIES						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00	
3	-	A4 Film Paper Cover (Transparent) 300 Microns		pack	0	0	0	0	0.00	3	0	0	3	2,530.00	3	0	0	3	2,530.00	4	0	0	4	3,400.00	10	830.00	8,600.00	
4	-	Bleider Clip 1 1/8"		box	0	0	0	0	0.00	14	0	0	14	858.00	6	0	0	6	282.00	14	0	0	14	658.00	34	47.00	1,598.00	
5	-	Bleider Clip 3/4"		box	0	0	0	0	0.00	11	0	0	11	132.00	12	0	0	12	144.00	7	0	0	7	84.00	30	32.00	360.00	
6	-	BROCHURE : WHAT IS ARTA		PC	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	0	0	20	1,400.00	20	70.00	1,400.00	
7	-	LEAFLET : LABANAN ANG RED TAPE		PC	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	0	0	20	1,400.00	20	70.00	1,400.00	
8	-	POSTER : BAWAL ANG RED TAPE		PC	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	0	0	20	1,400.00	20	70.00	1,400.00	
9	-	Calculator (Scientific)		PC	0	0	0	0	0.00	10	0	0	10	14,750.00	0	0	0	0	0.00	0	0	0	0	0.00	10	1,475.00	14,750.00	
10	-	Chip Board 26" x 36"		PC	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	0	0	50	3,500.00	50	70.00	3,500.00	
11	-	Correction Pen		PC	0	0	0	0	0.00	2	0	0	2	100.00	0	0	0	0	0.00	2	0	0	2	100.00	4	50.00	200.00	
12	-	Customized Ring Binder (A3) Royal Blue w/ DPMH Logo		PC	0	0	0	0	0.00	20	0	0	20	8,800.00	20	0	0	20	8,800.00	20	0	0	20	8,800.00	60	440.00	28,400.00	
13	-	Customized Ring Binder (Legal size) Royal Blue w/ DPMH Logo		PC	0	0	0	0	0.00	560	0	0	560	112,000.00	70	0	0	70	14,000.00	680	0	0	680	1,36,000.00	1310	200.00	262,000.00	
14	-	Engineer's Field Book		PC	0	0	0	0	0.00	55	0	0	55	3,300.00	30	0	0	30	1,800.00	40	0	0	40	2,400.00	125	80.00	7,860.00	
15	-	Flash Drive 4GB		PC	0	0	0	0	0.00	21	0	0	21	3,570.00	3	0	0	3	510.00	6	0	0	6	1,020.00	30	170.00	5,100.00	
16	-	Flash Drive 8GB		PC	0	0	0	0	0.00	21	0	0	21	3,570.00	3	0	0	3	510.00	6	0	0	6	1,020.00	30	170.00	5,100.00	
17	-	Flash Drive 32GB		PC	0	0	0	0	0.00	32	0	0	32	12,000.00	0	0	0	0	0.00	22	0	0	22	8,250.00	54	975.00	20,250.00	
18	-	Folder Plastic A4 size		dozen	0	0	0	0	0.00	5	0	0	5	1,750.00	3	0	0	3	1,050.00	3	0	0	3	1,050.00	11	350.00	3,850.00	
19	-	Folder, Plastic Legal size		dozen	0	0	0	0	0.00	5	0	0	5	1,750.00	3	0	0	3	1,050.00	3	0	0	3	1,050.00	11	350.00	3,850.00	
20	-	Paper Multicopy A3 Sub 24		ream	0	0	0	0	0.00	25	0	0	25	11,000.00	20	0	0	20	8,800.00	25	0	0	25	11,000.00	70	440.00	30,800.00	
21	-	Paper Multicopy A4 (200 GSM)		ream	0	0	0	0	0.00	2	0	0	2	800.00	0	0	0	0	0.00	0	0	0	2	800.00	4	300.00	1,200.00	
22	-	Paper Mylar 24"x30"m (100 mikrons)		roll	0	0	0	0	0.00	20	0	0	20	100,000.00	10	0	0	10	50,000.00	60	0	0	60	300,000.00	90	5,000.00	450,000.00	
23	-	Paper, Blue Print 80 GSM 2" core 24"x50 yard		roll	0	0	0	0	0.00	10	0	0	10	6,500.00	10	0	0	10	6,500.00	20	0	0	20	13,000.00	40	650.00	26,000.00	
24	-	Paper Tracing 90/95 GSM 2" Core 24"x50 yard		roll	0	0	0	0	0.00	10	0	0	10	17,300.00	10	0	0	10	17,300.00	20	0	0	20	34,600.00	40	1,730.00	68,200.00	
25	-	Permanent Marker Pen ; Dual Tip (for Paper Mylar)		PC	0	0	0	0	0.00	46	0	0	46	3,220.00	23	0	0	23	1,610.00	61	0	0	61	4,270.00	130	70.00	9,100.00	
26	-	Refill, Permanent Marker Pen		bottle	0	0	0	0	0.00	2	0	0	2	169.00	3	0	0	3	240.00	6	0	0	6	480.00	11	80.00	880.00	
27	-	Plastic Fastener 8.5" Long (Elongated)		box	0	0	0	0	0.00	12	0	0	12	2,280.00	0	0	0	0	0.00	6	0	0	6	1,140.00	18	190.00	3,420.00	
28	-	Plastic Jacket Refiller, Legal size (for Customized Ring Binder)		PC	0	0	0	0	0.00	10	0	0	10	450.00	0	0	0	0	0.00	0	0	0	0	0.00	10	45.00	450.00	
29	-	Record Book (150 pages)		PC	0	0	0	0	0.00	10	0	0	10	3,100.00	0	0	0	0	0.00	0	0	0	0	0.00	10	310.00	3,100.00	
30	-	Record Book (200 pages)		PC	0	0	0	0	0.00	19	0	0	19	6,840.00	2	0	0	2	720.00	21	0	0	21	7,560.00	42	360.00	15,120.00	
31	-	Rewritable CD w/casing		PC	0	0	0	0	0.00	10	0	0	10	750.00	0	0	0	0	0.00	0	0	0	0	0.00	10	75.00	750.00	
32	-	Refill, Sign Pen 0.4mm Blue		dozen	0	0	0	0	0.00	2	0	0	2	1,240.00	0	0	0	0	0.00	1	0	0	1	620.00	3	620.00	1,860.00	
33	-	Refill, Sign Pen 0.5mm Black		dozen	0	0	0	0	0.00	2	0	0	2	1,240.00	0	0	0	0	0.00	1	0	0	1	620.00	3	620.00	1,860.00	
34	-	Refill, Sign Pen 0.5mm Blue		dozen	0	0	0	0	0.00	3	0	0	3	1,950.00	1	0	0	1	650.00	3	0	0	3	1,950.00	7	650.00	4,550.00	
35	-	Refill, Sign Pen 0.5mm Black		dozen	0	0	0	0	0.00	3	0	0	3	1,950.00	1	0	0	1	650.00	3	0	0	3	1,950.00	7	650.00	4,550.00	
36	-	Refill, Sign Pen 0.7mm Blue		dozen	0	0	0	0	0.00	3	0	0	3	1,950.00	0	0	0	0	0.00	1	0	0	1	650.00	4	650.00	2,600.00	
37	-	Refill, Sign Pen 0.7mm Black		dozen	0	0	0	0	0.00	3	0	0	3	1,950.00	0	0	0	0	0.00	1	0	0	1	650.00	4	650.00	2,600.00	
38	-	Sign Pen 0.7mm Blue		dozen	0	0	0	0	0.00	2	0	0	2	1,890.00	0	0	0	0	0.00	1	0	0	1	795.00	3	795.00	2,385.00	
39	-	Sign Pen 0.7mm Black		dozen	0	0	0	0	0.00	2	0	0	2	1,890.00	0	0	0	0	0.00	1	0	0	1	795.00	3	795.00	2,385.00	
40	-	Staple Wire #35 (NB)		box	0	0	0	0	0.00	16	0	0	16	1,200.00	10	0	0	10	750.00	17	0	0	17	1,275.00	43	75.00	3,225.00	
41	-	Tape, Double Sided w/Foam 24mm		roll	0	0	0	0	0.00	25	0	0	25	2,000.00	11	0	0	11	880.00	23	0	0	23	1,840.00	59	80.00	4,720.00	
42	-	Tape, Double Sided (Transparent) 24mm		roll	0	0	0	0	0.00	2	0	0	2	290.00	0	0	0	0	0.00	0	0	0	0	0.00	2	145.00	290.00	
43	-	Tape, Duct 48mm		roll	0	0	0	0	0.00	36	0	0	36	6,120.00	15	0	0	15	2,550.00	27	0	0	27	4,590.00	78	170.00	13,260.00	
44	-	Tape, Packaging 24mm		roll	0	0	0	0	0.00	5	0	0	5	225.00	0	0	0	0	0.00	5	0	0	5	225.00	10	45.00	450.00	
45	-	Refill, Whiteboard Marker Ink		bottle	0	0	0	0	0.00	0	0	0	0	0.00	3	0	0	3	240.00	0	0	0	0	0.00	3	120.00	360.00	
46	-	Writing Board w/Stand		PC	0	0	0	0	0.00	1	0	0	1	300.00	0	0	0	0	0.00	1	0	0	1	300.00	2	300.00	600.00	

