

APP-CSE 2025 FORM  
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2025 FORM

**Introduction:**

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPhilGEPS) will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

**Reminders:**

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhilGEPS and Downloads page of PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)).
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on this form. Otherwise the form will be deemed invalid.
- 5.0 For items not included on the list of PART II, a separate file, with the file name APP-CSE 2025 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)) and must be submitted to PS-DBM through this link: <https://shorturl.lt/adeqO>. Instructions on how to fill-out is included in the reminders of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhilGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhilGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0918-2954426 (Smart) or 0962-8255199 (Smart), or email [appcse.helpdesk@ps-philgeps.gov.ph](mailto:appcse.helpdesk@ps-philgeps.gov.ph), or visit the PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)) for the guide on how to fill-out the APP-CSE.

Department/Bureau/Office: DPWH-CAM SUR 3RD DED  
Region: V  
Address: SARAS, CANAMAN,  
CAMARINES SUR

Agency Code/UA/C: D-8886  
Organization Type: NATIONAL

Note: The APP-CSE for FY 2025 must be submitted on or before **31 July 2024**.

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| Item & Specifications                                   |                 |                                 | Unit of Measure   | Monthly Quantity Requirement |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     | Total Quantity for the year | Price | Total Amount for the year |           |
|---------------------------------------------------------|-----------------|---------------------------------|-------------------|------------------------------|-----|-----|-----|-----------|-------|-----|------|-----|-----------|------|-----|------|-----|-----------|-----|-----|-----|-----|-----------------------------|-------|---------------------------|-----------|
|                                                         |                 |                                 |                   | Jan                          | Feb | Mar | Q1  | Q1 AMOUNT | April | May | June | Q2  | Q2 AMOUNT | July | Aug | Sept | Q3  | Q3 AMOUNT | Oct | Nov | Dec | Q4  |                             |       |                           | Q4 AMOUNT |
| PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS) |                 |                                 |                   |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |                             |       |                           |           |
| ALCOHOL OR ACETONE BASED ANTISEPTICS                    |                 |                                 |                   |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |                             |       |                           |           |
| 1                                                       | 12191601-AL-E04 | ALCOHOL, Ethyl, 500 mL          | bottle            | 16                           | 16  | 16  | 48  | 2,420.64  | 16    | 16  | 16   | 48  | 2,420.64  | 16   | 16  | 16   | 48  | 2,420.64  | 16  | 16  | 16  | 48  | 2,420.64                    | 192   | 50.43                     | 9,682.56  |
| 2                                                       | 12191601-AL-E03 | ALCOHOL, Ethyl, 1 Gallon        | gallon            | 11                           | 44  | 24  | 79  | 28,210.11 | 11    | 11  | 14   | 36  | 12,855.24 | 11   | 41  | 24   | 76  | 27,138.84 | 11  | 11  | 15  | 37  | 13,232.33                   | 228   | 357.09                    | 81,416.52 |
| ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES  |                 |                                 |                   |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |                             |       |                           |           |
| 3                                                       | 60121413-CB-P01 | CLEARBOOK, A4 size              | piece             | 0                            | 0   | 5   | 5   | 175.80    | 0     | 0   | 12   | 12  | 421.92    | 0    | 0   | 5    | 5   | 175.80    | 0   | 0   | 5   | 5   | 175.80                      | 27    | 35.16                     | 949.32    |
| 4                                                       | 60121413-CB-P02 | CLEARBOOK, Legal size           | piece             | 0                            | 0   | 5   | 5   | 181.80    | 0     | 0   | 12   | 12  | 436.32    | 0    | 0   | 5    | 5   | 181.80    | 0   | 0   | 5   | 5   | 181.80                      | 27    | 36.36                     | 981.72    |
| 5                                                       | 60121534-ER-P01 | ERASER, plastic/rubber          | piece             | 0                            | 10  | 30  | 40  | 330.40    | 0     | 10  | 27   | 37  | 305.62    | 0    | 10  | 30   | 40  | 330.40    | 0   | 10  | 20  | 30  | 247.80                      | 147   | 8.26                      | 1,214.22  |
| 6                                                       | 60121524-SP-G01 | SIGN PEN, Extra Fine Tip, Black | piece             | 35                           | 85  | 35  | 155 | 3,441.00  | 35    | 35  | 35   | 105 | 2,331.00  | 35   | 85  | 35   | 155 | 3,441.00  | 35  | 35  | 35  | 105 | 2,331.00                    | 520   | 22.20                     | 11,544.00 |
| 7                                                       | 60121524-SP-G04 | SIGN PEN, Fine Tip, Black       | piece             | 67                           | 67  | 95  | 229 | 10,240.88 | 67    | 67  | 85   | 219 | 9,793.68  | 67   | 67  | 95   | 229 | 10,240.88 | 65  | 65  | 89  | 219 | 9,793.68                    | 896   | 44.72                     | 40,069.12 |
| 8                                                       | 60121524-SP-G07 | SIGN PEN, Medium Tip, Black     | piece             | 25                           | 25  | 47  | 97  | 5,548.40  | 20    | 20  | 32   | 72  | 4,118.40  | 25   | 25  | 47   | 97  | 5,548.40  | 20  | 20  | 32  | 72  | 4,118.40                    | 338   | 57.20                     | 19,333.60 |
| 9                                                       | 60121524-SP-G02 | SIGN PEN, Extra Fine Tip, Blue  | piece             | 14                           | 44  | 14  | 72  | 1,598.40  | 14    | 14  | 14   | 42  | 932.40    | 14   | 44  | 14   | 72  | 1,598.40  | 14  | 14  | 14  | 42  | 932.40                      | 228   | 22.20                     | 5,061.60  |
| 10                                                      | 60121524-SP-G05 | SIGN PEN, Fine Tip, Blue        | piece             | 56                           | 56  | 84  | 196 | 8,765.12  | 56    | 56  | 74   | 186 | 8,317.92  | 56   | 56  | 84   | 196 | 8,765.12  | 56  | 56  | 74  | 186 | 8,317.92                    | 764   | 44.72                     | 34,166.08 |
| 11                                                      | 60121524-SP-G08 | SIGN PEN, Medium Tip, Blue      | piece             | 7                            | 7   | 24  | 38  | 2,173.60  | 7     | 7   | 19   | 33  | 1,887.60  | 7    | 7   | 24   | 38  | 2,173.60  | 7   | 7   | 19  | 33  | 1,887.60                    | 142   | 57.20                     | 8,122.40  |
| 12                                                      | 60121524-SP-G03 | SIGN PEN, Extra Fine Tip, Red   | piece             | 14                           | 14  | 19  | 47  | 1,043.40  | 14    | 14  | 14   | 42  | 932.40    | 14   | 14  | 19   | 47  | 1,043.40  | 14  | 14  | 14  | 42  | 932.40                      | 178   | 22.20                     | 3,951.60  |
| 13                                                      | 60121524-SP-G06 | SIGN PEN, Fine Tip, Red         | piece             | 2                            | 2   | 20  | 24  | 1,098.24  | 2     | 2   | 20   | 24  | 1,098.24  | 2    | 2   | 20   | 24  | 1,098.24  | 2   | 2   | 20  | 24  | 1,098.24                    | 96    | 45.76                     | 4,392.96  |
| 14                                                      | 60121524-SP-G09 | SIGN PEN, Medium Tip, Red       | piece             | 2                            | 2   | 14  | 18  | 1,029.60  | 2     | 2   | 14   | 18  | 1,029.60  | 2    | 2   | 14   | 18  | 1,029.60  | 2   | 2   | 14  | 18  | 1,029.60                    | 72    | 57.20                     | 4,118.40  |
| 15                                                      | 60121124-WR-P01 | WRAPPING PAPER                  | pack              | 0                            | 0   | 5   | 5   | 806.00    | 0     | 0   | 5    | 5   | 806.00    | 0    | 0   | 5    | 5   | 806.00    | 0   | 0   | 5   | 5   | 806.00                      | 20    | 161.28                    | 3,224.00  |
| AUDIO AND VISUAL EQUIPMENT AND SUPPLIES                 |                 |                                 |                   |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |                             |       |                           |           |
| 16                                                      | 45121517-DO-C03 | DOCUMENT CAMERA                 | unit              | 0                            | 0   | 1   | 1   | 23,623.60 | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00                        | 1     | 23,623.60                 | 23,623.60 |
| 17                                                      | 45111609-MM-P01 | MULTIMEDIA PROJECTOR            | unit              | 1                            | 0   | 1   | 2   | 33,176.00 | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00                        | 2     | 16,588.00                 | 33,176.00 |
| BATTERIES AND CELLS AND ACCESSORIES                     |                 |                                 |                   |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |                             |       |                           |           |
| 18                                                      | 26111702-BT-A02 | BATTERY, dry cell, size AA      | pack              | 10                           | 15  | 20  | 45  | 922.05    | 10    | 10  | 7    | 27  | 553.23    | 20   | 15  | 10   | 45  | 922.05    | 10  | 10  | 7   | 27  | 553.23                      | 144   | 20.49                     | 2,950.56  |
| 19                                                      | 26111702-BT-A01 | BATTERY, dry cell, size AAA     | pack              | 10                           | 25  | 20  | 55  | 1,008.70  | 10    | 19  | 5    | 34  | 623.56    | 20   | 25  | 10   | 55  | 1,008.70  | 10  | 19  | 7   | 36  | 660.24                      | 180   | 18.34                     | 3,301.20  |
| CLEANING EQUIPMENT AND SUPPLIES                         |                 |                                 |                   |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |                             |       |                           |           |
| 20                                                      | 47131812-AF-A01 | AIR FRESHENER                   | can               | 19                           | 39  | 19  | 77  | 6,722.87  | 19    | 19  | 19   | 57  | 4,976.67  | 19   | 39  | 19   | 77  | 6,722.87  | 19  | 19  | 19  | 57  | 4,976.67                    | 266   | 87.31                     | 23,399.08 |
| 21                                                      | 47131804-BR-S01 | BROOM (Walis Tambo)             | piece             | 2                            | 14  | 9   | 25  | 3,120.00  | 2     | 2   | 7    | 11  | 1,372.80  | 2    | 14  | 9    | 25  | 3,120.00  | 2   | 2   | 5   | 9   | 1,123.20                    | 70    | 124.80                    | 8,736.00  |
| 22                                                      | 47131804-BR-T01 | BROOM (Walis Ting-ting)         | piece             | 0                            | 12  | 5   | 17  | 442.00    | 0     | 0   | 2    | 2   | 52.00     | 0    | 12  | 5    | 17  | 442.00    | 0   | 0   | 0   | 0   | 0.00                        | 36    | 26.00                     | 936.00    |
| 23                                                      | 47131829-TB-C01 | CLEANER, Toilet Bowl and Urinal | bottle            | 7                            | 30  | 7   | 44  | 1,830.40  | 6     | 7   | 8    | 21  | 873.60    | 6    | 27  | 8    | 41  | 1,705.60  | 7   | 8   | 9   | 24  | 996.40                      | 130   | 41.60                     | 5,408.00  |
| 24                                                      | 47131805-CL-P01 | CLEANSER, Scouring Powder       | plastic container | 6                            | 26  | 10  | 42  | 1,004.64  | 6     | 6   | 9    | 21  | 502.32    | 6    | 26  | 10   | 42  | 1,004.64  | 6   | 6   | 9   | 21  | 502.32                      | 126   | 23.92                     | 3,013.92  |
| 25                                                      | 47131811-DE-B02 | DETERGENT BAR                   | piece             | 6                            | 16  | 6   | 28  | 261.52    | 6     | 6   | 6    | 18  | 168.12    | 6    | 16  | 6    | 28  | 261.52    | 6   | 6   | 6   | 18  | 168.12                      | 92    | 9.34                      | 859.28    |

