

APP-CSE 2023 FORM
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2023 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 15 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPhilGEPS) will be able to purchase CSE from the PS-DBM.

Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhilGEPS and Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on this form, otherwise the form will be deemed invalid.
- 5.0 For items not included on the list of PART II, a separate file, with the file name APP-CSE 2023 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph) and must be submitted to PS-DBM through this link: <https://shorturl.at/adeqO>. Instructions on how to fill-out is included in the reminders of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhilGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhilGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0918-2954426 (Smart) or 0962-8255199 (Smart), or email apccse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Department/Bureau/Office: DPWH-DINAGAT DEO
Region: XII-AUTUAN (CARAGA)
Address: Bay, Carma, San Jose
Province of Davao del Sur

Agency Code/UNCS: NO CODE
Organization Type: National Government Agency (NGA)

Note: The APP-CSE for FY 2023 must be submitted on or before **31 July 2024**.
Contact Person: ROD C. BASALES
Position: Procurement Officer
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Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price	Total Amount for the year				
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT

PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOSITS)

ALCOHOL OR ACETONE BASED ANTISEPTICS

1	1219161-AL-604	ALCOHOL, Ethyl, 500 mL	bottle	10	0	0	10	504.30	0	50	0	50	2,521.50	0	0	0	0.00	0	0	0	0.00	60	59.43	3,025.80
2	1219161-AL-603	ALCOHOL, Ethyl, 1 Gallon	gallon	10	0	0	10	3,570.90	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	10	357.09	3,570.90

ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES

3	60121413-CB-P01	CLEARBOOK, A4 size	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	35.16	0.00	
4	60121413-CB-P02	CLEARBOOK, legal size	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	36.36	0.00	
5	6012154-ER-P01	ERASER, plastic/rubber	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	8.26	0.00	
6	6012154-SP-001	SIGN PEN, Extra Fine Tip, Black	piece	30	0	0	30	666.00	10	0	0	10	222.00	0	0	0	0.00	0	10	0	10	222.00	50	22.20	1,110.00
7	6012154-SP-004	SIGN PEN, Fine Tip, Black	piece	15	0	0	15	670.80	10	0	0	10	441.20	0	0	0	0.00	10	0	0	10	441.20	35	44.72	1,555.20
8	6012154-SP-007	SIGN PEN, Medium Tip, Black	piece	10	0	0	10	572.00	10	0	0	10	572.00	0	0	0	0.00	10	0	0	10	572.00	30	57.20	1,716.00
9	6012154-SP-002	SIGN PEN, Extra Fine Tip, Blue	piece	10	0	0	10	222.00	3	0	0	3	66.60	0	0	0	0.00	10	0	0	10	222.00	23	22.20	510.60
10	6012154-SP-005	SIGN PEN, Fine Tip, Blue	piece	10	0	0	10	447.20	0	100	0	100	4,472.00	0	0	0	0.00	0	10	0	10	572.00	120	44.72	5,366.40
11	6012154-SP-008	SIGN PEN, Extra Fine Tip, Blue	piece	10	0	0	10	572.00	10	0	0	10	572.00	0	0	0	0.00	10	0	0	10	572.00	30	57.20	1,716.00
12	6012154-SP-003	SIGN PEN, Extra Fine Tip, Red	piece	10	0	0	10	222.00	10	0	0	10	222.00	0	0	0	0.00	10	0	0	10	222.00	30	22.20	666.00
13	6012154-SP-006	SIGN PEN, Fine Tip, Red	piece	10	0	0	10	457.60	3	100	0	103	4,713.28	0	0	0	0.00	0	0	0	0	0.00	113	45.76	5,170.88
14	6012154-SP-009	SIGN PEN, Medium Tip, Red	piece	10	0	0	10	572.00	10	0	0	10	572.00	0	0	0	0.00	10	0	0	10	572.00	30	57.20	1,716.00
15	60121134-WR-P01	WRAPPING PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	161.20	0.00

AUDIO AND VISUAL EQUIPMENT AND SUPPLIES

16	45121517-DO-C03	DOCUMENT CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	23,623.60	0.00
17	4511809-WM-P01	MULTIMEDIA PROJECTOR	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	16,588.00	0.00

BATTERIES AND CELLS AND ACCESSORIES

18	26111202-BT-402	BATTERY, Dry cell, size AA	pack	0	50	0	50	1,024.50	0	50	0	50	1,024.50	0	50	0	0.00	0	50	0	50	1,024.50	200	20.49	4,098.00
19	26111202-BT-401	BATTERY, Dry cell, size AAA	pack	0	50	0	50	917.00	0	50	0	50	917.00	0	50	0	0.00	0	50	0	50	917.00	200	18.34	3,668.00

