

CONTACT PERSON:	BERADETTE A. JACINTO
DESIGNATION:	PROCUREMENT OFFICER
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CONTACT NUMBER:	0917-631-0703

This form shall be utilized by government agencies for items that are not available in the PS-DBM catalogue but are regularly purchased from other sources. Information given in this form will serve as a survey to identify the items that may be considered as CSE by the PS-DBM.

1. The APP-CSE 2025 Form - Other Items must be accomplished using Excel ONLY. The APP-CSE Form - Other Items shall be deemed incorrect or invalid if the form used is in other than the prescribed format which can be downloaded in the PS-DBM website (www.ps-philgeps.gov.ph).

2. All information must be provided accurately.

3. To fill-out, find the item in the "List of Items - I" tab of this file then type the desired product in the search bar (working only for Microsoft Excel 2013 or higher). Copy the description, right click then PASTE AS VALUES in the dedicated column of the form "Item Description". You may also use the "List of Items - F" to find the item. If it is necessary to input the details of the product, you may type it in the "Specifications" column provided beside the item description. The first one hundred (100) rows are dedicated only for this procedure, while the remaining rows is open for editing. You can insert additional rows after the first 100 if necessary.

4. Upload the APP-CSE 2025 Form - Other Items through the Google Form Link: <https://shorturl.at/abwv>

5. For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0918-2954426 (Smart) or 0962-8255199 (Smart), or email apccsa.helpdesk@ps-phillips.gov.ph or visit the PS-DBM website (www.ps-phillips.gov.ph) for the guide on how to fill-out the APP-CSF.

