

APP-CSE 2024 FORM
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPhilGEPS) will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhilGEPS and Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this form, otherwise the form will be deemed invalid.
- 5.0 For items not included on the list of PART II, a separate file, with the file name APP-CSE 2024 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph) and must be submitted to PS-DBM through this link: <https://shorturl.at/hosS8>.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhilGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhilGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-8478245 (Globe) or 0918-2954426 (Smart), or email appcse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Department/Bureau/Office: DPWH - Mindoro Oriental DEO
 Region: IV - B
 Address: Misamis, Calapan City,
Oriental Mindoro

Note: The APP-CSE for FY 2024 must be submitted on or before 31 July 2023.

Agency Code/UACS: No Code Contact Person: Simeona A. Asilo
 Organization Type: National Government Agency (NGA) Position: Administrative Officer II (GSO)
 E-mail: _____ Telephone/Mobile Nos: (043) 288-9365

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year			
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT						
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																											
ALCOHOL OR ACETONE BASED ANTISEPTICS																											
1	12191601-AL-E04	ALCOHOL, Ethyl, 500 mL	bottle	30	30	30	90	4,536.40	30	30	30	90	4,536.40	30	30	30	90	4,536.40	30	30	30	90	4,536.40	360	50.95	18,345.60	
2	12191601-AL-E03	ALCOHOL, Ethyl, 1 Gallon	gallon	10	10	10	30	13,540.80	5	5	5	15	6,770.40	10	10	10	30	13,540.80	5	5	5	15	6,770.40	90	451.36	40,622.40	
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
3	60121413-CB-P01	CLEARBOOK, A4 size	box	20	20	20	60	2,121.60	20	20	20	60	2,121.60	20	20	20	60	2,121.60	20	20	20	60	2,121.60	240	35.35	8,484.00	
4	60121413-CB-P02	CLEARBOOK, Legal size	box	20	20	20	60	2,308.80	20	20	20	60	2,308.80	20	20	20	60	2,308.80	20	20	20	60	2,308.80	240	38.43	9,235.20	
5	60121534-ER-P01	ERASER, plastic/rubber	piece	30	0	20	50	465.00	0	20	0	20	187.20	20	0	20	40	374.40	0	10	0	10	93.60	120	9.36	1,123.20	
6	60121524-SP-G01	SIGN PEN, Extra Fine Tip, Black	piece	50	50	50	150	3,900.00	50	50	50	150	3,900.00	50	50	50	150	3,900.00	50	50	50	150	3,900.00	600	25.00	15,000.00	
7	60121524-SP-G04	SIGN PEN, Fine Tip, Black	piece	75	75	75	225	10,062.00	75	75	75	225	10,062.00	75	75	75	225	10,062.00	75	75	75	225	10,062.00	900	44.72	40,248.00	
8	60121524-SP-G07	SIGN PEN, Medium Tip, Black	piece	50	50	50	150	8,500.00	50	50	50	150	8,500.00	50	50	50	150	8,500.00	50	50	50	150	8,500.00	600	57.20	34,320.00	
9	60121524-SP-G02	SIGN PEN, Extra Fine Tip, Blue	piece	50	50	50	150	3,900.00	50	50	50	150	3,900.00	50	50	50	150	3,900.00	50	50	50	150	3,900.00	600	25.00	15,000.00	
10	60121524-SP-G05	SIGN PEN, Fine Tip, Blue	piece	75	75	75	225	10,062.00	75	75	75	225	10,062.00	75	75	75	225	10,062.00	75	75	75	225	10,062.00	900	44.72	40,248.00	
11	60121524-SP-G08	SIGN PEN, Medium Tip, Blue	piece	50	50	50	150	8,500.00	50	50	50	150	8,500.00	50	50	50	150	8,500.00	50	50	50	150	8,500.00	600	57.20	34,320.00	
12	60121524-SP-G03	SIGN PEN, Extra Fine Tip, Red	piece	20	20	20	60	1,560.00	20	20	20	60	1,560.00	20	20	20	60	1,560.00	20	20	20	60	1,560.00	240	26.00	6,240.00	
13	60121524-SP-G06	SIGN PEN, Fine Tip, Red	piece	20	20	20	60	2,745.60	20	20	20	60	2,745.60	20	20	20	60	2,745.60	20	20	20	60	2,745.60	240	45.75	10,980.00	
14	60121524-SP-G09	SIGN PEN, Medium Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.20	0.00	
15	60121124-WR-P01	WRAPPING PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	214.24	0.00	
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																											
16	45121517-DO-C03	DOCUMENT CAMERA	unit	1	0	0	1	25,536.16	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	25,536.16	25,536.16	
17	45111609-MM-P01	MULTIMEDIA PROJECTOR	unit	1	0	0	1	18,470.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	18,470.40	18,470.40	
BATTERIES AND CELLS AND ACCESSORIES																											
18	25111702-BT-A02	BATTERY, dry cell, size AA	pack	20	15	20	55	1,201.20	10	5	5	20	436.80	20	15	20	55	1,201.20	10	5	5	20	436.80	150	21.84	3,276.00	
19	25111702-BT-A01	BATTERY, dry cell, size AAA	pack	20	15	20	55	1,066.80	10	5	5	20	395.20	20	15	20	55	1,066.80	10	5	5	20	395.20	150	19.75	2,964.00	
20	25111702-BT-A03	BATTERY, dry cell, size D	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	92.55	0.00	
CLEANING EQUIPMENT AND SUPPLIES																											
21	4731012-AF-A01	AIR FRESHENER	can	20	25	20	65	5,678.40	15	10	5	30	2,620.80	15	15	10	40	3,494.40	15	10	15	40	3,494.40	175	87.35	15,288.00	