No.	UNEP/C	Item Description	Specifications (Input specific features or composition of the item such as dimensions, color, or functions)	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
					Jan	Feb	Mar	Q1	Q1 AVERAGE	April	May	June	Q2	Q2 AVERAGE	July	Aug	Sept	Q3	Q3 AVERAGE	Oct	Nov	Dec	Q4	Q4 AVERAGE				
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																												
47	-	All Purpose Cleaner 1L		bottle	0	0	0	0	0.00	5	0	0	5	1,250.00	0	0	0	0	0.00	0	0	0	0	0.00	5	250.00	1,250.00	
48	-	Battery (Rechargeable) AA		pair	0	0	0	0	0.00	10	0	0	10	4,500.00	0	0	0	0	0.00	0	0	0	0	0.00	10	450.00	4,500.00	
49	-	Battery (Rechargeable) AAA		pair	0	0	0	0	0.00	4	0	0	4	1,800.00	0	0	0	0	0.00	4	0	0	4	1,800.00	8	450.00	3,600.00	
50	-	Battery (LEICA GEB 331 Bat. Int Li-Ion 11.1 V2.8 Ah		pc	0	0	0	0	0.00	4	0	0	4	2,600.00	0	0	0	0	0.00	0	0	0	0	0.00	4	650.00	2,600.00	
51	-	Battery (LEICA GEB 331 Bat. Int Li-Ion 11.1 V2.6Ah		pc	0	0	0	0	0.00	4	0	0	4	2,200.00	0	0	0	0	0.00	0	0	0	0	0.00	4	590.00	2,300.00	
52	-	Car Freshener Aluminum Tin Casing		can	0	0	0	0	0.00	29	0	0	29	6,090.00	9	0	0	9	1,890.00	9	0	0	9	1,890.00	47	210.00	9,870.00	
53	-	Car Freshener Plastic Casing		can	0	0	0	0	0.00	20	0	0	20	2,100.00	0	0	0	0	0.00	0	0	0	0	0.00	20	105.00	2,100.00	
54	47101576	Chlorine Granules		kg	0	0	0	0	0.00	5	0	0	5	750.00	0	0	0	0	0.00	5	0	0	5	750.00	10	150.00	1,500.00	
55	-	Figure 8 Road Cone		pc	0	0	0	0	0.00	4	0	0	4	3,400.00	4	0	0	4	3,400.00	0	0	0	0	0.00	8	850.00	6,800.00	
56	-	Floor Mop w/ Head		set	0	0	0	0	0.00	18	0	0	18	4,140.00	6	0	0	6	1,280.00	16	0	0	16	3,680.00	40	230.00	9,200.00	
57	-	Floor Scrubber Brush w/ Handle		pc	0	0	0	0	0.00	12	0	0	12	1,800.00	0	0	0	0	0.00	0	0	0	0	0.00	12	130.00	1,800.00	
58	-	Glass Cleaner (500ml)		bottle	0	0	0	0	0.00	12	0	0	12	2,400.00	0	0	0	0	0.00	12	0	0	12	2,400.00	24	200.00	4,800.00	
59	-	Rafil, Glass Cleaner (500ml)		bottle	0	0	0	0	0.00	12	0	0	12	1,320.00	0	0	0	0	0.00	12	0	0	12	1,320.00	24	110.00	2,640.00	
60	-	Insect Spray (500ml)		bottle	0	0	0	0	0.00	18	0	0	18	7,470.00	1	0	0	1	415.00	16	0	0	16	6,640.00	35	415.00	14,525.00	
61	-	Muriatic Acid		gallon	0	0	0	0	0.00	2	0	0	2	560.00	0	0	0	0	0.00	0	0	0	0	0.00	2	280.00	560.00	
62	-	Polo Shirt w/Print (YAW)		pc	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	75	0	0	75	42,000.00	75	560.00	42,000.00	
63	-	Polo Shirt w/Print (Women's Month)		pc	0	0	75	75	42,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	75	560.00	42,000.00	
64	-	Raincoat Long Sleeves w/DPWH Logo (Orange for Maintenance Crew)		pc	0	0	0	0	0.00	300	0	0	300	150,000.00	0	0	0	0	0.00	0	0	0	0	0.00	300	500.00	150,000.00	
65	-	Raincoat Long Sleeves w/DPWH Logo (Royal Blue for ESU Drivers)		pc	0	0	0	0	0.00	50	0	0	50	25,000.00	0	0	0	0	0.00	0	0	0	0	0.00	50	500.00	25,000.00	
66	-	Rechargeable Flashlight (LED Spotlight)		pc	0	0	0	0	0.00	1	0	0	1	1,400.00	0	0	0	0	0.00	1	0	0	1	1,400.00	2	1,400.00	2,800.00	
67	-	Scuba Diving Boots (Size) Men Non-Slip (For Survey)		pair	0	0	0	0	0.00	12	0	0	12	19,560.00	0	0	0	0	0.00	0	0	0	0	0.00	12	1,630.00	19,560.00	
68	-	Safety Vest		pc	0	0	0	0	0.00	20	0	0	20	10,000.00	0	0	0	0	0.00	0	0	0	0	0.00	20	500.00	10,000.00	
69	-	Silver Phosphor Copper Rod		kg	0	0	0	0	0.00	1	0	0	1	1,000.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,000.00	1,000.00	
70	-	Toilet Bowl Cleaner (900ml)		bottle	0	0	0	0	0.00	16	0	0	16	4,800.00	19	0	0	19	5,700.00	21	0	0	21	6,300.00	56	300.00	16,800.00	
71	-	Toilet Bowl Plunger (Rubberized w/ Handle)		pc	0	0	0	0	0.00	12	0	0	12	1,800.00	0	0	0	0	0.00	0	0	0	0	0.00	12	150.00	1,800.00	
72	-	Toilet Bowl Scrub w/holder		set	0	0	0	0	0.00	12	0	0	12	1,800.00	0	0	0	0	0.00	0	0	0	0	0.00	12	150.00	1,800.00	
73	-	Toilet Deodorizer w/holder		pc	0	0	0	0	0.00	24	0	0	24	1,440.00	12	0	0	12	720.00	24	0	0	24	1,440.00	60	60.00	3,600.00	
74	-	Trash Bin (Mobile w/Wheel 240Ltrs., Pedal Bin) Color: Yellow; Label: Non-Bio Degradable		pc	0	0	0	0	0.00	2	0	0	2	8,600.00	0	0	0	0	0.00	0	0	0	0	0.00	2	4,300.00	8,600.00	
75	-	Trash Bin (Mobile w/Wheel 240Ltrs., Pedal Bin) Color: Green; Label: Bio Degradable		pc	0	0	0	0	0.00	2	0	0	2	8,600.00	0	0	0	0	0.00	0	0	0	0	0.00	2	4,300.00	8,600.00	
76	-	Trash Bin (Mobile w/Wheel 240Ltrs., Pedal Bin) Color: Blue; Label: Recyclable		pc	0	0	0	0	0.00	2	0	0	2	8,600.00	0	0	0	0	0.00	0	0	0	0	0.00	2	4,300.00	8,600.00	
77	-	Umbrella Nail (for Survey)		kg	0	0	0	0	0.00	100	0	0	100	14,500.00	50	0	0	50	7,250.00	50	0	0	50	7,250.00	200	145.00	29,000.00	
78	-	COMMON OFFICE SUPPLIES ON PRINTERS and COPIER INKS/ACCESSORIES/PARTS			0	0	0	0	0.00		0	0	0	0.00		0	0	0	0.00		0	0	0	0.00	0	0.00	0.00	
79	-				0	0	0	0	0.00		0	0	0	0.00		0	0	0	0.00		0	0	0	0.00	0	0.00	0.00	
80	-	Brother Ink BT D60 BK, Black		bottle	0	0	0	0	0.00	5	0	0	5	2,100.00	5	0	0	5	2,100.00	5	0	0	5	2,100.00	15	420.00	6,300.00	
81	-	Brother Ink BT 5000C, Cyan		bottle	0	0	0	0	0.00	3	0	0	3	1,260.00	3	0	0	3	1,260.00	3	0	0	3	1,260.00	9	420.00	3,780.00	
82	-	Brother Ink BT 5000M, Magenta		bottle	0	0	0	0	0.00	3	0	0	3	1,260.00	3	0	0	3	1,260.00	3	0	0	3	1,260.00	9	420.00	3,780.00	
83	-	Brother Ink BT 5000Y, Yellow		bottle	0	0	0	0	0.00	3	0	0	3	1,260.00	3	0	0	3	1,260.00	3	0	0	3	1,260.00	9	420.00	3,780.00	
84	-	Drum DR512 Black (INEO 281+ / INEO 224e+)		unit	0	0	0	0	0.00	1	0	0	1	19,800.00	0	0	0	0	0.00	1	0	0	1	19,800.00	2	19,800.00	39,600.00	
85	-	Drum DR 316 Yellow (INEO 300)		unit	0	0	0	0	0.00	1	0	0	1	32,000.00	0	0	0	0	0.00	0	0	0	0	0.00	1	32,000.00	32,000.00	
86	-	Drum DR 316 Black(INEO 360)		unit	0	0	0	0	0.00	5	0	0	5	185,000.00	0	0	0	0	0.00	4	0	0	4	132,000.00	9	83,000.00	287,000.00	
87	-	Drum DR 316 Cyan(INEO 360)		unit	0	0	0	0	0.00	3	0	0	3	106,500.00	0	0	0	0	0.00	2	0	0	2	71,000.00	5	35,500.00	177,500.00	
88	-	Drum DR 316 Yellow (INEO 360)		unit	0	0	0	0	0.00	3	0	0	3	106,500.00	0	0	0	0	0.00	2	0	0	2	71,000.00	5	35,500.00	177,500.00	
89	-	Drum DR 316 Magenta (INEO 360)		unit	0	0	0	0	0.00	3	0	0	3	106,500.00	0	0	0	0	0.00	2	0	0	2	71,000.00	5	35,500.00	177,500.00	
90	-	Drum DR Yellow INEO 281		unit	0	0	0	0	0.00</																			

