



Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**REGIONAL OFFICE V**  
Regional Government Center, Rawis, Legazpi City



## CERTIFICATION

This is to certify that this Office does not have any procurement of Goods and Services for FY 2024 as of this date.

This certification is made relative to the submission of the Indicative Annual Procurement Plan (APP) for FY 2024 FOR Goods and Services.

Given this 27th day of September, 2023 at DPWH Regional Office V, Rawis, Legazpi City.

**MARIA TEODORA P. LOSANTAS, Ph.D., DBA., JD**  
BAC Chairperson  
Chief Administrative Officer

Noted:

For and in the Absence of the Regional Director :

**MARILOU N. LACUNA**  
Asst. Regional Director

**VIRGILIO C. EDUARTE, CESO III**  
Regional Director

Republic of the Philippines  
**Department of Public Works and Highways**  
**REGIONAL OFFICE NO. V**  
Regional Center Site, Rawis, Legazpi City  
**ANNUAL PROCUREMENT PLAN FOR GOODS & SERVICES FY 2024**

Ref No.	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for each Procurement Activity				Source of Budget	Estimated Budget (PhP)			REMARKS
					Advertisement /Posting of IB	Submission /Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
FUND 101													
COMMON OFFICE SUPPLIES													
	1st Quarter	ROV	No	Public Bidding/					EAO	8,366,870.50			
	2nd Quarter	ROV	No	Gov't to Gov't.					EAO	8,366,870.50			
	3rd Quarter	ROV	No	PS-DBM					EAO	8,366,870.50			
	4th Quarter	ROV	No	Small Value					EAO	8,366,870.50			
	Total									33,467,482.00		33,467,482.00	
COMMON OFFICE DEVICES													
	1st Quarter	ROV	No	Small Value					EAO	147,930.00			
	2nd Quarter	ROV	No	Small Value					EAO	147,930.00			
	3rd Quarter	ROV	No	Small Value					EAO	147,930.00			
	4th Quarter	ROV	No	Small Value					EAO	147,930.00			
	Total									591,720.00		591,720.00	
JANITORIAL SUPPLIES													
	1st Quarter	ROV	No	Small Value					EAO	379,111.25			
	2nd Quarter	ROV	No	Small Value					EAO	379,111.25			
	3rd Quarter	ROV	No	Small Value					EAO	379,111.25			
	4th Quarter	ROV	No	Small Value					EAO	379,111.25			
	Total									1,516,445.00		1,516,445.00	
COMMON COMPUTER SUPPLIES & PERIPHERALS & CONSUMABLES													
	1st Quarter	ROV	No	Small Value/					EAO	2,238,075.00			
	2nd Quarter	ROV	No	Direct Contracting					EAO	2,238,075.00			
	3rd Quarter	ROV	No	Small Value/					EAO	2,238,075.00			
	4th Quarter	ROV	No	Direct Contracting					EAO	2,238,075.00			
	Total									8,952,300.00		8,952,300.00	
I.T SUPPLY & EQUIPMENT													
	1st Quarter	ROV	No	Public Bidding/					EAO	9,057,673.75			
	2nd Quarter	ROV	No	Direct Contracting					Others	9,057,673.75			
	3rd Quarter	ROV	No	Small Value					EAO	9,057,673.75			
	4th Quarter	ROV	No							9,057,673.75			
	Total									36,230,695.00		36,230,695.00	As the need arises
Sub total of Page 1										80,758,642.00			

Prepared by:

  
**LYNETTE V. GRAGEDA**  
OIC-Head Procurement

Submitted by:

  
**MARIA TEODORA F. LOSANTAS, Ph.D. DBA.,JD.**  
BAC Chairman

Approved by: For and in the Absence of the Regional Director:

  
**MARILOU N. LACUNA**  
Asst. Regional Director  
**VIRGILIO C. EDUARTE, CESO III**  
Regional Director

Republic of the Philippines  
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**REGIONAL OFFICE NO. V**  
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**ANNUAL PROCUREMENT PLAN FOR GOODS & SERVICES FY 2024**