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year			
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT						
22 47131604-BR-501	BROOM (Walis Tambo)	piece	10	10	10	30	3,837.60	3	3	3	9	1,151.28	3	3	3	9	1,151.28	3	3	3	9	1,151.28	57	127.92	7,291.44		
23 47131604-BR-701	BROOM (Walis Ting-ting)	piece	15	15	15	45	1,076.40	10	10	10	30	717.60	10	10	10	30	717.60	10	10	10	30	717.60	135	23.92	3,229.20		
24 47131829-TB-C01	CLEANER, Toilet Bowl and Urinal	bottle	15	15	15	45	2,012.40	15	15	15	45	2,012.40	15	15	15	45	2,012.40	15	15	15	45	2,012.40	180	44.72	8,048.60		
25 47131805-CL-P01	CLEANSER, Scouring Powder	can	10	10	10	30	1,090.00	10	10	10	30	1,090.00	10	10	10	30	1,090.00	10	10	10	30	1,090.00	120	36.00	4,320.00		
26 47131811-DE-802	DETERGENT BAR	bar	10	10	10	30	280.80	10	10	10	30	280.80	10	10	10	30	280.80	10	10	10	30	280.80	120	9.36	1,123.20		
27 47131811-DE-P02	DETERGENT POWDER, all purpose	pouch	10	10	10	30	2,652.00	10	10	10	30	2,652.00	10	10	10	30	2,652.00	10	10	10	30	2,652.00	120	89.40	10,608.00		
28 47131803-DS-A01	DISINFECTANT_SPRAY	can	15	15	15	45	6,766.00	10	10	10	30	4,524.00	15	15	15	45	6,766.00	10	10	10	30	4,524.00	150	150.00	22,620.00		
29 47131601-DU-P01	DUST PAN	piece	10	0	0	10	469.00	0	0	0	0	0.00	10	0	0	10	469.00	0	0	0	0	0.00	20	46.80	936.00		
30 47131802-FW-P03	FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	135.20	0.00		
31 47131830-FC-A01	FURNITURE CLEANER	can	8	8	8	24	5,441.28	5	5	5	15	3,400.80	8	8	8	24	5,441.28	5	5	5	15	3,400.80	78	226.72	17,584.16		
32 73101612-HS-L01	HAND SOAP, liquid	bottle	20	20	20	60	2,577.00	20	20	20	60	2,577.00	20	20	20	60	2,577.00	20	20	20	60	2,577.00	240	42.95	10,308.00		
33 47121804-MP-801	MOP BUCKET	unit	5	0	0	5	11,440.00	0	0	0	0	0.00	5	0	0	5	11,440.00	0	0	0	0	0.00	10	2,288.00	22,880.00		
34 47131613-MP-H02	MOPHANDLE, heavy duty	piece	0	0	0	0	0.00	5	0	0	5	670.80	0	0	0	0	0.00	5	0	0	5	670.80	10	134.16	1,341.60		
35 47131619-MP-R01	MOPHEAD, made of rayon	piece	10	0	10	20	2,260.80	5	0	5	10	1,140.40	10	0	10	20	2,260.80	5	0	5	10	1,140.40	60	114.04	6,842.40		
36 47131501-RG-C01	RAGS	kilo	10	0	10	20	1,144.00	0	10	0	10	572.00	10	0	10	20	1,144.00	0	10	0	10	572.00	60	57.20	3,432.00		
37 47131802-SC-N01	SCOURING PAD	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	89.44	0.00		
38 47121701-TB-P04	TRASHBAG, XXL size	pack/roll	20	15	10	45	5,850.00	20	15	10	45	5,850.00	20	15	10	45	5,850.00	20	15	10	45	5,850.00	180	130.00	23,400.00		
39 47121701-TB-P05	TRASHBAG, Large size	pack/roll	20	15	10	45	2,667.60	20	15	10	45	2,667.60	20	15	10	45	2,667.60	20	15	10	45	2,667.60	180	59.28	10,670.40		
40 47121701-TB-P06	TRASHBAG, XL size	pack/roll	20	15	10	45	4,165.20	20	15	10	45	4,165.20	20	15	10	45	4,165.20	20	15	10	45	4,165.20	180	92.56	16,660.80		
41 47121702-WB-P01	WASTEBASKET	piece	10	0	0	10	435.80	0	0	0	0	0.00	10	0	0	10	436.80	0	0	0	0	0.00	20	43.63	873.60		
COLOR COMPOUNDS AND DISPERSIONS																											
42 12171703-SI-P01	INK, for stamp pad	bottle	20	0	0	20	624.00	20	0	0	20	624.00	20	0	0	20	624.00	20	0	0	20	624.00	80	31.20	2,496.00		
CONSUMER ELECTRONICS																											
43 52161535-DV-R01	DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,803.76	0.00		
FACE MASK																											
44 42131713-SM-H06	FACE MASK	box	10	0	0	10	520.00	10	0	0	10	520.00	10	0	0	10	520.00	10	0	0	10	520.00	40	52.00	2,080.00		
FILMS																											
45 13111203-AC-F01	ACETATE	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,048.32	0.00		
46 13111201-CF-P02	CARBON FILM, Legal size	box	2	0	0	2	513.76	0	0	0	0	0.00	2	0	0	2	513.76	0	0	0	0	0.00	4	256.68	1,027.52		
FIRE FIGHTING EQUIPMENT																											
47 46191601-FE-H01	FIRE EXTINGUISHER, dry chemical	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,398.80	0.00		
48 46191601-FE-H01	FIRE EXTINGUISHER, pure HCFC	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,613.25	0.00		
FLAG OR ACCESSORIES																											
49 55121905-PH-P01	PHILIPPINE NATIONAL FLAG	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	294.84	0.00		
FURNITURE AND FURNISHINGS																											
50 55101504-CM-601	MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	375.44	0.00		
51 55101504-CM-W01	MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	372.32	0.00		
52 55101519-TM-501	MONOBLOC TABLE, white	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,348.88	0.00		
53 55101519-TM-502	MONOBLOC TABLE, beige	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,348.88	0.00		
HEATING AND VENTILATION AND AIR CIRCULATION																											
54 40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,380.08	0.00		
55 40101604-EF-C01	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,109.68	0.00		
56 40101604-EF-S01	ELECTRIC FAN, stand type	unit	2	0	0	2	2,013.44	0	0	0	0	0.00	2	0	0	2	2,013.44	0	0	0	0	0.00	4	1,006.72	4,026.68		
57 40101604-EF-W01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	914.16	0.00		
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																											
58 43211507-DSK003	DESKTOP, for Basic Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	24,793.60	0.00		