Sl. No.	UNSPSC	Item Description	Specifications (Input specific features or composition of the item such as dimensions, color, or function)	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price	Total Amount for the year		
					Jan	Feb	Mar	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4						
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																									
A. TOTAL																							₱		2,830,798.00
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																							₱		283,079.80
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																							₱		
D. GRAND TOTAL (A + B + C)																							₱		3,113,877.80
E. APPROVED BUDGET BY THE AGENCY HEAD (In Figures and Words)																									

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by: 
ROSEMARIE L. TUNGUA
Administrative Officer III / Supply Officer II
Property / Supply Officer
Date Prepared: 16-Jul-24

Certified Funds Available / Certified Appropriate Funds Available: 
LISA MAY S. VERGARA / BEBECCA B. TUBAN
Accountant TO / Budget Officer II
Accountant / Budget Officer

Approved by: 
OSCAR V. DELA CRUZ, DPA
District Engineer
Head of Office / Agency

APP-CSE 2025 FORM - Other Items
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2025 FORM - Other Items

AGENCY CODE/UACS:

AGENCY NAME:

ORGANIZATION TYPE:

REGION:

ADDRESS:

CONTACT PERSON:

DESIGNATION:

EMAIL:

CONTACT NUMBER:

INTRODUCTION: This form shall be utilized by government agencies for items that are not available in the PS-DBM catalogue but are regularly purchased from other sources. Information given in this form will serve as a survey to identify the items that may be considered as CSE by the PS-DBM.

REMINDERS:

- The APP-CSE 2025 Form - Other Items must be accomplished using Excel ONLY. The APP-CSE Form - Other Items shall be deemed incorrect or invalid if the form used is in other than the prescribed format which can be downloaded in the PS-DBM website (www.ps-philgeps.gov.ph).
- All Information must be provided accurately.
- To fill-out, find the item in the "List of Items - 1" tab of this file then type the desired product in the search bar (working only for Microsoft Excel 2013 or Higher). Copy the description, right click then PASTE AS VALUES in the dedicated column of the form "Item Description". You may also use the "List of Items - 2" tab and press CTRL + F to find the item. If it is necessary to input the details of the product, you may type it in the "Specification" column provided beside the item description. The first one hundred (100) rows are dedicated only for this procedure, while the remaining rows are open for editing. You can insert additional rows after the first 100 if necessary.
- Upload the APP-CSE 2025 Form - Other Items through the Google Forms Link: <https://shorturl.at/adeo0>
- For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0918-2954426 (5merit) or 0962-8255399 (5merit), or email appcse.helppdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE
- The APP-CSE for FY 2025 must be submitted on or before July 31, 2024