| Item & Specifications                                                                |                 |                                                  | Unit of Measure | Monthly Quantity Requirement |     |     |     |            |       |     |      |    |           |      |     |      |     |           |     |     |     |    | Total Quantity for the year | Price | Total Amount for the year |            |
|--------------------------------------------------------------------------------------|-----------------|--------------------------------------------------|-----------------|------------------------------|-----|-----|-----|------------|-------|-----|------|----|-----------|------|-----|------|-----|-----------|-----|-----|-----|----|-----------------------------|-------|---------------------------|------------|
|                                                                                      |                 |                                                  |                 | Jan                          | Feb | Mar | Q1  | Q1 AMOUNT  | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3  | Q3 AMOUNT | Oct | Nov | Dec | Q4 |                             |       |                           | Q4 AMOUNT  |
| 26                                                                                   | 47131811-DE-P02 | DETERGENT POWDER, all purpose                    | pouch           | 7                            | 22  | 10  | 39  | 2,109.12   | 7     | 12  | 13   | 32 | 1,730.56  | 7    | 28  | 12   | 47  | 2,541.76  | 7   | 12  | 7   | 26 | 1,406.08                    | 144   | 54.08                     | 7,787.52   |
| 27                                                                                   | 47131803-DS-A01 | DISINFECTANT SPRAY                               | can             | 13                           | 35  | 13  | 61  | 8,533.29   | 14    | 16  | 14   | 44 | 6,155.16  | 13   | 35  | 13   | 61  | 8,533.29  | 14  | 16  | 14  | 44 | 6,155.16                    | 210   | 139.89                    | 29,376.90  |
| 28                                                                                   | 47131601-DU-P01 | DUST FAN                                         | piece           | 0                            | 23  | 9   | 32  | 1,497.60   | 0     | 2   | 7    | 9  | 421.20    | 0    | 4   | 9    | 13  | 608.40    | 0   | 2   | 5   | 7  | 327.60                      | 61    | 46.80                     | 2,854.80   |
| 29                                                                                   | 47131802-FW-P03 | FLOOR WAX, paste type, red                       | can             | 0                            | 0   | 0   | 0   | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 309.76                    | 0.00       |
| 30                                                                                   | 47131830-FC-A01 | FURNITURE CLEANER                                | can             | 5                            | 15  | 5   | 25  | 3,534.75   | 5     | 5   | 7    | 17 | 2,403.63  | 5    | 17  | 5    | 27  | 3,817.53  | 5   | 5   | 5   | 15 | 2,120.85                    | 84    | 141.39                    | 11,876.76  |
| 31                                                                                   | 73101612-HS-L01 | HAND SOAP, liquid, 500mL                         | bottle          | 17                           | 27  | 17  | 61  | 2,619.95   | 12    | 14  | 20   | 46 | 1,975.70  | 12   | 32  | 12   | 56  | 2,405.20  | 17  | 12  | 17  | 46 | 1,975.70                    | 209   | 42.95                     | 8,976.55   |
| 32                                                                                   | 47121804-MP-B01 | MOP BUCKET                                       | unit            | 1                            | 0   | 8   | 9   | 20,592.00  | 0     | 0   | 7    | 7  | 16,016.00 | 1    | 1   | 7    | 9   | 20,592.00 | 0   | 0   | 5   | 5  | 11,440.00                   | 30    | 2,288.00                  | 68,640.00  |
| 33                                                                                   | 47131501-RG-C01 | RAGS                                             | kilo            | 16                           | 6   | 23  | 45  | 3,126.15   | 6     | 6   | 11   | 23 | 1,597.81  | 6    | 11  | 11   | 28  | 1,945.16  | 21  | 1   | 11  | 33 | 2,292.51                    | 129   | 69.47                     | 8,961.63   |
| 34                                                                                   | 47131602-SC-N01 | SCOURING PAD                                     | pack            | 0                            | 10  | 10  | 20  | 1,712.60   | 0     | 0   | 10   | 10 | 856.30    | 0    | 10  | 10   | 20  | 1,712.60  | 0   | 0   | 10  | 10 | 856.30                      | 60    | 85.63                     | 5,137.80   |
| 35                                                                                   | 47121701-TB-P04 | TRASH-BAG, XXL size                              | roll/pack       | 1                            | 51  | 13  | 65  | 8,450.00   | 1     | 1   | 11   | 13 | 1,690.00  | 1    | 51  | 13   | 65  | 8,450.00  | 1   | 1   | 11  | 13 | 1,690.00                    | 156   | 130.00                    | 20,280.00  |
| 36                                                                                   | 47121701-TB-P05 | TRASH-BAG, Large size                            | roll/pack       | 6                            | 56  | 16  | 78  | 4,623.84   | 6     | 6   | 16   | 28 | 1,659.84  | 6    | 56  | 16   | 78  | 4,623.84  | 6   | 6   | 16  | 28 | 1,659.84                    | 212   | 59.28                     | 12,567.36  |
| 37                                                                                   | 47121701-TB-P06 | TRASH-BAG, XL size                               | roll/pack       | 12                           | 57  | 24  | 93  | 8,608.08   | 12    | 7   | 22   | 41 | 3,794.96  | 12   | 57  | 24   | 93  | 8,608.08  | 12  | 7   | 22  | 41 | 3,794.96                    | 268   | 92.56                     | 24,806.08  |
| 38                                                                                   | 47121702-WB-P01 | WASTEBASKET                                      | piece           | 0                            | 0   | 5   | 5   | 218.40     | 0     | 0   | 7    | 7  | 305.76    | 0    | 2   | 5    | 7   | 305.76    | 0   | 0   | 5   | 5  | 218.40                      | 24    | 43.68                     | 1,048.32   |
| COLOR COMPOUNDS AND DISPERSIONS                                                      |                 |                                                  |                 |                              |     |     |     |            |       |     |      |    |           |      |     |      |     |           |     |     |     |    |                             |       |                           |            |
| 39                                                                                   | 12171703-SI-P01 | INK, for stamp pad                               | bottle          | 7                            | 2   | 7   | 16  | 460.64     | 9     | 0   | 6    | 15 | 431.85    | 9    | 1   | 7    | 17  | 489.43    | 9   | 0   | 5   | 14 | 403.06                      | 62    | 28.79                     | 1,784.98   |
| CONSUMER ELECTRONICS                                                                 |                 |                                                  |                 |                              |     |     |     |            |       |     |      |    |           |      |     |      |     |           |     |     |     |    |                             |       |                           |            |
| 40                                                                                   | 52161535-DV-R02 | DIGITAL VOICE RECORDER                           | unit            | 1                            | 0   | 0   | 1   | 7,339.16   | 0     | 0   | 2    | 2  | 14,678.32 | 1    | 0   | 0    | 1   | 7,339.16  | 0   | 0   | 0   | 0  | 0.00                        | 4     | 7,339.16                  | 29,356.64  |
| FILMS                                                                                |                 |                                                  |                 |                              |     |     |     |            |       |     |      |    |           |      |     |      |     |           |     |     |     |    |                             |       |                           |            |
| 41                                                                                   | 13111203-AC-P01 | ACETATE                                          | roll            | 1                            | 0   | 1   | 2   | 2,487.68   | 0     | 0   | 3    | 3  | 3,731.52  | 0    | 0   | 1    | 1   | 1,243.84  | 0   | 0   | 0   | 0  | 0.00                        | 6     | 1,243.84                  | 7,463.04   |
| 42                                                                                   | 13111201-CF-P02 | CARBON FILM, Legal size                          | box             | 3                            | 0   | 3   | 6   | 2,110.98   | 0     | 0   | 3    | 3  | 1,055.49  | 1    | 0   | 3    | 4   | 1,407.32  | 0   | 0   | 0   | 0  | 0.00                        | 13    | 351.83                    | 4,573.79   |
| FIRE FIGHTING EQUIPMENT                                                              |                 |                                                  |                 |                              |     |     |     |            |       |     |      |    |           |      |     |      |     |           |     |     |     |    |                             |       |                           |            |
| 43                                                                                   | 46191601-FE-M01 | FIRE EXTINGUISHER, dry chemical                  | unit            | 0                            | 0   | 1   | 1   | 1,144.00   | 0     | 0   | 4    | 4  | 4,576.00  | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 5     | 1,144.00                  | 5,720.00   |
| FLAG OR ACCESSORIES                                                                  |                 |                                                  |                 |                              |     |     |     |            |       |     |      |    |           |      |     |      |     |           |     |     |     |    |                             |       |                           |            |
| 44                                                                                   | 55121905-PH-P01 | PHILIPPINE NATIONAL FLAG                         | piece           | 0                            | 24  | 0   | 24  | 6,836.16   | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 24    | 284.84                    | 6,836.16   |
| FURNITURE AND FURNISHINGS                                                            |                 |                                                  |                 |                              |     |     |     |            |       |     |      |    |           |      |     |      |     |           |     |     |     |    |                             |       |                           |            |
| 45                                                                                   | 56101504-CH-B01 | MONOBLOC CHAIR, beige                            | piece           | 0                            | 0   | 0   | 0   | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 341.12                    | 0.00       |
| 46                                                                                   | 56101504-CH-W01 | MONOBLOC CHAIR, white                            | piece           | 0                            | 0   | 0   | 0   | 0.00       | 0     | 0   | 8    | 8  | 2,728.96  | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 8     | 341.12                    | 2,728.96   |
| HEATING AND VENTILATION AND AIR CIRCULATION                                          |                 |                                                  |                 |                              |     |     |     |            |       |     |      |    |           |      |     |      |     |           |     |     |     |    |                             |       |                           |            |
| 47                                                                                   | 40101604-EF-C01 | ELECTRIC FAN, ceiling mount, orbit type          | unit            | 0                            | 0   | 0   | 0   | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 1,222.00                  | 0.00       |
| 48                                                                                   | 40101604-EF-G01 | ELECTRIC FAN, industrial, ground type            | unit            | 0                            | 0   | 0   | 0   | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 1,109.68                  | 0.00       |
| 49                                                                                   | 40101604-EF-S01 | ELECTRIC FAN, stand type                         | unit            | 7                            | 0   | 1   | 8   | 12,480.00  | 0     | 0   | 1    | 1  | 1,560.00  | 0    | 0   | 1    | 1   | 1,560.00  | 0   | 0   | 0   | 0  | 0.00                        | 10    | 1,560.00                  | 15,600.00  |
| 50                                                                                   | 40101604-EF-W01 | ELECTRIC FAN, wall mount                         | unit            | 0                            | 0   | 0   | 0   | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 901.68                    | 0.00       |
| INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES |                 |                                                  |                 |                              |     |     |     |            |       |     |      |    |           |      |     |      |     |           |     |     |     |    |                             |       |                           |            |
| 51                                                                                   | 43211507-DSK003 | DESKTOP, for Basic Users                         | unit            | 0                            | 0   | 1   | 1   | 24,793.60  | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 1     | 24,793.60                 | 24,793.60  |
| 52                                                                                   | 43211507-DSK004 | DESKTOP, for Mid-Range Users                     | unit            | 10                           | 0   | 1   | 11  | 466,294.40 | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 11    | 42,390.40                 | 466,294.40 |
| 53                                                                                   | 43201827-HD-X02 | EXTERNAL HARD DRIVE                              | unit            | 10                           | 20  | 5   | 35  | 105,523.60 | 5     | 0   | 12   | 17 | 51,254.32 | 0    | 25  | 5    | 30  | 90,448.80 | 0   | 0   | 5   | 5  | 15,074.80                   | 87    | 3,014.96                  | 262,301.52 |
| 54                                                                                   | 43202010-FD-U04 | FLASH DRIVE                                      | piece           | 42                           | 20  | 5   | 67  | 10,233.58  | 0     | 0   | 15   | 15 | 2,291.10  | 0    | 20  | 5    | 25  | 3,818.50  | 0   | 0   | 5   | 5  | 763.70                      | 112   | 152.74                    | 17,106.88  |
| 55                                                                                   | 43211503-LAP004 | LAPTOP COMPUTER, for Mid-range Users             | unit            | 3                            | 0   | 0   | 3   | 127,140.00 | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 3     | 42,380.00                 | 127,140.00 |
| 56                                                                                   | 43211503-LAP003 | LAPTOP COMPUTER, Lightweight                     | unit            | 0                            | 0   | 0   | 0   | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 46,800.00                 | 0.00       |
| 57                                                                                   | 43211708-MO-O02 | COMPUTER MOUSE, Wireless                         | unit            | 15                           | 0   | 5   | 20  | 3,238.40   | 5     | 0   | 12   | 17 | 2,752.64  | 0    | 5   | 0    | 5   | 809.60    | 0   | 5   | 0   | 5  | 809.60                      | 47    | 161.92                    | 7,610.24   |
| 58                                                                                   | 43212105-PR-L01 | PRINTER, Laser, Monochrome                       | unit            | 0                            | 0   | 0   | 0   | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 2,636.89                  | 0.00       |
| LIGHTING AND FIXTURES AND ACCESSORIES                                                |                 |                                                  |                 |                              |     |     |     |            |       |     |      |    |           |      |     |      |     |           |     |     |     |    |                             |       |                           |            |
| 59                                                                                   | 59101628-LB-L01 | LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts   | piece           | 0                            | 50  | 5   | 55  | 4,158.55   | 0     | 0   | 5    | 5  | 378.05    | 0    | 50  | 0    | 50  | 3,780.50  | 0   | 0   | 5   | 5  | 378.05                      | 115   | 75.61                     | 8,695.15   |
| 60                                                                                   | 59101628-LT-L01 | LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts | piece           | 0                            | 0   | 5   | 5   | 1,029.10   | 0     | 0   | 10   | 10 | 2,058.20  | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 10  | 10 | 2,058.20                    | 25    | 205.82                    | 5,145.50   |
| MANUFACTURING COMPONENTS AND SUPPLIES                                                |                 |                                                  |                 |                              |     |     |     |            |       |     |      |    |           |      |     |      |     |           |     |     |     |    |                             |       |                           |            |
| 61                                                                                   | 31201610-GL-X02 | GLUE, all-purpose                                | bottle          | 21                           | 21  | 18  | 60  | 3,728.40   | 16    | 15  | 16   | 47 | 2,920.58  | 21   | 21  | 18   | 60  | 3,728.40  | 16  | 15  | 16  | 47 | 2,920.58                    | 214   | 62.14                     | 13,297.96  |
| 62                                                                                   | 31151804-SW-H01 | STAPLE WIRE, heavy duty (binder type), 23/13     | box             | 0                            | 0   | 0   | 0   | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 5   | 5  | 182.00                      | 5     | 36.40                     | 182.00     |
| 63                                                                                   | 31151804-SW-S01 | STAPLE WIRE, standard                            | box             | 36                           | 66  | 41  | 143 | 3,397.68   | 36    | 26  | 26   | 88 | 2,090.88  | 34   | 56  | 36   | 126 | 2,993.76  | 26  | 21  | 26  | 73 | 1,734.88                    | 430   | 23.76                     | 10,216.80  |
| 64                                                                                   | 31201502-TA-E02 | TAPE, electrical                                 | roll            | 3                            | 23  | 3   | 29  | 564.05     | 3     | 3   | 5    | 11 | 213.95    | 3    | 23  | 3    | 29  | 564.05    | 3   | 3   | 10  | 16 | 311.20                      | 85    | 19.45                     | 1,653.25   |