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price	Total Amount for the year			
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT		
59	43211507-DSK004	DESKTOP, for Mid-Range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,390.40	0.00	
60	43201027-HD-Y02	EXTERNAL HARD DRIVE	unit	5	0	0	5	15,090.40	0	0	0	0	0.00	5	0	0	5	15,090.40	0	0	0	0	0.00	10	3,018.08	30,180.80	
61	43202010-FD-U04	FLASH DRIVE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	224.64	0.00	
62	43211503-LAP004	LAPTOP, for Mid-range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,380.00	0.00	
63	43211503-LAP003	LAPTOP, Lightweight	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	46,800.00	0.00	
64	43211706-MO-002	COMPUTER MOUSE, Wireless	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	169.52	0.00	
65	43212102-PR-002	PRINTER, Impact, Dot Matrix, 24 pins	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	33,015.84	0.00	
66	43212102-PR-001	PRINTER, Impact, Dot Matrix, 9 pins	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	11,014.64	0.00	
67	43212105-PR-L01	PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23,063.04	0.00	
LIGHTING AND FIXTURES AND ACCESSORIES																											
68	39101628-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	20	0	0	20	1,622.40	0	0	0	0	0.00	20	0	0	20	1,622.40	0	0	0	0	0.00	40	61.12	3,244.80	
69	39101628-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	20	0	0	20	4,116.40	0	0	0	0	0.00	20	0	0	20	4,116.40	0	0	0	0	0.00	40	205.82	8,232.80	
MANUFACTURING COMPONENTS AND SUPPLIES																											
70	31201610-GL-J01	GLUE, all-purpose	jar	10	0	0	10	707.20	10	0	0	10	707.20	10	0	0	10	707.20	10	0	0	10	707.20	40	70.72	2,828.80	
71	31151804-SW-H01	STAPLE WIRE, heavy duty (binder type), 23/13	box	10	0	0	10	225.50	15	0	0	15	338.25	10	0	0	10	225.50	15	0	0	15	338.25	50	22.55	1,127.50	
72	31151804-SW-S01	STAPLE WIRE, standard	box	10	10	10	30	712.80	15	15	15	45	1,069.20	10	10	10	30	712.80	10	10	10	30	712.80	135	23.75	3,207.60	
73	31201502-TA-E01	TAPE, electrical	roll	10	0	0	10	194.50	10	0	0	10	194.50	10	0	0	10	194.50	10	0	0	10	194.50	40	19.45	778.00	
74	31201503-TA-H01	TAPE, masking, 24mm	roll	10	0	0	10	619.80	10	0	0	10	619.80	10	0	0	10	619.80	10	0	0	10	619.80	40	61.83	2,475.20	
75	31201503-TA-H02	TAPE, masking, 48 mm	roll	10	0	0	10	1,211.60	10	0	0	10	1,211.60	10	0	0	10	1,211.60	10	0	0	10	1,211.60	40	121.16	4,846.40	
76	31201517-TA-P01	TAPE, packaging, 48 mm	roll	10	0	0	10	301.60	10	0	0	10	301.60	10	0	0	10	301.60	10	0	0	10	301.60	40	30.15	1,206.40	
77	31201512-TA-T01	TAPE, transparent, 24mm	roll	25	25	25	75	859.00	15	15	20	50	572.00	15	15	10	40	457.60	15	10	15	40	457.60	205	11.44	2,345.20	
78	31201512-TA-T02	TAPE, transparent, 48 mm	roll	15	5	5	25	593.00	5	10	5	20	478.40	5	5	10	20	478.40	10	5	5	20	478.40	85	23.52	2,031.20	
