

APP-CSE 2025 FORM
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2025 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPhilGEPS) will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhilGEPS and Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on this form, otherwise the form will be deemed invalid.
- 5.0 For items not included on the list of PART II, a separate file, with the file name APP-CSE 2025 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph) and must be submitted to PS-DBM through this link: <https://shorturl.at/adeq0>. Instructions on how to fill-out is included in the reminders of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhilGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhilGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0918-2954426 (Smart) or 0962-8255199 (Smart), or email apps.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Department/Bureau/Office: DPWH-Davao del Sur DED
Region: Region XI
Address: Lapu-Lapu Street, Digos City,
Davao del Sur

Agency Code/UACS: 18-001-18-00163
Organization Type: National Government Agency

Note: The APP-CSE for FY 2025 must be submitted on or before **31 July 2024**.

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Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																										
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
1	12191601-AL-E04	ALCOHOL, Ethyl, 500 mL	bottle	134	100	160	474	23,903.82	21	160	50	234	11,800.62	24	155	5	184	9,279.12	29	155		104	9,279.12	1076	50.43	54,262.68
2	12191601-AL-E03	ALCOHOL, Ethyl, 1 Gallon	gallon	30	10	15	55	19,639.95		25	30	55	19,639.95		10	5	15	5,356.35	5	10		15	5,356.35	140	357.09	49,992.60
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
3	60121413-CB-P01	CLEARBOOK, A4 size	piece	48			48	1,687.68	40			48	1,687.68	48			48	1,687.68	48			40	1,687.68	192	35.16	6,750.72
4	60121413-CB-P02	CLEARBOOK, Legal size	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	36.36	0.00
5	60121534-ER-P01	ERASER, plastic/rubber	piece	20	10	10	40	330.40				0	0.00				0	0.00				0	0.00	40	8.26	330.40
6	60121524-SP-G01	SIGN PEN, Extra Fine Tip, Black	piece	730	50	150	938	20,823.60	48	50		98	2,175.60	48	50		98	2,175.60	48	50		98	2,175.60	1232	22.20	27,350.40
7	60121524-SP-G04	SIGN PEN, Fine Tip, Black	piece	633	434	150	1222	54,647.84	48	182		230	10,285.60	43	162		210	9,391.20	40	142		190	8,496.80	1852	44.72	82,821.44
8	60121524-SP-G07	SIGN PEN, Medium Tip, Black	piece	120	45	145	318	18,189.60	48			48	2,745.60	40			48	2,745.60	48			48	2,745.60	462	57.20	26,426.40
9	60121524-SP-G02	SIGN PEN, Extra Fine Tip, Blue	piece	140	45	145	338	7,503.60	48			48	1,065.60	48			48	1,065.60	48			48	1,065.60	482	22.20	10,700.40
10	60121524-SP-G05	SIGN PEN, Fine Tip, Blue	piece	120	334	60	522	23,343.84	48	132		180	8,049.60	48	112		160	7,155.20	48	92		140	6,260.80	1002	44.72	44,809.44
11	60121524-SP-G08	SIGN PEN, Medium Tip, Blue	piece	103	5	55	163	9,323.60	48			48	2,745.60	40			48	2,745.60	48			48	2,745.60	307	57.20	17,560.40
12	60121524-SP-G03	SIGN PEN, Extra Fine Tip, Red	piece	20		20	40	888.00				0	0.00				0	0.00				0	0.00	40	22.20	888.00
13	60121524-SP-G06	SIGN PEN, Fine Tip, Red	piece			20	20	915.20				0	0.00				0	0.00				0	0.00	20	45.76	915.20
14	60121524-SP-G09	SIGN PEN, Medium Tip, Red	piece			20	20	1,144.00				0	0.00				0	0.00				0	0.00	20	57.20	1,144.00
15	60121124-WR-P01	WRAPPING PAPER	pack				0	0.00				0	0.00				0	0.00				0	0.00	0	161.20	0.00
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																										
16	45121517-DD-C03	DOCUMENT CAMERA	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	23,623.60	0.00
17	45111609-MM-P01	MULTIMEDIA PROJECTOR	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	16,588.00	0.00
BATTERIES AND CELLS AND ACCESSORIES																										
18	26111702-BT-A02	BATTERY, dry cell, size AA	pack	119	49	45	212	4,343.88	48	12		60	1,229.40	40	32		80	1,639.20	48	12		60	1,229.40	412	20.49	8,441.88
19	26111702-BT-A01	BATTERY, dry cell, size AAA	pack	119	49	45	212	3,888.08	48	12		60	1,100.40	48	32		80	1,467.20	48	12		60	1,100.40	412	18.34	7,556.08
CLEANING EQUIPMENT AND SUPPLIES																										
20	47131812-AF-A01	AIR FRESHENER	can	140	80	5	233	20,343.23	48	60		108	9,429.48	48	50		98	8,556.38	48	50		98	8,556.38	537	87.31	46,885.47
21	47131604-BR-S01	BROOM (Nalis Tambo)	piece	23	21	8	52	6,489.60		17		17	2,121.60		28		28	3,494.40		23		23	2,870.40	120	124.80	14,976.00
22	47131604-BR-T01	BROOM (Nalis Ting-ting)	piece	0	101	6	115	2,990.00		60		60	1,560.00		60		60	1,560.00		60		60	1,560.00	295	26.00	7,670.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT
23	47131029-TB-C01	CLEANER, Toilet Bowl and Urinal	bottle	100	70	12	182	7,571.20		26	10	36	1,497.60	30	36		66	2,745.60		26		26	1,061.60	310	41.60	12,896.00
24	47131005-CL-P01	CLEANSER, Scouring Powder	plastic container	50	10	5	65	1,554.80		5		5	119.60	5	10	5	20	478.40		5		5	119.60	95	23.92	2,272.40
25	47131011-DE-E02	DETERGENT BAR	piece	10	20	3	41	382.94		13		13	121.42		13		13	121.42		13		13	121.42	80	9.34	747.20
