Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
OFFICE OF THE DISTRICT ENGINEER
Quezon City I District Engineering Office
Sta. Catalina St., Brgy. Holy Spirit, Quezon City

January 25, 2023

MEMORANDUM

FOR : **Usec. ARDELIZA R. MEDENILLA, MNSA, CESO I**
Undersecretary for Support Services
This Department

THRU : **Procurement Service**

SUBJECT : **Submission of Annual Procurement Plan of Goods (Non-CSE) for C.Y. 2023**

Respectfully submitted herewith is the Annual Procurement Plan of Goods (Non-CSE) for C.Y. 2023 of this office.

Attached are pertinent documents for your ready reference.

LOIDA S. BUSA
District Engineer

cc: **Engr. LORETA M. MALALUAN, CESO IV**
Regional Director
This Region

NCR.11 RVA/ALG

DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
NATIONAL CAPITAL REGION
QUEZON CITY I DISTRICT ENGINEERING OFFICE

ANNUAL PROCUREMENT PLAN (APP) for CY 2023
(GOODS & RELATED SERVICES)

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
				Procurement of goods and services is conducted on a quaterly basis								
	OFFICE EQUIPMENT	DPWH-QCIDEO						GoP				
	1st Quarter		Shopping						108,994.00		108,994.00	
	2nd Quarter		Shopping						324,621.20		324,621.20	Repair & Maintenance of various copiers
	3rd Quarter		Shopping						262,000.00		262,000.00	
	4th Quarter		-						-		-	
									695,615.20		**695,615.20**	
	REPAIR & MAINTENANCE OF VARIOUS COPIERS	Administrative Section										
	1st Quarter		Shopping						320,000.00		320,000.00	Supply and Delivery of Consumables/Toners for use of various sections
	2nd Quarter		Shopping						320,000.00		320,000.00	
	3rd Quarter		Shopping						320,000.00		320,000.00	
	4th Quarter		Shopping						320,000.00		320,000.00	
									1,280,000.00		**1,280,000.00**	
	CONSUMABLES/TONERS	Administrative Section										
	1st Quarter		Public Bidding						7,257,250.10		7,257,250.10	Supply and Delivery of Consumables/Toners for use of various sections
	2nd Quarter		Public Bidding						6,634,968.00		6,634,968.00	
	3rd Quarter		Public Bidding						6,943,238.90		6,943,238.90	
	4th Quarter		Public Bidding						7,539,915.70		7,539,915.70	
									28,375,372.70		**28,375,372.70**	
	ELECTRICAL MATERIALS	Administrative Section										
	1st Quarter		Shopping						247,394.50		247,394.50	Supply and Delivery of Electrical Materials for use of General services unit.
	2nd Quarter		Shopping						283,476.50		283,476.50	
	3rd Quarter		-						-		-	
	4th Quarter		-						-		-	
									530,871.00		**530,871.00**	
	ELECTRICAL TOOLS	Administrative Section										
	1st Quarter		-						-		-	Supply and Delivery of Electrical Tools for use of General services unit.
	2nd Quarter		Shopping						4,585.00		4,585.00	
	3rd Quarter		-						-		-	
	4th Quarter		-						-		-	
									4,585.00		**4,585.00**	
	OFFICE SUPPLIES	Administrative Section										
	1st Quarter		Public Bidding						10,510,067.50		10,510,067.50	Supply and Delivery of Office Supplies for use of various sections.
	2nd Quarter		Public Bidding						11,309,347.00		11,309,347.00	
	3rd Quarter		Public Bidding						10,243,037.50		10,243,037.50	
	4th Quarter		Public Bidding						10,086,542.00		10,086,542.00	
									42,148,994.00		**42,148,994.00**	