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the Year	Price	Total Amount for the Year
			Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount							
CLEANING EQUIPMENT AND SUPPLIES																													
20	47131812-AF-A01	AIR FRESHENER	can	0	30	0	30	2,619.30	0	10	0	10	873.10	0	0	0	0.00	0	0	0	0	0.00	40	873.1	3,492.40				
21	47131604-BR-S01	BROOM (Walls Trimbo)	piece	10	0	0	10	1,248.00	0	5	0	5	624.00	0	0	0	0.00	0	0	20	20	2,196.00	35	124.80	4,386.00				
22	47131604-BR-T01	BROOM (Walls Trim-ing)	piece	0	30	0	30	780.00	0	10	0	10	260.00	0	0	0	0.00	0	0	20	20	520.00	60	26.00	1,560.00				
23	47131829-TB-C01	CLEANER, Toilet Bowl and Urinal	bottle	0	30	0	30	1,248.00	0	10	0	10	416.00	0	0	0	0.00	0	30	0	30	1,246.00	70	41.60	2,912.00				
24	47131805-CL-P01	CLEANSEr, Scouring Powder	plastic container	50	0	0	50	1,196.00	0	10	0	10	239.20	10	0	0	239.20	10	0	0	10	239.20	80	23.92	1,913.60				
25	47131811-DE-B02	DETERGENT BAR	piece	0	30	0	30	280.20	0	10	0	10	93.40	0	0	0	0.00	0	20	0	20	186.80	60	9.34	560.40				
26	47131811-DE-P02	DETERGENT POWDER, all purpose	pouch	0	30	0	30	1,622.40	0	0	0	0	0.00	0	0	0	0.00	0	10	0	10	540.80	40	54.08	2,163.20				
27	47131803-DS-A01	DISINFECTANT SPRAY	can	15	0	0	15	2,098.35	0	0	0	0	0.00	0	0	0	0.00	10	0	0	10	1,388.90	25	139.89	3,497.25				
28	47131601-DU-P01	DUST PAN	piece	15	0	0	15	702.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	15	46.80	702.00				
29	47131802-FW-P03	FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	309.76	0.00				
30	47131839-FC-A01	FURNITURE CLEANER	can	15	0	0	15	2,120.85	15	0	0	15	2,120.85	0	15	0	2,120.85	0	0	0	0	0.00	45	141.39	6,362.55				
31	73101617-HS-L01	HAND SOAP, liquid, 500mL	bottle	0	100	0	100	4,295.00	0	50	0	50	2,147.50	0	0	0	0.00	0	0	0	0	0.00	150	42.95	6,442.50				
32	47121804-HR-S01	MOP BUCKET	unit	5	0	0	5	11,440.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	5	2,288.00	11,440.00				
33	47131801-RG-C01	RUGS	kilo	5	0	0	5	347.35	0	5	0	5	347.35	0	5	11	1,111.52	0	5	0	5	347.35	31	69.47	2,153.57				
34	47131603-SC-R01	SCOURING PAD	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	85.63	0.00				
35	47121701-TB-P04	TRASHBAG, XL size	roll/pack	100	0	0	100	13,000.00	0	50	0	50	6,500.00	0	50	0	6,500.00	0	50	0	50	6,500.00	250	130.00	32,500.00				
36	47121701-TB-P05	TRASHBAG, Large size	roll/pack	100	0	0	100	5,928.00	10	5	0	15	889.20	0	10	0	592.80	0	10	0	10	592.80	135	59.28	8,002.80				
37	47121701-TB-P06	TRASHBAG, XL size	roll/pack	100	0	0	100	9,256.00	0	10	0	10	925.60	0	0	0	0.00	0	0	0	0	0.00	110	92.56	10,181.60				
38	47121702-WB-P01	WASTEBASKET	piece	200	0	0	200	8,736.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	200	43.68	8,736.00				
COLOR COMPOUNDS AND DISPERSIONS																													
39	12171703-SI-P01	INK, for stamp pad	bottle	50	0	0	50	1,439.50	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	50	28.79	1,439.50				
CONSUMER ELECTRONICS																													
40	52161559-DV-R02	DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	7,339.16	0.00				
FILMS																													
41	13111223-AC-R01	ACETATE	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	1,243.84	0.00				
42	13111201-CF-P02	CARBON FILM, Legal size	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	351.83	0.00				
FIRE FIGHTING EQUIPMENT																													
43	46191601-FE-N01	FIRE EXTINGUISHER, dry chemical	unit	0	10	0	10	11,440.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	10	1,144.00	11,440.00				
FLAG OR ACCESSORIES																													
44	55121905-PH-P01	PHILIPPINE NATIONAL FLAG	piece	2	0	0	2	569.88	0	5	0	5	1,424.20	0	0	0	0.00	0	0	0	0	0.00	7	284.84	1,991.88				
FURNITURE AND FURNISHINGS																													
45	56101594-CN-B01	MONOCELOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	341.12	0.00				
46	56101594-CN-W01	MONOCELOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	341.12	0.00				
HEATING AND VENTILATION AND AIR CIRCULATION																													
47	40101604-EF-C01	ELECTRIC FAN, ceiling mount, cdbt type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	1,222.00	0.00				
48	40101604-EF-C01	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	1,109.68	0.00				
49	40101604-EF-S01	ELECTRIC FAN, stand type	unit	20	0	0	20	31,200.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	20	1,560.00	31,200.00				
50	40101604-EF-W01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	901.68	0.00				
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																													
51	43211507-DS-K03	DESKTOP, for Basic Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	24,793.60	0.00				
52	43211507-DS-K04	DESKTOP, for Mid-Range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	42,390.40	0.00				
53	43201627-HD-X02	EXTERNAL HARD DRIVE	unit	0	10	0	10	30,149.60	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	10	3,014.96	30,149.60				