6. The APP-CSE for FY 2025 must be submitted on or before July 31, 2024.

No.	UNSPSC	Item Description	Specification (Input specific features or composition of the item such as dimensions, color, or functions)	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
					Q1												Q2										
					Jan	Feb	Mar	Q1	10 percent	April	May	June	Q2	10 percent	July	Aug	Sept	Q3	10 percent	Oct	Nov	Dec	Q4	10 percent			
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																											
1	44122000	Papers and binders and indexes		pkg	260	264	133	679	169,500.00	11	25	10	48	12,000.00	200	62	100	343	90,500.00	62	100	35	247	61,750.00	1335	290.00	935,750.00
2	24131501	Combined refrigerator freezers		piece	1			1	17,000.00				0	0.00				0	0.00			0	0.00	1	17,000.00	17,000.00	
3	15000000	Fuels and Fuel Additives and Lubricants and Anti-corrosive Materials		l	3			3	90,000.00	3			3	90,000.00	3			3	90,000.00	3			3	90,000.00	12	30,000.00	360,000.00
4	43212100	Computer printers		unit	1			1	15,000.00				0	0.00				0	0.00			0	0.00	1	15,000.00	15,000.00	
5	44122037	Accordion file folder		piece				0	0.00	10			10	20,000.00				0	0.00			0	0.00	10	20,000.00	20,000.00	
6	44121802	Correction fluid		piece				0	0.00	1			5	500.00				0	0.00			0	0.00	5	500.00	500.00	
7	44103506	Binding tape		piece	23	8		31	10,810.00	21	8		29	10,350.00	22	8		30	10,500.00	22	8		30	10,500.00	120	350.00	42,000.00
8	44111515	File storage boxes or organizers		piece	5			5	4,200.00				0	0.00				0	0.00			0	0.00	5	850.00	4,250.00	
9	44121705	Mechanical pencils		piece				0	0.00	1			3	1,200.00	3			3	1,200.00			0	0.00	6	400.00	2,400.00	
10	44101808	Scientific calculator		piece	30	2		32	80,600.00				0	0.00	1			5	14,000.00			0	0.00	37	2,800.00	103,000.00	
11	24141506	Tarpaulins		sq. ft.	100			100	5,500.00				0	0.00				0	0.00			0	0.00	100	35.00	3,500.00	
12	43211802	Mouse pads		piece	6			6	1,800.00				0	0.00				0	0.00	3		3	900.00	9	300.00	2,700.00	
13	45121520	Web cameras		piece				0	0.00				0	0.00				0	0.00	1		1	500.00	1	500.00	500.00	
14	44101501	Photocopiers		unit	1			1	120,000.00	1			1	120,000.00				0	0.00			0	0.00	2	120,000.00	240,000.00	
15	43211600	Computer accessories		unit	1			1	50,000.00				0	0.00				0	0.00			0	0.00	1	50,000.00	50,000.00	
16	40101903	Humidifiers		unit	1			1	2,000.00	2			2	4,000.00	2			2	4,000.00			0	0.00	5	2,000.00	10,000.00	
17	39101600	Lamps and lightbulbs		piece	3			3	5,855.00				0	0.00				0	0.00			0	0.00	3	1,855.00	5,855.00	
18	44122037	Ring binder		piece	2			2	500.00	11			11	2,750.00	1			1	250.00	11		11	2,750.00	25	250.00	6,250.00	
19	41102401	Gas burners		unit	1			1	5,600.00	2			2	11,200.00				0	0.00			0	0.00	3	5,600.00	16,800.00	
20	39111610	Headlight		piece				0	0.00	12			12	18,000.00				0	0.00			0	0.00	12	1,500.00	18,000.00	
21	47131824	Glass or window cleaners		piece	13	9	3	25	12,500.00	9	5	3	17	8,500.00	14	7	3	24	12,000.00	14	3	17	8,500.00	63	100.00	61,500.00	
22	47131805	General purpose cleaners		piece	3			3	1,200.00	3			3	1,200.00				0	0.00			0	0.00	6	400.00	2,400.00	
23	48101915	Food service trays		unit	2			2	3,000.00				0	0.00				0	0.00			0	0.00	2	1,500.00	3,000.00	
24	47121804	Cleaning pails or buckets		piece	7			7	2,100.00	2			2	600.00	6			6	1,800.00			0	0.00	15	205.00	4,500.00	
25	21101801	Sprayers		unit	2			2	900.00	7			7	3,150.00				0	0.00	7		7	3,150.00	16	450.00	7,200.00	
26	27112004	Shovels		piece				0	0.00	76			76	40,810.00				0	0.00			0	0.00	76	517.00	40,810.00	
27	53102516	Caps		piece				0	0.00	76			76	34,286.00				0	0.00			0	0.00	76	434.00	34,286.00	
28	46181504	Protective gloves		unit				0	0.00	76			76	15,000.00				0	0.00			0	0.00	76	200.00	15,000.00	
29	46181704	Safety helmets		piece				0	0.00	76			76	25,700.00				0	0.00			0	0.00	76	300.00	23,700.00	
30	46181543	Waterproof jacket or raincoat		unit				0	0.00	76			76	63,266.00				0	0.00			0	0.00	76	1,074.00	82,266.00	