79	31151507-TW-P01	TWINE, plastic	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	70.72	0.00	
MEASURING AND OBSERVING AND TESTING EQUIPMENT																											
80	41111604-RU-P02	RULER, flexible, plastic, 450mm	piece	20	0	0	20	416.00	0	0	0	0	0.00	20	0	0	20	416.00	0	0	0	0	0.00	40	20.80	832.00	
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
81	44121612-BL-H01	BLADE, for general purpose cutter/utility knife	tube	10	10	10	30	480.00	5	5	5	15	240.00	10	10	10	30	480.00	5	5	5	15	240.00	90	16.00	1,440.00	
82	44101602-PB-H01	BINDING AND PUNCHING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,104.64	0.00	
83	44101807-CA-C01	CALCULATOR, Compact	unit	10	0	0	10	2,870.40	0	0	0	0	0.00	10	0	0	10	2,870.40	0	0	0	0	0.00	20	287.04	5,740.80	
84	44121710-CH-V01	CHALK, white enamel	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	32.97	0.00	
85	44122105-BF-C01	CLIP, backfold, 19mm	box	10	10	10	30	280.80	10	10	10	30	280.80	10	10	10	30	280.80	10	10	10	30	280.80	120	9.36	1,123.20	
86	44122105-BF-C02	CLIP, backfold, 25mm	box	10	10	10	30	468.00	10	10	10	30	468.00	10	10	10	30	468.00	10	10	10	30	468.00	120	15.60	1,872.00	
87	44122105-BF-C03	CLIP, backfold, 32mm	box	10	10	10	30	811.20	10	10	10	30	811.20	10	10	10	30	811.20	10	10	10	30	811.20	120	27.04	3,244.80	
88	44122105-BF-C04	CLIP, backfold, 50mm	box	10	10	10	30	1,809.60	10	10	10	30	1,809.60	10	10	10	30	1,809.60	10	10	10	30	1,809.60	120	60.32	7,238.40	
89	44121801-CT-F02	CORRECTION TAPE	piece	30	30	30	90	1,037.70	15	15	15	45	518.85	30	30	30	90	1,037.70	15	15	15	45	518.85	270	11.53	3,113.10	
90	44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	10	0	0	10	317.20	0	0	0	0	0.00	10	0	0	10	317.20	0	0	0	0	0.00	20	31.72	634.40	
91	44111515-DF-E01	DATA FILE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.20	0.00	
92	44122011-DF-F01	DATA FOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	68.64	0.00	
93	44103202-DS-H01	DATER STAMP	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	469.78	0.00	
94	44121506-EN-D01	ENVELOPE, Documentary, A4	box	5	0	0	5	4,201.60	0	0	0	0	0.00	5	0	0	5	4,201.60	0	0	0	0	0.00	10	840.32	8,403.20	
95	44121506-EN-D02	ENVELOPE, Documentary, legal,	box	5	0	0	5	5,392.40	0	0	0	0	0.00	5	0	0	5	5,392.40	0	0	0	0	0.00	10	1,078.48	10,784.80	
96	44121506-EN-X01	ENVELOPE, Expanding, Kraft	box	5	0	0	5	6,874.40	5	0	0	5	6,874.40	5	0	0	5	6,874.40	5	0	0	5	6,874.40	20	1,374.88	27,497.60	
97	44121506-EN-X02	ENVELOPE, Expanding, Plastic	box	10	0	0	10	304.90	0	0	0	0	0.00	10	0	0	10	304.90	0	0	0	0	0.00	20	30.49	609.80	
98	44121506-EN-H02	ENVELOPE, Mailing	box	5	0	5	10	4,669.60	0	5	0	5	2,334.80	0	5	0	5	2,334.80	0	5	0	5	2,334.80	25	466.96	11,674.00	
99	44121504-EN-V02	ENVELOPE, Mailing, with window	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	528.32	0.00	
100	44111912-ER-E01	ERASER, felt, for blackboard/whiteboard	piece	10	0	0	10	123.30	0	0	0	0	0.00	10	0	0	10	123.30	0	0	0	0	0.00	20	12.33	246.60	