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity: Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing	Source of Funds	Estimated Budget (PhP): Total	MOOE	CO	Remarks (brief description of Program/Project)
				Procurement of goods and services is conducted on a quaterly basis								
	OFFICE EQUIPMENT	Administrative Section										
	1st Quarter		Public Bidding						1,145,000.00		1,145,000.00	Supply and Delivery of Office Equipment for use of various sections.
	2nd Quarter		Public Bidding						1,200,000.00		1,200,000.00	
	3rd Quarter		Shopping						695,500.00		695,500.00	
	4th Quarter		-						-		-	
									3,040,500.00		**3,040,500.00**	
	OFFICE FURNITURE & FIXTURES	Administrative Section										
	1st Quarter		Shopping						225,161.44		225,161.44	Supply and Delivery of Office Furniture & Fixtures for use of various sections.
	2nd Quarter		Shopping						500,000.00		500,000.00	
	3rd Quarter		-						-		-	
	4th Quarter		-						-		-	
									725,161.44		**725,161.44**	
	ESSENTIAL PRODUCTS	Administrative Section										
	1st Quarter		Shopping						178,440.00		178,440.00	Supply and Delivery of Essential Products for use of various sections.
	2nd Quarter		Shopping						8,660.00		8,660.00	
	3rd Quarter		Shopping						10,320.00		10,320.00	
	4th Quarter		Shopping						1,660.00		1,660.00	
									199,080.00		**199,080.00**	
	RBIA	Planning & Design										Supply and Delivery of RBIA safety equipment for use of Planning & Design Section.
	1st Quarter		-						-		-	
	2nd Quarter		-						-		-	
	3rd Quarter		-						-		-	
	4th Quarter		Shopping						668,055.00		668,055.00	
									668,055.00		**668,055.00**	
	BMS	Planning & Design										
	1st Quarter		-						-		-	Supply and Delivery of BMS safety equipment for use of Planning & Design Section.
	2nd Quarter		-						-		-	
	3rd Quarter		-						-		-	
	4th Quarter		Shopping						203,212.25		203,212.25	
									203,212.25		**203,212.25**	
	LABORATORY EQUIPMENT / ACCESSORIES	Quality Assurance										
	1st Quarter		Shopping						390.00		390.00	Supply and Delivery of Laboratory Equipment/Accessories for use of Quality Assurance Section.
	2nd Quarter		Shopping						43,610.00		43,610.00	
	3rd Quarter		Shopping						390.00		390.00	
	4th Quarter		Shopping						43,610.00		43,610.00	
									88,000.00		**88,000.00**	
	GASOLINE, DIESEL AND LUBRICANTS	Maintenance Section										
	1st Quarter		Direct Contracting (MOA)						3,053,331.00		3,053,331.00	Supply and Delivery of Gasoline, Diesel and Lubricants for use of various service vehicles.
	2nd Quarter		Direct Contracting (MOA)						2,476,530.00		2,476,530.00	
	3rd Quarter		Direct Contracting (MOA)						2,476,530.00		2,476,530.00	
	4th Quarter		Direct Contracting (MOA)						3,053,331.00		3,053,331.00	
									11,059,722.00		**11,059,722.00**	

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
				Procurement of goods and services is conducted on a quaterly basis								
	REPAIR & MAINTENANCE OF VARIOUS SERVICES/EQUIPMENTS.	Various Section										Repair and Maintenance of various service vehicles.
	1st Quarter		Shopping						930,000.00		930,000.00	
	2nd Quarter		Shopping						930,000.00		930,000.00	
	3rd Quarter		Shopping						930,000.00		930,000.00	
	4th Quarter		Shopping						930,000.00		930,000.00	
									3,720,000.00		**3,720,000.00**	
	CONSTRUCTION SUPPLIES	Maintenance Section										Supply and Delivery of Construction Materials for use of Maintenance of various national roads within the District I, II, V and VI, Q.C.
	1st Quarter		Public Bidding						27,026,870.15		27,026,870.15	
	2nd Quarter		Public Bidding						22,094,355.20		22,094,355.20	
	3rd Quarter		Public Bidding						26,136,534.53		26,136,534.53	
	4th Quarter		Public Bidding						35,408,071.72		35,408,071.72	
									110,665,831.60		**110,665,831.60**	
			TOTAL BUDGET AMOUNT	>>>>>>>>>>>>>>>>>>>>>>>					**203,405,000.19**		**203,405,000.19**	

PREPARED BY:

LORNA P. MACABULOS
Chief, Administrative Section
Administrative Officer V

SUBMITTED BY:

RONALD V. AMBAT
Engineer III
Procurement Officer

RECOMMENDING APPROVAL:

DAISY C. REMILLA
Chief, Planning & Design Section
BAC Chairman

APPROVED BY:

LOIDA S. BUSA
District Engineer