No.	UNSPSC	Item Description	Specification (Input specific features or composition of the item such as dimensions, color, or functions)	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
					Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount			
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																											
1	-	Cloud Computing Services						0	0.00				0	0.00				0	0.00				0	0.00			0.00
2	-	Epson L15150 Pigment Ink 008 Magenta		bottle	0	0	0	0	0.00	26	0	0	26	24,880.00	3	0	0	3	2,775.00	8	0	0	8	7,400.00	37	925.00	34,225.00
3	-	HP 7308 Design Jet Ink Cartridge K Photo Black		pc	0	0	0	0	0.00	1	0	0	1	11,500.00	1	0	0	1	11,500.00	1	0	0	1	11,500.00	3	11,500.00	34,500.00
4	-	HP 7308 Design Jet Ink Cartridge K Gray/Black		pc	0	0	0	0	0.00	1	0	0	1	11,500.00	1	0	0	1	11,500.00	1	0	0	1	11,500.00	3	11,500.00	34,800.00
5	-	HP 7308 Design Jet Ink Cartridge K Matte Black		pc	0	0	0	0	0.00	1	0	0	1	11,500.00	1	0	0	1	11,500.00	1	0	0	1	11,500.00	3	11,500.00	34,800.00
6	-	HP 7308 Design Jet Ink Cartridge K Cyan		pc	0	0	0	0	0.00	1	0	0	1	10,920.00	1	0	0	1	10,920.00	1	0	0	1	10,920.00	3	10,920.00	32,760.00
7	-	HP 7308 Design Jet Ink Cartridge K Magenta		pc	0	0	0	0	0.00	1	0	0	1	10,920.00	1	0	0	1	10,920.00	1	0	0	1	10,920.00	3	10,920.00	32,760.00
8	-	HP 7308 Design Jet Ink Cartridge K Yellow		pc	0	0	0	0	0.00	1	0	0	1	10,920.00	1	0	0	1	10,920.00	1	0	0	1	10,920.00	3	10,920.00	32,760.00
9	-	Imaging Unit Cyan INEO 287		unit	0	0	0	0	0.00	1	0	0	1	13,000.00	0	0	0	0	0.00	0	0	0	0	0.00	1	13,000.00	13,000.00
10	-	Imaging Unit Magenta INEO 287		unit	0	0	0	0	0.00	1	0	0	1	13,000.00	0	0	0	0	0.00	0	0	0	0	0.00	1	13,000.00	13,000.00
11	-	Imaging Unit Yellow/NEO 287		unit	0	0	0	0	0.00	1	0	0	1	13,000.00	0	0	0	0	0.00	0	0	0	0	0.00	1	13,000.00	13,000.00
12	-	Imaging Unit, Drum DR 114 INEO 163		unit	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	23,500.00	0	0	0	0	0.00	1	23,500.00	23,500.00
13	-	Imaging Drum Black INEO 281		unit	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	20,500.00	0	0	0	0	0.00	1	20,500.00	20,500.00
14	-	Imaging Transfer Belt INEO 281		unit	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	19,500.00	0	0	0	0	0.00	1	19,500.00	19,500.00
15	-	Imaging Transfer Belt AA21-5737-00 INEO 3001		unit	0	0	0	0	0.00	2	0	0	2	31,086.00	0	0	0	0	0.00	0	0	0	0	0.00	2	15,543.00	31,086.00
16	-	Imaging Transfer Belt AA21-5737-00 INEO 3601		unit	0	0	0	0	0.00	2	0	0	2	31,086.00	0	0	0	0	0.00	0	0	0	0	0.00	2	15,543.00	31,086.00
17	-	Ink Cartridge 810 Black		pc	0	0	0	0	0.00	10	0	0	10	10,000.00	0	0	0	0	0.00	10	0	0	10	10,000.00	20	1,000.00	20,000.00
18	-	Ink Cartridge 811 Colored		pc	0	0	0	0	0.00	6	0	0	6	6,000.00	0	0	0	0	0.00	6	0	0	6	6,000.00	12	1,000.00	12,000.00
19	-	Toner Black INEO 3001		tube	0	0	0	0	0.00	9	0	0	9	87,750.00	2	0	0	2	19,500.00	10	0	0	10	97,500.00	21	9,750.00	204,750.00
20	-	Toner Magenta INEO 3001		tube	0	0	0	0	0.00	3	0	0	3	51,000.00	1	0	0	1	17,000.00	3	0	0	3	51,000.00	7	17,000.00	119,000.00
21	-	Toner Cyan INEO 3001		tube	0	0	0	0	0.00	3	0	0	3	51,000.00	1	0	0	1	17,000.00	3	0	0	3	51,000.00	7	17,000.00	119,000.00
22	-	Toner Yellow INEO 3001		tube	0	0	0	0	0.00	3	0	0	3	51,000.00	1	0	0	1	17,000.00	3	0	0	3	51,000.00	7	17,000.00	119,000.00
23	-	Toner Black INEO 3601		tube	0	0	0	0	0.00	6	0	0	6	58,500.00	3	0	0	3	28,250.00	4	0	0	4	38,000.00	13	9,750.00	136,750.00
24	-	Toner Magenta INEO 3601		tube	0	0	0	0	0.00	8	0	0	8	136,000.00	4	0	0	4	68,000.00	6	0	0	6	102,000.00	18	17,000.00	306,000.00
25	-	Toner Cyan INEO 3601		tube	0	0	0	0	0.00	8	0	0	8	136,000.00	4	0	0	4	68,000.00	6	0	0	6	102,000.00	18	17,000.00	306,000.00
26	-	Toner Yellow INEO 3601		tube	0	0	0	0	0.00	8	0	0	8	136,000.00	4	0	0	4	68,000.00	6	0	0	6	102,000.00	18	17,000.00	306,000.00
27	-	Toner 221 Black INEO 287		pc	0	0	0	0	0.00	4	0	0	4	38,000.00	3	0	0	3	28,500.00	3	0	0	3	28,500.00	10	9,500.00	85,000.00
28	-	Toner 221 Cyan INEO 287		pc	0	0	0	0	0.00	3	0	0	3	55,500.00	2	0	0	2	37,000.00	2	0	0	2	37,000.00	7	18,500.00	129,500.00
29	-	Toner 221 Magenta INEO 287		pc	0	0	0	0	0.00	3	0	0	3	55,500.00	2	0	0	2	37,000.00	2	0	0	2	37,000.00	7	18,500.00	129,500.00
30	-	Toner 221 Yellow INEO 287		pc	0	0	0	0	0.00	3	0	0	3	55,500.00	2	0	0	2	37,000.00	2	0	0	2	37,000.00	7	18,500.00	129,500.00
31	-	Toner Develop INEO 163		tube	0	0	0	0	0.00	2	0	0	2	7,800.00	0	0	0	0	0.00	2	0	0	2	7,800.00	4	3,500.00	14,000.00
32	-	Toner TN118 Black INEO 226		pc	0	0	0	0	0.00	4	0	0	4	12,800.00	3	0	0	3	9,600.00	3	0	0	3	9,600.00	10	2,200.00	22,000.00
33	-	Toner TN220 Black INEO 281		pc	0	0	0	0	0.00	8	0	0	8	84,000.00	3	0	0	3	31,500.00	8	0	0	8	84,000.00	19	10,500.00	199,500.00
34	-	Toner TN220 Cyan INEO 281		pc	0	0	0	0	0.00	3	0	0	3	55,500.00	2	0	0	2	37,000.00	3	0	0	3	55,500.00	8	18,500.00	148,000.00
35	-	Toner TN220 Magenta INEO 281		pc	0	0	0	0	0.00	3	0	0	3	55,500.00	2	0	0	2	37,000.00	3	0	0	3	55,500.00	8	18,500.00	148,000.00
36	-	Toner TN220 Yellow INEO 281		pc	0	0	0	0	0.00	3	0	0	3	55,500.00	2	0	0	2	37,000.00	3	0	0	3	55,500.00	8	18,500.00	148,000.00
37	-	Waste Toner Box INEO 3601		pc	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	0	0	2	7,000.00	2	3,500.00	7,000.00
38	-	Waste Toner Box INEO 281		pc	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	3,300.00	1	3,300.00	3,300.00
39	-	Waste Toner Box INEO 287		pc	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	3,300.00	1	3,300.00	3,300.00
40	-	Drum Unit DR 316 Black		unit	0	0	0	0	0.00	1	0	0	1	33,000.00	0	0	0	0	0.00	0	0	0	0	0.00	1	33,000.00	33,000.00
41	-	ELECTRICAL SYSTEM/LIGHTING COMPONENTS/PLUMBING SUPPLIES			0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
42	-	20A 2Phase Circuit Breaker in NEMA 3R Enclosure (Outdoor)		pc	0	0	0	0	0.00	0	0	0	0	0.00	9	0	0	9	11,250.00	0	0	0	0	0.00	9	1,250.00	11,250.00
43	-	25mm/3/3m PMS 14 PVC Pipe		length	0	0	0	0	0.00	20	0	0	20	3,600.00	30	0	0	30	5,400.00	0	0	0	0	0.00	50	180.00	9,000.00
44	-	2 Gang Convenience Outlet, Flush Type		pc	0	0	0	0	0.00	0	0	0	0	0.00	20	0	0	20	7,000.00	0	0	0	0	0.00	20	350.00	7,000.00
45	-	2 Gang Convenience Outlet, Universal Type		pc	0	0	0	0	0.00	0	0	0	0	0.00	40	0	0	40	12,000.00	0	0	0	0	0.00	40	350.00	12,000.00
46	-	3.5mm ² THHN Wire Stranded		roll	0	0	0	0	0.00	3	0	0	3	14,400.00	0	0	0	0	0.00	3	0	0	3	14,400.00	6	4,800.00	28,800.00