| Item & Specifications                         |                 |                                                 | Unit of Measure | Monthly Quantity Requirement |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |           | Total Quantity for the year | Price    | Total Amount for the year |
|-----------------------------------------------|-----------------|-------------------------------------------------|-----------------|------------------------------|-----|-----|-----|-----------|-------|-----|------|-----|-----------|------|-----|------|-----|-----------|-----|-----|-----|-----|-----------|-----------------------------|----------|---------------------------|
|                                               |                 |                                                 |                 | Jan                          | Feb | Mar | Q1  | Q1 AMOUNT | April | May | June | Q2  | Q2 AMOUNT | July | Aug | Sept | Q3  | Q3 AMOUNT | Oct | Nov | Dec | Q4  | Q4 AMOUNT |                             |          |                           |
| 65                                            | 31201503-TA-M01 | TAPE, masking, 24mm                             | roll            | 18                           | 20  | 28  | 66  | 3,674.88  | 18    | 0   | 25   | 43  | 2,394.24  | 18   | 20  | 28   | 66  | 3,674.88  | 18  | 0   | 25  | 43  | 2,394.24  | 218                         | 55.68    | 12,138.24                 |
| 66                                            | 31201503-TA-M02 | TAPE, masking, 48 mm                            | roll            | 15                           | 25  | 30  | 60  | 7,869.60  | 15    | 5   | 20   | 40  | 4,846.40  | 15   | 25  | 18   | 58  | 7,027.28  | 15  | 5   | 20  | 40  | 4,846.40  | 198                         | 121.16   | 23,989.68                 |
| 67                                            | 31201517-TA-P01 | TAPE, packaging, 48 mm                          | roll            | 5                            | 25  | 10  | 40  | 894.40    | 5     | 5   | 12   | 22  | 491.92    | 5    | 25  | 10   | 40  | 894.40    | 5   | 5   | 12  | 22  | 491.92    | 124                         | 22.36    | 2,772.64                  |
| 68                                            | 31201512-TA-T01 | TAPE, transparent, 24mm                         | roll            | 36                           | 36  | 26  | 98  | 1,732.64  | 36    | 16  | 21   | 73  | 1,290.64  | 36   | 36  | 26   | 98  | 1,732.64  | 36  | 16  | 21  | 73  | 1,290.64  | 342                         | 17.68    | 6,046.56                  |
| 69                                            | 31201512-TA-T02 | TAPE, transparent, 48 mm                        | roll            | 28                           | 36  | 31  | 95  | 2,144.15  | 26    | 16  | 21   | 63  | 1,421.91  | 28   | 36  | 31   | 95  | 2,144.15  | 26  | 16  | 21  | 63  | 1,421.91  | 316                         | 22.57    | 7,132.12                  |
| 70                                            | 31151507-TW-P01 | TWINE, plastic                                  | roll            | 8                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 5   | 5   | 333.10    | 5                           | 86.62    | 333.10                    |
| MEASURING AND OBSERVING AND TESTING EQUIPMENT |                 |                                                 |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |           |                             |          |                           |
| 71                                            | 41111604-RU-P02 | RULER, plastic, 450mm                           | piece           | 62                           | 0   | 0   | 62  | 1,235.66  | 0     | 0   | 2    | 2   | 39.86     | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 2   | 2   | 39.86     | 66                          | 19.93    | 1,315.38                  |
| OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES |                 |                                                 |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |           |                             |          |                           |
| 72                                            | 44121612-BL-H01 | BLADE, for general purpose cutter/utility knife | tube            | 10                           | 0   | 8   | 18  | 294.66    | 15    | 0   | 3    | 18  | 294.66    | 10   | 0   | 3    | 13  | 212.81    | 15  | 0   | 3   | 18  | 294.66    | 67                          | 16.37    | 1,096.79                  |
| 73                                            | 44101602-PB-M01 | BINDING AND PUNCHING MACHINE                    | unit            | 0                            | 0   | 1   | 1   | 9,534.72  | 0     | 0   | 1    | 1   | 9,534.72  | 0    | 0   | 1    | 1   | 9,534.72  | 0   | 0   | 1   | 1   | 9,534.72  | 4                           | 9,534.72 | 38,136.88                 |
| 74                                            | 44122037-RB-P10 | BINDING RING/COMB, plastic, 32 mm               | bundle          | 10                           | 0   | 1   | 11  | 2,858.79  | 10    | 0   | 2    | 12  | 3,118.68  | 10   | 0   | 1    | 11  | 2,858.79  | 10  | 0   | 1   | 11  | 2,858.79  | 45                          | 259.89   | 11,695.05                 |
| 75                                            | 44101807-CA-C01 | CALCULATOR, Compact                             | unit            | 25                           | 0   | 5   | 30  | 7,073.10  | 0     | 0   | 7    | 7   | 1,650.39  | 0    | 0   | 5    | 5   | 1,178.85  | 0   | 0   | 5   | 5   | 1,178.85  | 47                          | 235.77   | 11,081.19                 |
| 76                                            | 44121710-CH-W01 | CHALK, white enamel                             | box             | 8                            | 0   | 0   | 0   | 0.00      | 10    | 0   | 0    | 10  | 329.70    | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 10                          | 32.97    | 329.70                    |
| 77                                            | 44122105-BF-C01 | CLIP, backfold, 19mm                            | box             | 39                           | 49  | 41  | 129 | 1,207.44  | 27    | 42  | 27   | 96  | 898.56    | 37   | 37  | 39   | 113 | 1,057.68  | 27  | 42  | 27  | 96  | 898.56    | 434                         | 9.36     | 4,062.24                  |
| 78                                            | 44122105-BF-C02 | CLIP, backfold, 25mm                            | box             | 37                           | 47  | 37  | 121 | 1,887.60  | 27    | 42  | 27   | 96  | 1,497.60  | 37   | 37  | 27   | 101 | 1,575.60  | 27  | 42  | 27  | 96  | 1,497.60  | 414                         | 15.60    | 6,458.40                  |
| 79                                            | 44122105-BF-C03 | CLIP, backfold, 32mm                            | box             | 35                           | 45  | 35  | 115 | 3,827.20  | 35    | 35  | 35   | 105 | 3,494.40  | 35   | 45  | 35   | 115 | 3,827.20  | 35  | 35  | 35  | 105 | 3,494.40  | 440                         | 33.28    | 14,643.20                 |
| 80                                            | 44122105-BF-C04 | CLIP, backfold, 50mm                            | box             | 27                           | 37  | 42  | 106 | 6,393.92  | 27    | 42  | 27   | 96  | 5,790.72  | 27   | 47  | 32   | 106 | 6,393.92  | 27  | 42  | 27  | 96  | 5,790.72  | 404                         | 60.32    | 24,369.28                 |
| 81                                            | 44121801-CT-R02 | CORRECTION TAPE                                 | piece           | 94                           | 62  | 92  | 248 | 3,348.00  | 94    | 67  | 42   | 203 | 2,740.50  | 94   | 82  | 62   | 238 | 3,213.00  | 94  | 62  | 42  | 198 | 2,673.00  | 887                         | 13.50    | 11,974.50                 |
| 82                                            | 44121612-CU-H01 | CUTTER/UTILITY KNIFE, for general purpose       | piece           | 53                           | 0   | 3   | 56  | 1,776.32  | 52    | 10  | 3    | 65  | 2,061.80  | 52   | 0   | 3    | 55  | 1,744.60  | 52  | 10  | 3   | 65  | 2,061.80  | 241                         | 31.72    | 7,644.52                  |
| 83                                            | 44111515-DF-B01 | DATA FILE BOX                                   | piece           | 77                           | 5   | 5   | 87  | 12,692.43 | 15    | 5   | 10   | 30  | 4,376.70  | 15   | 15  | 5    | 35  | 5,106.15  | 15  | 5   | 10  | 30  | 4,376.70  | 182                         | 145.89   | 26,551.98                 |
| 84                                            | 44122011-DF-F01 | DATA FOLDER                                     | piece           | 10                           | 10  | 10  | 30  | 2,490.30  | 10    | 10  | 15   | 35  | 2,905.35  | 10   | 10  | 10   | 30  | 2,490.30  | 10  | 10  | 15  | 35  | 2,905.35  | 130                         | 83.01    | 10,791.30                 |
| 85                                            | 44101202-D5-M01 | DATER STAMP                                     | piece           | 7                            | 0   | 0   | 7   | 3,044.65  | 4     | 0   | 1    | 5   | 2,174.75  | 4    | 0   | 0    | 4   | 1,739.80  | 4   | 0   | 0   | 4   | 1,739.80  | 20                          | 434.95   | 8,699.00                  |
| 86                                            | 44121506-EN-D01 | ENVELOPE, Documentary, A4                       | box             | 8                            | 7   | 7   | 22  | 18,258.34 | 7     | 7   | 8    | 22  | 18,258.34 | 7    | 7   | 7    | 21  | 17,428.32 | 7   | 7   | 7   | 21  | 17,428.32 | 86                          | 829.92   | 71,373.12                 |