26	47131011-DE-P02	DETERGENT POWDER, all purpose	pouch	142	90	15	267	14,439.36	12	29		41	2,217.28	52	39	10	101	5,462.08	12	29		41	2,217.28	450	54.08	24,336.00
27	47131003-DS-A01	DISINFECTANT SPRAY	can	144	74	30	248	34,692.72	24	40		64	8,952.96	49	45	5	99	13,849.11	24	40		64	8,952.96	475	139.89	66,447.75
28	47131601-DU-P01	DUST PAN	piece	12	6	6	24	1,123.20		3		3	140.40		3		3	140.40		3		3	140.40	33	46.80	1,544.40
29	47131802-FW-P02	FLOOR WAX, paste type, red	can				0	0.00				0	0.00				0	0.00				0	0.00	0	309.76	0.00
30	47131030-FC-A01	FURNITURE CLEANER	can	164	70	30	264	37,326.96	24	39		63	8,907.57	24	39		63	8,907.57	24	39		63	8,907.57	453	141.39	64,049.67
31	73101612-HS-L01	HAND SOAP, liquid, 500mL	bottle	87	55	25	167	7,172.65	24	22		46	1,975.70	24	28		52	2,233.40	24	27		51	2,190.45	316	42.95	13,572.20
32	47121604-MP-B01	MOP BUCKET	unit	5	3	3	11	25,168.00				0	0.00				0	0.00				0	0.00	11	2,288.00	25,168.00
33	47131501-RG-C01	RAGS	bag	1	25	1	27	1,875.69		2		2	138.94		22		22	1,528.34		2		2	138.94	53	69.47	3,681.91
34	47131602-SC-P01	SCOURING PAD	pack	25	22	3	50	4,281.50				0	0.00		20		20	1,712.60				0	0.00	70	85.63	5,994.10
35	47121701-TB-P04	TRASHBAG, XXL size	roll/pack	120	62	21	203	26,390.00		16		16	2,080.00	25	36	20	81	10,530.00		16		16	2,080.00	316	130.00	41,080.00
36	47121701-TB-P05	TRASHBAG, Large size	roll/pack	100	82	20	202	11,974.56		28		28	1,659.84	25	48	20	93	5,513.04		28		28	1,659.84	351	59.28	20,807.28
37	47121701-TB-P06	TRASHBAG, XL size	roll/pack	106	82	20	208	19,252.48	6	20		34	3,147.04	31	48	20	99	9,163.44	6	23		24	3,147.04	375	92.56	34,710.00
38	47121702-WB-P01	WASTEBASKET	piece		10		10	436.80				0	0.00				0	0.00				0	0.00	10	43.68	436.80
COLOR COMPOUNDS AND DISPERSIONS																										
39	12171701-SI-P01	INK, for stamp pad	bottle	76	33	15	124	3,569.96	6	4		10	287.90	6	14		20	575.80	6	4		10	287.90	164	28.79	4,721.56
CONSUMER ELECTRONICS																										
40	52161535-DV-P02	DIGITAL VOICE RECORDER	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	7,339.16	0.00
FILMS																										
41	13111203-AC-P01	ACETATE	roll				0	0.00				0	0.00				0	0.00				0	0.00	0	1,243.84	0.00
42	13111201-CF-P02	CARBON FILM, Legal size	box				0	0.00				0	0.00				0	0.00				0	0.00	0	351.83	0.00
FIRE FIGHTING EQUIPMENT																										
43	46191601-FE-I01	FIRE EXTINGUISHER, dry chemical	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	1,144.00	0.00
FLAG OR ACCESSORIES																										
44	35121903-PH-P01	PHILIPPINE NATIONAL FLAG	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	284.84	0.00
FURNITURE AND FURNISHINGS																										
45	56101504-CH-B01	MONOBLOC CHAIR, beige	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	341.12	0.00
46	56101504-CH-W01	MONOBLOC CHAIR, white	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	341.12	0.00
HEATING AND VENTILATION AND AIR CIRCULATION																										
47	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	1,222.00	0.00
48	40101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit		2		2	2,219.36				0	0.00				0	0.00				0	0.00	2	1,109.68	2,219.36
49	40101604-EF-S01	ELECTRIC FAN, stand type	unit	2	5		7	10,920.00	2			2	3,120.00				0	0.00				0	0.00	9	1,560.00	14,040.00
50	40101604-EF-W01	ELECTRIC FAN, wall mount	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	901.68	0.00
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																										
51	43211507-DSX003	DESKTOP, for Basic Users	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	24,793.60	0.00
52	43211507-DSX004	DESKTOP, for Mid-Range Users	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	42,390.40	0.00
53	43201027-HD-Y02	EXTERNAL HARD DRIVE	unit		11		11	33,164.56				0	0.00				0	0.00				0	0.00	11	3,014.96	33,164.56
54	43202010-FD-U04	FLASH DRIVE	piece		10		10	1,527.40				0	0.00				0	0.00				0	0.00	10	152.74	1,527.40
55	43211503-LAP004	LAPTOP COMPUTER, for Mid-range Users	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	42,380.00	0.00
56	43211503-LAP003	LAPTOP COMPUTER, lightweight	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	46,800.00	0.00
57	43211700-MO-C02	COMPUTER MOUSE, Wireless	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	161.92	0.00
58	43212105-PR-L01	PRINTER, Laser, Monochrome	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	2,636.69	0.00
LIGHTING AND FIXTURES AND ACCESSORIES																										
59	39101620-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT TUBE, 7 watts	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	75.61	0.00
60	39101620-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 16 watts	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	205.82	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
MANUFACTURING COMPONENTS AND SUPPLIES																										
61	31201610-GL-X03	GLUE, all-purpose	bottle	96	75	35	206	12,800.84	6	20		26	1,615.64	6	20		26	1,615.64	6	20		26	1,615.64	264	62.14	17,647.76
62	31151804-SW-H01	STAPLE WIRE, heavy duty (binder type), 23/13	box	3	23	3	29	1,055.60		20		20	728.00		20		20	728.00		20		20	728.00	89	36.40	3,239.60