No.	UNSPIC	Item Description	Specification (Liquid specific features or composition of the item such as dimensions, color, or functions)	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
					Jan	Feb	Mar	Q1	Q1 average	April	May	June	Q2	Q2 average	July	Aug	Sept	Q3	Q3 average	Oct	Nov	Dec	Q4	Q4 average			
OTHER ITEMS NOT AVAILABLE AT PS-DEM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																											
47	-	2.0mm² THHN Wire Stranded		roll	0	0	0	0	0.00	3	0	0	3	9,000.00	0	0	0	0	0.00	3	0	0	3	9,000.00	6	3,000.00	18,000.00
48	-	4" Width Molding		length	0	0	0	0	0.00	0	0	0	0	0.00	15	0	0	15	23,500.00	0	0	0	0	0.00	15	1,500.00	23,500.00
49	-	40A 2P 230V Circuit Breaker, Bolt on Type		set	0	0	0	0	0.00	0	0	0	0	0.00	8	0	0	8	7,800.00	0	0	0	0	0.00	8	950.00	7,800.00
50	-	5.5mm² THHN Wire Stranded		roll	0	0	0	0	0.00	3	0	0	3	18,000.00	3	0	0	3	18,000.00	3	0	0	3	18,000.00	9	6,000.00	54,000.00
51	-	8.0mm² THHN Wire Stranded		roll	0	0	0	0	0.00	0	0	0	0	0.00	50	0	0	50	300,000.00	0	0	0	0	0.00	50	6,000.00	300,000.00
52	-	2 Gang Convenience Outlet, Spring Type		pc	0	0	0	0	0.00	5	0	0	5	1,750.00	0	0	0	0	0.00	0	0	0	0	0.00	5	350.00	1,750.00
53	-	Check Valve 1 1/2		pc	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	4,500.00	0	0	0	0	0.00	1	4,500.00	4,500.00
54	-	Check Valve 1 1/4		pc	0	0	0	0	0.00	0	0	0	0	0.00	2	0	0	2	6,300.00	0	0	0	0	0.00	2	3,100.00	6,300.00
55	-	Control Box 2HP 230V		unit	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	11,800.00	0	0	0	0	0.00	1	11,800.00	11,800.00
56	-	Electronic Contact Cleaner 100ml		Bottle	0	0	0	0	0.00	2	0	0	2	700.00	0	0	0	0	0.00	0	0	0	0	0.00	2	350.00	700.00
57	-	Electrical Rubber Tape Scotch 33		pc	0	0	0	0	0.00	10	0	0	10	7,000.00	3	0	0	3	2,100.00	0	0	0	0	0.00	13	700.00	9,100.00
58	-	Electrical Splicing Tape 33+		pc	0	0	0	0	0.00	10	0	0	10	5,000.00	4	0	0	4	2,000.00	2	0	0	2	1,000.00	16	500.00	8,000.00
59	-	Flat Cord #14 @ 25m/roll		roll	0	0	0	0	0.00	1	0	0	1	1,000.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,000.00	1,000.00
60	-	Male Plug 15A 250V		pc	0	0	0	0	0.00	1	0	0	1	200.00	0	0	0	0	0.00	0	0	0	0	0.00	1	200.00	200.00
61	-	Refrigerant Freon 3.3 lbs.		tank	0	0	0	0	0.00	2	0	0	2	5,900.00	0	0	0	0	0.00	2	0	0	2	5,000.00	4	2,500.00	10,000.00
62	-	Submersible Motor 2HP 230V 1Phase		unit	0	0	0	0	0.00	1	0	0	1	32,000.00	1	0	0	1	32,000.00	0	0	0	0	0.00	2	32,000.00	64,000.00
63	-	Submersible Pump 2HP 230V 1Phase		unit	0	0	0	0	0.00	1	0	0	1	30,000.00	1	0	0	1	30,000.00	0	0	0	0	0.00	2	30,000.00	60,000.00
64	-	Switch Box 2"x4"		pc	0	0	0	0	0.00	0	0	0	0	0.00	20	0	0	20	1,100.00	0	0	0	0	0.00	20	55.00	1,100.00
65	-	Teflon Tape 1"		pc	0	0	0	0	0.00	0	0	0	0	0.00	6	0	0	6	300.00	0	0	0	0	0.00	6	50.00	300.00
66	-	Liquid Level Control Switch		pc	0	0	0	0	0.00	2	0	0	2	4,800.00	0	0	0	0	0.00	1	0	0	1	2,400.00	3	1,400.00	7,300.00
67	-	Pressure Switch (1hp motor)		pc	0	0	0	0	0.00	1	0	0	1	1,350.00	0	0	0	0	0.00	1	0	0	1	1,350.00	3	1,350.00	2,700.00
68	-	20A 2Phase Circuit Breaker In NEMA Enclosure (Indoor)		pc	0	0	0	0	0.00	1	0	0	1	1,250.00	0	0	0	0	10,000.00	1	0	0	1	1,250.00	10	1,250.00	12,500.00
69	-	Magnetic Contactor, AC Contactor 1Phase 220V		pc	0	0	0	0	0.00	2	0	0	2	15,600.00	0	0	0	0	0.00	2	0	0	2	15,600.00	4	7,800.00	31,200.00
70	-	LED Daylight Lamp 15W		pc	0	0	0	0	0.00	36	0	0	36	10,080.00	24	0	0	24	6,720.00	24	0	0	24	6,720.00	84	280.00	33,520.00
71	-	Fire Alarm Bell		pc	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	3,500.00	1	3,500.00	3,500.00
72	-	60cm x 60cm LED Lamp 40W 230V w/Electronic Ballast		set	0	0	0	0	0.00	27	0	0	27	105,600.00	8	0	0	8	30,400.00	30	0	0	30	114,000.00	65	3,800.00	247,000.00
73	-	Box, Floor Molding, Plastic Molding, Screws		lot	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	4,500.00	0	0	0	0	0.00	1	4,500.00	4,500.00
74	-	Electronic Ballast (LED Lamp) 220-240V 190MA 40W ELD x 361000		pc	0	0	0	0	0.00	15	0	0	15	18,000.00	0	0	0	0	0.00	15	0	0	15	18,000.00	30	1,200.00	36,000.00
75	-	Cable Ties, Elbows, Solvent, Insulator etc.		lot	0	0	0	0	0.00	1	0	0	1	1,800.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,500.00	1,500.00
76	-	32mmØ x 3m PMS 14PVC		pc	0	0	0	0	0.00	0	0	0	0	0.00	50	0	0	50	9,000.00	0	0	0	0	0.00	50	180.00	9,000.00
77	-	32mmØ PVC Elbow		pc	0	0	0	0	0.00	0	0	0	0	0.00	10	0	0	10	450.00	0	0	0	0	0.00	10	45.00	450.00
78	-	40A 3Phase Circuit Breaker In NEMA 3R Enclosure (Outdoor)		pc	0	0	0	0	0.00	0	0	0	0	0.00	2	0	0	2	4,480.00	0	0	0	0	0.00	2	2,200.00	4,480.00
79	-	Liquid Level Float Switch		set	0	0	0	0	0.00	0	0	0	0	0.00	2	0	0	2	5,000.00	0	0	0	0	0.00	2	2,500.00	5,000.00
80	-	Universal AC Power Adaptor		pc	0	0	0	0	0.00	6	0	0	6	5,100.00	0	0	0	0	0.00	0	0	0	0	0.00	6	850.00	5,100.00
81	-				0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
82	-	OFFICE EQUIPMENT & PHOTOGRAPHIC DEVICES/ FURNITURES/ TOOLS AND ACCESSORIES			0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
83	-	Laminating Machine		unit	0	0	0	0	0.00	1	0	0	1	5,000.00	0	0	0	0	0.00	0	0	0	0	0.00	1	5,000.00	5,000.00
84	-	DSLR w/ Tripod and accessories (High end)		unit	0	0	0	0	0.00	1	0	0	1	350,000.00	0	0	0	0	0.00	0	0	0	0	0.00	1	350,000.00	350,000.00
85	-	Dronse (Aerial Camera) w/ Accessories		unit	0	0	0	0	0.00	1	0	0	1	200,000.00	0	0	0	0	0.00	0	0	0	0	0.00	1	200,000.00	200,000.00
86	-	Android Phone		unit	0	0	0	0	0.00	1	0	0	1	45,000.00	0	0	0	0	0.00	0	0	0	0	0.00	1	45,000.00	45,000.00
87	-	Hi Grade 304 Stainless Steel Working Table 4ftx2ft (Rectangular)		pc	0	0	0	0	0.00	2	0	0	2	50,000.00	0	0	0	0	0.00	0	0	0	0	0.00	2	25,000.00	50,000.00
88	-	Wooden Sofa Set (1- 3 seater, 2- 1 seater, and Center Table)		set	0	0	0	0	0.00	1	0	0	1	75,000.00	0	0	0	0	0.00	0	0	0	0	0.00	1	75,000.00	75,000.00
89	-	Metal Shelf/Cabinet (Full Glass Sliding Door; 5 Layers)		unit	0	0	0	0	0.00	15	0	0	15	180,000.00	0	0	0	0	0.00	0	0	0	0	0.00	15	12,000.00	180,000.00
90	-	Metal Shelf/Cabinet (Open Cabinet)		unit	0	0	0	0	0.00	0	0	0	0	0.00	10	0	0	10	70,000.00	0	0	0	0	0.00	10	7,000.00	70,000.00
91	-	Swivel Chair		unit	0	0	0	0	0.00	2	0	0	2	7,000.00	0	0	0	0	0.00	0	0	0	0	0.00	2		

No.	UNEPSC	Item Description	Specification (Input specific features or composition of the item such as dimensions, color, or functions)	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price	Total Amount for the year		
					Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																											
A. TOTAL:																									8,438,707.00		
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																									843,870.70		
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																											
D. GRAND TOTAL (A + B + C)																									9,282,577.70		
E. APPROVED BUDGET BY THE AGENCY HEAD (In Figures and Words)																											

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:


ROSEMARIE S. TONGKAHA
Administrative Officer III / Supply Officer II
Property / Supply Officer

Date Prepared:

16-Jul-24

Certified Funds Available / Certified Appropriate Funds Available:


LISA MARY P. SEJERAN / RENEECA B. TUBAN
Accountant III / Budget Officer II
Accountant / Budget Officer

Approved by:


DORIAN U. DELA CRUZ, DPA
Agency Engineer
Head of Office/Agency

APP-CSE 2025 FORM - Other Items
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2025 FORM - Other Items

AGENCY CODE/UACS:

AGENCY NAME:

ORGANIZATION TYPE:

REGION:

ADDRESS:

CONTACT PERSON:

DESIGNATION:

EMAIL:

CONTACT NUMBER:

INTRODUCTION: This form shall be utilized by government agencies for items that are not available in the PS-DBM catalogue but are regularly purchased from other sources. Information given in this form will serve as a survey to identify the items that may be considered as CSE by the PS-DBM.