| 87                                            | 44121506-EN-D02 | ENVELOPE, Documentary, legal,                   | box             | 8                            | 7   | 9   | 24  | 25,381.92 | 7     | 7   | 8    | 22  | 23,266.76 | 7    | 7   | 9    | 23  | 24,324.34 | 7   | 7   | 7   | 21  | 22,209.18 | 90                          | 1,057.58 | 95,182.20                 |
| 88                                            | 44121506-EN-X01 | ENVELOPE, Expanding, Kraft                      | box             | 8                            | 7   | 7   | 22  | 20,678.90 | 8     | 7   | 8    | 23  | 21,618.85 | 7    | 7   | 7    | 21  | 19,738.95 | 7   | 7   | 7   | 21  | 19,738.95 | 87                          | 939.95   | 81,775.65                 |
| 89                                            | 44121506-EN-X02 | ENVELOPE, Expanding, Plastic                    | box             | 8                            | 7   | 7   | 22  | 670.78    | 7     | 7   | 8    | 22  | 670.78    | 7    | 7   | 7    | 21  | 640.29    | 7   | 7   | 7   | 21  | 640.29    | 86                          | 30.49    | 2,622.14                  |
| 90                                            | 44121506-EN-M02 | ENVELOPE, Mailing                               | box             | 6                            | 6   | 6   | 18  | 7,785.36  | 6     | 6   | 7    | 19  | 8,217.88  | 6    | 6   | 6    | 18  | 7,785.36  | 6   | 6   | 6   | 18  | 7,785.36  | 73                          | 432.52   | 31,573.96                 |
| 91                                            | 44121504-EN-W02 | ENVELOPE, Mailing, with window                  | box             | 2                            | 2   | 2   | 6   | 3,076.32  | 2     | 4   | 2    | 8   | 4,101.76  | 2    | 2   | 2    | 6   | 3,076.32  | 2   | 2   | 2   | 6   | 3,076.32  | 26                          | 512.72   | 13,330.72                 |
| 92                                            | 44111912-ER-B01 | ERASER, felt, for blackboard/whiteboard         | piece           | 8                            | 0   | 8   | 16  | 231.68    | 5     | 0   | 3    | 8   | 115.84    | 7    | 0   | 8    | 15  | 217.20    | 5   | 0   | 3   | 8   | 115.84    | 47                          | 14.48    | 680.56                    |
| 93                                            | 44122118-FA-P01 | FASTENER                                        | box             | 21                           | 36  | 36  | 93  | 8,801.52  | 40    | 15  | 15   | 70  | 6,624.80  | 41   | 16  | 16   | 73  | 6,908.72  | 40  | 15  | 15  | 70  | 6,624.80  | 306                         | 94.64    | 28,959.84                 |
| 94                                            | 44111515-FO-X01 | FILE ORGANIZER, expanding, plastic, legal       | piece           | 5                            | 5   | 5   | 15  | 1,353.00  | 5     | 5   | 10   | 20  | 1,804.00  | 5    | 5   | 5    | 15  | 1,353.00  | 5   | 5   | 5   | 15  | 1,353.00  | 65                          | 90.20    | 5,863.00                  |
| 95                                            | 44122018-FT-D01 | FILE TAB DIVIDER, A4                            | set             | 5                            | 5   | 5   | 15  | 166.95    | 5     | 5   | 10   | 20  | 222.60    | 5    | 5   | 5    | 15  | 166.95    | 5   | 5   | 5   | 15  | 166.95    | 65                          | 11.13    | 723.45                    |
| 96                                            | 44122018-FT-D02 | FILE TAB DIVIDER, Legal                         | set             | 5                            | 5   | 5   | 15  | 213.45    | 5     | 5   | 10   | 20  | 284.60    | 5    | 5   | 5    | 15  | 213.45    | 5   | 5   | 5   | 15  | 213.45    | 65                          | 14.23    | 924.95                    |
| 97                                            | 44122011-FO-F01 | FOLDER, Fancy with slide, A4                    | bundle          | 5                            | 5   | 5   | 15  | 4,056.00  | 5     | 5   | 7    | 17  | 4,596.80  | 5    | 5   | 5    | 15  | 4,056.00  | 5   | 5   | 5   | 15  | 4,056.00  | 62                          | 270.40   | 16,764.80                 |
| 98                                            | 44122011-FO-F02 | FOLDER, Fancy with slide, legal                 | bundle          | 5                            | 5   | 5   | 15  | 4,368.00  | 5     | 5   | 5    | 15  | 4,368.00  | 5    | 5   | 5    | 15  | 4,368.00  | 5   | 5   | 5   | 15  | 4,368.00  | 60                          | 291.20   | 17,472.00                 |
| 99                                            | 44122011-FO-L01 | FOLDER, L-type, A4                              | pack            | 5                            | 5   | 5   | 15  | 3,004.20  | 5     | 5   | 5    | 15  | 3,004.20  | 5    | 5   | 5    | 15  | 3,004.20  | 5   | 5   | 5   | 15  | 3,004.20  | 60                          | 200.28   | 12,016.80                 |
| 100                                           | 44122011-FO-L02 | FOLDER, L-type, Legal                           | pack            | 5                            | 5   | 5   | 15  | 3,736.20  | 5     | 5   | 5    | 15  | 3,736.20  | 5    | 5   | 5    | 15  | 3,736.20  | 5   | 5   | 5   | 15  | 3,736.20  | 60                          | 249.08   | 14,944.80                 |
| 101                                           | 44122027-FO-P01 | FOLDER, pressboard                              | box             | 1                            | 5   | 2   | 8   | 7,621.12  | 0     | 0   | 1    | 1   | 952.64    | 1    | 0   | 2    | 3   | 2,857.92  | 0   | 0   | 0   | 0   | 0.00      | 12                          | 952.64   | 11,431.68                 |
| 102                                           | 44122011-FO-T01 | FOLDER with tab, A4                             | pack            | 5                            | 5   | 5   | 15  | 5,694.00  | 5     | 5   | 5    | 15  | 5,694.00  | 5    | 5   | 5    | 15  | 5,694.00  | 5   | 5   | 5   | 15  | 5,694.00  | 60                          | 379.60   | 22,776.00                 |
| 103                                           | 44122011-FO-T02 | FOLDER with tab, Legal                          | pack            | 5                            | 5   | 5   | 15  | 6,208.80  | 5     | 5   | 5    | 15  | 6,208.80  | 5    | 5   | 5    | 15  | 6,208.80  | 5   | 5   | 5   | 15  | 6,208.80  | 60                          | 413.92   | 24,835.20                 |
| 104                                           | 44122006-IT-T01 | INDEX TAB                                       | box             | 10                           | 10  | 13  | 33  | 2,230.80  | 10    | 10  | 16   | 36  | 2,433.60  | 10   | 10  | 13   | 33  | 2,230.80  | 10  | 10  | 13  | 33  | 2,230.80  | 135                         | 67.60    | 9,126.00                  |
| 105                                           | 44121716-MA-F01 | MARKER, Fluorescent                             | set             | 10                           | 5   | 10  | 25  | 777.75    | 10    | 5   | 12   | 27  | 839.97    | 10   | 5   | 10   | 25  | 777.75    | 10  | 5   | 10  | 25  | 777.75    | 102                         | 31.11    | 3,173.22                  |
| 106                                           | 44121708-MP-B01 | MARKER, Permanent, Black                        | piece           | 29                           | 12  | 34  | 75  | 620.25    | 27    | 10  | 22   | 59  | 487.93    | 29   | 12  | 34   | 75  | 620.25    | 27  | 10  | 22  | 59  | 487.93    | 268                         | 8.27     | 2,218.36                  |
| 107                                           | 44121708-MP-B02 | MARKER, Permanent, Blue                         | piece           | 9                            | 9   | 21  | 39  | 322.53    | 7     | 7   | 19   | 33  | 272.91    | 9    | 9   | 21   | 39  | 322.53    | 7   | 7   | 19  | 33  | 272.91    | 144                         | 8.27     | 1,190.88                  |
| 108                                           | 44121708-MP-B03 | MARKER, Permanent, Red                          | piece           | 7                            | 7   | 19  | 33  | 272.91    | 7     | 7   | 19   | 33  | 272.91    | 7    | 7   | 19   | 33  | 272.91    | 7   | 7   | 19  | 33  | 272.91    | 132                         | 8.27     | 1,091.64                  |
| 109                                           | 44121708-MW-B01 | MARKER, Whiteboard, Black                       | piece           | 25                           | 10  | 30  | 65  | 627.25    | 25    | 10  | 20   | 55  | 530.75    | 25   | 10  | 30   | 65  | 627.25    | 25  | 10  | 20  | 55  | 530.75    | 240                         | 9.65     | 2,316.00                  |
| 110                                           | 44121708-MW-B02 | MARKER, Whiteboard, Blue                        | piece           | 5                            | 5   | 15  | 25  | 241.25    | 5     | 5   | 15   | 25  | 241.25    | 5    | 5   | 15   | 25  | 241.25    | 5   | 5   | 15  | 25  | 241.25    | 100                         | 9.65     | 965.00                    |
| 111                                           | 44121708-MW-B03 | MARKER, Whiteboard, Red                         | piece           | 3                            | 3   | 3   | 9   | 86.85     | 3     | 3   | 3    | 9   | 86.85     | 3    | 3   | 3    | 9   | 86.85     | 3   | 3   | 3   | 9   | 86.85     | 36                          | 9.65     | 347.40                    |