31	46182003	Gas masks		piece				0	0.00	200			200	40,000.00				0	0.00			0	0.00	200	200.00	40,000.00	
32	46181604	Safety boots		unit				0	0.00	76			76	93,962.00				0	0.00			0	0.00	76	1,178.00	93,962.00	
33	53111600	Shoes		unit	40			40	260,000.00	76			76	513,560.00				0	0.00			0	0.00	116	6,500.00	773,560.00	
34	46181805	Safety shoes		unit				0	0.00	76			76	134,319.75				0	0.00			0	0.00	76	1,790.25	134,319.75	
35	46181507	Safety vests		piece				0	0.00	76			76	18,170.00				0	0.00			0	0.00	76	230.00	18,170.00	
36	30191500	Ladders and scaffolding		unit	1			1	12,500.00				0	0.00				0	0.00			0	0.00	1	12,500.00	12,500.00	
37	27121841	Hand drill bit for metal		piece				0	0.00	1			1	35,000.00				0	0.00			0	0.00	1	35,000.00	35,000.00	
38	39111628	Flood light		unit				0	0.00	0			0	0.00	1			1	25,676.00			0	0.00	1	25,676.00	25,676.00	
39	24101507	Wheelbarrows		piece				0	0.00	20			20	94,000.00				0	0.00			0	0.00	1	26,676.00	26,676.00	
40	41111616	Measuring wheels for distance		unit	5			5	60,000.00	6			6	72,000.00				0	0.00			0	0.00	20	4,700.00	94,000.00	
41	30211717	Gravel		cubic ft.				0	0.00	0			0	0.00				0	0.00	100		100	1,120,000.00	100	11,200.00	1,232,000.00	
42	11111611	Sand		cubic ft.				0	0.00	250			250	84,000.00				0	0.00			0	0.00	250	336.00	84,000.00	
43	11111700	Cement		cubic ft.	150			150	50,400.00				0	0.00				0	0.00			0	0.00	150	336.00	50,400.00	
44	30111601	Cement		unit				0	0.00	0			0	0.00	200			200	526,000.00			0	0.00	200	260.00	526,000.00	
45	15101505	Diesel fuel		lit	3000	2004		6754	405,240.00	3050	2004		6754	405,240.00	3050	2004		6754	405,240.00	3050	2004		6754	405,240.00	27916	60.00	1,678,960.00
46	25174000	Engine coolant system		unit	17			17	6,120.00	17			17	6,120.00	17			17	6,120.00	17			17	6,120.00	68	360.00	24,480.00
47	44122012	Clipboard		piece	14	10	10	34	3,400.00				0	0.00				0	0.00			0	0.00	34	100.00	3,400.00	
48	44111509	Pen or pencil holders		piece	3			3	450.00				0	0.00				0	0.00			0	0.00	3	150.00	450.00	
49	47131805	Cleaning brushes		unit	7			7	560.00	7			7	560.00	7			7	560.00	7		7	560.00	28	80.00	2,240.00	
50	30181610	Toilet tissue holder		unit	3			3	450.00				0	0.00				0	0.00			0	0.00	3	150.00	450.00	
51	47131608	Toilet brushes		unit	6			6	720.00				0	0.00				0	0.00			0	0.00	6	120.00	720.00	
52	53131624	Disposable personal wipes		unit	0			0	420.00	0			0	420.00	0			0	420.00	0		0	0.00	24	70.00	1,680.00	
53	40161504	Oil filters		piece	40	30		70	63,700.00	44	30		74	62,900.00	44	30		74	62,900.00	44	30		74	62,900.00	297	800.00	237,900.00
54	25172500	Tires and the tubes		unit	8	10	10	37	318,000.00	15	10	4	29	400,000.00	15	8	4	31	434,000.00	15	8	4	27	378,000.00	124	1,000.00	1,238,000.00
55	79181500	Vehicle maintenance and repair services		h	325			325	162,500.00	300			300	150,000.00	325			300	150,000.00	300			300	150,000.00	1250	600.00	750,000.00
56	60105613	Kitchen utensils instructional aids		unit	1			1	20,000.00				0	0.00				0	0.00			0	0.00	1	20,000.00	20,000.00	
57	41105000	Laboratory sieves and sifting equipment and supplies		unit	16			16	18,000.00				0	0.00	15			15	15,000.00			0	0.00	31	1,000.00	31,000.00	

No.	UNSPSC	Item Description	Specification <i>(Input specific features or composition of the item such as dimensions, color, or function)</i>	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price	Total Amount for the year
					Jan	Feb	Mar	Q1	Q1 TOTAL	April	May	June	Q2	Q2 TOTAL	July	Aug	Sept	Q3	Q3 TOTAL	Oct			
OTHER ITEMS NOT AVAILABLE AT P6-DIM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of Items)																							

OTHER ITEMS NOT AVAILABLE AT PS-DIM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

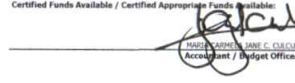
Prepared by:



JOY U. TAYLOR II
Property/Supply Officer

Date Prepared: July 23, 2024

Certified Funds Available / Certified Appropriate Funds Available:



MARIE KARMANIAN C. OLCES
Accountant / Budget Officer

Approved by:



OSCAR B. SORIANO
Head of Office / Secretary