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year		
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
101	44122118-FA-F01	FASTENER	box	10	10	10	30	2,839.20	10	10	10	30	2,839.20	10	10	10	30	2,839.20	10	10	10	30	2,839.20	120	94.64	11,356.80	
102	44111515-FO-Y01	FILE ORGANIZER, expanding, plastic, legal	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	85.20	0.00	
103	44122018-FT-D01	FILE TAB DIVIDER, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.89	0.00	
104	44122018-FT-D02	FILE TAB DIVIDER, Legal	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	25.00	0.00	
105	44122011-FO-F01	FOLDER, Fancy with slide, A4	bundle	5	0	0	5	1,456.00	0	0	0	0	0.00	5	0	0	5	1,456.00	0	0	0	0	0.00	10	291.20	2,912.00	
106	44122011-FO-F02	FOLDER, Fancy with slide, legal	bundle	5	0	0	5	1,544.40	0	0	0	0	0.00	5	0	0	5	1,544.40	0	0	0	0	0.00	10	308.88	3,088.80	
107	44122011-FO-L01	FOLDER, L-type, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	187.54	0.00	
108	44122011-FO-L02	FOLDER, L-type, Legal	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	238.57	0.00	
109	44122027-FO-P01	FOLDER, pressboard	box	10	0	5	15	14,239.60	10	0	0	10	9,526.40	10	0	0	10	9,526.40	10	0	0	10	9,526.40	45	952.64	42,868.80	
110	44122011-FO-T03	FOLDER with tab, A4	pack	10	0	5	15	5,834.40	10	0	0	10	3,899.60	10	0	0	10	3,899.60	10	0	0	10	3,899.60	45	389.96	17,503.20	
111	44122011-FO-T04	FOLDER with tab, Legal	pack	10	0	5	15	6,411.60	10	0	0	10	4,274.40	10	0	0	10	4,274.40	10	0	0	10	4,274.40	45	427.44	19,234.80	
112	44122008-IT-T01	INDEX TAB	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	63.11	0.00	
113	44111515-MF-E02	MAGAZINE FILE BOX, Large	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	126.88	0.00	
114	44121716-MA-F01	MARKER, Fluorescent	set	10	0	10	20	852.80	10	0	10	20	852.80	10	0	10	20	852.80	10	0	10	20	852.80	80	42.64	3,411.20	
115	44121708-MP-E01	MARKER, Permanent, Black	piece	30	30	30	90	1,404.00	30	30	30	90	1,404.00	30	30	30	90	1,404.00	30	30	30	90	1,404.00	360	15.60	5,616.00	
116	44121708-MP-E02	MARKER, Permanent, Blue	piece	10	0	0	10	156.00	10	0	0	10	156.00	10	0	0	10	156.00	10	0	0	10	156.00	40	15.60	624.00	
117	44121708-MP-E03	MARKER, Permanent, Red	piece	10	0	0	10	155.00	10	0	0	10	155.00	10	0	0	10	155.00	10	0	0	10	155.00	40	15.60	624.00	
118	44121708-MW-E01	MARKER, Whiteboard, Black	piece	20	0	20	40	416.00	20	0	20	40	416.00	20	0	20	40	416.00	20	0	20	40	416.00	160	10.40	1,664.00	
119	44121708-MW-E02	MARKER, Whiteboard, Blue	piece	10	0	10	20	209.00	10	0	10	20	209.00	10	0	10	20	209.00	10	0	10	20	209.00	80	10.40	832.00	
120	44121708-MW-E03	MARKER, Whiteboard, Red	piece	10	0	10	20	209.00	10	0	10	20	209.00	10	0	10	20	209.00	10	0	10	20	209.00	80	10.40	832.00	
121	44122104-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	box	20	15	20	55	514.80	20	15	20	55	514.80	20	15	20	55	514.80	20	15	20	55	514.80	220	9.36	2,059.20	
122	44122104-PC-J02	PAPER CLIP, vinyl/plastic coated, jumbo, 50mm	box	20	15	20	55	1,315.60	20	15	20	55	1,315.60	20	15	20	55	1,315.60	20	15	20	55	1,315.60	220	23.92	5,262.40	
123	44101603-PS-M02	PAPER SHREDDER	unit	5	0	0	5	28,496.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	5,699.20	28,496.00	
124	44101601-PT-M01	PAPER TRIMMER/CUTTING MACHINE	unit	1	0	0	1	9,297.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	9,297.60	9,297.60	
125	44121706-PE-L01	PENCIL, lead/graphite, with eraser	box	20	20	10	50	2,000.00	20	20	10	50	2,000.00	20	20	10	50	2,000.00	20	20	10	50	2,000.00	200	41.60	8,320.00	
126	44121619-PS-M01	PENCIL SHARPENER	piece	10	0	0	10	2,132.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	213.20	2,132.00	
127	44101602-PU-F01	PUNCHER, paper, heavy duty	piece	20	0	0	20	3,244.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	162.24	3,244.80	
128	44122037-RB-P10	BINDING RING/COMB, plastic, 32 mm	piece	10	0	5	15	4,113.45	10	0	5	15	4,113.45	10	0	5	15	4,113.45	10	5	0	15	4,113.45	60	274.23	16,453.80	
129	44122101-RU-E01	RUBBER BAND No. 1B	box	10	0	5	15	2,490.40	10	0	5	15	2,490.40	10	0	5	15	2,490.40	10	0	5	15	2,490.40	60	165.36	9,921.60	
130	44121905-SP-F01	STAMP PAD, felt	piece	10	0	0	10	426.40	10	0	0	10	426.40	10	0	0	10	426.40	10	0	0	10	426.40	40	42.64	1,705.60	
131	44121618-SS-S01	SCISSORS, symmetrical/asymmetrical	pair	20	0	0	20	832.00	10	0	0	10	416.00	10	0	0	10	416.00	10	0	0	10	416.00	50	41.60	2,080.00	
132	44121615-ST-E01	STAPLER, standard type	piece	20	0	0	20	2,912.00	10	0	0	10	1,456.00	10	0	0	10	1,456.00	10	0	0	10	1,456.00	50	145.60	7,280.00	
133	44121615-ST-E01	STAPLER, heavy duty (binder)	unit	3	0	0	3	2,864.16	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	954.72	2,864.16	
134	44121613-SR-F02	STAPLE REMOVER, plier-type	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	47.84	0.00	
135	44121605-TD-T01	TAPE DISPENSER, table top	piece	10	0	0	10	780.00	10	0	0	10	780.00	10	0	0	10	780.00	10	0	0	10	780.00	40	78.00	3,120.00	
PAPER MATERIALS AND PRODUCTS																											
136	14111525-CA-A01	CARTOLINA, assorted colors	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	90.48	0.00	
137	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	953.68	0.00	
138	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,260.48	0.00	
139	14111506-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,652.56	0.00	
140	14111506-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,108.64	0.00	
141	14111506-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	853.84	0.00	
142	14111506-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,629.68	0.00	
143	14111609-LI-C01	LOOSELEAF COVER	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	794.96	0.00	
144	14111514-NP-E02	NOTEPAD, stick-on, 50mm x 76mm	pad	10	10	10	30	1,185.60	10	10	10	30	1,185.60	10	10	10	30	1,185.60	10	10	10	30	1,185.60	120	39.52	4,742.40	
145	14111514-NP-E04	NOTEPAD, stick-on, 76mm x 100mm	pad	10	10	10	30	1,903.20	10	10	10	30	1,903.20	10	10	10	30	1,903.20	10	10	10	30	1,903.20	120	63.44	7,512.80	