| Item & Specifications                                      |                 |                                                                     | Unit of Measure | Monthly Quantity Requirement |     |     |     |            |       |     |      |     |            |      |     |      |     |            |     |     |     |     |            | Total Quantity for the year | Price     | Total Amount for the year |  |
|------------------------------------------------------------|-----------------|---------------------------------------------------------------------|-----------------|------------------------------|-----|-----|-----|------------|-------|-----|------|-----|------------|------|-----|------|-----|------------|-----|-----|-----|-----|------------|-----------------------------|-----------|---------------------------|--|
|                                                            |                 |                                                                     |                 | Jan                          | Feb | Mar | Q1  | Q1 AMOUNT  | April | May | June | Q2  | Q2 AMOUNT  | July | Aug | Sept | Q3  | Q3 AMOUNT  | Oct | Nov | Dec | Q4  | Q4 AMOUNT  |                             |           |                           |  |
| 112                                                        | 44122104-PC-001 | PAPER CLIP, vinyl/plastic coated, 33mm                              | box             | 25                           | 45  | 15  | 85  | 749.70     | 25    | 35  | 17   | 77  | 679.14     | 25   | 45  | 15   | 85  | 749.70     | 25  | 35  | 17  | 77  | 679.14     | 324                         | 8.82      | 2,857.68                  |  |
| 113                                                        | 44122104-PC-002 | PAPER CLIP, vinyl/plastic coated, jumbo, 50mm                       | box             | 25                           | 45  | 20  | 90  | 1,751.40   | 25    | 35  | 17   | 77  | 1,498.42   | 25   | 45  | 20   | 90  | 1,751.40   | 25  | 35  | 17  | 77  | 1,498.42   | 334                         | 19.46     | 6,499.64                  |  |
| 114                                                        | 44101603-PS-002 | PAPER SHREDDER                                                      | unit            | 1                            | 0   | 0   | 1   | 18,718.96  | 2     | 0   | 1    | 3   | 56,156.88  | 1    | 0   | 0    | 1   | 18,718.96  | 1   | 0   | 0   | 1   | 18,718.96  | 6                           | 18,718.96 | 112,313.76                |  |
| 115                                                        | 44101601-PT-002 | PAPER TRIMMER/CUTTING MACHINE                                       | unit            | 1                            | 0   | 0   | 1   | 9,297.60   | 2     | 0   | 0    | 2   | 18,595.20  | 1    | 0   | 0    | 1   | 9,297.60   | 1   | 0   | 0   | 1   | 9,297.60   | 5                           | 9,297.60  | 46,488.00                 |  |
| 116                                                        | 44121706-PE-001 | PENCIL, lead/graphite, with eraser                                  | box             | 18                           | 11  | 21  | 50  | 2,235.50   | 18    | 11  | 19   | 48  | 2,146.08   | 18   | 11  | 21   | 50  | 2,235.50   | 18  | 11  | 19  | 48  | 2,146.08   | 196                         | 44.71     | 8,763.16                  |  |
| 117                                                        | 44121619-PS-001 | PENCIL SHARPENER                                                    | piece           | 54                           | 0   | 0   | 54  | 12,748.32  | 1     | 2   | 1    | 4   | 944.32     | 1    | 0   | 0    | 1   | 236.08     | 1   | 2   | 0   | 3   | 708.24     | 62                          | 236.08    | 14,636.96                 |  |
| 118                                                        | 44101602-PU-001 | PUNCHER, paper, heavy duty                                          | piece           | 64                           | 3   | 0   | 67  | 10,312.64  | 2     | 3   | 2    | 7   | 1,077.44   | 2    | 3   | 0    | 5   | 769.60     | 2   | 3   | 0   | 5   | 769.60     | 84                          | 153.92    | 12,929.28                 |  |
| 119                                                        | 44122101-RU-001 | RUBBER BAND No. 18                                                  | box             | 5                            | 6   | 4   | 15  | 2,028.00   | 4     | 4   | 4    | 12  | 1,622.40   | 4    | 6   | 4    | 14  | 1,892.80   | 4   | 4   | 4   | 12  | 1,622.40   | 53                          | 135.20    | 7,165.60                  |  |
| 120                                                        | 44121905-SP-001 | STAMP PAD, felt                                                     | piece           | 13                           | 4   | 0   | 17  | 678.64     | 1     | 4   | 1    | 6   | 239.52     | 3    | 4   | 0    | 7   | 279.44     | 1   | 4   | 0   | 5   | 199.60     | 35                          | 39.92     | 1,397.20                  |  |
| 121                                                        | 44121618-S5-001 | SCISSORS, symmetrical/asymmetrical                                  | pair            | 64                           | 8   | 0   | 72  | 4,717.44   | 2     | 8   | 2    | 12  | 786.24     | 2    | 8   | 0    | 10  | 655.20     | 2   | 8   | 0   | 10  | 655.20     | 104                         | 65.52     | 6,814.08                  |  |
| 122                                                        | 44121615-ST-001 | STAPLER, standard type                                              | piece           | 72                           | 0   | 0   | 72  | 14,227.20  | 10    | 0   | 3    | 13  | 2,568.80   | 10   | 0   | 0    | 10  | 1,976.00   | 10  | 0   | 3   | 13  | 2,568.80   | 108                         | 197.60    | 21,340.80                 |  |
| 123                                                        | 44121615-ST-001 | STAPLER, heavy duty (binder)                                        | unit            | 3                            | 0   | 0   | 3   | 2,079.45   | 17    | 0   | 0    | 17  | 11,783.55  | 3    | 0   | 0    | 3   | 2,079.45   | 17  | 0   | 0   | 17  | 11,783.55  | 40                          | 693.15    | 27,726.00                 |  |
| 124                                                        | 44121613-SR-002 | STAPLE REMOVER, plier-type                                          | piece           | 67                           | 15  | 5   | 87  | 4,046.37   | 5     | 5   | 8    | 18  | 837.18     | 5    | 15  | 5    | 25  | 1,162.75   | 5   | 5   | 8   | 18  | 837.18     | 148                         | 46.51     | 6,883.48                  |  |
| 125                                                        | 44121605-TD-001 | TAPE DISPENSER, table top                                           | piece           | 60                           | 0   | 0   | 60  | 4,654.80   | 5     | 0   | 2    | 7   | 543.06     | 3    | 0   | 0    | 3   | 232.74     | 5   | 0   | 0   | 5   | 387.90     | 75                          | 77.58     | 5,818.50                  |  |
| PAPER MATERIALS AND PRODUCTS                               |                 |                                                                     |                 |                              |     |     |     |            |       |     |      |     |            |      |     |      |     |            |     |     |     |     |            |                             |           |                           |  |
| 126                                                        | 14111525-CA-001 | CARTOLINA, assorted colors                                          | pack            | 9                            | 8   | 8   | 25  | 2,093.00   | 9     | 8   | 9    | 26  | 2,176.72   | 9    | 8   | 8    | 25  | 2,093.00   | 9   | 8   | 8   | 25  | 2,093.00   | 101                         | 83.72     | 8,455.72                  |  |
| 127                                                        | 14111506-CF-L11 | COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm                      | box             | 0                            | 0   | 0   | 0   | 0.00       | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0   | 0.00       | 0   | 0   | 0   | 0   | 0.00       | 0                           | 945.36    | 0.00                      |  |
| 128                                                        | 14111506-CF-L12 | COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm                      | box             | 0                            | 0   | 0   | 0   | 0.00       | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0   | 0.00       | 0   | 0   | 0   | 0   | 0.00       | 0                           | 1,973.92  | 0.00                      |  |
| 129                                                        | 14111514-NP-502 | NOTEPAD, stick-on, 50mm x 76mm                                      | pad             | 23                           | 23  | 13  | 59  | 2,186.54   | 23    | 13  | 13   | 49  | 1,815.94   | 23   | 13  | 13   | 49  | 1,815.94   | 23  | 13  | 13  | 49  | 1,815.94   | 206                         | 37.06     | 7,634.36                  |  |
| 130                                                        | 14111514-NP-504 | NOTEPAD, stick-on, 76mm x 100mm                                     | pad             | 13                           | 23  | 13  | 49  | 2,904.72   | 13    | 13  | 13   | 39  | 2,311.92   | 3    | 3   | 3    | 9   | 533.52     | 13  | 13  | 13  | 39  | 2,311.92   | 136                         | 59.28     | 8,062.08                  |  |
| 131                                                        | 14111514-NP-503 | NOTEPAD, stick-on, 76mm x 76mm                                      | pad             | 65                           | 23  | 13  | 101 | 5,252.00   | 65    | 13  | 13   | 91  | 4,732.00   | 65   | 13  | 13   | 91  | 4,732.00   | 65  | 13  | 13  | 91  | 4,732.00   | 374                         | 52.00     | 19,448.00                 |  |
| 132                                                        | 14111514-NB-502 | STENO NOTEBOOK                                                      | piece           | 55                           | 3   | 3   | 61  | 856.44     | 55    | 3   | 3    | 61  | 856.44     | 55   | 3   | 3    | 61  | 856.44     | 55  | 3   | 3   | 61  | 856.44     | 244                         | 14.04     | 3,425.76                  |  |
| 133                                                        | 14111507-PP-001 | PAPER, MULTICOPY A4                                                 | ream            | 285                          | 235 | 185 | 705 | 150,729.00 | 285   | 235 | 135  | 655 | 140,039.00 | 285  | 235 | 185  | 705 | 150,729.00 | 285 | 235 | 135 | 655 | 140,039.00 | 2720                        | 213.80    | 581,536.00                |  |
| 134                                                        | 14111507-PP-002 | PAPER, MULTICOPY LEGAL                                              | ream            | 170                          | 80  | 75  | 325 | 75,712.00  | 170   | 80  | 70   | 320 | 74,547.20  | 170  | 80  | 75   | 325 | 75,712.00  | 170 | 80  | 70  | 320 | 74,547.20  | 1290                        | 232.96    | 300,518.40                |  |
| 135                                                        | 14111507-PP-C01 | PAPER, MULTIPURPOSE A4                                              | ream            | 240                          | 70  | 90  | 400 | 55,096.00  | 240   | 70  | 90   | 400 | 55,096.00  | 240  | 70  | 90   | 400 | 55,096.00  | 240 | 70  | 90  | 400 | 55,096.00  | 1600                        | 137.74    | 220,384.00                |  |
| 136                                                        | 14111507-PP-C02 | PAPER, MULTIPURPOSE LEGAL                                           | ream            | 165                          | 50  | 65  | 280 | 44,494.80  | 165   | 50  | 65   | 280 | 44,494.80  | 165  | 50  | 65   | 280 | 44,494.80  | 165 | 50  | 65  | 280 | 44,494.80  | 1120                        | 158.91    | 177,979.20                |  |
| 137                                                        | 14111531-PP-001 | PAD PAPER, ruled                                                    | pad             | 0                            | 0   | 0   | 0   | 0.00       | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0   | 0.00       | 0   | 0   | 0   | 0   | 0.00       | 0                           | 34.82     | 0.00                      |  |
| 138                                                        | 14111503-PA-001 | PAPER, parchment                                                    | box             | 0                            | 0   | 0   | 0   | 0.00       | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0   | 0.00       | 0   | 0   | 0   | 0   | 0.00       | 0                           | 154.21    | 0.00                      |  |
| 139                                                        | 14111531-RE-001 | RECORD BOOK, 300 PAGES                                              | book            | 65                           | 15  | 50  | 130 | 11,921.00  | 65    | 15  | 40   | 120 | 11,004.00  | 65   | 15  | 47   | 127 | 11,645.90  | 65  | 15  | 37  | 117 | 10,728.90  | 494                         | 91.70     | 45,299.80                 |  |
| 140                                                        | 14111531-RE-002 | RECORD BOOK, 500 PAGES                                              | book            | 90                           | 40  | 50  | 180 | 22,420.80  | 40    | 40  | 40   | 120 | 14,947.20  | 40   | 40  | 50   | 130 | 16,192.80  | 40  | 30  | 40  | 110 | 13,701.60  | 540                         | 124.56    | 67,262.40                 |  |
| 141                                                        | 14111704-TT-004 | TISSUE, INTERFOLDED PAPER TOWEL                                     | pack            | 31                           | 51  | 41  | 123 | 4,157.40   | 31    | 31  | 31   | 93  | 3,143.40   | 31   | 51  | 31   | 113 | 3,819.40   | 31  | 31  | 31  | 93  | 3,143.40   | 422                         | 33.80     | 14,263.60                 |  |
| 142                                                        | 14111704-TT-002 | TOILET TISSUE PAPER, 2 ply                                          | pack            | 47                           | 67  | 47  | 161 | 16,074.24  | 47    | 47  | 47   | 141 | 14,077.44  | 47   | 67  | 47   | 161 | 16,074.24  | 47  | 47  | 47  | 141 | 14,077.44  | 604                         | 99.84     | 60,303.36                 |  |
| PERFUMES OR COLOGNES OR FRAGRANCES                         |                 |                                                                     |                 |                              |     |     |     |            |       |     |      |     |            |      |     |      |     |            |     |     |     |     |            |                             |           |                           |  |
| 143                                                        | 53131626-HS-501 | HAND SANITIZER                                                      | bottle          | 62                           | 10  | 20  | 92  | 7,827.36   | 62    | 10  | 13   | 85  | 7,231.80   | 62   | 10  | 20   | 92  | 7,827.36   | 62  | 10  | 13  | 85  | 7,231.80   | 354                         | 85.08     | 30,118.32                 |  |
| PESTICIDES OR PEST REPELLENTS                              |                 |                                                                     |                 |                              |     |     |     |            |       |     |      |     |            |      |     |      |     |            |     |     |     |     |            |                             |           |                           |  |
| 144                                                        | 10191309-IN-001 | INSECTICIDE                                                         | can             | 1                            | 1   | 1   | 3   | 418.08     | 1     | 1   | 1    | 3   | 418.08     | 1    | 1   | 1    | 3   | 418.08     | 1   | 1   | 1   | 3   | 418.08     | 12                          | 139.36    | 1,672.32                  |  |
| PRINTED PUBLICATIONS                                       |                 |                                                                     |                 |                              |     |     |     |            |       |     |      |     |            |      |     |      |     |            |     |     |     |     |            |                             |           |                           |  |
| 145                                                        | 55101524-RA-H01 | HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184 and its IRR) | book            | 0                            | 0   | 0   | 0   | 0.00       | 1     | 0   | 0    | 1   | 37.21      | 0    | 0   | 0    | 0   | 0.00       | 0   | 0   | 0   | 0   | 0.00       | 1                           | 37.21     | 37.21                     |  |
| PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES) |                 |                                                                     |                 |                              |     |     |     |            |       |     |      |     |            |      |     |      |     |            |     |     |     |     |            |                             |           |                           |  |
| 1                                                          | 44103109-BK-005 | DRUM CARTRIDGE, BROTHER DR-3455, Black                              | cart            | 0                            | 0   | 0   | 0   | 0.00       | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0   | 0.00       | 0   | 0   | 0   | 0   | 0.00       | 0                           | 6,947.20  | 0.00                      |  |
| 2                                                          | 44103105-CA-C04 | INK CARTRIDGE, CANON CL-741, Colored                                | cart            | 0                            | 0   | 0   | 0   | 0.00       | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0   | 0.00       | 0   | 0   | 0   | 0   | 0.00       | 0                           | 1,126.32  | 0.00                      |  |
| 3                                                          | 44103105-CA-C02 | INK CARTRIDGE, CANON CL-811, Colored                                | cart            | 0                            | 0   | 0   | 0   | 0.00       | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0   | 0.00       | 0   | 0   | 0   | 0   | 0.00       | 0                           | 1,178.32  | 0.00                      |  |
| 4                                                          | 44103105-CA-B04 | INK CARTRIDGE, CANON PG-740, Black                                  | cart            | 0                            | 0   | 0   | 0   | 0.00       | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0   | 0.00       | 0   | 0   | 0   | 0   | 0.00       | 0                           | 861.12    | 0.00                      |  |
| 5                                                          | 44103105-CA-B02 | INK CARTRIDGE, CANON PG-810, Black                                  | cart            | 0                            | 0   | 0   | 0   | 0.00       | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   | 0    | 0   | 0.00       | 0   | 0   | 0   | 0   | 0.00       | 0                           | 892.32    | 0.00                      |  |
| 6                                                          | 44103105-EF-B17 | INK CARTRIDGE, EPSON C13T664100 (T6641), Black                      | cart            | 24                           | 24  | 24  | 72  | 16,696.80  | 24    | 24  | 24   | 72  | 16,696.80  | 24   | 24  | 24   | 72  | 16,696.80  | 24  | 24  | 24  | 72  | 16,696.80  | 288                         | 231.90    | 66,787.20                 |  |
| 7                                                          | 44103105-EF-C17 | INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan                       | cart            | 16                           | 16  | 16  | 48  | 11,625.60  | 16    | 16  | 16   | 48  | 11,625.60  | 16   | 16  | 16   | 48  | 11,625.60  | 16  | 16  | 16  | 48  | 11,625.60  | 192                         | 242.20    | 46,502.40                 |  |
| 8                                                          | 44103105-EF-M17 | INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta                    | cart            | 16                           | 16  | 16  | 48  | 11,625.60  | 16    | 16  | 16   | 48  | 11,625.60  | 16   | 16  | 16   | 48  | 11,625.60  | 16  | 16  | 16  | 48  | 11,625.60  | 192                         | 242.20    | 46,502.40                 |  |
| 9                                                          | 44103105-EF-Y17 | INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow                     | cart            | 16                           | 16  | 16  | 48  | 11,625.60  | 16    | 16  | 16   | 48  | 11,625.60  | 16   | 16  | 16   | 48  | 11,625.60  | 16  | 16  | 16  | 48  | 11,625.60  | 192                         | 242.20    | 46,502.40                 |  |
| 10                                                         | 44103105-HP-B40 | INK CARTRIDGE, HP C2P04AA (HP62), Black                             | cart            | 0                            | 0   | 0   | 0   | 0.00       | 0     | 0   | 0    | 0   | 0.00       | 0    | 0   |      |     |            |     |     |     |     |            |                             |           |                           |  |