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																Total Quantity for the Year	Price	Total Amount for the Year			
			Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct				Nov	Dec	Q4
54	4320010-FD-U04	FLASH DRIVE	piece	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	152.74	0.00
55	43211503-LAP004	LAPTOP COMPUTER, for Mid-range Users	unit	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	42,380.00	0.00
56	43211503-LAP003	LAPTOP COMPUTER, Lightweight	unit	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	46,800.00	0.00
57	43211708-MO-C02	COMPUTER MOUSE, Wireless	unit	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	100	0	100	16,192.00	161.92	16,192.00	0.00
58	43211015-PR-L01	PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	2,636.69	0.00
LIGHTING AND FIXTURES AND ACCESSORIES																								
59	39101628-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	10	0	0	10	756.10	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	10	756.10	
60	39101628-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	10	0	0	10	2,058.20	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	10	2,058.20	
MANUFACTURING COMPONENTS AND SUPPLIES																								
61	31201610-GL-202	GLUE, all-purpose	bottle	3	0	0	3	186.42	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	3	62.14	
62	31151804-SW-H01	STAPLE WIRE, Heavy duty (binder type), 23/13	box	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	38.40	
63	31151804-SW-S01	STAPLE WIRE, standard	box	100	0	0	100	2,376.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	100	237.6	
64	31201502-TA-E02	TAPE, electrical	roll	20	0	0	20	389.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	20	19.45	
65	31201503-TA-H01	TAPE, masking, 24mm	roll	20	0	0	20	1,113.60	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	20	55.68	
66	31201503-TA-H02	TAPE, masking, 48 mm	roll	20	0	0	20	2,423.20	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	20	121.16	
67	31201517-TA-P01	TAPE, packaging, 48 mm	roll	20	0	0	20	447.20	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	20	22.36	
68	31201512-TA-T01	TAPE, transparent, 24mm	roll	20	0	0	20	353.60	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	20	17.68	
69	31201512-TA-T02	TAPE, transparent, 48 mm	roll	20	0	0	20	451.40	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	20	22.57	
70	31151927-TW-P01	TWINE, plastic	roll	20	0	0	20	1,332.40	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	20	66.62	
MEASURING AND OBSERVING AND TESTING EQUIPMENT																								
71	41111904-RU-P02	RULER, plastic, 450mm	piece	0	150	0	150	2,989.50	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	150	19.93	
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																								
72	44121612-BL-H01	BLADE, for general purpose cutter/utility knife	tube	0	50	0	50	818.50	0	50	0	50	0	50	818.50	0	50	0	50	0	0.00	150	16.37	
73	44101602-PR-H01	BINDING AND PUNCHING MACHINE	unit	0	5	0	5	47,673.60	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	5	9,534.72	
74	44122037-HB-P10	BINDING RING/COMB, plastic, 32 mm	bundle	0	5	0	5	1,299.45	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	5	259.89	
75	44101807-CA-C01	CALCULATOR, Compact	unit	0	0	0	0	0.00	0	50	0	50	0	50	11,788.50	0	0	0	0	0	0.00	50	235.77	
76	44121710-CH-V01	CHALK, white enamel	box	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	32.97	
77	44121016-BF-C01	CLIP, backfold, 19mm	box	0	0	0	0	0.00	0	20	0	20	0	20	187.20	0	0	0	0	0	0.00	20	9.36	
78	44121016-BF-C02	CLIP, backfold, 25mm	box	0	0	0	0	0.00	0	20	0	20	0	20	312.00	0	0	0	0	0	0.00	20	15.60	
79	44121016-BF-C03	CLIP, backfold, 32mm	box	0	0	0	0	0.00	0	20	0	20	0	20	665.60	0	0	0	0	0	0.00	20	32.28	
80	44121016-BF-C04	CLIP, backfold, 50mm	box	0	0	0	0	0.00	0	20	0	20	0	20	1,206.40	0	0	0	0	0	0.00	20	60.32	
81	44121801-CT-R02	CORRECTION TAPE	piece	0	0	0	0	0.00	0	20	0	20	0	20	270.00	0	0	0	0	0	0.00	20	13.50	
82	44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	20	31.72	
83	44111515-DF-B01	DATA FILE BOX	piece	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	20	145.89	
84	44122011-OF-F01	DATA FOLDER	piece	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	20	83.01	
85	44103202-DS-M01	DATE STAMP	piece	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	20	434.95	
86	44121506-EN-D01	ENVELOPE, Documentary, A4	box	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	829.92	
87	44121506-EN-D02	ENVELOPE, Documentary, legal	box	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	20	1,097.58	
88	44121506-EN-X01	ENVELOPE, Expanding, Kraft	box	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	939.95	
89	44121506-EN-X02	ENVELOPE, Expanding, Plastic	piece	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	30.49	
90	44121506-EN-X02	ENVELOPE, Mailing	box	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	5	432.52	
91	44121504-EN-W02	ENVELOPE, Mailing, with window	box	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	2	512.72	
92	44119112-ER-B01	ERASER, felt, for blackboard/whiteboard	piece	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	50	14.48	