63	31151804-SW-S01	STAPLE WIRE, standard	box	92	110	30	232	5,512.32	12	40		52	1,235.52	12	40		52	1,235.52	12	40		52	1,235.52	388	23.76	9,218.88
64	31201902-TA-E02	TAPE, electrical	roll	42			42	816.90	12			12	233.40	12			12	233.40	12			12	233.40	78	19.45	1,517.10
65	31201503-TA-M01	TAPE, masking, 24mm	roll	190	54	25	269	14,977.92	68	16		84	4,677.12	85	21		106	5,902.08	60	8		68	3,786.24	527	55.68	29,343.36
66	31201503-TA-M02	TAPE, masking, 48 mm	roll	210	69	40	319	38,650.04	60	16		76	9,208.16	90	25		116	14,054.56	60	8		68	8,238.88	579	121.16	70,151.64
67	31201517-TA-P01	TAPE, packaging, 48 mm	roll	150	39	10	199	4,449.64	60	16		76	1,699.36	70	26		96	2,146.56	60	8		68	1,520.48	439	22.36	9,816.04
68	31201512-TA-TL1	TAPE, transparent, 24mm	roll	190	74	25	289	5,109.52	60	16		76	1,343.88	83	41		126	2,227.68	60	0		60	1,202.24	559	17.68	9,883.12
69	31201512-TA-T02	TAPE, transparent, 48 mm	roll	210	69	45	324	7,312.68	60	16		76	1,715.32	60	18	18	96	2,166.72	60	8		68	1,534.76	564	22.57	12,729.48
70	31151507-TW-P01	TWINE, plastic	roll		12		12	799.44		0		8	532.96		4		4	266.48		4		4	266.48	28	66.62	1,865.36
MEASURING AND OBSERVING AND TESTING EQUIPMENT																										
71	41111604-RU-P02	RULER, plastic, 450mm	piece	49	39	5	93	1,853.49	4	8		12	239.16	4	8		12	239.16	4	8		12	239.16	129	19.93	2,570.97
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
72	44121612-BL-H01	BLADE, for general purpose cutter/utility knife	tube		40		40	654.80		8		8	130.96				8	0.00				0	0.00	48	16.37	785.76
73	44101602-PB-H01	BINDING AND PUNCHING MACHINE	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	9,534.72	0.00
74	44122037-RB-P10	BINDING RING/COMB, plastic, 32 mm	bundle				0	0.00				0	0.00				0	0.00				0	0.00	0	259.89	0.00
75	44101807-CA-C01	CALCULATOR, Compact	unit		10		10	2,357.70				0	0.00				0	0.00				0	0.00	10	235.77	2,357.70
76	44121710-CH-W01	CHALK, white enamel	box				0	0.00				0	0.00				0	0.00				0	0.00	0	32.97	0.00
77	44122105-BF-C01	CLIP, back-fold, 19mm	box	192	100	60	352	3,294.72		24		24	224.64	25	34	5	64	599.04		24		24	224.64	464	9.36	4,343.04
78	44122105-BF-C02	CLIP, back-fold, 25mm	box	202	105	65	372	5,803.20		24		24	374.40	30	34	10	74	1,154.40		24		24	374.40	494	15.60	7,706.40
79	44122105-BF-C03	CLIP, back-fold, 32mm	box	202	105	65	372	12,380.16		24		24	798.72	30	34	10	74	2,462.72		24		24	798.72	494	33.28	16,440.32
80	44122105-BF-C04	CLIP, back-fold, 50mm	box	202	105	65	372	22,439.04		24		24	1,447.68	30	34	10	74	4,463.68		24		24	1,447.68	494	60.32	29,798.08
81	44121801-CT-R02	CORRECTION TAPE	piece	144	265	115	544	7,344.00		130		130	1,755.00	35	100	10	145	1,957.50		90		90	1,215.00	909	13.50	12,271.50
82	44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	31.72	0.00
83	44111515-DF-B01	DATA FILE BOX	piece	30	180	30	240	35,013.60		80		80	11,671.20				0	0.00				0	0.00	320	145.89	46,684.80
84	44122011-DF-P01	DATA FOLDER	piece	400	500	100	1000	83,010.00	300	280		580	48,145.80	300	200		500	41,505.00	300	200		500	41,505.00	2580	83.01	214,165.80
85	44103202-OS-H01	DATER STAMP	piece	10	68	10	88	38,275.60				0	0.00				0	0.00				0	0.00	88	434.95	38,275.60
86	44121506-EN-D01	ENVELOPE, Documentary, A4	box	31	9	5	45	37,346.40	12	4		16	13,278.72	12			12	9,959.04	12			12	9,959.04	85	829.92	70,543.20
87	44121506-EN-D02	ENVELOPE, Documentary, legal	box	24	15	10	49	51,821.42				0	0.00				0	0.00				0	0.00	49	1,057.58	51,821.42
88	44121506-EN-X01	ENVELOPE, Expanding, Kraft	box	62	14	10	86	80,835.70	12	4		16	15,039.20	12			12	11,279.40	12			12	11,279.40	126	939.95	118,433.70
89	44121506-EN-X02	ENVELOPE, Expanding, Plastic	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	30.49	0.00
90	44121506-EN-M02	ENVELOPE, Mailing	box	10	2		12	5,190.24				0	0.00				0	0.00				0	0.00	12	432.52	5,190.24
91	44121504-EN-W02	ENVELOPE, Mailing, with window	box				0	0.00				0	0.00				0	0.00				0	0.00	0	512.72	0.00
92	44111912-ER-B01	ERASER, felt, for blackboard/whiteboard	piece	2			2	28.96				0	0.00				0	0.00				0	0.00	2	14.48	28.96
93	44122118-FA-P01	FASTENER	box	116	220	40	376	35,584.64	6	100		106	10,031.84	6	100		106	10,031.84	6	100		106	10,031.84	694	94.64	65,680.16
94	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	90.20	0.00
95	44122018-FT-D01	FILE TAB DIVIDER, A4	set				0	0.00				0	0.00				0	0.00				0	0.00	0	11.13	0.00
96	44122018-FT-D02	FILE TAB DIVIDER, Legal	set				0	0.00				0	0.00				0	0.00				0	0.00	0	14.23	0.00
97	44122011-FO-P01	FOLDER, Fancy with slide, A4	bundle				0	0.00				0	0.00				0	0.00				0	0.00	0	270.40	0.00
98	44122011-FO-P02	FOLDER, Fancy with slide, legal	bundle				0	0.00				0	0.00				0	0.00				0	0.00	0	291.20	0.00
99	44122011-FO-L01	FOLDER, L-type, A4	pack	12			12	2,403.36				0	0.00				0	0.00				0	0.00	12	200.28	2,403.36
100	44122011-FO-L02	FOLDER, L-type, Legal	pack	12			12	2,988.96				0	0.00				0	0.00				0	0.00	12	249.08	2,988.96
101	44122027-FO-P01	FOLDER, presboard	box				0	0.00				0	0.00				0	0.00				0	0.00	0	952.64	0.00
102	44122011-FO-T01	FOLDER with tab, A4	pack		10		10	3,796.00		10		10	3,796.00		10		10	3,796.00		10		10	3,796.00	40	379.60	15,184.00