Ref No.	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for each Procurement Activity				Source of Budget	Estimated Budget (Php)			REMARKS
					Advertisement /Posting of IB	Submission /Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	Brief Description of Program/ Project
COPIER MACHINE/SUPPLIES													
	1st Quarter	ROV	No	Small Value/					EAO	16,873,174.00			
	2nd Quarter	ROV	No	Direct Contracting					EAO	16,873,174.00			
	3rd Quarter	ROV	No	Small Value/					EAO	16,873,174.00			
	4th Quarter	ROV	No	Direct Contracting					EAO	16,873,174.00			
	Total									67,492,696.00		67,492,696.00	As the need arises
GENERAL FORMS (printing)													
	1st Quarter	ROV	No	Small Value/					EAO	45,182.50			
	2nd Quarter	ROV	No	Gov't to gov't.					EAO	45,182.50			
	3rd Quarter	ROV	No	Small Value/					EAO	45,182.50			
	4th Quarter	ROV	No	Gov't to gov't.					EAO	45,182.50			
	Total									180,730.00		180,730.00	As the need arises
OFFICE EQUIPMENT & FURNITURE													
	1st Quarter	ROV	No						EAO	2,928,005.50			
	2nd Quarter	ROV	No	Public Bidding/					EAO	2,928,005.50			
	3rd Quarter	ROV	No	Small Value					EAO	2,928,005.50			
	4th Quarter	ROV	No	Public Bidding					EAO	2,928,005.50			
	Total									11,712,022.00		11,712,022.00	As the need arises
MEDICINES SUPPLIES & EQUIPMENT													
	1st Quarter	ROV	No	Small Value					EAO	57,772.63			
	2nd Quarter	ROV	No	Small Value						57,772.63			
	3rd Quarter	ROV	No	Small Value					EAO	57,772.62			
	4th Quarter	ROV	No	Small Value						57,772.62			
	Total									231,090.50		231,090.50	
OILS & FUELS & LUBRICANTS & CHANGE OIL (inc. labor/Materials)													
	1st Quarter	ROV	No	Public Bidding/					EAO	5,927,588.00			
	2nd Quarter	ROV	No	Direct						5,927,588.00			
	3rd Quarter	ROV	No	Contracting					EAO	5,927,588.00			
	4th Quarter	ROV	No	Small Value						5,927,588.00			
	Total									23,710,352.00		23,710,352.00	As the need arises
Sub total of Page 2										103,326,890.50		For and in the Absence of the Regional Director :	

Prepared by:

  
**LYNETTE V. GRAGEDA**  
OIC-Head Procurement

Submitted by:

  
**MARIA TEODORA P. LOSANTAS, Ph.D. DBA.,JD.**  
BAC Chairman

Approved by:

  
**MARILOU N. LACIUNA**  
Asst. Regional Director  
**VIRGILIO C. EDUARTE, CESO III**  
Regional Director



Republic of the Philippines  
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Ref No.	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for each Procurement Activity				Source of Budget	Estimated Budget (PhP)			REMARKS
					Advertisement /Posting of IB	Submission /Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	Brief Description of Program/ Project
ASSESSMENT TOOLS FOR PREVENTIVE MAINT. OF SERVICE EQUIPMENT													
	1st Quarter	ROV	No	Small Value					EAO	250,000.00			
	2nd Quarter	ROV	No	Small Value					EAO	250,000.00			
	3rd Quarter	ROV	No	Small Value					EAO	250,000.00			
	4th Quarter	ROV	No	Small Value					EAO	250,000.00			
	Total									1,000,000.00		1,000,000.00	As the need arises
CONSTRUCTION MATERIALS/CONSTRUCTION SUPPLIES													
	1st Quarter	ROV	No	Small Value					EAO	75,000.00			
	2nd Quarter	ROV	No	Small Value					EAO	75,000.00			
	3rd Quarter	ROV	No	Small Value					EAO	75,000.00			
	4th Quarter	ROV	No	Small Value					EAO	75,000.00			
	Total									300,000.00		300,000.00	
CATERING SERVICES													
	1st Quarter	ROV	No	Small Value					EAO	750,000.00			
	2nd Quarter	ROV	No	Small Value					EAO	750,000.00			
	3rd Quarter	ROV	No	Small Value					EAO	750,000.00			
	4th Quarter	ROV	No	Small Value					EAO	750,000.00			
	Total									3,000,000.00		3,000,000.00	As the need arises
CONTINGENCY FOR UNSEEN EXPENDITURES													
	1st Quarter	ROV	No	Small Value					EAO	1,250,000.00			
	2nd Quarter	ROV	No	Small Value					EAO	1,250,000.00			
	3rd Quarter	ROV	No	Small Value					EAO	1,250,000.00			
	4th Quarter	ROV	No	Small Value					EAO	1,250,000.00			
	Total									5,000,000.00		3,000,000.00	As the need arises
JOB ORDER REPAIR/PREVENTIVE MAINT OF SERVICE VEHICLE/SERVICE EQUIPT(inc.EMD&AES)													
	1st Quarter	ROV	No	Small Value					EAO	750,000.00			
	2nd Quarter	ROV	No	Small Value					EAO	750,000.00			
	3rd Quarter	ROV	No	Small Value					EAO	750,000.00			
	4th Quarter	ROV	No	Small Value					EAO	750,000.00			
	Total									3,000,000.00		3,000,000.00	
Sub total of Page 3										12,300,000.00			