Item & Specifications				Unit of Measure	Monthly Quantity Requirement																Total quantity for the year	Price	Total Amount for the year																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																											
					Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct				Nov	Dec	Q4	Q4 Amount																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																							
93	4412116-FA-001	FASTENER	box	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	50	50	4,732.00	0	0	0	0	0.00	50	94.64	4,732.00																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																					
94	4411515-FO-001	FILE ORGANIZER, expanding, plastic, legal	piece	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	10	10	902.00	0	0	0	0	0.00	10	90.20	902.00																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																					
95	4412016-FT-001	FILE TAB DIVIDER, A4	set	0	10	0	10	111.30	0	0	0	0	0	0	0.00	0	0	10	10	111.30	0	0	0	0	0.00	20	11.13	222.60																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																						
96	4412016-FT-002	FILE TAB DIVIDER, Legal	set	0	10	0	10	142.30	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	10	14.23	142.30																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																					
97	4412011-FO-001	FOLDER, Fancv with slide, A4	bundle	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	270.40	0.00																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																					
98	4412011-FO-002	FOLDER, Fancv with slide, legal	bundle	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	291.20	0.00																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																					
99	4412011-FO-101	FOLDER, L-type, A4	pack	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	200.28	0.00																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																					
100	4412011-FO-102	FOLDER, L-type, legal	pack	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	249.08	0.00																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																					
101	4412002-FO-001	FOLDER, prebound	box	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	952.64	0.00																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																					
102	4412011-FO-101	FOLDER with tab, A4	pack	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	379.60	0.00																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																					
103	4412011-FO-102	FOLDER with tab, legal	pack	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	413.92	0.00																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																					
104	4412006-IT-101	INDEX TAB	box	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	67.60	0.00																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																					
105	44121716-MA-001	MARKER, Fluorescent	set	0	0	0	0	0.00	0	0	0	0	0	0	1,555.50	0	0	0	0	0	1,555.50	0	0	0	0	0.00	50	31.11	1,555.50																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																					
106	44121708-WP-801	MARKER, Permanent, Black	piece	0	0	0	0	0.00	0	0	0	0	0	0	413.50	0	0	0	0	0	413.50	0	0	0	0	0.00	50	8.27	413.50																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																					
107	44121708-WP-802	MARKER, Permanent, Blue	piece	0	0	0	0	0.00	0	0	0	0	0	0	413.50	0	0	0	0	0	413.50	0	0	0	0	0.00	50	8.27	413.50																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																					
108	44121708-WP-803	MARKER, Permanent, Red	piece	0	0	0	0	0.00	0	0	0	10	0	0	82.70	0	0	0	0	0	82.70	0	0	0	0	0.00	10	8.27	82.70																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																					
109	44121708-WM-801	MARKER, Whiteboard, Black	piece	0	0	0	0	0.00	0	0	0	0	0	0	482.50	0	0	0	0	0	482.50	0	0	0	0	0.00	50	9.65	482.50																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																					
110	44121708-WM-802	MARKER, Whiteboard, Blue	piece	0	0	0	0	0.00	0	0	0	0	0	0	482.50	0	0	0	0	0	482.50	0	0	0	0	0.00	50	9.65	482.50																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																					
111	44121708-WM-803	MARKER, Whiteboard, Red	piece	0	0	0	0	0.00	0	0	0	0	0	0	482.50	0	0	0	0	0	482.50	0	0	0	0	0.00	50	9.65	482.50																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																					
112	44122104-PC-001	PAPER CLIP, vinyl/plastic coated, 33mm	box	0	0	0	0	0.00	0	0	0	0	0	0	441.00	0	0	0	0	0	441.00	0	0	0	0	0.00	50	8.82	441.00																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																					
113	44122104-PC-002	PAPER CLIP, vinyl/plastic coated, jumbo, 50mm	box	100	0	0	100	1,946.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	100	19.46	1,946.00																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																					
114	44101803-PS-002	PAPER SHREDDER	unit	15	0	0	15	280,784.40	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	15	18,718.96	280,784.40																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																					
115	44101601-PT-002	PAPER TRIMMER/CUTTING MACHINE	unit	5	0	0	5	46,488.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	5	9,297.60	46,488.00																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																					
116	44121708-PE-101	PENCIL, lead/graphite, with eraser	box	100	0	0	100	4,471.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	100	44.71	4,471.00																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																					
117	44121614-PS-001	PENCIL SHARPENER	piece	50	0	0	50	11,804.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	50	236.08	11,804.00																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																					
118	44101602-PU-001	PUNCHER, paper, heavy duty	piece	20	0	0	20	3,078.40	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	20	153.92	3,078.40																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																					
119	44122101-RU-801	RUBBER BAND No. 18	box	20	0	0	20	2,704.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	20	135.20	2,704.00																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																					
120	44121905-SP-001	STAPLE PAD, flat	piece	0	0	0	0	0.00	0	0	0	0	0	0	1,197.60	0	0	0	0	0	1,197.60	0	0	0	0	0.00	30	39.92	1,197.60																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																					
121	44121810-SS-001	SCISSORS, symmetrical/asymmetrical	pair	0	0	0	0	0.00	0	0	0	0	0	0	3,276.00	0	0	0	0	0	3,276.00	0	0	0	0	0.00	50	65.52	3,276.00																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																					
122	44121615-ST-001	STAPLER, standard type	piece	0	0	0	0	0.00	0	0	0	0	0	0	9,880.00	0	0	0	0	0	9,880.00	0	0	0	0	0.00	50	197.60	9,880.00																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																					
123	44121615-ST-801	STAPLER, heavy duty (binder)	unit	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	693.15	0.00																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																					
124	44121613-SR-002	STAPLE REMOVER, piecetype	piece	0	0	0	0	0.00	0	0	0	20	0	0	930.20	0	0	0	0	0	930.20	0	0	0	0	0.00	20	46.51	930.20																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																					
125	44121605-TD-101	TABE DISPENSER, table top	piece	0	0	0	0	0.00	0	0	0	0	0	0	2,327.40	0	0	0	0	0	2,327.40	0	0	0	0	0.00	30	77.58	2,327.40																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																					
PAPER MATERIALS AND PRODUCTS																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																		</