103	44122011-FO-T02	FOLDER with tab, Legal	pack		5		5	2,069.60		5		5	2,069.60		5		5	2,069.60		5		5	2,069.60	20	413.92	8,278.40
104	44122008-IT-T01	INDEX TAB	box	6	20		26	1,757.60	6			6	405.60	6			6	405.60	6			6	405.60	44	67.60	2,974.40

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
105	44121716-MA-F01	MARKER, Fluorescent	set	109	110	30	249	7,746.39	48	40		88	2,737.68	24	20		44	1,368.84	24			24	746.64	405	31.11	12,599.53
106	44121708-MP-B01	MARKER, Permanent, Black	piece	114	38	25	177	1,463.79	24	8		32	264.64	24			24	198.48	24			24	198.48	257	8.27	2,125.39
107	44121708-MP-B02	MARKER, Permanent, Blue	piece	109	25	20	154	1,273.58	24			24	198.48	24			24	198.48	24			24	198.48	226	8.27	1,869.02
108	44121700-MP-B03	MARKER, Permanent, Red	piece	5			5	41.35				0	0.00				0	0.00				0	0.00	5	8.27	41.35
109	44121709-MW-S01	MARKER, Whiteboard, Black	piece	74	70	10	154	1,486.10	24	60		84	810.60	24	60		84	810.60	24	60		84	810.60	406	9.65	3,917.90
110	44121709-MW-B02	MARKER, Whiteboard, Blue	piece	64	5	5	74	714.10	24			24	231.60	24			24	231.60	24			24	231.60	146	9.65	1,408.90
111	44121708-MW-B03	MARKER, Whiteboard, Red	piece	5			5	48.25				0	0.00				0	0.00				0	0.00	5	9.65	48.25
112	44122104-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	box	70	45	15	130	1,146.60		20		20	176.40		20		20	176.40		20		20	176.40	190	8.82	1,675.80
113	44122104-PC-B02	PAPER CLIP, vinyl/plastic coated, jumbo, 50mm	box	70	40	10	120	2,305.20		14		14	272.44		11		14	272.44		14		14	272.44	162	19.46	3,152.52
114	44101607-PS-H02	PAPER SHREDDER	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	18,718.96	0.00
115	44101601-PT-H02	PAPER TRIMMER/CUTTING MACHINE	unit	2			2	18,595.20				0	0.00				0	0.00				0	0.00	2	9,297.60	18,595.20
116	44121706-PE-L01	PENCIL, lead/graphite, with eraser	box	45	10	5	60	2,082.60		5		5	223.55		5		5	223.55		5		5	223.55	75	44.71	3,353.25
117	44121619-PS-H01	PENCIL SHARPENER	piece	5		2	7	1,652.56				0	0.00				0	0.00				0	0.00	7	236.08	1,652.56
118	44101602-RU-P01	PUNCHER, paper, heavy duty	piece	36	30		66	10,158.72	6	13		19	2,924.48	6	8		14	2,154.88	6	8		14	2,154.88	113	153.92	17,392.96
119	44122101-RU-B01	RUBBER BAND No. 16	box	25	15	10	50	6,760.00		5		5	676.00				0	0.00				0	0.00	55	135.20	7,436.00
120	44121905-SP-F01	STAMP PAD, felt	piece	36	35	5	76	3,033.92	6	18		24	958.08	6			6	239.52	6			6	239.52	112	39.92	4,471.04
121	44121618-SS-S01	SCISSORS, symmetrical/asymmetrical	pair	37	71	11	119	7,796.88	6	20		26	1,703.52	6			6	393.12	6	10		16	1,048.32	167	65.52	10,941.84
122	44121615-ST-S01	STAPLER, standard type	piece	26	60	10	96	18,969.60	6	10		16	3,161.60	6	20		26	5,137.60	6		10	16	3,161.60	154	197.60	30,430.40
123	44121615-ST-B01	STAPLER, heavy duty (binder)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	693.15	0.00
124	44121613-SR-F02	STAPLE REMOVER, plier-type	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	46.51	0.00
125	44121605-TD-T01	TAPE DISPENSER, table top	piece	13			13	1,008.54				0	0.00				0	0.00				0	0.00	13	77.58	1,008.54
PAPER MATERIALS AND PRODUCTS																										
126	14111535-CA-A01	CARTOLINA, assorted colors	pack				0	0.00				0	0.00				0	0.00				0	0.00	0	83.72	0.00
127	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm	box				0	0.00				0	0.00				0	0.00				0	0.00	0	945.36	0.00
128	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm	box				0	0.00				0	0.00				0	0.00				0	0.00	0	1,973.92	0.00
129	14111514-NP-S02	NOTEPAD, stick-on, 50mm x 76mm	pad	110	140	15	265	9,820.90		80		80	2,964.80		80		80	2,964.80		40		40	1,482.40	465	37.06	17,232.90
130	14111514-NP-S04	NOTEPAD, stick-on, 76mm x 100mm	pad	134	140	15	289	17,131.92	24	80		104	6,165.12	24	80		104	6,165.12	24	40		64	3,793.92	561	59.28	33,256.08
131	14111514-NP-S03	NOTEPAD, stick-on, 76mm x 76mm	pad	134	140	15	289	15,028.00	24	80		104	5,408.00	24	80		104	5,408.00	24	40		64	3,728.00	561	52.00	29,172.00
132	14111514-NB-S02	STENO NOTEBOOK	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	14.04	0.00
133	14111507-PP-H01	PAPER, MULTICOPY A4	ream	2550	1350	450	4350	930,030.00	500	600	50	1150	245,870.00	500	650	100	1250	267,250.00	550	150		900	192,420.00	7650	213.80	1,635,570.00
134	14111507-PP-H02	PAPER, MULTICOPY LEGAL	ream	090	620	100	1570	365,747.20		230	30	260	60,569.60		300	50	350	81,536.00	20	120		140	32,614.40	2320	232.96	540,467.20
135	14111507-PP-C01	PAPER, MULTIPURPOSE A4	ream		100		100	13,774.00				0	0.00				0	0.00				0	0.00	100	137.74	13,774.00
136	14111507-PP-C02	PAPER, MULTIPURPOSE LEGAL	ream		10		10	1,589.10				0	0.00				0	0.00				0	0.00	10	158.91	1,589.10
137	14111531-PP-R01	PAD PAPER, ruled	pad				0	0.00				0	0.00				0	0.00				0	0.00	0	34.82	0.00
138	14111503-PA-R01	PAPER, parchment	box				0	0.00				0	0.00				0	0.00				0	0.00	0	154.21	0.00
139	14111531-RE-B01	RECORD BOOK, 300 PAGES	book	176	100	15	291	26,684.70	36	50		86	7,886.20	36	34		70	6,419.00	36	26		62	5,685.40	509	91.70	46,675.30
140	14111531-RE-B02	RECORD BOOK, 500 PAGES	book	106	85	5	196	24,413.76	36	50		86	10,712.16	36	34		70	8,719.20	36	26		62	7,722.72	414	124.56	51,567.84