Prepared by:

  
**LYNETTE V. GRAGEDA**  
OIC-Head Procurement

Submitted by:

  
**MARIA TEODORA P. LOSANTAS, Ph.D. DBA.,JD.**  
BAC Chairman

Approved by ~~For and in the Absence of the Regional Director :~~

  
**MARILOU N. LACUNA**  
Asst. Regional Director  
**VIRGILIO C. EDUARTE, CESO III**  
Regional Director

Republic of the Philippines  
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Ref No.	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Acitivity? (Yes/No)	Mode of Procurement	Schedule for each Procurement Activity				Source of Budget	Estimated Budget (PhP)			REMARKS
					Advertisement /Posting of IB	Submission /Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	Brief Description of Program/ Project
JOB ORDER REPAIR/ MAINT OF IT EQUIPMENT/COMPUTER/ACCESSORIES AND GADGETS													
	1st Quarter	ROV	No	Small Value					EAO	62,500.00			
	2nd Quarter	ROV	No	Small Value					EAO	62,500.00			
	3rd Quarter	ROV	No	Small Value					EAO	62,500.00			
	4th Quarter	ROV	No	Small Value					EAO	62,500.00			
	Total									250,000.00		250,000.00	As the need arises
JOB ORDER REPAIR OF LAB. EQUIPT./LABORATORY APPARATUS													
	1st Quarter	ROV	No						EAO	1,000,000.00			
	2nd Quarter	ROV	No	Small Value					EAO	1,000,000.00			
	3rd Quarter	ROV	No						EAO	1,000,000.00			
	4th Quarter	ROV	No	Small Value					EAO	1,000,000.00			
	Total									4,000,000.00		4,000,000.00	
JOB ORDER REPAIR OF COPIER/PRINTING MACHINE/COMPUTER													
	1st Quarter	ROV	No	Small Value					EAO	50,000.00			
	2nd Quarter	ROV	No	Small Value					EAO	50,000.00			
	3rd Quarter	ROV	No	Small Value					EAO	50,000.00			
	4th Quarter	ROV	No	Small Value					EAO	50,000.00			
	Total									200,000.00		200,000.00	As the need arises
JOB ORDER REPAIR OF AIRCONDITIONING UNITS													
	1st Quarter	ROV	No	Small Value					EAO	37,500.00			
	2nd Quarter	ROV	No	Small Value					EAO	37,500.00			
	3rd Quarter	ROV	No	Small Value					EAO	37,500.00			
	4th Quarter	ROV	No	Small Value					EAO	37,500.00			
	Total									150,000.00		150,000.00	As the need arises
LABORATORY EQUIPT/CHEMICAL/SOIL/CEMENT/PHYSICAL APPARATUS/HYDRO EQUIPMENT													
	1st Quarter	ROV	No							1,750,000.00			
	2nd Quarter	ROV	No	Public Bidding/					EAO	1,750,000.00			
	3rd Quarter	ROV	No	Small Value						1,750,000.00			
	4th Quarter	ROV	No							1,750,000.00			
	Total									7,000,000.00		7,000,000.00	As the need arises
Sub total of Page 4										11,600,000.00			