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the Year	Price	Total Amount for the year
				Q1												Q2														
				Jan	Feb	Mar	Q1 Amount	April	May	June	Q2 Amount	July	Aug	Sept	Q3 Amount	Oct	Nov	Dec	Q4 Amount											
135	1411507-PP-C01	PAPER, MULTIPURPOSE A4	ream	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	137.74	0.00					
136	1411507-PP-C02	PAPER, MULTIPURPOSE LEGAL	ream	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	158.91	0.00					
137	1411501-PP-R01	PAD PAPER, ruled	pad	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	34.82	0.00					
138	1411503-PA-P01	PAPER, parchment	box	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	154.21	0.00					
139	1411531-RE-B01	RECORD BOOK, 300 PAGES	book	300	0	0	300	27,510.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	300	91.70	27,510.00					
140	1411531-RE-B02	RECORD BOOK, 500 PAGES	book	0	0	0	0.00	0	0	0	0	0.00	0	300	0	50	6,228.00	0	0	100	12,456.00	100	124.56	56,052.00						
141	1411204-TT-P04	TISSUE, INTERFOLDED PAPER TOWEL	pack	100	0	0	3,380.00	0	100	0	100	3,380.00	0	50	0	50	1,690.00	0	100	0	100	3,380.00	350	33.80	11,830.00					
142	1411704-TT-P02	TOILET TISSUE PAPER, 2 PLY	pack	100	0	0	9,984.00	100	0	0	100	9,984.00	100	0	0	100	9,984.00	100	0	0	100	9,984.00	400	99.84	39,936.00					
PERFUMES OR COLOGNES OR FRAGRANCES																														
143	53131626-HS-S01	HAND SANITIZER	bottle	10	0	0	850.80	0	50	0	50	4,254.00	0	0	0	0	0.00	0	0	0	0	0.00	60	85.08	5,104.80					
PESTICIDES OR PEST REPELLENTS																														
144	10191599-JN-A01	INSECTICIDE	can	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	139.36	0.00					
PRINTED PUBLICATIONS																														
145	55101524-RA-H01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184 and its RRS)	book	10	0	0	372.10	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	37.21	372.10					
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																														
1	4410109-BR-D05	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,947.20	0.00					
2	44101019-CA-C04	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,126.32	0.00					
3	44101019-CA-C02	INK CARTRIDGE, CANON CL-811, Colored	cart	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,178.32	0.00					
4	44101019-CA-B04	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	861.12	0.00					
5	44101019-CA-B02	INK CARTRIDGE, CANON PG-810, Black	cart	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	892.32	0.00					
6	44101019-EP-B17	INK CARTRIDGE, EPSON C131664100 (T6641), Black	cart	10	0	0	2,319.00	0	10	0	10	2,319.00	0	10	0	10	2,319.00	0	10	0	10	2,319.00	40	231.90	9,276.00					
7	44101019-EP-C17	INK CARTRIDGE, EPSON C131664200 (T6642), Cyan	cart	10	0	0	2,422.00	0	10	0	10	2,422.00	0	10	0	10	2,422.00	0	10	0	10	2,422.00	40	242.20	9,688.00					
8	44101019-EP-R17	INK CARTRIDGE, EPSON C131664300 (T6643), Magenta	cart	10	0	0	2,422.00	0	10	0	10	2,422.00	0	11	0	11	2,664.20	0	10	0	10	2,422.00	41	242.20	9,930.20					
9	44101019-EP-Y17	INK CARTRIDGE, EPSON C131664400 (T6644), Yellow	cart	10	0	0	2,422.00	0	10	0	10	2,422.00	0	10	0	10	2,422.00	0	10	0	10	2,422.00	40	242.20	9,688.00					
10	44101019-HP-B40	INK CARTRIDGE, HP C2904AA (HP92), Black	cart	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	852.80	0.00					
11	44101019-HP-T40	INK CARTRIDGE, HP C2906AA (HP92), Tri-color	cart	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,048.32	0.00					
12	44101019-HP-B09	INK CARTRIDGE, HP C9351AA (HP21), Black	cart	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00	0.00					
13	44101019-HP-T10	INK CARTRIDGE, HP C9352AA (HP22), Tri-color	cart	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,053.52	0.00					
14	44101019-HP-B17	INK CARTRIDGE, HP C9640YAA (HP90), Black	cart	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	880.88	0.00					
15	44101019-HP-T17	INK CARTRIDGE, HP C9643YAA (HP90), Tri-color	cart	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,047.28	0.00					
16	44101019-HP-C40	INK CARTRIDGE, HP C9723AA (HP920X), Cyan	cart	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00					
17	44101019-HP-M40	INK CARTRIDGE, HP C9733AA (HP920X), Magenta	cart	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00					
18	44101019-HP-Y40	INK CARTRIDGE, HP C9744AA (HP920X), Yellow	cart	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00					
19	44101019-HP-B40	INK CARTRIDGE, HP C9754AA (HP920X), Black	cart	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,541.28	0.00					
20	44101019-HP-B20	INK CARTRIDGE, HP C15611AA (HP61), Black	cart	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	865.78	0.00					
21	44101019-HP-T20	INK CARTRIDGE, HP C15622YAA (HP61), Tri-color	cart	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,066.00	0.00					
22	44101019-HP-B43	INK CARTRIDGE, HP C10454AA (HP950X), Black	cart	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,970.80	0.00					
23	44101019-HP-C43	INK CARTRIDGE, HP C10464AA (HP951X), Cyan	cart	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00					
24	44101019-HP-M43	INK CARTRIDGE, HP C10474AA (HP951X), Magenta	cart	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00					
25	44101019-HP-Y43	INK CARTRIDGE, HP C10484AA (HP951X), Yellow	cart	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00					
26	44101019-HP-B36	INK CARTRIDGE, HP C10632AA (HP79A), Black	cart	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00					
27	44101019-HP-T36	INK CARTRIDGE, HP C10633AA (HP79A), Tri-color	cart	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00					
28	44101019-HP-B33	INK CARTRIDGE, HP C12107AA (HP67B), Black	cart	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00					