| Item & Specifications |                 |                                                     | Unit of Measure | Monthly Quantity Requirement |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     | Total Quantity for the year | Price     | Total Amount for the year |           |           |
|-----------------------|-----------------|-----------------------------------------------------|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|-----------------------------|-----------|---------------------------|-----------|-----------|
|                       |                 |                                                     |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec |                             |           |                           | Q4        | Q4 AMOUNT |
| 11                    | 44103105-HP-T40 | INK CARTRIDGE, HP C2P06AA (HP62), Tri-color         | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00      | 0                         | 1,048.32  | 0.00      |
| 12                    | 44103105-HP-B09 | INK CARTRIDGE, HP C9351AA (HP21), Black             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00      | 0                         | 910.00    | 0.00      |
| 13                    | 44103105-HP-T10 | INK CARTRIDGE, HP C9352AA (HP22), Tri-color         | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00      | 0                         | 1,053.52  | 0.00      |
| 14                    | 44103105-HP-B17 | INK CARTRIDGE, HP C0640WA (HP60), Black             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00      | 0                         | 880.88    | 0.00      |
| 15                    | 44103105-HP-T17 | INK CARTRIDGE, HP C0643WA (HP60), Tri-color         | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00      | 0                         | 1,047.28  | 0.00      |
| 16                    | 44103105-HX-C40 | INK CARTRIDGE, HP CD972AA (HP920XL), Cyan           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00      | 0                         | 823.68    | 0.00      |
| 17                    | 44103105-HX-M40 | INK CARTRIDGE, HP CD973AA (HP920XL), Magenta        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00      | 0                         | 823.68    | 0.00      |
| 18                    | 44103105-HX-Y40 | INK CARTRIDGE, HP CD974AA (HP920XL), Yellow         | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00      | 0                         | 823.68    | 0.00      |
| 19                    | 44103105-HX-B40 | INK CARTRIDGE, HP CD975AA (HP920XL), Black          | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00      | 0                         | 1,541.28  | 0.00      |
| 20                    | 44103105-HP-B20 | INK CARTRIDGE, HP CH561WA (HP61), Black             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00      | 0                         | 865.28    | 0.00      |
| 21                    | 44103105-HP-T20 | INK CARTRIDGE, HP CH562WA (HP61), Tri-color         | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00      | 0                         | 1,066.00  | 0.00      |
| 22                    | 44103105-HX-B43 | INK CARTRIDGE, HP CH045AA (HP950XL), Black          | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00      | 0                         | 1,970.80  | 0.00      |
| 23                    | 44103105-HX-C43 | INK CARTRIDGE, HP CH046AA (HP951XL), Cyan           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00      | 0                         | 1,517.36  | 0.00      |
| 24                    | 44103105-HX-M43 | INK CARTRIDGE, HP CH047AA (HP951XL), Magenta        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00      | 0                         | 1,517.36  | 0.00      |
| 25                    | 44103105-HX-Y43 | INK CARTRIDGE, HP CH048AA (HP951XL), Yellow         | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00      | 0                         | 1,517.36  | 0.00      |
| 26                    | 44103105-HP-B36 | INK CARTRIDGE, HP CN692AA (HP704), Black            | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00      | 0                         | 419.12    | 0.00      |
| 27                    | 44103105-HP-T36 | INK CARTRIDGE, HP CN693AA (HP704), Tri-color        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00      | 0                         | 419.12    | 0.00      |
| 28                    | 44103105-HP-B33 | INK CARTRIDGE, HP CZ107AA (HP678), Black            | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00      | 0                         | 404.56    | 0.00      |
| 29                    | 44103105-HP-T33 | INK CARTRIDGE, HP CZ108AA (HP678), Tri-color        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00      | 0                         | 404.56    | 0.00      |
| 30                    | 44103105-HP-T43 | INK CARTRIDGE, HP F6V26AA (HP680), Tri-color        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00      | 0                         | 424.32    | 0.00      |
| 31                    | 44103105-HP-B43 | INK CARTRIDGE, HP F6V27AA (HP680), Black            | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00      | 0                         | 424.32    | 0.00      |
| 32                    | 44103105-HP-C50 | INK CARTRIDGE, HP L0551AA (HP955), Cyan Original    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00      | 0                         | 982.80    | 0.00      |
| 33                    | 44103105-HP-M50 | INK CARTRIDGE, HP L0554AA (HP955), Magenta Original | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00      | 0                         | 982.80    | 0.00      |
| 34                    | 44103105-HP-Y50 | INK CARTRIDGE, HP L0557AA (HP955), Yellow Original  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00      | 0                         | 982.80    | 0.00      |
| 35                    | 44103105-HP-B50 | INK CARTRIDGE, HP L0560AA (HP955), Black Original   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00      | 0                         | 1,294.80  | 0.00      |
| 36                    | 44103105-HX-C48 | INK CARTRIDGE, HP L0563AA (HP955XL), Cyan Original  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00      | 0                         | 1,339.52  | 0.00      |
| 37                    | 44103105-HX-M48 | INK CARTRIDGE, HP L0566AA (HP955XL), Magenta        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00      | 0                         | 1,339.52  | 0.00      |
| 38                    | 44103105-HX-Y48 | INK CARTRIDGE, HP L0569AA (HP955XL), Yellow         | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00      | 0                         | 1,339.52  | 0.00      |
| 39                    | 44103105-HX-B48 | INK CARTRIDGE, HP L0572AA (HP955XL), Black Original | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00      | 0                         | 1,817.92  | 0.00      |
| 40                    | 44103105-HP-C51 | INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00      | 0                         | 468.00    | 0.00      |
| 41                    | 44103105-HP-M51 | INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00      | 0                         | 468.00    | 0.00      |
| 42                    | 44103105-HP-Y51 | INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00      | 0                         | 774.80    | 0.00      |
| 43                    | 44103105-HP-B51 | INK CARTRIDGE, HP T6M01AA (HP905), Black Original   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00      | 0                         | 774.80    | 0.00      |
| 44                    | 44103112-EP-R05 | RIBBON CARTRIDGE, EPSON C135015516 (#8750), Black   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00      | 0                         | 77.43     | 0.00      |
| 45                    | 44103112-EP-R13 | RIBBON CARTRIDGE, EPSON C135015632, Black           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00      | 0                         | 77.94     | 0.00      |
| 46                    | 44103112-EP-R07 | RIBBON CARTRIDGE, EPSON C135015531 (S015086)        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00      | 0                         | 818.48    | 0.00      |
| 47                    | 44103103-BR-B09 | TONER CARTRIDGE, BROTHER TN-3320, Black             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00      | 0                         | 3,567.20  | 0.00      |
| 48                    | 44103103-BR-B11 | TONER CARTRIDGE, BROTHER TN-3350, Black             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00      | 0                         | 5,002.40  | 0.00      |
| 49                    | 44103103-BR-B15 | TONER CARTRIDGE, BROTHER TN-3478, Black             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00      | 0                         | 5,575.44  | 0.00      |
| 50                    | 44103103-BR-B16 | TONER CARTRIDGE, BROTHER TN-456 Black, High Yield   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00      | 0                         | 4,564.56  | 0.00      |
| 51                    | 44103103-BR-C03 | TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00      | 0                         | 7,716.80  | 0.00      |
| 52                    | 44103103-BR-M03 | TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00      | 0                         | 7,716.80  | 0.00      |
| 53                    | 44103103-BR-Y03 | TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00      | 0                         | 7,716.80  | 0.00      |
| 54                    | 44103103-CA-B00 | TONER CARTRIDGE, CANON CRG-324 II                   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00      | 0                         | 13,399.36 | 0.00      |
| 55                    | 44103103-HP-B12 | TONER CARTRIDGE, HP CB435A, Black                   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00      | 0                         | 3,439.28  | 0.00      |
| 56                    | 44103103-HP-B18 | TONER CARTRIDGE, HP CE255A, Black                   | cart            | 0                            | 0   | 1   | 1  | 7,705.36  | 0     | 0   | 1    | 1  | 7,705.36  | 0    | 0   | 1    | 1  | 7,705.36  | 0   | 0   | 2   | 2                           | 15,410.72 | 5                         | 7,705.36  | 38,526.80 |
| 57                    | 44103103-HP-B21 | TONER CARTRIDGE, HP CE278A, Black                   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00      | 0                         | 4,152.72  | 0.00      |
| 58                    | 44103103-HP-B22 | TONER CARTRIDGE, HP CE285A (HP85A), Black           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 00  |      |    |           |      |     |      |    |           |     |     |     |                             |           |                           |           |           |