Prepared by:

Submitted by:

Approved by:

For and in the Absence of the Regional Director :

LYNETTE V. GRAGEDA  
OIC-Head Procurement

MARIA TEODORA P. LOSANTAS, Ph.D. DBA.,JD.  
BAC Chairman

VIRGILIO C. EDUARTE, CESO III  
Regional Director

MARILOU N. LACUNA  
Asst. Regional Director



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Ref. No.	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for each Procurement Activity				Source of Budget	Estimated Budget (Php)			REMARKS	
					Advertisement /Posting of IB	Submission /Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO		Brief Description of Program/ Project
LABORATORY EQUIPT. SPAREPARTS & ACCESSORIES/CHEMICAL SUPPLIES														
	1st Quarter	ROV	No	Small Value					EAO	500,000.00				
	2nd Quarter	ROV	No	Small Value					EAO	500,000.00				
	3rd Quarter	ROV	No	Small Value					EAO	500,000.00				
	4th Quarter	ROV	No	Small Value					EAO	500,000.00				
	Total									2,000,000.00		2,000,000.00		
SERVICE VEHICLES AUTO PARTS/ACCESSORIES(Inc.Tires and Batteries														
	1st Quarter	ROV	No						EAO	1,000,000.00				
	2nd Quarter	ROV	No						EAO	1,000,000.00				
	3rd Quarter	ROV	No						EAO	1,000,000.00				
	4th Quarter	ROV	No						EAO	1,000,000.00				
	Total									4,000,000.00		4,000,000.00		
SOIL EXPLORATION EQUIPT. & ACCESSORIES														
	1st Quarter	ROV	No	Small Value					EAO	500,000.00				
	2nd Quarter	ROV	No	Small Value					EAO	500,000.00				
	3rd Quarter	ROV	No	Small Value					EAO	500,000.00				
	4th Quarter	ROV	No	Small Value					EAO	500,000.00				
	Total									2,000,000.00		2,000,000.00	As the need arises	
VARIOUS MECHANICAL & ELECTRICAL SUPPLIES/TOOLS/ACCESSORIES														
	1st Quarter	ROV	No	Small Value					EAO	25,000.00				
	2nd Quarter	ROV	No	Small Value					EAO	25,000.00				
	3rd Quarter	ROV	No	Small Value					EAO	25,000.00				
	4th Quarter	ROV	No	Small Value					EAO	25,000.00				
	Total									100,000.00		100,000.00	As the need arises	
VARIOUS PLUMBING MATERIALS & SUPPLIES														
	1st Quarter	ROV	No	Small Value					EAO	25,000.00				
	2nd Quarter	ROV	No	Small Value					EAO	25,000.00				
	3rd Quarter	ROV	No	Small Value					EAO	25,000.00				
	4th Quarter	ROV	No	Small Value					EAO	25,000.00				
	Total									100,000.00		100,000.00	As the need arises	
Sub total of Page 5										8,200,000.00				For and in the Absence of the Reg
GRAND TOTAL FOR COMMON USE SUPPLIES										216,185,532.50				

Prepared by:

**LYNETTE V. GRAGEDA**  
OIC-Head Procurement Staff

Submitted by:

**MARIA TEODORA P. LOSANTAS, Ph.D. DBA.,JD.**  
BAC Chairman

Approved by:

**MARILOU N. LACUNA**  
Asst. Regional Director  
  
**VIRGILIO C. EDUARTE, CESO III**  
Regional Director

DPWH-G&S-02: The Annual Procurement Plan is a breakdown of all the requirements for goods and services for the coming year as consolidated by the BAC Secretariat based on the submitted PPMPs from the E Unit and the final budget as approved under the General Appropriations Act (GAA). The BAC Secretariat shall extract the common use supplies to be procured through the DBM-PS into an APP for Common Use Supplies Equipment. This is submitted to the Head of Procuring Entity for approval. The APP should also include provisions for unforeseen based on historical records.