REMINDERS:

1. The APP-CSE 2025 Form - Other Items must be accomplished using Excel ONLY. The APP-CSE Form - Other Items shall be deemed incorrect or invalid if the form used is in other than the prescribed format which can be downloaded in the PS-DBM website (www.ps-philgaps.gov.ph).
2. All information must be provided accurately.
3. To fill-out, find the item in the "List of Items - 1" tab of this file then type the desired product in the search bar (working only for Microsoft Excel 2013 or higher). Copy the description, right click then PASTE AS VALUES in the dedicated column of the form "Item Description". You may also use the "List of Items - 2" then press CTRL + F to find the item. If it is necessary to input the details of the product, you may type it in the "Specification" column provided beside the item description. The first one hundred (100) rows are dedicated only for this procedure, while the remaining rows is open for editing. You can insert additional rows after the first 100 if necessary.
4. Upload the APP-CSE 2025 Form - Other Items through the Google Forms Link (<https://shorturl.at/ajaw5>)
5. For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0918-2954426 (Smart) or 0962-8255199 (Smart), or email appcas.helpdesk@ps-philgaps.gov.ph, or visit the PS-DBM website (www.ps-philgaps.gov.ph) for the guide on how to fill-out the APP-CSE
6. The APP-CSE for FY 2025 must be submitted on or before July 31, 2024

No.	UNSPSC	Item Description	Specification (Indicate specific features or composition of the item such as dimension, color, or functionality)	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
					Jan	Feb	Mar	Q1	Apr	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total							
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																												
1	-	Cloud Computing Services						0	0.00			0	0.00			0	0.00			0	0.00	0	0.00			0.00		0.00
2	-	Clamp Ammeter (Tester)		pc	0	0	0	0	0.00	1	0	0	1	2,000.00	0	0	0	0	0.00	0	0	0	0	0.00	1	2,000.00		2,000.00
3	-	Garden Grass/ Tree Slicer		pc	0	0	0	0	0.00	2	0	0	2	400.00	0	0	0	0	0.00	0	0	0	0	0.00	2	300.00		400.00
4	-	ICT EQUIPMENT AND ACCESSORIES / SOFTWARE LICENSE						0	0.00			0	0.00			0	0.00			0	0.00	0	0.00			0.00		0.00
5	-	Desktop Computer w/ Software License and Accessories (Specialized Application)		unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	0	0	2	480,000.00	2	240,000.00		480,000.00
6	-	Printer w/Scanner A3 (Colored and Network Ready)		unit	0	0	0	0	0.00	3	0	0	3	165,000.00	4	0	0	4	220,000.00	1	0	0	1	55,000.00	6	55,000.00		440,000.00
7	-	Printer w/Scanner A4 (Colored and Network Ready)		unit	0	0	0	0	0.00	0	0	0	0	0.00	2	0	0	2	40,000.00	0	0	0	0	0.00	2	30,000.00		40,000.00
8	-	Label Sticker Printer (Property Tag Sticker)		unit	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	70,000.00	0	0	0	0	0.00	1	70,000.00		70,000.00
9	-	UPS 1000VA 600W (Workstation)		unit	0	0	0	0	0.00	8	0	0	8	68,000.00	2	0	0	2	17,000.00	8	0	0	8	68,000.00	18	8,300.20		183,000.00
10	-	Smartphone		unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	45,000.00	1	45,000.00		45,000.00
11	-	Wireless Access Point (WAP)		unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	35,000.00	1	35,000.00		35,000.00
12	-	Wi-Fi Router / Dual Band		unit	0	0	0	0	0.00	0	0	0	0	0.00	2	0	0	2	10,000.00	0	0	0	0	0.00	2	3,000.00		10,000.00
13	-	Computer Monitor, HDMI & VGA 24"		unit	0	0	0	0	0.00	5	0	0	5	55,000.00	3	0	0	3	30,000.00	5	0	0	5	55,000.00	13	11,000.00		143,000.00
14	-	1TB Hard Disk Drive 7200 RPM (Desktop)		pc	0	0	0	0	0.00	2	0	0	2	7,000.00	5	0	0	5	17,000.00	1	0	0	1	3,500.00	8	3,500.00		28,000.00
15	-	1 TB Solid State Drive M2		pc	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	6,000.00	0	0	0	0	0.00	1	6,000.00		6,000.00
16	-	1TB SSD 2.5" Internal		pc	0	0	0	0	0.00	2	0	0	2	12,000.00	0	0	0	0	0.00	2	0	0	2	12,000.00	4	6,000.00		24,000.00
17	-	2TB Hard Disk Drive 7200 RPM (Desktop)		pc	0	0	0	0	0.00	0	0	0	0	0.00	2	0	0	2	12,000.00	0	0	0	0	0.00	2	6,000.00		12,000.00
18	-	4TB HDD (CCTV Surveillance)		pc	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	4,000.00	1	4,000.00		4,000.00
19	-	Metal Shielded RJ45 Connector		pc	0	0	0	0	0.00	200	0	0	200	10,000.00	0	0	0	0	0.00	200	0	0	200	10,000.00	400	50.00		20,000.00
20	-	RJ45 Connector, Clear White		pc	0	0	0	0	0.00	200	0	0	200	5,000.00	0	0	0	0	0.00	200	0	0	200	5,000.00	400	25.00		10,000.00
21	-	Multipurpose Docking Station		pc	0	0	0	0	0.00	1	0	0	1	3,000.00	0	0	0	0	0.00	0	0	0	0	0.00	1	3,000.00		3,000.00
22	-	Wireless Adapter, USB		pc	0	0	0	0	0.00	2	0	0	2	2,400.00	2	0	0	2	2,400.00	0	0	0	0	0.00	4	1,200.00		4,800.00
23	-	Wireless Mouse and Keyboard Combo		set	0	0	0	0	0.00	5	0	0	5	7,500.00	2	0	0	2	3,000.00	7	0	0	7	10,500.00	14	1,500.00		21,000.00
24	-	Wired Optical Mouse, 6200 dpi		pc	0	0	0	0	0.00	0	0	0	0	0.00	2	0	0	2	3,000.00	0	0	0	0	0.00	2	1,500.00		3,000.00
25	-	Mouse, USB Type, Optical		pc	0	0	0	0	0.00	7	0	0	7	4,200.00	2	0	0	2	1,200.00	8	0	0	8	4,800.00	17	600.00		10,200.00
26	-	Omen by HP Screen, 1ci, Service		unit	0	0	0	0	0.00	6	0	0	6	90,000.00	0	0	0	0	0.00	0	0	0	0	0.00	6	15,000.00		90,000.00
27	-	Omen by HP Battery, Inc, Service		unit	0	0	0	0	0.00	4	0	0	4	24,000.00	0	0	0	0	0.00	0	0	0	0	0.00	4	6,000.00		24,000.00
28	-	Epson L15150 Power Supply, Inc, Service		pc	0	0	0	0	0.00	1	0	0	1	8,000.00	0	0	0	0	0.00	0	0	0	0	0.00	1	8,000.00		8,000.00
29	-	UPS Battery 12V 7AH		pc	0	0	0	0	0.00	4	0	0	4	6,400.00	6	0	0	6	9,600.00	2	0	0	2	3,200.00	12	1,600.00		19,200.00
30	-	Power Supply 650W		pc	0	0	0	0	0.00	0	0	0	0	0.00	2	0	0	2	8,300.00	0	0	0	0	0.00	2	4,150.00		8,300.00
31	-	IP Terminals & Accessories		unit	0	0	0	0	0.00	10	0	0	10	720,000.00	0	0	0	0	0.00	0	0	0	0	0.00	10	720,000.00		720,000.00
32	-	Analogy Gateway, 8 Port		unit	0	0	0	0	0.00	4	0	0	4	512,000.00	0	0	0	0	0.00	0	0	0	0	0.00	4	128,000.00		512,000.00
33	-	Call Accounting System (Rackmounted PC)		unit	0	0	0	0	0.00	1	0	0	1	400,000.00	0	0	0	0	0.00	0	0	0	0	0.00	1	400,000.00		400,000.00
34	-	Intranet Router (9012) Wide Range		unit	0	0	0	0	0.00	1	0	0	1	468,000.00	0	0	0	0	0.00	0	0	0	0	0.00	1	468,000.00		468,000.00
35	-				0	0	0	0	0.00			0	0.00			0	0.00			0	0.00	0	0.00			0.00		0.00
36	-	SOFTWARE and SYSTEM LICENSES			0	0	0	0	0.00			0	0.00			0	0.00			0	0.00	0	0.00			0.00		0.00
37	-	Universal Telephony License (OXO Connect System)		License	0	0	0	0	0.00	100	0	0	100	1,380,000.00	0	0	0	0	0.00	0	0	0	0	0.00	100	13,800.00		1,380,000.00
38	-	Bridge Structural Analysis and Design Software		License	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	2,000,000.00	0	0	0	0	0.00	1	2,000,000.00		2,000,000.00
39	-	SDP Trunk (Public)		License	0	0	0	0	0.00	5	0	0	5	84,000.00	0	0	0	0	0.00	0	0	0	0	0.00	5	16,800.00		84,000.00
40	-				0	0	0	0	0.00		0	0	0	0.00		0	0	0	0.00		0	0	0	0.00	0	0.00		0.00
41	-	HANDBOOK and ILLUSTRATION MATERIALS ON ARTA			0	0	0	0	0.00		0	0	0	0.00		0	0	0	0.00		0	0	0	0.00	0	0.00		0.00
42	-	Brochure "WHAT IS ARTA"		pc	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	0	0	20	1,400.00	20	70.00		1,400.00
43	-	Leaflet "LABARAN ANG RED TAPE"		pc	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	0	0	20	1,400.00	20	70.00		1,400.00
44	-	Poster "BAWAL ANG RED TAPE"		pc	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	0	0	20	1,400.00	20	70.00		1,400.00
45	-				0	0	0	0	0.00		0	0	0	0.00		0	0	0	0.00		0	0	0	0.00	0	0.00		0.00
46	-				0	0	0	0	0.00		0	0	0	0.00		0	0	0	0.00		0	0	0	0.00	0	0.00		0.00