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year		
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
146	14111514-HP-503	NOTEPAD, stick-on, 76mm x 76mm	pad	10	10	10	30	1,809.60	10	10	10	30	1,809.60	10	10	10	30	1,809.60	10	10	10	30	1,809.60	120	60.32	7,238.40	
147	14111514-NB-502	STENO NOTEBOOK	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23.92	0.00	
148	14111507-PP-M01	PAPER, MULTICOPY A4	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	179.92	0.00	
149	14111507-PP-M02	PAPER, MULTICOPY LEGAL	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	211.12	0.00	
150	14111507-PP-C01	PAPER, MULTIPURPOSE A4	ream	300	300	300	900	146,952.00	300	300	300	900	146,952.00	300	300	300	900	146,952.00	300	300	300	900	146,952.00	3600	163.28	587,808.00	
151	14111507-PP-C02	PAPER, MULTIPURPOSE LEGAL	ream	300	300	300	900	166,608.00	300	300	300	900	166,608.00	300	300	300	900	166,608.00	300	300	300	900	166,608.00	3600	185.12	666,432.00	
152	14111531-PP-R01	PAD PAPER, ruled	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	35.35	0.00	
153	14111503-PA-P01	PAPER, parchment	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	189.28	0.00	
154	14111531-RE-601	RECORD BOOK, 300 PAGES	book	50	20	20	90	6,552.00	25	20	20	65	4,732.00	20	20	20	60	4,368.00	25	20	20	65	4,732.00	280	72.80	20,384.00	
155	14111531-RE-602	RECORD BOOK, 500 PAGES	book	20	15	15	50	5,252.00	5	5	5	15	1,575.60	15	10	15	40	4,201.60	5	5	5	15	1,575.60	120	105.04	12,604.80	
156	14111704-TT-P04	TISSUE, INTERFOLDED PAPER TOWEL	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	29.12	0.00	
157	14111704-TT-P02	TOILET TISSUE PAPER, 2 ply	pack	30	30	30	90	9,079.20	30	30	30	90	9,079.20	30	30	30	90	9,079.20	30	30	30	90	9,079.20	360	100.68	36,316.80	
PERFUMES OR COLOGNES OR FRAGRANCES																											
158	53131626-HS-501	HAND SANITIZER	bottle	30	30	30	90	7,862.40	30	30	30	90	7,862.40	30	30	30	90	7,862.40	30	30	30	90	7,862.40	360	87.35	31,449.60	
PESTICIDES OR PEST REPELLENTS																											
159	10191509-IN-A01	INSECTICIDE	can	10	10	10	30	7,737.60	10	10	10	30	7,737.60	10	10	10	30	7,737.60	10	10	10	30	7,737.60	120	257.92	30,950.40	
PRINTED PUBLICATIONS																											
160	55101524-RA-H01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184)	book	2	0	0	2	74.42	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	37.21	74.42	
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																											
1	44103109-BR-C05	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,947.20	0.00	
2	44103105-CA-C04	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,126.32	0.00	
3	44103105-CA-C02	INK CARTRIDGE, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,178.32	0.00	
4	44103105-CA-E04	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	861.12	0.00	
5	44103105-CA-E02	INK CARTRIDGE, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	892.32	0.00	
6	44103105-EP-B17	INK CARTRIDGE, EPSON C13T664100 (T6641), Black	cart	100	75	50	225	52,177.50	100	75	50	225	52,177.50	100	75	50	225	52,177.50	100	75	50	225	52,177.50	900	231.90	208,710.00	
7	44103105-EP-C17	INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	cart	75	50	50	175	42,385.00	75	50	50	175	42,385.00	75	50	50	175	42,385.00	75	50	50	175	42,385.00	700	242.20	169,540.00	
8	44103105-EP-M17	INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	cart	75	50	50	175	42,385.00	75	50	50	175	42,385.00	75	50	50	175	42,385.00	75	50	50	175	42,385.00	700	242.20	169,540.00	
9	44103105-EP-Y17	INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	cart	75	50	50	175	42,385.00	75	50	50	175	42,385.00	75	50	50	175	42,385.00	75	50	50	175	42,385.00	700	242.20	169,540.00	
10	44103105-HP-E40	INK CARTRIDGE, HP C2P04AA (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	852.00	0.00	
11	44103105-HP-T40	INK CARTRIDGE, HP C2P06AA (HP62), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,048.32	0.00	
12	44103105-HP-E09	INK CARTRIDGE, HP C9351AA (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00	0.00	
13	44103105-HP-T10	INK CARTRIDGE, HP C9352AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,053.52	0.00	
14	44103105-HP-B17	INK CARTRIDGE, HP C0640WA (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	880.88	0.00	
15	44103105-HP-T17	INK CARTRIDGE, HP C0643WA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,047.28	0.00	
16	44103105-HX-C40	INK CARTRIDGE, HP CD972AA (HP920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00	
17	44103105-HX-M40	INK CARTRIDGE, HP CD973AA (HP920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00	
18	44103105-HX-Y40	INK CARTRIDGE, HP CD974AA (HP920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00	
19	44103105-HX-E40	INK CARTRIDGE, HP CD975AA (HP920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,541.28	0.00	
20	44103105-HP-E20	INK CARTRIDGE, HP CH561WA (HP51), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	865.28	0.00	
21	44103105-HP-T20	INK CARTRIDGE, HP CH562WA (HP51), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,066.00	0.00	
22	44103105-HP-E49	INK CARTRIDGE, HP CH565A (HP82), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	935.00	0.00	
23	44103105-HP-C49	INK CARTRIDGE, HP CH566A (HP82), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00	0.00	
24	44103105-HX-B43	INK CARTRIDGE, HP CH045AA (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,970.80	0.00	
25	44103105-HX-C43	INK CARTRIDGE, HP CH046AA (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00	
26	44103105-HX-M43	INK CARTRIDGE, HP CH047AA (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00	
27	44103105-HX-Y43	INK CARTRIDGE, HP CH048AA (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00	