141	14111704-TT-P04	TISSUE, INTERFOLDED PAPER TOWEL	pack	74			74	2,501.20	24			24	811.20	24			24	811.20	24			24	811.20	146	33.80	4,934.80
142	14111704-TT-P02	TOILET TISSUE PAPER, 2 ply	pack	194	100	10	304	30,351.36	24	40		64	6,389.76	24	40		64	6,389.76	24	40		64	6,389.76	496	99.84	49,520.64
PERFUMES OR COLOGNES OR FRAGRANCES																										
143	53121626-HS-S01	HAND SANITIZER	bottle	67	32	10	109	9,273.72	12	8		20	1,701.60	12	8		20	1,701.60	12	8		20	1,701.60	169	85.08	14,378.52
PESTICIDES OR PEST REPELLENTS																										
144	10191509-IN-A01	INSECTICIDE	can	30	30	10	70	9,755.20		12		12	1,672.32		12		12	1,672.32		12		12	1,672.32	106	139.36	14,772.16
PRINTED PUBLICATIONS																										
145	55101524-RA-H01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184 and its IRR)	book				0	0.00				0	0.00				0	0.00				0	0.00	0	37.21	0.00
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																										
1	44101109-BR-D05	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	6,947.20	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for this year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
2	44103105-CA-C04	INK CARTRIDGE, CANON CL-741, Colored	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	1,126.32	0.00
3	44103105-CA-C02	INK CARTRIDGE, CANON CL-811, Colored	cart		160		160	188,531.20		80		80	94,265.60		80		80	94,265.60		80		80	94,265.60	400	1,178.32	471,328.00
4	44103105-CA-B04	INK CARTRIDGE, CANON PG-740, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	861.12	0.00
5	44103105-CA-B02	INK CARTRIDGE, CANON PG-810, Black	cart		160		160	142,771.20		80		80	71,385.60		80		80	71,385.60		80		80	71,385.60	400	892.32	356,928.00
6	44103105-EP-B17	INK CARTRIDGE, EPSON C13T664100 (T6641), Black	cart	50	50	50	150	34,785.00				0	0.00				0	0.00				0	0.00	150	231.90	34,785.00
7	44103105-EP-C17	INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	cart	20	20	20	60	14,532.00				0	0.00				0	0.00				0	0.00	60	242.20	14,532.00
8	44103105-EP-M17	INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	cart	20	20	20	60	14,532.00				0	0.00				0	0.00				0	0.00	60	242.20	14,532.00
9	44103105-EP-Y17	INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	cart	20	20	20	60	14,532.00				0	0.00				0	0.00				0	0.00	60	242.20	14,532.00
10	44103105-HP-B40	INK CARTRIDGE, HP C2P04AA (HP62), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	852.80	0.00
11	44103105-HP-T40	INK CARTRIDGE, HP C2P06AA (HP62), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	1,048.32	0.00
12	44103105-HP-B09	INK CARTRIDGE, HP C9351AA (HP21), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	910.00	0.00
13	44103105-HP-T10	INK CARTRIDGE, HP C9352AA (HP22), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	1,053.52	0.00
14	44103105-HP-B17	INK CARTRIDGE, HP CC640YA (HP60), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	880.88	0.00
15	44103105-HP-T17	INK CARTRIDGE, HP CC643YA (HP60), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	1,047.28	0.00
16	44103105-HX-C40	INK CARTRIDGE, HP CD972AA (HP920XL), Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	823.68	0.00
17	44103105-HX-M40	INK CARTRIDGE, HP CD973AA (HP920XL), Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	823.68	0.00
18	44103105-HX-Y40	INK CARTRIDGE, HP CD974AA (HP920XL), Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	823.68	0.00
19	44103105-HX-B40	INK CARTRIDGE, HP CD975AA (HP920XL), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	1,541.28	0.00
20	44103105-HP-B20	INK CARTRIDGE, HP CH561WA (HP61), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	865.28	0.00
21	44103105-HP-T20	INK CARTRIDGE, HP CH562WA (HP61), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	1,066.00	0.00
22	44103105-HX-B43	INK CARTRIDGE, HP CN045AA (HP950XL), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	1,970.80	0.00
23	44103105-HX-C43	INK CARTRIDGE, HP CN046AA (HP951XL), Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	1,517.36	0.00
24	44103105-HX-M43	INK CARTRIDGE, HP CN047AA (HP951XL), Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	1,517.36	0.00
25	44103105-HX-Y43	INK CARTRIDGE, HP CN048AA (HP951XL), Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	1,517.36	0.00
26	44103105-HP-B36	INK CARTRIDGE, HP CN692AA (HP704), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	419.12	0.00
27	44103105-HP-T36	INK CARTRIDGE, HP CN693AA (HP704), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	419.12	0.00
28	44103105-HP-B33	INK CARTRIDGE, HP CZ107AA (HP678), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	404.56	0.00
29	44103105-HP-T33	INK CARTRIDGE, HP CZ108AA (HP678), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	404.56	0.00
30	44103105-HP-T43	INK CARTRIDGE, HP F6V26AA (HP680), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	424.32	0.00
31	44103105-HP-B43	INK CARTRIDGE, HP F6V27AA (HP680), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	424.32	0.00
32	44103105-HP-C50	INK CARTRIDGE, HP L0S51AA (HP955), Cyan Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	982.80	0.00