| Item & Specifications                                                                                                              |                  |                                                                  | Unit of Measure | Monthly Quantity Requirement |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |           | Total Quantity for the year | Price     | Total Amount for the year |  |
|------------------------------------------------------------------------------------------------------------------------------------|------------------|------------------------------------------------------------------|-----------------|------------------------------|-----|-----|-----|-----------|-------|-----|------|-----|-----------|------|-----|------|-----|-----------|-----|-----|-----|-----|-----------|-----------------------------|-----------|---------------------------|--|
|                                                                                                                                    |                  |                                                                  |                 | Jan                          | Feb | Mar | Q1  | Q1 AMOUNT | April | May | June | Q2  | Q2 AMOUNT | July | Aug | Sept | Q3  | Q3 AMOUNT | Oct | Nov | Dec | Q4  | Q4 AMOUNT |                             |           |                           |  |
| 60                                                                                                                                 | 44103103-HP-C23  | TONER CARTRIDGE, HP CE311A, Cyan                                 | cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 2,897.44  | 0.00                      |  |
| 61                                                                                                                                 | 44103103-HP-Y23  | TONER CARTRIDGE, HP CE312A, Yellow                               | cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 2,897.44  | 0.00                      |  |
| 62                                                                                                                                 | 44103103-HP-M23  | TONER CARTRIDGE, HP CE313A, Magenta                              | cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 2,897.44  | 0.00                      |  |
| 63                                                                                                                                 | 44103103-HP-B28  | TONER CARTRIDGE, HP CE505A, Black                                | cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 4,495.92  | 0.00                      |  |
| 64                                                                                                                                 | 44103103-HP-B52  | TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet               | cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 3,194.88  | 0.00                      |  |
| 65                                                                                                                                 | 44103103-HP-B53  | TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet               | cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 5,822.96  | 0.00                      |  |
| 66                                                                                                                                 | 44103103-HP-B56  | TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet               | cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 8,658.00  | 0.00                      |  |
| 67                                                                                                                                 | 44103103-HP-B57  | TONER CARTRIDGE, HP CF283A (HP83A), LaserJet Black               | cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 3,367.52  | 0.00                      |  |
| 68                                                                                                                                 | 44103103-HP-B58  | TONER CARTRIDGE, HP CF287A (HP87), Black                         | cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 10,908.56 | 0.00                      |  |
| 69                                                                                                                                 | 44103103-HP-B60  | TONER CARTRIDGE, HP CF350A, Black LaserJet                       | cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 2,856.88  | 0.00                      |  |
| 70                                                                                                                                 | 44103103-HP-C60  | TONER CARTRIDGE, HP CF351A, Cyan LaserJet                        | cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 2,943.20  | 0.00                      |  |
| 71                                                                                                                                 | 44103103-HP-Y60  | TONER CARTRIDGE, HP CF352A, Yellow LaserJet                      | cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 2,943.20  | 0.00                      |  |
| 72                                                                                                                                 | 44103103-HP-M60  | TONER CARTRIDGE, HP CF353A, Magenta LaserJet                     | cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 2,943.20  | 0.00                      |  |
| 73                                                                                                                                 | 44103103-HP-B61  | TONER CARTRIDGE, HP CF360A (HP508A), Black LaserJet              | cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 7,803.12  | 0.00                      |  |
| 74                                                                                                                                 | 44103103-HP-C61  | TONER CARTRIDGE, HP CF361A (HP508A), Cyan LaserJet               | cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 9,783.28  | 0.00                      |  |
| 75                                                                                                                                 | 44103103-HP-Y61  | TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet             | cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 9,783.28  | 0.00                      |  |
| 76                                                                                                                                 | 44103103-HP-M61  | TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet            | cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 9,783.28  | 0.00                      |  |
| 77                                                                                                                                 | 44103103-HP-B62  | TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet              | cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 3,439.28  | 0.00                      |  |
| 78                                                                                                                                 | 44103103-HP-C62  | TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet               | cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 4,063.28  | 0.00                      |  |
| 79                                                                                                                                 | 44103103-HP-Y62  | TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet             | cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 4,063.28  | 0.00                      |  |
| 80                                                                                                                                 | 44103103-HP-M62  | TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet            | cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 4,063.28  | 0.00                      |  |
| 81                                                                                                                                 | 44103103-HP-B63  | TONER CARTRIDGE, HP CF410A (HP410A), Black                       | cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 4,328.48  | 0.00                      |  |
| 82                                                                                                                                 | 44103103-HP-C63  | TONER CARTRIDGE, HP CF411A (HP410A), Cyan                        | cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 5,592.08  | 0.00                      |  |
| 83                                                                                                                                 | 44103103-HP-Y63  | TONER CARTRIDGE, HP CF412A (HP410A), Yellow                      | cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 5,592.08  | 0.00                      |  |
| 84                                                                                                                                 | 44103103-HP-M63  | TONER CARTRIDGE, HP CF413A (HP410A), Magenta                     | cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 5,592.08  | 0.00                      |  |
| 85                                                                                                                                 | 44103103-HP-B34  | TONER CARTRIDGE, HP Q2612A, Black                                | cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 4,155.84  | 0.00                      |  |
| 86                                                                                                                                 | 44103103-HP-B48  | TONER CARTRIDGE, HP Q7553A, Black                                | cart            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 4,680.00  | 0.00                      |  |
| SOFTWARE                                                                                                                           |                  |                                                                  |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |           |                             |           |                           |  |
| 1                                                                                                                                  | 43231513-SFT-001 | Business function specific software                              | license         | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 0.00      | 0.00                      |  |
| 2                                                                                                                                  | 43231862-SFT-002 | Finance accounting and enterprise resource planning ERP software | license         | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 0.00      | 0.00                      |  |
| 3                                                                                                                                  | 43232004-SFT-003 | Computer game or entertainment software                          | license         | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 0.00      | 0.00                      |  |
| 4                                                                                                                                  | 43232107-SFT-004 | Content authoring and editing software                           | license         | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 0.00      | 0.00                      |  |
| 5                                                                                                                                  | 43232202-SFT-005 | Content management software                                      | license         | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 0.00      | 0.00                      |  |
| 6                                                                                                                                  | 43232304-SFT-006 | Data management and query software                               | license         | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 0.00      | 0.00                      |  |
| 7                                                                                                                                  | 43232402-SFT-007 | Development software                                             | license         | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 0.00      | 0.00                      |  |
| 8                                                                                                                                  | 43232505-SFT-008 | Educational or reference software                                | license         | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 0.00      | 0.00                      |  |
| 9                                                                                                                                  | 43232603-SFT-009 | Industry specific software                                       | license         | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 0.00      | 0.00                      |  |
| 10                                                                                                                                 | 43233501-SFT-010 | Information exchange software                                    | license         | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 0.00      | 0.00                      |  |
| 11                                                                                                                                 | 43232701-SFT-010 | Network applications software                                    | license         | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 0.00      | 0.00                      |  |
| 12                                                                                                                                 | 43232802-SFT-011 | Network management software                                      | license         | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 0.00      | 0.00                      |  |
| 13                                                                                                                                 | 43232905-SFT-012 | Networking software                                              | license         | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 0.00      | 0.00                      |  |
| 14                                                                                                                                 | 43233004-SFT-013 | Operating environment software                                   | license         | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 0.00      | 0.00                      |  |
| 15                                                                                                                                 | 43233205-SFT-014 | Security and protection software                                 | license         | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 0.00      | 0.00                      |  |
| 16                                                                                                                                 | 43233405-SFT-015 | Utility and device driver software                               | license         | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 0.00      | 0.00                      |  |
| PART II. OTHER ITEMS NOT AVAILABLE AT PS-BDM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items) |                  |                                                                  |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |           |                             |           |                           |  |
| 1                                                                                                                                  | 80141505-TS-001  | BALLPEN                                                          | piece           | 107                          | 57  | 60  | 224 | 0.00      | 122   | 72  | 72   | 266 | 0.00      | 107  | 57  | 60   | 224 | 0.00      | 122 | 72  | 72  | 266 | 0.00      | 980                         | 0.00      | 0.00                      |  |
| 2                                                                                                                                  | 80141505-TS-002  | MULTIFUNCTION PRINTER                                            | unit            | 1                            | 0   | 3   | 4   | 0.00      | 0     | 0   | 3    | 3   | 0.00      | 1    | 0   | 3    | 4   | 0.00      | 0   | 0   | 3   | 3   | 0.00      | 14                          | 0.00      | 0.00                      |  |
| 3                                                                                                                                  | 80141505-TS-003  | LAMINATING FILM                                                  | pack            | 5                            | 3   | 5   | 13  | 0.00      | 4     | 3   | 4    | 11  | 0.00      | 4    | 0   | 5    | 9   | 0.00      | 4   | 0   | 3   | 7   | 0.00      | 40                          | 0.00      | 0.00                      |  |
| 4                                                                                                                                  | 80141505-TS-004  | STICKER PAPER                                                    | pack            | 14                           | 3   | 3   | 20  | 0.00      | 14    | 3   | 4    | 21  | 0.00      | 14   | 3   | 3    | 20  | 0.00      | 14  | 3   | 3   | 20  | 0.00      | 81                          | 0.00      | 0.00                      |  |