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
28 44103105-HP-B36	INK CARTRIDGE, HP CH692AA (HP704), Black	cart	5	5	5	15	6,286.80	5	5	5	15	6,286.80	5	5	5	15	6,286.80	5	5	5	15	6,286.80	60	419.12	25,147.20
29 44103105-HP-T36	INK CARTRIDGE, HP CH693AA (HP704), Tri-color	cart	5	3	3	11	4,610.32	5	3	3	11	4,610.32	5	3	3	11	4,610.32	5	3	3	11	4,610.32	44	419.12	18,441.28
30 44103105-HP-B33	INK CARTRIDGE, HP CZ107AA (HP678), Black	cart	3	3	3	9	3,641.04	3	3	3	9	3,641.04	3	3	3	9	3,641.04	3	3	3	9	3,641.04	36	404.56	14,564.16
31 44103105-HP-T33	INK CARTRIDGE, HP CZ108AA (HP678), Tri-color	cart	3	3	3	9	3,641.04	3	3	3	9	3,641.04	3	3	3	9	3,641.04	3	3	3	9	3,641.04	36	404.56	14,564.16
32 44103105-HP-E42	INK CARTRIDGE, HP CZ121A (HP685A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	312.00	0.00
33 44103105-HP-C33	INK CARTRIDGE, HP CZ122A (HP685A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
34 44103105-HP-M33	INK CARTRIDGE, HP CZ123A (HP685A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
35 44103105-HP-Y33	INK CARTRIDGE, HP CZ124A (HP685A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
36 44103105-HP-T43	INK CARTRIDGE, HP F6V26AA (HP690), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
37 44103105-HP-B43	INK CARTRIDGE, HP F6V27AA (HP690), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
38 44103105-HP-C50	INK CARTRIDGE, HP L0551AA (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
39 44103105-HP-M50	INK CARTRIDGE, HP L0554AA (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
40 44103105-HP-Y50	INK CARTRIDGE, HP L0557AA (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
41 44103105-HP-B50	INK CARTRIDGE, HP L0560AA (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,294.30	0.00
42 44103105-HX-C48	INK CARTRIDGE, HP L0563AA (HP955XL), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
43 44103105-HX-M48	INK CARTRIDGE, HP L0566AA (HP955XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
44 44103105-HX-Y48	INK CARTRIDGE, HP L0569AA (HP955XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
45 44103105-HX-B48	INK CARTRIDGE, HP L0572AA (HP955XL), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,617.92	0.00
46 44103105-HP-C51	INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
47 44103105-HP-M51	INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
48 44103105-HP-Y51	INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
49 44103105-HP-B51	INK CARTRIDGE, HP T6M01AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
50 44103112-EP-R05	RIBBON CARTRIDGE, EPSON C135015516 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.43	0.00
51 44103112-EP-R13	RIBBON CARTRIDGE, EPSON C135015632, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.94	0.00
52 44103112-EP-R07	RIBBON CARTRIDGE, EPSON C135015531 (S015086)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	818.48	0.00
53 44103109-BR-C06	TONER CARTRIDGE, BROTHER DR-451CL, High Yield 3000	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,760.00	0.00
54 44103103-BR-609	TONER CARTRIDGE, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,567.20	0.00
55 44103103-BR-611	TONER CARTRIDGE, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,002.40	0.00
56 44103103-BR-615	TONER CARTRIDGE, BROTHER TN-3478, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,575.44	0.00
57 44103103-BR-616	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,564.56	0.00
58 44103103-BR-C03	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.30	0.00
59 44103103-BR-M03	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.30	0.00
60 44103103-BR-Y03	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.30	0.00
61 44103103-CA-600	TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,399.36	0.00
62 44103103-HP-612	TONER CARTRIDGE, HP CB435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,099.20	0.00
63 44103103-HP-614	TONER CARTRIDGE, HP CB540A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,603.60	0.00
64 44103103-HP-618	TONER CARTRIDGE, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,942.00	0.00
65 44103103-HP-621	TONER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,741.92	0.00
66 44103103-HP-622	TONER CARTRIDGE, HP CE285A (HP85A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,242.72	0.00
67 44103103-HP-623	TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,350.40	0.00
68 44103103-HP-C23	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
69 44103103-HP-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
70 44103103-HP-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
71 44103103-HP-624	TONER CARTRIDGE, HP CE320A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,192.30	0.00
72 44103103-HP-C24	TONER CARTRIDGE, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
73 44103103-HP-Y24	TONER CARTRIDGE, HP CE322A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
74	44103103-HP-M24	TONER CARTRIDGE, HP CE323A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,063.50	0.00	
75	44103103-HP-B25	TONER CARTRIDGE, HP CE390A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,872.90	0.00	
76	44103103-HP-B26	TONER CARTRIDGE, HP CE400A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,795.00	0.00	
77	44103103-HP-C26	TONER CARTRIDGE, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00	
78	44103103-HP-Y26	TONER CARTRIDGE, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,193.04	0.00	
79	44103103-HP-M26	TONER CARTRIDGE, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00	
80	44103103-HP-B27	TONER CARTRIDGE, HP CE410A, (HP305), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,837.50	0.00	
81	44103103-HP-C27	TONER CARTRIDGE, HP CE411A, (HP305), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,460.00	0.00	
82	44103103-HP-Y27	TONER CARTRIDGE, HP CE412A, (HP305), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,460.00	0.00	
83	44103103-HP-M27	TONER CARTRIDGE, HP CE413A, (HP305), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,011.20	0.00	
84	44103103-HP-B28	TONER CARTRIDGE, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,050.90	0.00	
85	44103103-HX-B29	TONER CARTRIDGE, HP CE505X, Black, high cap	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,332.00	0.00	
86	44103103-HP-B52	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,878.72	0.00	
87	44103103-HP-B53	TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,246.90	0.00	
88	44103103-HP-B55	TONER CARTRIDGE, HP CF280A, LaserJet Pro M401/M425	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,690.40	0.00	
89	44103103-HP-B51	TONER CARTRIDGE, HP CF280XC	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,359.52	0.00	
90	44103103-HP-B56	TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,800.00	0.00	
91	44103103-HP-B57	TONER CARTRIDGE, HP CF283A (HP83A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,034.72	0.00	
92	44103103-HX-B51	TONER CARTRIDGE, HP CF283XC (HP83X), Black Contract L	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,795.00	0.00	