33	44103105-HP-M50	INK CARTRIDGE, HP L0S54AA (HP955), Magenta Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	982.80	0.00
34	44103105-HP-Y50	INK CARTRIDGE, HP L0S57AA (HP955), Yellow Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	982.80	0.00
35	44103105-HP-B50	INK CARTRIDGE, HP L0S60AA (HP955), Black Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	1,294.80	0.00
36	44103105-HX-C48	INK CARTRIDGE, HP L0S63AA (HP955XL), Cyan Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	1,339.52	0.00
37	44103105-HX-M48	INK CARTRIDGE, HP L0S66AA (HP955XL), Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	1,339.52	0.00
38	44103105-HX-Y48	INK CARTRIDGE, HP L0S69AA (HP955XL), Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	1,339.52	0.00
39	44103105-HX-B48	INK CARTRIDGE, HP L0S72AA (HP955XL), Black Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	1,817.92	0.00
40	44103105-HP-C51	INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	468.00	0.00
41	44103105-HP-M51	INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	468.00	0.00
42	44103105-HP-Y51	INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	468.00	0.00
43	44103105-HP-B51	INK CARTRIDGE, HP T6M01AA (HP905), Black Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	774.80	0.00
44	44103112-EP-R05	RIBBON CARTRIDGE, EPSON C13S015516 (S01508), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	77.43	0.00
45	44103112-EP-R13	RIBBON CARTRIDGE, EPSON C13S015632, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	77.94	0.00
46	44103112-EP-R07	RIBBON CARTRIDGE, EPSON C13S015531 (S015086)	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	818.48	0.00
47	44103109-HP-B09	TONER CARTRIDGE, BROTHER TN-3320, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	3,567.20	0.00
48	44103109-HP-B11	TONER CARTRIDGE, BROTHER TN-3350, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	5,002.40	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for this year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
49	44103103-BR-B15	TONER CARTRIDGE, BROTHER TN-3476, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	5,575.44	0.00
50	44103103-BR-B16	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	4,564.56	0.00
51	44103103-BR-C03	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	7,716.80	0.00
52	44103103-BR-M03	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	7,716.80	0.00
53	44103103-BR-Y03	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	7,716.80	0.00
54	44103103-CA-800	TONER CARTRIDGE, CANON CAG-324 II	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	13,399.36	0.00
55	44103103-HP-B12	TONER CARTRIDGE, HP CB435A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	3,439.28	0.00
56	44103103-HP-B18	TONER CARTRIDGE, HP CE255A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	7,705.36	0.00
57	44103103-HP-B21	TONER CARTRIDGE, HP CE278A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	4,152.72	0.00
58	44103103-HP-B22	TONER CARTRIDGE, HP CE285A (HP85A), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	3,598.40	0.00
59	44103103-HP-B23	TONER CARTRIDGE, HP CE310A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	2,608.32	0.00
60	44103103-HP-C23	TONER CARTRIDGE, HP CE311A, Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	2,897.44	0.00
61	44103103-HP-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	2,897.44	0.00
62	44103103-HP-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	2,897.44	0.00
63	44103103-HP-B28	TONER CARTRIDGE, HP CE505A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	4,495.92	0.00
64	44103103-HP-B52	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	3,194.88	0.00
65	44103103-HP-B53	TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	5,822.96	0.00
66	44103103-HP-B56	TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	8,658.00	0.00
67	44103103-HP-B57	TONER CARTRIDGE, HP CF283A (HP83A), LaserJet Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	3,367.52	0.00
68	44103103-HP-B58	TONER CARTRIDGE, HP CF287A (HP87), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	10,908.56	0.00
69	44103103-HP-B60	TONER CARTRIDGE, HP CF350A, Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	2,856.88	0.00
70	44103103-HP-C60	TONER CARTRIDGE, HP CF351A, Cyan LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	2,943.20	0.00
71	44103103-HP-Y60	TONER CARTRIDGE, HP CF352A, Yellow LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	2,943.20	0.00
72	44103103-HP-M60	TONER CARTRIDGE, HP CF353A, Magenta LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	2,943.20	0.00
73	44103103-HP-B61	TONER CARTRIDGE, HP CF360A (HP508A), Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	7,803.12	0.00
74	44103103-HP-C61	TONER CARTRIDGE, HP CF361A (HP508A), Cyan LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	9,783.28	0.00
75	44103103-HP-Y61	TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	9,783.28	0.00
76	44103103-HP-M61	TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	9,783.28	0.00