| Item & Specifications |  |  | Unit of Measure | Monthly Quantity Requirement |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           | Total Quantity for the year | Price | Total Amount for the year |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |    |
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|                       |  |  |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT |                             |       |                           |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |    |
|                       |  |  |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           |                             |       |                           |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | </ |

| Item & Specifications |                 |                                          | Unit of Measure | Monthly Quantity Requirement |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           | Total Quantity for the year | Price | Total Amount for the year |
|-----------------------|-----------------|------------------------------------------|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|----|-----------|-----------------------------|-------|---------------------------|
|                       |                 |                                          |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT |                             |       |                           |
| 46                    | 80141505-TS-054 | MULTI-PURPOSE VEHICLE (MPV)              | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 47                    | 80141505-TS-055 | SPORTS UTILITY VEHICLE (SUV)             | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 48                    | 80141505-TS-056 | PASSENGER VAN                            | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 49                    | 80141505-TS-057 | VAN                                      | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 50                    | 80141505-TS-058 | TRI-WHEEL VEHICLE                        | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 51                    | 80141505-TS-059 | PICK-UP TRUCK                            | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 52                    | 80141505-TS-060 | ALL-TERRAIN VEHICLE (ATV)                | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 53                    | 80141505-TS-061 | ASSEMBLED OWNER-TYPE JEEP                | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 50                    | 80141505-TS-062 | ASSEMBLED PASSENGER JEEPNEY-TYPE VEHICLE | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 51                    | 80141505-TS-063 | MOTORCYCLE                               | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 52                    | 80141505-TS-064 | BUS                                      | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00  | 0.00                      |
| 53                    | 80141505-TS-065 | MINI BUS                                 | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00  | 0.00                      |

|                                                                        |   |              |
|------------------------------------------------------------------------|---|--------------|
| A. TOTAL                                                               | P | 4,332,243.32 |
| B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)                   | P | 433,124.33   |
| C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable) | P | -            |
| D. GRAND TOTAL (A + B + C)                                             | P | 4,765,467.65 |
| E. APPROVED BUDGET BY THE AGENCY HEAD<br>In Figures and Words:         |   |              |

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

CRISTINA MARGIE R. MORA  
Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:

MAURA JONIA G. PORTERIA  
Accountant / Budget Officer

Approved by:

ROMEO D. DOLCINAS  
Head of Office / Agency

Date Prepared: \_\_\_\_\_