Item	UNSPSC	Item Description	Specifications (Identify specific features or components of the item such as dimensions, color, or function)	Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the year	Price	Total Amount for the year	
					Jan		Feb	Mar	Q1	Q2 average		April	May	June	Q2	Q3 average		July	Aug	Sept	Q3	Q4 average		Oct	Nov	Dec	Q4	Q4 average				
					Jan	Feb	Mar	Q1	Q2 average	April	May	June	Q2	Q3 average	July	Aug	Sept	Q3	Q4 average	Oct	Nov	Dec	Q4	Q4 average	Q4 average	Q4 average	Q4 average	Q4 average				
OTHER ITEMS NOT AVAILABLE AT PS-DEM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																																
47	-	EQUIPMENT SERVICE UNIT SUPPLIES (ESU)			0	0	0	0	0.00		0	0	0	0.00		0	0	0	0.00		0	0	0	0.00	0	0.00			0.00			
48	-	Tires		pc	0	0	0	0	0.00	50	0	0	50	750,000.00	14	0	0	14	210,000.00	94	0	0	94	1,410,000.00	158	15,000.00			2,370,000.00			
49	-	Oil #10		ltr	0	0	0	0	0.00	50	0	0	50	8,750.00	30	0	0	30	5,250.00	0	0	0	0	0.00	80	175.00			14,000.00			
50	-	Oil #30		ltr	0	0	0	0	0.00	0	0	0	0	0.00	10	0	0	10	1,800.00	0	0	0	0	0.00	10	180.00			1,800.00			
51	-	Oil #40		ltr	0	0	0	0	0.00	70	0	0	70	12,860.00	50	0	0	50	9,280.00	0	0	0	0	0.00	130	185.00			23,300.00			
52	-	Oil #90		ltr	0	0	0	0	0.00	150	0	0	150	36,000.00	150	0	0	150	36,000.00	70	0	0	70	16,800.00	370	240.00			88,800.00			
53	-	Oil #40		ltr	0	0	0	0	0.00	120	0	0	120	24,000.00	120	0	0	120	24,000.00	35	0	0	35	7,000.00	275	200.00			55,000.00			
54	-	Synthetic Oil		ltr	0	0	0	0	0.00	250	0	0	250	175,000.00	250	0	0	250	175,000.00	170	0	0	170	119,000.00	670	700.00			469,000.00			
55	-	Grease		can	0	0	0	0	0.00	95	0	0	95	15,675.00	125	0	0	125	20,625.00	0	0	0	0	0.00	230	165.00			36,300.00			
56	-	Brake Fluid (900ml)		bottle	0	0	0	0	0.00	105	0	0	105	36,750.00	105	0	0	105	36,750.00	0	0	0	0	0.00	210	350.00			73,500.00			
57	-	Radiator Coolant		bottle	0	0	0	0	0.00	195	0	0	195	31,200.00	195	0	0	195	31,200.00	210	0	0	210	33,600.00	600	180.00			108,000.00			
58	-	Engine Flush		bottle	0	0	0	0	0.00	115	0	0	115	46,000.00	115	0	0	115	46,000.00	40	0	0	40	16,000.00	270	400.00			108,000.00			
59	-	2T Oil		ltr	0	0	0	0	0.00	200	0	0	200	70,000.00	200	0	0	200	70,000.00	200	0	0	200	70,000.00	600	350.00			210,000.00			
60	-	Automatic Transmission Fluid		bottle	0	0	0	0	0.00	70	0	0	70	42,000.00	70	0	0	70	42,000.00	40	0	0	40	24,000.00	180	600.00			108,000.00			
61	-				0	0	0	0	0.00		0	0	0	0.00		0	0	0	0.00		0	0	0	0.00	0	0.00			0.00			
62	-	LABORATORY CHEMICALS			0	0	0	0	0.00		0	0	0	0.00		0	0	0	0.00		0	0	0	0.00	0	0.00			0.00			
63	-	Sodium Hydroxide Pellets		bottle	0	0	0	0	0.00	1	0	0	1	1,500.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,500.00			1,500.00			
64	-	Heptane 500g		bottle	0	0	0	0	0.00	1	0	0	1	1,800.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,800.00			1,800.00			
65	-	Ammonium Oxalate		bottle	0	0	0	0	0.00	1	0	0	1	1,500.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,500.00			1,500.00			
66	-				0	0	0	0	0.00		0	0	0	0.00		0	0	0	0.00		0	0	0	0.00	0	0.00			0.00			
67	-	LABORATORY EQUIPMENTS AND ACCESSORIES			0	0	0	0	0.00		0	0	0	0.00		0	0	0	0.00		0	0	0	0.00	0	0.00			0.00			
68	-	Tie Panel (for Flow Test)		unit	0	0	0	0	0.00	1	0	0	1	8,800.00	0	0	0	0	0.00	0	0	0	0	0.00	1	8,800.00			8,800.00			
69	-	Recovery Compressive Strength Test (Freedom Expansion Joint Sealer)		unit	0	0	0	0	0.00	1	0	0	1	350,000.00	0	0	0	0	0.00	0	0	0	0	0.00	1	350,000.00			350,000.00			
70	-	Three Gang Molds (Mortar Cube Molds) 2"x2" 50x50mm		pc	0	0	0	0	0.00	4	0	0	4	156,000.00	0	0	0	0	0.00	0	0	0	0	0.00	4	39,000.00			156,000.00			
71	-	Two Gang Prism Mold (for Autoclave , complete w/ Contact Points)		pc	0	0	0	0	0.00	3	0	0	3	135,000.00	0	0	0	0	0.00	0	0	0	0	0.00	3	45,000.00			135,000.00			
72	-	Immersion Compression Molds (R-Valve Mold w/ Grooved Inside Finish)		pc	0	0	0	0	0.00	1	0	0	1	43,800.00	0	0	0	0	0.00	0	0	0	0	0.00	1	43,800.00			43,800.00			
73	-	Mold Compaction 4"Ø		pc	0	0	0	0	0.00	3	0	0	3	10,500.00	0	0	0	0	0.00	0	0	0	0	0.00	3	3,500.00			10,500.00			
74	-	Mold Compaction 6"Ø		pc	0	0	0	0	0.00	3	0	0	3	14,400.00	0	0	0	0	0.00	0	0	0	0	0.00	3	4,800.00			14,400.00			
75	-	Rammer Compaction 10 lbs. - 18 Drops		pc	0	0	0	0	0.00	1	0	0	1	5,000.00	0	0	0	0	0.00	0	0	0	0	0.00	1	5,000.00			5,000.00			
76	-	Rammer Compaction 5.5lbs. - 12 Drops		pc	0	0	0	0	0.00	1	0	0	1	3,600.00	0	0	0	0	0.00	0	0	0	0	0.00	1	3,600.00			3,600.00			
77	-	Automatic Marshall Compactor		unit	0	0	0	0	0.00	1	0	0	1	655,000.00	0	0	0	0	0.00	0	0	0	0	0.00	1	655,000.00			655,000.00			
78	-	Pavement Core Drilling Machine		unit	0	0	0	0	0.00	2	0	0	2	216,000.00	0	0	0	0	0.00	0	0	0	0	0.00	2	108,000.00			216,000.00			
79	-	Core Bit 4"Ø (for Asphalt)		pc	0	0	0	0	0.00	2	0	0	2	65,000.00	0	0	0	0	0.00	0	0	0	0	0.00	2	32,500.00			65,000.00			
80	-	Core Bit 4"Ø (for Concrete)		pc	0	0	0	0	0.00	2	0	0	2	65,000.00	0	0	0	0	0.00	0	0	0	0	0.00	2	32,500.00			65,000.00			
81	-	Core Bit 6"Ø (for Concrete)		pc	0	0	0	0	0.00	2	0	0	2	72,800.00	0	0	0	0	0.00	0	0	0	0	0.00	2	36,400.00			72,800.00			
82	-	Electronic Balance 100kg Capacity, 1g Sensitivity		unit	0	0	0	0	0.00	1	0	0	1	35,000.00	0	0	0	0	0.00	0	0	0	0	0.00	1	35,000.00			35,000.00			
83	-	High Capacity Sieve Shaker and Screen Tray w/ Noise Reduction Cabinet		unit	0	0	0	0	0.00	1	0	0	1	425,000.00	0	0	0	0	0.00	0	0	0	0	0.00	1	425,000.00			425,000.00			
84	-	Dynamic Electromechanical Triaxial System (PC Controlled)		unit	0	0	0	0	0.00	1	0	0	1	1,025,000.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,025,000.00			1,025,000.00			
85	-	Asphalt Melter Applicator Machine		unit	0	0	0	0	0.00	1	0	0	1	220,000.00	0	0	0	0	0.00	0	0	0	0	0.00	1	220,000.00			220,000.00			
86	-	Brass Sieve No. 16 (450micØ) (for Abrasion)		pc	0	0	0	0	0.00	1	0	0	1	18,000.00	0	0	0	0	0.00	0	0	0	0	0.00	1	18,000.00			18,000.00			
87	-	Brass Sieve No. 1 (8" x 2" Ø) (for Abrasion)		pc	0	0	0	0	0.00	2	0	0	2	16,000.00	0	0	0	0	0.00	0	0	0	0	0.00	2	8,000.00			16,000.00			
88	-	Brass Sieve No. 4 (8" x 2" Ø) (for Abrasion)		pc	0	0	0	0	0.00	2	0	0	2	16,000.00	0	0	0	0	0.00	0	0	0	0	0.00	2</							