77	44103103-HP-B62	TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	3,439.28	0.00
78	44103103-HP-C62	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	4,063.28	0.00
79	44103103-HP-Y62	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	4,063.28	0.00
80	44103103-HP-M62	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	4,063.28	0.00
81	44103103-HP-B63	TONER CARTRIDGE, HP CF410A (HP410A), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	4,328.48	0.00
82	44103103-HP-C63	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	5,592.08	0.00
83	44103103-HP-Y63	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	5,592.08	0.00
84	44103103-HP-M63	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	5,592.08	0.00
85	44103103-HP-B34	TONER CARTRIDGE, HP Q2612A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	4,155.84	0.00
86	44103103-HP-B48	TONER CARTRIDGE, HP Q7553A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	4,680.00	0.00
SOFTWARE																										
1	43231513-SFT-001	Business function specific software	license				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
3	43232004-SFT-003	Computer game or entertainment software	license				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
4	43232107-SFT-004	Content authoring and editing software	license				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
5	43232202-SFT-005	Content management software	license				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
6	43232304-SFT-006	Data management and query software	license				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
7	43232402-SFT-007	Development software	license				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
8	43232503-SFT-008	Educational or reference software	license				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																	Total Quantity for the year	Price	Total Amount for the year			
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov				Dec	Q4	Q4 AMOUNT
9	43232603-SFT-009	Industry specific software	license				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
10	43233501-SFT-016	Information exchange software	license				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
11	43232701-SFT-010	Network applications software	license				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
12	43232802-SFT-011	Network management software	license				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
13	43232905-SFT-012	Networking software	license				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
14	43233004-SFT-013	Operating environment software	license				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
15	43233205-SFT-014	Security and protection software	license				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
16	43233405-SFT-015	Utility and device driver software	license				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
PART II. OTHER ITEMS NOT AVAILABLE AT P9-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																										
1	80141505-TS-001	BALLPEN	piece		200		200	3,990.00		120		120	2,394.00		80		80	1,596.00		80		80	1,596.00	480	19.95	9,576.00
2	80141505-TS-002	MULTIFUNCTION PRINTER	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
3	80141505-TS-003	LAMINATING FILM	pack		8		8	9,200.00		8		8	9,200.00		8		8	9,200.00		80		80	92,000.00	104	1,150.00	119,600.00
4	80141505-TS-004	STICKER PAPER	pack				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
5	80141505-TS-005	DOUBLE SIDED TAPE	roll	30	45	30	106	6,890.00		8		8	520.00				0	0.00				0	0.00	114	65.00	7,410.00
6	80141505-TS-006	PHOTO PAPER	pack	30	78	30	138	68,586.00		24		24	11,928.00		24		24	11,928.00		24		24	11,928.00	210	497.00	104,370.00
7	80141505-TS-007	BLEACHING SOLUTION	bottle		24		24	1,260.00		20		20	1,050.00		20		20	1,050.00		20		20	1,050.00	84	52.50	4,410.00
8	80141505-TS-008	CERTIFICATE FRAME	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
9	80141505-TS-009	CERTIFICATE HOLDER	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
10	80141505-TS-010	UNINTERRUPTIBLE POWER SUPPLY	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
11	80141505-TS-011	AIR CONDITIONING UNIT	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
12	80141505-TS-012	SMART TELEVISION	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
13	80141505-TS-013	WHITE BOARD	piece		40		40	3,400.00		20		20	1,700.00		20		20	1,700.00				0	0.00	80	85.00	6,800.00
14	80141505-TS-014	MICROPHONE	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
15	80141505-TS-015	MEDAL	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
16	80141505-TS-016	DISHWASHING LIQUID	bottle		40		40	3,800.00		20		20	1,900.00		20		20	1,900.00				0	0.00	80	95.00	7,600.00
17	80141505-TS-017	PLASTIC FASTENER	box		160		160	5,720.00		80		80	2,860.00		80		80	2,860.00		40		40	1,430.00	360	35.75	12,870.00
18	80141505-TS-018	STEEL FILING CABINET	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
19	80141505-TS-019	VELLUM BOARD PAPER	pack				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