Item & Specifications			Unit of Measure	Monthly Quantity Requirement												Total Quantity for the Year	Price	Total Amount for the Year		
				Jan	Feb	Mar	Q1	Q2			Q3			Q4	Q4 Amount					
								Amount	April	May	June	July	Aug						Sept	Q3 Amount
29	44103105-HP-733	INK CARTRIDGE, HP C2108A (HP678), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	404.56	0.00
30	44103105-HP-743	INK CARTRIDGE, HP F0726A (HP660), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	424.32	0.00
31	44103105-HP-843	INK CARTRIDGE, HP F0727A (HP660), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	424.32	0.00
32	44103105-HP-C50	INK CARTRIDGE, HP U0551A (HP995), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	982.80	0.00
33	44103105-HP-M50	INK CARTRIDGE, HP U0554A (HP995), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	982.80	0.00
34	44103105-HP-Y50	INK CARTRIDGE, HP U0557A (HP995), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	982.80	0.00
35	44103105-HP-850	INK CARTRIDGE, HP U0560A (HP995), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	1,294.80	0.00
36	44103105-HP-C48	INK CARTRIDGE, HP U0563A (HP995C), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	1,339.52	0.00
37	44103105-HP-M48	INK CARTRIDGE, HP U0566A (HP995C), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	1,339.52	0.00
38	44103105-HP-Y48	INK CARTRIDGE, HP U0569A (HP995C), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	1,339.52	0.00
39	44103105-HP-846	INK CARTRIDGE, HP U0572A (HP995C), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	1,817.92	0.00
40	44103105-HP-C51	INK CARTRIDGE, HP T6.93A (HP995), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	468.00	0.00
41	44103105-HP-M51	INK CARTRIDGE, HP T6.93A (HP995), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	468.00	0.00
42	44103105-HP-Y51	INK CARTRIDGE, HP T6.97A (HP995), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	468.00	0.00
43	44103105-HP-851	INK CARTRIDGE, HP T6401A (HP995), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	774.80	0.00
44	44103112-EP-805	RIBBON CARTRIDGE, EPSON C13015516 (8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	77.43	0.00
45	44103112-EP-813	RIBBON CARTRIDGE, EPSON C13015612, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	77.94	0.00
46	44103112-EP-807	RIBBON CARTRIDGE, EPSON C13015531 (S015086)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	818.48	0.00
47	44103103-BR-809	TONER CARTRIDGE, BROTHER TN-320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	3,567.20	0.00
48	44103103-BR-811	TONER CARTRIDGE, BROTHER TN-330, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	5,002.40	0.00
49	44103103-BR-815	TONER CARTRIDGE, BROTHER TN-3478, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	5,575.44	0.00
50	44103103-BR-816	TONER CARTRIDGE, BROTHER TN-455 Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	4,564.56	0.00
51	44103103-BR-C03	TONER CARTRIDGE, BROTHER TN-455 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	7,716.80	0.00
52	44103103-BR-M03	TONER CARTRIDGE, BROTHER TN-455 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	7,716.80	0.00
53	44103103-BR-Y03	TONER CARTRIDGE, BROTHER TN-455 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	7,716.80	0.00
54	44103103-CA-800	TONER CARTRIDGE, CANON CIG-324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	13,399.36	0.00
55	44103103-HP-812	TONER CARTRIDGE, HP CE355A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	3,439.28	0.00
56	44103103-HP-818	TONER CARTRIDGE, HP CE355A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	7,705.36	0.00
57	44103103-HP-821	TONER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	4,152.72	0.00
58	44103103-HP-822	TONER CARTRIDGE, HP CE285A (HP955A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	3,598.40	0.00
59	44103103-HP-823	TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	2,608.32	0.00
60	44103103-HP-C23	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	2,897.44	0.00
61	44103103-HP-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	2,897.44	0.00
62	44103103-HP-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	2,897.44	0.00
63	44103103-HP-828	TONER CARTRIDGE, HP CE350A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	4,495.52	0.00
64	44103103-HP-852	TONER CARTRIDGE, HP C7217A (HP17A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	3,194.88	0.00
65	44103103-HP-853	TONER CARTRIDGE, HP C7226A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	5,622.96	0.00
66	44103103-HP-856	TONER CARTRIDGE, HP C7281A (HP81A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	8,658.00	0.00
67	44103103-HP-857	TONER CARTRIDGE, HP C7283A (HP83A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	3,367.52	0.00
68	44103103-HP-858	TONER CARTRIDGE, HP C7287A (HP87), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	10,908.56	0.00
69	44103103-HP-860	TONER CARTRIDGE, HP C7350A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	2,864.88	0.00
70	44103103-HP-C60	TONER CARTRIDGE, HP C7351A, Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	2,943.20	0.00