No.	UNSPSC	Item Description	Specifications (Input specific features or composition of the item such as dimensions, color, or function)	Unit of Measure	Monthly Quantity Requirement																				Total Quantity For this year	Price	Total Amount for this year
					Jan	Feb	Mar	Q1	1 st Quarter	April	May	June	Q2	2 nd Quarter	July	Aug	Sept	Q3	3 rd Quarter	Oct	Nov	Dec	Q4	4 th Quarter			
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																											

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by: 
ROSEMARIE Q. INGULUA
Administrative Officer III / Supply Officer II
Property / Supply Officer
Date Prepared: 16-Jul-24

Certified Funds Available / Certified Appropriate Funds Available: 
LISA MAY P. SIGANAGAN / LISA ECCA B. TUBAN
Accountant III / Budget Officer II
Accountant / Budget Officer

Approved by: 
OSCAR U. DELA CRUZ, DPA
Head of Office / Agency

APP-CSE 2025 FORM - Other Items
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2025 FORM - Other Items

AGENCY CODE/UACS:

AGENCY NAME:

ORGANIZATION TYPE:

REGION:

ADDRESS:

CONTACT PERSON:

ROSEMARIE Q. TIMGUHA

DESIGNATION:

Administrative Officer III / Supply Officer II

EMAIL:

CONTACT NUMBER:

0991814166

INTRODUCTION:

This form shall be utilized by government agencies for items that are not available in the PS-DBM catalogue but are regularly purchased from other sources. Information given in this form will serve as a survey to identify the items that may be considered as CSE by the PS-DBM.

REMINDERS:

1. The APP-CSE 2025 Form - Other Items must be accomplished using Excel ONLY. The APP-CSE Form - Other Items shall be deemed incorrect or invalid if the form used is in other than the prescribed format which can be downloaded in the PS-DBM website (www.ps-philgeps.gov.ph).

2. All information must be provided accurately.

3. To fill-out, find the item in the "List of Items - 1" tab of this file then type the desired product in the search bar (working only for Microsoft Excel 2013 or higher). Copy the description, right click then PASTE AS VALUES in the dedicated column of the form "Item Description". You may also use the "List of Items - 2" then press CTRL + F to find the item. If it is necessary to input the details of the product, you may type it in the "Specification" column provided beside the item description. The first one hundred (100) rows are dedicated only for this procedure, while the remaining rows is open for editing. You can insert additional rows after the first 100 if necessary.

4. Upload the APP-CSE 2025 Form - Other Items through the Google Forms Link: <https://shorturl.at/adu90>

5. For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0918-2954426 (Smart) or 0962-8255199 (Smart), or email apscse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE

6. The APP-CSE for FY 2025 must be submitted on or before July 31, 2024

No.	UNSPSC	Item Description	Specification (Input specific features or comparison of the item such as dimensions, color, or functions)	Unit of Measure	Monthly Quantity Requirements																						Total Quantity for the year	Price	Total Amount for the year
					Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount					
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																													
1	-	Cloud Computing Services						0	0.00					0	0.00				0	0.00				0	0.00	0	0.00	0.00	
2	-	Evaporating Dish, 120ml		pc	0	0	0	0	0.00	2	0	0	2	1,200.00	0	0	0	0	0.00	0	0	0	0	0.00	2	600.00	1,200.00		
3	-	Graduated Cylinder 100ml Capacity		pc	0	0	0	0	0.00	2	0	0	2	4,400.00	0	0	0	0	0.00	0	0	0	0	0.00	2	2,300.00	4,400.00		
4	-	Graduated Cylinder 50ml Capacity		pc	0	0	0	0	0.00	2	0	0	2	4,900.00	0	0	0	0	0.00	0	0	0	0	0.00	2	2,000.00	4,900.00		
5	-	Spatula, 75mm Length x 20mm Width		pc	0	0	0	0	0.00	2	0	0	2	1,800.00	0	0	0	0	0.00	0	0	0	0	0.00	2	900.00	1,800.00		
6	-	Moisture Can 3 ounce		set	0	0	0	0	0.00	1	0	0	1	2,000.00	0	0	0	0	0.00	0	0	0	0	0.00	1	2,000.00	2,000.00		
7	-	Moisture Can 6 ounce		set	0	0	0	0	0.00	1	0	0	1	8,100.00	0	0	0	0	0.00	0	0	0	0	0.00	1	8,100.00	8,100.00		
8	-	Beam Mold		set	0	0	0	0	0.00	2	0	0	2	21,600.00	0	0	0	0	0.00	0	0	0	0	0.00	2	10,800.00	21,600.00		
9	-	Cylinder Mold		set	0	0	0	0	0.00	2	0	0	2	15,600.00	0	0	0	0	0.00	0	0	0	0	0.00	2	7,800.00	15,600.00		
10	-	Densicator		pc	0	0	0	0	0.00	1	0	0	1	15,000.00	0	0	0	0	0.00	0	0	0	0	0.00	1	15,000.00	15,000.00		
11	-	Thermostatic Oven		pc	0	0	0	0	0.00	1	0	0	1	450,000.00	0	0	0	0	0.00	0	0	0	0	0.00	1	450,000.00	450,000.00		
12	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00		
13	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00		
14	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00		
15	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00		
16	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00		
17	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00		
18	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00		
19	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00		
20	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00		
21	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00		
22	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00		
23	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00		
24	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00		
25	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00		
26	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00		
27	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00		
28	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00		
29	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00		
30	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00		
31	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00		
32	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00		
33	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00		
34	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00		
35	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00		
36	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00		
37	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00		
38	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00		
39	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00		
40	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00		
41	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00		
42	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00		
43	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00		
44	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00		
45	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00		
46	-							0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00		

Item	UNSPSC	Item Description	Specification (Insert specific features or composition of the item such as dimensions, color, or function)	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price	Total Amount for the year		
					Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct				Nov	Dec
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																									
A. TOTAL																									
B. ADDITIONAL PROVISION FOR INFLATION (50% of TOTAL)																									
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																									
D. GRAND TOTAL (A + B + C)																									
E. APPROVED BUDGET BY THE AGENCY HEAD (In Figures and Words)																									

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:


ROSEMARIE J. TINGKHA
Administrative Officer III / Supply Officer II
Property / Supply Officer

Date Prepared: 16-Jul-24

Certified Funds Available / Certified Appropriate Funds Available


LISA MAY P. PELAGANI / REBECCA B. TUBAN
Accountant III / Budget Officer II
Accountant / Budget Officer

Approved by:


DSCA M. DELA CRUZ, DPA
District Engineer
Head of Office/Agency