20	80141505-TS-020	EXTENSION CORD	piece		20		20	6,600.00		20		20	6,600.00				0	0.00				0	0.00	40	330.00	13,200.00
21	80141505-TS-021	PAINT	gallon				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
22	80141505-TS-022	COLORLED PAPER	pack				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
23	80141505-TS-023	BOND PAPER	ream				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
24	80141505-TS-024	PUSH PIN	pack				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
25	80141505-TS-025	DOOR MAT	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
26	80141505-TS-026	GLUE STICK (PASTE)	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
27	80141505-TS-027	GLUE STICK (FOR GLUE GUN)	pack				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
28	80141505-TS-028	DEODORANT CAKE	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
29	80141505-TS-029	DISPOSABLE GLOVES	box				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
30	80141505-TS-030	OFFICE CHAIR	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
31	80141505-TS-031	MANILA PAPER	pack				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
32	80141505-TS-032	AUTOMOTIVE BATTERIES	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
33	80141505-TS-033	PADLOCK	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
34	80141505-TS-034	MOBILE PHONE	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
35	80141505-TS-035	COMPACT DISC	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
36	80141505-TS-036	AMPLIFIER	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
37	80141505-TS-037	STORAGE BOX	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
38	80141505-TS-038	PLASTIC ENVELOPE	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00

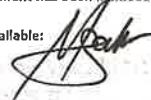
Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
39	80141505-TS-039	DOCUMENT SCANNER	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
40	80141505-TS-040	WATER DISPENSER	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
41	80141505-TS-041	PARACETAMOL	pack				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
42	80141505-TS-042	GLUE GUN	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
43	80141505-TS-043	INKJET PRINTER	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
44	80141505-TS-044	SPEAKERS	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
45	80141505-TS-045	POVIDONE IODINE	bottle				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
46	80141505-TS-046	KEYBOARD	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
47	80141505-TS-047	DSLR CAMERA	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
48	80141505-TS-048	STEEL RACK	set				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
49	80141505-TS-049	LAMINATING MACHINE	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
50	80141505-TS-050	FUEL FILTERS	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
51	80141505-TS-051	AIRLINE TICKETS (DOMESTIC)	ticket				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
52	80141505-TS-052	AIRLINE TICKETS (INTERNATIONAL)	ticket				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
53	80141505-TS-053	CAR (Sedan or Hatchback)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
46	80141505-TS-054	MULTI-PURPOSE VEHICLE (MPV)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
47	80141505-TS-055	SPORTS UTILITY VEHICLE (SUV)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
48	80141505-TS-056	PASSENGER VAN	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
49	80141505-TS-057	VAN	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
50	80141505-TS-058	TRI-WHEEL VEHICLE	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
51	80141505-TS-059	PICK-UP TRUCK	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
52	80141505-TS-060	ALL-TERRAIN VEHICLE (ATV)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
53	80141505-TS-061	ASSEMBLED OWNER-TYPE JEEP	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
50	80141505-TS-062	ASSEMBLED PASSENGER JEEPNEY-TYPE VEHICLE	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
51	80141505-TS-063	MOTORCYCLE	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
52	80141505-TS-064	BUS	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
53	80141505-TS-065	MINI BUS	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
A. TOTAL																								P	5,434,741.22	
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																								P	543,474.12	
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																								P	-	
D. GRAND TOTAL (A + B + C)																								P	5,978,215.34	
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																										FIVE MILLION NINE HUNDRED SEVENTY-EIGHT THOUSAND TWO HUNDRED FIFTEEN PESOS AND 34/100 ONLY

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

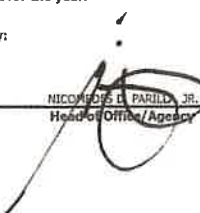
Prepared by:


WILFREDO L. GARCIA
Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:


LILIBETH R. FLORENTINO
Accountant / Budget Officer

Approved by:


NICOMEDES D. PARILLA, JR.
Head of Office / Agency

Date Prepared: JULY 31, 2024