71	44103103-HP-Y60	TONER CARTRIDGE, HP C7352A, Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	2,943.20	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price	Total Amount for the year					
				Jan												Q2											
				Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct				Nov	Dec	Q4	Q4 Amount	
72	44103103-HP-M60	TONER CARTRIDGE, HP CF353A, Magenta LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,943.20	0.00	
73	44103103-HP-B61	TONER CARTRIDGE, HP CF360A (HP508A), Black LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,803.12	0.00	
74	44103103-HP-C61	TONER CARTRIDGE, HP CF361A (HP508A), Cyan LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,783.28	0.00	
75	44103103-HP-V61	TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,783.28	0.00	
76	44103103-HP-M61	TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,783.28	0.00	
77	44103103-HP-B62	TONER CARTRIDGE, HP CF400A (HP410A), Black LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,439.28	0.00	
78	44103103-HP-C62	TONER CARTRIDGE, HP CF401A (HP410A), Cyan LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,063.28	0.00	
79	44103103-HP-V62	TONER CARTRIDGE, HP CF402A (HP410A), Yellow LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,063.28	0.00	
80	44103103-HP-M62	TONER CARTRIDGE, HP CF403A (HP410A), Magenta LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,326.48	0.00	
81	44103103-HP-B63	TONER CARTRIDGE, HP CF410A (HP410A), Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,992.08	0.00	
82	44103103-HP-C63	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,992.08	0.00	
83	44103103-HP-V63	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,992.08	0.00	
84	44103103-HP-M63	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,992.08	0.00	
85	44103103-HP-B34	TONER CARTRIDGE, HP Q2612A, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,155.84	0.00	
86	44103103-HP-B46	TONER CARTRIDGE, HP Q7553A, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,680.00	0.00	
SOFTWARE																											
1	43231513-SFT-Q01	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
2	43231602-SFT-Q02	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
3	43232004-SFT-Q03	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
4	43232107-SFT-Q04	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
5	43232203-SFT-Q05	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
6	43232304-SFT-Q06	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
7	43232402-SFT-Q07	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
8	43232505-SFT-Q08	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
9	43232603-SFT-Q09	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
10	43232601-SFT-Q10	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
11	43232701-SFT-Q10	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
12	43232802-SFT-Q11	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
13	43232905-SFT-Q12	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
14	43233004-SFT-Q13	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
15	43233205-SFT-Q14	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
16	43233405-SFT-Q15	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																											
1	80141505-15-Q01	BALLPEN	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00	
2	80141505-15-Q02	MULTIFUNCTION PRINTER	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00	
3	80141505-15-Q03	LAMINATING FILM	pack				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00	
4	80141505-15-Q04	STICKER PAPER	pack				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00	
5	80141505-15-Q05	DOUBLE SIDED TAPE	roll				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00	
6	80141505-15-Q06	PHOTO PAPER	pack				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00	
7	80141505-15-Q07	BLEACHING SOLUTION	bottle				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00	
8	80141505-15-Q08	CERTIFICATE FRAME	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00	
9	80141505-15-Q09	CERTIFICATE HOLDER	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00	
10	80141505-15-Q10	UNINTERFERABLE POWER SUPPLY	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																Total quantity for the year	Price	Total Amount for the year				
				Q1												Q2										
				Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct				Nov	Dec	Q4	Q4 Amount
11	80141505-TS-011	AIR CONDITIONING UNIT	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
12	80141505-TS-012	SMART TELEVISION	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
13	80141505-TS-013	WHITE BOARD	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
14	80141505-TS-014	MICROPHONE	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
15	80141505-TS-015	MEDICAL	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
16	80141505-TS-016	DISHWASHING LIQUID	bottle				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
17	80141505-TS-017	PLASTIC FASTENER	box				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
18	80141505-TS-018	STEEL FILING CABINET	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