93	44103103-HP-B58	TONER CARTRIDGE, HP CF287A (HP87), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,828.00	0.00	
94	44103103-HX-B52	TONER CARTRIDGE, HP CF325XC (HP25X), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,728.00	0.00	
95	44103103-HP-B60	TONER CARTRIDGE, HP CF350A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,574.00	0.00	
96	44103103-HP-C60	TONER CARTRIDGE, HP CF351A, Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00	
97	44103103-HP-Y60	TONER CARTRIDGE, HP CF352A, Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00	
98	44103103-HP-M60	TONER CARTRIDGE, HP CF353A, Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00	
99	44103103-HP-B61	TONER CARTRIDGE, HP CF360A (HP508A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,030.40	0.00	
100	44103103-HP-C61	TONER CARTRIDGE, HP CF361A (HP508A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00	
101	44103103-HP-Y61	TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00	
102	44103103-HP-M61	TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00	
103	44103103-HP-B62	TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,099.20	0.00	
104	44103103-HP-C62	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.90	0.00	
105	44103103-HP-Y62	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.90	0.00	
106	44103103-HP-M62	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.90	0.00	
107	44103103-HP-B63	TONER CARTRIDGE, HP CF410A (HP410A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,900.00	0.00	
108	44103103-HX-B54	TONER CARTRIDGE, HP CF410XC (HP410XC), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,848.40	0.00	
109	44103103-HP-C63	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.90	0.00	
110	44103103-HX-C54	TONER CARTRIDGE, HP CF411XC (HP410XC), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.00	0.00	
111	44103103-HP-Y63	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.00	0.00	
112	44103103-HX-Y54	TONER CARTRIDGE, HP CF412XC (HP410XC), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.90	0.00	
113	44103103-HP-M63	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.90	0.00	
114	44103103-HX-M54	TONER CARTRIDGE, HP CF413XC (HP410XC), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.90	0.00	
115	44103103-HP-B34	TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,744.00	0.00	
116	44103103-HP-B48	TONER CARTRIDGE, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,680.00	0.00	
SOFTWARE																											
1	43231513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																	Total Quantity for the year	Price	Total Amount for the year				
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov				Dec	Q4	Q4 AMOUNT	
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
5	43232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
10	43233501-SFT-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
11	43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
12	43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
13	43232905-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
14	43233004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
15	43233205-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
16	43233405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																											
1	80141505-TS-001	BALLPEN	piece	75	50	75	200	18,000.00	50	50	50	150	13,500.00	75	50	75	200	18,000.00	50	50	50	150	13,500.00	700	90.00	63,000.00	
2	80141505-TS-002	MULTIFUNCTION PRINTER	unit	5	0	0	5	175,000.00	0	0	0	0	0.00	5	0	0	5	175,000.00	0	0	0	0	0.00	10	35,000.00	350,000.00	
3	80141505-TS-003	LAMINATING FILM	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
4	80141505-TS-004	STICKER PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
5	80141505-TS-005	DOUBLE SIDED TAPE	roll	10	10	10	30	1,350.00	10	10	10	30	1,350.00	10	10	10	30	1,350.00	10	10	10	30	1,350.00	120	45.00	5,400.00	
6	80141505-TS-006	PHOTO PAPER	pack	10	5	5	20	3,000.00	10	5	5	20	3,000.00	10	5	5	20	3,000.00	10	5	5	20	3,000.00	80	150.00	12,000.00	
7	80141505-TS-007	BLEACHING SOLUTION	bottle	10	5	10	25	2,375.00	10	5	10	25	2,375.00	10	5	10	25	2,375.00	10	5	10	25	2,375.00	100	95.00	9,500.00	
8	80141505-TS-008	CERTIFICATE FRAME	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
9	80141505-TS-009	CERTIFICATE HOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
10	80141505-TS-010	UNINTERRUPTIBLE POWER SUPPLY	unit	3	0	3	6	51,000.00	0	0	0	0	0.00	3	0	3	6	51,000.00	0	0	0	0	0.00	12	8,500.00	102,000.00	
11	80141505-TS-011	AIR CONDITIONING UNIT	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
12	80141505-TS-012	SMART TELEVISION	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
13	80141505-TS-013	WHITE BOARD	piece	10	0	0	10	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	0.00	0.00	
14	80141505-TS-014	MICROPHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
15	80141505-TS-015	MEDAL	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
16	80141505-TS-016	DISHWASHING LIQUID	bottle	20	20	20	60	5,700.00	10	10	10	30	2,850.00	20	20	20	60	5,700.00	10	10	10	30	2,850.00	180	95.00	17,100.00	
17	80141505-TS-017	PLASTIC FASTENER	box	20	20	20	60	3,300.00	20	20	20	60	3,300.00	20	20	20	60	3,300.00	20	20	20	60	3,300.00	240	55.00	13,200.00	
18	80141505-TS-018	STEEL FILING CABINET	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
19	80141505-TS-019	VELLUM BOARD PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
20	80141505-TS-020	EXTENSION CORD	piece	10	0	0	10	12,000.00	0	0	0	0	0.00	5	0	0	5	6,000.00	0	0	0	0	0.00	15	1,200.00	18,000.00	
21	80141505-TS-021	PAINT	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
22	80141505-TS-022	COLORED PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
23	80141505-TS-023	BOND PAPER	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
24	80141505-TS-024	PUSH PIN	pack	3	3	3	9	270.00	2	2	2	6	180.00	3	3	3	9	270.00	2	2	2	6	180.00	30	30.00	900.00	
25	80141505-TS-025	DOOR MAT	piece	10	0	0	10	550.00	10	0	0	10	550.00	10	0	0	10	550.00	10	0	0	10	550.00	40	55.00	2,200.00	
26	80141505-TS-026	GLUE STICK (PASTE)	piece	10	0	10	20	1,300.00	10	0	10	20	1,300.00	10	0	10	20	1,300.00	10	0	10	20	1,300.00	80	65.00	5,200.00	
27	80141505-TS-027	GLUE STICK (FOR GLUE GUN)	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
28	80141505-TS-028	DEODORANT CAKE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
29	80141505-TS-029	DISPOSABLE GLOVES	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
30	80141505-TS-030	OFFICE CHAIR	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
31	80141505-TS-031	MANILA PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	


Item & Specifications	Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the year	Price	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT							

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:


 SIMONA A. ASILO
 Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:


 GLENDA M. BARCELONA
 Accountant / Budget Officer

Approved by:

For and in the absence of the District Engineer:


 ALBIN M. MAHIA
 Head of Office/Agency

Date Prepared: July 27, 2023