19	80141505-TS-019	YELLOW BOARD PAPER	pack				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
20	80141505-TS-020	EXTENSION CORD	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
21	80141505-TS-021	PAINT	gallon				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
22	80141505-TS-022	COLORRED PAPER	pack				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
23	80141505-TS-023	BOND PAPER	ream				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
24	80141505-TS-024	PUSH PIN	pack				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
25	80141505-TS-025	DOOR MAT	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
26	80141505-TS-026	GLUE STICK (PASTE)	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
27	80141505-TS-027	GLUE STICK (FOR GLUE GUN)	pack				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
28	80141505-TS-028	DEODORANT CAKE	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
29	80141505-TS-029	DISPOSABLE GLOVES	box				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
30	80141505-TS-030	OFFICE CHAIR	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
31	80141505-TS-031	PANELA PAPER	pack				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
32	80141505-TS-032	AUTOMOTIVE BATTERIES	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
33	80141505-TS-033	PADLOCK	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
34	80141505-TS-034	MOBILE PHONE	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
35	80141505-TS-035	COMPACT DISC	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
36	80141505-TS-036	ASPIRATOR	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
37	80141505-TS-037	STORAGE BOX	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
38	80141505-TS-038	PLASTIC ENVELOPE	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
39	80141505-TS-039	DOCUMENT SCANNER	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
40	80141505-TS-040	WATER DISPENSER	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
41	80141505-TS-041	PARACETAMOL	pack				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
42	80141505-TS-042	GLUE GUN	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
43	80141505-TS-043	INKJET PRINTER	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
44	80141505-TS-044	SPEAKERS	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
45	80141505-TS-045	POYDOLINE IODINE	bottle				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
46	80141505-TS-046	KEYBOARD	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
47	80141505-TS-047	DSLR CAMERA	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
48	80141505-TS-048	STEEL BACK	set				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
49	80141505-TS-049	LAMINATING MACHINE	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
50	80141505-TS-050	AIR FILTERS	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
51	80141505-TS-051	AIRLINE TICKETS (DOMESTIC)	ticket				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
52	80141505-TS-052	AIRLINE TICKETS (INTERNATIONAL)	ticket				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
53	80141505-TS-053	CAR (Sedan or Hatchback)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price	Total Amount for the year					
		Q1												Q2		Q3					Q4				
		Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct				Nov	Dec	Q4	Q4 Amount	
46	80141505-TS-054	MULTI-PURPOSE VEHICLE (MPV)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	
47	80141505-TS-055	SPOKES UTILITY VEHICLE (SUV)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	
48	80141505-TS-056	PASSENGER VAN	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	
49	80141505-TS-057	VAN	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	
50	80141505-TS-058	TRIM-WHEEL VEHICLE	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	
51	80141505-TS-059	PICK-UP TRUCK	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	
52	80141505-TS-060	ALL-TERRAIN VEHICLE (ATV)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	
53	80141505-TS-061	ASSEMBLED OWNER-TYPE JEEP	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	
50	80141505-TS-062	ASSEMBLED PASSENGER JEEPNEY-TYPE VEHICLE	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	
51	80141505-TS-063	MOTORCYCLE	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	
52	80141505-TS-064	BUS	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	
53	80141505-TS-065	MINI BUS	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	
A. TOTAL																								1,453,126.44	
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																								145,312.64	
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																								-	
D. GRAND TOTAL (A + B + C)																								1,574,202.48	
E. APPROVED BUDGET BY THE AGENCY HEAD																									
In Figures and Words:																									

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

Certified Funds Available / Certified Appropriate Funds Available:

Approved by:

ERICQUITA R. GUDEN
Property/Supply Officer

MARIE G. DALANGIN
Accountant / Budget Officer

NOEL C. BACASINES
Head of Office/Agency

Date Prepared: JULY 10, 2024